

MINUTES

The meeting was called to order at 6:00 p.m.

1. Roll Call

The meeting was called to order by the Board President James Kentosh at 6:00 pm at the District Office.

Present were: Board President James Kentosh, Board Vice-President Mike Krumpschmidt, Board Directors Larry Harrold, Diana Engle, and Mike Etchart. Staff Present: General Manager Mike Hollebrands and Board Secretary Stacey Gilbert. Attorney Lindsay Nielson was also present.

2. Approval of the minutes

Approval of the July 19th, 2016 Regular Meeting minutes:

Mr. Harrold made the motion to approve the July 19th, 2016 Regular Meeting minutes. Mr. Etchart seconded the motion.

Ms. Engle noted minor correction on page 5 of the minutes to delete part of the sentence for her guided tour area. The correction will be reflected in the approved minutes.

Harrold/Etchart
All Ayes
M/S/C

3. Public Comments

Mr. George, residing at 125 S. Pueblo, is inquiring about the Board's business model and that we are more reactive than proactive and coordinate with other agencies to save what water we have now and help create more water in the future rather than trying to find other sources of water or bringing in water from somewhere else; especially in reference to having "French drains" in front of housing. Mr. Krumpschmidt responded to Mr. George thanking him for his comments and confirmed what he mentioned about the Board being more proactive than reactive, however, he does acknowledge that Mr. George has only been to a few meetings, and that had he been to some of the previous meetings he could have heard many of the proactive things that the Board has been discussing and doing.

Mr. Krumpschmidt then stated that due to the situation we are in with the drought we have to be more reactive to the situations that have been surfacing. Mr. Krumpschmidt reassured Mr. George his ideas are good, and we will take them under advisement. He also informed Mr. George that all the districts, including ours, are together in a group called the Groundwater Sustainability Act that is mandated by the State that directly correlates to some of his concerns.

Ms. Elizabeth Anne von Gunten was present.

4. General Manager's Report

- **System Status and Production – The G.M. reported that the District is now 100% reliant on Lake Casitas, and we have split the district between 2 Casitas connections by utilizing the second connection on South La Luna. The reasons for this is to get a bearing on the demand in that part of the system to determine the capability of that meter and better understand the demand in that area. The third reason is that Casitas, within our MOU, wants us to have some sort of baseline or reference point in regards to water usage in that area. Casitas assigns meter allocations, not areas, so we needed to get a better understanding of what that demand was so that he can assign an accurate allocation number to that meter within our MOU. Mr. Krumpschmidt needed more clarification on the meter allocations, and Mr. Hollebrands explained it in a more direct way.**
- **Discussion of the Conference Call with the instream flow unit assigned by the Governor to set instream flows within the Ventura River – Mr. Hollebrands had written up a nice piece in regards to what that conference call entailed. He felt it was enlightening, not surprising and disappointing all in the same token. He had a discussion with Steve Wickstrum and Burt Rapp about the call the following day, and it doesn't look like they are willing to waiver from any of their mode of operations that they have done in the past. He feels that this will be more of an uphill battle than it is a negotiation. Mr. Krumpschmidt agrees of the outcome of the call. There was further discussion back and forth about the call amongst the Board.**
- **District Lead Sampling – Samples were taken today (August 16th)**

5. Board Committee Reports

- **Drought Committee met on July 27th and August 4th – no minutes to be heard for there were no new topics discussed however Mr. Kentosh is going to take a stab at a model or graph that helps us understand how water wheeling would work.**
- **Budget and Rate Committee met July 28th (see attached minutes) – It was discussed at the meeting about the MWAC rate in regards to extra dwellings. It was determined that we would be leaving it as is**

and not cutting the cost down due to it having a huge financial impact on the district but we will look at it again in the next fiscal year.

6. Board of Directors Reports

Ms. Engle informed us about the Southern California Coastal Water Research Program (SCCWRP) and what they are up to. There is a webinar on Instream Flow Requirements that may be of interest to listen to.

Mr. Harrold had no reports

Mr. Krumpschmidt went to use our website, and he was having trouble getting his allocation. He wondered if other customers were having the same issue. He also discussed how the allocation was figured (referencing the Drought Contingency Plan) and it is a little confusing. There was a discussion to explain how that works. Within the Plan, it does not state that someone who has a higher allocation and does not use that allocation is not allowed to “sell off” those extra units of water. It was discussed that there should be some policy stating just that. Mr. Neilson stated that there is probably some state regulation that prohibits that, and he also thought he saw something in the MOU that stated something along those lines as well. It was asked of Mr. Hollebrands to look into that issue and if we don’t have anything along those lines to create a resolution that states that issue or a water use policy that is very broad in that sense that speaks to our customers.

Neither Mr. Etchart or Mr. Kentosh had anything to report

7. Financial Matters

1. Approval of Payroll and Payables from July 16th, 2016 to August 15th, 2016 in the amount of:

Payables -	\$ 37,438.60
Payroll -	\$ 29,929.02
Total -	\$ 67,367.62

Mr. Etchart made the motion to pay the monthly expenses. Mr. Krumpschmidt seconded the motion.

Mr. Harrold mentioned that the income isn't that accurate against the payables and payroll. The bills are shown for that month, but the income is shown as half of the previous month and half of the current month.

Ms. Engle was concerned about the janitorial costs. Is that monthly or over a period of time? It is over a period of time. She also asked about the AT&T bill being so high. Mr. Hollebrands will look into the reason for the higher bill and report back at the next meeting.

Etchart/Krumpschmidt
All Ayes

8. Board Discussion and/or Action

- a) Discussion and approval of Final Draft JPA for the GSA –It is ready to be signed, but the county sent out an email stating they want to do some clean up for the sake of clarity. However, the MOWD GSA committee has approved what it currently states. Therefore it has been tabled to approve the JPA for the GSA at a later date.
- b) Discussion of Draft MOU with Casitas – After much discussion and suggestions for changes, it was determined that the draft MOU needs to go to the Executive Committee for procedural purposes and to have Mr. Neilson there as well to discuss legalities of the MOU and then give a response to Mr. Wickstrum.
- c) Discussion and comments on letters to Casitas for State Water and finding other resources – 3 total letters. One has been sent, and our 2nd draft letter will be held onto for now for it doesn't deem necessary to send at this time.
- d) Discussion and approval of MOWD's Drought Contingency Plan, Waiver Process and supporting Resolutions 20160816 and 20160816-1.
Assignment of Board Committee for waiver process –
 - a. Drought Contingency Plan approval – there was no further discussion. Mr. Krumschmidt made the motion to adopt Resolution 20160816-1. Mr. Etchart seconded the motion. The motion went to a Roll Call vote – Kentosh – Aye, Etchart – Aye, Harrold – Aye, Engle – Aye, Krumpschmidt – Aye, Resolution 20160816-1 passes unanimously.
 - b. Waiver Policy – Mr. Kentosh explained the general way this process would be handled. There was much discussion as to other options to handle these requests and to understand the policy in its entirety. It was decided not to have a Waiver Committee but to have Mr. Hollebrands do the research as to the validity of the request and then present it the Board of Directors for a final decision. – Mr. Harrold made the motion to adopt Resolution 20160816 Waiver Policy Process, and Mr. Etchart seconded the motion. The motion went to a Roll Call vote – Kentosh – Aye, Etchart – Aye, Harrold – Aye, Engle – Aye, Krumpschmidt – Aye, Resolution passes unanimously
- e) Board discussion and preferred direction with regard to distributing drought and District information to our customers, i.e. bill stuffers, newspapers, etc. – There was discussion for future bill stuffers, and the suggestions were determined to be as follows;
 - a. What does Stage 5 look like
 - b. Allocation process and how it works – this stuffer was deemed to be more important and should be created first.
- f) Board approval of one-page information bill stuffers to our customers – How to read your water bill – after much discussion it was approved with

some minor changes. There was a lot of discussion in regards to the graph, and we will look at the graph again at a future date.

How to read your meter – After some discussion, it was approved as presented

- g) 2017 CSDA Committee & Expert Feedback Team Participation – No interest in being a member.

Meeting went into recess at 8:35 pm to 8:40 pm

Meeting was reconvened at 8:40 pm for closed session

9. Closed Session: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54956.8, 54956.9, and 54957

- General Managers performance evaluation – Personnel Exception Government Code Section 54957 [Subdivision (b) (2)]
- W.J. Investments will serve letter validity – Conference with legal counsel Government Code Section 54956.9 (Subdivision a)

No decisions were made by the Board during closed session.

10. Meeting Adjournment

There being no further business to conduct at this time, Board President James Kentosh adjourned the meeting at 9:35 PM.

President

Secretary