

MINUTES

The meeting was called to order at 6:02 p.m.

1. Roll Call

The meeting was called to order by the Board President James Kentosh at 6:02 pm at the District Office.

Present were: Board President James Kentosh, Board Directors Mike Krumpschmidt, Larry Harrold, Diana Engle, and Mike Etchart. Staff Present: General Manager Mike Hollebrands and Board Secretary Summer Ward. Attorney Lindsay Nielson was also present.

2. Approval of the minutes

Approval of the August 15, 2017 Regular Meeting minutes:

Mr. Etchart made the motion to approve the August 19, 2017 Regular Meeting minutes. Mr. Harrold seconded the motion.

Etchart/Harrold
All Ayes
M/S/C

3. Public Comments

Elizabeth Anne Von Gunten was present. Ms. Von Gunten stated that it was “National Preparedness Month.” Ms. Von Gunten informed the Board that September 20, 2017 will be the “OK” drill for the Ojai Valley. Ms. Von Gunten will submit a written request to Mr. Hollebrands for copies of the current Emergency Response Plan and Continuity of Operations Plan (if the District has one).

4. General Manager’s Report

- Production of Wells – Wells continue to run efficiently
- Casitas Water Levels – Mr. Hollebrands summarized the news article released stating that the Casitas water levels were approximately 2% lower than previously reported due to higher than estimated silt levels
- District O&M Report – The new operations report was reviewed with no questions for Mr. Hollebrands

- **Maricopa Highway – Mr. Hollebrands reported that the project is still in the planning phase.**
- **Discharge Permit – Mr. Hollebrands reported that W.R.E.A. has been engaged to help assist the District with the permit process.**

5. Board Committee Reports

- **GSA Board August 24, 2017 – Ms. Engle summarized the most recent meeting agenda, including”**
 - **On-Call Hydrogeologist**
 - **Operating cost review/adjustments**
 - **Allowance for discretionary funds up to \$5,000 within a budgetary cap without board approval to facilitate timely actions**
 - **Grant GSP application review and addressed items of concern to the GSA board**
 - **District Board discussed need to review Mr. Krumpschmidt’s reimbursement rate for meetings. Mr. Hollebrands will request Accounts Payable to review and make adjustments retroactively**

6. Old Business

- **Salaries and Benefits – Update will be discussed in section 9d.**
- **State Water – No update.**
- **Lead and Copper sampling – No update.**
- **MOU with Casitas – Mr. Hollebrands reported that the allocation was reviewed and adjustments were made to accommodate for usage. The new proposed allocation is 840, pending draft back from Casitas. The previous base was recalled to be 700. The Board is requesting this topic be reviewed at the next District Board meeting.**
- **Asphalt Tank Farm – The Board reviewed the supplied bids, no actions were taken at this time.**

7. Board of Directors Reports

- **Mr. Etchart reported that the Fall 2017 ACP agriculture spraying has ended, the next spraying period is anticipated to be late December – mid January 2018.**
- **Mr. Krumpschmidt stated that he contacted the local police department regarding individuals he noted down in the Lomita/Tico storm drain. (Happy Valley Drain)**
- **Mr. Harrold had nothing to report.**
- **Ms. Engle had nothing to report.**
- **Mr. Kentosh reviewed the District Board Bylaws stated that any Director can add agenda items the week before the meeting. The process for adding an agenda item is to notify Mr. Hollebrands the week prior to the meeting, to allow for final agenda posting. Mr. Kentosh also stated that**

he will be retiring from the AWA Board and has recommended Ms. Engle as his replacement.

8. Financial Matters

Approval of Payroll and Payables from August 16, 2017 to September 15, 2017 in the amount of:

| | |
|------------|--------------|
| Payables - | \$ 40,812.06 |
| Payroll - | \$ 29,611.69 |
| Total - | \$ 70,423.75 |

Mr. Harrold made the motion to pay the monthly expenses. Mr. Etchart seconded the motion.

Discussion: Ms. Engle asked about the increase in attorney fees and clarification on expenses related to staff pre-employment background and fit-for-duty physicals.

Harrold/Etchart
All Ayes
M/S/C

9. Board Discussion and/or Action

- a) Approval of Resolution 20170919 (UVRGSA) Mr. Kentosh read a statement regarding the information exchanged in preparation for Resolution 20170919, including discussion with Mr. Krumpschmidt regarding his intent to withdraw from UVRGSA; additionally, Mr. Hollebrands availability to cover necessary topics. It was noted that Ms. Engle's employer, LWA, would not be able to do any work for the UVRGSA if she is approved as a Director. Ms. Engle reported that her employer has agreed to not engage in any work for the UVRGSA if she assumes the role of Director. The motion went to a Roll Call vote: Kentosh – Aye, Etchart – Aye, Krumpschmidt – Aye, Harrold – Aye, Engle – Aye. Resolution 20170919 passes unanimously.
- b) Special Board Meeting – Mr. Kentosh stated that there is no need for a special board meeting at this time.
- c) Well 4 Rehabilitation – Mr. Hollebrands provided the 2 bids, additional information was provided regarding one of the company's recent projects and the concerns surrounding the quality and integrity of the work performed. The Board requested that Mr. Hollebrands contact two Hydrogeologists for proposals covering site evaluation and job specifications for drilling a new well at the site of well 4. Those proposals are to be reviewed by the board and then sent out to bid.
- d) Job Classifications & Salary – Mr. Kentosh and Mr. Hollebrands to review the job descriptions and classifications to ensure clarity and that they are comprehensively written to ensure proper job classifications. Mr.

Hollebrands to bring revised job descriptions, classifications and salaries to the next District Board meeting.

- e) Paul Brakebill, Customer – The customer has requested a seasonal allocation for his agricultural needs. General Manager to inform Mr. Brakebill that the Board is aware of the problems and are currently working on it with Aerial Imagery. It was recommended by the Board that the Drought Committee review and update the Board on any recommended changes to allocations.
- f) Bob’s Fence, Tank Farm – Approval was requested for additional \$480.00 to cover quote for fencing the tank farm. After discussion and review of the property maps, it was decided that this item would not be put to vote in open session.

At this time the Board of Directors went into Closed Session at 8:05 pm.

10. Closed Session: The Board of Directors may go into closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54657 & 54956.8, 54956.9a)

- The Board will go into closed session under the Real Property Negotiations Exception and Pending litigation; Lawyer-client privilege Government Code sections (§54956.8), (§54956.9 (b)(3)(c) and (§54957.7) to discussion options regarding easements and property lines on parcels 010-0-102-290 and 010-0-102-090

Closed session ended at 9:05 pm

Open session re-opened at 9:06 pm

Item 9 f was discussed further; as a result, the Board approved the additional amount of \$480.00 for Bob’s Fence. Director Etchart made the motion, Director Harrold second. All Ayes M/S/C

11. Meeting Adjournment

There being no further business to conduct at this time, Board President James Kentosh adjourned the meeting at 9:10 PM.

President

Secretary