

Regular Meeting  
March 19, 2019  
6:00 p.m.



1

## NOTICE OF REGULAR MEETING OF BOARD OF DIRECTORS

**March 19, 2019**

**Right to be heard:** Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

**Please Note:** If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

***If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114 (Govt. Code Section 94594.1 and 94594.2 (a))***

## Agenda

**The meeting will be called to order at 6:00 p.m.**

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**1. Roll Call**

**2. Approval of Minutes February 19, 2019, Regular Meeting and the February 21, 2019 Special meeting**

**3. Public Comments**

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

**Please Note:** If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

**4. Financial Matters**

- **Approval of Payroll and Payables from January 16, 2019 to February 15, 2019 in the amount of:**

**Payables – \$ 48,572.24**

**Payroll – \$ 38,267.94**

**Total – \$ 86,840.18**

**5. Board Discussion and/or Action**

- a) CSDA Board of Directors Call For Nominations Seat B
- b) Discussion - Settlement of the Ventura/channelkeepers lawsuit, proposed by VRWD and letter of support
- c) Approval of Resolution 031919 appointing a Director and Alternate Director for the UVRGSA

**6. General Manager's Report**

- District O& M Report
- Updated Board Committees

**7. Board Committee Reports**

- GSA Report
- Executive Committee Report
- Budget/Rate Committee Report
- Allocation Program committee report
- New meters and expansion committee Meeting date of 3/20/2019 @ 10 am

**8. Old Business**

- State Water
- Ojai, Ventura Water Partnership – no meeting in February
- Matilija Dam Removal Update
- Cold Water Formation
- Generators
- Special Districts Grand Jury Report

**9. Board of Directors Reports/Comments****10. Closed Sessions: The Board of Directors will hold a closed session to**

discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Personnel 54957 (b)(4)
- Meiners Oaks Water District vs Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

**11. Meeting Adjournment.**

Regular Meeting  
February 19, 2019  
6:00 p.m.

Meiners Oaks Water District

202 West El Roblar Drive  
Ojai, CA 93023-2211  
Phone 646-2114

## MINUTES

The meeting was called to order at 6:04 p.m.

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### 1. Roll Call

The meeting was called to order by the Board President Mike Etchart at 6:04 pm at the District Office.

Present were: Board President Mike Etchart, Board Directors, James Kentosh, Mike Krumpschmidt, Diana Engle and Larry Harrold. Staff Present: General Manager, Mike Hollebrands, Board Secretary, Summer Ward and Attorney, Lindsay Nielson were also present.

Absent: None.

### 2. Approval of the minutes

Approval of January 15, 2019, Regular Meeting minutes:

Mr. Harrold made the motion to approve January 15, 2019, Regular Meeting minutes. Mr. Kentosh seconded the motion.

Mr. Kentosh stated that the language at the beginning of the closed session needs revision and to add for item 6b: "as described in the Draft Allocation Program inclosed in the agenda packet."

Harrold/Kentosh  
All Ayes  
M/S/C

### 3. Public Comments

Mr. Cornejo introduced himself as a customer of MOWD that has applied for a will-serve for an ADU. His submittal of plans to the County is pending a decision on his will-serve letter for his property at 211 N. La Luna. Mr. Cornejo is requesting an update from the committee on the timeframe for a decision.

Ms. Von Gunten – was present.

***\*\*Agenda item out of order\*\****

#### **5. k) New Meters & Expansion of Services**

Mr. Hollebrands explained that Mr. Cornejo has been waiting patiently during this transition period with MOWD policy. Mr. Kentosh stated he is working on the draft policy that will address will-serve letters and the ADU regulation. Essentially, no new water will be granted. Mr. Kentosh will schedule the committee to meet and provide clarity within 30 days and a decision within 60 days.

#### **4. Financial Matters**

- Approval of Payroll and Payables from January 16<sup>th</sup> to February 15<sup>th</sup>, 2019 in the amount of:

Payables -	\$ 196,453.09
Payroll -	<u>\$ 46,271.35</u>
Total -	\$ 242,724.44

Mr. Kentosh made the motion to approve the Payroll and Payables from January 16<sup>th</sup> to February 15<sup>th</sup>, 2019. Mr. Krumpschmidt seconded the motion.

Mr. Harrold noted that income was approximately \$120,000 less than expenses this month. Mr. Hollebrands stated there were some big expenses during the month including non-capitalized repairs to wells 1 & 2, attorney fees, purchased water, and the financial auditor. Mr. Krumpschmidt requested clarification on why the Casitas standby/sales appropriations were only \$4,000. Mr. Hollebrands stated that at the time of budget preparations it was not known that MOWD would be on Casitas the majority of the fiscal year, so it had been underbudgeted, however, the expense of purchased water is recouped through the additional Casitas Surcharge on the customers' bills. Mr. Harrold asked what work WREA was performing; Mr. Hollebrands responded that they are assisting with circulation pump design and flow dynamics. Ms. Engle noted the increase in Lab fees, which were attributed to Title 22 requirements and the increase in samples for the tank drain and new well. Mr. Hollebrands presented a new table included in the packet that outlines the Fiscal Year Budget expenses and revenues compared to last year.

Public Comment – None.

Kentosh/Krumpschmidt  
All Ayes  
M/S/C

#### **5. Board Discussion/Actions**

- a) Election of Board Member Offices of President and Vice President.

**Mr. Kentosh made the motion to re-elect Mr. Etchart as President. Ms. Engle seconded the motion.**

**The Board agreed that Mr. Etchart had done a great job this past year as President of the MOWD Board.**

**Kentosh/Engle**

**All Ayes**

**M/S/C**

**Ms. Engle made the motion to re-elect Mr. Kentosh as Vice-President. Mr. Krumpschmidt seconded the motion.**

**The Board agreed that Mr. Kentosh had done a great job this past year as Vice-President.**

**Engle/Krumpschmidt**

**All Ayes**

**M/S/C**

**b) Standing Committee Appointments.**

**Mr. Hollebrands presented the previous Standing Committee table for revision. The Executive Committee will remain as Etchart & Kentosh; GSA will be revised to reflect "Appointed Representative" instead of a standing committee, the new Policy Committee will be an ad hoc committee; other committees will remain the same. Mr. Hollebrands to make the necessary revisions to the document.**

**c) Approval of Proposal from Susan Edlinger**

**Mr. Hollebrands presented the proposal from Susan Edlinger, Consultant for the amount of \$4,000.00 for a 3-month contract.**

**Mr. Kentosh made the motion to approve the proposal from Susan Edlinger in the amount of \$4,000.00 for leadership training for Mr. Hollebrands. Mr. Krumpschmidt seconded the motion.**

**Mr. Krumpschmidt encouraged as much in-person training as possible, versus telephone or skype. Mr. Krumpschmidt expressed concern regarding the requirement of 24 hr notice of cancellation. The board agreed that due to unforeseen emergencies it might be impossible to provide that much notice — Mr. Hollebrands to discuss changing this item before signing the proposal. Ms. Engle proposed approving the expense, with Mr. Etchart conducting a progress check-in with staff to assess improvements.**

**Kentosh/Krumpschmidt**

**4-Ayes and 1- Opposed**

**M/S/C**

**d) Approval of Contractor to replace 4 system valves**

Mr. Hollebrands presented 3 job bids to perform the 4 system valve replacements located at W. Lomita/S. La Luna and the trio at Fernando/N. La Luna. These valve replacements are accounted for in the Capital Improvement budget. Mr. Hollebrands recommended Sam Hill & Sons bid for two reasons: good work history with the District and lowest bid; Quality Ag has never worked for the District, and Toro has a good work history with the District but the highest bid.

Mr. Harrold made the motion to approve Sam Hill & Sons bid for the 4 valve replacements in the amount not to exceed \$35,500.00. Mr. Kentosh seconded the motion.

Harrold/Kentosh  
All Ayes  
M/S/C

- e) Request of relief from Mr. J. Maruszewski in the amount of \$3,000.00 for a leak on his property while out of town.

Mr. Hollebrands presented the customer letter and bill for consideration of adjusting the bill amount. The high usage was detected during the regular meter reads when Mr. Martinez was sent back for the re-read he verified that there was a leak on the back part of the property and determined which valve needed to be shut off. The customer was notified immediately of the leak and repairs were made timely. Mr. Hollebrands noted that the total bill amount is for \$ 3,137.34, of which \$783.00 is for the Drought Surcharge. The Board discussed the current policy and the importance of not setting precedence for leak adjustments. After careful consideration and discussion, the Board supports Mr. Hollebrands adjusting off the Drought Surcharge of \$783.00 this one time. Mr. Hollebrands to notify the customer in writing of bill adjustment with available payment plan option and Ms. Ward to make the necessary bill adjustment. Further, Mr. Kentosh recommended developing a policy for leak adjustments.

Public Comment:

Ms. Von Gunten stated that she could see adjusting for a 1<sup>st</sup>-time leak but agrees to be mindful of setting a precedent.

Mr. Kentosh made the motion to remove the drought surcharge of \$738.00 for this first-time leak and extend optional payment plan. Mr. Harrold seconded the motion.

Kentosh/Harrold  
4-Ayes & 1 – Abstain  
M/S/C

- f) Request from Ms. Theresa Stark for the District to authorize a second meter for her second dwelling



Mr. Hollebrands stated that Ms. Stark had attended last month's Board meeting to request a waiver for her unoccupied second dwelling and to get approval for a separate meter for her second dwelling. Ms. Stark came into the office and met with Mr. Hollebrands to further discuss her requests. Mr. Kentosh stated that although he supports a separate meter for the additional dwelling to help promote conservation, it will need to be discussed at Committee. Mr. Hollebrands to update Ms. Stark that the Committee will be meeting to discuss her requests and she will receive a response in 30-60 days.

- g) Discussion and Committee member selection for the Employee Manual and Grievance Policy. Including At-will employment, Complaints, Employee Suggestions, and Grievance Forms.

Mr. Krumpschmidt stated that he is requesting clarity and direction related to the MOWD Employee Manual and policies. He reviewed copies of the Casitas and Ventura River Employee Manuals as a comparison. MOWD does not currently have a procedure for employee suggestions. The current Grievance Form is geared towards harassment, and it needs to be more general and provide more direction to staff. Clarification is needed regarding At-Will Employment and perhaps a current legal opinion on how best to handle this item. Mr. Kentosh suggested that Mr. Krumpschmidt collection information and meet with Mr. Etchart to develop the materials that cover the agenda bullet points for board review. The Board can then review the items and forward appropriate items to an employment attorney for review.

**Public Comment:**

Ms. Von Gunten stated that it is probably time for an employment attorney to review policies and make necessary updates.

- h) Draft Allocation Program

Ms. Engle reported that she has been working with Mr. Hollebrands and Ms. Ward to identify and match up the meters that were not on the initial aerial data spreadsheet. Some of the issues that have been identified in working with the data include 1 parcel with 2 meters, Ag customers are being screened for participation in VCAILG program (of which many are not and will be re-classified) and also Residential and Ag meters on the same parcel. Mr. Kentosh added that the data would probably not be ready to adopt in March.

- i) Draft Budget/Rate FY 19-20, including meeting minutes from 1/23/19 and 2/11/19.

Mr. Hollebrands reviewed that that agenda packet includes the meeting minutes prepared by Mr. Kentosh, as well as the proposed rates and draft Prop 218 notice. Mr. Kentosh stated that the main point of the committee is to set the direction for the new rates and there has been a differing philosophy related to variable/fixed costs. Historically, the District followed a 50/50 model, Mr. Kentosh was recommending a 60/40 approach. The Committee has negotiated to a 53/47 ratio of variable to

fixed cost approach. Ms. Engle supports a 50/50 approach and requests that an itemized budget be presented prior to requesting approval of any new rates

- j) **Draft Rates / 218 Notice 2019-2023**  
Discussion occurred in above agenda item 5i.

#### **6. General Manager's Report**

- **Operations & Maintenance Report**  
Mr. Hollebrands reported that last Thursday 2/14/19 we turned off the Casitas connection and are running off our wells. MOWD can meet demand with only one well, currently well 7. Well 4 is producing a lot of air in the line, which is being evaluated by WREA. Mr. Kear believes that the new well may be a little underdeveloped, which would be resolved by continuing to pump water at that well, which has a 60ft drawn down currently. WREA will be onsite tomorrow to discuss the design of the new treatment plant. Mr. Kentosh recommended dropping the rpms to help with reducing the amount of air being produced. The vibration issue at well 4 was evaluated by the 3<sup>rd</sup> party and the G.M. would like to request written recommendations from CMS on how best to brace the foundation and building to reduce the vibrations.  
Mr. Hollebrands stated that the submersible pump is set in well 2, with test pump at 350 gals/min with 5 ½ ft drawdown. We are waiting on pricing from Oilfield Electric for wiring. Well 1 work continues; Treatment Plant has new flash mixers being installed and panel repairs.  
Ms. Engle asked if there was a need to perform lead testing on the new well 4 site, Mr. Hollebrands stated we comply with all State required testing. Mr. Hollebrands will present all pricing and updated information at the next Regular Board meeting.
- **Form 700 Submittals–** Reminder that all 700 Forms are due before April 1, 2019.

#### **7. Board Committee Reports**

- **GSA (1/10/2019) –** Ms. Engle reported that the GSA has been struggling with administrative assistance for the Grant Writer, Bryan Bondy. The agency has been actively recruiting for administrative support and board secretary, without a good response. The GSA will be seeking to collaborate with MOWD on an interagency agreement for Ms. Ward to maintain her current full-time position with MOWD, as well as fill the GSA administrative support/board secretary position. The agreement will be cost neutral for MOWD.
- **Drought Committee (1/11/2019) –** Discussed under item 5i.

## **8. Old Business**

- Ventura, Ojai Water Conjunctive Use Partnership – No update.
- Matilija Dam Removal – No update.
- Cold Water Formation – No update.
- Generators – No update.
- Special Districts Grand Jury Report – Tabled to March.

## **9. Board of Directors' Reports/Comments**

Mr. Etchart – None.

Mr. Kentosh – None.

Mr. Krumpschmidt – None.

Mr. Harrold – None.

Ms. Engle – None.

Ms. Ward announced that February is MOWD's 70<sup>th</sup> Anniversary. We are providing custom leather portfolios for each Board member and staff, as well as reusable tote bags for customers.

The Board went into closed session at 8:46 p.m.

**10. Closed Session:** The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – General Manager 54957 (b)(4)
- Conference with Legal Counsel – Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
  - Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
  - State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

The board adjourned from closed session at 9:50 pm.

Mr. Nielson stated that in closed session they discussed updates on the ChannelKeeper and Moll cases, as well as personnel matters. No decisions were made during the closed session.

## **11. Meeting Adjournment**

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 9:52 pm.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

Special Meeting  
February 21, 2019  
8:30 a.m.

Meiners Oaks Water District  
202 West El Roblar Drive  
Ojai, CA 93023-2211  
Phone 646-2114

## **MINUTES**

**The meeting was called to order at 8:35 am.**

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### **1. Roll Call**

The meeting was called to order by the Board President Mike Etchart at 8:35 am at the District Office.

Present were: Board President Mike Etchart. Board Directors Mike Krumpschmidt and Larry Harrold. Staff Present: General Manager Mike Hollebrands.

Absent: Directors James Kentosh and Diana Engle. Attorney Lindsay Nielson was also absent.

### **2. Approval of the minutes: None**

### **3. Public Comments: None**

### **4. Open Session**

- **Payout for de minimis time**

Mr. Hollebrands reported that this agenda item was not listed in open session in the Regular Board Agenda for 2/19/2019, but was discussed in closed session on 2/19/2019. The board is holding this Special meeting in open session to render a decision on this item. The G.M. submitted that this is a payout for staff covering a seven-year & four-year time period. Mr. Hollebrands is requesting a decision to authorize payment. There was no further discussion of this item.

Mr. Harrold made the motion to approve the staff payout for de minimis time. Mr. Krumpschmidt seconded the motion.

Harrold/Krumpschmidt  
3-Ayes – 2 Absent (Kentosh & Engle)  
M/S/C

### **5. Closed Session: No items.**

## **6. Meeting Adjournment**

There being no further business to conduct at this time, Mr. Etchart adjourned the meeting at 8:28 am.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

Fiscal Year AT-A-Glance  
2018-19

Budget	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
\$1,956,600.00													\$1,956,600.00
CIP													
\$705,000.00	\$15,593.35	\$54,641.74	\$76,592.27	\$4,345.11	\$50,258.22	\$65,881.92	\$82,547.89	\$5,818.69					\$355,679.19
Expenditures													
\$1,251,100.00													
Budgeted	\$142,621.10	\$156,626.46	\$135,420.60	\$125,905.73	\$124,226.95	\$115,174.35	\$102,005.89	\$119,806.13					\$1,021,787.21
Unbudgeted	\$0.00	\$42,368.36	\$0.00	\$64,813.36	\$72,313.36	\$19,550.00	\$23,820.25	\$0.00					\$222,865.33
Income													
\$1,542,268.00													\$1,542,268.00
Budgeted													
Actual	\$126,090.80	\$143,418.24	\$151,236.03	\$162,053.25	\$162,514.78	\$232,280.70	\$121,790.38	\$111,735.77					\$1,211,119.95



### Report of Income as of 2/28/2019

<b>Income</b>	<b>Month of February</b>	<b>Year To Date</b>	<b>Budget Approp</b>	<b>Approp Bal 07/31/18</b>
Interest	3,011.42	17,553.90	10,000.00	(7,553.90)
Taxes	224.01	91,775.83	150,000.00	58,224.17
Pumping Charges	106.17	2,438.53	3,300.00	861.47
Fire Protection	119.10	1,117.82	1,500.00	382.18
Meter & Inst. Fees	--	--	--	--
Water Sales	36,225.49	465,605.96	471,744.00	6,138.04
Casitas Water Sales/Stby	7,661.88	90,260.44	4,000.00	(86,260.44)
MWAC Charges	54,414.58	430,168.19	721,424.00	291,255.81
MCC Chg.	6,224.89	51,407.46	80,000.00	28,592.54
Misc. Income	225.39	2,138.14	20,000.00	17,861.86
Late & Delinquent Chgs.	2,180.64	13,734.91	20,000.00	6,265.09
Conservation Penalty	--	100.00	300.00	200.00
Capital Improvement	--	--	--	--
Drought Surcharge	1,342.20	44,818.77	60,000.00	15,181.23
	--	--	--	--
		--	--	--
		--	--	--
<b>TOTAL INCOME</b>	<b>111,735.77</b>	<b>1,211,119.95</b>	<b>1,542,268.00</b>	<b>331,148.05</b>



Meiners Oaks Water District

**Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date**

Expenditures	Month of February	Year To Date	Budget Approp	Approp Bal 02/28/19	Current March	Approp Bal To Date
Salary	41,682.27	285,781.41	448,000.00	162,218.59	-	162,218.59
Payroll Taxes	3,573.82	24,470.50	37,500.00	13,029.50	-	13,029.50
Retirement Contributions	3,563.97	29,723.72	38,000.00	8,276.28	-	8,276.28
Group Insurance	5,878.69	42,983.98	70,000.00	27,016.02	-	27,016.02
Company Uniforms	172.39	312.53	1,500.00	1,187.47	-	1,187.47
Phone Office	693.17	4,916.70	9,000.00	4,083.30	-	4,083.30
Janitorial Service	341.36	2,910.88	4,500.00	1,589.12	101.36	1,487.76
Refuse Disposal	266.59	2,995.60	3,100.00	104.40	-	104.40
Liability Insurance	-	25,003.90	25,000.00	(3.90)	-	(3.90)
Workers Compensation	-	12,167.92	17,500.00	5,332.08	-	5,332.08
Wells	4,162.46	16,437.59	20,000.00	3,562.41	-	3,562.41
Truck Maintenance	20.00	3,694.34	3,000.00	(694.34)	-	(694.34)
Office Equip. Maintenance	2,200.23	3,141.81	7,500.00	4,358.19	-	4,358.19
Cell Phones	280.95	2,248.34	4,000.00	1,751.66	-	1,751.66
System Maintenance	1,047.06	55,938.53	55,000.00	(938.53)	-	(938.53)
Safety Equipment	146.99	401.56	3,000.00	2,598.44	-	2,598.44
Laboratory Services	1,501.00	16,167.00	8,000.00	(8,167.00)	85.00	(8,252.00)
Membership and Dues	750.00	7,857.00	7,500.00	(357.00)	-	(357.00)
Printing and Binding	-	124.03	1,500.00	1,375.97	-	1,375.97
Office Supplies	254.87	3,617.98	5,000.00	1,382.02	-	1,382.02
Postage and Express	778.34	8,158.72	13,500.00	5,341.28	-	5,341.28
B.O.D. Fees	1,400.00	8,650.00	13,500.00	4,850.00	-	4,850.00
Engineering & Technical Services	-	11,550.89	35,000.00	23,449.11	-	23,449.11
Computer Services	695.15	5,980.87	15,000.00	9,019.13	7,080.23	1,938.90
Other Prof. & Regulatory Fees	965.33	15,735.73	25,000.00	9,264.27	34.81	9,229.46
Public and Legal Notices	-	-	1,500.00	1,500.00	-	1,500.00
Attorney Fees	3,740.00	37,503.30	40,000.00	2,496.70	-	2,496.70
GSA Fees	25,000.00	50,000.00	50,000.00	-	-	-
VR/SBC/City of VTA Law Suit	1,723.10	24,099.69	25,000.00	900.31	-	900.31
State Water	-	-	25,000.00	25,000.00	-	25,000.00
Audit Fees	8,700.00	8,700.00	20,000.00	11,300.00	-	11,300.00
Small Tools	-	715.74	2,000.00	1,284.26	-	1,284.26
Election Supplies	518.77	518.77	2,500.00	1,981.23	-	1,981.23
Water Purchase	-	261,649.72	75,000.00	(186,649.72)	-	(186,649.72)
CMWD Standby Charges	729.16	9,253.88	15,000.00	5,746.12	-	5,746.12
Treatment Plant	4,155.86	5,660.54	20,000.00	14,339.46	-	14,339.46
Fuel	845.80	6,889.00	11,000.00	4,111.00	-	4,111.00
Travel Exp./Seminars	50.00	405.00	2,000.00	1,595.00	-	1,595.00
Utilities	198.68	1,653.41	3,500.00	1,846.59	184.04	1,662.55
Power and Pumping	3,770.12	14,293.70	80,000.00	65,706.30	3,395.93	62,310.37
Meters	-	7,472.93	8,000.00	527.07	-	527.07
<b>Total Expenditures</b>	<b>119,806.13</b>	<b>1,019,787.21</b>	<b>1,251,100.00</b>	<b>231,312.79</b>	<b>10,881.37</b>	<b>220,431.42</b>
Water Distribution System	-	-	-	-	-	-
Wells 4&7	2,714.69	84,238.09	150,000.00	65,761.91	-	65,761.91
Well 1&2 Rehab	-	130,499.00	100,000.00	(30,499.00)	-	(30,499.00)
18 Valve Replacements	-	6,790.00	80,000.00	73,210.00	-	73,210.00
Structures and Improvements	-	-	-	-	-	-
Generator Z-2	-	-	75,000.00	75,000.00	-	75,000.00
Treatment Plant EDR/CEQA	3,104.00	12,178.00	80,000.00	67,822.00	1,026.00	66,796.00
Zone 1 Booster/MCC Upgrade	-	3,203.92	40,000.00	36,796.08	-	36,796.08
Well 1,2 VFD Upgrade	-	7,818.37	75,000.00	67,181.63	-	67,181.63
Furniture and Fixtures	-	-	-	-	-	-
General Managers Desk	-	-	2,000.00	2,000.00	-	2,000.00
Office Machines	-	-	-	-	-	-
New Computer GM	-	1,959.83	2,500.00	540.17	-	540.17
New Laptop GM	-	979.98	1,000.00	20.02	-	20.02
Field Equipment	-	-	-	-	-	-
Appropriations for Contingencies	-	151,382.25	100,000.00	(51,382.25)	-	(51,382.25)
<b>Total Capital Expenditures</b>	<b>5,818.69</b>	<b>399,049.44</b>	<b>705,500.00</b>	<b>306,450.56</b>	<b>1,026.00</b>	<b>305,424.56</b>
<b>GRAND TOTAL</b>	<b>125,624.82</b>	<b>1,418,836.65</b>	<b>1,956,600.00</b>	<b>537,763.35</b>	<b>11,907.37</b>	<b>525,855.98</b>



# Meiners Oaks County Water District, CA

## Check Report

By Vendor Name

Date Range: 02/16/2019 - 03/15/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Bank-AP Bank</b>						
AQUA-F	Aqua-Flo Supply	03/13/2019	Regular	0.00	922.42	8550
<a href="#">S11323471</a>	Invoice	02/08/2019	Pressure Guage	0.00	167.31	
<a href="#">S11324114</a>	Invoice	02/11/2019	Adapters, PVC	0.00	40.36	
<a href="#">S11324123</a>	Invoice	02/11/2019	Sump Pump w/Vertical Float	0.00	109.46	
<a href="#">S11325356</a>	Invoice	02/14/2019	Brass Spring Check Valve	0.00	92.50	
<a href="#">S1323044</a>	Invoice	02/06/2019	Pressure Gauge,Union,Tee,etc.	0.00	512.79	
AWAVC	Association of Water Agencies	02/26/2019	Regular	0.00	-1,590.00	8547
AWAVC	Association of Water Agencies	02/26/2019	Regular	0.00	1,590.00	8547
<a href="#">06-11443</a>	Invoice	02/01/2019	2019 AWA Annual Membership Dues	0.00	750.00	
<a href="#">36600219</a>	Invoice	02/11/2019	Attorney Fees	0.00	840.00	
AWAVC	Association of Water Agencies	02/26/2019	Regular	0.00	750.00	8548
<a href="#">0611443</a>	Invoice	02/01/2019	2019 Annual Membership Dues	0.00	750.00	
AWAVC	Association of Water Agencies	03/13/2019	Regular	0.00	50.00	8551
<a href="#">06-11503</a>	Invoice	02/21/2019	WaterWise Breakfast Meeting	0.00	50.00	
AT&T	AT&T	02/26/2019	Regular	0.00	141.52	8534
<a href="#">01840219</a>	Invoice	02/13/2019	Office Phones	0.00	141.52	
AT&T	AT&T	03/13/2019	Regular	0.00	551.65	8552
<a href="#">08330219</a>	Invoice	02/19/2019	Office Phones	0.00	551.65	
CALPERS	California Public Employees' Retirement	02/28/2019	Bank Draft	0.00	2,946.92	DFT0000615
<a href="#">INV0001107</a>	Invoice	02/15/2019	Health	0.00	2,946.92	
CALPERS	California Public Employees' Retirement	02/25/2019	Bank Draft	0.00	409.30	DFT0000623
<a href="#">022519</a>	Invoice	02/14/2019	Retired Premium	0.00	409.30	
CALPERS	California Public Employees' Retirement	02/28/2019	Bank Draft	0.00	2,946.88	DFT0000625
<a href="#">INV0001118</a>	Invoice	02/28/2019	Health	0.00	2,946.88	
CAL-STATE	Cal-State	03/13/2019	Regular	0.00	101.36	8553
<a href="#">122747</a>	Invoice	03/02/2019	Portable Toilet	0.00	101.36	
CMWD	Casitas Municipal Water District	03/13/2019	Regular	0.00	729.16	8554
<a href="#">262000219</a>	Invoice	02/28/2019	Hartmann Allocation	0.00	134.78	
<a href="#">300650219</a>	Invoice	02/28/2019	Tico & La Luna Standby	0.00	594.38	
CLEANCO	Cleancoast Janitorial	02/26/2019	Regular	0.00	240.00	8535
<a href="#">1090</a>	Invoice	02/25/2019	February Janitorial	0.00	240.00	
VCRMA	County of Ventura, RMA	03/13/2019	Regular	0.00	923.92	8555
<a href="#">IN0185991</a>	Invoice	02/26/2019	Hazardous Materials	0.00	923.92	
DATAP	Dataprose LLC	03/13/2019	Regular	0.00	778.34	8556
<a href="#">DP1900660</a>	Invoice	02/28/2019	Billing & Postage	0.00	778.34	
EJHAR	E. J. Harrison Rolloffs, Inc.	02/26/2019	Regular	0.00	266.59	8536
<a href="#">281300219</a>	Invoice	02/14/2019	Office Trash	0.00	51.60	
<a href="#">994260219</a>	Invoice	02/14/2019	3 Yard Dumpster	0.00	214.99	
E P D	EPD USA, Inc.	02/26/2019	Regular	0.00	4,155.86	8537
<a href="#">206427</a>	Invoice	02/04/2019	Parts for Treatment Plant	0.00	4,155.86	

## Check Report

Date Range: 02/16/2019 - 03/15/2019

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
FAMCON <a href="#">215984</a> <a href="#">216230</a>	Famcon Pipe and Supply, Inc Invoice Invoice	02/06/2019 02/18/2019	03/13/2019 Saddle Bleeder Valve, Brass Housing, Glass Tube	Regular	0.00 0.00 0.00	398.97 197.34 201.63	8557
FGLENV <a href="#">901593A</a> <a href="#">901594A</a> <a href="#">901989A</a>	FGL Environmental Invoice Invoice Invoice	02/21/2019 02/19/2019 02/21/2019	02/26/2019 Samples Samples Samples	Regular	0.00 0.00 0.00 0.00	171.00 56.00 30.00 85.00	8538
FGLENV <a href="#">901304A</a> <a href="#">902284A</a> <a href="#">902661A</a>	FGL Environmental Invoice Invoice Invoice	02/22/2019 02/26/2019 03/05/2019	03/13/2019 Samples Samples Samples	Regular	0.00 0.00 0.00 0.00	370.00 200.00 85.00 85.00	8558
FRED'S <a href="#">114848</a>	Fred's Tire Man Invoice	02/22/2019	02/26/2019 Flat Repair	Regular	0.00 0.00	20.00 20.00	8539
GUARDIAN <a href="#">INV0001108</a> <a href="#">INV0001119</a>	Guardian Invoice Invoice	02/15/2019 02/28/2019	02/26/2019 Dental Dental	Regular	0.00 0.00 0.00	562.56 281.28 281.28	8531
GUARDIAN <a href="#">7690460219</a>	Guardian Invoice	02/13/2019	02/26/2019 Administration Fee	Regular	0.00 0.00	9.99 9.99	8540
HSBS <a href="#">INV0001110</a> <a href="#">INV0001121</a>	HealthSmart Benefit Solutions, Inc. Invoice Invoice	02/15/2019 02/28/2019	02/26/2019 HSBS HSBS	Regular	0.00 0.00 0.00	122.92 61.47 61.45	8532
HCS <a href="#">92142</a>	Herum/Crabtree/Suntag Invoice	02/25/2019	03/13/2019 SBCK vs VTA	Regular	0.00 0.00	883.10 883.10	8559
ITRON <a href="#">510646</a>	Itron, Inc. Invoice	02/09/2019	02/26/2019 Handheld Maintenance Fee	Regular	0.00 0.00	1,772.35 1,772.35	8541
NEILSON <a href="#">34880219</a>	Law Offices of Lindsay F. Nielson Invoice	02/11/2019	02/26/2019 Attorney Fees	Regular	0.00 0.00	3,740.00 3,740.00	8542
NEILSON <a href="#">36600219</a>	Law Offices of Lindsay F. Nielson Invoice	02/11/2019	02/26/2019 Attorney Fees	Regular	0.00 0.00	840.00 840.00	8549
LAYNECHRIS <a href="#">92092527</a>	Layne Christensen Company Invoice	02/25/2019	02/26/2019 New Well Pumping Equipment	Regular	0.00 0.00	1,674.69 1,674.69	8543
MATT-CHLOR <a href="#">21715</a> <a href="#">21823</a>	Matt-Chlor, Inc. Invoice Invoice	02/27/2019 02/27/2019	03/13/2019 Ejector Body Gasket Remote Diffuser 1 inch Hose	Regular	0.00 0.00 0.00	1,522.97 940.93 582.04	8560
MOHARD <a href="#">862828</a> <a href="#">862919</a> <a href="#">862977</a> <a href="#">864094</a> <a href="#">864275</a> <a href="#">864353</a> <a href="#">864740</a> <a href="#">864754</a> <a href="#">864782</a> <a href="#">865379</a> <a href="#">865393</a>	Meiners Oaks Hardware Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Credit Memo Invoice Invoice	02/01/2019 02/01/2019 02/01/2019 02/06/2019 02/07/2019 02/07/2019 02/11/2019 02/11/2019 02/11/2019 02/15/2019 02/15/2019	03/13/2019 Concrete Mix Spray Batteries Silicone for Well #2 Spray, Wire Brush, Bolts & Screws Nipples Cord, Hinged Plug Electric Tape, Cord Cord Return Gloves, Mower Cord, Carb & Choke Cleaners Shower Head/Arm Washers, Bolts & Screw	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	176.88 19.26 17.16 29.26 5.85 30.14 15.77 16.09 31.70 -12.68 22.06 2.27	8561
MITEC <a href="#">52855</a>	MiTec Solutions LLC Invoice	02/15/2019	02/26/2019 Splashtop User Account	Regular	0.00 0.00	10.00 10.00	8544
MITEC <a href="#">1051427</a>	MiTec Solutions LLC Invoice	02/27/2019	03/13/2019 Monthly Maintenance	Regular	0.00 0.00	807.76 390.00	8562

## Check Report

Date Range: 02/16/2019 - 03/15/2019

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
<a href="#">1051486</a>	Invoice	03/05/2019	Replacement Hard Drive		0.00	178.86	
<a href="#">53061</a>	Invoice	03/01/2019	Email Exchange, Web Hosting		0.00	189.90	
<a href="#">53111</a>	Invoice	03/01/2019	Off Site Back Up		0.00	49.00	
OSCAR	Oscar Delgado Acosta		03/13/2019	Regular	0.00	375.00	8563
<a href="#">14326</a>	Invoice	02/27/2019	Fallen Tree Removal		0.00	375.00	
PERS	Public Employees' Retirement System		02/28/2019	Bank Draft	0.00	375.00	DFT0000614
<a href="#">INV0001106</a>	Invoice	02/15/2019	457 Withholdings		0.00	375.00	
PERS	Public Employees' Retirement System		02/28/2019	Bank Draft	0.00	2,287.32	DFT0000616
<a href="#">INV0001109</a>	Invoice	02/15/2019	PERS		0.00	2,287.32	
PERS	Public Employees' Retirement System		02/28/2019	Bank Draft	0.00	375.00	DFT0000624
<a href="#">INV0001117</a>	Invoice	02/28/2019	457 Withholdings		0.00	375.00	
PERS	Public Employees' Retirement System		02/28/2019	Bank Draft	0.00	2,009.58	DFT0000626
<a href="#">INV0001120</a>	Invoice	02/28/2019	PERS		0.00	2,009.58	
PERS	Public Employees' Retirement System		03/12/2019	Bank Draft	0.00	1,297.04	DFT0000633
<a href="#">10000001559823</a>	Invoice	03/01/2019	Unfunded Accrued Liability		0.00	1,297.04	
PERS	Public Employees' Retirement System		03/12/2019	Bank Draft	0.00	24.33	DFT0000634
<a href="#">10000001559824</a>	Invoice	03/01/2019	Unfunded Accrued Liability		0.00	24.33	
SCE	Southern California Edison Co.		03/13/2019	Regular	0.00	3,489.15	8564
<a href="#">OFFELE0319</a>	Invoice	03/12/2019	Office Electricity		0.00	93.22	
<a href="#">TNKFRM0319</a>	Invoice	03/12/2019	Tank Farm		0.00	30.67	
<a href="#">WELL1-0319</a>	Invoice	03/12/2019	Well 1		0.00	344.90	
<a href="#">WELL2-0319</a>	Invoice	03/12/2019	Well 2		0.00	46.95	
<a href="#">WELLS4&amp;70319</a>	Invoice	03/12/2019	Wells 4&7		0.00	2,604.14	
<a href="#">Z-20319</a>	Invoice	03/12/2019	Zone 2		0.00	56.77	
<a href="#">Z-2FIRO319</a>	Invoice	03/12/2019	Zone 2 Fire		0.00	51.35	
<a href="#">Z-2PWR0319</a>	Invoice	03/12/2019	Zone 2 Power		0.00	237.79	
<a href="#">Z-3FIRO319</a>	Invoice	03/12/2019	Zone 3 Fire		0.00	23.36	
SCGAS	Southern California Gas Co.		03/13/2019	Regular	0.00	90.82	8565
<a href="#">0125</a>	Invoice	03/01/2019	Office Heat		0.00	90.82	
TYLER	Tyler Technologies, Inc.		03/13/2019	Regular	0.00	6,662.47	8566
<a href="#">025-251000</a>	Invoice	03/01/2019	Incode Maintenance		0.00	6,662.47	
UAOFSC	Underground Service Alert of So.Ca.		03/13/2019	Regular	0.00	34.81	8567
<a href="#">18dsbfee928</a>	Invoice	03/01/2019	CA State Fee		0.00	9.96	
<a href="#">220190429</a>	Invoice	03/01/2019	Digalert		0.00	24.85	
USBANK	US Bank Corporate Pmt. System		03/13/2019	Regular	0.00	254.87	8568
<a href="#">AMAZ0219</a>	Invoice	02/19/2019	Prime Membership		0.00	13.93	
<a href="#">AMAZ0220</a>	Invoice	02/20/2019	Prime Membership		0.00	13.93	
<a href="#">LAXS0124</a>	Invoice	02/01/2019	LA Times		0.00	7.96	
<a href="#">LAXS0201</a>	Invoice	02/01/2019	LA Times		0.00	7.96	
<a href="#">LAXS0221</a>	Invoice	02/21/2019	LA Times		0.00	7.96	
<a href="#">OFFDEP0208</a>	Invoice	02/08/2019	Projector Screen		0.00	170.49	
<a href="#">VONS0207</a>	Invoice	02/07/2019	Water & Toilet Paper		0.00	32.64	
VERIZON	Verizon Wireless		03/13/2019	Regular	0.00	280.95	8569
<a href="#">9825037678</a>	Invoice	02/26/2019	Cell Phones		0.00	280.95	
WREA	Water Resource Engineering Associates		03/13/2019	Regular	0.00	1,026.00	8570
<a href="#">3081-6</a>	Invoice	03/01/2019	New Filter		0.00	1,026.00	
WRIGHT EXP	WEX Bank		02/26/2019	Regular	0.00	845.80	8545
<a href="#">57889321</a>	Invoice	02/15/2019	Fuel		0.00	845.80	

## Check Report

Date Range: 02/16/2019 - 03/15/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
ZEEMED	ZEE MEDICAL SERVICE	02/26/2019	Regular	0.00	146.99	8546
<u>34-114814</u>	Invoice	02/20/2019	Medical Supplies	0.00	146.99	

## Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	82	39	0.00	37,490.87
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-1,590.00
Bank Drafts	9	9	0.00	12,671.37
EFT's	0	0	0.00	0.00
	<b>91</b>	<b>49</b>	<b>0.00</b>	<b>48,572.24</b>

PR \$ 38,267.94



**California Special  
Districts Association**  
*Districts Stronger Together*

**RECEIVED**  
**FEB 15 2019**  
BY 

**DATE:** February 15, 2019

**TO:** CSDA Voting Member Presidents and General Managers

**FROM:** CSDA Elections and Bylaws Committee

**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT B**

---

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2020 - 2022 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.  
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.  
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

**Nomination Procedures:** Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 17, 2019. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814  
Fax: 916.442.7889  
E-mail: [amberp@csda.net](mailto:amberp@csda.net)

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019. The successful candidates will be notified no later than August 13, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2018.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

**Northern Network** Seat B-Greg Orsini, GM, McKinleyville Community Services District\*  
**Sierra Network** Seat B-Ginger Root, GM, Lincoln Rural County Fire Protection District \*  
**Bay Area Network** Seat B-Ryan Clausnitzer, SDA, GM, Alameda County Mosquito Abatement District\*  
**Central Network** Seat B-Tim Ruiz, GM, West Niles Community Services District  
**Coastal Network** Seat B-Jeff Hodge, SDA, GM, Santa Ynez Community Services District\*  
**Southern Network** Seat B-Bill Nelson, Director, Orange County Cemetery District  
(\* = Incumbent is running for re-election)

#### **AGAIN, THIS YEAR!**

**This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely.** *Electronic Ballots will be emailed to the main contact in your district June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail [Amberp@csda.net](mailto:Amberp@csda.net) **by April 17, 2019** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 17 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. August 9, 2019.

The successful candidates will be notified no later than August 14, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2019.

If you have any questions, please contact Amber Phelen at [amberp@csda.net](mailto:amberp@csda.net).



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2019 BOARD OF DIRECTORS NOMINATION FORM

**Name of Candidate:** \_\_\_\_\_

**District:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_

**Network:** \_\_\_\_\_ (see map)

**Telephone:** \_\_\_\_\_  
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

**Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Nominated by (optional):** \_\_\_\_\_

**Return this form and a Board resolution/minute action supporting the candidate  
and Candidate Information Sheet by fax, mail, or email to:**

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732 (916) 442-7889 fax

amberp@csda.net

***DEADLINE FOR RECEIVING NOMINATIONS – April 17, 2019***





**California Special  
Districts Association**  
*Districts Stronger Together*

## 2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

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2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

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3. List local government involvement (such as LAFCo, Association of Governments, etc.):

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4. List civic organization involvement:

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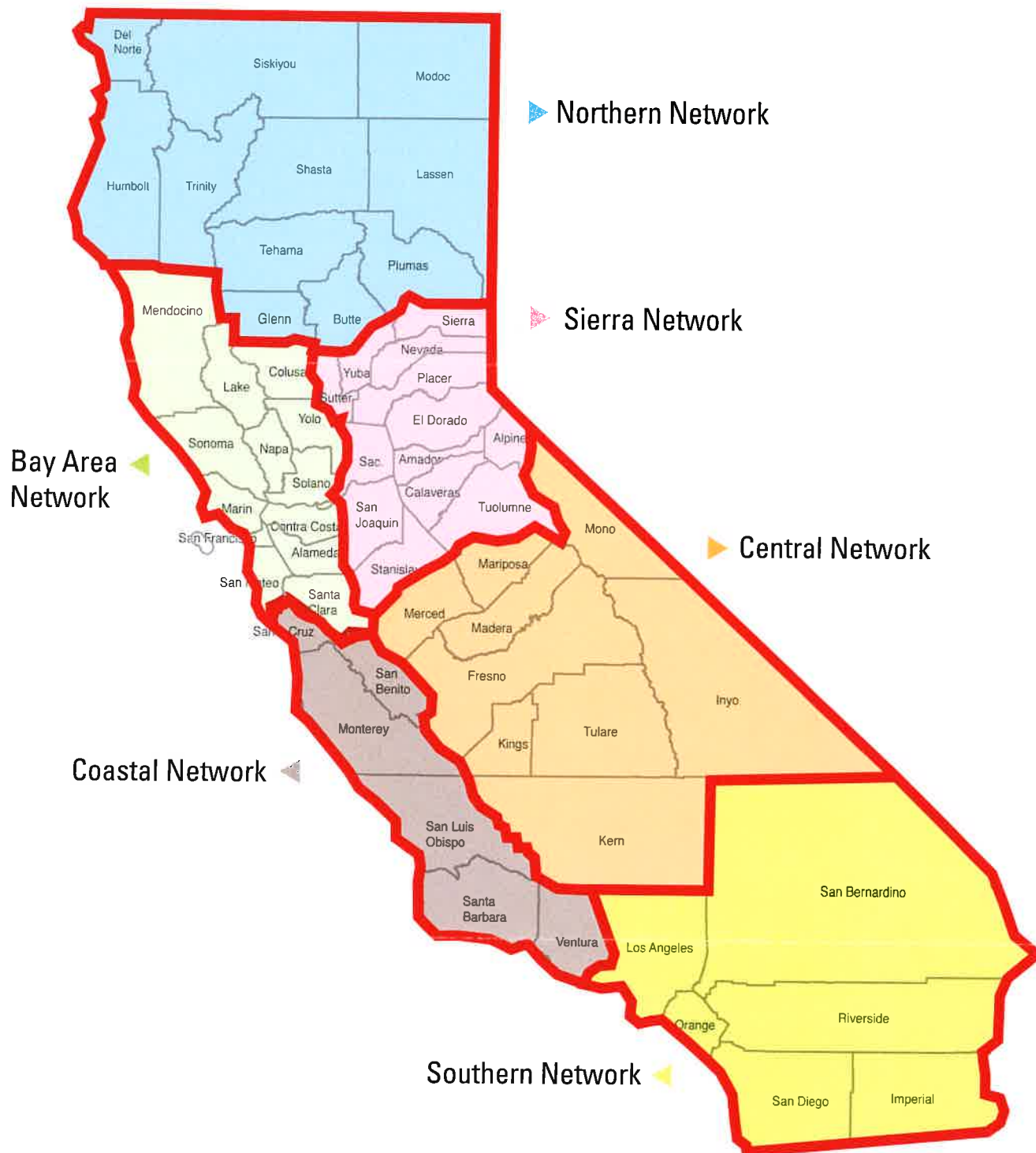
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**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



California Special Districts Association

# DISTRICT NETWORKS



February 27, 2019



**VENTURA  
RIVER  
WATER DISTRICT**

409 Old Baldwin Road

Ojai, CA 93023

Phone (805)646-3403

E-Mail:

[Bert@VenturaRiverWD.com](mailto:Bert@VenturaRiverWD.com)

[www.VenturaRiverWD.com](http://www.VenturaRiverWD.com)

**DIRECTORS**

**President:**

Peggy Wiles

**Vice President:**

Ed Lee

**Treasurer:**

Bruce Kuebler

**Directors:**

Jack Curtis

Marvin Hanson

**GENERAL MANAGER**

Bert Rapp, P.E.

**OFFICE MANAGER**

Amy Joy Bakken

**FIELD SUPERVISOR**

Joe Zuniga

**ATTORNEY**

Lindsay Nielson, ESQ

Mike Hollebrands, General Manager  
Meiners Oaks Water District  
202 W. El Roblar  
Ojai, CA 93023

Subject: Adjudication Alternative

Dear Mike:

Per the request from our Board President Peggy Wiles and Director Bruce Kuebler the Ventura River Water District requests that an item be scheduled for an upcoming Meiners Oaks Water District agenda for the your Board to consider working to find an alternative to adjudication with the City of Ventura.

A draft framework of a possible adjudication alternative is attached.

The request is that your Board assign one or two Directors to join Directors from the Ventura River Water District and hopefully Casitas to engage in discussions with elected officials with the City of Ventura regarding finding an alternative to adjudication.

Very Truly Yours

VENTURA RIVER WATER DISTRICT

Bert J. Rapp, P.E.  
General Manager

## *DRAFT*

### City of Ventura Watershed Adjudication A Proposed Alternative

The City of Ventura is cross complaining all the pumpers and diverters in the Ventura River Watershed into the lawsuit with Santa Barbara Channelkeeper, City of Ventura and State Water Board. The City of Ventura asserts that adjudication of the watershed is the only solution to assure all parties contribute equitably to solving the issues raised by the Channelkeeper lawsuit. Adjudication will probably be a 15-year process and cost millions of dollars. The Ventura City Council has already awarded a \$1,750,000 contract to its attorneys to begin the adjudication process.

The following is a suggested concept to achieve equitable resolution of the issues raised by the Channelkeeper lawsuit without an expensive adjudication process:

Step 1: The local water agencies consider working together to develop and implement a physical solution to address the problem raised by Channelkeeper.

Step 2: The responsible agencies form a Joint Powers Agency (JPA) or inter agency agreement or some other mechanism to formalize their partnership, hereafter called: the Agency Partnership.

Step 3: Gather the Pumpers and Diverters (P&D's) and together acknowledge that the issues raised by the Channelkeeper are watershed wide issues and everyone commits to solving it together.

Step 4: A Benefit Assessment District could be formed that would include all parcels with wells or diversions of water. Assessment revenues could fund the research into the problem, the search for potential solutions and implementation of a physical solution. Parcels without wells or diversions would not be included.

Step 5: The Agency Partnership would work with P&D's , State Board, Channelkeeper and other major parties to define the problem identified by the Channelkeeper suit.

Step 6: The Agency Partnership would work with P&D's , State Board, Channelkeeper and other major parties to define a physical solution.

Step 7: The Agency Partnership would implement the physical solution.

Step 8: The solution is now funded and implemented in perpetuity. If future environmental issues arise related to water use, the Agency Partnership is now established that can address those issues as they arise.

## *DRAFT*

Comments:

Adjudication is not necessary to implement this alternative.

This would be a locally driven solution.

The Agency Partnership would be the equivalent of a court ordered "Water Master" and would include the City of Ventura.

The Agency Partnership would work with the Upper Ventura River Groundwater Agency and the Ojai Basin Groundwater Agency to avoid duplication of effort.

The Agency Partnership may or may not have the authority to limit pumping or diversions. If not this could still only be performed by the Upper Ventura River Groundwater Agency and the Ojai Basin Groundwater Agency. The Groundwater Sustainability Agencies have many of the same local agencies on their Boards and are required by the Sustainable Groundwater Management Act to implement measures to assure avoidance of undesirable results, such as those raised by the Channelkeeper lawsuit. Therefore it is reasonable to believe that the Groundwater Agencies would utilize their authority to control pumping or diversions as necessary.

This process is similar to adjudication except that:

- a. Legal costs are minimal.
- b. Possible funding through a Benefit Assessment instead of a Court Ordered fee.
- c. Technical work to define the problem and solution is the same.
- d. The parties that will define the problem and solution are the same, except fewer attorneys will be involved.
- e. The management of the issue is permanent.
- f. There is no court oversight.
- g. The total cost will be millions of dollars less. (The City of Ventura already authorized \$1,750,000 just for their attorneys to begin the adjudication process.)

If the Agency Partnership is established promptly it will be able to request the State to run hydraulic analysis with the new Groundwater/surface water model to help find solutions, possibly at minimal cost.

If this process does not yield appropriate results then any party can always revert back to adjudication.

*"Coming together is beginning.  
Keeping together is progress.  
Working together is success."  
Henry Ford*

*Draft dated: February 26, 2019*

March 11, 2019



**VENTURA  
RIVER  
WATER DISTRICT**

409 Old Baldwin Road  
Ojai, CA 93023

Phone (805)646-3403

E-Mail:

[Bert@VenturaRiverWD.com](mailto:Bert@VenturaRiverWD.com)  
[www.VenturaRiverWD.com](http://www.VenturaRiverWD.com)

**DIRECTORS**

**President:**

**Peggy Wiles**

**Vice President:**

**Ed Lee**

**Treasurer:**

**Bruce Kuebler**

**Directors:**

**Jack Curtis**

**Marvin Hanson**

**GENERAL MANAGER**

**Bert Rapp, P.E.**

**OFFICE MANAGER**

**Amy Joy Bakken**

**FIELD SUPERVISOR**

**Joe Zuniga**

**ATTORNEY**

**Lindsay Nielson, ESQ**

Mike Etchart, President  
Meiners Oaks Water District  
202 W. El Roblar  
Ojai, CA 93023

Subject: City of Ventura Watershed Adjudication

Dear Mr. Etchart;

In order to show a commitment from the Ojai Valley Watershed pumpers and diverters of the Alternative to Adjudication concept, we are collecting letters from willing participants to deliver to the Mayor of Ventura. We believe a written statement from all involved will help the Ventura City Council to seriously consider placing the Watershed Adjudication on hold while the local agencies discuss with them the possibility of working together cooperatively.

If Meiners Oaks Water District is interested pursuing a cooperative solution to the Watershed Adjudication, please email a signed letter back to me to assimilate and deliver to the Mayor. The letter should be addressed to:

Matt La Vere, Mayor  
City of Ventura  
505 Poli Street  
P.O. Box 99  
Ventura, CA 93002

A sample letter is attached for your convenience. I will collect the letters from all parties and deliver them to the Mayor as soon as possible.

Best regards,  
VENTURA RIVER WATER DISTRICT

*Peggy*

Peggy Wiles, President  
805.649.8886

Matt La Vere, Mayor  
City of Ventura  
505 Poli Street  
P.O. Box 99  
Ventura, CA 93002

March \_\_, 2019

Subject: Interest in Working Together

Dear Mr. La Vere;

The \_\_\_\_\_ District would welcome the opportunity to work cooperatively with the City of Ventura and other agencies in the Ventura River Watershed to equitably solve the issues raised by the Santa Barbara Channelkeeper lawsuit.

The draft Adjudication Alternative describes a process with steps and options so the community can work together to define, administer and finance the issues at hand without adjudication. How we organize the effort will of course be determined after we meet.

I am confident that if we work together in a spirit of cooperation, we will reach consensus on practical solutions. My hope is that the City of Ventura would place the Adjudication on hold while we all give collaboration our best effort.

If we can avoid adjudication, we can all save our rate payers millions of dollars over the next 10 to 15 years that will otherwise be spent on litigation.

Sincerely;

# *DRAFT*

## City of Ventura Watershed Adjudication

### A Proposed Alternative

The City of Ventura is cross complaining all the pumpers and diverters in the Ventura River Watershed into the lawsuit with Santa Barbara Channelkeeper, City of Ventura and State Water Board. The City of Ventura attorneys assert that adjudication of the watershed is the only solution to assure all parties contribute equitably to solving the issues raised by the Channelkeeper lawsuit. Adjudication will probably be a 15-year process and cost millions of dollars. The Ventura City Council has already awarded a \$1,750,000 contract to its attorneys to begin the adjudication process.

The following is a suggested concept to achieve equitable resolution of the issues raised by the Channelkeeper lawsuit without an expensive adjudication process:

Step 1: The local water agencies consider working together to develop and implement a physical solution to address the problem raised by Channelkeeper.

Step 2: The responsible agencies form a Joint Powers Agency (JPA) or inter agency agreement or some other mechanism to formalize their partnership, hereafter called: the Agency Partnership.

Step 3: Gather the Pumpers and Diverters (P&D's) and together acknowledge that the issues raised by the Channelkeeper are watershed wide issues and everyone commits to solving it together.

Step 4: A Benefit Assessment District could be formed that would include all parcels with wells or diversions of water. Assessment revenues could fund the research into the problem, the search for potential solutions and implementation of a physical solution. Parcels without wells or diversions would not be included.

Step 5: The Agency Partnership would work with P&D's , State Board, Channelkeeper and other major parties to define the problem identified by the Channelkeeper suit.

Step 6: The Agency Partnership would work with P&D's , State Board, Channelkeeper and other major parties to define a physical solution.

Step 7: The Agency Partnership would implement the physical solution.

Step 8: The solution is now funded and implemented in perpetuity. If future environmental issues arise related to water use, the Agency Partnership is now established that can address those issues as they arise.



## Comments:

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Henry Ford*

Prepared by the Ventura River Water District

Contact: (805) 646-3403, E-mail: [Bert@VenturaRiverWD.com](mailto:Bert@VenturaRiverWD.com)



**WE, THE UNDERSIGNED,** do hereby certify that the above and foregoing Resolution No. 031919 was duly adopted and passed by the Meiners Oaks Water Board of Directors at a regularly scheduled meeting held on the 19th day of March, 2019, by the following vote:

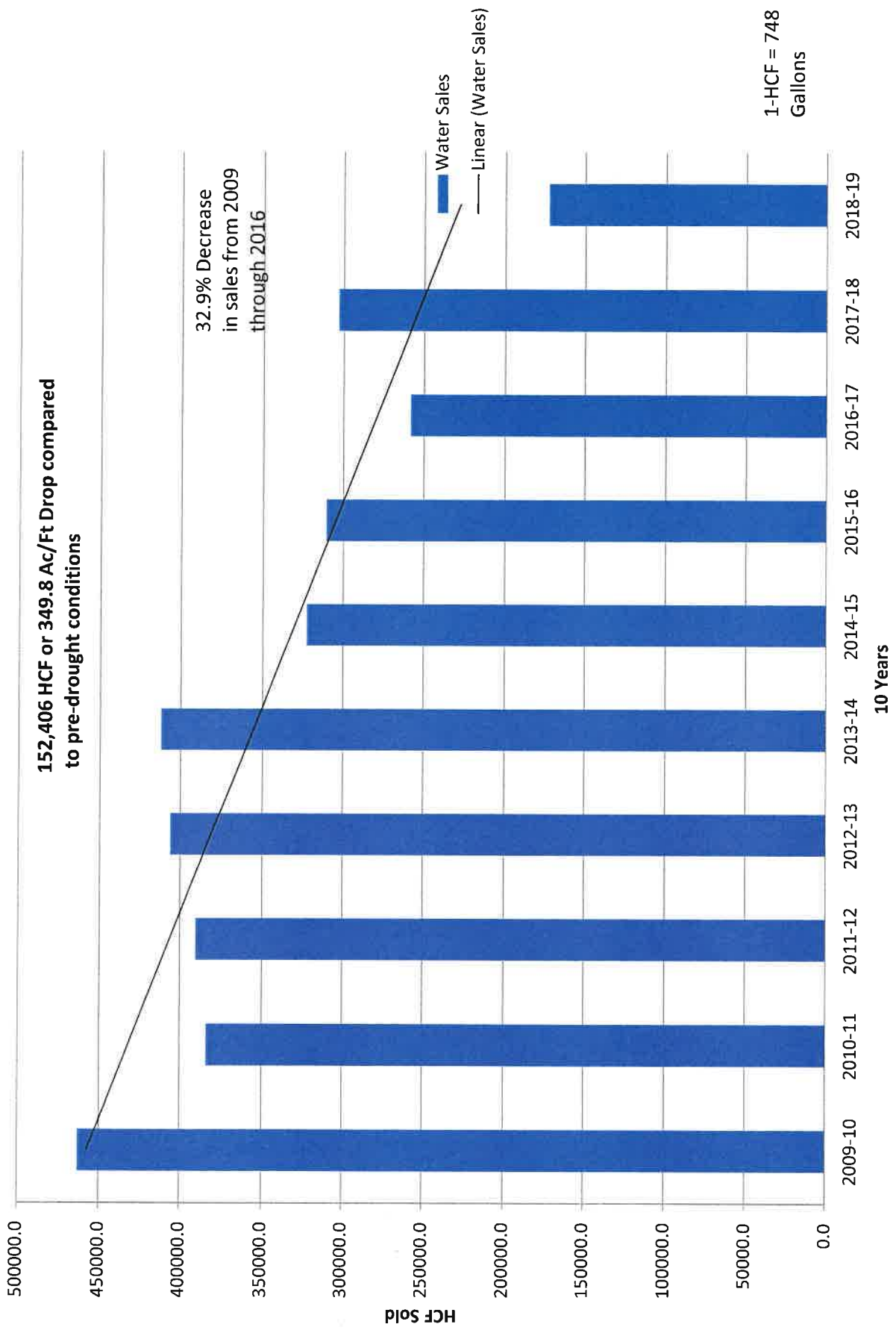
AYES:  
NOES:  
ABSENT:

Michel Etchart, President  
Meiners Oaks Water District

ATTEST:

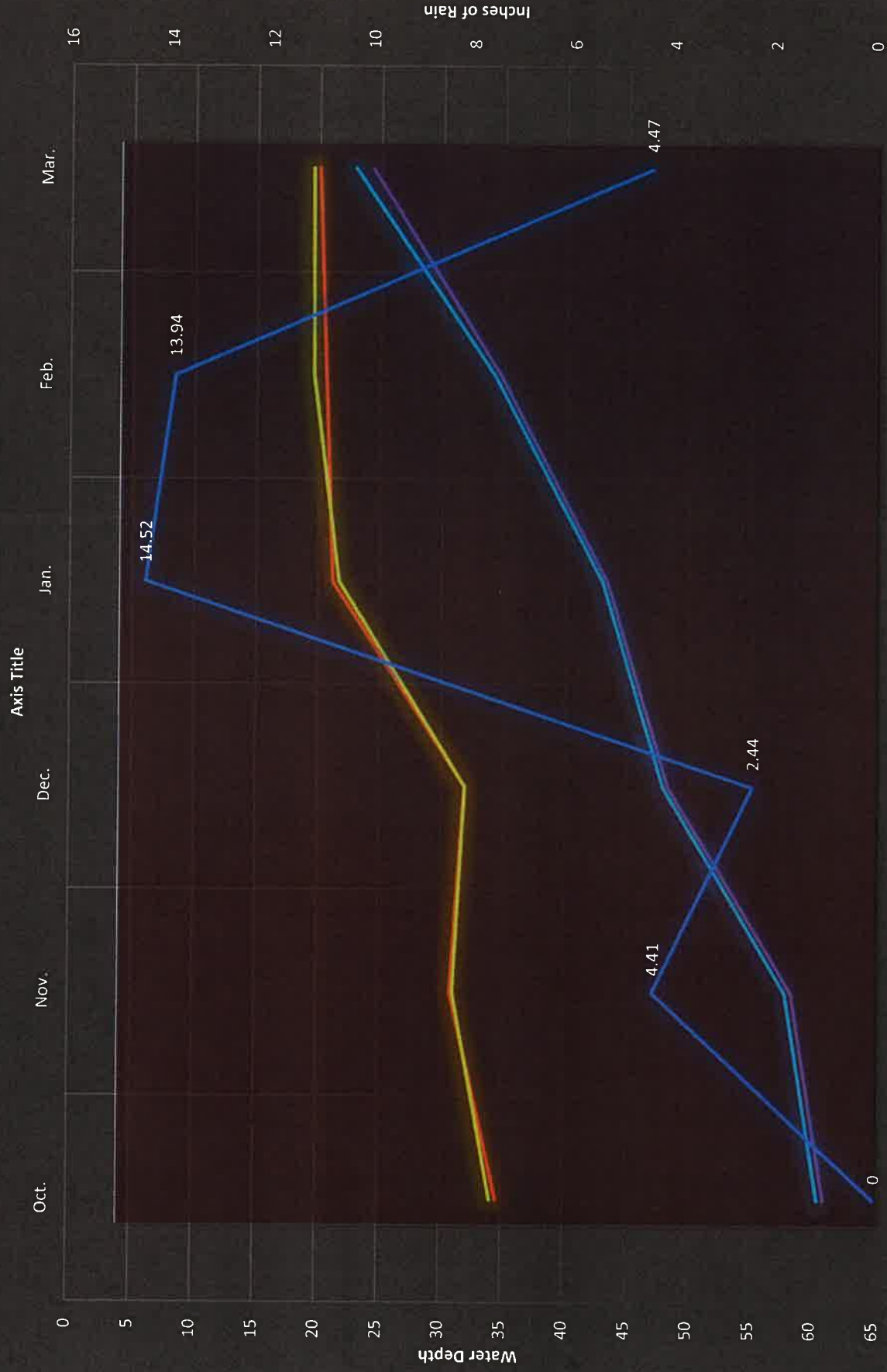
Summer Ward, Secretary to the Board

# Water Sales



# Static Levels

Well 1   Well 2   Well 4   Well 7   Rain



February 2019



**To: Board of Directors of the Meiners Oaks Water District**

**From: General Manager**

**Subject: Monthly Manager's Report**

**Highlights**

(Rainy season October thru April)

37.02" of rain Matilija Canyon

23.36" of rain Meiners Oaks Fire station

**LAKE CASITAS LEVEL**

**42.6%**

**Board Committees**

Executive Committee met on 3/8/2019

**Current Well levels and specific capacity**

<b>Well 1</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Well 2</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Well 4</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Well 7</b>	<b>Jan.</b>	<b>Feb.</b>
Static	20.6'	21.8'	Static	19.6'	20.5'	Static	33.4'	26.4'	Static	34.2'	27.4'
Running	'	'	Running	'	'	Running	0.0'	'	Running	'	30.8'
Drawdown	'	'	Drawdown	'	'	Drawdown	0.0'	'	Drawdown	'	3.4'
Specific Cap.	0.00 gal/ft	0.00 gal/ft	Specific Cap.	0.00 gal/ft	0.00 gal/ft	Specific Cap.	0.0 gal/ft	0.0 gal/ft	Specific Cap.	0.00 gal/ft	98.8 gal/ft

**Water Production**

Water production and sold values are based on a calendar year

<b>Total Pumped in February:</b>			
<b>Wells</b>	<b>AF</b>	<b>Average GPM</b>	<b>Typical GPM</b>
1.	0.00	0	375
2.	0.00	0	250
4.	0.00	0	750
7.	0.00	336	450
8.	0.00	Off	330

**Total Pumped**

Total Pumped for Feb.	0.00 AF
Total Pumped 2017:	667.54 AF
Total Pumped YTD 2018:	203.95 AF

February 2019

**Total Sold:**

Total Sold for Feb. 2019:	22.55 AF
Total Sold YTD 2019:	56.13 AF
Total Sold 2018:	33.58 AF
Total Purchased from CMWD 2018	33.58 AF
Total Purchased Feb.	0.00 AF
Total Purchased YTD 2018	314.91 AF

**Total Capacity:**

2083 Gallons per Minute (GPM) with all current wells on line 1, 2, 4, 7, 8)

3,583 Gallons per minute (GPM) with all current wells on line 1, 2, 4, 7, 8) + Casitas

**Water Sales:**

(Sales values are based on the actual month listed only not YTD)

Feb. 2018:	\$ 51,457.02
Feb. 2019:	\$ 36,225.49

**Reserve Funds**

Balance at the County of Ventura	\$ 1,312,615.53
Total Taxes*	\$ 224.01
Total Interest from reserve account#	\$ 2,983.10



### Fiscal Year Total Revenues

July 1 <sup>st</sup> – Feb. 28 <sup>th</sup>	2018	\$ 1,200,085.43
July 1 <sup>st</sup> – Feb. 28 <sup>th</sup>	2019	\$ 1,211,119.95

### Bank Balances

LAIF Balance	\$ 260,604.50
Transferred from the general fund to L.A.I.F.	\$ 0.00
(#) Quarterly Interest from LAIF	\$ 0.00
Money Market (RABO)	\$ 92,264.61
Amount Transferred to RABO Money Market this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 134,000.00
(*) Monthly Interest received from Money Market	\$ 28.10
General Fund Balance	\$ 43,291.20
Trust Fund Balance	\$ 15,431.92
Capital Improvement Fund	\$ 14,410.09
(#) Quarterly Interest from Capital Account	\$ .22
Total Interest accrued	\$ 28.32

### Water Quality

We are 100% on our wells

## **Distribution**

### **Capital Improvement Projects for 2018-2019** **Budgeted capital funds \$ 705,000 FY 2018-2019**

1. Rehabilitate well #4 / MCC VFD's (Completed)
2. Engineer design report for the treatment plant (In process)
3. Replace 18 system valves (In Process)
4. VFD's for wells 1 and 2 (In Progress)
5. Zone 1 Booster/MCC (Completed)
6. Well 1 and 2 mechanical failures (Non-budgeted item) Board approved repair cost \$168,271.00 + 10% for unanticipated expenditures (In Progress)

## **Unscheduled Work**

Main Leak on Oso Rd (Sam Hill)	\$ 2,037.00
Main Leak at 146 Chessire Ct (Sam Hill)	\$ 8,950.98
Two service replacements on Lomita (Sam hill)	\$ 19,400.89
Emergency Valve Replacement El Sol/Pala (Sam Hill)	\$ 11,979.49
1" service replacement for the Ranch House Restaurant (Toro)	\$ 22,445.00
Emergency 12" valve replacement and main leak S. Padre Juan	\$ 54,000.00
Main Leak N. La Luna Evans Excavating Jan. 7	\$ 4,270.25

<b>Total</b>	<b>\$ 123,083.61</b>
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## **Tanks**

1. 250k gallon was installed in 1958 age = 57 (Removed 2015)
2. 80k gallon was installed in 1983 age = 35 (Zone -2)
3. 500k gallon was installed in 1988 age = 28 (Removed 2015)
4. 500k gallon was installed in 1973 age = 45 (Put back into service 2011)
5. 500k gallon was installed in 2003 age = 15
6. 750k gallon welded tank 2015 age = 4

February 2019

Life expectancy for a bolted tank is 30 – 40 years  
Life expectancy for a welded steel tank 100 years

### **Well Drilled Dates & Depths**

	<b><u>Date drilled</u></b>	<b><u>Drill Depth</u></b>
1. Well # 1	1969	60 feet
2. Well # 2	1969	181 feet
3. Well # 4	1969	240 feet (Non Op.)
4. New well 4	2018	165 feet
5. Well # 7	1961	156 feet
6. Well # 8	1968	144 feet

### **Board of Directors**

President – Michele Etchart Elected in 2014	Term ends 2022	Long Term
Vice-President – James Kentosh Elected 2014	Term ends 2022	Long Term
Board Member – Larry Harrold Elected 2014	Term ends 2022	Long Term
Board Member – Michael Krumpschmidt Elected 2016	Term Ends 2020	Long Term
Board Member – Diana Engle Elected 2016	Term Ends 2020	Long Term

# GM Report

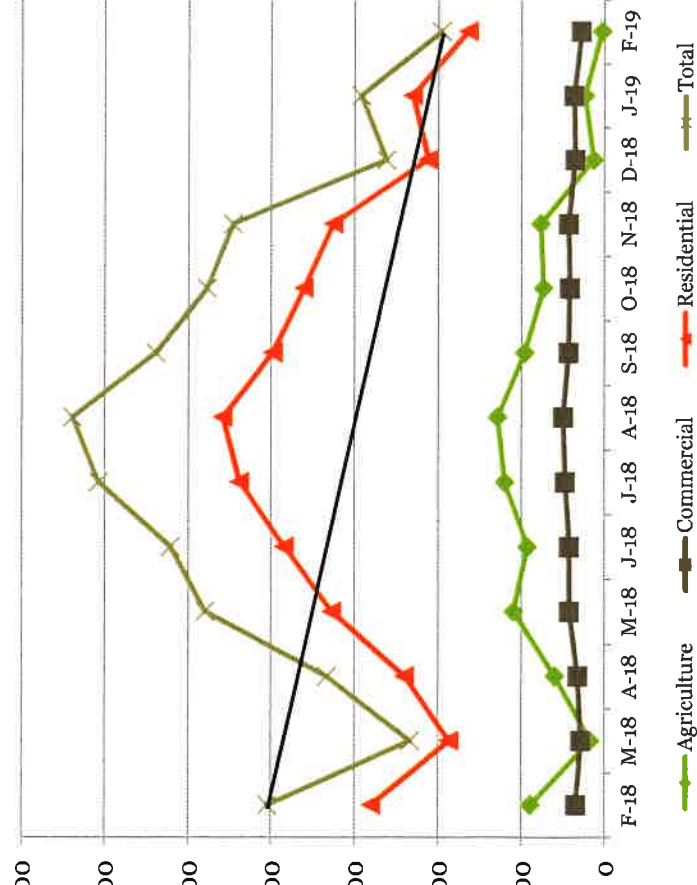
## Consumption

	J-18	F-18	M-18	A-18	M-18	J-18	J-18	A-18	S-18	O-18	N-18	D-18	J-19	F-19
Agriculture	3389	4487	881	3025	5511	4677	6047	6475	4846	3714	3875	681	1212	163
Commercial	2179	1750	1433	1631	2137	2141	2384	2513	2183	2114	2167	1788	1852	1417
Residential	14041	14009	9375	12018	16387	19252	21976	22974	19943	18079	16304	10645	11566	8243
Total	19609	20246	11689	16674	24035	26070	30407	31962	26972	23907	22346	13114	14630	9823

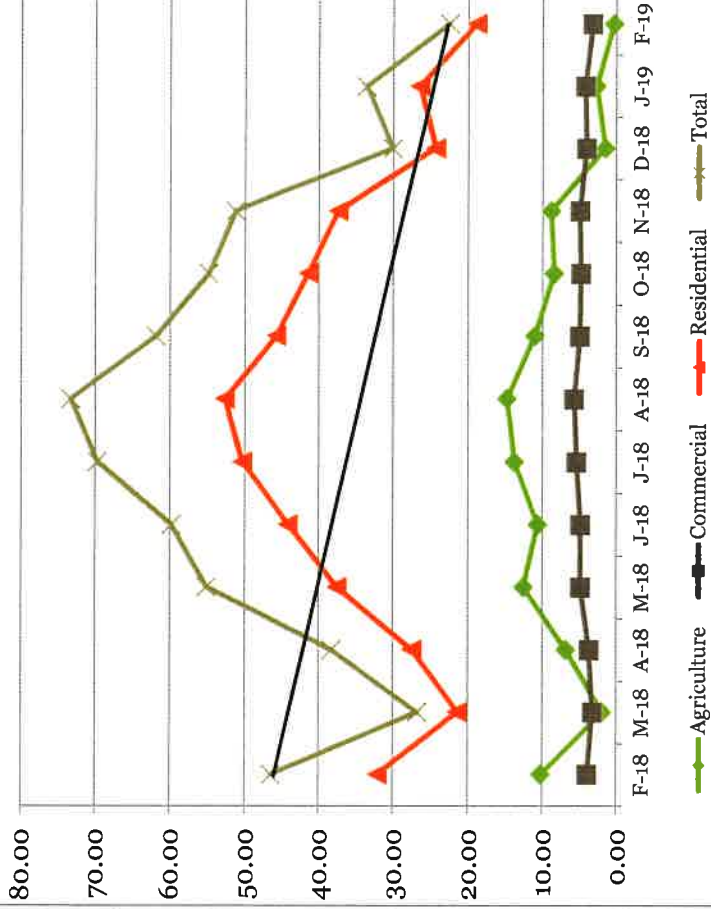
## AC/FT

	J-18	F-18	M-18	A-18	M-18	J-18	J-18	A-18	S-18	O-18	N-18	D-18	J-19	F-19
Agriculture	7.78	10.30	2.02	6.94	12.65	10.74	13.88	14.86	11.12	8.53	8.90	1.56	2.78	0.37
Commercial	5.00	4.02	3.29	3.74	4.91	4.92	5.47	5.77	5.01	4.85	4.97	4.10	4.25	3.25
Residential	32.23	32.16	21.52	27.59	37.62	44.20	50.45	52.74	45.78	41.50	37.43	24.44	26.55	18.92
Total	45.02	46.48	26.83	38.28	55.18	59.85	69.81	73.37	61.92	54.88	51.30	30.11	33.59	22.55

## Consumption - Last 12 months



## AC/FT - Last 12 months



# GM Consumption Report

Billed Consumption for February 2019

Account Class	Customers in Class	Consumption	Gallons Per Unit	AC/FT
Agriculture	31	163	748	0.37
Commercial	55	1417	748	3.25
Residential	1186	8243	748	18.92

<b>Total Consumption</b>	<b>1272</b>	<b>9823</b>	<b>Grand total</b>	<b>22.55</b>
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Casitas 2/1-2/13

Wells 2/14-2/28

# Meiners Oaks Water District

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## Board of Directors Adhoc/standing committees 2019

Executive Committee: Mike Etchart James Kentosh  Mike Hollebrands	The executive committee consists of the President and Vice-President of the Board; they will meet and make recommendations to the Board on legal matters, personnel matters with regard to the benefits, and major policy issues.
Budget/Rate Committee: Jim Kentosh Mike Krumpschmidt  Mike Hollebrands	The budget committee will work with the General Manager to prepare and recommend the District's annual budget and proposed water rates. It will also oversee and ensure Prop 218 compliance.
AP/Drought Committee: Jim Kentosh Diana Engle  Mike Hollebrands	The Drought committee will work with the G.M. to develop and recommend policies to the Board to help the District and its customers through all water shortage emergency declarations. (Current and Future)
Ad hoc: Expansion of Services Jim Kentosh Mike Krumpschmidt  Mike Hollebrands	This Ad hoc committee will consider old policy for distribution of "Will Serve Letters" and develop new policy in accordance with the AP and Drought policy.