

Regular Meeting
August 20, 2019
6:00 p.m.



1

NOTICE OF REGULAR MEETING OF BOARD OF DIRECTORS

August 20, 2019

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114 (Govt. Code Section 94594.1 and 94594.2 (a))

Agenda

The meeting will be called to order at 6:00 p.m.

1. Roll Call

2. Approval of Minutes July 16, 2019, Regular Meeting

3. Public Comments

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

Please Note: If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

4. Financial Matters

- **Approval of Payroll and Payables from July 16, 2019 to August 15, 2019 in the amount of:**

Payables – \$ 98,487.99

Payroll – \$ 39,498.50

Total – \$ 137,986.49

5. Board Discussion and/or Action

- a) **Approval of 2018-19 Fiscal Year Audit Proposal**
- b) **Approval of Resolution 20190820 (Employee) Fixing employer contribution at unequal amounts for employees and annuitants under the Public Employees' Medical and Hospital Care Act with respect to a Recognized Employee Organization**
- c) **Approval of Resolution 20190820-1 (Manager) Fixing employer contribution at unequal amounts for employees and annuitants under the Public Employees' Medical and Hospital Care Act with respect to a Recognized Employee Organization**
- d) **Oscars Tree Service requests monetary relief from a water leak of any amount.**

6. General Manager's Report

- **District O& M Report**
- **Updated Board Committees**

7. Board Committee Reports

- **GSA Report**
- **Executive Committee Report**
- **Budget/Rate Committee Report**
- **Allocation Program committee report**
- **New meters and expansion committee**

8. Old Business

- **State Water**
- **Ojai, Ventura Water Partnership –**
- **Matilija Dam Removal Update**
- **Cold Water Formation**
- **Generators**

- **Special Districts Grand Jury Report**
- **Grant Projects: Nitrate removal and Blending Cold Water Formation**

9. Board of Directors Reports/Comments

10. Closed Sessions: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957.

- **Conference with Legal Counsel – Personnel 54957 (b)(4)**
- **Meiners Oaks Water District vs Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/**
- **State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875**

11. Meeting Adjournment.

Regular Meeting
July 16, 2019
6:00 p.m.

Meiners Oaks Water District

202 West El Roblar Drive
Ojai, CA 93023-2211
Phone 646-2114

MINUTES

The meeting was called to order at 6:02 p.m.

1. Roll Call

The meeting was called to order by the Board President Mike Etchart at 6:02 pm at the District Office.

Present were: Board President Mike Etchart, Board Directors, James Kentosh, Mike Krumpschmidt, Diana Engle and Larry Harrold. Staff Present: General Manager, Mike Hollebrands, Board Secretary, Summer Ward and Attorney, Lindsay Nielson were also present.

Absent:

2. Approval of the minutes

Approval of June 18, 2019, Regular Meeting minutes:

Ms. Engle made the motion to approve June 18, 2019, Regular Meeting minutes. Mr. Harrold seconded the motion.

Ms. Ward to make a minor spelling correction on page 4, item 9.

Engle/Harrold
All Ayes
M/S/C

3. Public Comments

Ms. Von Gunten – was present.

4. Financial Matters

- Approval of Payroll and Payables from June 16 to July 15, 2019 in the amount of:

Payables -	\$ 125,065.49
Payroll -	\$ 35,355.13
Total -	\$ 160,420.62

Mr. Harrold made the motion to approve the Payroll and Payables from June 16 to July 15, 2019. Ms. Engle seconded the motion.

Mr. Kentosh asked for clarification on the \$2813 for envelopes and postage; Ms. Ward explained those were the expenses related to mailing out the annual Consumer Confidence Report to all active customers.

Public Comment – None.

Harrold/Engle
All Ayes
M/S/C

5. Board Discussion/Actions

- a) **Approval of 2019-20 Fiscal Year Budget and Resolution 20190716**
Mr. Hollebrands reviewed that Ms. Fanning presented the draft audit last month, approved with a few requests for revision. The Board reviewed the final documents. The Board expressed satisfaction with the new MOWD fiscal auditing firm.

Mr. Kentosh made the motion to approve the 2019-2020 Fiscal Year Budget Resolution 20190716. Mr. Krumpschmidt seconded the motion.

Roll Call:

Kentosh – Y

Harrold – Y

Etchart – Y

Krumpschmidt – Y

Engle – Y

All Ayes
M/S/C

- b) **Discussion of District Operational Redundancy**
Mr. Hollebrands introduced the topic of operational redundancy for times when staff are absent and if the GM is unavailable, i.e., turning valves, treatment plant, tanks, etc. Mr. Krumpschmidt expressed concern for coverage of the District, recommended forming a standing committee.

Public Comment:

Ms. Von Gunten recommended using the COOP template that includes roles, contacts, mutual aid, and back up processes for finances.

- c) **Member Agency Cash Advances Agreement with Upper Ventura River Groundwater Agency.**

Mr. Hollebrands explained that this item was discussed at a previous Regular Board meeting, it was originally intended for an amount up to \$45,000. However, it was later decided that \$30,000 would be adequate.

The repayment terms are zero interest and to be repaid in full by fiscal year 2022/2023. The Board supports signing the agreement.

Mr. Kentosh made the motion to authorize the Board President and Secretary to sign the Cash Advances Agreement with Upper Ventura River Groundwater Agency. Mr. Krumpschmidt seconded the motion.

Kentosh/Krumpschmidt

All Ayes

M/S/C

6. General Manager's Report

- **Operations & Maintenance Report**

Mr. Hollebrands the District has two new field operators, now on week 5. Tony Rodriguez, an entry-level operator; he is scheduled to take his certs next month. Brad Erickson, Certified Lead Operator; completed Water Science degree at Ventura College. Both operators have hit the ground running. All wells are running, Well #4 is still producing air, #2 has started producing air. Mr. Hollebrands stated that he would like to engage with a company to video down-hole in Well #4 to assess production levels. Mr. Hollebrands recommends holding off on pulling Well #4 until the lower demand months in the Winter. Well #2 production is still being impacted by the Thomas Fire.

Mr. Krumpschmidt expressed concerns regarding MOWD's financial responsibility for resolving Well #4 production limitations, when the hired contractor Layne Christiansen and Jordan Kear, Hydrogeologist oversaw and completed the project.

Mr. Kentosh recommended reaching out to C. Hopkins, Hydrogeologist, to review the work done and make recommendations.

Mr. Hollebrands also reported that there were two leaks this past month. The first occurred on S. Rice July 11th when the contracted crew for Edison hit a MOWD mainline (that was marked), all related repair costs will be paid by Edison. The second leak was down on a customer's property on Oso Rd, approximately 1,000 units wasted.

Mr. Hollebrands stated that he spoke with Mike Flood, GM at Casitas and the MOWD will receive the same allocation as 2018.

The Board requested that the table for production be changed from "typical" to "designed," and spelling correction on Director Etchart's first name on the Board term dates.

- Updated Board Committees – No update.

7. Board Committee Reports

- GSA – Ms. Engle announced that she was voted in as the new GSA Chair at the July 11th meeting. Ms. Engle also stated that Bryan Bondy,

Executive Director for the UVRGA shared with her that Ms. Ward is performing great, solved some lingering problems and has been a great asset in her short time working for UVRGA.

- Executive Committee Report – No update.
- Budget/Rate Committee Report – Mr. Kentosh reported that the draft budget is ready, pending allocation program.
- Allocation Program Committee Report – Ms. Engle stated that she met with Ms. Ward regarding the next phase of calculations and identification of some policy decisions that will need to be formalized.
- New Meters and Expansion Committee Report – No update.

8. Old Business

- State Water – No update.
- Ojai, Ventura Water Partnership – No update.
- Matilija Dam Removal Update – No update.
- Cold Water Formation – No update.
- Generators – Mr. Hollebrands stated that he has been researching generators that would suit MOWD needs, budget allocation in place but is not adequate to cover the expense. Mr. Hollebrands stated that a decision point for the Board is to hardwire backup generators at each location vs. Kirk Key setup; locations include Treatment Plant, Wells 4 & 7, Zones 1 & 2 (not District Office).
- Special Districts Grand Jury Report – Mr. Etchart requested this remain on the agenda for an additional month.
- Grand Jury Report – Mr. Etchart requested this remain for one additional month.

Public Comment-

Ms. Von Gunten recommended contacting the County Office of Emergency Services for generator setup ideas and resources.

9. Board of Directors' Reports/Comments

Mr. Etchart – Mr. Etchart noted the extensive amount work Southern Ca Edison is performing in the valley.

Mr. Kentosh – Mr. Kentosh requested that “Grant Projects” be added to item 8. MOWD grant proposals for Nitrate Removal (\$45,000); Mr. Kentosh and Mr. Hollebrands will attend the Ojai Sanitation District meeting 7/15/2019 regarding Nitrate Removal. Mr. Kentosh stated the next step is the feasibility study and agreements.

Mr. Harrold – Mr. Harrold stated that the manure pile next to the Collins property has not been removed and is growing in size. Attorney Neilson will check with the County regarding CUP status for the property. Ms. Engle recommended attending and addressing this Health & Safety regulation at the Water Resource Board meeting.

Ms. Engle – None.

Mr. Krumpschmidt – Mr. Krumpschmidt had a question regarding the Lifetime Benefits of employees covered in the Audit documents. Additionally, a personal friend was contacted by Primary Water Resource Group to try to reach the MOWD Board. Mr. Hollebrands explained who that group is and that they have been contacting every pumper (private and districts).

Mr. Hollebrands announced the passing of a retired employee, Jim McIntosh. He had worked for the District for over 20 years; he will be missed.

The Board went into closed session at 8:05 p.m.

10. Closed Session: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Personnel 54957 (b)(4)
- Conference with Legal Counsel – Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
 - Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
 - State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

The board adjourned closed session at 8:54 pm.

Attorney Nielson stated that in closed session, they discussed updates on the ChannelKeeper and Moll cases. No decisions were made during the closed session.

11. Meeting Adjournment

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 8:55 pm.

President

Secretary

Report of Income as of 7/31/2019

Income	Month of July	Year To Date	Budget Approp	Approp Bal 07/31/19
Interest	--	1,678.04	--	1,678.04
Taxes	--	641.23	--	641.23
Pumping Charges	--	172.03	--	172.03
Fire Protection	--	53.72	--	53.72
Meter & Inst. Fees	--	--	--	--
Water Sales	--	47,585.60	692,256.00	644,670.40
¹ Casitas Water/Standby	--	380.55	--	380.55
MWAC Charges	--	59,093.80	770,484.00	711,390.20
MCC Chg.	--	6,734.53	80,000.00	73,265.47
² Misc. Income	--	4,207.58	--	4,207.58
Late & Delinquent Chgs.	--	4,661.13	--	4,661.13
Conservation Penalty	--	--	--	--
Capital Improvement	--	--	--	--
Drought Surcharge	--	2,275.73	--	2,275.73
	--	--	--	--
	--	--	--	--
	--	--	--	--
TOTAL INCOME	--	127,483.94	1,542,740.00	1,415,256.06

Note:

¹ This line item is necessary because these sales are tracked in the expenditures

² This line item could includes thigs such as:

Recycled meters and scrap metal

Employee payments for insurance payouts

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of July	Year To Date	Budget Approp	Approp Bal 07/31/19	Current August	Approp Bal To Date
Salary / Taxes	39,308.69	39,308.69	500,000.00	460,691.31	-	460,691.31
Payroll Taxes	3,467.99	3,467.99	45,000.00	41,532.01	-	41,532.01
Retirement Contributions	4,234.65	4,234.65	42,000.00	37,765.35	-	37,765.35
Group Insurance	6,580.38	6,580.38	78,000.00	71,419.62	-	71,419.62
Company Uniforms	-	-	2,000.00	2,000.00	-	2,000.00
Phone Office	721.50	721.50	9,000.00	8,278.50	-	8,278.50
Janitorial Service	207.94	207.94	4,500.00	4,292.06	-	4,292.06
Refuse Disposal	266.59	266.59	3,100.00	2,833.41	-	2,833.41
Liability Insurance	27,225.13	27,225.13	27,000.00	(225.13)	-	(225.13)
Workers Compensation	11,906.71	11,906.71	18,000.00	6,093.29	-	6,093.29
Wells	1,466.85	1,466.85	10,000.00	8,533.15	-	8,533.15
Truck Maintenance	160.06	160.06	3,000.00	2,839.94	-	2,839.94
Office Equip. Maintenance	-	-	6,000.00	6,000.00	483.36	5,516.64
Cell Phones	303.52	303.52	4,000.00	3,696.48	-	3,696.48
System Maintenance	3,738.29	3,738.29	75,000.00	71,261.71	-	71,261.71
Safety Equipment	-	-	3,000.00	3,000.00	-	3,000.00
Laboratory Services	677.00	677.00	12,000.00	11,323.00	-	11,323.00
Membership and Dues	2,205.00	2,205.00	8,000.00	5,795.00	-	5,795.00
Printing and Binding	2,813.88	2,813.88	500.00	(2,313.88)	-	(2,313.88)
Office Supplies	588.84	588.84	5,000.00	4,411.16	-	4,411.16
Postage and Express	-	-	13,000.00	13,000.00	-	13,000.00
B.O.D. Fees	1,000.00	1,000.00	15,000.00	14,000.00	-	14,000.00
Engineering & Technical Services	5,467.00	5,467.00	50,000.00	44,533.00	5,418.50	39,114.50
Computer Services	1,060.91	1,060.91	15,000.00	13,939.09	272.88	13,666.21
Other Prof. & Regulatory Fees	5,003.45	5,003.45	45,000.00	39,996.55	147.01	39,849.54
Public and Legal Notices	-	-	2,000.00	2,000.00	-	2,000.00
Attorney Fees	3,027.50	3,027.50	90,000.00	86,972.50	-	86,972.50
GSA Fees	21,107.41	21,107.41	50,000.00	28,892.59	-	28,892.59
VR/SBC/City of VTA Law Suit	3,350.61	3,350.61	100,000.00	96,649.39	-	96,649.39
State Water	-	-	35,000.00	35,000.00	-	35,000.00
Audit Fees	-	-	22,000.00	22,000.00	-	22,000.00
Small Tools	263.82	263.82	2,500.00	2,236.18	-	2,236.18
Election Supplies	-	-	-	-	-	-
Water Purchase	-	-	75,000.00	75,000.00	-	75,000.00
CMWD Standby Charges	1,323.54	1,323.54	17,000.00	15,676.46	-	15,676.46
Treatment Plant	-	-	20,000.00	20,000.00	-	20,000.00
Fuel	989.30	989.30	10,000.00	9,010.70	-	9,010.70
Travel Exp./Seminars	135.00	135.00	2,000.00	1,865.00	-	1,865.00
Utilities	141.77	141.77	3,500.00	3,358.23	286.31	3,071.92
Power and Pumping	5,813.41	5,813.41	80,000.00	74,186.59	6,763.41	67,423.18
Meters	1,021.23	1,021.23	10,000.00	8,978.77	1,520.02	7,458.75
Total Expenditures	155,577.97	155,577.97	1,512,100.00	1,356,522.03	14,891.49	1,341,630.54
Water Distribution System	-	-	-	-	-	-
Automating Fairview Conn. Design	-	-	20,000.00	20,000.00	-	20,000.00
Well 8 Nitrate Removal/Blending	-	-	25,000.00	25,000.00	-	25,000.00
4 Valve Replacements/Deadends	-	-	50,000.00	50,000.00	-	50,000.00
Relocate 6" Main for Z-2	-	-	100,000.00	100,000.00	-	100,000.00
El Sol to Lomita Tie-In	-	-	50,000.00	50,000.00	-	50,000.00
R1 & 2 Well Conditions Report	-	-	25,000.00	25,000.00	-	25,000.00
Structures and Improvements	-	-	-	-	-	-
Generator Z-2	-	-	75,000.00	75,000.00	-	75,000.00
T.P. Final Eng/Permitting/PH-2	6,066.00	6,066.00	150,000.00	143,934.00	-	143,934.00
Well 4 Development Work	-	-	25,000.00	25,000.00	-	25,000.00
Furniture and Fixtures	-	-	-	-	-	-
General Managers Desk	-	-	2,000.00	2,000.00	-	2,000.00
Field Equipment	-	-	-	-	-	-
T.P. Computer/Programming	-	-	15,000.00	15,000.00	-	15,000.00
Appropriations for Contingencies	13,424.44	13,424.44	100,000.00	86,575.56	-	86,575.56
Total Assets	19,490.44	19,490.44	637,000.00	617,509.56	-	617,509.56
GRAND TOTAL	175,068.41	175,068.41	2,149,100.00	1,974,031.59	14,891.49	1,959,140.10



Meiner's Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 07/16/2019 - 08/15/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Bank-AP Bank						
AQUA-F	Aqua-Flo Supply	08/13/2019	Regular	0.00	126.92	8782
SI1392956	Invoice	07/10/2019	Union, Pipe Cutter	0.00	126.92	
AWAVC	Association of Water Agencies	07/30/2019	Regular	0.00	135.00	8761
06-11904	Invoice	07/11/2019	Confined Space Workshop	0.00	135.00	
AT&T	AT&T	07/30/2019	Regular	0.00	721.50	8762
01840719	Invoice	07/13/2019	Office Phones	0.00	164.00	
08330719	Invoice	07/19/2019	Office Phones	0.00	557.50	
DRAGANCHUK	Boyd & Associates	08/13/2019	Regular	0.00	95.85	8783
195490	Invoice	08/01/2019	Security System	0.00	95.85	
CALPERS	California Public Employees' Retirement	07/31/2019	Bank Draft	0.00	3,281.80	DFT0000723
INV0001216	Invoice	07/15/2019	Health	0.00	3,281.80	
CALPERS	California Public Employees' Retirement	07/26/2019	Bank Draft	0.00	413.62	DFT0000731
072619	Invoice	07/26/2019	Retired Premium	0.00	413.62	
CALPERS	California Public Employees' Retirement	07/31/2019	Bank Draft	0.00	3,281.75	DFT0000734
INV0001227	Invoice	07/31/2019	Health	0.00	3,281.75	
CAL-STATE	Cal-State	07/30/2019	Regular	0.00	101.36	8763
133150	Invoice	07/26/2019	Portable Toilet	0.00	101.36	
CMWD	Casitas Municipal Water District	08/13/2019	Regular	0.00	1,323.54	8784
261150719	Invoice	07/31/2019	Standby Fairview	0.00	594.38	
262000719	Invoice	07/31/2019	Hartmann Allocation	0.00	134.78	
300650719	Invoice	07/31/2019	Standby Tico & La Luna	0.00	594.38	
C I T	Coastal Instrumentation & Telemetry	07/30/2019	Regular	0.00	1,069.54	8764
19-014	Invoice	07/18/2019	Maintenanced Instruments	0.00	1,069.54	
CVTDEP	County of Ventura Transport. Dept.	08/13/2019	Regular	0.00	1,500.00	8785
282830	Invoice	07/16/2019	1450 S Rice	0.00	750.00	
282831	Invoice	07/16/2019	1139 Meyer Rd	0.00	750.00	
VCRMA	County of Ventura, RMA	08/13/2019	Regular	0.00	263.44	8786
IN0192230	Invoice	07/29/2019	Cross Connection Contract	0.00	263.44	
DOCUPRO	DocuProducts Corporation	08/13/2019	Regular	0.00	387.51	8787
187512	Invoice	08/01/2019	Copier Maintenance	0.00	387.51	
EJHAR	E. J. Harrison Rolloffs, Inc.	07/30/2019	Regular	0.00	266.59	8765
281300719	Invoice	07/15/2019	Office Trash	0.00	51.60	
994260719	Invoice	07/15/2019	3 Yard Dumpster	0.00	214.99	
FAMCON	Famcon Pipe and Supply, Inc	08/13/2019	Regular	0.00	965.25	8788
S100007127.002	Invoice	07/08/2019	6" Check Valve	0.00	965.25	

Check Report

Date Range: 07/16/2019 - 08/15/2019

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
FGLENV	FGL Environmental		07/30/2019	Regular	0.00	507.00	8766
907582A	Invoice	07/24/2019	Samples		0.00	30.00	
907583A	Invoice	07/24/2019	Samples		0.00	30.00	
908379A	Invoice	07/24/2019	Samples		0.00	30.00	
908730A	Invoice	07/17/2019	Samples		0.00	132.00	
908731A	Invoice	07/17/2019	Samples		0.00	85.00	
908732A	Invoice	07/22/2019	Samples		0.00	30.00	
908985A	Invoice	07/25/2019	Samples		0.00	85.00	
909328A	Invoice	07/25/2019	Samples		0.00	85.00	
FGLENV	FGL Environmental		08/13/2019	Regular	0.00	85.00	8789
909689A	Invoice	07/30/2019	Samples		0.00	85.00	
GUARDIAN	Guardian		07/30/2019	Regular	0.00	530.14	8759
INV0001217	Invoice	07/15/2019	Dental		0.00	281.28	
INV0001228	Invoice	07/31/2019	Dental		0.00	248.86	
GUARDIAN	Guardian		07/30/2019	Regular	0.00	42.41	8767
7690460719	Invoice	07/17/2019	Administration Fee		0.00	42.41	
HPWP&C	Hathaway, Perrett, Webster, Powers		07/30/2019	Regular	0.00	105.00	8768
105247	Invoice	07/01/2019	Attorney Fees		0.00	105.00	
HPWP&C	Hathaway, Perrett, Webster, Powers		08/13/2019	Regular	0.00	1,680.00	8790
105710	Invoice	07/31/2019	Attorney Fees		0.00	1,680.00	
HLTHNE	Health Net Life Insurance Company		07/30/2019	Regular	0.00	21.00	8769
61790719	Invoice	07/09/2019	Life Insurance		0.00	21.00	
HCS	Herum/Crabtree/Suntag		07/30/2019	Regular	0.00	3,290.61	8770
93300	Invoice	07/01/2019	SBCK vs VTA		0.00	3,290.61	
NEILSON	Law Offices of Lindsay F. Nielson		07/30/2019	Regular	0.00	1,302.50	8771
34880719	Invoice	07/15/2019	Attorney Fees		0.00	1,242.50	
36600719	Invoice	07/15/2019	Attorney Fees		0.00	60.00	
MARBORG	MarBorg		08/13/2019	Regular	0.00	106.58	8791
4675904	Invoice	07/21/2019	Portable Toilet		0.00	106.58	
MATT-CHLOR	Matt-Chlor. Inc.		07/30/2019	Regular	0.00	461.19	8772
22386	Invoice	07/01/2019	Remote Diffuser 1 inch hose		0.00	461.19	
MOHARD	Meiners Oaks Hardware		08/13/2019	Regular	0.00	355.94	8792
346206	Invoice	07/01/2019	Finance Charge		0.00	0.50	
883207	Invoice	07/01/2019	V Belt		0.00	6.82	
883294	Credit Memo	07/01/2019	V-Belt Return		0.00	-0.98	
883466	Invoice	07/01/2019	Wire Connectors, Wire		0.00	29.20	
883499	Invoice	07/01/2019	Wires		0.00	33.97	
883503	Invoice	07/01/2019	Electric Tape, Wire		0.00	19.65	
884165	Invoice	07/02/2019	Marking Paint		0.00	19.31	
884265	Invoice	07/03/2019	2 Cyc Oil		0.00	11.11	
884493	Invoice	07/05/2019	Tie Down, Tie Down Ratchet		0.00	57.89	
884848	Invoice	07/08/2019	Long Nose Pliers, Switch Feed		0.00	16.57	
885204	Invoice	07/10/2019	Flat Bar, Bolts & Screws		0.00	80.37	
885228	Credit Memo	07/10/2019	Flat Bar Return		0.00	-14.63	
885927	Invoice	07/15/2019	Marking Paint		0.00	12.87	
886159	Invoice	07/17/2019	Tap Pipe		0.00	24.39	
886320	Invoice	07/18/2019	Marking Paint		0.00	25.74	
887391	Invoice	07/25/2019	Batteries		0.00	33.16	

Check Report

Date Range: 07/16/2019 - 08/15/2019

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Post Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
MITEC 1052831 1052904 55415	MiTec Solutions LLC Invoice Invoice Invoice	 07/17/2019 07/24/2019 07/15/2019	 UVRGA-Set up new laptop Monthly Maintenance Splashtop User	 0.00 0.00 0.00	 788.03 443.39 334.64 10.00	8773
MITEC 55708 55773	MiTec Solutions LLC Invoice Invoice	 08/01/2019 08/01/2019	 Exchange, Web Hosting Off Site Back Up	 0.00 0.00	 272.88 223.88 49.00	8794
NATMETER 51117442.001	National Meter & Automation, Inc. Invoice	 07/18/2019	 Meters	 0.00	 1,021.23 1,021.23	8774
NATMETER 51118077.001	National Meter & Automation, Inc. Invoice	 08/01/2019	 Meters	 0.00	 1,520.02 1,520.02	8795
OFFDEP 342698400001	Office Depot Invoice	 07/16/2019	 Paper, Binders, Thermal Rolls	 0.00	 97.39 97.39	8796
OBC 14530	Ojai Business Center, Inc. Invoice	 07/01/2019	 Consumer Confidence Report	 0.00	 2,813.88 2,813.88	8775
PATHIAN INV0001219 INV0001230	Pathian Administrators Invoice Invoice	 07/15/2019 07/31/2019	 HSBS HSBS	 0.00 0.00	 122.92 61.47 61.45	8760
POWER W19688	Power Machinery Center Invoice	 07/30/2019	 Maintenance of Golf Cart	 0.00	 82.17 82.17	8797
PERS INV0001215	Public Employees' Retirement System Invoice	 07/15/2019	 457 Withholdings	 0.00	 375.00 375.00	DFT0000722
PERS INV0001218	Public Employees' Retirement System Invoice	 07/15/2019	 PERS	 0.00	 2,244.13 2,244.13	DFT0000724
PERS INV0001226	Public Employees' Retirement System Invoice	 07/31/2019	 457 Withholdings	 0.00	 375.00 375.00	DFT0000733
PERS INV0001229	Public Employees' Retirement System Invoice	 07/31/2019	 PERS	 0.00	 2,432.82 2,432.82	DFT0000735
PERS 10000001575500	Public Employees' Retirement System Invoice	 08/01/2019	 Unfunded Accrued Liability	 0.00	 1,694.90 1,694.90	DFT0000742
PERS 10000001575501	Public Employees' Retirement System Invoice	 08/01/2019	 Unfunded Accrued Liability	 0.00	 72.79 72.79	DFT0000743
QUINNRTL 11033901	Quinn Rental Services Invoice	 07/16/2019	 Backhoe Rental	 0.00	 1,789.91 1,789.91	8776
SAMHIL 3024	Sam Hill & Sons, Inc. Invoice	 07/11/2019	 Rice Rd. Leak	 0.00	 10,885.10 10,885.10	8777
SAMHIL 3046	Sam Hill & Sons, Inc. Invoice	 07/29/2019	 150 Encinal	 0.00	 2,539.34 2,539.34	8798

Check Report

Date Range: 07/16/2019 - 08/15/2019

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
SCE	Southern California Edison Co.		08/13/2019	Regular	0.00	7,049.72	8799
OFFELE0819	Invoice	08/13/2019	Office Electricity		0.00	286.31	
TNKFRM0819	Invoice	08/12/2019	Tank Farm		0.00	31.74	
WELL1-0819	Invoice	08/13/2019	Well 1		0.00	1,430.37	
WELL2-0819	Invoice	08/13/2019	Well 2		0.00	695.12	
WELL4&70819	Invoice	08/13/2019	Well 4&7		0.00	3,840.94	
WELL80819	Invoice	08/13/2019	Well 8		0.00	89.67	
Z-20819	Invoice	08/13/2019	Zone 2		0.00	74.13	
Z-2FIR0819	Invoice	08/13/2019	Zone 2 Fire		0.00	134.60	
Z-2PWR0819	Invoice	08/13/2019	Zone 2 Power		0.00	454.86	
Z-3FIR0819	Invoice	08/13/2019	Zone 3 Fire		0.00	11.98	
SCGAS	Southern California Gas Co.		08/13/2019	Regular	0.00	3.12	8800
0162	Invoice	07/30/2019	Office Heat		0.00	3.12	
EDLINGER	Susan Edlinger, M. Ed		07/30/2019	Regular	0.00	2,666.66	8778
04	Invoice	07/18/2019	Leadership Coaching		0.00	2,666.66	
UAOFSC	Underground Service Alert of So.Ca.		08/13/2019	Regular	0.00	147.01	8801
18dsbfee3978	Invoice	08/01/2019	California State Fee		0.00	9.96	
720190444	Invoice	08/01/2019	Digalert		0.00	137.05	
UVRGA	Upper Ventura River Groundwater Agency		07/30/2019	Regular	0.00	21,107.41	8779
119	Invoice	07/17/2019	July-December 2019 Groundwater Extrac		0.00	21,107.41	
USBANK	US Bank Corporate Pmt. System		08/13/2019	Regular	0.00	771.20	8802
AMAZ070319	Invoice	07/03/2019	Lawn Mower Blades		0.00	29.95	
AMAZ071719	Invoice	07/17/2019	Digital Clocks for Office		0.00	59.90	
AMAZ072219	Invoice	07/22/2019	Prime Membership		0.00	13.93	
CAMCO062819	Invoice	07/01/2019	Fuses for Circulation Pump		0.00	40.41	
CERTEX070219	Invoice	07/02/2019	Safety Supplies		0.00	185.27	
FGS070119	Invoice	07/01/2019	Roundup		0.00	47.83	
FTD070219	Invoice	07/02/2019	Flower Delivery in Mem. of Jim McIntosh		0.00	110.44	
QRFS062719	Invoice	07/01/2019	Pitot		0.00	151.56	
USA070119	Invoice	07/01/2019	Truck Wash		0.00	10.00	
UVRGA071119	Invoice	07/11/2019	Flashdrive, Envelopes, Perforated Paper		0.00	40.46	
VONS070319	Invoice	07/03/2019	Water, Paper Towels, Toilet Paper		0.00	31.73	
VONS071519	Invoice	07/15/2019	Water, Paper Towels, Toilet Paper		0.00	49.72	
VERIZON	Verizon Wireless		08/13/2019	Regular	0.00	303.52	8803
9834946599	Invoice	07/26/2019	Cell Phones		0.00	303.52	
WREA	Water Resource Engineering Associates		07/30/2019	Regular	0.00	5,467.00	8780
3295-3	Invoice	07/01/2019	Hwy 33 Pipeline Relocation/Replacement		0.00	5,467.00	
WREA	Water Resource Engineering Associates		08/13/2019	Regular	0.00	8,434.50	8804
3081-7	Invoice	07/01/2019	New Filter		0.00	3,016.00	
3295-4	Invoice	08/01/2019	Pipeline Relocation/Replacement		0.00	5,418.50	

Check Report

Date Range: 07/16/2019 - 08/15/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
WRIGHT EXP	WEX Bank	07/30/2019	Regular	0.00	989.30	8781
60307017	Invoice	07/15/2019	Fuel	0.00	989.30	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	45	0.00	84,316.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	14,171.81
EFT's	0	0	0.00	0.00
	109	54	0.00	98,487.99

PR \$39,498.50



July 31, 2019

To the Board of Directors and Management of
Meiners Oaks Water District:

We are pleased to confirm our understanding of the services we are to provide Meiners Oaks Water District for the year ended June 30, 2019.

We will audit the financial statements, including the related notes to the financial statements, which collectively comprise the basic financial statements of Meiners Oaks Water District (District) as of and for the year ended June 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) CalPERS Schedule of Proportionate Share of the Net Pension Liability
- 3) CalPERS Schedule of Contributions
- 4) Schedule of Changes in the Net OPEB Liability and Related Ratios

Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the State Controller's Minimum Audit Requirements for California Special Districts, and will include tests of the accounting records of Meiners Oaks Water District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Meiners Oaks Water District's financial statements. Our report will be addressed to the Board of Directors of Meiners Oaks Water District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by

Government Auditing Standards. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Meiners Oaks Water District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial

statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of [Name of Governmental Unit] 's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will assist in preparing the financial statements and related notes of Meiners Oaks Water District in conformity with U.S. generally accepted accounting principles based on information provided by you. We will also assist in the preparation of the State Controller's Office Special Districts Financial Transactions Report. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1)

management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations and schedules we request and will locate any documents selected by us for testing.

We will provide copies of our reports to Meiners Oaks Water District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

We expect to begin our audit in October 2019 and to issue our reports no later than December 31, 2019. Cynthia Fanning is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee estimate anticipates keeping our time to a reasonable minimum by maximizing the participation of your personnel in routine aspects of the audits, such as preparation of schedules and analyses. We estimate that our fees for these services will range from \$15,000 to \$17,000 for the audit and \$1,000 to \$1,200 for preparation of the State Controller's Office Special Districts Financial Transaction Report. You will also be billed for travel and other out-of-pocket costs such as report production, postage, etc. Additional expenses will not exceed \$500 per year.

Estimating the fees for work to be performed is extremely difficult to do; however, we are willing to perform the proposed engagement with the understanding that our fees will not exceed the above maximum estimate unless unforeseen circumstances arise. If a circumstance such as this arises, we will advise you as soon as possible and obtain agreement on how we should proceed. Should the engagement require less time than is presently anticipated, our fees would be reduced accordingly. Our fees for any additional services you may request will be mutually agreed upon before we commence work. Any amendment must be expressly set forth in writing and signed by both parties.

We appreciate the opportunity to be of service to Meiners Oaks Water District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Fanning & Karrh


Cynthia L. Fanning

RESPONSE:

This letter correctly sets forth the understanding of Meiners Oaks Water District.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

RESOLUTION NO. 20190820

**FIXING THE EMPLOYER CONTRIBUTION AT UNEQUAL AMOUNTS FOR EMPLOYEES AND ANNUITANTS UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION**

- WHEREAS, (1) Meiners Oaks Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of General Employees Group; and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- WHEREAS, (4) Government Code Section 22892(c) provides that, notwithstanding Section 22892(b), a contracting agency may establish a lesser monthly employer contribution for annuitants than for employees, provided that the monthly employer contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly employer contribution for employees, until the time that the employer contribution for annuitants equals the employer contribution paid for employees; and
- RESOLVED, (a) That the employer contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of 100% Self/75% Dependents Blue Shield Region 3 Basic Rate per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) Meiners Oaks Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above, and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of Meiners Oaks Water District shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Meiners Oaks Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of it under the Act.
- RESOLVED, (d) That the executive body appoints and direct, and it does hereby appoint and direct, General Manager, Mike Hollebrands, to file with the Board a verified copy of this resolution, and to perform on behalf of Meiners Oaks Water District all functions required of it under the Act.

RESOLUTION NO. 20190820

**FIXING THE EMPLOYER CONTRIBUTION AT UNEQUAL AMOUNTS FOR EMPLOYEES AND ANNUITANTS UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION**

Adopted at a Regular meeting of the Meiners Oaks Water District at 202 W. El Roblar, Ojai, CA
93023, this 20th day of August 2019.

Signed: _____

Board Chairperson

Attest: _____

Board Secretary

RESOLUTION NO. 20190820-1

FIXING THE EMPLOYER CONTRIBUTION AT UNEQUAL AMOUNTS FOR EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION

- WHEREAS, (1) Meiners Oaks Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of Executive Management Group; and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- WHEREAS, (4) Government Code Section 22892(c) provides that, notwithstanding Section 22892(b), a contracting agency may establish a lesser monthly employer contribution for annuitants than for employees, provided that the monthly employer contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly employer contribution for employees, until the time that the employer contribution for annuitants equals the employer contribution paid for employees; and
- RESOLVED, (a) That the employer contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of 100% Self/75% Dependents Blue Shield Region 3 Basic Rate per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) Meiners Oaks Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above, and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of Meiners Oaks Water District shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Meiners Oaks Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of it under the Act.
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RESOLUTION NO. 20190820-1

**FIXING THE EMPLOYER CONTRIBUTION AT UNEQUAL AMOUNTS FOR EMPLOYEES AND ANNUITANTS UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION**

Adopted at a Regular meeting of the Meiners Oaks Water District at 202 W. El Roblar, Ojai, CA
93023, this 20th day of August 2019.

Signed: _____

Board Chairperson

Attest: _____

Board Secretary

Fiscal Year AT-A Glance
2019-20

CIP	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	To Date	Budgeted	% of Budgeted
	\$6,066.00												\$6,066.00	\$637,000.00	0.95%
Budgeted	\$155,577.97												\$155,577.97	\$1,512,100.00	10.29%
Unbudgeted	\$13,424.44												\$13,424.44	\$100,000.00	13.42%
Income	\$127,483.94												\$127,483.94	\$1,542,741.20	8.26%

2019-20	Capital Improvement Schedule			
	Budgeted		Spent To	% CMPLT
	Capital Rpl.	Capital Impr.	Date	
Automation of Fairview Connection Design	\$0.00	\$20,000.00	\$0.00	0.00%
	\$0.00	\$25,000.00	\$0.00	0.00%
4 Valve Replacement/Deadends	\$0.00	\$50,000.00	\$0.00	0.00%
Relocate 6 inch main for zone 2	\$0.00	\$0.00	\$0.00	0.00%
El Sol to Lomita Tie-in	\$50,000.00	\$0.00	\$0.00	0.00%
R1 and R2 well conditions report	\$0.00		\$0.00	0.00%
T.P PH-2	\$150,000.00	\$25,000.00	\$0.00	4.04%
Final design and Permitting	\$300,000.00	\$145,000.00	\$0.00	
Total				

July 2019



To: Board of Directors of the Meiners Oaks Water District

From: General Manager

Subject: Monthly Manager's Report

Highlights

(Rainy season October thru April)

37.83" of rain Matilija Canyon (An additional 1.20" of rain fell on 5/16/19)

24.16" of rain Meiners Oaks Fire station (An additional .75" of rain fell 5/16/19)

LAKE CASITAS LEVEL

43.6%

Board Committees

No committees met this month

Current Well levels and specific capacity

Well 1	July	Aug	Well 2	July	Aug	Well 4	July	Aug	Well 7	July	Aug
Static	27.4'	30.4'	Static	29.5'	30.5'	Static	37.0'	42.5'	Static	42.2'	48.3'
Running	34.7'	37.5'	Running	50.4'	55.7'	Running	100.1'	102'	Running	45.6'	51.6'
Drawdown	8.2'	7.1'	Drawdown	23.1'	25.2'	Drawdown	63.9'	59.5'	Drawdown	3.4'	3.3'
Specific Cap.	34.6 gal/ft	35.7 gal/ft	Specific Cap.	11.2 gal/ft	9.17 gal/ft	Specific Cap.	6.7 gal/ft	6.7 gal/ft	Specific Cap.	84.7 gal/ft	88.8 gal/ft

Water Production

Water production and sold values are based on a calendar year

Total Pumped

Total Pumped for July	72.41 AF
Total Pumped 2018:	667.54 AF
Total Pumped YTD 2019:	306.07 AF

July 2019

Total Sold/Purchased:

Total Sold for July 2019:	62.12 AF
Total Sold YTD 2019:	227.45 AF
Total Sold 2018:	289.57 AF
Total Purchased	
Total Purchased from CMWD 2019	33.58 AF
Total Purchased July	0.00 AF
Total Purchased YTD 2018	314.91 AF

Total Capacity:

1,600 Gallons per Minute (GPM) with all current wells on line 1, 2, 4, 7)

3,600 Gallons per minute (GPM) with all current wells on line 1, 2, 4, 7) + Casitas

Water Sales:

(Sales values are based on the actual month listed only not YTD)

July 2018:	\$ 57,502.64
July 2019:	\$ 47,585.60

Reserve Funds

Balance at the County of Ventura	\$ 1,397,241.54
Total Taxes*	\$ 641.23
Total Interest from reserve account#	\$ 0.00

Fiscal Year Total Revenues

July 1 st – July 31 st	2018	\$ 126,090.80
July 1 st – July 31 st	2019	\$ 127,483.94

Bank Balances

LAIF Balance	\$ 243,914.96
Transferred from L.A.I.F. to General	\$ 20,000.00
(#) Quarterly Interest from LAIF	\$ 1,675.73
Money Market (RABO)	\$ 7,760.46
Amount Transferred to RABO Money Market this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 9,000.00
(*) Monthly Interest received from Money Market	\$ 2.05
General Fund Balance	\$ 19,375.08
Trust Fund Balance	\$ 16,415.93
Capital Improvement Fund	\$ 14,411.30
(#) Quarterly Interest from Capital Account	\$.26
Total Interest accrued	\$ 1,678.04

Water Quality

We are 100% on our wells

Distribution

Capital Improvement Projects for 2019-2020 **Budgeted capital funds \$ 637,000 FY 2019-2020**

1. Well 4 Development (Winter)
2. Engineer design report for the treatment plant (In process)
3. Replace 6 inch main for Zone 2
4. El Sol and Lomita Tie-in
5. R1 and R2 well condition report
6. Automate Casitas connection at Fairview and Hwy 33

Unscheduled Work

Total _____ **\$**

Tanks

1. 250k gallon was installed in 1958 age = 57 (Removed 2015)
2. 80k gallon was installed in 1983 age = 36 (Zone -2)
3. 500k gallon was installed in 1988 age = 28 (Removed 2015)
4. 500k gallon was installed in 1973 age = 46 (Put back into service 2011)
5. 500k gallon was installed in 2003 age = 16
6. 750k gallon welded tank 2015 age = 4

Life expectancy for a bolted tank is 30 – 40 years

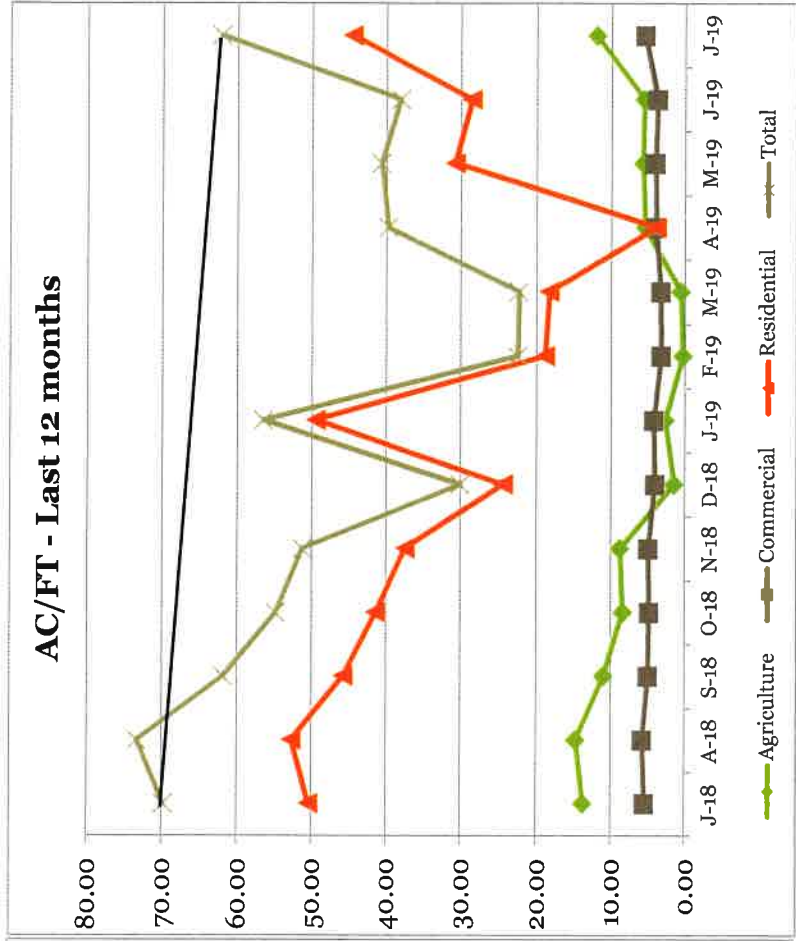
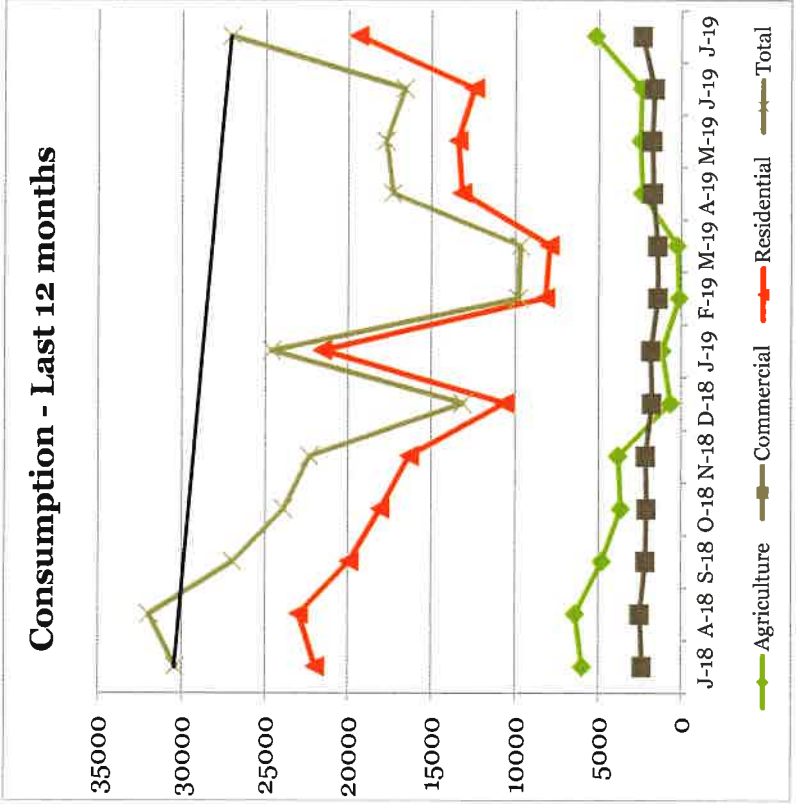
Life expectancy for a welded steel tank 100 years

Well Drilled Dates & Depths

	<u>Date drilled</u>	<u>Drill Depth</u>
1. Well # 1	1969	60 feet
2. Well # 2	1969	181 feet
3. Well # 4	1969	240 feet (Non Op.)
4. New well 4	2018	165 feet
5. Well # 7	1961	156 feet
6. Well # 8	1968	144 feet

Board of Directors

President – Michel Etchart Re-elected in 2018	Term ends 2022	Long Term
Vice-President – James Kentosh Re-elected in 2018	Term ends 2022	Long Term
Board Member – Larry Harrold Re-elected in 2018	Term ends 2022	Long Term
Board Member – Michael Krumpschmidt Elected 2016	Term Ends 2020	Long Term
Board Member – Diana Engle Elected 2016	Term Ends 2020	Long Term



GM Report

AG	CONSUMPTION			AC/FT		
	2017	2018	2019	2017	2018	2019
JAN	605.00	3389.00	1212.00	1.39	7.78	2.78
FEB	195.00	4487.00	163.00	0.45	10.30	0.37
MAR	1593.00	881.00	288.00	3.66	2.02	0.66
APR	3436.00	3025.00	2415.00	7.89	6.94	5.54
MAY	5258.00	5511.00	2541.00	12.13	12.65	5.83
JUN	6523.00	4677.00	2470.00	14.97	10.74	5.67
JUL	8401.00	6047.00	5261.00	19.29	13.88	12.08
AUG	9793.00	6475.00		22.48	14.86	
SEP	10336.00	4846.00		23.73	11.12	
OCT	8686.00	3714.00		19.94	8.53	
NOV	5893.00	3875.00		13.53	8.90	
DEC	6606.00	681.00		15.17	24.44	

COM	CONSUMPTION			AC/FT		
	2017	2018	2019	2017	2018	2019
JAN	1531.00	2179.00	1582.00	3.51	5.00	4.25
FEB	1808.00	1750.00	1417.00	4.15	4.02	3.25
MAR	1441.00	1433.00	1447.00	3.31	3.29	3.32
APR	1534.00	1631.00	1712.00	3.52	3.74	3.93
MAY	2037.00	2137.00	1775.00	4.68	4.91	4.07
JUN	2148.00	2141.00	1640.00	4.93	4.92	3.76
JUL	2409.00	2384.00	2384.00	5.53	5.47	5.47
AUG	2590.00	2513.00		5.95	5.77	
SEP	2202.00	2183.00		5.06	5.01	
OCT	2221.00	2114.00		5.10	4.85	
NOV	2484.00	2167.00		5.70	4.97	
DEC	2159.00	1788.00		4.96	4.10	

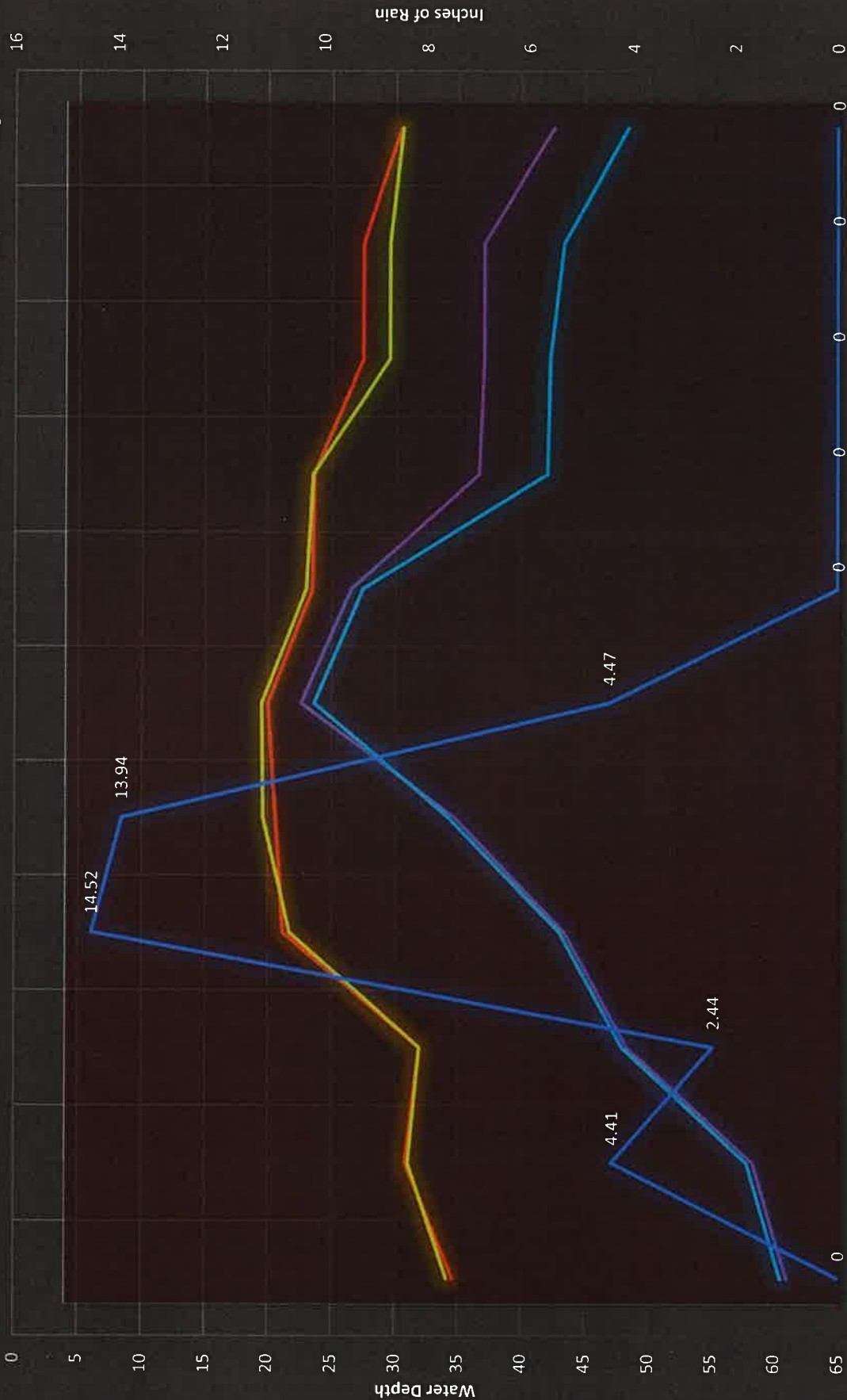
RES	CONSUMPTION			AC/FT		
	2017	2018	2019	2017	2018	2019
JAN	9145.00	14041.00	21564.00	20.99	32.23	49.50
FEB	9934.00	14009.00	8243.00	22.81	32.16	18.92
MAR	9012.00	9375.00	8000.00	20.69	21.52	18.37
APR	10693.00	12018.00	13199.00	24.55	27.59	30.30
MAY	16844.00	16387.00	13427.00	38.67	37.62	30.82
JUN	17499.00	19252.00	12470.00	40.17	44.20	28.63
JUL	19982.00	21976.00	19416.00	45.87	50.45	44.57
AUG	21012.00	22974.00		48.24	52.74	
SEP	21428.00	19943.00		49.19	45.78	
OCT	19992.00	18079.00		45.90	41.50	
NOV	17067.00	16304.00		39.18	37.43	
DEC	17147.00	10645.00		39.36	24.44	

Static Levels

Well 1 Well 2 Well 4 Well 7 Rain

Axis Title

Oct. Nov. Dec. Jan. Feb. Mar. April May June July Aug.



Water Sales

