

Special Meeting
August 2, 2021
6:00 pm

Meiners Oaks Water District
202 W. El Roblar Drive
Ojai, CA 93023-2211

Minutes

The meeting was called to order at 6:00 pm.

1. **Call to Order**

The meeting was called to order by the Board President, Mike Etchart, at 6:00 pm via teleconference.

2. **Roll Call**

Present: Board President, Mike Etchart, Board Directors: James Kentosh, Diana Engle, and Christian Oakland. Staff Present: General Manager, Justin Martinez; Board Secretary, Summer Ward. Attorney: Stuart Nielson.

Absent: None.

3. **Approval of the Minutes** - No minutes to approve.

4. **Public Comments** - No public present.

5. **Board Discussion/Actions**

a. **Approve newly created Assistant General Manager & Board Secretary salaried position, and appoint Summer Ward, with a starting salary of \$96,000, retroactive to July 1, 2021. (Etchart/Kentosh) - Attachment**

Director Engle made the motion to approve the creation of the new position of Assistant General Manager & Board Secretary with a salary range of \$85,000-\$120,000, as described in the attached document. Director Kentosh seconded the motion.

Director Engle requested clarification on the 5th bullet point, which staff this position will supervise. Mr. Martinez stated this position will help cover supervision of field staff during his absence and vice versa.

No Public Comment.

Engle/Kentosh

Roll Call Vote:

Etchart - Y

Engle- Y

Kentosh - Y

Oakland – Y

All Ayes – M/S/C

Director Oakland made the motion to appoint Summer Ward to the newly created position of Assistant General Manager & Board Secretary with a starting salary of \$96,000, retroactive to July 1, 2021. Director Engle seconded the motion.

Director Engle thanked everyone who helped address this so swiftly.

Director Etchart stated that they are pleased to have created this position and excited to have Summer stay with the District.

Ms. Ward thanked the Board and General Manager for their effort, support and acknowledgement.

No Public Comment.

Oakland/Engle

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y

All Ayes – M/S/C

6. **Meeting Adjournment**

There being no further business to conduct at this time, Board President, Mike Etchart adjourned the meeting at 6:07 pm.

Board Secretary

Board President