

## MINUTES

The meeting was called to order at 6:00 p.m.

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### 1. Roll Call

The meeting was called to order by the Board President Mike Etchart at 6:00 pm at the District Office.

Present were: Board President Mike Etchart, Board Directors, Jim Kentosh, Mike Krumpschmidt, Diana Engle and Larry Harrold. Staff Present: General Manager, Mike Hollebrands and Board Secretary, Summer Ward. Attorneys, Lindsay Nielson, and Greg Jones were also present.

Absent: None.

### 2. Approval of the minutes

Approval of the September 18, 2018, Regular Meeting minutes:

Ms. Engle made the motion to approve the September 18, 2018, Regular Meeting minutes. Mr. Kentosh seconded the motion.

Ms. Engle noted grammatical edits and clarification in sections 5e and 9.

Engle/Kentosh  
All Ayes  
M/S/C

### 3. Public Comments

Ms. Von Gunten – Provided a statement regarding her attendance and past participation on the MOWD Board.

Ms. Foley was also present.

### 4. Financial Matters

- Approval of Payroll and Payables from September 16<sup>th</sup> to October 15<sup>th</sup>, 2018 in the amount of:

Payables -	\$ 173,972.62
Payroll -	<u>\$ 37,542.82</u>
Total -	\$ 211,515.44

Mr. Harrold made the motion to approve the Payroll and Payables from September 16<sup>th</sup> to October 15<sup>th</sup>, 2018. Mr. Krump Schmidt seconded the motion.

Mr. Harrold inquired about the Kear Groundwater invoices, Mr. Hollebrands clarified that those were invoices from prior work completed on Well 4 that the district just received and paid. Ms. Engle requested information regarding the repair at Besant and S. Lomita; the service line repair was on the roadway and not on the customer's property.

Public Comment – None.

Harrold/Krump Schmidt

All Ayes

M/S/C

The Board closed the open session at 6:20 p.m.

**5. Closed Session:** The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
- Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

At 7:24 p.m. the board closed the closed session and re-opened the open session.

Mr. Nielson stated that in closed session they discussed the two lawsuits, ChannelKeeper and Moll. No decisions were made during the closed session.

## **6. Board Discussion/Actions**

- a) District Audit Proposals for the fiscal year 2017-2018 from: Bartlett, Pringle & Wolf, LLP, Fanning & Karrh, CPAs, Farber, Hass, Hurley, LLP. Mr. Hollebrands stated that the District's prior auditor, Sandals & Soares, has withdrawn from renewing the contract. The three firms that provided proposals are local and understand the special reporting requirements for a special district. The recommendation for Fanning & Karrh, CPAs was based on the fiscal impact on the budget as well as the references provided in the proposal.

Mr. Kentosh made the motion to award the contract for the Financial Auditing for Fiscal Year 2017-2018 is granted to Fanning & Karrh, CPAs not to exceed \$18,000.00. Ms. Engle seconded the motion.

Public Comment – None.

Kentosh/Engle

All Ayes

M/S/C

- b) **Will Serve Letters and New Connections Policy (Committee Update)**  
Mr. Kentosh stated that the Committee had met twice and the draft policy has been included in the meeting packet for discussion. Mr. Kentosh noted that the Moratorium on New Meters was approved in 2012. Some of the discussions regarding the policy included what happens when we exit stages 2-5, those with second dwellings should be required to show high efficiency within primary and secondary dwellings, legal standing for denying additional allocations to customers and the potential situation of Casitas providing those additional allocations. The discussions will continue as the Committee revises the policy.
- c) **New Allocation and Rate Program (Committee Update)**  
Mr. Kentosh stated that one meeting was held and the timing was good with the work being done on the policy for Will Serve Letters and New Connections. Ms. Engle reported that a lot of good progress was made and they will be developing a stand-alone document and the rates in a separate attachment.
- d) **Discussion of potential UVRGA policies concerning member agency contributions.**  
Ms. Engle provided the UVRGA memo and budget as a separate handout during the meeting. The GSA requested that members return in November with feedback from each agency on past and future contributions, as they related to the flat amount previously paid annually and the upcoming pumping fees. The pumping fee schedule is being created by a consultant hired by the GSA and will not be available until January 2019. MOWD has contributed \$50,000 annually. The Board felt it was difficult to decide which contribution method would be best, at this time. The suggestion was to set up a wellhead fee that every member would pay along with pumping fees. Of note, once the pumping fee schedule is created, it will need to be included on the customers' monthly bill for recovery of funds, as this is an unfunded state mandate.

## 7. General Manager's Report

- **Operations & Maintenance Report – Mr. Hollebrands noted that there is some new language within the O&M report.**

- **Wells 4 Update – The project is 98% complete, the District needs to replace the recirculating pump for the chlorine.**
- **Economic Study Meeting- Mr. Hollebrands stated that the letter was sent to Casitas, no other update available.**
- **Procedure for Wells 1 and 2 – Ray Reese and the team at General Pump reviewed the down-hole videos of Wells 1 & 2. The team expressed concern regarding the condition of the casing that has fallen away and that the bail & brush method would be too high a risk. The recommendation is to place the new liner, then gravel pack and the dual swab acid wash. Jordan Kear agrees with this method.**
- **Casitas MOU – Meeting with Mike Flood, Interim Casitas GM on Monday, the 29<sup>th</sup> to finalize the MOU and possibly increase the MOWD allocation for each stage.**
- **Board Dark – Mr. Hollebrands wanted to discuss the option of going dark one month out of the year. The Board consensus was that there are too many critical matters at this time to consider taking a month off, all Regular meetings will continue as previously scheduled.**

## **8. Board Committee Reports**

- **GSA (10/11/2018) – Update discussed in item 6d.**
- **Ventura, Ojai Water Conjunctive Use Partnership – Mr. Krumpschmidt stated that during the meeting he had an opportunity to bring forward MOWD concerns regarding the county net zero process that currently does not require that net-zero be achieved within the respective district boundaries. Supervisor Bennett replied that his team would look into this concern. Additionally, they learned that the nitrate treatment project was included in Regina Hirsch’s grant application for the Partnership. However, the details were not aligned with the original MOWD intent; there is no obligation for MOWD to pursue if the grant application is approved.**

## **9. Old Business**

- **State Water Group– Mr. Hollebrands provided an update based on the information shared at the VOWCUP meeting. The project timeline outlines a pipeline construction date of 2021, project completion 2022. Wheeling agreements are being worked on, project team debating pipe size of 36” vs. 38”, the draft EIR is with the City of Ventura. A public information piece will go out soon, and on December 3<sup>rd</sup>, time to be determined, there will be a chance to meet with the State Board and NOAA.**

- **Ventura, Ojai Water Conjunctive Use Partnership – Discussed in item 8.**
- **Matilija Dam Removal – Peter Scheydayi is working on the removal mitigation efforts. Anticipate an update in the next month. Of note, Proposition 1 and 3 includes funds for the Matilija Dam Removal.**
- **Cold Water Formation – No update.**
- **Generators – Southern CA Edison has just implemented proactive shut-offs during adverse weather events. This new program has the potential to leave MOWD without power during high fire risk. Mr. Hollebrands stated that SCE would be presenting on Thursday at the AWA breakfast meeting. This change with the power source reliability will be considered along with previous emergencies. Ms. Engle noted that she toured the Ojai Sanitation District’s emergency generator trailers; the offer to tour the trailers was extended to Mr. Hollebrands.**
- **Manure near Well 8 – Ms. Engle reported back that she researched current regulations related to livestock manure, there are currently no State Regulations for recourse.**

**10. Board of Directors’ Reports/Comments**

**Mr. Etchart – No report.**

**Mr. Kentosh – No report.**

**Mr. Krumpschmidt – No report.**

**Mr. Harrold – Mr. Harrold expressed concerns about the security of the new equipment at Well 4. Mr. Hollebrands replied that the staff is currently finishing up the building around the well and that they will schedule construction of the fence as soon as possible.**

**Mr. Krumpschmidt made the motion to approve authorizing the GM to contract the fence construction around the new Well 4 up to \$10,000.00. Mr. Kentosh seconded the motion.**

**Krumpschmidt/Kentosh**

**All Ayes**

**M/S/C**

**Ms. Engle – Ms. Engle explained that the Septic Tank Study on Surface Water Quality was used to identify a high-risk neighborhood that is currently on septic systems and within proximity to groundwater. One of the effects of changing from septic to sewer would be the loss of groundwater recharge, as the treated sewer water is discharged to the Ventura estuary. Secondly, Ms. Engle asked that Mr. Hollebrands investigate if the District**

can file a claim for the W. Lomita repair, requested an update on the November meeting agenda.

**11. Meeting Adjournment**

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 8:56 PM.

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President

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Secretary