

MINUTES

The meeting was called to order at 6:00 p.m.

1. Roll Call

The meeting was called to order by the Board President Mike Etchart at 6:00 pm at the District Office.

Present were: Board President, Mike Etchart; Board Directors, James Kentosh, Mike Krumpschmidt, Larry Harrold, and Diana Engle. Staff Present: General Manager, Mike Hollebrands, Board Secretary, Summer Ward, and Attornies, Lindsay Nielson, and Greg Jones.

2. Approval of the minutes

Approval of November 19, 2019, Regular Meeting minutes:

Ms. Engle made the motion to approve the November 19, 2019, Regular Meeting minutes. Mr. Krumpschmidt seconded the motion.

No public comments.

Engle/Krumpschmidt
All Ayes
M/S/C

3. Public Comments

Ted Moore, Andrea Neal and Renee Roth were present to discuss a joint venture to build affordable housing on the vacant lot on E. El Roblar. Mr. Moore stated they would like to partner with MOWD, as they feel the property is a good site for a well. The group is working on a net zero water plan, potential savings with Oak Grove School and further savings at Meiners Oaks Elementary School. Ms. Neal added that the water savings will include solar power and battery storage and many other projects. Mr. Moore will coordinate with the GM to present at a future Board meeting.

Beth Von Gunten – was present at the meeting.

**** Agenda Order Changed****

The Board went into closed session at 6:15 p.m.

4. Closed Session: The Board of Directors held a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
 - Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/

The board adjourned closed session at 6:46 pm.

Attorney Nielson stated that in closed session, Mr. Jones reported updates on the Moll case. No actions were taken, and no decisions were made during the closed session.

5. Financial Matters

- Approval of Payroll and Payables from November 15 to December 15, 2019 in the amount of:

Payables -	\$ 83,075.30
Payroll -	<u>\$ 40,244.11</u>
Total -	\$ 123,319.41

Mr. Harrold made the motion to approve the Payroll and Payables from November 16 to December 15, 2019. Mr. Kentosh seconded the motion.

Public Comment – Mr. Moore shared that there may be some possible energy savings through alternative methods.

Ms. Engle requested clarification on the generator invoicing; Mr. Hollebrands explained that both generators are in hand and up at the District yard, however, the larger generator invoice has not been received. Ms. Engle noted the difference in the Edison bill amounts for wells 4 and 7, compared to the other sites. Mr. Hollebrands stated the electric bills for those sites tend to be higher due to high horse power requirements; historical bill amounts will be evaluated.

Harrold/Kentosh
All Ayes
M/S/C

6. Board Discussion/Actions

a) Discussion of Allocation Program

Ms. Engle reviewed that at the last meeting the Board reviewed terms and provided feedback. The Drought Committee met this morning and reviewed the 9-page table in detail and simplified several items. Director Kentosh will help with the allocation program document, so that it harmonizes with the rate program. Ms. Engle stated that the goal is to have the allocation program reviewed in January with adoption in February. The Drought Committee will draft a bill stuffer for customers in January and will post the draft document on the District website for public review and comment.

No Public Comment.

b) Discussion and Approval – Authorize Sam Hill and Sons to replace fire hydrant at 245 N. Poli St. in the amount of \$6,900.00.

Tabled until January, pending bid. Mr. Krumpschmidt asked if the district used to service hydrants or always contracted out to a vendor; Mr. Hollebrands explained that yes, in the past the operators were able to service them and we are hoping to get back to performing that work.

c) Discussion and Approval – Authorize Byrd Electronics to replace the treatment plant computer and install new configuration software in the amount of \$14,344.97.

Mr. Hollebrands presented the quote from Byrd Electronics to replace the computer and install updated Wunderware software, which is used to produce the required State reports. Mr. Hollebrands added that this expense is included in the current budget.

Ms. Engle asked why Byrd, are there other companies that could perform the work? Mr. Hollebrands explained that the labor costs associated with bringing in a new company to work on the software would be higher and take longer, as the code and programming is all custom built for the District. Mr. Kentosh stated that the price is reasonable for a scata program for a small water treatment plant.

Mr. Krumpschmidt shared concerns regarding the environment that the new computer will be stored. Mr. Hollebrands will work on making that facility water tight and a new a/c fan was installed last summer.

No Public comment.

Mr. Kentosh made the motion to approve the Byrd Electronics replacement of the treatment plant computer and install new configuration software in the amount of \$14,344.97 and weather-proof the treatment plant. Ms. Engle seconded the motion.

Kentosh/Engle
All Ayes
M/S/C

7. General Manager's Report

- **District Operations & Maintenance Report**
Mr. Hollebrands reported that he has revamped the GM Board Report, added a summary update section. Static well levels have begun to rise. Mr. Hollebrands reviewed that Deiner's Electric started work on the panels for generated power. The plan is to have the panels upgraded, then haul the large generator down to Wells 4 & 7 to be tested with CAT on-site, training to be provided by CAT on how to start, run and maintain the generators. Additionally, engineering work on the new treatment plant is almost complete; WREA engineering for the new water line across the Highway 33 to Meiners Rd is complete, awaiting State permit. Mr. Hollebrands noted that Operator Tony Rodriguez resigned, his last day was December 13, 2019. A new Operator has been hired, he comes to us from Casitas with level II certifications.

8. Board Committee Reports

- **Upper Ventura River GSA – Ms. Engle reported that the GSA met last Thursday, continuing on task orders for Kear monitoring activities. Bryan Bondy is setting up a meeting with DWR and the State regarding the overlap between the GSP, Adjudication and Flow Study.**
- **Executive Committee – October 26, 2019 minutes included in the packet.**
- **Budget/Rate Committee – Meeting in January 2020.**
- **Allocation Program Committee – Reported under item 6(a).**
- **New Meters and Expansion Committee- 12/4/19 Ted Moore presentation, discussed 5 possible ways to save water with this project. Mr. Krumpschmidt added that there was very constructive dialog during the meeting. Mr. Hollebrands to add Ted Moore to January Regular Board meeting agenda.**
- **Emergency Management Committee – No meeting.**

Public Comments:

Ms. Von Gunten asked why there have been additional special meetings, what are the associated costs with holding extra sessions? President Etchart responded that the Board decided it was appropriate to have a direct face-to-face meeting with the ChannelKeeper v. City of Ventura Adjudication attorney representing the District; additionally, a meeting was held to focus on the evaluation method for the GM.

9. Old Business

- **State Water – No update.**
- **Ojai, Ventura Water Partnership – No update.**
- **Matilija Dam Removal Update – No update.**
- **Grant Projects: Nitrate Removal & Blending and Cold Water Formation – No update.**

10. Board of Directors' Reports/Comments

Ms. Engle – attended the Ventura River Watershed Council meeting, stated that Regina Hirsch was present and holding meetings with water agencies regarding grant projects. Ms. Engle recommends reaching out to Regina to find out the status of the District grant projects. Kevin Delano provided an update on the process and scheduling of events, anticipate the model to come out around Spring 2021. The Groundwater Resources Association of California held a high-level webinar that had some technical glitches, however, the Central Coast Chapter meeting was well attended and provided good discussion. Lastly, Ms. Engle shared that she is on the planning committee again for the AWA Annual Symposium, more to come.

Mr. Harrold – stated that a friend of his is retiring and selling a good backhoe for \$17,000, this may be a good find for the District. Mr. Harrold to find out more information about the equipment.

Mr. Krumpschmidt – shared that he has been involved with the Board's decision to include staff input into the GM evaluation process and will discuss process changes at a future time. Mr. Krumpschmidt stated that he really enjoyed this year's holiday dinner, the location and the food was great, it was a fun time. The District should consider donating the unused laptops to the school district.

Mr. Kentosh – requested that a board packet be printed in advance of the meeting for him to pick up.

Mr. Etchart – Mandatory Asian Citrus Psyllid pesticide spraying has increased from 2-4 times per year and we are seeing improvement. The Farm Bureau sponsored bringing in specialized trained dogs that can flag the trees that are infested.

The Board went into closed session at 8:00 p.m.

11. Closed Session: The Board of Directors held a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Personnel 54957 (b)(4) G.M. Review

The board adjourned closed session at 9:01 pm.

Attorney Nielson stated that in closed session, the board discussed the GM performance evaluation process. No actions were taken, and no decisions were made during this closed session.

12. Meeting Adjournment

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 9:02 pm.

President

Secretary