

Regular Meeting
November 19, 2018
6:00 p.m.



**NOTICE OF REGULAR MEETING OF
BOARD OF DIRECTORS**

November 19, 2018

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114 (Govt. Code Section 94594.1 and 94594.2 (a))

Agenda

The meeting will be called to order at 6:00 p.m.

1. Roll Call

2. Approval of Minutes September 18, 2018, Regular Meeting

3. Public Comments

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

Please Note: If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

4. Financial Matters

- **Approval of Payroll and Payables from October 16 to November 15, 2018**
in the amount of:

Payables – \$ 102,322.43

Payroll – \$ 38,347.24

Total – \$ 140,669.67

5. Board Discussion and/or Action

- a) Discussion of Valley Oak Charter Allocation from Casitas and Needed will serve letter from MOWD**
- b) Approval of additional money to be added to Travel Exp./Seminars from Zone 1 booster upgrade to cover cost of executive coaching and leadership skills training for the G.M. by Susan Edlinger**
- c) Approval of completed Pipeline Protection Plan by Toro Const. (See attached pictures)**
- d) Approval of Byrd Electronics proposal to complete telemetry work at wells 1 and 2**
- e) LAFCO election of Special District Regular member and Alternate member to Ventura LAFCO**
- f) Discussion for the need of a third field person for the District.**
- g) Approval of electrical proposal from Dieners Electric and Oil Field Electric to replace old motor control centers at zone 1 per MOWD CIP**
- h) Approval - Engagement of Jeanne Zolezzi, Hercum/Crabtree/Suntag**
- i) Christmas party tentative date of Friday, Dec. 14th**

6. General Manager's Report

- **District O& M Report**
- **Economic Study – Letter to Casitas asking them to lead the effort in the study**
- **Update for wells 1 and 2**
- **MOU**
- **Water damage at Tico Rd from 2" blow off**

7. Board Committee Reports

- **GSA Meeting – GSA meeting report by director Engle**

- **Ventura, Ojai Water Conjunctive use Partners**

8. Old Business

- **State Water – Casitas board meeting**
- **Ojai, Ventura Water Conjunctive use Partners**
- **Matilija Dam Removal Update**
- **Cold Water Formation**
- **Generators**
- **Manure near well 8**

9. Board of Directors Reports/Comments

10. Closed Sessions: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957.

- **Conference with Legal Counsel – Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)**
- **Meiners Oaks Water District vs Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/**
- **State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875**

11. Meeting Adjournment.

Regular Meeting
October 16, 2018
6:00 p.m.

Meiners Oaks Water District
202 West El Roblar Drive
Ojai, CA 93023-2211
Phone 646-2114

MINUTES

The meeting was called to order at 6:00 p.m.

1. Roll Call

The meeting was called to order by the Board President Mike Etchart at 6:00 pm at the District Office.

Present were: Board President Mike Etchart, Board Directors, Jim Kentosh, Mike Krumpschmidt, Diana Engle and Larry Harrold. Staff Present: General Manager, Mike Hollebrands and Board Secretary, Summer Ward. Attorneys, Lindsay Nielson, and Greg Jones were also present.

Absent: None.

2. Approval of the minutes

Approval of the September 18, 2018, Regular Meeting minutes:

Ms. Engle made the motion to approve the September 18, 2018, Regular Meeting minutes. Mr. Kentosh seconded the motion.

Ms. Engle noted grammatical edits and clarification in sections 5e and 9.

Engle/Kentosh
All Ayes
M/S/C

3. Public Comments

Ms. Von Gunten – Provided a statement regarding her attendance and past participation on the MOWD Board.

Ms. Foley was also present.

4. Financial Matters

- Approval of Payroll and Payables from September 16th to October 15th, 2018 in the amount of:

Payables -	\$ 173,972.62
Payroll -	\$ 37,542.82
Total -	\$ 211,515.44

Mr. Harrold made the motion to approve the Payroll and Payables from September 16th to October 15th, 2018. Mr. Krumpschmidt seconded the motion.

Mr. Harrold inquired about the Kear Groundwater invoices, Mr. Hollebrands clarified that those were invoices from prior work completed on Well 4 that the district just received and paid. Ms. Engle requested information regarding the repair at Besant and S. Lomita; the service line repair was on the roadway and not on the customer's property.

Public Comment – None.

Harrold/Krumpschmidt
All Ayes
M/S/C

The Board closed the open session at 6:20 p.m.

5. Closed Session: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
- Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

At 7:24 p.m. the board closed the closed session and re-opened the open session.

Mr. Nielson stated that in closed session they discussed the two lawsuits, ChannelKeeper and Moll. No decisions were made during the closed session.

6. Board Discussion/Actions

- a) District Audit Proposals for the fiscal year 2017-2018 from: Bartlett, Pringle & Wolf, LLP, Fanning & Karrh, CPAs, Farber, Hass, Hurley, LLP. Mr. Hollebrands stated that the District's prior auditor, Sandals & Soares, has withdrawn from renewing the contract. The three firms that provided proposals are local and understand the special reporting requirements for a special district. The recommendation for Fanning & Karrh, CPAs was based on the fiscal impact on the budget as well as the references provided in the proposal.

Mr. Kentosh made the motion to award the contract for the Financial Auditing for Fiscal Year 2017-2018 is granted to Fanning & Karrh, CPAs not to exceed \$18,000.00. Ms. Engle seconded the motion.

Public Comment – None.

Kentosh/Engle

All Ayes

M/S/C

b) Will Serve Letters and New Connections Policy (Committee Update)

Mr. Kentosh stated that the Committee had met twice and the draft policy has been included in the meeting packet for discussion. Mr. Kentosh noted that the Moratorium on New Meters was approved in 2012. Some of the discussions regarding the policy included what happens when we exit stages 2-5, those with second dwellings should be required to show high efficiency within primary and secondary dwellings, legal standing for denying additional allocations to customers and the potential situation of Casitas providing those additional allocations. The discussions will continue as the Committee revises the policy.

c) New Allocation and Rate Program (Committee Update)

Mr. Kentosh stated that one meeting was held and the timing was good with the work being done on the policy for Will Serve Letters and New Connections. Ms. Engle reported that a lot of good progress was made and they will be developing a stand-alone document and the rates in a separate attachment.

d) Discussion of potential UVRGA policies concerning member agency contributions.

Ms. Engle provided the UVRGA memo and budget as a separate handout during the meeting. The GSA requested that members return in November with feedback from each agency on past and future contributions, as they related to the flat amount previously paid annually and the upcoming pumping fees. The pumping fee schedule is being created by a consultant hired by the GSA and will not be available until January 2019. MOWD has contributed \$50,000 annually. The Board felt it was difficult to decide which contribution method would be best, at this time. The suggestion was to set up a wellhead fee that every member would pay along with pumping fees. Of note, once the pumping fee schedule is created, it will need to be included on the customers' monthly bill for recovery of funds, as this is an unfunded state mandate.

7. General Manager's Report

- **Operations & Maintenance Report** – Mr. Hollebrands noted that there is some new language within the O&M report.

- **Wells 4 Update** – The project is 98% complete, the District needs to replace the recirculating pump for the chlorine.
- **Economic Study Meeting-** Mr. Hollebrands stated that the letter was sent to Casitas, no other update available.
- **Procedure for Wells 1 and 2** – Ray Reese and the team at General Pump reviewed the down-hole videos of Wells 1 & 2. The team expressed concern regarding the condition of the casing that has fallen away and that the bail & brush method would be too high a risk. The recommendation is to place the new liner, then gravel pack and the dual swab acid wash. Jordan Kear agrees with this method.
- **Casitas MOU** – Meeting with Mike Flood, Interim Casitas GM on Monday, the 29th to finalize the MOU and possibly increase the MOWD allocation for each stage.
- **Board Dark** – Mr. Hollebrands wanted to discuss the option of going dark one month out of the year. The Board consensus was that there are too many critical matters at this time to consider taking a month off, all Regular meetings will continue as previously scheduled.

8. Board Committee Reports

- **GSA (10/11/2018)** – Update discussed in item 6d.
- **Ventura, Ojai Water Conjunctive Use Partnership** – Mr. Krumpschmidt stated that during the meeting he had an opportunity to bring forward MOWD concerns regarding the county net zero process that currently does not require that net-zero be achieved within the respective district boundaries. Supervisor Bennett replied that his team would look into this concern. Additionally, they learned that the nitrate treatment project was included in Regina Hirsch's grant application for the Partnership. However, the details were not aligned with the original MOWD intent; there is no obligation for MOWD to pursue if the grant application is approved.

9. Old Business

- **State Water Group**– Mr. Hollebrands provided an update based on the information shared at the VOWCUP meeting. The project timeline outlines a pipeline construction date of 2021, project completion 2022. Wheeling agreements are being worked on, project team debating pipe size of 36" vs. 38", the draft EIR is with the City of Ventura. A public information piece will go out soon, and on December 3rd, time to be determined, there will be a chance to meet with the State Board and NOAA.

- **Ventura, Ojai Water Conjunctive Use Partnership – Discussed in item 8.**
- **Matilija Dam Removal – Peter Scheydayi is working on the removal mitigation efforts. Anticipate an update in the next month. Of note, Proposition 1 and 3 includes funds for the Matilija Dam Removal.**
- **Cold Water Formation – No update.**
- **Generators – Southern CA Edison has just implemented proactive shut-offs during adverse weather events. This new program has the potential to leave MOWD without power during high fire risk. Mr. Hollebrands stated that SCE would be presenting on Thursday at the AWA breakfast meeting. This change with the power source reliability will be considered along with previous emergencies. Ms. Engle noted that she toured the Ojai Sanitation District's emergency generator trailers; the offer to tour the trailers was extended to Mr. Hollebrands.**
- **Manure near Well 8 – Ms. Engle reported back that she researched current regulations related to livestock manure, there are currently no State Regulations for recourse.**

10. Board of Directors' Reports/Comments

Mr. Etchart – No report.

Mr. Kentosh – No report.

Mr. Krumpschmidt – No report.

Mr. Harrold – Mr. Harrold expressed concerns about the security of the new equipment at Well 4. Mr. Hollebrands replied that the staff is currently finishing up the building around the well and that they will schedule construction of the fence as soon as possible.

Mr. Krumpschmidt made the motion to approve authorizing the GM to contract the fence construction around the new Well 4 up to \$10,000.00. Mr. Kentosh seconded the motion.

Krumpschmidt/Kentosh

All Ayes

M/S/C

Ms. Engle – Ms. Engle explained that the Septic Tank Study on Surface Water Quality was used to identify a high-risk neighborhood that is currently on septic systems and within proximity to groundwater. One of the effects of changing from septic to sewer would be the loss of groundwater recharge, as the treated sewer water is discharged to the Ventura estuary. Secondly, Ms. Engle asked that Mr. Hollebrands investigate if the District

can file a claim for the W. Lomita repair, requested an update on the November meeting agenda.

11. Meeting Adjournment

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 8:56 PM.

President

Secretary

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of October	Year To Date	Budget Approp	Approp Bal 10/31/18	Current November	Approp Bal To Date
Salary / Taxes	35,559.93	137,147.46	448,000.00	310,852.54	-	310,852.54
Payroll Taxes	2,817.97	10,598.34	37,500.00	26,901.66	-	26,901.66
Retirement Contributions	3,762.56	15,087.05	38,000.00	22,912.95	-	22,912.95
Group Insurance	5,390.90	20,386.10	70,000.00	49,613.90	-	49,613.90
Company Uniforms	-	140.14	1,500.00	1,359.86	-	1,359.86
Phone Office	173.81	2,132.76	9,000.00	6,867.24	-	6,867.24
Janitorial Service	341.36	1,485.44	4,500.00	3,014.56	-	3,014.56
Refuse Disposal	241.70	1,270.25	3,100.00	1,829.75	-	1,829.75
Liability Insurance	-	25,003.90	25,000.00	(3.90)	-	(3.90)
Workers Compensation	-	12,167.92	17,500.00	5,332.08	-	5,332.08
Wells	362.61	6,088.77	20,000.00	13,911.23	-	13,911.23
Truck Maintenance	6.41	134.65	3,000.00	2,865.35	-	2,865.35
Office Equip. Maintenance	-	614.47	7,500.00	6,885.53	327.11	6,558.42
Cell Phones	280.75	1,130.02	4,000.00	2,869.98	-	2,869.98
System Maintenance	3,848.89	45,879.00	55,000.00	9,121.00	-	9,121.00
Safety Equipment	114.57	254.57	3,000.00	2,745.43	-	2,745.43
Laboratory Services	1,441.00	9,365.00	8,000.00	(1,365.00)	90.00	(1,455.00)
Membership and Dues	4,848.00	7,107.00	7,500.00	393.00	-	393.00
Printing and Binding	2.47	124.03	1,500.00	1,375.97	-	1,375.97
Office Supplies	185.62	1,339.04	5,000.00	3,660.96	-	3,660.96
Postage and Express	1,557.00	3,626.98	13,500.00	9,873.02	-	9,873.02
B.O.D. Fees	1,300.00	3,800.00	13,500.00	9,700.00	-	9,700.00
Engineering & Technical Services	-	11,550.89	35,000.00	23,449.11	-	23,449.11
Computer Services	2,098.22	3,510.20	15,000.00	11,489.80	221.91	11,267.89
Other Prof. & Regulatory Fees	1,724.48	3,244.84	25,000.00	21,755.16	41.35	21,713.81
Public and Legal Notices	-	-	1,500.00	1,500.00	-	1,500.00
Attorney Fees	7,584.00	21,444.80	40,000.00	18,555.20	-	18,555.20
GSA Fees	-	25,000.00	50,000.00	25,000.00	-	25,000.00
VR/SBC/City of VTA Law Suit	410.00	4,677.32	25,000.00	20,322.68	5,148.81	15,173.87
State Water	-	-	25,000.00	25,000.00	-	25,000.00
Audit Fees	-	-	20,000.00	20,000.00	-	20,000.00
Small Tools	229.44	384.38	2,000.00	1,615.62	-	1,615.62
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Water Purchase	46,887.60	157,383.44	75,000.00	(82,383.44)	-	(82,383.44)
CMWD Standby Charges	1,323.54	4,554.10	15,000.00	10,445.90	-	10,445.90
Treatment Plant	-	975.10	20,000.00	19,024.90	-	19,024.90
Fuel	920.71	3,677.47	11,000.00	7,322.53	-	7,322.53
Travel Exp./Seminars	130.00	235.00	2,000.00	1,765.00	-	1,765.00
Utilities	184.61	1,051.24	3,500.00	2,448.76	129.82	2,318.94
Power and Pumping	1,002.47	1,002.47	80,000.00	78,997.53	1,107.13	77,890.40
Meters	1,175.11	1,175.11	8,000.00	6,824.89	-	6,824.89
Total Expenditures	125,905.73	544,749.25	1,251,100.00	706,350.75	7,066.13	699,284.62
Water Distribution System	-	-	-	-	-	-
Wells 4&7	2,937.61	69,912.25	150,000.00	80,087.75	-	80,087.75
Well 1&2 Rehab	-	7,900.00	100,000.00	92,100.00	-	92,100.00
18 Valve Replacements	-	2,765.98	80,000.00	77,234.02	-	77,234.02
Structures and Improvements	-	-	-	-	-	-
Generator Z-2	-	-	75,000.00	75,000.00	-	75,000.00
Treatment Plant EDR/CEQA	1,407.50	1,407.50	80,000.00	78,592.50	3,669.00	74,923.50
Zone 1 Booster/MCC Upgrade	-	-	40,000.00	40,000.00	-	40,000.00
Well 1,2 VFD Upgrade	-	-	75,000.00	75,000.00	-	75,000.00
Furniture and Fixtures	-	-	-	-	-	-
General Managers Desk	-	-	2,000.00	2,000.00	-	2,000.00
Office Machines	-	-	-	-	-	-
New Computer GM	-	1,959.83	2,500.00	540.17	-	540.17
New Laptop GM	-	-	1,000.00	1,000.00	-	1,000.00
Field Equipment	-	-	-	-	-	-
Appropriations for Contingencies	-	66,246.93	100,000.00	33,753.07	-	33,753.07
Total Assets	4,345.11	150,192.49	705,500.00	555,307.51	3,669.00	551,638.51
GRAND TOTAL	130,250.84	694,941.74	1,956,600.00	1,261,658.26	10,735.13	1,250,923.13



Meiners Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 10/16/2018 - 11/15/2018

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP Bank-AP Bank							
AQUA-F 511273101	Aqua-Flo Supply Invoice	10/01/2018	11/13/2018 Brass Bushing, Brass Hose Bib	Regular	0.00 0.00	12.22 12.22	8368
AWAVC 06-11215	Association of Water Agencies Invoice	10/18/2018	10/30/2018 Breakfast Meeting	Regular	0.00 0.00	25.00 25.00	8347
AWAVC 06-11234	Association of Water Agencies Invoice	10/24/2018	11/13/2018 CCWUC Training	Regular	0.00 0.00	105.00 105.00	8369
AT&T 01841018 08331018	AT&T Invoice Invoice	10/13/2018 10/19/2018	10/30/2018 Office Phones Office Phones	Regular	0.00 0.00 0.00	173.81 140.20 33.61	8348
AUTOSU 446226	Automotive Supply - Ojai Invoice	10/10/2018	11/13/2018 Solvent	Regular	0.00 0.00	6.41 6.41	8370
DRAGANCHUK 172610	Boyd & Associates Invoice	11/01/2018	11/13/2018 Office Alarm System	Regular	0.00 0.00	89.85 89.85	8371
BYRD 4987C	Byrd Industrial Electronics Invoice	10/31/2018	10/30/2018 Project Completion Wells 4 & 7	Regular	0.00 0.00	1,875.11 1,875.11	8349
CALPERS INV0001019	California Public Employees' Retirement Invoice	10/15/2018	10/31/2018 Health	Bank Draft	0.00 0.00	2,698.49 2,698.49	DFT0000527
CALPERS INV0001030	California Public Employees' Retirement Invoice	10/31/2018	10/31/2018 Health	Bank Draft	0.00 0.00	2,698.45 2,698.45	DFT0000540
CALPERS 102618	California Public Employees' Retirement Invoice	10/15/2018	10/30/2018 Retired Premium	Bank Draft	0.00 0.00	350.60 350.60	DFT0000548
CSDA 12152019	California Special Districts Association Invoice	10/01/2018	10/30/2018 2019 CSDA Membership Renewal	Regular	0.00 0.00	4,348.00 4,348.00	8350
CAL-STATE 113442	Cal-State Invoice	10/13/2018	10/30/2018 Portable Toilet	Regular	0.00 0.00	101.36 101.36	8351
CMWD 100118	Casitas Municipal Water District Invoice	10/01/2018	10/30/2018 VR Watershed Coordinator Position	Regular	0.00 0.00	500.00 500.00	8352
CMWD 261151018 261151018-2 262001018 300651018	Casitas Municipal Water District Invoice Invoice Invoice Invoice	10/31/2018 10/31/2018 10/31/2018 10/31/2018	11/13/2018 Fairview Standby Fairview Purchased Water Hartmann Allocation Tico & La Luna Standby	Regular	0.00 0.00 0.00 0.00	48,211.14 594.38 46,887.60 134.78 594.38	8372
CLEANCO 1057	Cleancoast Janitorial Invoice	10/30/2018	11/13/2018 October Janitorial	Regular	0.00 0.00	240.00 240.00	8373
CVTDEP 268670	County of Ventura Transport. Dept. Invoice	10/03/2018	11/13/2018 409 La Luna	Regular	0.00 0.00	315.00 315.00	8374

Check Report

Date Range: 10/16/2018 - 11/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
VCRMA	County of Ventura, RMA	10/30/2018	Regular	0.00	1,424.64	8353
041635-2	Invoice	10/23/2018	CUP	0.00	30.76	
041762-2	Invoice	10/23/2018	CUP	0.00	1.35	
041823	Invoice	10/23/2018	CUP	0.00	784.48	
042216	Invoice	10/23/2018	CUP	0.00	277.83	
042269	Invoice	10/23/2018	CUP	0.00	0.05	
042411	Invoice	10/23/2018	CUP	0.00	100.39	
042636	Invoice	10/23/2018	CUP	0.00	212.46	
042800	Invoice	10/23/2018	CUP	0.00	1.71	
043287	Invoice	10/23/2018	CUP	0.00	15.61	
VCRMA	County of Ventura, RMA	11/13/2018	Regular	0.00	263.44	8375
IN0182293	Invoice	10/29/2018	Cross Connection Contract	0.00	263.44	
DATAP	Dataprose LLC	11/13/2018	Regular	0.00	1,557.00	8376
DP1803613	Invoice	10/31/2018	Billing & Postage	0.00	1,557.00	
DOCUPRO	DocuProducts Corporation	11/13/2018	Regular	0.00	237.26	8377
170970	Invoice	11/06/2018	Copier Maintenance	0.00	237.26	
EJHAR	E. J. Harrison Rolloffs, Inc.	10/30/2018	Regular	0.00	241.70	8354
281301018	Invoice	10/14/2018	Office Trash	0.00	47.56	
994261018	Invoice	10/14/2018	3 Yard Dumpster	0.00	194.14	
FAMCON	Famcon Pipe and Supply, Inc	11/13/2018	Regular	0.00	433.29	8378
211832	Invoice	10/02/2018	Steel Cover	0.00	197.34	
211833	Invoice	10/02/2018	Saddle,Washer,Gasket,etc.	0.00	235.95	
FGLENV	FGL Environmental	10/30/2018	Regular	0.00	300.00	8355
809366B	Invoice	10/11/2018	Samples	0.00	45.00	
812861A	Invoice	10/12/2018	Samples	0.00	85.00	
813181A	Invoice	10/16/2018	Samples	0.00	85.00	
813491A	Invoice	10/19/2018	Samples	0.00	85.00	
FGLENV	FGL Environmental	11/13/2018	Regular	0.00	1,231.00	8379
810609B	Invoice	11/01/2018	Samples	0.00	45.00	
811706A	Invoice	10/18/2018	Samples	0.00	1,000.00	
811706B	Invoice	11/01/2018	Samples	0.00	45.00	
813816A	Invoice	10/24/2018	Samples	0.00	85.00	
814128A	Invoice	10/29/2018	Samples	0.00	56.00	
FH PUMPS	FH Pumps	11/13/2018	Regular	0.00	3,100.60	8380
80923	Invoice	10/23/2018	Pump	0.00	3,100.60	
GUARDIAN	Guardian	10/30/2018	Regular	0.00	562.56	8345
INV0001020	Invoice	10/15/2018	Dental	0.00	281.28	
INV0001031	Invoice	10/31/2018	Dental	0.00	281.28	
GUARDIAN	Guardian	10/30/2018	Regular	0.00	9.99	8356
7690461018	Invoice	10/17/2018	Administration Fee	0.00	9.99	
HPWP&C	Hathaway, Perrett, Webster, Powers	11/13/2018	Regular	0.00	6,184.50	8381
102095	Invoice	10/31/2018	Attorney Fees	0.00	6,184.50	
HLTHNE	Health Net Life Insurance Company	10/30/2018	Regular	0.00	25.80	8357
61791018	Invoice	10/10/2018	Life Insurance	0.00	25.80	
HSBS	HealthSmart Benefit Solutions, Inc.	10/30/2018	Regular	0.00	122.92	8346
INV0001022	Invoice	10/15/2018	HSBS	0.00	61.47	
INV0001033	Invoice	10/31/2018	HSBS	0.00	61.45	
NEILSON	Law Offices of Lindsay F. Nielson	10/30/2018	Regular	0.00	1,810.00	8358
34881018	Invoice	10/10/2018	Attorney Fees	0.00	1,400.00	
36601018	Invoice	10/10/2018	Attorney Fees	0.00	410.00	

Check Report

Date Range: 10/16/2018 - 11/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
LAYNECHRIS	Layne Christensen Company	10/30/2018	Regular	0.00	1,062.50	8359
92092556	Invoice	10/18/2018	Extend Casing	0.00	1,062.50	
HOLL-1	Mike Hollebrands	10/30/2018	Regular	0.00	5.19	8360
102918	Invoice	10/29/2018	Water	0.00	5.19	
MITEC	MiTec Solutions LLC	10/30/2018	Regular	0.00	312.25	8361
1049746	Invoice	10/01/2018	Monthly Maintenance	0.00	152.25	
1050050	Invoice	10/24/2018	Monthly Maintenance	0.00	150.00	
50979	Invoice	10/15/2018	Splashtop User Account	0.00	10.00	
MITEC	MiTec Solutions LLC	11/13/2018	Regular	0.00	259.41	8382
1050124	Invoice	10/31/2018	Remote Labor	0.00	37.50	
51198	Invoice	11/01/2018	Exchange/Web Hosting	0.00	172.91	
51271	Invoice	11/01/2018	Business Subscription	0.00	49.00	
NATMETER	National Meter & Automation, Inc.	10/30/2018	Regular	0.00	1,175.11	8362
51106115.001	Invoice	10/09/2018	Meters	0.00	1,175.11	
OFFDEP	Office Depot	10/30/2018	Regular	0.00	15.00	8363
209418225001	Invoice	10/03/2018	Adding Machine Tape	0.00	15.00	
OBC	Ojai Business Center, Inc.	11/13/2018	Regular	0.00	2.47	8383
13775	Invoice	10/16/2018	Copies	0.00	2.47	
PERS	Public Employees' Retirement System	10/31/2018	Bank Draft	0.00	275.00	DFT0000526
INV0001018	Invoice	10/15/2018	457 Withholdings	0.00	275.00	
PERS	Public Employees' Retirement System	10/31/2018	Bank Draft	0.00	2,270.04	DFT0000528
INV0001021	Invoice	10/15/2018	PERS	0.00	2,270.04	
PERS	Public Employees' Retirement System	10/31/2018	Bank Draft	0.00	275.00	DFT0000539
INV0001029	Invoice	10/31/2018	457 Withholdings	0.00	275.00	
PERS	Public Employees' Retirement System	10/31/2018	Bank Draft	0.00	2,407.30	DFT0000541
INV0001032	Invoice	10/31/2018	PERS	0.00	2,407.30	
PERS	Public Employees' Retirement System	11/09/2018	Bank Draft	0.00	1,297.04	DFT0000549
10000001547856	Invoice	11/01/2018	Unfunded Accrued Liability	0.00	1,297.04	
PERS	Public Employees' Retirement System	11/09/2018	Bank Draft	0.00	24.33	DFT0000550
10000001547856	Invoice	11/01/2018	Unfunded Accrued Liability	0.00	24.33	
RMM	Remy Moose Manley, LLP	11/13/2018	Regular	0.00	5,148.81	8384
110179	Invoice	11/07/2018	SBCK vs VTA	0.00	5,148.81	
SCE	Southern California Edison Co.	11/13/2018	Regular	0.00	1,236.95	8385
OFFELE1118	Invoice	11/09/2018	Office Electricity	0.00	129.82	
PMP1118	Invoice	11/09/2018	Pump 1	0.00	52.99	
PMP4&71118	Invoice	11/09/2018	Pump 4&7	0.00	410.12	
TNKFRM1118	Invoice	11/09/2018	Tank Farm	0.00	31.54	
WELL81118	Invoice	11/09/2018	Well 8	0.00	134.26	
Z-21118	Invoice	11/09/2018	Zone 2	0.00	72.48	
Z-2FIR1118	Invoice	11/09/2018	Zone 2 Fire	0.00	87.63	
Z-2PWR1118	Invoice	11/09/2018	Zone 2 Power	0.00	290.42	
Z-3FIR1118	Invoice	11/09/2018	Zone 3 Fire	0.00	27.69	
SCGAS	Southern California Gas Co.	11/13/2018	Regular	0.00	2.69	8386
0014	Invoice	10/29/2018	Office Heat	0.00	2.69	
TYLER	Tyler Technologies, Inc.	10/30/2018	Regular	0.00	1,526.56	8364
025-239601	Invoice	10/01/2018	Maintenance	0.00	1,526.56	
UAOFSC	Underground Service Alert of So.Ca.	11/13/2018	Regular	0.00	41.35	8387
1020180438	Invoice	11/01/2018	Digalert	0.00	41.35	

Check Report

Date Range: 10/16/2018 - 11/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
USBANK	US Bank Corporate Pmt. System	11/13/2018	Regular	0.00	442.01	8388
AMAZ1008	Invoice	10/08/2018	Windsock	0.00	47.14	
BILLS1018	Invoice	10/18/2018	Weld on Bracket	0.00	79.78	
LAXS1002	Invoice	10/02/2018	LA Times Subscription	0.00	103.48	
LAXS1004	Invoice	10/04/2018	LA Times	0.00	7.96	
LAXS1012	Invoice	10/12/2018	LA Times	0.00	0.99	
LOWES0926	Invoice	10/01/2018	Small Tools for Crew Trucks	0.00	149.66	
PRIME1019	Invoice	10/19/2018	Amazon Prime	0.00	13.93	
PRIME1022	Invoice	10/22/2018	Amazon Prime	0.00	13.93	
VONS1011	Invoice	10/11/2018	Water & Toilet Paper	0.00	25.14	
VTASTEEL	Ventura Steel	10/30/2018	Regular	0.00	350.39	8365
215255	Invoice	10/17/2018	Pipe and Flat Metal	0.00	350.39	
VERIZON	Verizon Wireless	11/13/2018	Regular	0.00	280.75	8389
9817318374	Invoice	10/26/2018	Cell Phones	0.00	280.75	
WREA	Water Resource Engineering Associates	11/13/2018	Regular	0.00	3,669.00	8390
3081-2	Invoice	11/01/2018	New Filter	0.00	3,669.00	
WRIGHT EXP	WEX Bank	10/30/2018	Regular	0.00	920.71	8366
56287236	Invoice	10/15/2018	Fuel	0.00	920.71	
ZEEMED	ZEE MEDICAL SERVICE	10/30/2018	Regular	0.00	67.43	8367
34-114454	Invoice	10/24/2018	Painkillers	0.00	67.43	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	90	46	0.00	90,026.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	12,296.25
EFT's	0	0	0.00	0.00
	99	55	0.00	102,322.43

PR \$38,347.24

Report of Income as of 10/31/2018

Income	Month of October	Year To Date	Budget Approp	Approp Bal 07/31/18
Interest	1,457.83	7,364.31	10,000.00	2,635.69
Taxes	188.09	993.94	150,000.00	149,006.06
Pumping Charges	419.09	1,644.04	3,300.00	1,655.96
Fire Protection	148.29	606.22	1,500.00	893.78
Meter & Inst. Fees	--	--	--	--
Water Sales	66,790.86	271,456.88	471,744.00	200,287.12
Casitas Water Sales/Stby	23,187.39	26,602.46	4,000.00	(22,602.46)
MWAC Charges	54,616.09	209,961.54	721,424.00	511,462.46
MCC Chg.	6,479.35	25,659.11	80,000.00	54,340.89
Misc. Income	95.66	1,600.77	20,000.00	18,399.23
Late & Delinquent Chgs.	1,537.99	5,522.41	20,000.00	14,477.59
Conservation Penalty	--	100.00	300.00	200.00
Capital Improvement	--	--	--	--
Drought Surcharge	7,132.61	31,286.64	60,000.00	28,713.36
	--	--	--	--
		--	--	--
		--	--	--
TOTAL INCOME	162,053.25	582,798.32	1,542,268.00	959,469.68



November 15, 2018

Mr. Mike Hollebrands/General Manager
Meiners Oaks Water District
202 W. Roblar
Ojai, CA 93023

**Re: Additional Water Allocation – Valley Oak Charter APN 017-0-210-530 (0.67 Ac.)
Ojai, CA. 93023**

Dear Mr. Hollebrands:

This is to inform you that Valley Oak Charter has paid the required fees to Casitas Municipal Water District on May 13, 2016 for **0.45** acre feet per year allocation of water. This amount of water allocation has been added to the amount assigned to Meiners Oak Water District (Account # **41-26115-00**) behalf of Valley Oak Charter for assessor parcel number 017-0-210-530. The project is for the construction of a multi-purpose school building as described in the letter report prepared by Moon Engineering, Inc. dated July 21, 2015.

Any letters, forms or correspondence required by the County of Ventura for their project will be the responsibility of your District.

If you have any questions in regard to this matter, please do not hesitate to contact me at 805.649.2251 x107.

Sincerely,

A handwritten signature in blue ink, appearing to read "Julia Aranda", is written over a faint, circular blue stamp.

Julia Aranda P.E.
Engineering Manager

c: L. Fullmer, Valley Oak Charter School



VENTURA COUNTY FIRE PROTECTION DISTRICT
BUREAU OF FIRE PREVENTION

165 Durley Avenue, Camarillo, CA 93010
Phone: (805) 389-9738 Web: www.fire.countyofventura.org

REQUIREMENTS FOR CONSTRUCTION – APPLICATION

Notice: Approval of this application expires 6 months from date of issuance, unless a building permit for this project has been applied for, in which case this approval expires at the date of building permit expiration.

Section I

Project Address		ST THOMAS DR + EL ROBLAR DR.		Ojai	
NUMBER		STREET		CITY	
APN	017-0-210-530	Tract No.	n/a	Lot No.	n/a
BUILDING DESCRIPTION: Sq. Ft. Proposed		2400	Existing	0	No. of Stories
Use of Building		SCHOOL	Construction Type	V-B	
<input type="checkbox"/> Existing structure has automatic fire sprinklers installed.					
<input type="checkbox"/> Manufactured Home - (see instructions for important note)					
Applicant Name		LAURA FULMER		Owner Name	
Address		417 BURNHAM RD		Address	
OAKVIEW, CA		93022		Ojai	
CITY		ZIP CODE		CITY	
Phone	805-798-7856 / 805-649-1130		Phone	805-640-4421	
Email	Laura.fulmer@att.net		Email	VOC2@valleyoakcharter.org	
Contractor/Professional License #					
When complete: <input type="checkbox"/> Call for Pick up number: or Mail to: <input checked="" type="checkbox"/> Applicant <input type="checkbox"/> Owner					
I certify that water and access for Fire Protection will be provided as specified in the Fire District's requirements.					
SIGNATURE OF OWNER/APPLICANT					
Laura Fulmer					

Section II

Fire flow shall not be less than	1250	GPM @ 20 P.S.I.	Fire Prevention (Initials)	DA
(WATER SUPPLY TO BE FILLED OUT BY WATER PURVEYOR)				
Static Head at Fire Hydrant	172.75'	System is Designed for Normal Flow of	500	GPM @ 20 PSI
Size and Location of Main	18" Multi-Trip Conduit in HWY 33 @ Canyon		Distance from Parcel	± 345'
Nearest Fire Hydrant Location	NE Corner of Maricopa & Canyon		Distance from Parcel	± 420'
Type	Jones J-34A	Size	4"	No. of outlets
Size of Reservoir Serving Fire Hydrant	(2) Million gallon Fairview Reservoirs			
Other	Mojave Oaks Water District, M. Parker			
Casitas Municipal Water District		7/29/15		DATE
WATER PURVEYOR SIGNATURE				
<input type="checkbox"/> Private on-site water system proposed. Separate plan submittal required.				
<input type="checkbox"/> Water Purveyor approves use of private water system in their service area (Purveyor signature required above)				

FOR OFFICIAL USE ONLY

Fire District Record #: FNC

EXPIRITC
\$444.00
Includes inspection
VCFPD - 126-A (Rev. 11/13)
Good for 6 months
can be renewed 1x for another 6 months



July 21, 2015

Laura Fulmer, Director
Valley Oak Charter School
907 El Centro Street
Ojai, CA 93024

Re: Multipurpose Building Water Demand at Valley Oak Charter School, Ojai CA

Dear Ms. Fulmer:

As requested, Moon Engineering, Inc. has prepared an estimate of the annual water use for the multipurpose building on your campus. The following information is a description of resource materials used in the calculation as well as a general description of the building and its occupant use.

The multipurpose building consists of a computer lab, multipurpose room, library, kitchen, and boy's and girl's toilet rooms. Given the occupancy loading and time of use, this building will use less than other full time school buildings. Forty to sixty students are programmed for twelve hours per week, on Tuesday, Wednesday, and Thursday, from 9am-1pm. Eight part-time staff members work those same three days from 8:30am to 2:30pm.

Summarized below is our calculation for water demand. The value of water demand per person is taken directly from Table 8a – Water Demand Estimations Based on Individual Indoor Uses for Santa Barbara County (Groundwater Thresholds Manual, page 106). The value of water demand for irrigation is taken from Table 7 – 1992 Groundwater Thresholds Manual – Water Duty Factors page 102.

Toilet Use: Sixty students + Eight Staff x 1 toilet flush per day at 1.28 gpf = 87.0 gals per day
Hand Wash: Sixty-Eight x 1 per day at 0.2 gal = 13.6 gals per day
Drinking and Cooking: Sixty-Eight x 0.25 gals per day = 17 gals per day
Total daily water use = 107.6 gallons

Building yearly water use: $107.6 \text{ gpd} \times 3 \text{ days/wk} \times 34 \text{ wks/yr} = 10975.2 \text{ gal/yr} = 0.0337 \text{ AFY}$
(1 AFY = 325851.432 gals)

Minimal drought tolerant landscaping will be employed to require approximately 1.8 AFY/acre.
At 0.23 acres the water use is 0.414 AFY.

So the total water demand for both the building and landscaping is as follows:

CONSULTING MECHANICAL ENGINEERS
1304 East Main Street, Suite F – Ventura – California 93001-3202
Phone 805.653.5215 – Fax 805.653.0802

Laura Fulmer, Director
July 21, 2015
Page 2

Building water demand = 0.0337 AFY
Landscaping water demand = 0.414 AFY

TOTAL WATER DEMAND = 0.448 AFY

Please let me know if I can help with any additional information regarding this water calculation.

Sincerely,

by Timothy R. Moon
President

Enclosure :

Table 8a – Water Demand Estimations Based on Individual Indoor Uses for Santa Barbara County (Groundwater Thresholds Manual, page 106).

Table 7 – 1992 Groundwater Thresholds Manual – Water Duty Factors page 102.

CONSULTING MECHANICAL ENGINEERS
1304 East Main Street, Suite F – Ventura – California 93001-3202
Phone 805.653.5215 – Fax 805.653.0802

**Table 8a - Water Demand Estimations Based on Individual Indoor Uses For Santa Barbara County
Including Limitations of Ordinance 2948 (Applies to all areas of Santa Barbara County)**

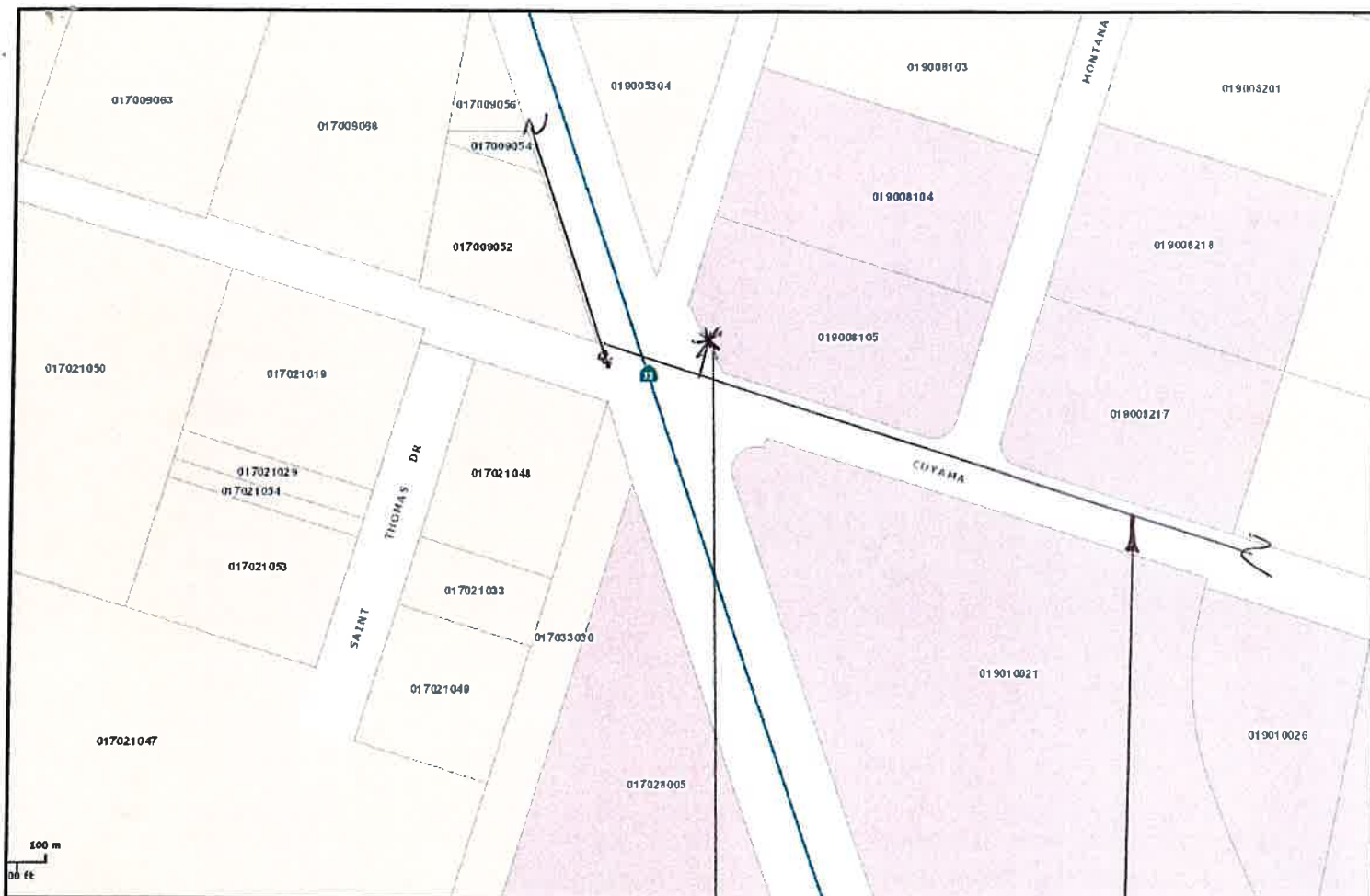
Indoor Use Per Person	gal/yr. w/5.5 gal. Toilet* 3.9 gpm shwr.	gal/yr. w/3.5 gal. Toilet* 3 gpm shwr	gal/yr. w/1.6 gal. toilet* 2 gpm shwr
Toilet 4 flushes/day - gallons/flush 5.5/3.5/1.6	8030	5110	2336
Shower .7/day - 3.9 gal/3 gal/2 gpm x 10 min.	9965	7665	5110
Tub bath .2/day tub 1/2 full = 24 gallons	1752	1752	1752
Brush teeth 1.3/day x 2.5 gal	1186	1186	1186
Shaving 1/day 25% of pop. X 4.5 gal.	411	411	411
Washing hands 5/day wet and rinse @ .2 gal/wash	365	365	365
Drinking and cooking x 1 gallon/day	365	365	365
Clothes washing .29 x 35 gallons/wash	3704	3704	3704
Dishwashing (calc. 1 person assume 2 person/household) auto wash .5 wash/day x 18 gallons inc. rinse	3285	3285	3285
Garbage disposal (calc. one person assume 2 person/ house .5 use/day x 1 gallon	183	183	183
Gallons/Year/Person	29,246	24,026	18,697
AFY/person	.0898 AFY	.0737 AFY	.0574 AFY

* Pre-ordinance toilets have mostly 5.5 gal tanks, Larry Farwell GWD 4/15/88 and Pre-ordinance standard pipe output (showers and faucets) was 3.9 gpm Ed Justus, Co., Bldg. Dept. 4/15/88.

** Further reductions in these indoor uses can be achieved through the installation of higher efficiency plumbing fixtures, for example, changing a 3.5 gallon flush toilet to a 1.6 gallon flush toilet.

TABLE 7 (Cont'd)

Area	Land Use Designation	Minimum Acres or Sq.Ft./Unit	AFY/Unit	AFY/Acre	AFY/1000sf	Explanation
CITY OF SANTA BARBARA	Non-Water Conserving Groundcovers					
	Shrubs			1.80	0.04	
	Trees			1.80	0.04	
				1.50	0.03	
GOLETA VALLEY	Low Water Using (1/2 of above figures)					
	Groundcovers			1.80	0.04	
	Shrubs			1.80	0.04	
	Trees			1.80	0.03	
	1 DU/3+ acres (202 ft) ^a	3.00	1.81	0.60		Data from the Goleta Water District, 1988. (1973-86 average use)
	1 DU/1.5 acres (208 ft) ^a	1.50	1.22	0.81		
	1 DU/1 acre (698 ft) ^a	1.00	0.70	0.70		
	20-R-1 (208 ft) ^a	20000.00	0.50	1.09		
	15-R-1 (151 ft) ^a	15000.00	0.44	1.28		
	12-R-1 (938 ft) ^a	12000.00	0.36	1.31		
	10-R-1 (1282 ft) ^a	10000.00	0.33	1.44		
	8-R-1 (2815 ft) ^a	8000.00	0.30	1.63		
7-R-1 (3092 ft) ^a	7000.00	0.27	1.68			
10-R-2 (568 ft) ^a	5000.00	0.22	1.92			
7-R-2 (877 ft) ^a	3500.00	0.22	2.74			
*SFO water duty factors are shown reduced by .10 AFY because all examples were pre-1980 construction and not subject to water efficiency ordinances currently in effect.						
	DR 1, 1.8, 2	43560-24200-21780	0.73	.73-1.31-1.46		
	DR 3.3, 3.5	13200-12446	0.41	1.35-1.44		
	DR 4, 4.6, 6	10890-9470-7260	0.30	1.20-1.38-1.80		
	DR 8, 10	5445-4356	0.30	2.40-3.00		
	DR 12, 12.3, 16	3630-3541-2723	0.26	3.12-3.2-4.16		
	DR 20, 25	2178-1742	0.23	4.60-5.75		
	DR 30	1452	0.13	3.900		
	Highway C., Neighbord C.,					0.30
	CH, CH-C2, C3, Beta 11 C.,					0.23
	General C.					0.53
	Shopping Center-SC					0.40
	Rest.-2100(Asrs-UsrCde)					0.33
	Hotel/Hotel 0700					
	Gas Station 2500					



Printed: Jul 29, 2015

This map is to be used for reference purposes only, and no other use or reliance on the same is authorized. Parcel lines are shown for tax purposes only and are not intended for conveyances, nor is it intended to substitute for a legal survey or property abstract. Parcels shown do not necessarily constitute a legal lot of record.

18" NATURAL
CONDUIT

4" FIRE HYDRANT

CASITAS MUNICIPAL WATER DISTRICT APPLICATION FOR NEW WATER SERVICE

*Signed Copies
on file @
CMWD*

NAME: Valley Oaks Charter School/Meiners Oaks Water District DATE: 5/3/2016

DRIVER'S LICENSE #: NA STATE NA BILLING ADDRESS: NA

SOCIAL SECURITY #: NA

ACCT. #: Meiners Oak Water District 41-26115 HOME TEL: WORK:

EXISTING CUST. ACCT. # CELL: FAX:

The undersigned applicant hereby applies for water service and agrees to pay for such service and to abide by all rules and regulations of Casitas Municipal Water District, as such rates and rules and regulations are established and or revised from time to time.

Location of Service: Water allocation is being purchased as an addition to Meiners Oaks Water District allocation.

APN: Acres: Class of Service: Meter Size: Capacity:

Backflow Device Required: Yes ☒ No ☐ Zone: Gravity ☒ Pumped Bimonthly Service Charge: \$ 0

APPLICABLE FEES AND CHARGES:

Benefited Property Charge (if applicable, attached addendum covering terms for payment is made a part of this Application for New Water Service). BPC Area: \$

	<u>Deposit</u>	<u>Materials Cost</u>	
5/8" & 3/4" Meter	\$ <u>60.00</u>	\$ <u>325.00</u>	\$ <u> </u>
1" Meter	\$ <u>60.00</u>	\$ <u>525.00</u>	\$ <u> </u>
2" All Agricultural Meters	\$ <u>150.00</u>	\$ <u>1900.00</u>	\$ <u> </u>
3" Meter	\$ <u>200.00</u>	\$ <u>3500.00</u>	\$ <u> </u>
4" Meter	\$ <u>200.00</u>	\$ <u>4700.00</u>	\$ <u> </u>

Customer deposit for estimated cost of Casitas installation of meter/service. Customer responsible for actual cost & will be billed for additional, or refunded difference in actual cost & payment received pursuant to Casitas Rates and Regulations for Water Service. \$

Customer has chosen to install meter/service using Casitas approved contractor in accordance with Casitas standards. Customer shall be responsible for all costs therefor per Letter Agreement.

Fee for facilities inspection \$

Non Refundable Capital Facilities Charge (See Allocation over) \$ 18,644.00 per A.F. x 0.45 A.F. \$ 8389.80

Other: \$

Allocation is being purchased by Valley Oak Charter School for Meiners Oaks Water District. Valley Oaks CS will be a MOWD customer.

Credit established with prior Account # TOTAL DUE: \$

Received on By: Cash/Check # TOTAL PAID: \$

The undersigned represent(s) that he/she/they is/are (1) the applicant(s) for water service, or (2) the agent of and authorized by the applicant(s) to execute this Application for New Water Service.

If Authorized Agent - Copy of authorization attached. ☒
Owner or Authorized Agent

☒
Owner or Authorized Agent

Water Allocation (see back of application)
Reviewed by: Date

Approved by: Steven E. Wickstrum, General Manager Date

RECORDING REQUESTED BY
CASITAS MUNICIPAL WATER DISTRICT
WHEN RECORDED MAIL TO:
CASITAS MUNICIPAL WATER DISTRICT
1055 North Ventura Ave.
Oak View, CA. 93022
Attn: Engineering Dept.
File:

No Fee Pursuant to Government Code 27383

WATER SERVICE AGREEMENT

THIS AGREEMENT is made and entered into this ___ day of _____, 2016, by and between **CASITAS MUNICIPAL WATER DISTRICT**, hereinafter referred to as "Casitas", and the parties owning property designated as Assessor's Parcel No. 017-0-210-530 in Ventura County, California, as set forth in legal description, designated as Exhibit "A", to wit, and Valley Oak Charter, hereinafter referred to as "Property Owner".

DECLARATIONS

- A. Casitas is a Municipal Water District formed pursuant to the Municipal Water District Act of 1911 codified as Division XX of the California Water Code (commencing with Section 71000) for the purpose of conserving, storing, distributing and selling water; and
- B. Property Owner owns that certain parcel of land comprised of approximately 0.67 acres and bearing Assessor's Parcel No. 017-0-210-530.
- C. Assessor's Parcel No. 017-0-210-530 is within Meiners Oaks Water District's water service area.
- D. Property Owner has informed Casitas that before Meiners Oaks Water District will service Assessor's Parcel No. 017-0-210-530 with domestic water, Property Owner must purchase a water allocation from Casitas and provide that water allocation to Meiners Oaks Water District.
- E. Property Owner desires Casitas to provide a water allocation for domestic use only to Meiners Oaks Water District.
- F. New water services, expansion of existing water services, water usage shall be in accordance with Casitas' Rates and Regulations and amendments thereto.
- G. Casitas Rates and Regulations require all new development to have an adequate water supply.
- H. Moon Engineering, Inc., Consulting Mechanical Engineers, Ventura, California in a letter report dated July 21, 2015, estimated the annual water usage of the proposed 2718 square foot charter school multi-purpose building as 0.45 acre feet of water. This estimate is based on 60 students for 12

Water Service Agreement

hours a week, 34 weeks per year and 8 staff for 18 hours per week, 34 weeks per year. The estimate is also based on minimal drought tolerant landscaping.

1-1 Property Owner.

(a) Property Owner shall obtain from Casitas an allocation for water in an amount based upon reasonable and necessary needs and Casitas' rules and regulations.

(b) Property Owner shall pay all fees required in accordance with Casitas rates and regulations for new water allocations.

(c) Property Owner for themselves, their heirs, successors and assigns agrees to hold Casitas, its officers, directors, agents and employees harmless from any and all claims for any part or all of the value of Property Owner's lands or the diminution thereof resulting from the termination of this Water Service Agreement in whole or in part as provided for herein.

1-2 Liability and Indemnification Provisions.

(a) Property Owner agrees to indemnify and hold harmless Casitas, its officers, directors, agents and employees from any and all claims, demands, costs, or liability determined by a court of competent jurisdiction to have arisen from or to be connected with the Property Owner's negligent or deliberately wrongful acts, errors, or omissions in connection with the performance of this Agreement. Likewise, Casitas agrees to indemnify and hold harmless the Property Owner from any and all claims, demands, costs, or liability determined by a court of competent jurisdiction to have arisen from or to be connected with Casitas' negligence, or deliberately wrongful acts, errors, or omissions in connection with the performance of this Agreement.

(b) Property Owner agrees to reimburse Casitas for any expenditure, including reasonable attorney fees, incurred in the defense against claims ultimately determined to be due to the Property Owner's negligent or deliberately wrongful acts, errors or omissions in connection with the performance of this Agreement. Likewise, Casitas agrees to reimburse the Property Owner for any expenditure, including reasonable attorney fees, incurred in the defense against claims ultimately determined to be due to the Casitas' negligent, or deliberately wrongful acts, errors, or omissions in connection with the performance of this Agreement.

2. Casitas.

Upon payment of all charges and fees and the execution of this agreement, Casitas will assign an additional 0.45 Acre Feet of water allocation to Meiners Oaks Water District on behalf of Assessor's Parcel No. 017-0-210-530.

(a) Casitas will serve water for domestic purposes to Meiners Oaks Water District in accordance with its own ordinances, resolutions, motions or rules and U.S. Bureau of Reclamation requests upon satisfactory completion of the required water allocation form, the application for water service form and the payment of all fees.

Water Service Agreement

(b) Casitas reserves the right to refund the capital facility charges monies, without interest, which the Owner has paid after it is determined that the water has not been put to a beneficial use within two (2) years after the allocation has been made and rescinding the water allocation. Casitas will not refund water charges in any case.

3. This Water Service Agreement is prepared in recordable form and at no expense to Property Owner.

IN WITNESS WHEREOF the parties hereto have executed this Agreement the day and year first above written.

PROPERTY OWNER

Date: _____

By: _____

Laura Fullmer, Valley Oak Charter

CASITAS MUNICIPAL WATER DISTRICT

Date: _____

By: _____

Steven E. Wickstrum, General Manager

Subject: Water Will Serve

Date: Tuesday, August 25, 2015 12:24 PM

From: administrative assistant <voc2@valleyoakcharter.org>

To: David.Ahrens@ventura.org

Cc: Laura Fulmer voc1@valleyoakcharter.org

Conversation: Water Will Serve

David,

The original will-serve letter from MOWD is attached. The previous owner (Frank Sheltren) filed a lot-line adjustment prior to selling this property that resulted in the current APN number of 017-021-0-530 being assigned.

If you or the person who will be assisting us with this process needs to speak with me, I can be reached at the school from 9 to 3 at 640.4421. Alternately, I can be reached at home at 649-1130 or by cell phone at 798-7856. My direct email at the school is voc1@valleyoakcharter.org.

Thank you again for your assistance.

Laura Fulmer

Laura Fulmer, Director
Valley Oak Charter School

Water Supply Certificate
(Will Serve Letter)
(To be filled out by customer)
Meter Size: 1"



Job Address: 145 St Thomas Drive

Mailing Address: 1253 S. La Luna

APN # 017-021-0-300

Owners Name: Frank Sheltren

Telephone # 805- 646-8818

(To be filled out water purveyor)
(This certificate is only valid for one year)

Meiners Oaks County Water District has received a request to provide domestic water to

This letter is to certify that:

- The water purveyor holds an unrevoked permit to operate a public water system issued by the State of California Department of Health Services and the Ventura County Environmental Health Division;
- As of this date, the district conforms with:
- State primary drinking water standards as described in Title 22, C.C.R., section 64421 et seq.,
- Title 22, C.C.R., section 64568; and
- A binding agreement has been entered into between the owner of the land and the water agency, enforceable by the owner's successors in interest to the land, providing, on terms substantially the same as those given the agencies customers generally, for the connection to the water agencies system of each lot or each structure proposed to be served by the water agency;

OR

- Each lot or structure proposed to be served by the water agency will be served through an existing connection provided by the water agency to the property.

By 
District Manager

Date: 10/20/2005

ADN - 11-11-05 at 10:11 AM - 11-11-05 - 11-11-05

Valley Oak Charter School

New Site

PURCHASE ORDER

NO: B16-00017

DATE 05/04/2016

Jennette Dennis:(805) 640-4300 ext. 1021

FAX (805) 640-4321

SHIP TO:

Valley Oak Charter
907 El Centro Street
Ojai, CA 93023

Vendor Phone: (805) 649-2251 FAX:

Casitas Municipal
Water District
1055 Ventura Ave
Oak View, CA 93022

BILL TO:

Business Office
PO Box 878
Ojai, CA 93024
Customer #:

ORDER LOCATION 0090 - Valley Oak Charter		VENDOR # 000437/1	REQUISITIONER Teresa Steppe	REQUISITION # R16-00150	
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	EMAILED / FAX / MAILED	RPQ #	
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	1	EACH	Fees for connection to Casitas Municipal Water District water service Parcel#017-0-210-530 Acct# 41-26115 Non Refundable Capital Facilities Charge	8,389.80	\$8,389.80
<div style="text-align: center;">ACCOUNT DISTRIBUTION</div> (000590) 620- 9420- 0000- 0- - - - -				AMOUNT	\$8,389.80
<p><i>pol 5/10/16</i> <i>FF to pickup 5/19/16</i></p>					
Order Sub-Total					\$8,389.80
Sales Tax					.00
Shipping					.00
Adjustment					.00
Order Total					\$8,389.80

**** End of Order ****

AUTHORIZED BY:

RECEIVED BY:

DATE:

SCHOOL

Page 1 of 1

Valley Oak Charter School

PURCHASE ORDER

NO: B16-00017

DATE 05/04/2016

Jennette Dennis:(805) 640-4300 ext. 1021

FAX (805) 640-4321

SHIP TO:

Valley Oak Charter

907 El Centro Street

Ojai, CA 93023

Vendor Phone: (805) 649-2251 FAX:

Casitas Municipal

Water District

1055 Ventura Ave

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BILL TO:

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PO Box 878

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Customer #:

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DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	EMAILED / FAX / MAILED	RPQ #	
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	1	EACH	Fees for connection to Casitas Municipal Water District water service Parcel#017-0-210-530 Acct# 41-26115 Non Refundable Capital Facilities Charge	8,389.80	\$8,389.80
IMPORTANT INSTRUCTIONS TO VENDOR					
1. Itemized INVOICES in Duplicate.					
2. Enclose PACKING LIST with ALL shipments.					
3. No deviation in PRICE or SUBSTITUTION in kind permitted.					
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.					
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.					
6. Purchase order number must appear on packing slip.					
			Order Sub-Total		\$8,389.80
			Sales Tax		.00
			Shipping		.00
			Adjustment		.00
			Order Total		\$8,389.80

AUTHORIZED BY:

Celli Kauer

Vendor

Valley Oak Charter

Requisition #

P.O. #

VENDOR NAME

Casitas Municipal
Water District

REQUISITION DATE

5/3/2016

REQUISITION BY

T. Steyer

LOCATION

VOC

DEPARTMENT HEAD

PRINCIPAL

R. Hernandez

Phone #:

FAX #

Contact

LINE ITEM NAME

DATE REQUIRED

LOCATION

QUANTITY

PKG.

DESCRIPTION

COST

AMOUNT

\$ 8389.80

New water service

acc + #

411-26115

Miners Oaks Water

District

assessor's parcel

#017-0-210-530

MISC. INFORMATION

SUBTOTAL

\$

DISCOUNT

TAX

\$

EST. FREIGHT

TOTAL

\$

8389.80

FD

OBJ

RESOURCE

PY

GOAL

FUNC

LOC

MGMT

OPT

Meiners Oaks Water District

Date: 11/16/2018

Subject: G.M. Training/Executive Coaching

Summary:

Staff had requested that Susan Edliger return because it had been two years since they had spoken before and wanted to vent. Once all the staff was interviewed, a summary of comments was provided by Susan to the general manager about a week later. At the end of the summary, the general manager was interviewed once again and asked to comment.

It was apparent to Susan and the general manager that there were some critical events over the last two years that have changed personal views and the operations of the district. Because of all the different challenges that staff had gone through and because of the different challenges still ahead for the board, management and staff; it is believed that executive coaching and training for the G.M. would be very beneficial to the District as a whole.

Schedule:

Susan Edliger and the General Manager would meet twice per month for six months; monthly reporting would be submitted to the board, an initial development plan would be submitted, along with a midway update (February), and summary at the end of 6 months (May or June 2019).

Financial:

The usual fee for six months is \$10,000, but instead will be billed on a sliding scale for a total commitment of \$8,000. \$10,000 can be moved from Zone 1 MCC/Booster upgrade leaving \$30,000 in that line item and moving it into line item 2529, Travel Expense/Seminars, leaving money for any other staff education this year. Over-all effect on the budget \$0.00.

If approved:

Total Expenditures FY 2018-19 would be \$1,261,100.00

Total Assets FY 2018-19 would be \$695,500

Meiners Oaks Water District

Ojai, CA

4/27/2018

TORO Enterprises, Inc
P.O. Box 6285
Oxnard, CA 93031

Dear Mr. Coccillos

We respectfully request that you submit pricing for the existing 16-inch water pipe protection work at 2800 Maricopa Highway in Ojai, CA, as described on the attached bid sheet and plan drawing. The work shall be completed in accordance with Meiners Oaks Water District standards. Your bid shall include full compensation for all labor (prevailing Wage), materials, tools and equipment including all appurtenant materials, work and support in accordance with the project documents. Job walk must be made by appointment.

Please submit your proposal to our office by 3:00, Friday, June 15, 2018. Do not hesitate to call if you have any questions.

Thank you.

Mike Hollebrands, General Manager



GENERAL ENGINEERING
CONTRACTORS

Proposal and Contract

Toro Enterprises, Inc.

P.O. Box 6285

Oxnard, CA. 93031

P: 805-483-4515

F: 805-483-2001

11/02/2018

www.toroenterprises.com

License No. 710580 A

CA DIR #1000002410

Toro Enterprises, Inc. Is an
Equal Opportunity Employer

QUOTE MOWD-2800 MARICOPA HWY 16" PIPELINE PROTECTION #9043R1

TO MEINERS OAKS WATER DISTRICT

Client #	Description	Quantity	U/M	Unit Price	Ext Price
1	MOBILIZATION	1.000	EA	\$1,500.00	\$1,500.00
2	CONSTRUCT PIPE PROTECTION CONCRETE ENCASEMENT PER PLANS	1.000	LS	\$15,050.00	\$15,050.00
3	RESTORE SITE TO PRE- CONSTRUCTION CONDITIONS	1.000	LS	\$3,000.00	\$3,000.00
GRAND TOTAL:					\$19,550.00

ESTIMATOR: A.J. COCCILLOS

Date: 11/2/18 Accepted By: [Signature]

Important Bid Note:

Prices in Toro's bid for this project are based in part on labor and materials cost that were in effect on the date of Toro's final bid. Due to dynamic market conditions, labor & materials cost are expected to rise during the life of this project. Therefore, by entering into Contract with Toro, project Owner and/or GC agree to pay Toro for price escalation in labor and/or materials that occurred during the life of this project. In such cases, the burden of proof to demonstrate escalated cost of labor and/or materials shall rest solely on Toro, and it shall consist of proving documented difference between labor and/or materials prices on final bid date vs. prices at any given date during the life of the project. Payment to Toro for escalated prices of labor and/or materials shall be limited to actual proven cost increase, without any markup.

STANDARD CONDITIONS

1. THE ABOVE PRICES ARE BASED ON UNAPPROVED/UNSIGNED CIVIL PLANS BY WREA DATED 4/27/2018. PRICES ARE SUBJECT TO CHANGE WHEN FINAL APPROVED PLANS HAVE BEEN SUBMITTED TO TORO ENTERPRISES INC.
2. THE ABOVE PRICES EXPIRE ON 11/26/18 DUE TO MATERIAL ESCALATIONS.
3. ALL PROPOSALS MUST BE SIGNED AND RETURNED WITHIN 30 DAYS OF BID IN ORDER TO SECURE MATERIAL PRICES AND AVAILABILITY.
4. IF EXISTING 16" STEEL LINE IS DEEPER THAN 12" FROM THE BOTTOM OF CHANNEL ADDITIONAL COST SHALL APPLY.
5. NATIVE MATERIAL WILL BE USED FOR BACKFILL ONSITE.
6. IF NIGHT WORK IS TO BE DONE PRICES ARE SUBJECT TO CHANGE.
7. PRICES ARE SUBJECT TO CHANGE IF THERE ARE ANY VARIATIONS TO THE ABOVE QUALIFIED STRUCTURAL SECTIONS AND FINISH.
8. IS FOR ONLY THE ITEMS OUTLINED ABOVE. IT SHOULD NOT BE INFERED THAT ANYOTHER ITEMS SHOWN ON THE PLANS IS INCLUDED IN OUR SCOPE OF WORK.
9. THIS PROPOSAL AND TERMS MUST BE ACCEPTED AS PART OF THE CONTRACT AND SO SPECIFIED IF A SPECIAL CONTRACT FORM IS USED.
10. FOUR WEEK ADVANCE NOTICE IS REQUIRED FOR SCHEDUELING.
11. IF STAKES FOR CONCRETE FORMWORK CAN NOT BE DRIVIN DUE TO FOOTINGS OR ANY OTHER OBSTRUCTIONS; IT SHALL BE PAID ON A TIME AND MATERIAL BASIS.
- ~~12. IF ROCK OR ANY OTHER UNSUITABLE MATERIAL IS ENCOUNTERED IT WILL BE PAID ON A TIME AND MATERIAL BASIS.~~
13. REMOVAL OR HANDLING OF WET OR UNSUITABLE MATERIAL WILL BE PAID FOR ON A TIME AND MATERIAL BASIS.
14. TERMS OF PAYMENT: 95% 30 DAYS. 5% RETENTION WITHIN 30 DAYS OF COMPLETION.
15. THE ABOVE BID IS NOT DIVISIBLE. ALL ITEMS IN THIS QUOTATION MUST BE ACCEPTED FOR THE PRICES SET FORTH ABOVE TO BE EFFECTIVE.
16. ALL WORK IS TO BE FIELD MEASURED AND PAID FOR AT THE APPROPRIATE UNIT OR LUMP SUM PRICES. WORK FOR WHICH THERE IS NO UNIT OR LUMP SUM PRICES WILL BE PAID FOR AS EXTRA WORK.
17. ENGINEERING COMPACTION TEST, CONCRETE TESTING, & SUFFICIENT CONCRETE STAKING, INCLUDING A SET OF CURB AND GUTTER AND CROSSGUTTER STAKES TO BE PROVIDED BY OTHERS.
18. QUANTITIES ARE APPROXIMATE AND ACTUAL QUANTITIES WILL BE FIELD MEASURED AT COMPLETION OF WORK TO DETERMINE PAYMENT AT THE ABOVE UNIT PRICES.
19. THE ABOVE QUANTITIES AND UNIT PRICES ARE SUBJECT TO CHANGE WHEN FINAL PLANS HAVE APPROVED AND SUBMITTED TO TORO ENTERPRISES, INC.
20. TORO ENTERPRISES, INC. IS NOT RESPONSIBLE FOR DAMAGE TO CONCRETE AND/OR UTILITIES CAUSED BY OTHERS.
21. PROTECTION OF CONCRETE AFTER PLACEMENT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
22. ALL UNIT PRICES ARE SUBJECT TO THE AVAILABILITY OF MATERIALS FROM LOCALLY APPROVED SUPPLIERS.
23. ALL WORK COMPLETED IN ANY ONE MONTH WILL BE BILLED BY THE 25TH OF SAID MONTH WITH PAYMENT OF 95% DUE BY THE 10TH OF THE FOLLOWING MONTH. THE REMAINING 5%(RETENTION) IS DUE AND PAYABLE NOT LATER THAN 35 DAYS FROM COMPLETION OF OUR CONTRACT ITEMS.
24. TIME AND MATERIAL (RENTAL) IF REQUIRED TO BE PAID IN FULL MONTHLY, WITH NO RETENTION HELD.
25. IF QUANTITIES DECREASE MORE THAN 15%, UNIT PRICES ARE SUBJECT TO CHANGE.

STANDARD EXCLUSIONS

1. EXCLUDES ENGINEERING, TESTING, PERMITS, BONDS, SURVEY STAKING, SPECIAL INSURANCE.
2. EXLCUDES ALL AC & CONCRETE WORK UNLESS STATED ABOVE.
3. EXCLUDES GATE & GATE FOOTING REPAIR.
4. STRIPING, MARKING, AND SIGNAGE.
5. ROOT PRUNING OR GRINDING.

6. ANY AND ALL STRUCTURAL CONCRETE UNLESS STATED ABOVE.
7. COLORED CONCRETE
8. REMOVAL OR HANDLING OF HAZARDOUS, TOXIC AND LEAD MATERIALS IS EXCLUDED.
9. STORM WATER POLLUTION CONTROL PLAN OR IMPLEMENTATION.
10. COMPACTION TESTING
11. LIQUIDATED DAMAGES
12. WEED KILL
13. PRIME COAT, SLURRY SEAL, FOG SEAL.
14. EROSION CONTROL
15. UNLESS SPECIFICALLY STATED ELSEWHERE, CLEANUP OF SPOILS CAUSED BY "OTHERS" IS EXCLUDED.
16. TORO ENTERPRISES, INC. ASSUMES NO RESPONSIBILITY FOR SETTLEMENT WITHIN THE LIMITS OF UTILITY TRENCHES DONE BY OTHERS.
17. CONCRETE PAVING HEADER
18. REDWOOD HEADER
19. SAWCUTS / LAYOUT
20. ROOT BARRIER
21. BIO SWALE
22. DEWATERING
23. HOME OWNER NOTIFICATION
24. IRRIGATION RELOCATION

In case that actual number of Mobilizations per specific discipline and/or phase exceed the number stipulated in Toro's Bid, then each additional mobilization for such discipline and/or phase shall be paid to Toro as an extra at unit price stipulated in the Bid. One continued operation per period in specific discipline and/or phase counts for one mobilization in that discipline and/or phase.

Meiners Oaks Water District

Ojai, CA

4/27/2018

Elite General Engineering, Inc
P.O. Box 5090
Ventura, CA 93005

Dear Mr. Zepeda

We respectfully request that you submit pricing for the existing 16-inch water pipe protection work at 2800 Maricopa Highway in Ojai, CA, as described on the attached bid sheet and plan drawing. The work shall be completed in accordance with Meiners Oaks Water District standards. Your bid shall include full compensation for all labor (prevailing Wage), materials, tools and equipment including all appurtenant materials, work and support in accordance with the project documents. Job walk must be made by appointment.

Please submit your proposal to our office by 3:00, Tuesday, June 15, 2018. Do not hesitate to call if you have any questions.

Thank you.

Mike Hollebrands, General Manager

Meiners Oaks Water District Ojai, CA

BID SCHEDULE – 2800 MARICOPA HWY 16" PIPELINE PROTECTION

Contractor Name: Elite General Engineering License No: 994377
Address: P.O. Box 5090 Ventura CA 93005
Contact Person: Melissa Garcia
Phone No: (805) 258-8925 Fax No: _____

ITEM	DESCRIPTION	PRICE
1.	Mobilization	<u>3,132.78</u>
2.	Construct pipe protection concrete encasement per plans.	<u>22,756.62</u>
3.	Restore site to pre-construction conditions.	<u>5,438.40</u>

Total Bid Price – For items 1 through 3 above: 31,327.80

PRICES SHOWN ABOVE ARE GOOD THROUGH: 6/15/18

PAYMENT TERMS:

Net 30 Days

SCHEDULE: Schedule will be submitted within 48 hours of awarded job to Elite General Engineering Inc

Please submit your proposal to this office by 3:00 PM, Friday, xxx xx, 2018 with this bid summary sheet, including terms of payment and estimated schedule.

Meiners Oaks Water District

Ojai, CA

4/27/2018

Sam Hill & Sons, Inc
P.O. Box 5670
Ventura, CA 93005

Dear Mr. Hill

We respectfully request that you submit pricing for the existing 16-inch water pipe protection work at 2800 Maricopa Highway in Ojai, CA, as described on the attached bid sheet and plan drawing. The work shall be completed in accordance with Meiners Oaks Water District standards. Your bid shall include full compensation for all labor (prevailing Wage), materials, tools and equipment including all appurtenant materials, work and support in accordance with the project documents. Job walk must be made by appointment.

Please submit your proposal to our office by 3:00, Friday, June 15, 2018. Do not hesitate to call if you have any questions.

Thank you.

Mike Hollebrands, General Manager

Meiners Oaks Water District

Ojai, CA

4/27/2018

Shaw Contracting, Inc
P.O. Box 171
Carpinteria, CA 93014

Dear Mr. Shaw

We respectfully request that you submit pricing for the existing 16-inch water pipe protection work at 2800 Maricopa Highway in Ojai, CA, as described on the attached bid sheet and plan drawing. The work shall be completed in accordance with Meiners Oaks Water District standards. Your bid shall include full compensation for all labor (prevailing Wage), materials, tools and equipment including all appurtenant materials, work and support in accordance with the project documents. Job walk must be made by appointment.

Please submit your proposal to our office by 3:00, Friday, June 15, 2018. Do not hesitate to call if you have any questions.

Thank you.

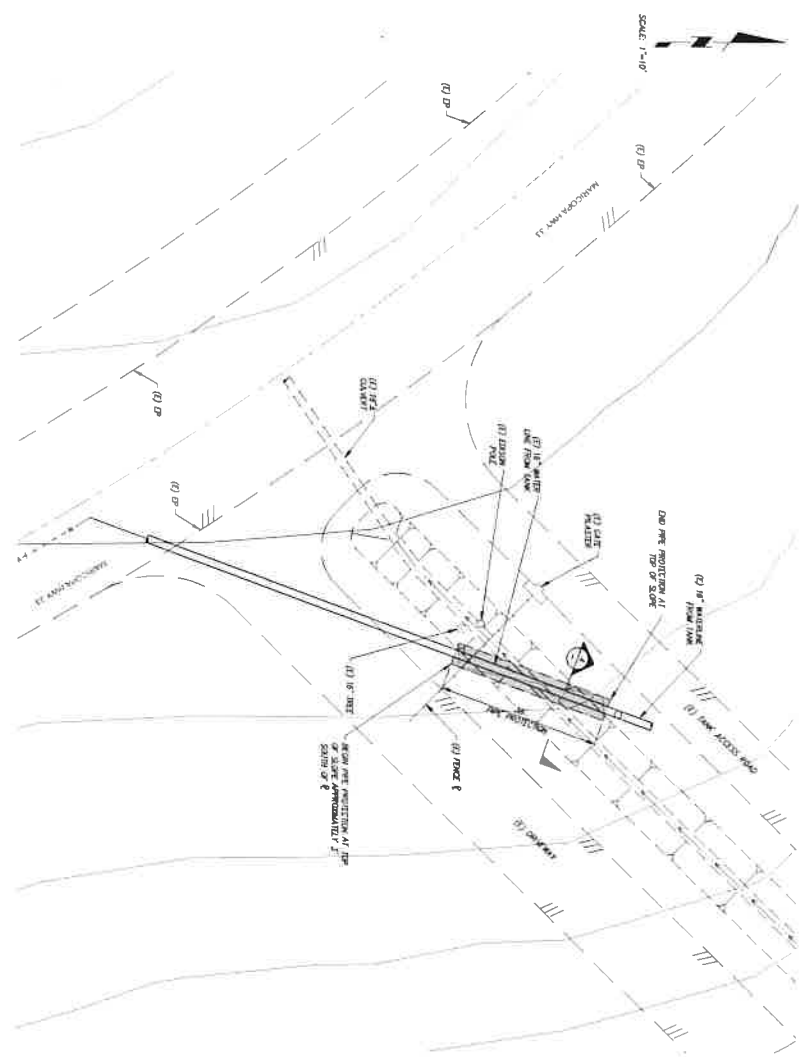
Mike Hollebrands, General Manager



DATE	BY	REVISION
10/1/10	WRE	1.0
10/1/10	WRE	1.1
10/1/10	WRE	1.2
10/1/10	WRE	1.3
10/1/10	WRE	1.4
10/1/10	WRE	1.5
10/1/10	WRE	1.6
10/1/10	WRE	1.7
10/1/10	WRE	1.8
10/1/10	WRE	1.9
10/1/10	WRE	2.0

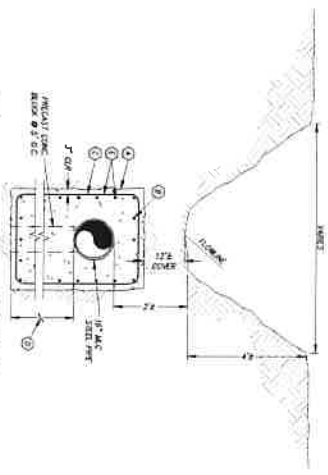
PROJECT TITLE	PIPE PROTECTION PLAN AT 2800 MARICOPA HIGHWAY
CLIENT	MEINERS OAKS WATER DISTRICT OJAI, CA
DESIGNER	W. R. E. A.
CHECKED BY	W. R. E. A.
APPROVED BY	W. R. E. A.
DATE	10/1/10
SCALE	1" = 10'
SHEET	1
OF	1
JOB NO.	3151

OVERALL CONCEPTUAL SITE PLAN



- CONSTRUCTION NOTES
- 1. REINFORCED CONCRETE ENCLOSURE FOR 12" WATER MAIN (1) PIPE, 12" x 12" x 12" (MIN)
 - 2. 12" BURET PIPE (MIN)
 - 3. 12" BURET PIPE (MIN)
 - 4. 12" BURET PIPE (MIN)
 - 5. 12" BURET PIPE (MIN)
 - 6. 12" BURET PIPE (MIN)
 - 7. 12" BURET PIPE (MIN)
 - 8. 12" BURET PIPE (MIN)
 - 9. 12" BURET PIPE (MIN)
 - 10. 12" BURET PIPE (MIN)

A SECTION THROUGH DRAINAGE



SCALE: 1" = 10'









"Keeping You in Control"

Quote 5020

Byrd Industrial Electronics
36 N. Central Ave.
Upland, CA 91786
909 985 9191
www.byrdelectronics.com

To: Meiners Oaks Water District

October 9, 2018

Controller Modification and Program Upgrade Well 1

Overview

This quotation provides programming modification and upgrade to the existing controller.

Implementation

The following general scope-of-work will be required at each Well location, to accomplish the project objective:

- Install and Connect a New Analog Output Module to control the VFD
- Provide and terminate Analog Isolator
- Provide and pull wire for Well Flow and Water Depth Transducer
- Install and Connect Well Level Transmitter to PLC
- Calibrate Well Levels and Scale Flow Meter Input from Analog Signal to match the display
- Add programming to VFD Control Program for Well 1
- Add programming to provide the Flow and Depth to the HMI Control Screen
- Modify MTU program for new IO Points
- Add new functions to the PLC Logic HMI
 - Well Flow
 - Well Level
 - VFD Control
 - Low Water
 - Low Flow Shutdown
- Test and Verify RTU

Comments and Assumptions

- All field instruments are working properly; Analog signals are 4-20mA
- Conduits for Well Depth, flow exist and are clear of obstruction
- VFD is operational and programmed for 4ma=0hz, 20ma=60hz
- Well Flow Meter has a 4-20ma Current Loop proportional to flow ready
- There is existing conduit for the Flow Meter and Well Depth

Financial

Total price for accomplishing the general scope-of-work indicated above is, \$9,205.90 including applicable tax.

Freight
Included

Delivery
30 Days

Terms
Net 30

Valid for
30 Days



"Keeping You in Control"

Quote 5021

Byrd Industrial Electronics
36 N. Central Ave.
Upland, CA 91786
909 985 9191
www.byrdelectronics.com

To: Meiners Oaks Water District

October 9, 2018

Controller Modification and Program Upgrade Well 2

Overview

This quotation provides programming modification and upgrade to the existing controller.

Implementation

The following general scope-of-work will be required at each Well location, to accomplish the project objective:

- Install and Connect a New Analog Output Module to control the VFD
- Provide and terminate Analog Isolator
- Provide and pull wire for Well Flow and Water Depth Transducer
- Install and Connect Well Level Transmitter to PLC
- Calibrate Well Levels and Scale Flow Meter Input from Analog Signal to match the display
- Add programming to VFD Control Program for Well 1
- Add programming to provide the Flow and Depth to the HMI Control Screen
- Modify MTU program for new IO Points
- Add new functions to the PLC Logic HMI
 - Well Flow
 - Well Level
 - VFD Control
 - Low Water
 - Low Flow Shutdown
- Test and Verify RTU

Comments and Assumptions

- All field instruments are working properly; Analog signals are 4-20mA
- Conduits for Well Depth, flow exist and are clear of obstruction
- VFD is operational and programmed for 4ma=0hz, 20ma=60hz
- Well Flow Meter has a 4-20ma Current Loop proportional to flow ready
- There is existing conduit for the Flow Meter and Well Depth

Financial

Total price for accomplishing the general scope-of-work indicated above is, \$9,205.90 including applicable tax.

Freight
Included

Delivery
30 Days

Terms
Net 30

Valid for
30 Days



VENTURA LOCAL AGENCY FORMATION COMMISSION

COUNTY GOVERNMENT CENTER • HALL OF ADMINISTRATION

800 S. VICTORIA AVENUE, L# 1850 • VENTURA, CA 93009

TEL (805) 654-2576 • FAX (805) 477-7101

WWW.VENTURA.LAFCO.CA.GOV

October 23, 2018

President/Chair of the Board
Meiners Oaks Water District
202 W. El Roblar Drive
Ojai, CA 93023-2211

**RE: Ballot for Election of a Special District Regular Member and an Alternate Member to the
Ventura LAFCo**

Dear President/Chair of the Board:

Enclosed please find your Official Ballot for the election of a special district regular member and a special district alternate member to the Ventura LAFCo for new, four-year terms beginning January 1, 2019 and ending January 1, 2023. This election is being conducted by mail pursuant to California Government Code Section 56332 (or by email, if consent has been received by your District - see enclosed list of those districts which have consented to email). A total of two candidates have been nominated for the regular member position and three for the alternate position. The candidates are listed alphabetically on the Official Ballot and a copy of each candidate's statement is enclosed.

INSTRUCTIONS

- Use the enclosed Official Ballot to vote for only one candidate for each position.
- The Ballot must be signed and dated by the district president/chair or presiding officer.
- All ballots being returned via US Mail must be returned to the Ventura LAFCo at the address listed above. Districts that have previously consented to conduct elections via email can email a copy of the signed ballot to: kai.luoma@ventura.org.
- **BALLOTS MUST BE RECEIVED BY 5:00 p.m. FRIDAY, DECEMBER 14, 2018.** (Ballots received after 5:00 p.m. Friday, December 14, 2018 will not be counted.)

There are 30 independent special districts eligible to vote in this election. At least 16 districts must return completed/signed ballots to achieve a quorum. If a quorum is achieved, the candidate receiving the most votes for each position will be considered elected. In the event of a tie for the most votes, the outcome will be determined by lot. The election results will be mailed to each district no later than Friday, December 21, 2018. Please let us know if you have questions.

Sincerely,

Kai Luoma
Executive Officer

Enclosures
c: General Manager

OFFICIAL BALLOT - 2018

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE

Regular Special District Member and
Alternate Special District Member to the Ventura LAFCo

Meiners Oaks Water District

This is the Official Ballot for the Independent Special Districts Selection Committee for the purpose of electing the following positions to the Ventura LAFCo:

1. Elect one special district regular member to the Ventura LAFCo for a four-year term beginning January 1, 2019 and ending January 1, 2023; and
2. Elect one special district alternate member to the Ventura LAFCo for a four-year term beginning January 1, 2019 and ending January 1, 2023.

The election consists of two candidates for the special district regular member and three candidates for the special district alternate member (listed below in alphabetical order). Please vote for only one candidate for each position. A minimum of 16 qualified votes must be returned by the deadline to establish a quorum of the independent special districts. The candidate receiving the most votes of the quorum shall be elected. In the event of a tie vote, the outcome will be determined by lot.

PLEASE RETURN THIS SIGNED BALLOT to the Ventura LAFCo, 800 S. Victoria Avenue, L#1850, Ventura, CA 93009, or if previous consent has been given to conduct elections via e-mail, send your signed ballot to kai.luoma@ventura.org. All Ballots MUST be signed by the district president/chair or presiding officer of the board and received by 5 P.M. Friday, December 14, 2018 to be considered.

As the District President, Chair or Presiding Officer, I duly certify that the Meiners Oaks Water District does hereby cast its ballot as follows:

**1. REGULAR LAFCo SPECIAL DISTRICT MEMBER
FOR A FOUR-YEAR TERM BEGINNING
JANUARY 1, 2019 (vote for one)**

<input type="checkbox"/>	Russ Baggerly	Ojai Valley Sanitary District
<input type="checkbox"/>	Elaine Freeman	Rancho Simi Recreation and Park District

**2. ALTERNATE LAFCo SPECIAL DISTRICT
MEMBER FOR A FOUR-YEAR TERM
BEGINNING JANUARY 1, 2019 (vote for one)**

<input type="checkbox"/>	John (Jack) Curtis	Ojai Valley Sanitary District
<input type="checkbox"/>	Neal Dixon	Pleasant Valley Recreation and Park District
<input type="checkbox"/>	Andy Waters	Calleguas Municipal Water District

Board President/Chair/Presiding Officer (print name)

Board President/Chair/Presiding Officer (Signature)

Date

RUSS BAGGERLY

119 SOUTH POLI AVENUE

OJAI, CALIFORNIA 93023

(805) 646-0767

(805) 766-7317

(russ.baggerly65@gmail.com)

SOME THINGS I'VE DONE:

Senior Administrative Assistant, Supervisor Maria VanderKolk, District 2, Ventura County, January 1991 to July 1994

Environmental Coalition, intervention, So. Cal. Edison/SDGE Merger, 1990

Citizens Environment Quality Analysis, Owner-Operator

Environmental document consultant, March 1989 to December 1990

Environmental Consultant for Patagonia, Inc., 1988-1989

Administrative Assistant, Los Padres Forest Association/Sunbow Ecology Center, 2000-2003

Baby Boot Company, owner-operated: Design, fabrication, marketing and wholesale distribution of a quality baby shoe line, 1982 to January 1989

Professional Flamenco Guitarist

Air Pollution Control District, Clean Air Advisory Committee, March 2000

Elected Official, Casitas Municipal Water District Division 5 - 2004 to present

Elected Official, Ojai Valley Sanitary District – 1996 to present

Elected Official, Ojai Valley Municipal Advisory Council – 1996

California Sanitation Risk Management Authority – Executive Board 2002

Workers Compensation Subcommittee, Chair – CSRMA/Driver Associates 1999

Santa Monica Mountains Conservancy, appointed alternate for Supervisor Maria VanderKolk, August 1992

Friends of the Santa Clara River, Founding Board Member

Ormond Beach Task Force, Chairman

Citizens to Preserve the Ojai, Administrative Director, 1988-1989

Environmental Coalition, Board Member, 1987-1990, President 1998

Environmental Defense Center, Board Member, Santa Barbara, 1989-1990

Southern California Association of Governments, Commissioner Regional Advisory Commission, 1989-1990

ELAINE L. FREEMAN

Candidate Statement for Regular Special District
Member of the Ventura Local Agency Formation Commission
Term: January 1, 2019 – January 1, 2023

It has been an honor to serve as your Special District Representative for the Local Agency Formation Commission (LAFCo) for the past four years, and I would ask for your support to continue in this position.

I have been a board member with the Rancho Simi Recreation & Park District for the past 15 years. During this tenure I also served as President of the Ventura County Special District's Association and as a board member for the California Special District's Association (CSDA). As part of CSDA, I served on their Legislative Committee, reviewing legislation that might impact Special Districts.

As background information, I received a degree in land use (Urban Studies) from UC Riverside, and am the owner of Urban Strategies, a company that provides consulting services regarding land use and government policy. My employment history includes working for the County of Ventura and as a project manager for a local civil engineer.

I have also served as a board member for the Simi Valley Chamber of Commerce and the Simi Valley Community Council, and participate in various local charities, both in Simi Valley and county-wide.

I thoroughly enjoy the LAFCo experience, and would be honored to continue in this position. I believe I bring a broad understanding of the issues that come before the Commission, always keeping in mind the impact of these issues on Special Districts. I am therefore respectfully requesting your vote to serve as your 2019 – 2023 Special District Regular Member.

Thank you for your support,

Elaine L. Freeman

JOHN R. (JACK) CURTIS

1160 MORENO DRIVE
OJAI, CALIFORNIA 9302
(john.curtis@ojaisan.org)

I returned to the Board in December 2014 after a short break in service. I previously served on the Board from 2002-2010 during which time I served as Chair, Vice Chair, Board Secretary and Assistant Secretary, as well as serving on numerous board committees.

I have an extensive background in the construction industry, including participating in the construction of portions of the Ojai Valley Sanitary District's collection system in 1963-65. I and my family moved to the Ojai Valley in April 1962. I have been active in the community for many years; serving on numerous local boards and organizations. I am one of the founding Directors of the Ventura County Special Districts' Association (VCSDA) and the Association of Water Agencies (AWA) representing County Water Districts. I served nine years as a Director on the California Special Districts Association and currently serve as a Director on the Ventura River County Water Board (VRCWD).

Neal Dixon
Candidate Statement
for
LAFCo Alternate Board Member

My wife and I moved to Ventura County in 1986 where I established a successful medical practice and we raised our 5 children. Through the years, we have grown to love our home and have felt it important to contribute to the betterment of our community. Through my professional activities, various volunteer efforts and as an elected official I have sought to make a difference. I believe that I have an ability to understand and evaluate complex issues in an unbiased way and would be a valuable contributor to LAFCo. It is my hope that I will have the opportunity to serve in this capacity.

Background

- 1.) Bachelors Degree in Chemistry California State University Long Beach
- 2.) Doctor of Medicine USC School of Medicine
- 3.) Surgical Resident LA County-USC Medical Center, Certified by the American Board of Surgery
- 4.) Private Practice, Camarillo 1986-present
- 5.) Current or former Medical Staff Member St John's Pleasant Valley Hospital, St John's Regional Medical Center. CMH, VCMC and Santa Paula Hospital
- 6.) Volunteer Coach AYSO Region 68 and Camarillo Pony Baseball
- 7.) Member Ventura County and California Medical Associations
- 8.) Former Chairman Department of Surgery JSRMC & St John's PVH
- 9.) Former Member St John's Regional Medical Center Community Board
- 10.) Former Board Member Camarillo Hospice
- 11.) Elected Board Member Pleasant Valley Recreation and Park District since 2012

Awards

- 1.) Attending Teacher of the Year Award, Ventura County Medical Center
- 2.) Physician of the Year Award, St John's Pleasant Valley Hospital
- 3.) Apple of Excellence Award, Camarillo Health Care District
- 4.) Catharine Macaulay Life Time Achievement Award St John's Regional Medical Center.



Andy Waters

Director Waters brings knowledge of the community, agriculture, and water resources to LAFCo.

He wants to see agriculture and water resources operated sustainably for generations to come.

He would like to continue to serve the community in his current role as alternate LAFCo Commissioner representing special districts.

Community

Director Waters was born in Thousand Oaks and grew up in Moorpark. He is a fourth generation farmer, with a family tradition of community service. His grandfather was on the committee that formed Calleguas Municipal Water District in the early 1950s to bring imported water into Ventura County. His father served on water agency boards in the Moorpark area and brought Director Waters to Fox Canyon Groundwater Management Agency meetings when he was still a teenager.

Agriculture

After graduating from Moorpark High School, Director Waters attended Cal Poly San Luis Obispo, majoring in agriculture. Knowing that farming was his lifelong passion, he returned to the family farm in Ventura County. He and his wife Heather live in Moorpark with their two daughters and their dog, Goose. He currently works in the family business, growing berries, avocados, and vegetables in the unincorporated areas near Moorpark and Oxnard. He is a member of the Association of California Water Agencies Agriculture Committee, collaborating with agencies throughout California to resolve water related challenges for agriculture.

Water Resources

Director Waters is continuing the family tradition of leadership in water resources. A Calleguas Board member since 2012, he is Board Secretary and Chair of the Groundwater Committee. He serves on the boards of Thermic Mutual Water Company and Berylwood Heights Mutual Water Company. He is a member of the advisory committee for Ventura County Waterworks District No. 1 and Vice Chair of the Las Posas Basin Users Group. He represents water agencies as an alternate member of the Fox Canyon Groundwater Agency Board of Directors.



2100 Olsen Road
Thousand Oaks, CA 91360
(805) 579-7111



VENTURA LOCAL AGENCY FORMATION COMMISSION

COUNTY GOVERNMENT CENTER • HALL OF ADMINISTRATION

800 S. VICTORIA AVENUE, L #1850 • VENTURA, CA 93009

TEL (805) 654-2576 • FAX (805) 477-7101

WWW.VENTURA.LAFCO.CA.GOV

INDEPENDENT SPECIAL DISTRICTS IN VENTURA COUNTY

As of October 2018

1. Bardsdale Public Cemetery District
2. Bell Canyon Community Services District*
3. Blanchard/Santa Paula Library District*
4. Calleguas Municipal Water District*
5. Camarillo Health Care District*
6. Camrosa Water District*
7. Casitas Municipal Water District
8. Channel Islands Beach Community Services District*
9. Conejo Recreation & Park District*
10. El Rancho Simi Public Cemetery District
11. Fillmore-Piru Memorial District
12. Fox Canyon Groundwater Management Agency*
13. Hidden Valley Municipal Water District
14. Meiners Oaks Water District*
15. Montalvo Community Services District*
16. Ojai Valley Sanitary District*
17. Ojai Water Conservation District*
18. Oxnard Drainage District No. 1*
19. Oxnard Drainage District No. 2*
20. Oxnard Harbor District*
21. Piru Public Cemetery District
22. Pleasant Valley County Water District
23. Pleasant Valley Recreation & Park District*
24. Rancho Simi Recreation & Park District
25. Saticoy Sanitary District*
26. Triunfo Sanitation District*
27. United Water Conservation District*
28. Ventura County Resource Conservation District
29. Ventura Port District
30. Ventura River County Water District*

* Special Districts that have provided written consent to conduct the election via email.



1801 North Ventura Avenue
Ventura, California 93001
Phone: (805) 648-3131
Fax: (805) 648-4806
www.oilfld.com

November 9, 2018

Mike Hollebrands
Meiners Oaks Water District
202 W. El Roblar
Ojai, CA 93023

RE: ZONE 1 PUMP PANEL UPGRADE AND INSTALLATION

Mike,

Thank you for the opportunity to provide this quote for the above noted services. Oilfield Electric & Motor will supply the test equipment, materials and labor for the **LUMP SUM** amount of **\$7,500.00**. This amount was based upon conditions at the time of the job walk and does not include unforeseen circumstances that could not be determined at that time.

Scope of Work:

- Provide and install new 70A Main Panel with 60A breaker (motor), 15A breaker (air compressor) and 20A breaker (convenience receptacle).
- Provide and install (2) new Size 1 starters (10hp motors) and (1) 3.7A starter (air compressor).
- Provide and install new HOA plus 2-Position Switch (pump 1 & 2) and 2-Position Switch - On/Off (air compressor).
- Move (2) panels inside fenced pump station.
- Install new conduit and wire as required.
- Review completed work with customer prior to leaving site.

General Conditions:

- Applicable taxes/freight, if any, are **NOT** included in this submission
- Pricing is based upon 8 hours per day, 5 days a week at regular rate, unless otherwise specified in this quote.
- Quote is valid for 30 days.
- Pricing assumes contract terms no less favorable than those in general contract.
- Any pricing breakdown in proposal for accounting purposes only.
- Oilfield Electric & Motor shall not be held liable for errors or omissions in designs by others, nor inadequacies of materials and equipment specified or supplied by others.
- Equipment and materials supplied by the contractor are warranted only to the extent that the same are warranted by the manufacturer.
- Oilfield Electric & Motor shall not be held liable for indirect loss or damage.

I'll look forward to talking with you soon and thank you for the privilege of serving you,



Derek Swezey
Dir. Sales & Service
Oilfield Electric & Motor
Office: 805-648-3131
Cell: 661-993-6491
Email: dereks@oilfld.com



DIENER'S ELECTRIC, INC.

PO Box 946 • Oxnard, California 93032 • (805) 988-1515

Lic. 289432

QUOTE

Date: November 15, 2018
To: Minors Oaks Mutual Water
Attn: Mike Hollebrands
Job: Zone 1 booster station

Replace the existing circuit breaker panel and replace the double throw switch with a motor control panel as per attached scope of work. Connect two new pumps.

Quote: \$6,975.00

Thank you,

Robert R. Diener

ZONE 1

- Provide Install New 70 AMP Main Panel w/60A Breaker (motor), 15 A Breaker For the AIR compressor and a 20A Breaker (convenience receptacle)
- Provide and Install (2) New size 1 starters (10HP motors) and (1) 3.7 A starter (AIR compressor)
- Provide and Install New HON Plus 2-position Switch (pump 1+2) and 2-Position Switch-ON-OFF (AIR compressor)
- MOVE (2) panels inside Fenced pump station
- Install New conduit and wire as Required
- Review completed work with customer

Meiners Oaks Water District

Date: 11/16/2018

Subject: Engagement of Jeanne Zolezzi, Hercum/Crabtree/Suntag

Summary:

Rob Sawyer with Remy Moose Manley (RRM) has been representing both Ventura River Water District and Meiners Water District in the Channelkeeper suite since 2015. Rob retired in 2016 and was replaced by Elizabeth Sarine also with RRM the following month.

Recently, Elizabeth has accepted a position with the Attorney Generals Office which starts in December. For this reason, RRM has recommended that both agencies find a new firm to replace them that has more experience in water rights and adjudications. Elizabeth Sarine recommended multiple firms to take her place.

In a meeting on October 30, 2018, held at Lindsay Nielsen's office phone interviews were conducted of the top candidates by Mike Hollebrands, Jim Kentosh, Bert Rapp, Bruce Kuebler, and Lindsay Nielsen.

Among those candidates were: Jennifer T. Buckman, Andrew Ramos, Ryan S. Bezerra, and Jeanne M. Zolezzi. (see attached resumes)

After some discussion, it was decided that Jeanne M. Zolezzi with Hercum/Crabtree/Suntag would be the best choice to represent both Districts. However, there was an urgency to have some overlap with Jeanne and Elizabeth, so Jeanne could be brought up to speed with current events, deadlines, and the departure of Elizabeth.

A motion for stay was filed November 5th, 2018 in the City of Ventura's adjudication case. The hearing for the stay is scheduled for Dec. 7th, 2018. Hopefully, the motion for Stay is successful and Jeanne's time over the next few years would be minimal, keeping our costs down.

Financial:

Jeanne Zolezzi's hourly rate is \$350/Hr. 2018/19 budget has \$25,000 allotted for this line item with \$ 4,677 spent to date.

Elizabeth Sarine Resignation Letter

As I discussed with Lindsay on the phone last week, I will be transitioning into a new position at the Attorney General's Office in December. With my departure from the firm, Jim believes that it would be best for us to recommend that VRWD and MOWD continue in the case with different attorneys who are more experienced with water law. We can file the motion for stay before I leave, but it would be good to have the new attorneys/firm ready to substitute in after we file the motion for stay.

Based on recommendations from Jim and Rob Sawyer, please consider contacting Ryan Bezerra and Jennifer Buckman at Bartkiewicz, Kronick & Shanahan.

<http://www.bkslawfirm.com/ryan-s-bezerra/>

1011 22nd Street

Sacramento, CA 95816-4907

(916) 446-4254

We also recommend:

- David Aladjem with Downey Brand in Sacramento, CA
<https://www.downeybrand.com/People/David-R-E-Aladjem>
- Andrew Hitchings with Somach Simmons & Dunn in Sacramento, CA
<https://www.somachlaw.com/person/andrew-m-hitchings/>
- Eric Robinson with Kronick in Sacramento, CA
<https://kmtg.com/attorneys/eric-n-robinson/>
- Jeanne Zolezzi with Herum\ Crabtree\ Suntag Attorneys in Stockton, CA
<http://www.herumcrabtree.com/attorneys/jeanne-m-zolezzi/>

It has been a pleasure and honor to work with all of you. I will do everything I can to make this transition smooth for everyone. Please let me know if you have any questions.

Sincerely,

Elizabeth Sarine
Attorney

Mailing Address:
P O Box 7540
Ventura, CA 93001

LAW OFFICES OF
LINDSAY F. NIELSON
845 EAST SANTA CLARA
VENTURA, CALIFORNIA 93001

Telephone: (805) 658-0977
Facsimile: (805) 641-1771
Email: nielsonlaw@aol.com

November 16, 2018

(Sent via US Mail and e-mail to esarine@rmmenvirolaw.com)

Elizabeth Sarine
Remy Moose Manley, LLP
555 Capitol Mall, Suite 800
Sacramento, CA 95814

Re: Channelkeepers v. City of San Buenaventura
and related cross actions

Dear Elizabeth;

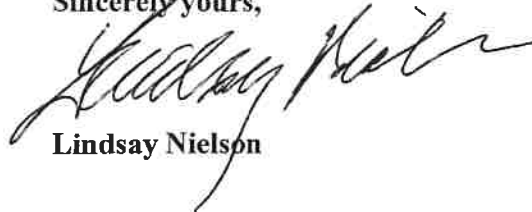
I want to take the time to tell you how much I, and on behalf of the two water districts you have been representing in this difficult litigation, have appreciated your good counsel and skilled representation of our interests. You and the Remy Moose firm have been outstanding. We have greatly appreciated your work.

While we are very sorry to see you move on to what, I expect, will be a bright future as an attorney in the Attorney General's office, I wish you the best. The State is getting the better part of the deal.

We also want to thank you for providing your replacement, Jeanne Zolezze, a tutorial so that she may step into your shoes without losing a beat.

All the best to come.

Sincerely yours,



Lindsay Nielson

LFN:me
cc: VRWD and MOWD

Jeanne M. Zolezzi
jzolezzi@herumcrabtree.com

October 31, 2018

VIA ELECTRONIC MAIL

Ventura River Water District
Meiners Oak Water District
c/o Lindsay F. Nielson
Law Offices of Lindsay F. Nielson
845 E. Santa Clara St.
Ventura, California 93001
Email: nielsonlaw@aol.com

Re: Legal Services Agreement

Dear Mr. Nielson:

We are pleased that you have engaged Herum\Crabtree\Suntag to represent you. As required by the California Rules of Professional Conduct (the "Rules"), this letter confirms the terms under which our firm will undertake to represent you the Ventura River Water District and Meiners Oaks Water District in defending the litigation filed by the City of San Buenaventura, and such other matters as you may from time to time direct. Our firm shall provide those legal services reasonably required to represent you.

Our fees will be based on the reasonable value of our services as determined in accordance with American Bar Association guidelines and Rules. Our fees will be based primarily on the billing rates charged by each attorney, which currently range from \$190 per hour for junior associates to \$450 per hour for most senior partners. **My time is billed at \$350 per hour.** These billing rates are subject to periodic adjustment by the firm, but will not be increased without prior notice to you. Although I will be the primary person responsible for this engagement, in an effort to reduce legal fees, various portions of your work may be delegated to other firm attorneys and we may also utilize paralegal personnel. Time devoted by paralegals to client matters is charged at billing rates presently at \$125 per hour, which also are adjusted from time-to-time. In accordance with the Rules, we may take other factors into account in determining our fees. Those factors include the responsibility assumed, the novelty and difficulty of the legal problem involved, the benefit resulting to the client and any unforeseen circumstances arising in the course of our engagement.

We have agreed to split all time and costs incurred between the two districts and bill accordingly. Because there is a potential conflict of interest between the districts, we will require a conflict waiver to be signed to initiate representation.

Please review the enclosed statement entitled General Engagement Provisions. The General Engagement Provisions set forth additional terms which apply to engagement of our services. All of the General Engagement Provisions are incorporated in our engagement agreement to the extent they are not inconsistent with this letter.

We maintain errors and omissions insurance coverage applicable to the services to be rendered in this engagement.

If the foregoing and the General Engagement Provisions correctly reflect your understanding of the terms of our representation, please indicate your acceptance by executing the enclosed copy of this letter in the space provided below and initial the bottom of the General Engagement Provisions in the space provided. Please immediately return the original of both documents to our office and keep a copy for your records.

Again, we are pleased to have this opportunity to be of service and to work with you.

Very truly yours,

HERUM \ CRABTREE \ SUNTAG

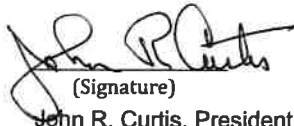


JEANNE M. ZOLEZZI
Attorney-at-Law

JMZ:lac

AGREED AND ACCEPTED this 14TH day of NOVEMBER, 2018.

By:


(Signature)
John R. Curtis, President

HERUM \ CRABTREE \ SUNTAG
A California Professional Corporation
("Attorney")
General Engagement Provisions

Unless otherwise stated in the accompanying Engagement Letter, the following provisions apply to our engagement:

1. **FEES.** Our fees are based on the reasonable value of services (determined in accordance with American Bar Association guidelines and the California Rules of Professional Conduct) and will be based primarily on our hourly billing rates. Each attorney and paralegal has a different billing rate depending primarily on that person's experience and years of practice, and these rates are adjusted from time-to-time. Clients generally will be charged for all time spent on Client matters including, without limitation, telephone and office conferences with clients, counsel, witnesses, consultants, court personnel and others, conferences with other lawyers, factual investigation, legal research, drafting of letters, pleadings, briefs and other documents, travel time, case analysis, and all time spent in court and in depositions and other discovery proceedings. Other factors may also be taken into consideration in determining our fees, including the responsibility assumed, the novelty and difficulty of the legal problem involved, emergencies arising from the engagement, the benefit resulting to the Client and any unforeseen circumstances arising in the course of our engagement.
2. **COSTS AND EXPENSES.** In addition to fees, we will charge Client for all costs and expenses we incur in performing our services, including, without limitation, expenses for photocopying, messenger and delivery services, filing services, computerized research, videotape recording, travel (including mileage, parking, business class airfare, lodging, meals, tips and ground transportation), long distance telephone, telecopying, fax, word processing, and all court costs and filing fees. Fees and expenses of others (such as experts, investigators, witnesses, consultants and court reporters), will not be paid by our firm, but rather will be the responsibility of, and billed directly to, the Client unless we mutually agree otherwise, in writing, prior to engaging such persons. Client agrees to pay such fees and expenses of others promptly upon receipt of their bill. Attorney will include a "communication fee" of 2% of the fees charged (exclusive of costs and expenses) in bills for telephone, long distance, fax, email and electronic research rather than itemize such expenses.
3. **BILLING AND LATE CHARGES.** Fees, costs and expenses will be billed monthly and are payable upon receipt. A late charge of 1% per month will be payable on all billed amounts that remain unpaid for 30 days. In addition, we reserve the right to discontinue our representation or otherwise postpone or defer providing additional services if billed amounts are not paid when due.
4. **TERMINATION BY CLIENT.** Client has the right at any time to terminate our engagement upon written notice. Termination, however, does not relieve the Client of the obligation to pay for all fees, costs and expenses accrued prior to the date of termination.
5. **TERMINATION BY ATTORNEY.** Attorney may withdraw from representing Client with the consent of Client, or for good cause. Good cause includes Client's breach of any provision of this agreement, including, but not limited to, failure or refusal to pay bills on time, Client's failure or refusal to cooperate with Attorney, to communicate with Attorney, to follow Attorney's advice on a material matter, or any fact or circumstance that would render Attorney's continuing representation of Client unlawful, unethical or unreasonably difficult.
6. **INDEMNITY.** If any claim or action is brought against Attorney, or any personnel of the firm, and such claim arises from the Client's negligence or misconduct, Client agrees to indemnify us for all such claims and damages.
7. **LIEN.** Client hereby grants Attorney a lien on any and all claims or causes of action that are the subject of Attorney's representation under this agreement. Attorney's lien will be for any sums due and owing to Attorney at the conclusion of Attorney's services. The lien will attach to any recovery Client may obtain, whether by arbitration award, judgment, settlement, or otherwise.
8. **DISCLAIMER OF GUARANTEE.** Nothing in this agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of Client's matter. Attorney makes no promises or guarantees about the outcome of your matter. Attorney's comments about the outcome of Client's matter are expressions of opinion only.
9. **CLIENT FILES.** Client files will be retained by Attorney for a limited number of years, depending on the type of work involved. Client files will be offered to the client prior to destruction. If the client does not respond to the notice regarding file destruction or has not provided updated contact information to Attorney for the purpose of sending the notice, the client files may be destroyed without further notice. Clients may be charged for the cost of extended file storage or the cost to deliver files to the client if files are requested to be returned.
10. **ARBITRATION AGREEMENT.** Any dispute arising out of or related to the engagement of Attorney or its personnel by Client for any purpose, including, but not limited to, (i) any dispute relating to Attorney's fees, expenses or costs, or (ii) any dispute relating to any allegedly wrongful or negligent act or omission by Attorney or Client or any of their personnel, or (iii) any dispute relating to any duty allegedly owed by Attorney or its personnel to Client or by Client or its personnel to Attorney, shall be subject to binding arbitration at San Francisco, California, pursuant to the Commercial Arbitration Rules of the American Arbitration Association in effect at the time of the arbitration. Client understands that by agreeing to arbitrate the disputes specified in this arbitration agreement it is waiving its right to have a trial by a jury or court regarding such disputes. This arbitration agreement shall only apply to disputes concerning fees, costs, or both if (i) Client does not elect to pursue the arbitration procedures provided by the California Business and Professions Code (Bus. & Prof. Code, § 6200 et seq.) regarding such disputes, or (ii) if either Attorney or Client rejects the award in any such arbitration. All employees and officers of Attorney and Client are intended beneficiaries of this arbitration agreement and shall be bound by and have the benefit of it. The arbitration shall not deprive any party of prejudgment remedies. All arbitration proceedings, or any action to enforce such proceedings, shall be conducted in as confidential a manner as permitted by law. The arbitrator or arbitrators shall be authorized to award equitable remedies including specific performance. In any such arbitration, a written statement of decision prepared in compliance with the California Code of Civil Procedure shall be rendered, and any arbitration decision must be based on correct application of law and findings of fact based upon a preponderance of evidence admissible under the Evidence Code of the State of California. Failure of the arbitrator to comply with the requirements of this agreement shall be grounds to modify or vacate an award. The arbitration proceeding shall be reported by a certified court reporter, and all evidence shall be marked and retained as part of the record of the proceedings by the court reporter, or the arbitrator, until a final judgment on the arbitrator's award is paid or confirmed or the award is modified or vacated. By agreeing to arbitration both parties waive their right to trial by jury.


Client's Initials



Bartkiewicz, Kronick & Shanahan
A Professional Corporation

ANDREW J. RAMOS

LEGAL EXPERIENCE

2013 – Present: Bartkiewicz, Kronick & Shanahan, Sacramento, California.

Mr. Ramos is a principal at the firm and serves as trial and appellate counsel in cases involving complex groundwater adjudications, surface water right disputes, writs of mandate, eminent domain, and the California Environmental Quality Act.

2011 – 2013: Watt, Tieder, Hoffar & Fitzgerald LLP, San Francisco, California.

Mr. Ramos was a civil litigation attorney practicing construction law.

2009 – 2011: Miller Starr Regalia, Walnut Creek, California.

Mr. Ramos was a civil litigation attorney practicing commercial and real estate law.

SELECTED LITIGATION MATTERS

Steinbeck Vineyards #1, LLC. et al. v. San Luis Obispo County, et al. (2018) Santa Clara Superior Court Case No. 1-14-CV-265039 (trial court jury verdict) – as trial counsel for a small public water supplier in the Paso Robles groundwater adjudication, Mr. Ramos proved-up his client's acquisition of prescriptive rights to groundwater in a month-long jury trial

In re Antelope Valley Groundwater Cases (2016) Judicial Council Coordinated Proceeding No. 4408 (trial court judgment) – as trial counsel for a small private landowner, Mr. Ramos successfully proved up his client's right to groundwater as part of a 15-year adjudication of the Antelope Valley groundwater basin

Millview Cty. Water Dist. v. State Water Res. Ctrl. Bd. (2014) 229 Cal. App. 4th 879 – as appellate counsel, Mr. Ramos assisted a public water supplier with defeating another water user's unfounded claim to a pre-1914 appropriative water right

EDUCATION

J.D., University of California, Davis School of Law, 2009. Order of the Coif. Member, *UC Davis Law Review*. Witkin Awards for courses in Complex Litigation and others.

B.A., University of California, Davis, 2004. Phi Beta Kappa.

PRESENTATIONS

"The Fundamentals and Questions of Groundwater Rights: Rights in Augmented Groundwater Recharge," Ass'n of California Water Agencies, panelist (2017).

"The View from the Foxhole: What is Happening on the Ground Under and in Reaction to SGMA," Ass'n of California Water Agencies, panelist (2016).



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JENNIFER T. BUCKMAN

LEGAL EXPERIENCE

Ms. Buckman has more than 20 years of experience representing public agencies, with particular expertise in water and land use issues, including the federal and state Endangered Species Acts (ESAs), federal reclamation and other water supply laws, and the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). She also has extensive administrative law experience and has negotiated resolution of complex matters with regulatory agencies such as the United States Bureau of Reclamation, State Water Resources Control Board, U.S. Fish and Wildlife Service, and California Department of Fish and Wildlife. Her legal experience includes the following:

- Special counsel to the City of Modesto for the State Water Resources Control Board's controversial proposal to amend the Bay-Delta Water Quality Control Plan to increase instream flows on the San Joaquin River's tributaries.
- Representing the City of Roseville in its negotiations with the Bureau of Reclamation to renew its long-term water service contract.
- Special counsel for the Stanislaus Regional Water Authority for the Drinking Water Supply Project that the Authority is undertaking in conjunction with Turlock Irrigation District.
- General counsel for Friant Water Authority, with issues including federal reclamation law, interpretation of members' contracts with the Bureau of Reclamation, Central Valley Project operations and the implementation of the San Joaquin River Settlement Agreement.
- Assisting the County of Riverside in developing the Western Riverside County Multi-Species Habitat Conservation Plan, its Implementing Agreement, and its Environmental Impact Report / Environmental Impact Statement.
- Advising the City of Fresno and the Irvine Company in preparing of some of the first water supply assessments and verifications under the Kuehl-Costa "show me the water" laws.

LEGAL POSITIONS

2016 - Present: Bartkiewicz, Kronick & Shanahan, Sacramento, California. Ms. Buckman is a principal in the firm.

August 2011 – May 2016: General Counsel, Friant Water Authority.

May 2008 – August 2011: Shareholder, Somach, Simmons & Dunn, APC.

April 1997 – May 2008: Associate, then partner, Best Best & Krieger LLP.

Sept. 1995 – March 1997: Associate, Kronick, Moskovitz, Tiedemann & Girard.



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RYAN S. BEZERRA

LEGAL EXPERIENCE

1999 - Present: Bartkiewicz, Kronick & Shanahan, Sacramento, California.

Mr. Bezerra is a principal in the firm, which specializes in the representation of local agencies, including all areas of public and municipal law, water law and environmental law. Mr. Bezerra's practice focuses on matters related to surface-water and groundwater rights, endangered species, water quality and environmental laws that affect water use. Mr. Bezerra has, among others things:

- Represented clients in the Santa Maria, Antelope Valley and Paso Robles groundwater adjudications, including as a lead negotiator in the successful settlement of the Santa Maria adjudication and as lead landowner counsel in opposing the United States' motions to establish reserved rights in the Antelope Valley adjudication.
- Represented and advised numerous clients on surface-water rights, including serving as special counsel to the Cities of Folsom, Roseville and Santa Cruz, as well as representing multiple public agencies in the State Water Resources Control Board's California WaterFix hearing.
- Participated as a member of the Association of California Water Agencies attorney drafting group in preparing drafts of 2014 Sustainable Groundwater Management Act (SGMA).
- Advised several public agencies on implementation of SGMA, commenting on regulations under SGMA and developing basin-boundary adjustment applications to the Department of Water Resources.
- Authored *amicus curiae* briefs for water agencies in the California Supreme Court in the case of *Vineyard Area Citizens for Responsible Growth v. City of Rancho Cordova* (2007) 40 Cal.4th 412, and the Court of Appeal in *Restore Hetch Hetchy v. City and County of San Francisco* (2018) 25 Cal.App.5th 865.
- Advised a city on water quality issues through its multi-year effort to obtain regulatory approval for its groundwater aquifer storage and recovery program.
- Served as general counsel for a community services district, a regional joint powers authority and a flood control and water conservation district.
- Represented cities and water districts in the Bureau of Reclamation's development of its Central Valley Project Municipal and Industrial Shortage Policy.

1995-1999: Sinsheimer, Schiebelhut & Baggett, San Luis Obispo, California.

Mr. Bezerra was an associate specializing in corporate and trademark law.



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REPRESENTATIVE LIST OF CLIENTS

Alameda County Water District
Amador Water Agency
Browns Valley Irrigation District
Coastside County Water District
Fair Oaks Recreation and Park District
Folsom, City of
Hilton Creek Community Services District
James Irrigation District
Joseph Gallo Farms
Kirkwood Meadows Public Utility District
Lee Vining Public Utility District
Lincoln, City of
Linda County Water District
Lockeford Community Services District
Mammoth Community Water District
Marin-Sonoma Mosquito and Vector Control District
Meadow Vista County Water District
Midway Heights County Water District
Monterey Bay Aquarium Foundation
Napa County
North Highlands Recreation and Park District
Orland-Artois Water District
Pajaro Valley Water Management Agency
Rancho Murieta Community Services District
Regional Water Authority (Sacramento)
Roseville, City of
Sacramento Suburban Water District
Sacramento-Yolo Mosquito & Vector Control District
San Juan Water District
Santa Cruz, City of
Sonoma County
Sonoma County Water Agency
Stanislaus Regional Water Authority
Starlite Community Services District
Templeton Community Services District
Tahoe-Truckee Sanitation Agency
University of California
Vector Control Joint Powers Agency
Volcano Community Services District
Westside Water District
Wheatland, City of
Willits, City of
Woodland-Davis Clean Water Agency
Yolo County Flood Control & Water Conservation District
Yuba County Water Agency