

**Regular Meeting
May 16th, 2017
6:00 p.m.**



**NOTICE OF REGULAR MEETING OF
BOARD OF DIRECTORS**

May 16th, 2017

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

Agenda

Meeting will be called to order at 6:00 p.m.

1. Roll Call

2. Approval of Minutes

Approval of the minutes of the April 18th, 2017 regular meeting

3. Public Comments

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

Please Note: If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

4. General Managers Report

- Production of Wells
- Well #4

5. Board Committee Reports

- No committees met this month

6. Old Business

- District lead testing results

7. Board of Directors Reports

- a) Discussion of State water importation options (State Water Meeting March 22nd.)
- b) May 11th, GSA meeting

8. Financial Matters

- 1. Approval of Payroll and Payables from April 16th, 2017 to May 15th, 2017 in the amount of;**

Payables -	\$ 65,214.95
Payroll -	\$ 28,444.09
<u>Total -</u>	<u>\$ 93,659.04</u>

9. Board Discussion and/or Action

- a) Eagle Aerial quote for high resolution aerial mapping of irrigable and non-irrigable landscaping on all District parcels for the purpose of allocation assignments (See attached document for information of additional layers)
- b) Discussion of draft budget for fiscal year 2017-18
- c) Discussion and approval of draft late fee
- d) Approval of the Watershed Council annual contribution of \$500.00
- e) Bob's Fence Company proposal for tank farm enclosure

10. Closed Sessions: The Board of Directors may go into closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957a)

a) The Board will go into closed session under the Real Property Negotiations Exception Government Code Sections (§54956.8), (§54956.9 (b)(3)(c) and (§54957.1) to discuss options regarding easements and property lines on parcels 010-0-102-290 and 010-0-102-090

11. Meeting Adjournment.

Regular Meeting
April 18th, 2017
6:00 p.m.

Meiners Oaks Water District
202 West El Roblar Drive
Ojai, CA 93023-2211
Phone 646-2114

MINUTES

The meeting was called to order at 6:01 p.m.

1. Roll Call

The meeting was called to order by the Board President James Kentosh at 6:00 pm at the District Office.

Present were: Board President James Kentosh, Board Vice-President Mike Krumpschmidt, Board Directors Larry Harrold, Diana Engle, and Mike Etchart. Staff Present: General Manager Mike Hollebrands and Board Secretary Stacey Gilbert. Attorney Lindsay Nielson was also present.

2. Approval of the minutes

Approval of the March 21st, 2017 Regular Meeting minutes:

Mr. Etchart made the motion to approve the March 21st, 2017 Regular Meeting minutes. Ms. Engle seconded the motion.

Etchart/Engle

All Ayes

M/S/C

3. Public Comments

Elizabeth Anne Von Gunten was present

Ms. Moll stated she had public comments but wasn't ready. Mr. Kentosh explained that there is an item for all her inquiries and unless it pertains to something else that is not already on the agenda, she is to make it now.

Mrs. Berle stated she had a comment

Ms. Moll interrupted: I just want to make it very clear and what we are discussing is what you have proposed to me, but I am not sure how to understand it.

Mr. Kentosh: We are going to deliberate as a Board what it is we are going to propose to you. We will receive your input on that and then we are going to prepare a letter. We have to decide what we are going to do and we haven't done that yet. We will discuss it in open session and in closed session too if need be. So all your issues we have talked about already that

we are aware of now, we are going to talk about it in those two items. Now, do you have anything additional that goes outside of that topic?

Ms. Moll: Well, maybe I think it might be something that my mother has brought up.

Mrs. Berle: The fire hydrant that is behind the fence that you have erected belongs to 2800 Maricopa. So we just want you to remove your fence from that because it restricts us from having access to the fire hydrant.

Mr. Kentosh: We will discuss that when we get to that item because it is part of that later item.

Ms. Moll then interjects: Is it because I thought you had said that the fire hydrant was an improvement that you have made?

Mr. Kentosh: Well it is an issue related to the right of way that we are going to talk about later.

Ms. Moll: Ok, because as of right now it is becoming a liability for my property because instead of sprinklering the fire hydrant had to be there.

Mrs. Berle: So the person who built her house put the fire hydrant...(unable to hear the rest due to people talking over each other).

Ms. Moll: It sounds like Mike is saying no...

Mr. Hollebrands interjects: It just doesn't sound familiar...(more talking over each other)

Ms. Moll interjects: Well I have the permit from 1984...

Mr. Kentosh interjects: I would like to talk about this when we are under that item. Are there any other public comments?

4. General Manager's Report

- GSA Update – Mr. Krumpschmidt gave a summary of the last GSA meeting held on April 13th, 2017
- Mr. Hollebrands took Ms. Engle on a District tour, and she found it very enlightening

5. Board Committee Reports

- Budget and Rate Committee had met, and the results of that meeting are discussed in section 9e of these minutes

6. Old Business

- District lead testing results – Most of the sites came back as non-detect. However, there were two that were under the action level and one above the action level, on Meiners Road and the office, so retesting is going to be done.
- HR Consultant – no new information to report

7. Board of Directors Reports

- Discussion of State Water importation options (State Water Meeting March 22nd) – this was tabled until next month's meeting
- Mr. Krumpschmidt – mentioned about the late fee. It seems a little excessive. Need to look at this again and possibly reconfigure how we do late fees. After much discussion, it was determined to address this at the next board meeting

8. Financial Matters

Approval of Payroll and Payables from February 16th, 2017 to March 15th, 2017 in the amount of:

Payables -	\$ 40,312.37
Payroll -	\$ 29,276.21
Total -	\$ 69,597.58

Mr. Etchart made the motion to pay the monthly expenses. Mr. Harrold seconded the motion.

Discussion – Mr. Hollebrands stated that we would be getting one more bill from Casitas for water usage due to a misread by Casitas Municipal WD. Mr. Kentosh asked about the professional services for \$1,500 being for 2800 Maricopa. Mr. Hollebrands confirmed. He also asked about the US Bank Corp. and if that is our credit cards. Is there a limit as to how much any one person can charge on it? Mr. Hollebrands explained that it depends on whether we have an actual account with whom we are buying from, but no there is no limit.

Etchart/Harrold
All Ayes
M/S/C

9. Board Discussion and/or Action

- a) Discussion and approval of the draft audit for the fiscal year 2015-16 – there were only a few grammatical and wording changes. Otherwise, it is the same audit presented in March.
- b) Approval of Resolution 20170418 – 2015-16 Annual Audit – Mr. Etchart made the motion to adopt Resolution 20170418 2015-16 Annual Audit 2015-16. Mr. Krumpschmidt seconded the motion. There was no discussion. The motion went to a Roll Call Vote – Kentosh – Aye, Krumpschmidt – Aye, Engle – Aye, Harrold – Aye, Etchart – Aye. Resolution 20170418 passes unanimously.

- c) Discussion of options pertaining to 2680 and 2800 Maricopa Hwy property easements and fencing – Mr. Kentosh: At this time we will discuss the issue, and you folks will have an opportunity to provide input, and we will let you know when that is appropriate. Right now we need to take care of some procedural issues. I have made a list of issues that I wanted to go over with the Board. The first is that we have both an open session and a closed session item on the agenda. Now because we are talking about the right of way and negotiations and a proposal, the law would allow us to discuss this in closed session if we so decided, but it doesn't require us to do so. A few of us were just talking, and we would like to do this in open session to the extent that it works and in the sake of building trust with our neighbor and let her listen to our deliberations. Are all of you ok with this and if we come to any difficulties or are uncomfortable talking about it in open session we can take those items out and talk about them in closed session?

Mr. Krumpschmidt: I'm caught a little short because I thought it was going to be a closed session discussion. My gut tells me I am ok with it, but I don't have it thought out.

Mr. Kentosh: If we get to a discomfort level then we can take it into closed session.

Ms. Engle: I am ok with it but how will we signal if its uncomfortable?

Mr. Kentosh: I think we will know when it is.

Mr. Nielson: Well Ms. Moll has employed an attorney, and as you know I have been in contact with him. We have given some proposals as a result of some information. So rather than sitting here and negotiating tonight, I'd like to hear any new information that Ms. Moll wants to present to the Board. We cannot deal with a lawyer and with the party at the same time. I would encourage Ms. Moll to present anything new information because we are in contact with her attorney. I contacted her attorney today as to if he would be here tonight and unfortunately he could not.

Mr. Krumpschmidt: I would like to press you a little further if I may. If we needed to have a discussion amongst ourselves in terms of whatever else was presented new or some of the already presented items would you advise us to do that in the open for the sake of enabling us or would it be prudent to do it in closed session as far as your suggestion?

Mr. Nielson: Well that is a difficult thing because she's employed a lawyer and I believe when you hire counsel you have to go through counsel that's what he is there for. So I would not go into negotiations tonight, but I would like to hear what new concerns she has. For example, Ms. Moll's mother raised something new. I would urge you not to go into any direct negotiations. We have listed the things of concern, and if there is more, then we will add them to the list.

Mr. Kentosh: Ok, so as the process goes, Lindsay, you wrote a letter to her attorney, and your letter was a good letter, but some things have

changed, and today as a result of our discussions there may be some further changes so I would suggest writing another letter.

Mr. Nielson: Sure or give me the changes so that the point of contact is between the lawyers. I also stated in the letter that the suggestions that were made by the Executive Committee are subject to Board approval.

Mr. Etchart: It seems that we should find out what is above and beyond the things we have already talked about. Mr. Kentosh then stated he just wanted to note the process. Mr. Etchart understands that, but it seems that there will be another letter no matter what, so we should not be making any final decisions. We will hear the changes and then go from there.

Mr. Kentosh: I have made a list, and I would like to go through these one at a time, and if there is some I have forgotten then we give them an opportunity to speak as well, but I would like to go through these items one at a time. This is a procedural item, but, I want to mention that there was no Executive Committee meeting. Somehow somebody got the idea that there was one but all we did was exchange emails, and once I found out that Mike and I were on the same page we realized we didn't have to have an Executive Committee meeting, so there was not one. So let's go down the various items. I think that we should start with the one that might be easier to do. Evidently, there is a grant deed requirement that we install a gate at Highway 33, not the existing gate we have but a new gate at Highway 33. There was some discussion as to whether or not we should build the whole gate, or we build a minimal gate and have Ms. Moll electrify it. Last meeting she suggested that she might be willing to pay to have the gate electrified. We have had some discussions on that one here, but one of the things that Mike and I were talking about is that it might just be easier for us to supply the entire gate, because if you have a gate that is split or one person builds the gate and the other person electrifies it, then if it breaks, it becomes an issue as to who pays to fix it. Mike has convinced me that it would be relatively easy to bury conduit within our easement along the access roads. We can power the gate from our own electricity so it would appear we are on the hook for installing the gate. Lindsay has advised us that as a legal matter we are only honor bound to provide a minimal sized gate, but I think that the gate we have now kind of establishes the type of gate we would like. So are you all ok with us funding the gate?

Mr. Krumpschmidt: I have a more fundamental question than that. I thought the last time we met you were going to look and see whether that in the deed we were legally required to put that gate in the there.

Mr. Nielson: In my research, I have found that that is not an easy question. It's clearly not a covenant running with the land, and Ms. Moll is not in primitive with the district. It is oddly stated because it is not stated in the deed as being a consideration for the land that was acquired it's just a statement to build it. It hasn't been built in 67 years,

so there is a waiver provision. You can get into a legal thicket, the only way you are going to get it resolved is to have a declaratory relief action to have some judge tell us what he thinks. I think the easier thing in talking to the board is just to build the gate.

Ms. Engle: Well Mike asked the very question I was going to ask was to take a step back like that. So if there is some quasi-legal/quasi-deed type issue that this gate is addressing in the first place, I would like to know before entering into the constructing of this gate if there is going to be some sort of document written up which is basically both parties agreeing that this is the end of that topic. I just want an end to it and an agreement that says that this issue is put to bed.

Mr. Nielson: There will be some sort of Settlement agreement.

Mr. Krumpschmidt: That would be a requirement of the building of the gate right?

Mr. Nielson: Well I think there is going to be a lot of things and once we do that we want an end to it and so there will be.

Mr. Kentosh: So you foresaw a Settlement Agreement once everything is done?

Mr. Nielson: Yes

Mr. Kentosh: Are you ok with the expenditure of the constructing of a gate? (yes's heard around the room). I don't imagine the gate going to be more than \$10,000 is it

Mr. Hollebrands: It's going to be close, but I don't know, I haven't gotten a quote on it yet

Mr. Krumpschmidt: Bringing power to the site, buying the material of the gate, and then, of course, installing it right?

Mr. Kentosh: We have a budget item for fencing is that correct?

Mr. Hollebrands: Not for fencing no, but we have a fund for contingency.

Mr. Harrold: How long is the list you have?

Mr. Kentosh: Five, this is one out of five. What I propose is we kind of get consensus on these items, and we make a list of them, and at the end of our item, we vote on all of them and offer a package deal.

Ms. Engle: Well I guess what I am saying is if I know that we have to do four other items and this one seems kind of silly I might say no I don't want to do the gate because we are going to do these other things.

There were several people talking so this part was unclear

Ms. Moll: May I make a suggestion?

Mr. Kentosh: Could you wait on it a little bit we are...

Ms. Moll: I am just trying to save time for everybody and all parties.

Mr. Kentosh: Ok what is your suggestion?

Ms. Moll: I'm just suggesting that there are some items that are much more important to me than others and you are focusing on what's really important to you, and you may want to know what is important to me.

Mr. Kentosh: Ok we are going to go through all these items, and the order really isn't all that important. So some may be more important to you or more important to us.

Ms. Moll interrupted: I thought it might help her and with her question.

Mr. Etchart: Well my opinion is that these are going to be addressed already but if there are additional items we should hear those and then, probably at the next meeting, address every issue that has been brought to our attention.

Mr. Kentosh: Is that what you guys want to do? Hear if there are any additional items then? Ok then, Ms. Moll why don't you tell us what your issues are. Let me just tell you for your information what I have on my list. I have gate down at Highway 33, options for upgrading the gate, fencing off the peninsula with an option for purchasing the peninsula, trash bins, our existing gate is going to remain in place, and now I have added the hydrant. So is there anything else to consider?

Ms. Moll: Well I disagree with your list because what you are stating in your list is starting with the items that you are willing to do.

Mr. Kentosh: Well that is what we are going to discuss?

Ms. Moll: I know, but you are starting from the point of what you are willing to do, and one of the paramount things to me is that the fence that is within our easement should not be there, period. One of the reasons why is because the two deeds that were given to you from Fry and Hantgin. Both of those deeds were given for the right of drainage, it was for drainage, and it was because later they didn't want to be fully responsible for the drainage but it was not to be blocked by any type of fencing. Fencing can become a damn, and it is supposed to be cleared, and that is the reason why no fencing should be in that area, period.

Mr. Kentosh: Are there any other issues?

Ms. Moll: Well that is priority number one, and that is why I am here, and that is why I have been for five months.

Mr. Kentosh: So if I understand you right, you don't want any fence at all?

Ms. Moll: No I am saying I do not want the fence within the easement area or the drainage or a fence around the "finger" or "the peninsula" or whatever you want to call it. It's not to be there, it is stated in the deed, and it is also stated in your title report, and so I don't...

Mr. Kentosh interrupted: I get the gist of what you are saying but we may be in disagreement with that, and we need to discuss amongst ourselves what we are willing to do and so if you will please be patient and let us continue with our discussion...

Ms. Moll: Well ok but do you want me to finish?

Mr. Kentosh: No not really, not at this point. I think it would be better if you just let us proceed and get our issues taken care of. So, I guess we are going to discuss later whether we are going to provide the entire gate. There is an option that Ms. Moll may want an upgraded gate. The

standard gate we would construct is demonstrated by the gate we already have out there, she may want some estate kind of gate.....

Ms. Moll interrupts: You are avoiding what I am trying to say!

Mr. Kentosh: I am getting to you ok!

Ms. Moll: I am not talking about...

Mr. Krumpschmidt tries to interject: May I say...

Mr. Kentosh: Ma'am, Ma'am would you be quiet, please

Mr. Krumpschmidt: I want to interrupt both of you (Ms. Moll interrupts emphatically: I am not talking about.. you are turning this into something else) excuse me a moment, excuse me a minute.

Mr. Kentosh: We have an issue we need to discuss amongst ourselves, and please let us do it.

Mr. Krumpschmidt: Excuse me, as I understand what's happening right now is that we are trying to show our deliberative process on this whole issue, and we are trying to talk it out from our perspective, of course, but your concerns are interrupting that process, and I am becoming very concerned and upset about it, and I would like this deliberative process to be closed so we can get to our business because...

Mr. Kentosh interrupted: So ruled (rap of the gavel). We are going to cover it in closed session because obviously, we are not going to get anywhere if we do it in open session. Thank you, Mike. Just so you know how that works when we go into closed session, we will have a brief discussion and then Lindsay our attorney will get back with you, is that the appropriate next step? (Mr. Nielson answered sure) Ok.

Ms. Moll: In the mean time I would like my fire hydrant, and my property is not protected.

Mr. Hollebrands: It is protected

Ms. Moll: No it isn't Mike! You have put your fence around my hydrant! You have confiscated my fire hydrant, and this is theft, and you have actually confiscated my property, and I am now sitting here for five months, and this is really upsetting. I hope all of this is tape recorded because I have to tell you this is wrong. Five months you have held my property hostage, and now I find out that it is also my fire hydrant that you are claiming is yours.

Mr. Hollebrands: So the fire hydrant is accessible by the fire department they have a key...

Ms. Moll interrupts: No I understand, I know, I talked to the fire department, I went to the County, I've got all the permits on it. There is no record

Mr. Hollebrands: So you understand that it is protected (Ms. Moll answered yes) and they have access to it...

Ms. Moll interrupts: I understand that they have a code from you, but if I have to if I need to, I don't know who I am to call. Am I to call them? I should be able to have rights to it. It should not be blocked behind your fence, period I'm sorry!

Mr. Hollebrands: If you are not going to listen then I won't talk anymore.
Mrs. Berle: We have been sitting here for hours listening to you week after week. (Ms. Moll talked over Mrs. Berle stating: Months this is five months!!!)

At this point, there was arguing and talking over each other, and it was unclear as to what was being said.

Mr. Nielson: We will communicate with your lawyer Ms. Moll, and then you can communicate with your lawyer with the issues you have, and he will communicate with us because obviously, we are getting nowhere.

Ms. Moll: Well I talked to Mr. Barnard today, and he told me and confirmed, and Steve was very nice and said he would testify that that is my road.

Mr. Kentosh: Ok this discussion is over...

Ms. Moll continues: ...and that Mike actually called Barnard after the fact and asked for a fence to be put up which he thought was put up a long time ago. It has been a bunch of lies! Lies, lies, lies.

Mr. Kentosh states: Our attorney will talk with your attorney.

Ms. Moll: Yea well I'm telling you guys it is not...

Mrs. Berle: It should be put on the record that we all feel very threatened...

Ms. Moll states emphatically: I feel very threatened, and I need a restraining order at this point because I feel threatened. There have been way to many lies and the fact that he is telling me that first of all it is his water line and then I should just do a lot line adjustment...

Ms. Engle states: We should not be talking anymore.

Ms. Moll: I am just telling you that this is not...

Mrs. Berle: I just want to say that we feel a little strange here because when we walk in, and we sit here like crows on a line, everybody looks away from us. Nobody makes eye contact with anybody; we wait hours until all of your business is done before you even hear from us and then when you do you are so condescending in the way you talk to us. We are just two women who bought a property. My daughter came up with all the money through her lifetime of savings to do something wonderful with her own life. I am here only because I am so incredibly proud of my daughter in everything that she has done and I stand behind her 100% and I am so sorry you men just couldn't look behind you and say hello to us when we came in or we would like to welcome you or anything. Nobody has ever offered us water or nothing. We are like the enemy when we walk in here, and maybe we appear that way to you because we feel that way and you have made us feel that way.

Ms. Moll: You really have. It is just intolerable, I mean I have to tell you and to think this is transparency. Is this transparency? Is this the way transparency works? I thought you were a public company. I thought that I should know where things are. This is no transparency.

Mr. Etchart: Thank you for coming.

There were some other comments made under breath but was unclear as to by who.

- d) Eagle Aerial quote for high-resolution aerial mapping of irrigable and non-irrigable landscaping on all District parcels for the purpose of allocation assignments – Mr. Hollebrands explained how this scope of work would help us understand how the district is mapped out in terms of irrigable and non-irrigable land. It will help in determining allocations within our new CARP system. After much discussion, it was determined to go over the new allocation scheme next meeting and how this aerial mapping affects it. Mr. Krumpschmidt requested that we get two other quotes just to be thorough. Mr. Krumpschmidt made a motion to authorize aerial mapping amount not to exceed \$11,000 with the caveat that we will have two or three bids to choose from. Mr. Harrold seconded the motion.

Krumpschmidt/Harrold

All Ayes

M/S/C

- e) Discussion of Draft Budget for the fiscal year 2017-18 – Mr. Hollebrands summarized the budget. There was discussion about the possible backup generator for Meiners road and how it will be used and billed to customers. Mr. Kentosh discussed table four of the budget and how the rates could look. Mr. Hollebrands explained how the budget table is laid out and then went over some of the capital improvement projects. Doing a Prop 218 is prudent to do and is to be approved to send at the next board meeting with a public meeting to follow in June with the approval of the budget and new rates in the July meeting.

At this time the Board of Directors went into Closed Session at 9:00 PM

10. Closed Session: The Board of Directors may go into closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957a.

- a) The Board will go into closed session under the Real Property Negotiations Exception Government Code Sections (§54956.8 and 54957.1) to discuss options regarding easements and property lines on parcels 010-0-102-290 and 010-0-102-090

Closed Session was closed at 9:17 PM

11. Meeting Adjournment

There being no further business to conduct at this time, Board President James Kentosh adjourned the meeting at 9:18 PM.

President

Secretary



Meiners Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 04/16/2017 - 05/15/2017

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP Bank-AP Bank						
AQUA-F	Aqua-Flo Supply	05/11/2017	Regular	0.00	350.63	7546
SI1015874	Invoice	04/04/2017	Threaded Brass Bushing	0.00	11.99	
SI1015875	Invoice	04/04/2017	Threaded Brass Union	0.00	50.96	
SI1015876	Invoice	04/04/2017	PVC,Teflon Tape,Threaded Brass Bushing,	0.00	120.86	
SI1017909	Invoice	04/07/2017	Threaded Brass Bushing	0.00	78.46	
SI1021611	Invoice	04/13/2017	Vacuum Relief Valve	0.00	40.35	
SI1021649	Invoice	04/14/2017	Teflon Tape,Weld On P-70, Male Adapter,	0.00	48.01	
AWAVC	Association of Water Agencies	04/26/2017	Regular	0.00	105.00	7527
06-9847	Invoice	04/01/2017	Luncheon	0.00	105.00	
AWAVC	Association of Water Agencies	05/11/2017	Regular	0.00	375.00	7547
06-9901	Invoice	04/20/2017	Operator Technology Workshop	0.00	170.00	
06-9916	Invoice	04/20/2017	Annual Water Symposium	0.00	205.00	
U-VERSE	AT&T U-verse	04/26/2017	Regular	0.00	70.00	7529
7294600417	Invoice	04/04/2017	Internet	0.00	70.00	
AT&T	AT&T	04/26/2017	Regular	0.00	93.60	7528
01840417	Invoice	04/13/2017	Office Phones	0.00	93.60	
AT&T	AT&T	05/11/2017	Regular	0.00	600.16	7548
21140417	Invoice	04/20/2017	Office Phones	0.00	600.16	
AUTOSU	Automotive Supply - Ojai	05/11/2017	Regular	0.00	5.14	7549
402296	Invoice	04/24/2017	Bulb	0.00	5.14	
CALPERS	California Public Employees' Retirement	04/26/2017	Regular	0.00	4,867.06	7524
INV0000633	Invoice	04/14/2017	Health	0.00	2,433.54	
INV0000642	Invoice	04/28/2017	Health	0.00	2,433.52	
CALPERS	California Public Employees' Retirement	04/26/2017	Regular	0.00	265.10	7530
18000417	Invoice	04/14/2017	Retired Premium	0.00	265.10	
CAL-STATE	Cal-State	05/11/2017	Regular	0.00	101.36	7550
81707	Invoice	04/29/2017	Portable Toilet	0.00	101.36	
CANON	Canon Financial Services, Inc.	04/26/2017	Regular	0.00	96.53	7531
17213061	Invoice	04/12/2017	Contract Charge	0.00	96.53	
CMWD	Casitas Municipal Water District	05/11/2017	Regular	0.00	29,977.71	7551
261150417	Invoice	04/28/2017	Fairview Standby/Purchased Water	0.00	383.80	
262000417	Invoice	04/28/2017	Hartmann Allocation	0.00	85.49	
911320417	Invoice	04/28/2017	Tico & La Luna Standby	0.00	29,508.42	
CLEANCO	Cleanco Services	05/11/2017	Regular	0.00	360.00	7552
3071	Invoice	04/28/2017	April Janitorial	0.00	360.00	
VCRMA	County of Ventura, RMA	05/11/2017	Regular	0.00	263.44	7553
IN0162757	Invoice	04/26/2017	Cross Connection Contract	0.00	263.44	
DATAP	Dataprose LLC	05/11/2017	Regular	0.00	1,562.06	7554
DP1701330	Invoice	04/30/2017	Bill Package and Postage	0.00	1,562.06	
DOCUPRO	DocuProducts Corporation	05/11/2017	Regular	0.00	430.59	7555
139838	Invoice	05/10/2017	Maintenance Contract	0.00	430.59	

Check Report

Date Range: 04/16/2017 - 05/15/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
DRAGANCHUK	Draganchuk	05/11/2017	Regular	0.00	89.85	7556
123040	Invoice	05/01/2017	Office Alarm System	0.00	89.85	
EJHAR	E. J. Harrison Rolloffs, Inc.	04/26/2017	Regular	0.00	169.75	7532
281300417	Invoice	04/13/2017	Office Trash	0.00	42.24	
994260417	Invoice	04/13/2017	3 Yard Dumpster	0.00	127.51	
FAMCON	Famcon Pipe and Supply, Inc	05/11/2017	Regular	0.00	360.36	7557
190523	Invoice	04/03/2017	Pipe, Bend, Gasket, etc.	0.00	360.36	
FGLENV	FGL Environmental	04/26/2017	Regular	0.00	216.00	7533
704057A	Invoice	04/24/2017	Samples	0.00	216.00	
FGLENV	FGL Environmental	05/11/2017	Regular	0.00	500.00	7558
703753A	Invoice	04/26/2017	Samples	0.00	85.00	
703778A	Invoice	04/26/2017	Samples	0.00	28.00	
704058A	Invoice	04/26/2017	Samples	0.00	85.00	
704326A	Invoice	04/26/2017	Samples	0.00	85.00	
704334A	Invoice	04/26/2017	Samples	0.00	132.00	
704934A	Invoice	05/03/2017	Samples	0.00	85.00	
FIRMAS	FireMaster	05/11/2017	Regular	0.00	342.88	7559
0000418385	Invoice	05/05/2017	Annual Maintenance	0.00	342.88	
FRED'S	Fred's Tire Man	04/26/2017	Regular	0.00	580.59	7534
99270	Invoice	04/14/2017	Tire Mount	0.00	580.59	
GUARDIAN	Guardian	04/26/2017	Regular	0.00	339.64	7525
INV0000634	Invoice	04/14/2017	Dental	0.00	169.82	
INV0000643	Invoice	04/28/2017	Dental	0.00	169.82	
GUARDIAN	Guardian	04/26/2017	Regular	0.00	8.00	7535
7690460417	Invoice	04/13/2017	Adminitration Fee	0.00	8.00	
HLTHNE	Health Net Life Insurance Company	04/26/2017	Regular	0.00	25.80	7536
61790417	Invoice	04/07/2017	Life Insurance	0.00	25.80	
HSBS	HealthSmart Benefit Solutions, Inc.	04/26/2017	Regular	0.00	99.06	7526
INV0000636	Invoice	04/14/2017	HSBS	0.00	49.54	
INV0000645	Invoice	04/28/2017	HSBS	0.00	49.52	
IAN	Ian McMahon	04/26/2017	Regular	0.00	200.00	7537
732819	Invoice	04/25/2017	Work Boots - Ian	0.00	200.00	
INTEGRATE	Integrated Services, Inc.	04/26/2017	Regular	0.00	60.80	7538
00311427	Invoice	04/13/2017	Long Distance	0.00	60.80	
JUSTIN	Justin Martinez	04/26/2017	Regular	0.00	110.00	7539
1145	Invoice	04/10/2017	T2 Renewal Justin	0.00	110.00	
NEILSON	Law Offices of Lindsay F. Nielson	04/26/2017	Regular	0.00	2,480.00	7540
34880417	Invoice	04/10/2017	Attorney Fees	0.00	2,480.00	
MOAR	Meiners Oaks Auto Repair	05/11/2017	Regular	0.00	64.82	7560
035615	Invoice	04/25/2017	Oil Change	0.00	64.82	

Check Report

Date Range: 04/16/2017 - 05/15/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
MOHARD	Meiners Oaks Hardware	05/11/2017	Regular	0.00	428.11	7561
765525	Invoice	04/01/2017	Dry Concrete Mix Well # 4	0.00	35.30	
766120	Invoice	04/01/2017	Blue Spray Paint, Paintbrush, Rags, etc.	0.00	50.58	
766692	Invoice	04/03/2017	Plywood	0.00	74.66	
766721	Invoice	04/03/2017	Hole Saw & Arbor	0.00	25.35	
766825	Invoice	04/04/2017	Dry Concrete Mix	0.00	38.52	
766904	Invoice	04/04/2017	Bolts & Screws, Marker	0.00	24.27	
767094	Invoice	04/05/2017	Couple, Elbow, Sprinkler Cut Off - Walbridg	0.00	0.98	
767106	Invoice	04/05/2017	Pushbroom, Handle	0.00	51.89	
767329	Invoice	04/06/2017	Wire Brush, Primer, etc.	0.00	25.14	
769972	Invoice	04/25/2017	Tee, Couple, Copper Tube - Sample Port Of	0.00	49.99	
770027	Invoice	04/25/2017	Bolts & Screws, Everflux, Dry Concrete Mix	0.00	51.43	
MITEC	MiTec Solutions LLC	04/26/2017	Regular	0.00	197.50	7541
43257	Invoice	04/15/2017	Splashtop User Account	0.00	10.00	
43293	Invoice	04/10/2017	Reset IE Settings	0.00	37.50	
43335	Invoice	04/20/2017	Virus Removal	0.00	150.00	
MITEC	MiTec Solutions LLC	05/11/2017	Regular	0.00	165.97	7562
43515	Invoice	05/01/2017	Exchange and Web Hosting	0.00	70.97	
43651	Invoice	05/04/2017	On-Site Labor	0.00	95.00	
PERS	Public Employees' Retirement System	04/26/2017	Regular	0.00	1,740.97	7523
INV0000644	Invoice	04/28/2017	PERS	0.00	1,740.97	
PERS	Public Employees' Retirement System	05/11/2017	Regular	0.00	1,854.48	7545
INV0000655	Invoice	05/15/2017	PERS	0.00	1,854.48	
PERS	Public Employees' Retirement System	05/11/2017	Regular	0.00	688.10	7563
10000001495185	Invoice	05/01/2017	Unfunded Accrued Liability	0.00	678.27	
10000001495185	Invoice	05/01/2017	Unfunded Accrued Liability	0.00	9.83	
QUINNRTL	Quinn Rental Services	04/26/2017	Regular	0.00	1,309.63	7542
01218301	Invoice	04/07/2017	Backhoe	0.00	1,309.63	
SCE	Southern California Edison Co.	05/11/2017	Regular	0.00	3,900.17	7564
OFFELE0517	Invoice	05/11/2017	Office Electricity	0.00	125.88	
PMP1-0517	Invoice	05/11/2017	Pump 1	0.00	490.35	
PMP2-0517	Invoice	05/11/2017	Pump 2	0.00	385.26	
PMP4&70517	Invoice	05/11/2017	Pumps 4&7	0.00	2,362.35	
TNKFRM0517	Invoice	05/11/2017	Tank Farm	0.00	30.05	
WELL80517	Invoice	05/11/2017	Well 8	0.00	54.26	
Z-20517	Invoice	05/11/2017	Zone 2	0.00	68.66	
Z-2FIR0517	Invoice	05/11/2017	Zone 2 Fire	0.00	83.19	
Z-2PWR0517	Invoice	05/11/2017	Zone 2 Power	0.00	272.35	
Z-3FIR0517	Invoice	05/11/2017	Zone 3 Fire	0.00	27.82	
SCGAS	Southern California Gas Co.	05/11/2017	Regular	0.00	3.75	7565
6548	Invoice	04/27/2017	Office Heat	0.00	3.75	
SDRMA	Special District Risk Management Auth.	05/11/2017	Regular	0.00	398.64	7566
56067	Invoice	05/03/2017	Adding Chevy 3500 Back On	0.00	398.64	
SWRCBDWP	SWRCB Accounting Office Drinking Water Progr	04/26/2017	Regular	0.00	6,889.00	7543
LW-1012227	Invoice	04/12/2017	Water System Fees	0.00	6,889.00	
UAOFSC	Underground Service Alert of So. Ca.	05/11/2017	Regular	0.00	12.00	7567
420170423	Invoice	05/01/2017	Digalert	0.00	12.00	

Check Report

Date Range: 04/16/2017 - 05/15/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
USBANK	US Bank Corporate Pmt. System	05/11/2017	Regular	0.00	1,452.96	7568
HOLIDAY0407	Invoice	04/07/2017	Sand Slurry Walbridge	0.00	914.31	
PRECISION0410	Invoice	04/10/2017	Honda Carb./Choke Stopper/Oil Change	0.00	292.30	
PRECISION0412	Invoice	04/12/2017	2 Helmet System/Bolt Knife	0.00	164.56	
SPRING0421	Invoice	04/21/2017	Truck Wash	0.00	29.20	
VONS0421	Invoice	04/21/2017	Water,Paper Towels,Kitchen Trash Bags	0.00	52.59	
VERIZO	Verizon Wireless-LA	05/11/2017	Regular	0.00	239.15	7569
9784715391	Invoice	04/26/2017	Cell Phone	0.00	239.15	
WRIGHT EXP	WEX Bank	04/26/2017	Regular	0.00	763.59	7544
49475335	Invoice	04/15/2017	Fuel	0.00	763.59	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	91	47	0.00	65,214.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	91	47	0.00	65,214.95

PR \$28,444.09

Report of Income as of 4/30/2017

Income	Month of April	Year To Date	Budget Approp	Approp Bal 07/31/15
Interest	971.86	5,274.09	--	(5,274.09)
Taxes	58,522.82	140,860.85	--	(140,860.85)
Pumping Charges	237.98	2,828.30	--	(2,828.30)
Fire Protection	68.71	1,091.84	--	(1,091.84)
Meter & Inst. Fees		542.50	--	(542.50)
Water Sales	30,513.43	486,267.80	659,439.00	173,171.20
Casitas Standby Fees	338.68	5,527.05	--	(5,527.05)
MWAC Charges	49,792.13	467,085.86	666,997.00	199,911.14
MCC Chg.	6,500.90	64,661.01	125,408.00	60,746.99
Misc. Income	135.66	15,744.74	8,000.00	(7,744.74)
Late & Delinquent Chgs.	2,180.30	29,440.89	--	(29,440.89)
Conservation Penalty		300.00	--	(300.00)
Capital Improvement		3,567.60	--	(3,567.60)
Drought Surcharge	1,071.13	34,153.91	--	(34,153.91)
		--	--	--
		--	--	--
		--	--	--
TOTAL INCOME	150,333.60	1,257,346.44	1,459,844.00	202,497.56

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of April	Year To Date	Budget Approp	Approp Bal 04/30/17	Current May	Approp Bal To Date
Salary / Taxes	29,712.73	314,987.77	410,000.00	95,012.23	-	95,012.23
Retirement Contributions	2,453.94	27,518.94	35,000.00	7,481.06	-	7,481.06
Group Insurance	4,467.36	41,001.80	70,000.00	28,998.20	-	28,998.20
Company Uniforms	200.00	1,022.64	1,500.00	477.36	-	477.36
Phone Office	824.56	7,868.30	7,600.00	(268.30)	-	(268.30)
Janitorial Service	562.72	3,755.14	5,200.00	1,444.86	-	1,444.86
Refuse Disposal	169.75	1,675.66	2,500.00	824.34	-	824.34
Liability Insurance	-	21,465.64	22,500.00	1,034.36	398.64	635.72
Workers Compensation	-	10,086.48	17,500.00	7,413.52	-	7,413.52
Wells	48.01	6,669.88	20,000.00	13,330.12	-	13,330.12
Truck Maintenance	679.75	2,918.56	4,000.00	1,081.44	520.44	561.00
Office Equip. Maintenance	96.53	6,096.93	5,000.00	(1,096.93)	-	(1,096.93)
Cell Phones	478.21	3,044.11	4,500.00	1,455.89	-	1,455.89
System Maintenance	3,197.44	40,529.50	60,000.00	19,470.50	-	19,470.50
Safety Equipment	164.56	1,329.00	3,500.00	2,171.00	342.88	1,828.12
Laboratory Services	804.00	4,694.00	8,000.00	3,306.00	85.00	3,221.00
Membership and Dues	-	6,847.00	7,000.00	153.00	-	153.00
Printing and Binding	-	140.59	1,000.00	859.41	-	859.41
Office Supplies	192.21	3,604.11	6,000.00	2,395.89	-	2,395.89
Postage and Express	1,580.72	11,391.71	13,500.00	2,108.29	-	2,108.29
B.O.D. Fees	800.00	9,100.00	15,000.00	5,900.00	-	5,900.00
Engineering & Technical Services	1,520.00	1,520.00	35,000.00	33,480.00	-	33,480.00
Computer Services	268.47	10,945.66	12,000.00	1,054.34	165.97	888.37
Other Prof. & Regulatory Fees	8,087.44	19,578.27	17,500.00	(2,078.27)	12.00	(2,090.27)
Public and Legal Notices	-	-	1,500.00	1,500.00	-	1,500.00
Attorney Fees	2,480.00	12,540.00	15,000.00	2,460.00	-	2,460.00
GSA Fees	-	20,459.62	25,000.00	4,540.38	-	4,540.38
VR/SBC/City of VTA Law Suit	-	-	40,000.00	40,000.00	-	40,000.00
Audit Fees	-	11,925.00	12,000.00	75.00	-	75.00
Small Tools	369.54	2,807.50	3,000.00	192.50	-	192.50
Election Supplies	-	769.12	3,000.00	2,230.88	-	2,230.88
Water Purchase	29,977.71	228,883.33	250,000.00	21,116.67	-	21,116.67
Treatment Plant	40.35	11,912.67	10,000.00	(1,912.67)	-	(1,912.67)
Fuel	763.59	6,783.64	12,000.00	5,216.36	-	5,216.36
Travel Exp./Seminars	480.00	1,378.15	2,000.00	621.85	-	621.85
Utilities	111.11	1,774.38	3,500.00	1,725.62	125.88	1,599.74
Power and Pumping	3,350.94	3,350.94	80,000.00	76,649.06	3,774.29	72,874.77
Meters	-	-	10,000.00	10,000.00	-	10,000.00
Total Expenditures	93,881.64	860,376.04	1,250,800.00	390,423.96	5,425.10	384,998.86

Water Distribution System	-	-	-	-	-	-
Cold Water Well	-	-	250,000.00	250,000.00	-	250,000.00
	-	-	-	-	-	-
Structures and Improvements	-	-	-	-	-	-
Generator Z-2	-	-	120,000.00	120,000.00	-	120,000.00
	-	-	-	-	-	-
Trucks/Carts	-	-	-	-	-	-
Furniture and Fixtures	-	-	-	-	-	-
Office Machines	-	-	-	-	-	-
	-	-	-	-	-	-
Field Equipment	-	-	-	-	-	-
Pipe Freezing Machine	-	3,335.74	3,500.00	164.26	-	164.26
	-	-	-	-	-	-
Appropriations for Contingencies	-	9,058.46	100,000.00	90,941.54	-	90,941.54
Total Assets	-	12,394.20	473,500.00	461,105.80	-	461,105.80

GRAND TOTAL	93,881.64	872,770.24	1,724,300.00	851,529.76	5,425.10	846,104.66
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April 2017



To: Board of Directors of the Meiners Oaks Water District

From: General Manager

Subject: Monthly Manager's Report

Highlights

(Rainy season October thru April)

27.96" of rain

LAKE CASITAS LEVEL

43.1%

Board Committees

GSA meeting was held on May 11th. A summary of that meeting will be given at the board meeting.

Budget committee did not meet. However, there may be some changes in the budget due to timing constraints.

Current Well levels and specific capacity

Well 1	April	May	Well 2	April	May	Well 4	April	May	Well 7	April	May
Static	21.5'	22.1'	Static	20.4'	20.8'	Static	15.5'	19'	Static	14.8'	18.4'
Running	27.1'	29.8'	Running	23.1'	25.2'	Running	21.5'	27.2'	Running	18.5'	22.9'
Drawdown	5.6'	7.7'	Drawdown	2.7'	4.4'	Drawdown	6.0'	8.2'	Drawdown	3.7'	4.5'
Specific Cap.	65.3 gal/ft	52 gal/ft	Specific Cap.	82.9 gal/ft	59.3 gal/ft	Specific Cap.	102 gal/ft	75.6 gal/ft	Specific Cap.	88.9 gal/ft	73.1 gal/ft

Water Production

Water production and sold values are based on a calendar year

Total Pumped in April:			
Wells	AF	Average GPM	Typical GPM
1.	8.73	403	375
2.	5.42	261	250
4.	16.52	620	750
7.	6.80	329	450
8.	0.00	Off	330

Total Pumped for April	37.48 AF
Total Pumped 2016:	305.45 AF
Total Pumped YTD 2017:	100.76AF

April 2017

Total Sold:

Total Sold for April	2017:	35.95 AF
Total Sold YTD	2017:	116.9 AF
Total Sold	2016:	608.21 AF
Total Purchased from CMWD	2016	323.91 AF
Total Purchased for March		0.00 AF
Total Purchased YTD	2017	23.91AF

Total Capacity:

2083 Gallons per Minute (GPM) with all current wells on line 1, 2, 4, 7, 8)

3,583 Gallons per minute (GPM) with all current wells on line 1, 2, 4, 7, 8) + Casitas

Water Sales:

(Sales values are based on the actual month listed only not YTD)

April	2016:	\$ 29,124.81
April	2017:	\$ 30,513.43

Reserve Funds

Balance at the County of Ventura	\$ 1,032,772.44
Total Taxes*	\$ 58,522.82
Total Interest from reserve account#	\$ 889.04

Fiscal Year Total Revenues

July 1 st – April 30 th	2016	\$ 1,037,516.72
July 1 st – April 30 th	2017	\$ 1,111,211.50

Bank Balances

LAIF Balance	\$ 5,225.83
(#) Quarterly Interest from LAIF	\$ 9.98
Money Market (RABO)	\$ 473,406.73
Amount Transferred to RABO Money Market this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
(*) Monthly Interest received from Money Market	\$ 72.62
General Fund Balance	\$ 234,651.76
Trust Fund Balance	\$ 13,562.35
Capital Improvement Fund	\$ 14,404.80
(#) Quarterly Interest from Capital Account	\$.22
Total Interest accrued	\$ 82.82

Water Quality

No water quality issues to report this month

Capital Improvement Projects for 2016-2017
Budgeted capital funds \$ 473,500 FY 2016-2017

1. Continue with tank replacement project (Completed)
2. Acquire scope of work for bid on new well (Completed)

Unscheduled Work

Warhead replacement and new hydrant valve S. Poli	\$ 3,259.53
Hydrant replacement at Fernando and N. Encinal	\$ 1,500.00
Main Leak on S. Padre Juan	\$ 3,000.00
Service repair S. Pueblo	\$ 1,000.00
Service repair Mesa	\$ 1,000.00
Valve replacement Encinal/El Conejo	\$ 1,000.00
Valve replacement Fernando/N. La Luna	\$ 2,000.00
Fire hydrant replacement S. La Luna	\$ 4,126.09
This item has been reimbursed by the company that hit it	\$ - 4,126.09
Main Leak 110 Besant Rd	\$ 2,000.00
Paving	\$ 6,000.00
Move wharf-head at Encinal and El Roblar	\$ 4,000.00
Paving for street repairs	\$ 4,300.00
Main Leak El Roblar and N. Pueblo	\$ 4,318.00
<u>Total</u>	<u>\$ 33,377.53</u>

April 2017

Tanks

1. 250k gallon was installed in 1958 age = 57 (Removed 2015)
2. 80k gallon was installed in 1983 age = 34
3. 500k gallon was installed in 1988 age = 27 (Removed 2015)
4. 500k gallon was installed in 1973 age = 44 (Put back into service 2011)
5. 500k gallon was installed in 2003 age = 14
6. 750k gallon welded tank 2015 age = 2

Life expectancy for a bolted tank is 30 – 40 years

Well Drilled Dates & Depths

	<u>Date drilled</u>	<u>Drill Depth</u>
1. Well # 1	1969	60 feet
2. Well # 2	1969	116 feet
3. Well # 4	1969	240 feet
4. Well # 7	1961	156 feet
5. Well # 8	1968	144 feet

Board of Directors

President – Jim Kentosh Elected in 2014	Term ends 2018	Long Term
Vice-President – Mike Krumpschmidt Elected 2016	Term ends 2020	Long Term
Board Member – Larry Harrold Elected 2014	Term ends 2018	Long Term
Board Member – Michael Etchart Elected 2014	Term Ends 2018	Long Term
Board Member -- Diana Engle Elected 2016	Term Ends 2020	Long Term



Eagle Aerial
Solutions

3420 Bristol St. 6th Fl.
Costa Mesa CA 92626
714-754-7670
www.eagleaerial.com

Water Conservation Proposal for; MEINERS OAKS WATER DISTRICT

RE: WATER MANAGEMENT STRATEGY FOR MEINERS OAKS WATER DISTRICT

Eagle Aerial Solutions appreciates the opportunity to present to Meiners Oaks Water District ("MOWD") this Scope of Work (SOW) for processing high-resolution imagery for all the parcels (approx. 1,300) within the MOWD District which covers 1,393 acres (per the boundary provided) of Ventura County, CA. The following is a brief synopsis of our services, specifications, and costs for this project, which covers all parcels within the district. All layers will be reported on a per parcel basis unless (other shapefile polygons are provided).

Background

The MOWD desires to determine accurate irrigated area and certain on-the-ground



conditions of all parcels within the MOWD service area. The intention of the Project is to use the most recent 4 band aerial imagery available (1' pixel or better) high resolution 4 band aerial data. Because the imagery is already available the remote sensing analysis (calculation of irrigated area and other layers, pools etc.. per parcel) can begin immediately to calculate, to 95% accuracy on individual parcels designated by MOWD. The project completion date TBD.

The following surface characteristics include (final layers TBD):

- 1) *Impervious surfaces (concrete, roofs, asphalt, other pavement types)*
 - 2) *Swimming pools*
 - 3) *Irrigable (covering dry lawns and other areas TBD)*
 - 4) *Irrigated landscape Turf*
 - 5) *Irrigated landscape Non-Turf*
 - 6) *Native vegetation*
 - 7) *Bare Dirt*
- (Optional Layers)

This effort is part of establishing procedures that will be made available to MOWD in its effort to understand water usage and other conservation goals. For example once project is completed you will be able to identify the customers with the most turf to target for turf removal programs. Also this will give MOWD the ability to see lot-level shapefiles of each of the layers above. Eagle will use a GIS-based remote sensing analysis approach combined with color infra-red high resolution imagery and Eagle's proprietary techniques with software and expertise to provide the analytical data requested by MOWD. The goal of the Project is to achieve an accuracy level of 95% (at the parcel level) or higher which will provide significant savings over traditional ways of determining surface conditions within the designated parcels.



Scope of Work

Four band Imagery (Red, Green, Blue, and Color Infrared) imagery will be used to identify the pervious & impervious land cover. All four bands will be analyzed accurately based on the seven recognition elements of air photo interpretation, pixel values (tone or color), shape, size, pattern, shadow, texture, association, spectral signature and site. The level of accuracy can be achieved using the latest aerial ortho high resolution digital imagery with all four bands (R,G,B & CIR). By using the existing four band aerial imagery significant money and time will be saved and be able to meet the project deadline assuming the notice to proceed & materials needed are received in a timely manner.

Materials: This is the data to be supplied to Eagle from MOWD:

- ESRI Parcel Data Shapefiles for all parcels within the MOWD Service Area AOI (shapefile provided).
- Corresponding addresses/parcel #'s to be used to connect to the parcel. This will tie the customer to their parcel. This will not always apply to accounts outside of SFR accounts. Commercial, Multi-family and Dedicated irrigation accounts where there is not a one to one (parcel to customer) relationship will need further information from MOWD.
- Any other data/info determined to be important for the project will need to be supplied if available.

Deliverables

The deliverables that MOWD will receive are as follows:

- Parcel polygons of geographic locations are identified for the Parcels. These polygons will be 100% compatible with ESRI software. When imported into the ESRI software, each of the Target Parcels will be identified by a parcel polygon.

- 1) *Impervious surfaces (concrete, roofs, asphalt, other pavement types)*
 - 2) *Swimming pools*
 - 3) *Irrigable (covering dry lawns and other areas TBD)*
 - 4) *Irrigated landscape Turf*
 - 5) *Irrigated landscape Non-Turf*
 - 6) *Native vegetation*
 - 7) *Bare Dirt*
- (Optional Layers)

This will cost-effectively and accurately distinguish types of irrigated vegetation and the impervious surfaces. These will be color-identified with textual attribute data which will include square footage information for the individual surfaces identified (vegetation; turf & other, pools, and impervious surfaces etc..).

- A corresponding Excel data file will be included matching parcel number to geographic polygon parcel with the square footage of vegetation (turf, trees, bushes & flower beds) and impervious surfaces etc...for each layer above. The attributes in the above parcel polygon will be included in the Excel spreadsheet.

Meetings/Coordination

Eagle Aerial will coordinate with MOWD to obtain necessary data (such as parcels, addresses etc...) on an as-needed basis to maximize the accuracy of the project.

Meetings will be held as necessary via phone or GoToMeetings to maximize the results of the project.

Scope of Project

The Project consists of approx. 1,300 (approx.) parcels within the MOWD service area will be provided to Eagle by MOWD. The price for the services provided by Eagle under this Scope of Work are limited to those specified herein. Any further services, which are not specifically described herein, but are subsequently identified, shall be negotiated between Eagle and MOWD for additional time and compensation.

The price includes the entire project to be completed at one time. If fewer areas or portions of service areas change then the price may change significantly due to project set up and other factors.

Optional Services that MOWD requested are listed as follows (pricing in next section):

Update aerial in conjunction with other mapping project in valley 6" resolution (flown late Spring early summer 2017)

Project Timeline and Key Tasks

Tentative Schedule is as follows -

Estimated Time Frame: 30-45 days from start date (TBD) for the project from receipt of all materials/data needed to begin. MOWD will provide Eagle with a Notice to Proceed in order to authorize the commencement of the project.

Steps:

- A) Once all materials are received and notice to proceed is given, the project will commence.
- B) Kick off meeting to discuss and get clear with all portions of the project and other details needed to assure a successful project.
- C) A small pilot area of study will be completed. The results will be given to MOWD for review and feedback to make any changes as necessary. MOWD will have one 3 working days to provide the feedback to Eagle. Any time beyond the one week will result in possible delay of the project. A GoToMeeting will be set to discuss results and make any changes needed before embarking on whole project.
- D) Project will be divided into phases TBD and dates assigned with milestones to the finish point on or before (Date TBD). A much more detailed time frame will be provided once options are chosen and the kickoff meeting is completed a much more detailed schedule will be provided.

Budget

Eagle Aerial will perform the Project for a cost of project covering all parcels in the district approx. 1,300 within service area (per parcel file provided by MOWD) will be \$9,450.00. This cost will not be exceeded without written authorization from MOWD. Once authorization to proceed and materials from MOWD have been received Eagle will commence on the project. The entire project will be invoiced once the project is completed and payable within 30 days.

Project Cost:

COSTS:

The project costs includes everything* in the above proposal including the near infra-red Imagery band, meetings and all other labor and materials for the project (excluding MOWD Supplied data defined above)

\$9,450.00

Simple software to view irrigated landscape layers (including loading data & basic training)

\$1,100.00

Total Project Cost

\$10,550.00

OPTION(S) (details of option above):

Update aerial (flown with other project in Ojai Valley – Approx. June time frame)

\$2,500 -\$3,000

Authorization Below:

Authorized Signature (Client)

Eagle Aerial Signature

Print Name

Print Name

Title

Title

Date

Date

Timing issues for implementing the new Conservation Allocation and Rate Program

Given that (1) our scheduled rate adjustment permitted based on our 2015 Prop 218 process is sufficient to fund this coming next fiscal year, and (2) Mike and Diana feel that the new Conservation Allocation and Rate Program should be turn key and ready for implementation before our customers are notified about a new rate structure and triggering of a new Prop 218 process. It's unclear how rates can be approved when (in some cases, significant) adjustments in allocations are planned.

Recommended process: hold a Prop 218 hearing and implement new rates only after we have our new allocations computed

1. Discuss at next board meeting:

- Refresh board's memory that the basic scope from EA was for use of off the shelf imagery from 2016, and that they offered the option to add MOWD to the planned 2017 fly over, and process that data, which would add back-to-back years of data for comparison/validation/study - at an increased price of \$2,500 - \$3,000
- Discuss the potential value of increasing EA scope to include **extra layers** that would assist with identification of customers that really do have agriculture (i.e., not all of our agricultural accounts are agricultural - if we do not clean that up, many water users will enjoy an allocation based on historic baseline (the agricultural account proposed method) rather than on reasonable use of outside irrigation water based on parcel characteristics.

The "extra" layers are indicated in the revised layer list Mike and Diana developed below during conversations with EA.

- Impervious surfaces (roofs, driveways, patios, etc.)
- Swimming pools
- Irrigated turf*
- Other irrigated landscape*
- Artificial turf
- "Native vegetation" (involves a little qualitative interpretation)*¹*
- **EXTRA** Irrigated citrus orchard

*¹*Note - Diana only supports collecting information about different permeable categories if these layers are not treated differently in the allocation scheme. One of the points of the new allocation scheme is that customers are not "locked into" their land use at a particular point in parcel history.

- **EXTRA** Unirrigated citrus orchard
- **EXTRA** Irrigated Avocado orchard
- **EXTRA** Unirrigated avocado orchard
- **EXTRA** Other agriculture (e.g., row crops)
- Horse corrals and arenas
- Bare dirt
- Other permeable

- Discuss the merits of including 2017 imagery to the scope of services, for an added cost to current proposal of \$2,500 - \$3,000 (The added imagery can serve as another layer to support or deny any future disputes of land use or changes in condition.)²
- Discuss whether we agree on a need to evaluate our agricultural accounts to weed out (no pun intended) the properties that are not actually conducting agriculture.

2. Depending on the outcome of the discussion above, revise the scope of services with Eagle Aerial. If the option to pursue only the base scope (2016 imagery only) the timeline for the work to be conducted would be 30 – 45 days. Length of time to completion for modified scope of work not determined yet.

3. GIS program installation and training

4. Consolidate information from Eagle Aerial and apply allocations to each parcel.

5. Consolidate information from Eagle Aerial and apply allocations to each parcel.

6. Use the orchard and row crop data to evaluate our agricultural accounts. Conduct site visits if needed.

7. Approve Prop 218 notification and process 45-day minimum.

8. Publish new allocations

9. Hold hearing

² Note from Diana: land use details are unimportant for establishing allocations for residential customers. I would like us to avoid entering into discussions of changes in land use with residential customers. It is unnecessary. However, because a pre-drought historic use baseline period is currently proposed to establish allocations for commercial and agricultural customers, changes in land use may come into question. The value of adding the orchard-related layers to our spatial database is to assist with disputes regarding whether the pre-drought baseline period is a justifiable basis for setting the long term allocations.

10. If needed, adjust allocation scheme
11. Submit formatted allocations and program scheme to Incode billing system for design
12. Once test file is completed by Incode, it must be approved by MOWD
13. Once approved, test file must be sent to our third party billing for further design, formatting, implementation and approval by MOWD.



MEINERS OAKS WATER DISTRICT

May 16, 2017

Draft Budget for Fiscal Year 2017-2018

Budget Summary

The proposed budget for Fiscal Year 2017-18 is briefly summarized on Table 1, which shows total expenses and revenues for the year, and the effects on MOWD reserves. Due to the cost of other needed capital improvements, our reserves will start at \$1.4 million and fall to \$ 1,011,265 by the end of the year. Because of the shortfall in sales due to the drought, most of the big projects have been suspended in prior years until the District's revenues stabilize. However, some of those projects can no longer wait, so that will require us to use some of our reserves to accomplish those tasks. It is projected that our reserves are still appropriate in this drought to support well enhancements and other system upgrades as well as needed system maintenance.

Rates

Rates this year according to our last Prop 218 hearing (2015) are scheduled to increase 4.0% this year. The district will move forward and adjust the water rates as prescribed. However, with proposed changes to our Conservation Allocation and Rate Program (CARP) lower monthly bills for our customers may be realized later this year.

Projected Expenses

The itemized expenditures for FY 2017-18 are shown on Table 2 by category. The adopted budget amounts for the previous three fiscal years are shown in the table for comparison. The operating expenses by category are similar to the prior three years. Capital expenses differ each year because of the different projects undertaken, and are not shown in detail for the prior years. Some highlights of projected expenses are;

- 1) Groundwater Sustainability Agency (GSA) will have new extraction fees from our wells that will have to be paid
- 2) Our long-term maintenance backlog still continues yet it's not as extreme as years past. We plan to continue the scheduled maintenance projects in 2017-18 in order to maintain the solvency and integrity of the District.
- 3) Due to unexpected power outages in the Meiners Road area and to be proactive in the case of a natural disaster the District has deemed this site uniquely vulnerable, therefore, it will be outfitted with a 50KVA standby generator that will automatically run when the power from Edison fails.

Projected Revenues

Projected revenues of \$1,292,465 for 2017-18 are based on current allocations according to the Drought Contingency Plan in addition to reductions in water sales enhanced by the Casitas MWD in Stage 3, explained in Table 3. Since a rate increase of 4% was in effect the prior year, and unprecedented conservation efforts by our customers, this approach may underestimate the amount of revenue to be received. Nevertheless, we have asked our customers to continue conserving water, which could reduce our revenues below prior years.

Other New Expenses

The budget includes new expenses for the formation of a Groundwater Sustainability Agency (GSA) required by the State, for a lawsuit by Santa Barbara Channel Keepers (SBCK) and the City of San Buena Ventura, and for a possible new "Cold Water Well".

Future Water Rates

The District's water rates will change as shown in Table 4. The Water Availability Charge will decrease and the charge per unit of water will also decrease as shown. The Meter Capacity Charge will be unaffected as well.

The District has a Board-adopted, comprehensive 5-year capital improvement plan ahead as summarized on Table 5. This next fiscal year spans another rainy season. This year our local area has received almost 30" of rainfall. That is more than 5" over our annual pre-drought average. Because of that, Meiners Oaks Water District does not anticipate purchasing water from Lake Casitas this year and possibly the next if we have a normal rain season next year. That, in combination with needed district improvements, is why it is prudent to maintain our rates to keep up with inflation and rising costs over the next few years. It is also worthy to note that our Drought Contingency Plan has been updated, and we are currently working on a Conservation Allocation and Rate Plan (CARP) that will result in more generous allocations for some, seasonal allowances and bulk amounts for end user discretion of use for namely Commercial and Agriculture users. Please check our website or call the office for any questions you might have.

Prepared by Mike Hollebrands
General Manager, Meiners Oaks Water District

Table 1

Draft Budget Summary for Fiscal Year 2017 – 2018

Total Operating expenditures	\$ 1,134,800.00
Capital Outlay	\$ 546,400.00
Total District Expenses	\$ 1,681,200.00

Projected Revenues	\$ 1,292,465.60
Shortfall to be absorbed by reserves	<388,734.40>

Reserves beginning	\$ 1,385,712.29
Reserves ending	\$ 996,977.89

Meiners Oaks Water District
Proposed Budgeted Expenses for FY 2017-2018

3 PRIOR YEARS

Budgeted Expenses	Adopted Budget for FY 2014-15	Adopted Budget for FY 2015-16	Adopted Budget for FY 2016-17	Proposed Budget for FY 2017-18
Operating Expenses				
Salary / Taxes	\$ 373,000.00	\$ 373,000.00	\$410,000.00	\$382,000.00
Payroll Taxes				\$30,000.00
Retirement Contributions	\$ 75,000.00	\$ 80,000.00	\$35,000.00	\$30,000.00
Group Insurance	\$ 30,000.00	\$ 63,000.00	\$70,000.00	\$70,000.00
Company Uniforms	\$ 1,000.00	\$ 1,500.00	\$1,500.00	\$1,500.00
Phone Office	\$ 6,500.00	\$ 7,000.00	\$7,600.00	\$7,600.00
Janitorial Service	\$ 5,000.00	\$ 5,200.00	\$5,200.00	\$5,500.00
Refuse Disposal	\$ 2,200.00	\$ 2,200.00	\$2,500.00	\$2,700.00
Liability Insurance	\$ 20,500.00	\$ 21,000.00	\$22,500.00	\$25,000.00
Workers Compensation	\$ 15,000.00	\$ 15,000.00	\$17,500.00	\$17,500.00
Wells	\$ 32,000.00	\$ 20,000.00	\$20,000.00	\$25,000.00
Truck Maintenance	\$ 4,500.00	\$ 3,500.00	\$4,000.00	\$4,000.00
Office Equip. Maintenance	\$ 4,000.00	\$ 5,000.00	\$5,000.00	\$7,500.00
Commun Equip. Maintenance	\$ 4,500.00	\$ 4,500.00	\$4,500.00	\$4,500.00
System Maintenance	\$ 62,000.00	\$ 60,000.00	\$60,000.00	\$55,000.00
Safety Equipment	\$ 3,500.00	\$ 3,500.00	\$3,500.00	\$3,500.00
Laboratory Services	\$ 7,500.00	\$ 7,500.00	\$8,000.00	\$8,000.00
Membership and Dues	\$ 5,300.00	\$ 5,500.00	\$7,000.00	\$7,500.00
Printing and Binding	\$ 3,000.00	\$ 2,500.00	\$1,000.00	\$1,000.00
Office Supplies	\$ 6,000.00	\$ 6,000.00	\$6,000.00	\$6,000.00
Postage and Express	\$ 10,000.00	\$ 12,000.00	\$13,500.00	\$13,500.00
B.O.D. Fees	\$ 15,000.00	\$ 15,000.00	\$15,000.00	\$13,000.00
Engineering & Technical Services	\$ 23,000.00	\$ 25,000.00	\$35,000.00	\$35,000.00
Computer Services	\$ 15,000.00	\$ 12,000.00	\$12,000.00	\$15,000.00
Other Prof. & Regulatory Fees	\$ 10,000.00	\$ 15,000.00	\$17,500.00	\$15,000.00
Public and Legal Notices	\$ 3,500.00	\$ 1,500.00	\$1,500.00	\$1,000.00
Attorney Fees	\$ 22,000.00	\$ 15,000.00	\$15,000.00	\$15,000.00
GSA Fees		\$ 15,000.00	\$25,000.00	\$40,000.00
VR/SBC/City of Ventura Law suit		\$ 40,000.00	\$40,000.00	\$15,000.00
State Water				\$25,000.00
Audit Fees	\$ 10,250.00	\$ 10,750.00	\$12,000.00	\$18,000.00
Small Tools	\$ 3,000.00	\$ 2,500.00	\$3,000.00	\$3,000.00
Election Supplies	\$ 1,200.00		\$3,000.00	\$0.00
Water Purchase	\$ 150,000.00	\$ 300,000.00	\$250,000.00	\$75,000.00
Casitas Standby Charges				\$10,000.00
Treatment Plant	\$ 13,000.00	\$ 9,500.00	\$10,000.00	\$10,000.00
Fuel	\$ 11,000.00	\$ 10,000.00	\$12,000.00	\$12,000.00
Travel Exp./Seminars	\$ 3,000.00	\$ 3,000.00	\$2,000.00	\$2,000.00
Meters	\$ 6,000.00	\$ 6,000.00	\$10,000.00	\$10,000.00
Utilities	\$ 3,500.00	\$ 3,500.00	\$3,500.00	\$3,500.00
Power and Pumping	\$ 88,000.00	\$ 91,000.00	\$80,000.00	\$110,000.00
Subtotal Oper. Expenditures	\$ 1,047,950.00	\$ 1,272,650.00	\$1,250,800.00	\$1,134,800.00
Capital Expenses				
Water Distribution System		\$ 1,650,000.00	\$250,000.00	
Cold Water Well	\$ 20,000.00			\$100,000.00
Well 4 Rehab	\$ 75,000.00			\$60,000.00
18 Valve Replacements/Deadends	\$ 20,000.00			\$103,900.00
Fencing at Tank Farm				\$40,000.00
Structures and Improvements	\$ 75,000.00			
Generator Z-2			\$120,000.00	\$75,000.00
Treatment Plant EDR/CEQA				\$25,000.00
Zone 1 Booster/MCC Upgrade				\$30,000.00
Well 4 MCC/VFD Upgrade				
Furniture and Fixtures				
New Desk for G.M.				\$1,500.00
Office Machines				\$4,500.00
Field Equipment				
Trailer Mount Weed Sprayer	\$ 4,000.00	\$ 2,500.00	\$3,500.00	\$1,500.00
Valve turning Machine	\$ 2,500.00	\$ 6,500.00		
Appropriations for Contingencies	\$ 100,000.00	\$ 100,000.00	\$80,000.00	\$100,000.00
Subtotal Capital Expenses	\$ 296,500.00	\$ 1,759,000.00	\$453,500.00	\$531,400.00
GRAND TOTAL	\$ 1,344,450.00	\$ 3,031,650.00	\$ 1,704,300.00	\$ 1,666,200.00

Meiners Oaks Water District DRAFT Table 2 -1

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of July	Year To Date	Budget Approp	Approp Bal 07/01/17	Current July	Approp Bal To Date
Salary	\$ -	\$ -	\$ 382,000.00	\$ 382,000.00	\$ -	\$ 382,000.00
Payroll Taxes	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
Retirement Contributions	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
Group Insurance	\$ -	\$ -	\$ 70,000.00	\$ 70,000.00	\$ -	\$ 70,000.00
Company Uniforms	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
Phone Office	\$ -	\$ -	\$ 7,600.00	\$ 7,600.00	\$ -	\$ 7,600.00
Janitorial Service	\$ -	\$ -	\$ 5,500.00	\$ 5,500.00	\$ -	\$ 5,500.00
Refuse Disposal	\$ -	\$ -	\$ 2,700.00	\$ 2,700.00	\$ -	\$ 2,700.00
Liability Insurance	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Workers Compensation	\$ -	\$ -	\$ 17,500.00	\$ 17,500.00	\$ -	\$ 17,500.00
Wells	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Truck Maintenance	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
Office Equip. Maintenance	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00
Commun Equip. Maintenance	\$ -	\$ -	\$ 4,500.00	\$ 4,500.00	\$ -	\$ 4,500.00
System Maintenance	\$ -	\$ -	\$ 55,000.00	\$ 55,000.00	\$ -	\$ 55,000.00
Safety Equipment	\$ -	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00
Laboratory Services	\$ -	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00
Membership and Dues	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00
Printing and Binding	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
Office Supplies	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00
Postage and Express	\$ -	\$ -	\$ 13,500.00	\$ 13,500.00	\$ -	\$ 13,500.00
B.O.D. Fees	\$ -	\$ -	\$ 13,000.00	\$ 13,000.00	\$ -	\$ 13,000.00
Engineering & Technical Services	\$ -	\$ -	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00
Computer Services	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Other Prof. & Regulatory Fees	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Public and Legal Notices	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
Attorney Fees	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
GSA Fees	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
VR/SBC/City of VTA Law Suit	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
State Water	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Audit Fees	\$ -	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -	\$ 18,000.00
Small Tools	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
Election Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Purchase	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
Casitas Standby Charges	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Treatment Plant	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Fuel	\$ -	\$ -	\$ 12,000.00	\$ 12,000.00	\$ -	\$ 12,000.00
Travel Exp./Seminars	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
Meters	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Utilities	\$ -	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00
Power and Pumping	\$ -	\$ -	\$ 110,000.00	\$ 110,000.00	\$ -	\$ 110,000.00
Total Expenditures	\$ -	\$ -	\$ 1,134,800.00	\$ 1,134,800.00	\$ -	\$ 1,134,800.00
Water Distribution System						
Cold Water Well	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00
Well 4 Rehab	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
18 Valve replacements/Deadends	\$ -	\$ -	\$ 103,900.00	\$ 103,900.00	\$ -	\$ 103,900.00
Fencing at Tank Farm	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
Structures and Improvement						
Generator Z-2	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
Treatment Plant EDR/CEQA	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
Zone 1 booster/MCC upgrade	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
Well 4 MCC/VFD upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Furniture and Fixtures						
General Managers desk	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
Office Machines						
Copy Machine	\$ -	\$ -	\$ 4,500.00	\$ 4,500.00	\$ -	\$ 4,500.00
Field Equipment						
Weed spray Trailer	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriations for Contingencies	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00
Total Assets	\$ -	\$ -	\$ 546,400.00	\$ 546,400.00	\$ -	\$ 546,400.00
GRAND TOTAL	\$ -	\$ -	\$ 1,681,200.00	\$ 1,681,200.00	\$ -	\$ 1,681,200.00

Revenue Breakdown Table 3

Base allocation includes 1274 active accounts at 10 units each
Extra dwellings = 580 at 7 units of water each

	Units/Mo	Year	Ac/Ft	Annual Ac/Ft			
Total billable base	16800	201600	38.56	462.78			
Average sold 201	22080	264960	50.6	608.2			
Water Sales	-5280				Total Assumed Annual Income	\$1,292,465.60	Difference between Income and Expenditures
Base Allocation	16800				Total Annual Expenditures	\$1,134,800.00	\$157,665.60
\$ per unit	\$2.24				Total Capital Costs 2017-18	\$ 546,400.00	
Monthly	\$37,632.00				Amount needed from reserves	\$388,734.40	Reserve starting amount \$1,385,712.29
Annually	\$451,584.00				Total Annual Expenditures and Capital	\$1,681,200.00	Reserves after Capital work \$996,977.89
MWAC					Percent of Fixed vs variable	-35%	
Billable MWAC	1854				Total Fixed Income	\$840,881.60	
Proposed MWAC	\$34.20				Total Variable Income	\$451,584.00	
Monthly	\$63,406.80						
Annually	\$760,881.60						
Over-allocation units billed							
Billable Units	0						
Over-Allocation R	\$3.00						
Average Monthly	\$0.00						
Average Annual	\$0.00						
MCC							
Base flow of 30 gpm							
The rate is set at \$.80 per gpm over 30							
This amount is calculated based upon the flow of a meter in gallons per minute of capacity. Larger meters have a larger capacity therefore placing a larger instant demand on the system.							
Example: 1.5" meter has a capacity of 75 gpm							
75-30 = 45 gpm							
45 x .80 = \$ 36.00							
All District meter sizes 1" and above are known and billed accordingly							
Estimated	\$80,000.00						

Changes to MOWD Rate Schedule

Meter Capacity Charge

Meter Size	Current FY 2015-16	Proposed		
		FY 2016-17	FY 2017-18	FY 2018-19
5/8"	None	None	None	None
3/4"	None	None	None	None
1"	\$16.00	\$16.00	\$16.00	\$16.00
1.5"	\$36.00	\$36.00	\$36.00	\$36.00
2"	\$104.00	\$104.00	\$104.00	\$104.00
3"	\$256.00	\$256.00	\$256.00	\$256.00
4"	\$776.00	\$776.00	\$776.00	\$776.00
6"	\$1,576.00	\$1,576.00	\$1,576.00	\$1,576.00

Charge per Unit of water (1 Unit = 748 gallons)

All	\$1.65	\$2.14	\$2.24	\$2.34
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Water Availability Charge

All	\$25.43	\$32.88	\$34.35	\$35.92
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Note: The MWAC and MCC are designed to support a percentage of the infrastructure which is instrumental to conveying water to our customers.

Estimated Cash Flow for Capital Projects thru 2018 Table 5

2017-18

Upgrade blow-offs to Hydrants x 3
 Treatment Plant EDR/CEQA
 Office Upgrades
 Replace 18 valves District Wide
 New well pilot study
 Well 4 Rehab

2018-19

Treatment Plant rebuild Ph.1
 Generator for Meiners Rd Pump Sta.
 Drill New Well/Completion
 Wells 4&7 VFD/MCC

2019-20

Meiners RD Tank EDR
 Treatment Plant rebuild Ph.2 Completion

2020-21

El Roblar main extension Ph. 1

2021-22

El Roblar main extension Ph. 2

Totals

Capital Replacement	Capital Improvement	Annual Totals
\$	\$ 15,000	\$ 15,000
\$ 80,000	\$ -	\$ 80,000
\$ 5,750	\$	\$ 5,750
	\$ 395,000	\$ 395,000
	\$ 60,000	\$ 60,000
\$ 50,000		\$ 555,750
	\$ 250,000	
	\$ 75,000	
\$ 250,000	\$ 250,000	\$ 825,000
\$ 50,000		
\$ -	\$ 250,000	\$ 550,000
\$ 250,000		\$ 250,000
\$ 250,000	\$ -	\$ 250,000
\$ 935,750	\$ 1,545,000	\$ 2,480,750

Meiners Oaks Water District

Draft Monthly Late Charge Proposal

Current method

Anyone paying their water bill after the 25th of each month receives a \$35.00 late fee regardless of bill amount. The average amount of customers late on a regular basis ranges from 150 to 200.

Problem

- The Late fee is not proportionate to the bill amount.
- In some cases, the late fee could equal the amount of the customer's bill.
- In others, the late fee could equal a very small portion of the actual bill therefore not having the same effect.

Goal

- Develop a late fee matrix that achieves the same deterring effect without impacting the base amount users, while discouraging accounts with much higher water bills.

Solution

- To keep late fees proportionate to the amount of the bill, the flat fee of \$35.00 for all late customers will be changed to a system that encourages customers to pay their bill on time while keeping the price of the late fee equitable to the bill amount.
- Starting July 1, 2017, late fees will be 25% of your total bill up to \$500.00. Any bill over \$500.00 will start with the base of \$125.00, which equals the maximum late fee amount at \$500.00. For water bills \$501.00 and above, 2% will be added to the total bill plus the base \$125.00 late fee.

Relief

- A waiver policy is in place stating that if a customer has not made a late payment within one calendar year, the fee may be waived.

Meiners Oaks Water District

- If no late payment is received for two consecutive years, \$30.00 customer account deposits are refunded through a bill credit.

Current

Avg. Number of customer's late per month	150
Current Late Fee	\$ 35.00
Total annual average revenue generated from late fee	\$ 63,000.00

Proposed under \$500.00

For any bills less than \$ 500.00, the late fee will equal 25% of the total bill.

Example:

A water bill totaling \$50.00 that is late will have a	\$12.50 Late Fee assessed
A water bill totaling \$ 100.00 =	\$ 25.00 Late Fee assessed

Proposed Over \$ 500.00

Water bills \$501.00 or greater that are late will have the base late fee of \$125.00 plus a 2% fee assessed to the original bill amount.

Example:

A water bill totaling	\$ 501.00 x 2% =	\$ 10.02 plus \$125.00	\$ 636.02	Total Bill
" " "	\$ 750.00 x 2% =	\$ 15.00 plus \$125.00	\$ 890.00	Total Bill
" " "	\$ 1,350.00 x 2% =	\$27.00 plus \$125.00	\$1,502.00	Total Bill

Assumed combined revenue from proposed Late Fee **\$ 33,000.00**

Meiners Oaks Water District

Draft Monthly Late Fee Proposal

Current method

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Meiners Oaks Water District

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Assumed combined revenue from proposed Late Fee **\$ 33,000.00**

Hello Mike,

Thank you so much for coming to the Council meeting today, it was great to have you and Mike there.

Thank you also for following up regarding watershed contributions.

Meiners Oaks Water District last contributed to the Watershed Council in FY 2014-2015 in the amount of \$350.

It would be great if you could find room in your budget for a contribution for the FY2017-2018 (starting July 2017).

ORGANIZATION		
Ventura County Watershed Protection District	6,000	6,000
Ventura Water	6,000	6,000
City of Ojai	1,300	1,300
Casitas Water District	2,600	2,600
Ventura River Water District	500	500
Ojai Basin Groundwater Management Agency	1,300	1,300
Ojai Valley Land Conservancy	500	500
Ventura Hillsides Conservancy	500	500
Surfrider Foundation	500	500
Santa Barbara Channelkeeper	250	250
Ojai Valley Green Coalition	500	500
Area Energy	1,000	1,000
Farm Bureau of Ventura County	1,000	1,000
Ventura County Coalition of Labor, Agriculture and Business	1,000	1,000
Ojai Pixie Growers Association	500	500
Ojai Water Conservation District	400	400
Taylor Ranch	1,000	1,000
Total Watershed Coordination Budget		24,350

I know that you are a small agency and any level of support would be greatly appreciated.
For your reference, here are the funding commitments from the previous two years:

Thank you so much for all of your work in the watershed.

Sincerely,



Cont. Lic # 617300

The Chain link Fence Experts!

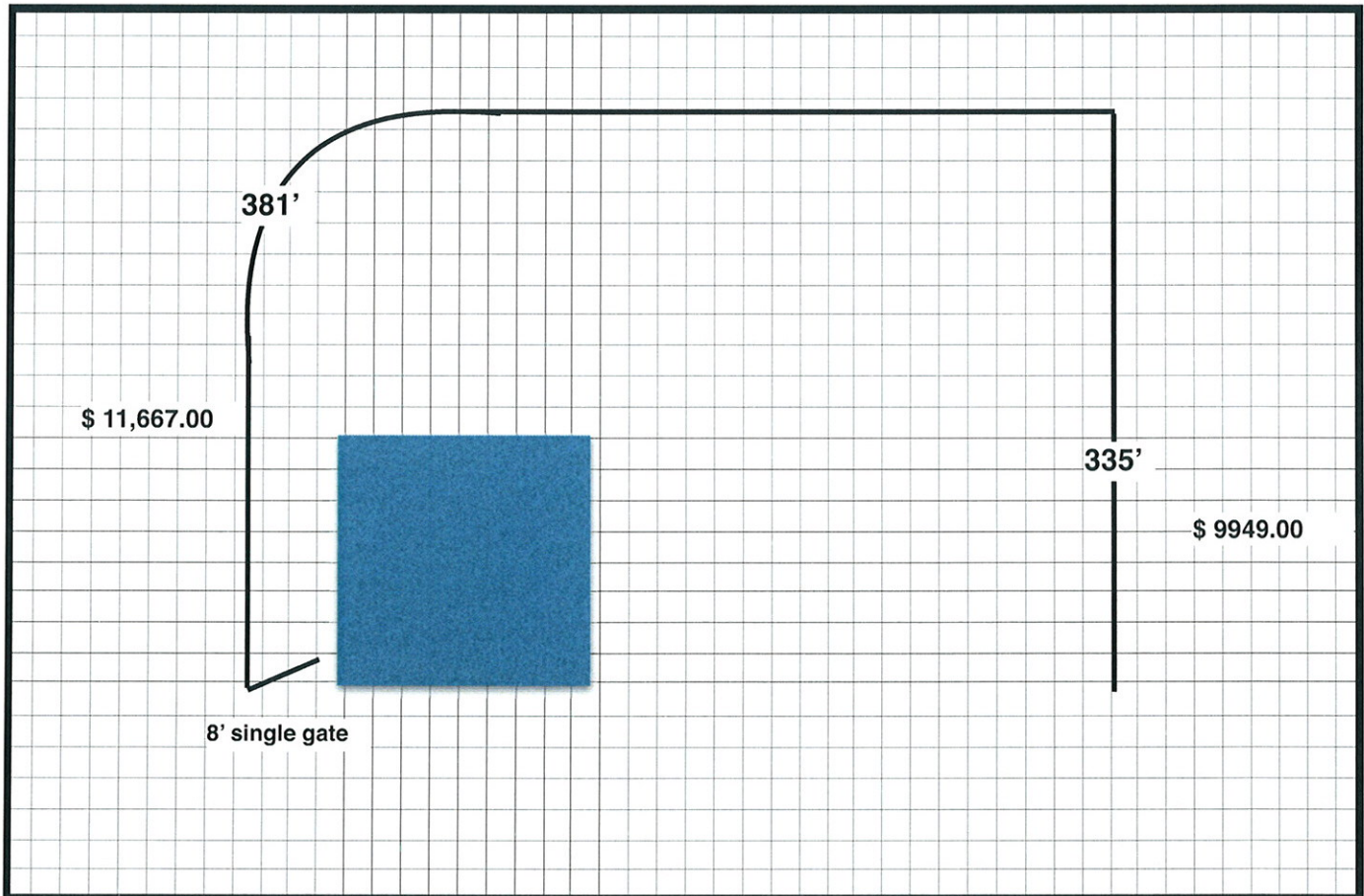
Bob Ghen (Owner)
873 Oso Rd. Ojai Ca. 93023
Santa Barbara & Ventura County
(805) 983-3346 Fx# 646-8980

www.BobsFence.com

Meiners Oaks Water District	2680 Maricopa Highway	4-26-17
Ojai, 93023	Mike: 297-7240 646-2114	mikeh2o@meinersoakswater.com

Description:

Install 716' of 6' tall 9 ga. galvanized chain link fencing with three strand 4 point barbwire. To use 2 7/8 terminal post and 2 3/8 line post set in concrete. (Concrete mixed in wheel barrel before setting, no pouring dry concrete in hole then adding water). Fence to have 1 5/8 diagonal bracing and 9 Ga. tension wire along top and bottom. Removal of existing fence included if needed.



**Contractor assumes no responsibility for building permits, damage or repair to underground utilities or water lines that cannot be seen. Contractor proposes hereby to furnish material and labor and to be in accordance with above specifications.

In consideration for the above described work, the above named party agrees to pay contractor the total sum as listed. Payment schedule as follows: 1/2 prepayment for material; balance due upon completion. This proposal is void if not accepted within 30 days

\$ 21,616.00

Acceptance of Proposal/Contract The above prices, specifications and conditions are satisfactory and are hereby accepted. Bob's Fence is authorized to do the work as specified. Payment schedule is as outlined above.

Customer's Signature _____

Contractor's Signature _____ Bob Ghen



The Chain link Fence Experts!

Cont. Lic # 617300

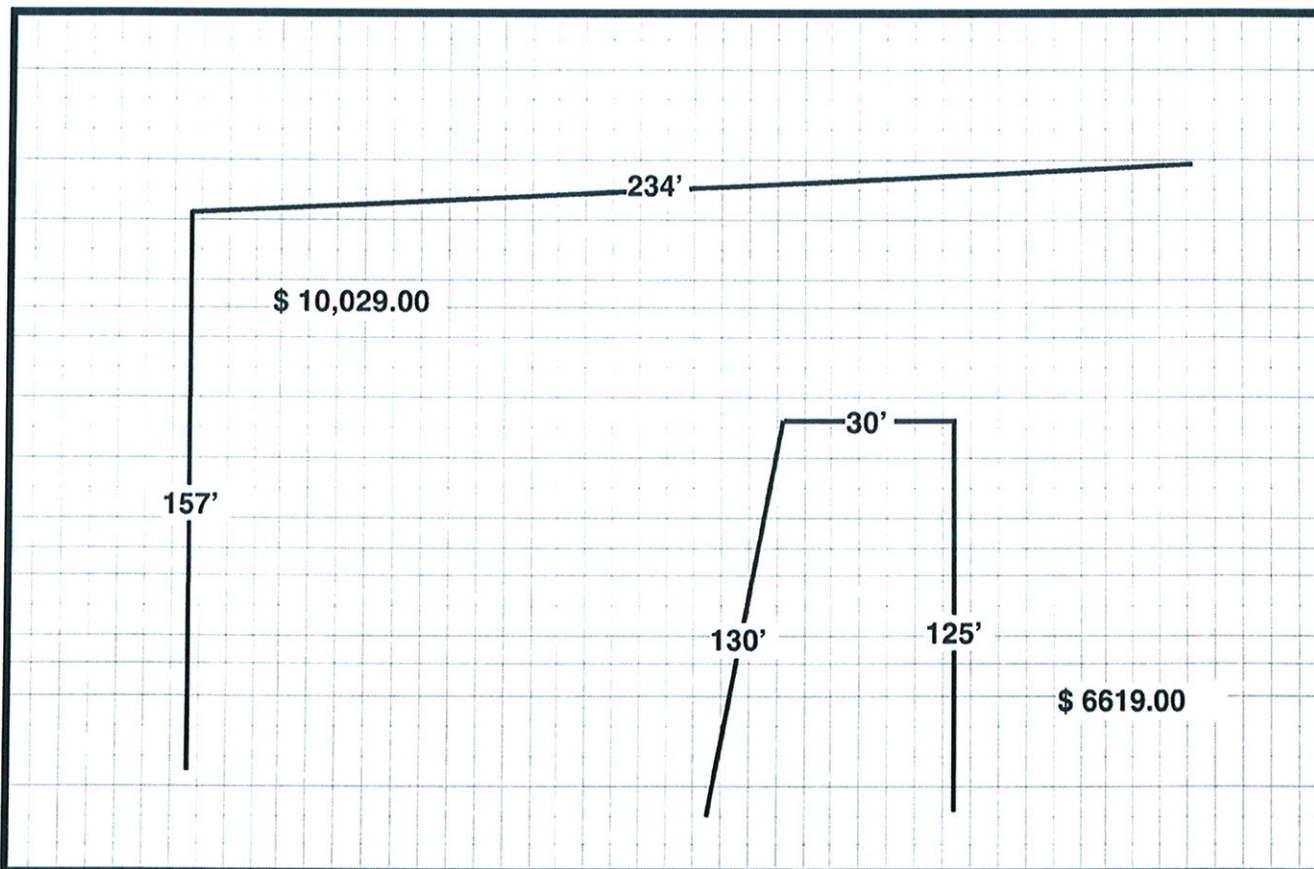
Bob Ghen (Owner)
873 Oso Rd. Ojai Ca. 93023
Santa Barbara & Ventura County
(805) 983-3346 Fx# 646-8980

www.BobsFence.com

Meiners Oaks Water District	2680 Maricopa Highway	3-15-17
Ojai, 93023	Mike: 297-7240 646-2114	mikeh2o@meinersoakswater.com

Description:

Install 6' tall 9 ga. galvanized chain link fencing with 3 strand 4 point barbwire. To use 2 7/8 schedule 40 terminal post and 2 3/8 schedule 40 line post set in concrete. Fence to have 1 5/8 diagonal bracing and 9 Ga. tension wire along top and bottom.



**Contractor assumes no responsibility for building permits, damage or repair to underground utilities or water lines that cannot be seen. Contractor proposes hereby to furnish material and labor and to be in accordance with above specifications.

In consideration for the above described work, the above named party agrees to pay contractor the total sum as listed. Payment schedule as follows: 1/2 prepayment for material; balance due upon completion. This proposal is void if not accepted within 30 days

\$ Above

Acceptance of Proposal/Contract The above prices, specifications and conditions are satisfactory and are hereby accepted. Bob's Fence is authorized to do the work as specified. Payment schedule is as outlined above.

Customer's Signature _____

Contractor's Signature _____ Bob Ghen