

## MINUTES

The meeting was called to order at 6:00 p.m.

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### 1. Roll Call

The meeting was called to order by the Board President James Kentosh at 6:00 pm at the District Office.

Present were: Board President James Kentosh, Board Directors Larry Harrold and Mike Etchart. Staff Present: General Manager Mike Hollebrands and Board Secretary Mike Hollebrands. Attorney Lindsay Nielson was also present.

### 2. Approval of the minutes

Approval of the July 18<sup>th</sup> 2017 Regular Meeting minutes:

Mr. Etchart made the motion to approve the July 18<sup>th</sup>, 2017 Regular Meeting minutes. Mr. Harrold seconded the motion.

Etchart/Harrold  
All Ayes  
M/S/C

### 3. Public Comments

Elizabeth Anne Von Gunten was present. Ms. Von Gunten stated that she will be emailing her recorded statement to Mr. Hollebrands.

### 4. General Manager's Report

- Production of wells – production levels remain good and should continue to meet demand through the summer. The leading edge of the river has regressed a few yards past well #2.
- Conditional Use Permit – Inspection on August 11, 2017 regarding 30-year permit; revision to permit language to address access to warehouse restrictions, allowing MOWD 24/7/365 access. The permit will require public notice and Ventura County Planning approval. A temporary CUP is being drafted for coverage during the permit approval process. A draft of the permit will be provided to the MOWD Board of Directors for review.
- Maricopa Highway service replacement drawings are 95% complete, pending finalization and annual Caltrans permit.

## 5. Board Committee Reports

No committees met this month.

## 6. Old Business

- Salaries and Benefits – discussed in separate agenda item.
- State Water – no update.
- Lead & Copper Testing- Samples completed with exception of 2 that were sent on August 18, 2017. Certificate of completion approved by the state. Test results were mailed to the customers.
- Casitas Water – no update, an email was sent to Casitas by Mr. Hollebrands on August 10, 2017 requesting a status report of the MOU; pending response.
- Tank Farm Asphalt – Mr. Hollebrands has received 2 bids, only \$2000 difference for the 11K sq. feet. Project expense will come for approval after the 3<sup>rd</sup> bid is received.

## 7. Board of Directors Reports

- Mr. Harrold – Informational: Las Virgines Water reported a 16” water main break on their hillside.
- Mr. Etchart – Mandatory agriculture spraying for commercial farmers 8/29-9/17/17.
- Mr. Etchart stated that a water employee with a different district shared that they heard about the MOWD salary increases and thought it was a positive direction.
- Mr. Kentosh – the allocation process was shared with Ron at Casitas; a statistic was shared with Mr. Kentosh that Casitas sold 12,000 acres in the year ending July 1.

## 8. Financial Matters

Approval of Payroll and Payables from May 16<sup>th</sup>, 2017 to June 15<sup>th</sup>, 2017 in the amount of:

Payables -	\$ 30,385.26
Payroll -	\$ 28,595.37
Total -	\$ 58,980.63

Mr. Etchart made the motion to pay the monthly expenses. Mr. Harrold seconded the motion.

Kentosh/Harrold  
All Ayes  
M/S/C

## **9. Board Discussion and/or Action**

- **Mr. Kentosh stated that they received Ms. Moll's letter at the last meeting and a written response letter was provided. Ms. Moll is not present at this meeting to provide any additional information. Ms. Von Gunton recommends District show due diligence in its investigation and mitigation actions.**
- **Well #4 – pump test performed for efficiency monitoring and pictures were taken showing holes in the casing; repair options and prices are pending. Application for discharge permit to submit to Regional Water Quality Control Board, permit cost can range \$200- \$10,000; anticipate 2 months to obtain permit. Mr. Hollebrands to bring statistics to next board meeting. Board supports use of consultant for permit process if necessary.**
- **Job reclassifications and salary tiers – tabled to September meeting.**
- **Late Fee Change – Initial proposal was to change from a flat \$35 late fee to a 25% of base up to 500, additional 2% thereafter. The billing system is unable to calculate the additional 2% fees, recommendation to remove that tier and charge a 25% of base late fee beginning October 2017. Mr. Harrold made the motion to approve the revised late fee calculation of 25% of base starting October 2017. Mr. Etchart seconded the motion.**

**Harrold/Etchart**

**All Ayes**

**M/S/C**

- **Bob's Fence Company – discussion regarding fencing of property line from East up to the North and to the South East to bedrock edge, hold off on fencing peninsula piece of the property. Mr. Etchart made the motion to initiate the fencing of the property from the warehouse up to the bedrock edge. Mr. Harrold seconded the motion.**

**Etchart/Harrold**

**All Ayes**

**M/S/C**

**At this time the Board went into closed session at 7:17pm.**

## **10. Closed Session**

**The Board of Directors may go into closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957a.**

- a. GM Review – This item was tabled until a full complement of Directors was present**
- b. The Board went into closed session under the Real Property Negotiations Exception and Pending litigation; Lawyer-client privilege Government Code sections (§54956.8), (§54956.9 (b)(3)(c) and**

**(§54957.7) to discussion options regarding easements and property lines on parcels 010-0-102-290 and 010-0-102-090**

**Closed session ended at 8:10pm.**

**11. Meeting Adjournment**

**There being no further business to conduct at this time, Board President James Kentosh adjourned the meeting at 8:21 PM.**

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**President**

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**Secretary**