

Regular Meeting
June 20th, 2017
6:00 p.m.



**NOTICE OF REGULAR MEETING OF
BOARD OF DIRECTORS**

June 20th, 2017

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

Agenda

Meeting will be called to order at 6:00 p.m.

1. Roll Call

2. Approval of Minutes

Approval of the minutes of the May 16th, 2017 regular meeting

3. Public Comments

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

Please Note: If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

4. General Managers Report

- Production of Wells
- Well #4
- A/R Computer Replacement
- Eagle Aerial
- Water leak on Maricopa Hwy

5. Board Committee Reports

- No committees met this month

6. Old Business

- District lead testing results

7. Board of Directors Reports

- a) June 8th, GSA meeting
- b) Casitas Drought meeting from June 17th, 2017

8. Financial Matters

- 1. Approval of Payroll and Payables from May 16th, 2017 to June 15th, 2017 in the amount of;**

Payables -	\$ 30,385.26
Payroll -	\$ 28,595.37
<u>Total -</u>	<u>\$ 58,980.63</u>

9. Board Discussion and/or Action

- a) Approval of draft budget for fiscal year 2017-18
- b) Discussion and Approval of revised payroll tiers for staff
- c) Approval of Bob's Fence Company proposal for tank farm fencing
(Total enclosure of property)

10. Closed Sessions: The Board of Directors may go into closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957a)

a) The Board will go into closed session under the Real Property Negotiations Exception Government Code Sections (§54956.8), (§54956.9 (b)(3)(c) and (§54957.1) to discuss options regarding easements and property lines on parcels 010-0-102-290 and 010-0-102-090

11. Meeting Adjournment.

MINUTES

The meeting was called to order at 6:04 p.m.

1. Roll Call

The meeting was called to order by the Board Vice President Mike Krumpschmidt at 6:04 pm at the District Office.

Present were: Board Vice-President Mike Krumpschmidt, Board Directors Larry Harrold, Diana Engle, and Mike Etchart. Staff Present: General Manager Mike Hollebrands and Board Secretary Stacey Gilbert. Attorney Lindsay Nielson was also present.

Absent were: Board President James Kentosh

2. Approval of the minutes

Approval of the April 18th, 2017 Regular Meeting minutes:

Mr. Etchart made the motion to approve the March 21st, 2017 Regular Meeting minutes. Mr. Harrold seconded the motion.

Etchart/Harrold
All Ayes
M/S/C

3. Public Comments

Elizabeth Anne Von Gunten was present

4. General Manager's Report

- Production of Wells – Mr. Hollebrands stated that the wells are at about 90% capacity with static levels holding at about 20 feet.
- Well #4 has a vibration that is causing issues. We need to expedite the work to pull the well before it causes any further issues.
- Casitas Municipal WD has a new agreement with the City of Ventura in regards to their access to the lake water and the City's costs for that water.

5. Board Committee Reports

There were no committee meetings

6. Old Business

- District lead testing results – Mr. Hollebrands stated that we have not received the results back.
- State water importation options (State Water Meeting March 22nd) – Mr. Krumpschmidt asked for some clarity on this. It is the understanding that the City of Ventura can get state water which in turn would allow the City to not have to pull from Casitas with the option for Casitas to purchase from the City. After further discussion it was requested if Ms. Engle and Mr. Hollebrands could further look into getting an executive dynamic and a sense for the direction of how things are actually moving in regards to all this and to report back next meeting.

7. Board of Directors Reports

- May 11th GSA meeting – Mr. Krumpschmidt gave a summary of the last GSA meeting
- Mr. Harrold reported about an article he read in the Santa Barbara Independent that their Desalinization plant will be online in a month and that Montecito has backed off which causes some money issues.
- Ms. Engle reported that AWA has been having a series of meetings regarding various projects within Ventura County. Ms. Engle also reported about what the Fish and Game division were doing as well.

8. Financial Matters

Approval of Payroll and Payables from February 16th, 2017 to March 15th, 2017 in the amount of:

Payables -	\$ 65,214.95
Payroll -	\$ 28,444.09
Total -	\$ 93,659.04

Mr. Etchart made the motion to pay the monthly expenses. Mr. Harrold seconded the motion.

Etchart/Harrold
All Ayes
M/S/C

9. Board Discussion and/or Action

- a) Eagle Aerial quote for high resolution aerial mapping of irrigable and non-irrigable landscaping on all District parcels for the purpose of allocation assignments – Mr. Hollebrands summarized what Eagle Aerial would be doing and how it would be laid out and presented. Mr. Hollebrands and Ms. Engle were able to get some clarification on the layers of the survey. It was discussed the importance of the data time frame, meaning do we want 2016 imagery that has already been done or do we want to obtain the new imagery being done this June or do we want both for comparison. One other thing that needs to be done is to look at our accounts and determine whether each one is accurate as to how we have them categorized currently. After much discussion it was determined to find out what the price would be for the 2017 data and analysis with a modified list of extra layers. Mr. Etchart made the motion to approve the proposal from Eagle Aerial with the following changes: 1) We are requesting 2017 imagery/data only; 2) We are not asking for a differentiation between citrus and avocados; 3) We are not asking for a differentiation between irrigable and non-irrigable. Mr. Krumpschmidt seconded the motion.
Etchart/Krumpschmidt
All Ayes
M/S/C
- b) Discussion of draft budget for fiscal year 2017-18 – there have been some changes due to the fact that we will not be able to change our rates to the new allocation scheme in time for the new fiscal year therefore we are going forward with the already approved rate increase from last year as planned. This has been tabled for possible approval next month.
- c) Discussion and approval of draft late fee – Mr. Hollebrands came up with a different matrix for our late fee. After much discussion it was suggested that a mailer be sent out explaining the new Late Fee process. Also to add that if a customer is late three times in a fiscal year they are subject to the flat \$35 Late Fee. Mr. Etchart made the motion to approve the proposed monthly late fee with the addition that if a customer is late three times in a fiscal year they are subject to the flat \$35 fee amount when appropriate per bill. Mr. Harrold seconded the motion.
Etchart/Harrold
All Ayes
M/S/C
- d) Approval of Watershed Council annual contribution of \$500.00 – Mr. Harrold made the motion to contribute \$500.00 to the Watershed Council. Mr. Etchart seconded the motion.
Harrold/Etchart
All Ayes
M/S/C
- e) Bob's Fence Company proposal for tank farm enclosure – This was tabled to the June meeting.

At this time the Board of Directors went into Closed Session at 8:37 PM

10. Closed Session: The Board of Directors may go into closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957a.

- a) The Board went into closed session under the Real Property Negotiations Exception Government Code Sections (§54956.8, §54956.9 (b)(3)(c) and §54957.1) to discuss options regarding easements and property lines on parcels 010-0-102-290 and 010-0-102-090

Closed Session was closed at 9:25 PM

11. Meeting Adjournment

There being no further business to conduct at this time, Board Vice President Mike Krumpschmidt adjourned the meeting at 9:26 PM.

President

Secretary

May 2017



To: Board of Directors of the Meiners Oaks Water District

From: General Manager

Subject: Monthly Manager's Report

Highlights

(Rainy season October thru April)

27.96" of rain

LAKE CASITAS LEVEL

42.5%

Board Committees

GSA meeting was held on June 8th. A summary of that meeting will be given at the board meeting.

Current Well levels and specific capacity

Well 1	May	June	Well 2	May	June	Well 4	May	June	Well 7	May	June
Static	22.1'	22.6'	Static	20.8'	21.3'	Static	19.0'	25.6'	Static	18.4'	25.0'
Running	29.8'	28.2'	Running	25.2'	24.2'	Running	27.2'	34.4'	Running	22.9'	29.3'
Drawdown	7.7'	5.6'	Drawdown	4.4'	2.9'	Drawdown	8.2'	8.8'	Drawdown	4.5'	4.3'
Specific Cap.	52.0 gal/ft	62.7 gal/ft	Specific Cap.	59.3 gal/ft	75.8 gal/ft	Specific Cap.	75.6 gal/ft	66.6 gal/ft	Specific Cap.	73.1 gal/ft	73.2 gal/ft

Water Production

Water production and sold values are based on a calendar year

Total Pumped in May:			
Wells	AF	Average GPM	Typical GPM
1.	14.2	351	375
2.	11.29	220	250
4.	22.64	590	750
7.	12.2	314	450
8.	0.00	Off	330

Total Pumped for May	60.36 AF
Total Pumped 2016:	305.45 AF
Total Pumped YTD 2017:	161.13AF

May 2017

Total Sold:

Total Sold for May 2017:	55.47 AF
Total Sold YTD 2017:	172.37 AF
Total Sold 2016:	608.21 AF
Total Purchased from CMWD 2016	323.91 AF
Total Purchased for May	50 AF
Total Purchased YTD 2017	83.91AF

Total Capacity:

2083 Gallons per Minute (GPM) with all current wells on line 1, 2, 4, 7, 8)

3,583 Gallons per minute (GPM) with all current wells on line 1, 2, 4, 7, 8) + Casitas

Water Sales:

(Sales values are based on the actual month listed only not YTD)

May 2016:	\$ 31,964.69
May 2017:	\$ 37,465.65

Reserve Funds

Balance at the County of Ventura	\$ 1,034,566.32
Total Taxes*	\$ 904.84
Total Interest from reserve account#	\$ 889.04

Fiscal Year Total Revenues

July 1 st – May 31 st	2016	\$ 1,117,562.77
July 1 st – May 31 st	2017	\$ 1,209,859.33

Bank Balances

LAIF Balance	\$ 5,225.83
(#) Quarterly Interest from LAIF	\$ 0.00
Money Market (RABO)	\$ 473,492.33
Amount Transferred to RABO Money Market this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
(*)Monthly Interest received from Money Market	\$ 85.60
General Fund Balance	\$ 235,114.87
Trust Fund Balance	\$ 13,802.35
Capital Improvement Fund	\$ 14,405.06
(#)Quarterly Interest from Capital Account	\$.26
Total Interest accrued	\$ 885.86

Water Quality

No water quality issues to report this month

May 2017

Capital Improvement Projects for 2016-2017
Budgeted capital funds \$ 473,500 FY 2016-2017

1. Continue with tank replacement project (Completed)
2. Acquire scope of work for bid on new well (Completed)

Unscheduled Work

Warhead replacement and new hydrant valve S. Poli	\$ 3,259.53
Hydrant replacement at Fernando and N. Encinal	\$ 1,500.00
Main Leak on S. Padre Juan	\$ 3,000.00
Service repair S. Pueblo	\$ 1,000.00
Service repair Mesa	\$ 1,000.00
Valve replacement Encinal/El Conejo	\$ 1,000.00
Valve replacement Fernando/N. La Luna	\$ 2,000.00
Fire hydrant replacement S. La Luna	\$ 4,126.09
This item has been reimbursed by the company that hit it	\$ - 4,126.09
Main Leak 110 Besant Rd	\$ 2,000.00
Paving	\$ 6,000.00
Move wharf-head at Encinal and El Roblar	\$ 4,000.00
Paving for street repairs	\$ 4,300.00
Main Leak El Roblar and N. Pueblo	\$ 4,318.00
Paving for street repairs	\$ 9,275.00
<u>Total</u>	<u>\$ 42,652.53</u>

Tanks

1. 250k gallon was installed in 1958 age = 57 (Removed 2015)
2. 80k gallon was installed in 1983 age = 34
3. 500k gallon was installed in 1988 age = 27 (Removed 2015)
4. 500k gallon was installed in 1973 age = 44 (Put back into service 2011)
5. 500k gallon was installed in 2003 age = 14
6. 750k gallon welded tank 2015 age = 2

Life expectancy for a bolted tank is 30 – 40 years

Well Drilled Dates & Depths

	<u>Date drilled</u>	<u>Drill Depth</u>
1. Well # 1	1969	60 feet
2. Well # 2	1969	116 feet
3. Well # 4	1969	240 feet
4. Well # 7	1961	156 feet
5. Well # 8	1968	144 feet

Board of Directors

President – Jim Kentosh Elected in 2014	Term ends 2018	Long Term
Vice-President – Mike Krumpschmidt Elected 2016	Term ends 2020	Long Term
Board Member – Larry Harrold Elected 2014	Term ends 2018	Long Term
Board Member – Michael Etchart Elected 2014	Term Ends 2018	Long Term
Board Member – Diana Engle Elected 2016	Term Ends 2020	Long Term



Meiners Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 05/16/2017 - 06/15/2017

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP Bank-AP Bank						
U-VERSE 106729460	AT&T U-verse Invoice	05/04/2017	05/26/2017 Internet	Regular 0.00	70.00	7575
AT&T 01840517	AT&T Invoice	05/13/2017	05/26/2017 Office Phones	Regular 0.00	91.21	7574
AT&T 21140517	AT&T Invoice	05/20/2017	06/13/2017 Office Phones	Regular 0.00	651.84	7592
CALPERS INV0000653	California Public Employees' Retirement Invoice	05/15/2017	05/26/2017 Health	Regular 0.00	4,867.06	7571
INV0000664	Invoice	05/31/2017	Health	0.00	2,433.54	
				0.00	2,433.52	
CALPERS 18000517	California Public Employees' Retirement Invoice	05/15/2017	05/26/2017 Retired Premium	Regular 0.00	265.10	7576
CAL-STATE 83100	Cal-State Invoice	05/27/2017	06/13/2017 Portable Toilet	Regular 0.00	101.36	7593
CANON 17318110	Canon Financial Services, Inc. Invoice	05/13/2017	05/26/2017 Copier Contract	Regular 0.00	96.53	7577
CMWD 261150517	Casitas Municipal Water District Invoice	05/31/2017	06/13/2017 Fairview Purchased Water/Standby	Regular 0.00	865.30	7594
262000517	Invoice	05/31/2017	Hartmann Allocation	0.00	447.78	
911320517	Invoice	05/31/2017	Tico & La Luna Standby	0.00	85.49	
				0.00	332.03	
CLEANCO 3082	Cleanco Services Invoice	05/25/2017	05/26/2017 May Janitorial	Regular 0.00	240.00	7578
DATAP DP1701683	Dataprose LLC Invoice	05/31/2017	06/13/2017 Billing and Postage	Regular 0.00	770.07	7595
EJHAR 281300517	E. J. Harrison Roloffs, Inc. Invoice	05/15/2017	05/26/2017 Office Trash	Regular 0.00	169.75	7579
994260517	Invoice	05/15/2017	3 Yard Dumpster	0.00	42.24	
				0.00	127.51	
FAMCON 192273	Famcon Pipe and Supply, Inc Invoice	05/16/2017	06/13/2017 Pipe, Cast Iron Cover	Regular 0.00	337.84	7596
FGLENV 704328A	FGL Environmental Invoice	05/08/2017	05/26/2017 Samples	Regular 0.00	2,539.00	7580
704331A	Invoice	05/08/2017	Samples	0.00	435.00	
704332A	Invoice	05/08/2017	Samples	0.00	435.00	
704335A	Invoice	05/17/2017	Samples	0.00	435.00	
704336A	Invoice	05/16/2017	Samples	0.00	560.00	
704662A	Invoice	05/10/2017	Samples	0.00	435.00	
704935B	Invoice	05/19/2017	Samples	0.00	85.00	
705217A	Invoice	05/10/2017	Samples	0.00	36.00	
705218A	Invoice	05/10/2017	Samples	0.00	85.00	
				0.00	33.00	
FGLENV 705515A	FGL Environmental Invoice	05/30/2017	06/13/2017 Samples	Regular 0.00	170.00	7597
705864A	Invoice	06/01/2017	Samples	0.00	85.00	
				0.00	85.00	

Check Report

Date Range: 05/16/2017 - 06/15/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
GUARDIAN	Guardian	05/26/2017	Regular	0.00	339.64	7572
INV0000654	Invoice	05/15/2017	Dental	0.00	169.82	
INV0000665	Invoice	05/31/2017	Dental	0.00	169.82	
GUARDIAN	Guardian	05/26/2017	Regular	0.00	8.00	7581
7690460517	Invoice	05/15/2017	Administration Fee	0.00	8.00	
HACHCO	Hach Company	05/26/2017	Regular	0.00	467.51	7582
10445571	Invoice	05/09/2017	Chlorine Reagent Set	0.00	129.73	
10446628	Invoice	05/09/2017	DPD Refill	0.00	337.78	
HLTHNE	Health Net Life Insurance Company	05/26/2017	Regular	0.00	25.80	7583
61790517	Invoice	05/08/2017	Life Insurance	0.00	25.80	
HLTHNE	Health Net Life Insurance Company	06/13/2017	Regular	0.00	27.00	7598
61790617	Invoice	06/08/2017	Life Insurance	0.00	27.00	
HSBS	HealthSmart Benefit Solutions, Inc.	05/26/2017	Regular	0.00	99.06	7573
INV0000656	Invoice	05/15/2017	HSBS	0.00	49.54	
INV0000667	Invoice	05/31/2017	HSBS	0.00	49.52	
INTEGRATE	Integrated Services, Inc.	05/26/2017	Regular	0.00	56.22	7584
000334201	Invoice	05/15/2017	Long Distance	0.00	56.22	
NEILSON	Law Offices of Lindsay F. Nielson	05/26/2017	Regular	0.00	3,194.50	7585
34880517	Invoice	05/11/2017	Attorney Fees	0.00	3,194.50	
MOHARD	Meiners Oaks Hardware	06/13/2017	Regular	0.00	81.02	7599
770349	Invoice	05/01/2017	Fitting	0.00	3.89	
770360	Invoice	05/01/2017	Fitting Exchange, Bushing	0.00	3.21	
772110	Invoice	05/09/2017	Super Glue	0.00	4.87	
772369	Invoice	05/10/2017	Asphalt Patch	0.00	31.27	
773037	Invoice	05/15/2017	Putty Knife, Silicone	0.00	26.79	
773213	Invoice	05/16/2017	Bug Wash	0.00	4.28	
773292	Invoice	05/16/2017	Sand Paper, Cloth Plumber	0.00	6.71	
MITEC	MiTec Solutions LLC	05/26/2017	Regular	0.00	10.00	7586
43774	Invoice	05/15/2017	Splashtop Account	0.00	10.00	
MITEC	MiTec Solutions LLC	06/13/2017	Regular	0.00	1,169.60	7600
43927	Invoice	05/24/2017	On-Site Labor	0.00	142.50	
43931	Invoice	05/30/2017	New Computer	0.00	956.13	
44079	Invoice	06/01/2017	June Web Hosting, Email exchange	0.00	70.97	
OFFDEP	Office Depot	05/26/2017	Regular	0.00	777.49	7587
926860462001	Invoice	05/10/2017	Binders	0.00	53.56	
926868253001	Invoice	05/11/2017	ID Maker	0.00	723.93	
PERS	Public Employees' Retirement System	05/26/2017	Regular	0.00	1,967.96	7570
INV0000666	Invoice	05/31/2017	PERS	0.00	1,967.96	
PERS	Public Employees' Retirement System	06/13/2017	Regular	0.00	1,854.48	7591
INV0000677	Invoice	06/15/2017	PERS	0.00	1,854.48	
PERS	Public Employees' Retirement System	06/13/2017	Regular	0.00	688.10	7601
10000001496799	Invoice	06/01/2017	Unfunded Accrued Liability	0.00	678.27	
10000001496800	Invoice	06/01/2017	Unfunded Accrued Liability	0.00	9.83	
QUINNRNTL	Quinn Rental Services	06/13/2017	Regular	0.00	207.75	7602
01824301	Invoice	05/31/2017	Backhoe	0.00	207.75	

Check Report

Date Range: 05/16/2017 - 06/15/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
SCE	Southern California Edison Co.	06/13/2017	Regular	0.00	4,319.46	7603
OFFELE0617	Invoice	06/12/2017	Office Electricity	0.00	123.44	
PMP1-0617	Invoice	06/12/2017	Pump 1	0.00	607.06	
PMP2-0617	Invoice	06/12/2017	Pump 2	0.00	453.52	
PMP4&70617	Invoice	06/12/2017	Pumps 4&7	0.00	2,559.09	
TNKFRM0617	Invoice	06/12/2017	Tank Farm	0.00	29.93	
WELL80617	Invoice	06/12/2017	Well 8	0.00	55.85	
Z-20617	Invoice	06/12/2017	Zone 2	0.00	83.66	
Z-2FIR0617	Invoice	06/12/2017	Zone 2 Fire	0.00	93.24	
Z-2PWR0617	Invoice	06/12/2017	Zone 2 Power	0.00	287.77	
Z-3FIR0617	Invoice	06/12/2017	Zone 3 Fire	0.00	25.90	
UAOFSC	Underground Service Alert of So.Ca.	06/13/2017	Regular	0.00	24.00	7604
520170432	Invoice	06/01/2017	Digalert	0.00	24.00	
USBANK	US Bank Corporate Pmt. System	06/13/2017	Regular	0.00	1,099.11	7605
AMC0501	Invoice	05/01/2017	Water Sample Station	0.00	713.95	
AWWA0426	Invoice	05/01/2017	Compensation Survey	0.00	108.50	
OSPORTS0501	Invoice	05/01/2017	Staff Lunch	0.00	32.35	
POWER0516	Invoice	05/16/2017	Repaired Weedwacker	0.00	143.07	
PREC0505	Invoice	05/05/2017	Weedwacker Line	0.00	39.81	
VERIZON0428	Invoice	05/01/2017	Shield for Phone	0.00	5.99	
VONS0518	Invoice	05/18/2017	Water & Toilet Paper	0.00	55.44	
VCASSESSOR	Ventura County Assessor	05/26/2017	Regular	0.00	50.00	7588
1617-036	Invoice	05/03/2017	Data Report for Bulk Mailing	0.00	50.00	
VERIZON	Verizon Wireless	06/13/2017	Regular	0.00	239.15	7606
9786536644	Invoice	05/26/2017	Cell Phones	0.00	239.15	
WRIGHT EXP	WEX Bank	05/26/2017	Regular	0.00	654.46	7589
49857879	Invoice	05/15/2017	Fuel	0.00	654.46	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	77	36	0.00	28,595.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	77	36	0.00	28,595.37

PR \$30,385.26

Fund Summary

Fund	Name	Period	Amount
10	OPERATING	5/2017	15,989.29
10	OPERATING	6/2017	12,606.08
			<u>28,595.37</u>

Report of Income as of 5/31/2017

Income	Month of May	Year To Date	Budget Approp	Approp Bal 07/31/15
Interest	974.90	6,248.99	--	(6,248.99)
Taxes	904.84	141,765.69	--	(141,765.69)
Pumping Charges	220.49	3,048.79	--	(3,048.79)
Fire Protection	72.88	1,164.72	--	(1,164.72)
Meter & Inst. Fees		542.50	--	(542.50)
Water Sales	37,465.65	523,733.45	659,439.00	135,705.55
Casitas Standby Fees	332.44	5,859.49	--	(5,859.49)
MWAC Charges	49,216.64	516,302.50	666,997.00	150,694.50
MCC Chg.	6,525.67	71,186.68	125,408.00	54,221.32
Misc. Income	119.66	15,864.40	8,000.00	(7,864.40)
Late & Delinquent Chgs.	3,085.24	32,526.13	--	(32,526.13)
Conservation Penalty		300.00	--	(300.00)
Capital Improvement		3,567.60	--	(3,567.60)
Drought Surcharge	1,609.16	35,763.07	--	(35,763.07)
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		--	--	--
TOTAL INCOME	100,527.57	1,357,874.01	1,459,844.00	101,969.99

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of May	Year To Date	Budget Approp	Approp Bal 05/31/17	Current June	Approp Bal To Date
Salary / Taxes	32,338.03	347,325.80	410,000.00	62,674.20	-	62,674.20
Retirement Contributions	2,626.90	30,145.84	35,000.00	4,854.16	-	4,854.16
Group Insurance	4,467.36	45,469.16	70,000.00	24,530.84	-	24,530.84
Company Uniforms	-	1,022.64	1,500.00	477.36	-	477.36
Phone Office	869.27	8,737.57	7,600.00	(1,137.57)	-	(1,137.57)
Janitorial Service	341.36	4,096.50	5,200.00	1,103.50	-	1,103.50
Refuse Disposal	169.75	1,845.41	2,500.00	654.59	-	654.59
Liability Insurance	398.64	21,864.28	22,500.00	635.72	-	635.72
Workers Compensation	-	10,086.48	17,500.00	7,413.52	-	7,413.52
Wells	-	6,669.88	20,000.00	13,330.12	-	13,330.12
Truck Maintenance	520.44	3,439.00	4,000.00	561.00	-	561.00
Office Equip. Maintenance	616.97	6,713.90	5,000.00	(1,713.90)	-	(1,713.90)
Cell Phones	239.15	3,283.26	4,500.00	1,216.74	-	1,216.74
System Maintenance	1,375.50	41,905.00	60,000.00	18,095.00	-	18,095.00
Safety Equipment	342.88	1,671.88	3,500.00	1,828.12	-	1,828.12
Laboratory Services	2,709.00	7,403.00	8,000.00	597.00	85.00	512.00
Membership and Dues	-	6,847.00	7,000.00	153.00	-	153.00
Printing and Binding	-	140.59	1,000.00	859.41	-	859.41
Office Supplies	1,908.42	5,512.53	6,000.00	487.47	-	487.47
Postage and Express	770.07	12,161.78	13,500.00	1,338.22	-	1,338.22
B.O.D. Fees	650.00	9,750.00	15,000.00	5,250.00	-	5,250.00
Engineering & Technical Services	50.00	1,570.00	35,000.00	33,430.00	-	33,430.00
Computer Services	318.47	11,264.13	12,000.00	735.87	70.97	664.90
Other Prof. & Regulatory Fees	12.00	19,590.27	17,500.00	(2,090.27)	24.00	(2,114.27)
Public and Legal Notices	-	-	1,500.00	1,500.00	-	1,500.00
Attorney Fees	3,194.50	15,734.50	15,000.00	(734.50)	-	(734.50)
GSA Fees	-	20,459.62	25,000.00	4,540.38	-	4,540.38
VR/SBC/City of VTA Law Suit	-	-	40,000.00	40,000.00	-	40,000.00
Audit Fees	-	11,925.00	12,000.00	75.00	-	75.00
Small Tools	143.07	2,950.57	3,000.00	49.43	-	49.43
Election Supplies	-	769.12	3,000.00	2,230.88	-	2,230.88
Water Purchase	865.30	229,748.63	250,000.00	20,251.37	-	20,251.37
Treatment Plant	467.51	12,380.18	10,000.00	(2,380.18)	-	(2,380.18)
Fuel	654.46	7,438.10	12,000.00	4,561.90	-	4,561.90
Travel Exp./Seminars	32.35	1,410.50	2,000.00	589.50	-	589.50
Utilities	125.88	1,900.26	3,500.00	1,599.74	123.44	1,476.30
Power and Pumping	3,774.29	3,774.29	80,000.00	76,225.71	4,196.02	72,029.69
Meters	-	-	10,000.00	10,000.00	-	10,000.00
Total Expenditures	59,981.57	917,006.67	1,250,800.00	333,793.33	4,499.43	329,293.90

Water Distribution System	-	-	-	-	-	-
Cold Water Well	-	-	250,000.00	250,000.00	-	250,000.00
	-	-	-	-	-	-
Structures and Improvements	-	-	-	-	-	-
Generator Z-2	-	-	120,000.00	120,000.00	-	120,000.00
	-	-	-	-	-	-
Trucks/Carts	-	-	-	-	-	-
Furniture and Fixtures	-	-	-	-	-	-
Office Machines	-	-	-	-	-	-
	-	-	-	-	-	-
Field Equipment	-	-	-	-	-	-
Pipe Freezing Machine	-	3,335.74	3,500.00	164.26	-	164.26
	-	-	-	-	-	-
Appropriations for Contingencies	-	9,058.46	100,000.00	90,941.54	-	90,941.54
Total Assets	-	12,394.20	473,500.00	461,105.80	-	461,105.80

GRAND TOTAL	59,981.57	929,400.87	1,724,300.00	794,899.13	4,499.43	790,399.70
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DRAFT

**2017-18 Annual Budget For
Meiners Oaks Water District**

Presented

06/20/2017



MEINERS OAKS WATER DISTRICT

June 20, 2017

Draft Budget for Fiscal Year 2017-2018

Budget Summary

The proposed budget for Fiscal Year 2017-18 is briefly summarized on Table 1, which shows total expenses and revenues for the year, and the effects on MOWD reserves. Due to the cost of other needed capital improvements, our reserves will start at \$1.4 million and fall to \$ 1,011,265 by the end of the year. Because of the shortfall in sales due to the drought, most of the big projects have been suspended in prior years until the District's revenues stabilize. However, some of those projects can no longer wait, so that will require us to use some of our reserves to accomplish those tasks. It is projected that our reserves are still appropriate in this drought to support well enhancements and other system upgrades as well as needed system maintenance.

Rates

Rates this year according to our last Prop 218 hearing (2015) are scheduled to increase 4.0% this year. The district will move forward and adjust the water rates as prescribed. However, with proposed changes to our Conservation Allocation and Rate Program (CARP) lower monthly bills for our customers may be realized later this year.

Projected Expenses

The itemized expenditures for FY 2017-18 are shown on Table 2 by category. The adopted budget amounts for the previous three fiscal years are shown in the table for comparison. The operating expenses by category are similar to the prior three years. Capital expenses differ each year because of the different projects undertaken, and are not shown in detail for the prior years. Some highlights of projected expenses are;

- 1) Groundwater Sustainability Agency (GSA) will have new extraction fees from our wells that will have to be paid
- 2) Our long-term maintenance backlog still continues yet it's not as extreme as years past. We plan to continue the scheduled maintenance projects in 2017-18 in order to maintain the solvency and integrity of the District.
- 3) Due to unexpected power outages in the Meiners Road area and to be proactive in the case of a natural disaster the District has deemed this site uniquely vulnerable, therefore, it will be outfitted with a 50KVA standby generator that will automatically run when the power from Edison fails.

Projected Revenues

Projected revenues of \$1,292,465 for 2017-18 are based on current allocations according to the Drought Contingency Plan in addition to reductions in water sales enhanced by the Casitas MWD in Stage 3, explained in Table 3. Since a rate increase of 4% was in effect the prior year, and unprecedented conservation efforts by our customers, this approach may underestimate the amount of revenue to be received. Nevertheless, we have asked our customers to continue conserving water, which could reduce our revenues below prior years.

Other New Expenses

The budget includes new expenses for the formation of a Groundwater Sustainability Agency (GSA) required by the State, for a lawsuit by Santa Barbara Channel Keepers (SBCK) and the City of San Buena Ventura, and for a possible new "Cold Water Well".

Future Water Rates

The District's water rates will change as shown in Table 4. The Water Availability Charge will decrease and the charge per unit of water will also decrease as shown. The Meter Capacity Charge will be unaffected as well.

The District has a Board-adopted, comprehensive 5-year capital improvement plan ahead as summarized on Table 5. This next fiscal year spans another rainy season. This year our local area has received almost 30" of rainfall. That is more than 5" over our annual pre-drought average. Because of that, Meiners Oaks Water District does not anticipate purchasing water from Lake Casitas this year and possibly the next if we have a normal rain season next year. That, in combination with needed district improvements, is why it is prudent to maintain our rates to keep up with inflation and rising costs over the next few years. It is also worthy to note that our Drought Contingency Plan has been updated, and we are currently working on a Conservation Allocation and Rate Plan (CARP) that will result in more generous allocations for some, seasonal allowances and bulk amounts for end user discretion of use for namely Commercial and Agriculture users. Please check our website or call the office for any questions you might have.

Prepared by Mike Hollebrands
General Manager, Meiners Oaks Water District

Table 1**Draft Budget Summary for Fiscal Year 2017 – 2018**

Total Operating expenditures	\$ 1,134,800.00
Capital Outlay	\$ 546,400.00
Total District Expenses	\$ 1,681,200.00
Projected Revenues	\$ 1,292,465.60
Shortfall to be absorbed by reserves	<388,734.40>
<hr/>	
Reserves beginning	\$ 1,385,712.29
Reserves ending	\$ 996,977.89

Meiners Oaks Water District
Proposed Budgeted Expenses for FY 2017-2018

3 PRIOR YEARS

Budgeted Expenses	Adopted Budget for FY 2014-15	Adopted Budget for FY 2015-16	Adopted Budget for FY 2016-17	Proposed Budget for FY 2017-18
Operating Expenses				
Salary / Taxes	\$ 373,000.00	\$ 373,000.00	\$410,000.00	\$382,000.00
Payroll Taxes				\$30,000.00
Retirement Contributions	\$ 75,000.00	\$ 80,000.00	\$35,000.00	\$30,000.00
Group Insurance	\$ 30,000.00	\$ 63,000.00	\$70,000.00	\$70,000.00
Company Uniforms	\$ 1,000.00	\$ 1,500.00	\$1,500.00	\$1,500.00
Phone Office	\$ 6,500.00	\$ 7,000.00	\$7,600.00	\$7,600.00
Janitorial Service	\$ 5,000.00	\$ 5,200.00	\$5,200.00	\$5,500.00
Refuse Disposal	\$ 2,200.00	\$ 2,200.00	\$2,500.00	\$2,700.00
Liability Insurance	\$ 20,500.00	\$ 21,000.00	\$22,500.00	\$25,000.00
Workers Compensation	\$ 15,000.00	\$ 15,000.00	\$17,500.00	\$17,500.00
Wells	\$ 32,000.00	\$ 20,000.00	\$20,000.00	\$25,000.00
Truck Maintenance	\$ 4,500.00	\$ 3,500.00	\$4,000.00	\$4,000.00
Office Equip. Maintenance	\$ 4,000.00	\$ 5,000.00	\$5,000.00	\$7,500.00
Commun Equip. Maintenance	\$ 4,500.00	\$ 4,500.00	\$4,500.00	\$4,500.00
System Maintenance	\$ 62,000.00	\$ 60,000.00	\$60,000.00	\$55,000.00
Safety Equipment	\$ 3,500.00	\$ 3,500.00	\$3,500.00	\$3,500.00
Laboratory Services	\$ 7,500.00	\$ 7,500.00	\$8,000.00	\$8,000.00
Membership and Dues	\$ 5,300.00	\$ 5,500.00	\$7,000.00	\$7,500.00
Printing and Binding	\$ 3,000.00	\$ 2,500.00	\$1,000.00	\$1,000.00
Office Supplies	\$ 6,000.00	\$ 6,000.00	\$6,000.00	\$6,000.00
Postage and Express	\$ 10,000.00	\$ 12,000.00	\$13,500.00	\$13,500.00
B.O.D. Fees	\$ 15,000.00	\$ 15,000.00	\$15,000.00	\$13,000.00
Engineering & Technical Services	\$ 23,000.00	\$ 25,000.00	\$35,000.00	\$35,000.00
Computer Services	\$ 15,000.00	\$ 12,000.00	\$12,000.00	\$15,000.00
Other Prof. & Regulatory Fees	\$ 10,000.00	\$ 15,000.00	\$17,500.00	\$15,000.00
Public and Legal Notices	\$ 3,500.00	\$ 1,500.00	\$1,500.00	\$1,000.00
Attorney Fees	\$ 22,000.00	\$ 15,000.00	\$15,000.00	\$15,000.00
GSA Fees		\$ 15,000.00	\$25,000.00	\$40,000.00
VR/SBC/City of Ventura Law suit		\$ 40,000.00	\$40,000.00	\$15,000.00
State Water				\$25,000.00
Audit Fees	\$ 10,250.00	\$ 10,750.00	\$12,000.00	\$18,000.00
Small Tools	\$ 3,000.00	\$ 2,500.00	\$3,000.00	\$3,000.00
Election Supplies	\$ 1,200.00		\$3,000.00	\$0.00
Water Purchase	\$ 150,000.00	\$ 300,000.00	\$250,000.00	\$75,000.00
Casitas Standby Charges				\$10,000.00
Treatment Plant	\$ 13,000.00	\$ 9,500.00	\$10,000.00	\$10,000.00
Fuel	\$ 11,000.00	\$ 10,000.00	\$12,000.00	\$12,000.00
Travel Exp./Seminars	\$ 3,000.00	\$ 3,000.00	\$2,000.00	\$2,000.00
Meters	\$ 6,000.00	\$ 6,000.00	\$10,000.00	\$10,000.00
Utilities	\$ 3,500.00	\$ 3,500.00	\$3,500.00	\$3,500.00
Power and Pumping	\$ 88,000.00	\$ 91,000.00	\$80,000.00	\$110,000.00
Subtotal Oper. Expenditures	\$ 1,047,950.00	\$ 1,272,650.00	\$1,250,800.00	\$1,134,800.00
Capital Expenses				
Water Distribution System		\$ 1,650,000.00	\$250,000.00	
Cold Water Well	\$ 20,000.00			\$100,000.00
Well 4 Rehab	\$ 75,000.00			\$50,000.00
18 Valve Replacements/Deadends	\$ 20,000.00			\$103,900.00
Fencing at Tank Farm				\$40,000.00
Structures and Improvements	\$ 75,000.00			
Generator Z-2			\$120,000.00	\$75,000.00
Treatment Plant EDR/CEQA				\$25,000.00
Zone 1 Booster/MCC Upgrade				\$30,000.00
Well 4 MCC/VFD Upgrade				
Furniture and Fixtures				
New Desk for G.M.				\$1,500.00
Office Machines				\$4,500.00
Field Equipment				
Trailer Mount Weed Sprayer	\$ 4,000.00	\$ 2,500.00	\$3,500.00	\$1,500.00
Valve turning Machine	\$ 2,500.00	\$ 6,500.00		
Appropriations for Contingencies	\$ 100,000.00	\$ 100,000.00	\$80,000.00	\$100,000.00
Subtotal Capital Expenses	\$ 296,500.00	\$ 1,759,000.00	\$453,500.00	\$531,400.00
GRAND TOTAL	\$ 1,344,450.00	\$ 3,031,650.00	\$ 1,704,300.00	\$ 1,666,200.00

Revenue Breakdown Table 3

Table 3

Base allocation includes 1274 active accounts at 10 units each
Extra dwellings = 580 at 7 units of water each

	Units/Mo	Year	Ac/Ft	Annual Ac/Ft			
Total billable base	16800	201600	38.56	462.78			
Average sold 201	22080	264960	50.6	608.2			
<u>Water Sales</u>	-5280				Total Assumed Annual Income	\$1,292,465.60	Difference between Income and Expenditures
Base Allocation	16800				Total Annual Expenditures	\$1,134,800.00	\$157,665.60
\$ per unit	\$2.24				Total Capital Costs 2017-18	\$ 546,400.00	
Monthly	\$37,632.00				Amount needed from reserves	\$388,734.40	Reserve starting amount \$1,385,712.29
Annually	\$451,584.00				Total Annual Expenditures and Capital	\$1,681,200.00	Reserves after Capital work \$996,977.89
<u>MWAC</u>					Percent of Fixed vs variable	-35%	
Billable MWAC	1854				Total Fixed Income	\$840,881.60	
Proposed MWAC	\$34.20				Total Variable Income	\$451,584.00	
Monthly	\$63,406.80						
Annually	\$760,881.60						
<u>Over-allocation units billed</u>							
Billable Units	0						
Over-Allocation	\$3.00						
Average Monthly	\$0.00						
Average Annual	\$0.00						
<u>MCC</u>							
Base flow of 30 gpm							
The rate is set at \$.80 per gpm over 30							
This amount is calculated based upon the flow of a meter in gallons per minute of capacity. Larger meters have a larger capacity therefore placing a larger instant demand on the system.							
Example: 1.5" meter has a capacity of 75 gpm							
75-30 = 45 gpm							
45 x .80 = \$ 36.00							
All District meter sizes 1" and above are known and billed accordingly							
Estimated	\$80,000.00						

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of July	Year To Date	Budget Approp	Approp Bal 07/01/17	Current July	Approp Bal To Date
Salary	\$ -	\$ -	\$ 382,000.00	\$ 382,000.00	\$ -	\$ 382,000.00
Payroll Taxes	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
Retirement Contributions	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
Group Insurance	\$ -	\$ -	\$ 70,000.00	\$ 70,000.00	\$ -	\$ 70,000.00
Company Uniforms	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
Phone Office	\$ -	\$ -	\$ 7,600.00	\$ 7,600.00	\$ -	\$ 7,600.00
Janitorial Service	\$ -	\$ -	\$ 5,500.00	\$ 5,500.00	\$ -	\$ 5,500.00
Refuse Disposal	\$ -	\$ -	\$ 2,700.00	\$ 2,700.00	\$ -	\$ 2,700.00
Liability Insurance	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Workers Compensation	\$ -	\$ -	\$ 17,500.00	\$ 17,500.00	\$ -	\$ 17,500.00
Wells	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Truck Maintenance	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
Office Equip. Maintenance	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00
Commun Equip. Maintenance	\$ -	\$ -	\$ 4,500.00	\$ 4,500.00	\$ -	\$ 4,500.00
System Maintenance	\$ -	\$ -	\$ 55,000.00	\$ 55,000.00	\$ -	\$ 55,000.00
Safety Equipment	\$ -	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00
Laboratory Services	\$ -	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00
Membership and Dues	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00
Printing and Binding	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
Office Supplies	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00
Postage and Express	\$ -	\$ -	\$ 13,500.00	\$ 13,500.00	\$ -	\$ 13,500.00
B.O.D. Fees	\$ -	\$ -	\$ 13,000.00	\$ 13,000.00	\$ -	\$ 13,000.00
Engineering & Technical Services	\$ -	\$ -	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00
Computer Services	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Other Prof. & Regulatory Fees	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Public and Legal Notices	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
Attorney Fees	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
GSA Fees	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
VR/SBC/City of VTA Law Suit	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Slate Water	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Audit Fees	\$ -	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -	\$ 18,000.00
Small Tools	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
Election Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Purchase	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
Casitas Standby Charges	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Treatment Plant	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Fuel	\$ -	\$ -	\$ 12,000.00	\$ 12,000.00	\$ -	\$ 12,000.00
Travel Exp./Seminars	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
Meters	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Utilities	\$ -	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00
Power and Pumping	\$ -	\$ -	\$ 110,000.00	\$ 110,000.00	\$ -	\$ 110,000.00
Total Expenditures	\$ -	\$ -	\$ 1,134,800.00	\$ 1,134,800.00	\$ -	\$ 1,134,800.00
Water Distribution System						
Cold Water Well	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00
Well 4 Rehab	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
18 Valve replacements/Deadends	\$ -	\$ -	\$ 103,900.00	\$ 103,900.00	\$ -	\$ 103,900.00
Fencing at Tank Farm	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
Structures and Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator Z-2	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
Treatment Plant EDR/CEQA	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
Zone 1 booster/MCC upgrade	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
Well 4 MCC/VFD upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Furniture and Fixtures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Managers desk	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
Office Machines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Copy Machine	\$ -	\$ -	\$ 4,500.00	\$ 4,500.00	\$ -	\$ 4,500.00
Field Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Weed spray Trailer	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriations for Contingencies	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00
Total Assets	\$ -	\$ -	\$ 546,400.00	\$ 546,400.00	\$ -	\$ 546,400.00
GRAND TOTAL						
	\$ -	\$ -	\$ 1,681,200.00	\$ 1,681,200.00	\$ -	\$ 1,681,200.00

Changes to MOWD Rate Schedule

Meter Capacity Charge

Meter Size	Current FY 2015-16	Proposed		
		FY 2016-17	FY 2017-18	FY 2018-19
5/8"	None	None	None	None
3/4"	None	None	None	None
1"	\$16.00	\$16.00	\$16.00	\$16.00
1.5"	\$36.00	\$36.00	\$36.00	\$36.00
2"	\$104.00	\$104.00	\$104.00	\$104.00
3"	\$256.00	\$256.00	\$256.00	\$256.00
4"	\$776.00	\$776.00	\$776.00	\$776.00
6"	\$1,576.00	\$1,576.00	\$1,576.00	\$1,576.00

Charge per Unit of water (1 Unit = 748 gallons)

All	\$1.65	\$2.14	\$2.24	\$2.34
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Water Availability Charge

All	\$25.43	\$32.88	\$34.35	\$35.92
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Note: The MWAC and MCC are designed to support a percentage of the infrastructure which is instrumental to conveying water to our customers.

Estimated Cash Flow for Capital Projects thru 2018 Table 5

2017-18

Upgrade blow-offs to Hydrants x 3
 Treatment Plant EDR/CEQA
 Office Upgrades
 Replace 18 valves District Wide
 New well pilot study
 Well 4 Rehab

2018-19

Treatment Plant rebuild Ph.1
 Generator for Meiners Rd Pump Sta.
 Drill New Well/Completion
 Wells 4&7 VFD/MCC

2019-20

Meiners RD Tank EDR
 Treatment Plant rebuild Ph.2 Completion

2020-21

El Roblar main extension Ph. 1

2021-22

El Roblar main extension Ph. 2

Totals

Capital Replacement	Capital Improvement	Annual Totals
\$	\$ 15,000	\$ 15,000
\$ 80,000	\$ -	\$ 80,000
\$ 5,750	\$	\$ 5,750
	\$ 395,000	\$ 395,000
	\$ 60,000	\$ 60,000
\$ 50,000		\$ 555,750
	\$ 250,000	
	\$ 75,000	
\$ 250,000	\$ 250,000	\$ 825,000
\$ 50,000		
\$ -	\$ 250,000	\$ 550,000
\$ 250,000		\$ 250,000
\$ 250,000	\$ -	\$ 250,000
\$ 935,750	\$ 1,545,000	\$ 2,480,750

Pay Scale Tiers 2017

Per 2016 AWWA Compensation Survey Serving populations under 10,000

Class		Probation 6 mos.		Steps				
			1	2	3	4	5	
Salary	General Manager	Board Discretion	\$ 96,679.00	\$ 106,536.00	\$ 116,393.00	\$ 126,250.00	\$ 136,107.00	
F-1	Field Sup.	\$ 59,888.70	\$ 66,543.00	\$ 68,551.50	\$ 70,560.00	\$ 72,568.50	\$ 74,577.00	
		\$ 28.79	\$ 31.99	\$ 32.96	\$ 33.92	\$ 34.89	\$ 35.85	
U-2	Utility - 2	\$ 39,778.20	\$ 44,198.00	\$ 49,134.75	\$ 54,071.50	\$ 59,008.25	\$ 63,945.00	
		\$ 19.12	\$ 21.25	\$ 23.62	\$ 26.00	\$ 28.37	\$ 30.74	
O-3	Office Manager	\$ 43,212.46	\$ 54,119.00	\$ 60,953.25	\$ 67,787.50	\$ 74,621.50	\$ 81,456.00	
		\$ 20.78	\$ 26.02	\$ 29.30	\$ 32.59	\$ 35.88	\$ 39.16	
O-4	AR/Board Sec.	\$ 33,756.60	\$ 37,507.00	\$ 41,051.75	\$ 44,596.50	\$ 48,141.25	\$ 51,686.00	
		\$16.23	\$ 18.03	\$ 19.74	\$ 21.44	\$ 23.14	\$ 24.85	

Pay Scale Tiers 2011

		3.30% Increase COLA		2012					
Class		Probation 6 mos.				Steps			
			1	2	3	4	5		
U-1	Utility - 1	\$ 29,434.30	\$ 32,704.78	\$ 35,744.38	\$ 38,783.99	\$ 41,823.59	\$ 44,863.19		
		\$ 14.15	\$ 15.72	\$ 17.18	\$ 18.65	\$ 20.11	\$ 21.57		
U-2	Utility - 2	\$ 42,291.12	\$ 46,990.14	\$ 51,018.84	\$ 55,047.54	\$ 59,076.24	\$ 63,104.94		
		\$ 20.33	\$ 22.59	\$ 24.53	\$ 26.47	\$ 28.40	\$ 30.34		
O-3	AP / Board Sec.	\$ 43,212.46	\$ 48,022.10	\$ 55,101.77	\$ 62,181.44	\$ 69,261.10	\$ 76,340.77		
		\$ 20.78	\$ 23.09	\$ 26.49	\$ 29.89	\$ 33.30	\$ 36.70		
O-4	AR	\$ 29,973.53	\$ 33,303.92	\$ 36,526.88	\$ 39,749.84	\$ 42,972.80	\$ 46,195.76		
		\$ 14.41	\$ 16.01	\$ 17.56	\$ 19.11	\$ 20.66	\$ 22.21		



The Chain link Fence Experts!

Cont. Lic # 617300

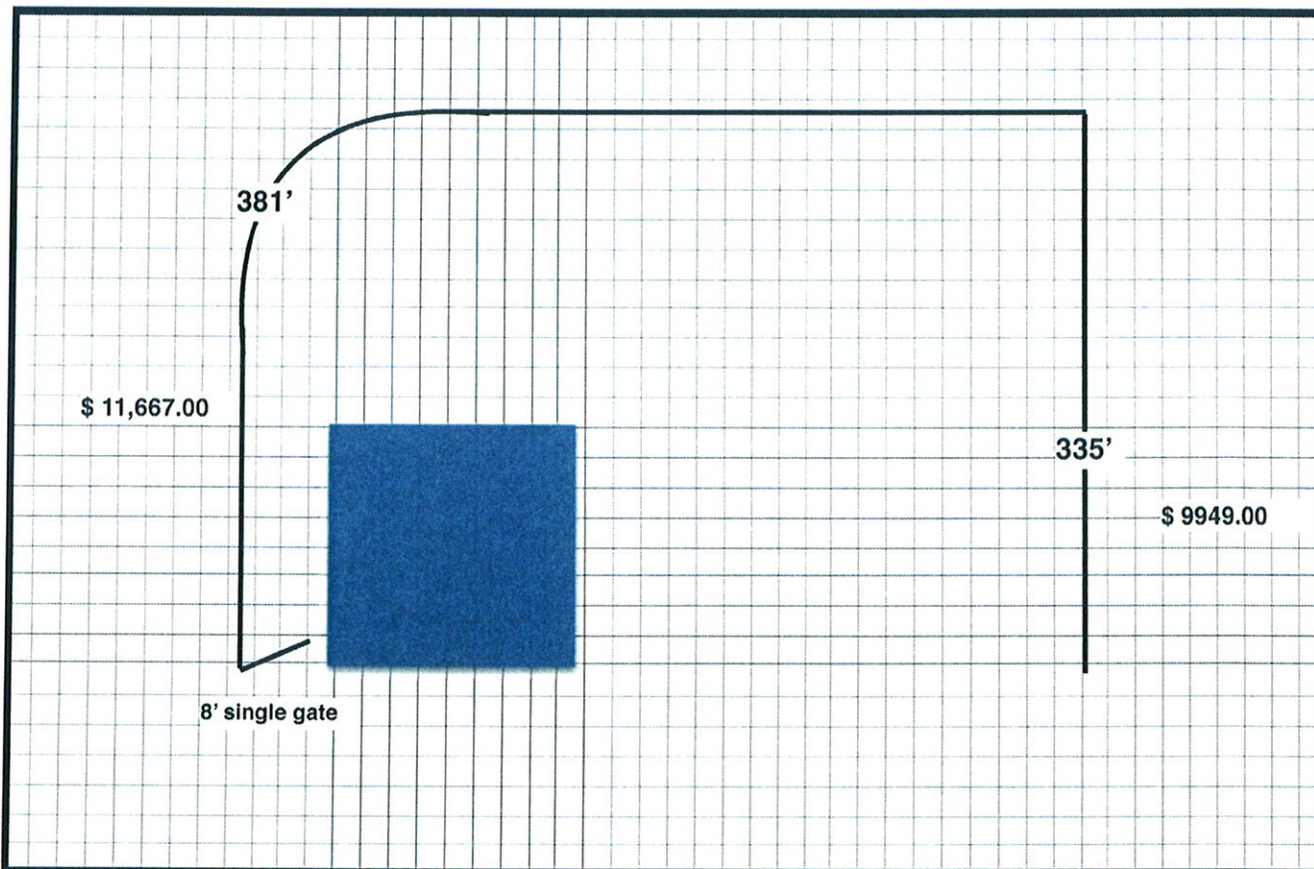
Bob Ghen (Owner)
873 Oso Rd. Ojai Ca. 93023
Santa Barbara & Ventura County
(805) 983-3346 Fx# 646-8980

www.BobsFence.com

Meiners Oaks Water District	2680 Maricopa Highway	4-26-17
Ojai, 93023	Mike: 297-7240 646-2114	mikeh2o@meinersoakswater.com

Description:

Install 716' of 6' tall 9 ga. galvanized chain link fencing with three strand 4 point barbwire. To use 2 7/8 terminal post and 2 3/8 line post set in concrete. (Concrete mixed in wheel barrel before setting, no pouring dry concrete in hole then adding water). Fence to have 1 5/8 diagonal bracing and 9 Ga. tension wire along top and bottom. Removal of existing fence included if needed.



****Contractor assumes no responsibility for building permits, damage or repair to underground utilities or water lines that cannot be seen. Contractor proposes hereby to furnish material and labor and to be in accordance with above specifications.**

In consideration for the above described work, the above named party agrees to pay contractor the total sum as listed. Payment schedule as follows: 1/2 prepayment for material; balance due upon completion. This proposal is void if not accepted within 30 days

\$ 21,616.00

Acceptance of Proposal/Contract The above prices, specifications and conditions are satisfactory and are hereby accepted. Bob's Fence is authorized to do the work as specified. Payment schedule is as outlined above.

Customer's Signature _____

Contractor's Signature _____ Bob Ghen



The Chain Link Fence Experts!

Cont. Lic # 617300

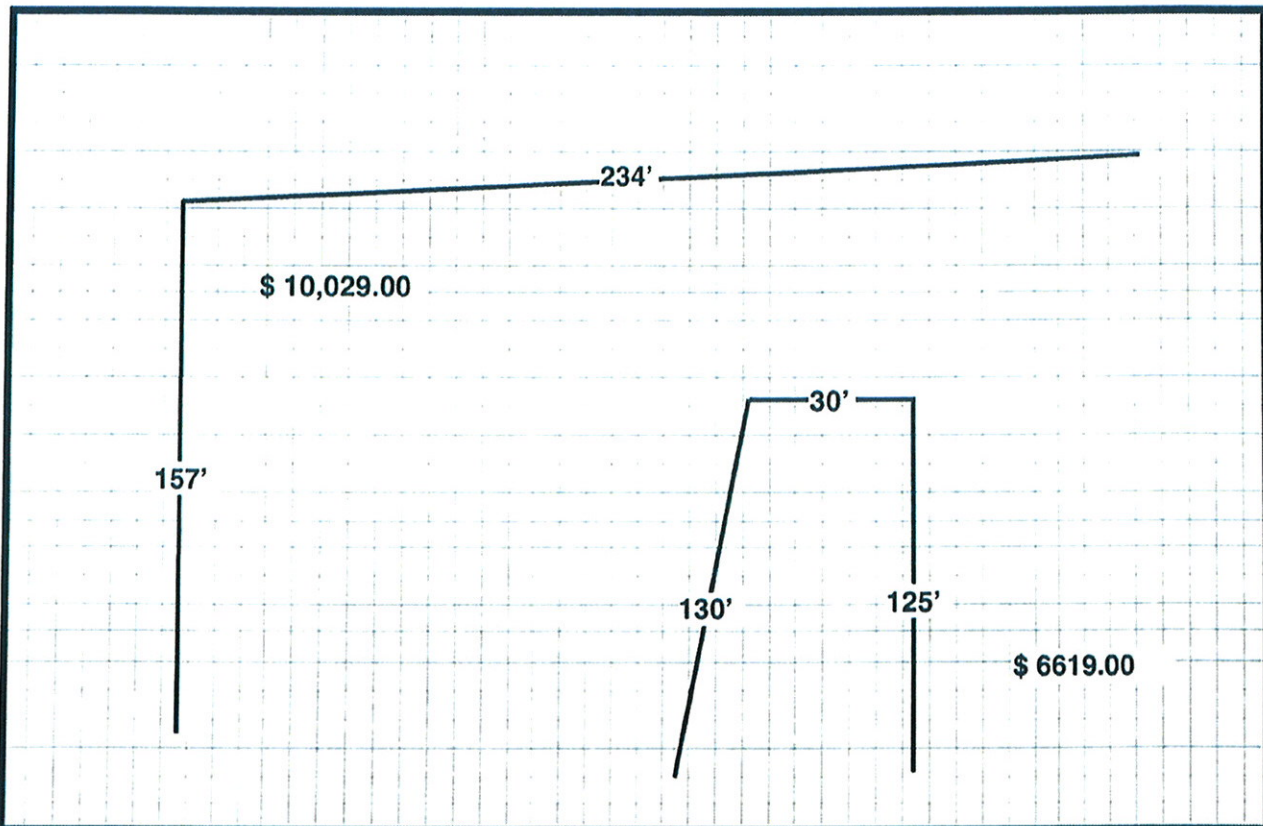
Bob Ghen (Owner)
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(805) 983-3346 Fx# 646-8980

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Meiners Oaks Water District	2680 Maricopa Highway	3-15-17
Ojai, 93023	Mike: 297-7240 646-2114	mikeh2o@meinersoakswater.com

Description:

Install 6' tall 9 ga. galvanized chain link fencing with 3 strand 4 point barbwire. To use 2 7/8 schedule 40 terminal post and 2 3/8 schedule 40 line post set in concrete. Fence to have 1 5/8 diagonal bracing and 9 Ga. tension wire along top and bottom.



**Contractor assumes no responsibility for building permits, damage or repair to underground utilities or water lines that cannot be seen. Contractor proposes hereby to furnish material and labor and to be in accordance with above specifications.

In consideration for the above described work, the above named party agrees to pay contractor the total sum as listed. Payment schedule as follows: 1/2 prepayment for material; balance due upon completion. This proposal is void if not accepted within 30 days

\$ Above

Acceptance of Proposal/Contract The above prices, specifications and conditions are satisfactory and are hereby accepted. Bob's Fence is authorized to do the work as specified. Payment schedule is as outlined above.

Customer's Signature _____

Contractor's Signature _____ Bob Ghen