

## MINUTES

**The meeting was called to order at 6:01 p.m.**

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### **1. Roll Call**

The meeting was called to order by the Board President Mike Etchart at 6:01 pm at the District Office.

Present were: Board President Mike Etchart, Board Directors, James Kentosh, Mike Krumpschmidt, Diana Engle and Larry Harrold. Staff Present: General Manager, Mike Hollebrands, Board Secretary, Summer Ward and Attornies, Lindsay Nielson and Greg Jones were also present.

Absent: None.

The Board went into closed session at 6:04 p.m.

**2. Closed Session:** The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Personnel 54957 (b)(4)
- Conference with Legal Counsel – Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
  - Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
  - State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

The board adjourned closed session at 7:08 pm.

Attorney Nielson stated that in closed session, Mr. Jones reported updates on the Moll case, Mr. Nielson reported updates on the ChannelKeeper case and they discussed personnel matters. No actions were taken and no decisions were made during the closed session.

### 3. Approval of the minutes

Approval of July 16, 2019, Regular Meeting minutes:

Mr. Krumpschmidt made the motion to approve the July 16, 2019, Regular Meeting minutes. Mr. Kentosh seconded the motion.

No public comments.

Krumpschmidt/Kentosh  
All Ayes  
M/S/C

### 4. Public Comments

Ms. Von Gunten – was present.

### 5. Financial Matters

- Approval of Payroll and Payables from July 16 to August 15, 2019 in the amount of:

Payables -	\$ 98,487.99
Payroll -	<u>\$ 39,498.50</u>
Total -	\$ 137,986.49

Mr. Harrold made the motion to approve the Payroll and Payables from July 16 to August 15, 2019. Ms. Engle seconded the motion.

Mr. Kentosh asked for clarification on the \$2000 for Sam Hill & Sons; Mr. Hollebrands explained that was for the service repair and valve replacement on N. Encinal. The yellow highlighted amounts will be paid back by SCE for repair costs, including water loss. Mr. Hollebrands reviewed updates made to the Report of Income formatting, aimed to simplify the display and footnotes added to provide additional information.

The Board noted on the expenses the product Roundup is used for weed abatement. The Board directed Mr. Hollebrands to switch to a non-glyphosate product.

Public Comment – None.

Harrold/Engle  
All Ayes  
M/S/C

**6. Board Discussion/Actions**

**a) Approval of 2018-2019 Fiscal Year Audit Proposal**

**Mr. Hollebrands presented the 2018-2019 Fiscal Year Audit Proposal from Fanning & Karr. Mr. Kentosh noted that he was very pleased with the last audit.**

**Mr. Kentosh made the motion to approve the 2018-2019 Fiscal Year Audit Proposal from Fanning & Karr, not to exceed \$21,000. Mr. Krumpschmidt seconded the motion.**

**Kentosh/Krumpschmidt**

**All Ayes**

**M/S/C**

**b) Approval of 20190820 (Employee) Fixing employer contribution at unequal amounts for employees and annuitants under the Public Employee’s Medical and Hospital Care Act with respect to a Recognized Employee Organization**

**Mr. Hollebrands reported that CalPERS contacted MOWD requesting revisions to the existing resolutions to address the change in the region from LA County to Region 3; no substantial changes were made. The only difference between the two resolutions is that one is specific to general employees and the other for management.**

**Mr. Krumpschmidt made the motion to approve the Resolution 20190820 (Employee) Fixing employer contribution at unequal amounts for employees and annuitants under the Public Employee’s Medical and Hospital Care Act with respect to a Recognized Employee Organization. Mr. Harrold seconded the motion.**

**Mr. Kentosh expressed dissatisfaction with the CalPERS template language.**

**Roll Call:**

**Kentosh – N**

**Harrold – Y**

**Etchart – Y**

**Krumpschmidt – Y**

**Engle – Y**

**4- Ayes 1 – N**

**M/S/C**

**c) Approval of 20190820 (Manager) Fixing employer contribution at unequal amounts for employees and annuitants under the Public Employee’s Medical and Hospital Care Act with respect to a Recognized Employee Organization**

Discussion for agenda items 5b & 5c combined (see above discussion).

Roll Call:

Kentosh – N

Harrold – Y

Etchart – Y

Krumpshmidt – Y

Engle – Y

4- Ayes 1 – N

M/S/C

- d) Oscar's Tree Service requests monetary relief from a water leak of any amount

Mr. Hollebrands presented Oscar's bill, of which they are requesting relief of any amount. MOWD was called after-hours by a local resident that saw Oscar's line leaking. The Fire Department was notified and the ball valve was closed to prevent further water loss. Appropriate timely repairs were made to the line.

Discussion of mitigating factors that should be implemented to prevent future leaks. Mr. Hollebrands will ensure that when the Board response is communicated to Oscar, risk mitigation will be recommended. The Board agreed to waive the Drought Surcharge fee of \$824.00.

Mr. Kentosh made the motion to approve waiving the Drought Surcharge fee of \$824.00 from Oscar's July 2019 bill; along with recommendation of implementing a ball valve downstream to shut off line when not in use to prevent future leaks. Ms. Engle seconded the motion.

Public Comments:

Ms. Von Gunten made recommendations regarding developing a policy statement with best practices, as well as publishing policies on the District website.

Kentosh/Engle

All Ayes

M/S/C

## 7. General Manager's Report

- **Operations & Maintenance Report**

Mr. Hollebrands reported that projects are moving forward, Wells 2 & 4 are still producing air, but meeting current demand. We have had a mild summer and we are hopeful for a rainy winter. Mr. Hollebrands is waiting until cooler weather to schedule the Well 4 assessment. The two new Field Operators are still in training on tools, procedures, customer service, etc...they both have good attitudes.

Mr. Hollebrands distributed the new Safety Booklets, created by Ms. Ward, to each Director. The booklets are sized to fit in each District vehicle glove box, as well as an electronic version stored on District cell

phones. Each booklet contains emergency contacts, district procedures, safety response, valves and other helpful tips for workplace safety. The District can update and reprint, as necessary.

- Updated Board Committees – No update.

## **8. Board Committee Reports**

- GSA – No August Meeting.
- Executive Committee Report – Scheduled for 8/30/2019.
- Budget/Rate Committee Report – Mr. Kentosh reported that the draft budget is pending finalization of the allocation program.
- Allocation Program Committee Report – Ms. Engle stated that additional dwelling count assessments are being completed, a list of 34 complex cases have been identified and are being evaluated. After the cases are evaluated, the next step will be identifying policy decisions to made.
- New Meters and Expansion Committee Report – No update.
- Emergency Management Committee Report – Mr. Hollebrands reported that he has been working with OilField Electric to find ways to address VFDs that autosense polarity for more of a plug-and-play process. Additional work includes: formulating a mutual aid agreement with VRWD and Casitas, updates to the Emergency Manual, identification of Directors for use during emergencies, COOP template, CERT Tools and AWA tools and resources, GIS meter locations and Disaster Services Work Cards. Mr. Hollebrands also stated that he will be meeting with the EOC regarding the Southern California Edison PSPS power shut-down due to fire hazards caused by high winds. The Board recommended drafting a one-page notice to customers that when the power is out, do not irrigate or water service may be shut-off by District.

### **Public Comments:**

Ms. Von Gunten made recommendations to consider solar panels with battery storage or burying the utilities.

## **9. Old Business**

- State Water – No update.
- Ojai, Ventura Water Partnership – No update.
- Matilija Dam Removal Update – No update.
- Cold Water Formation – No update.
- Generators – Discussion under item 8-Emergency Management Committee Report.
- Special Districts Grand Jury Report – Mr. Etchart requested this remain on the agenda for an additional month.
- Grants – No new information, Mr. Kentosh will reach out to Regina for an update.

## **10. Board of Directors' Reports/Comments**

**Mr. Etchart – Mr. Etchart attended the Casitas Stakeholder Focus Group regarding priorities, a compiled report will go to the Casitas Board for review. Additionally, Mr. Etchart stated that there are discussions ongoing related to the large scale commercial hemp farms.**

**Mr. Krumpschmidt – Mr. Krumpschmidt asked for an update on how the Leadership Training with Susan Edlinger has been going with Mr. Hollebrands; of which, Mr. Hollebrands replied it is going well. Mr. Krumpschmidt introduced the topic of considering dissolution of MOWD, by way of merger with another like-sized district, for example VRWD. He brought the topic for discussion in light of the upcoming regulations and changes to the industry.**

**Mr. Kentosh – Mr. Kentosh stated that he would review the 1937 Act for dissolution details.**

**Mr. Harrold – Mr. Harrold requested that Board members' cell numbers be added to the Safety Booklet; Ms. Ward stated Board numbers were intentional left off the booklet, to protect their privacy.**

**Ms. Engle – None.**

## **11. Meeting Adjournment**

**There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 9:10 pm.**

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**President**

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**Secretary**