



BOARD OF DIRECTORS REGULAR MEETING AGENDA

Due to the ongoing COVID-19 pandemic, all meetings of the Board will be conducted via teleconference until further notice, in accordance with CA AB 361.

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DIAL-IN (US TOLL-FREE): [1 877 309 2073](tel:18773092073)

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If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114.

(Govt. Code Section 94594.1 and 94594.2 (a))

July 19, 2022 at 6:00 pm.

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of the minutes:** June 21, 2022, Regular Meeting
- 4. Public comment for items not appearing on the agenda**

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card or send a virtual “chat” note, to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board’s consideration of that item.

Closed Session Agenda - Adjourn to Closed Session (**6:10 pm**): *It is the intention of the Board of Directors to meet in Closed Session to consider the following items:*

5. Closed Session Items

- a) The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to attorney/client privilege, as authorized by Government Code Section 54957, 54956.8, & 54956.9 and 54957.
 - State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

Regular Agenda (Reconvene Regular Meeting, Estimated Time 6:30 p.m.***)**

6. Financial matters

Approval of Payroll and Payables from June 16, 2022, to July 15, 2022, in the amount of:

Payables – \$300,852.28

Payroll – \$ 43,054.67

Total – \$343,906.95

7. Board action and/or discussion

- a) Approve Resolution 20220719: AB 361 – Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 20220621. (Ward) – Attachment
Recommended Action: Approve Resolution 20220719.
- b) Approve Resolution 20220719-1: New Water Rates. (Etchart/Martinez) – Attachments
Recommended Action: Approve Resolution 20220719-1: New Water Rates.
- c) Approve Resolution 20220719-2: New Fee Schedule. (Martinez) – Attachments
Recommended Action: Approve Resolution 20220719-2: New Fee Schedule.
- d) Approve Resolution: 20220719-3: Authorizing grant application, acceptance, and execution for the CA Department of Water Resources' Small Community Drought Relief Program. (Cooper/Martinez) – Attachment
Recommended Action: Approve Resolution 20220719-3.
- e) Review and approve Resolution 20220719-4: Local Agency Conflict of Interest Code. (Ward) – Attachment
Recommended Action: Approve Resolution 20220719-4.
- f) Approval of FY 2022-2023 Budget & Fee Schedule. (Kentosh/Martinez) –Attachment
Recommended Action: Approve FY 22-23 Budget.
- g) Approve Resolution 20220719-5: Annual Budget FY 2022-2023. (Martinez/Kentosh) – Attachment
Recommended Action: Approve Resolution 20220719-5: Annual Budget FY 2022-2023
- h) Approval of Ziptility GIS Software Services Agreement for \$5,000. (Martinez) – Attachment
Recommended Action: Approve and authorize General Manager to execute agreement for \$5,000.
- i) Approval of Meiners Rd. Pressure Zone #2 Technical Memorandum Peer Review Proposal for \$7,973. (Kentosh/Martinez) –Attachment
Recommended Action: Approve MKN Proposal for \$7,973.
- j) Status update and discussion on the draft "New Meters & Expansion of Services" policy. (Kentosh/Anderson/Martinez) – No Attachments
Recommended Action: Approve recommended revisions to policy.
- k) Discuss draft Terms & Conditions for the City of Ojai joining the UVRGA. (Kentosh) – Attachments

Recommended Action: Approve and/or provide direction on the terms and conditions.

8. General Manager's Report

The Board will receive an update from the General Manager on District operations and maintenance.

9. Board Secretary's Report

The Board will receive an update from the Board Secretary on District administrative and related matters.

10. Board Committee Reports

- Executive & Personnel Committee
- Upper Ventura River Groundwater Agency
- Allocation, New Meters & Expansion of Services Committee
- Budget & Rate Committee
- Grants Committee
- Emergency Management Committee

11. Old Business

- State Water
- Matilija Dam Removal Update

12. Director Announcements/Reports

13. Adjournment: The next scheduled Regular Board meeting is August 16, 2022.

Regular Meeting

June 21, 2022

6:00 pm

Meiners Oaks Water District

202 W. El Roblar Drive

Ojai, CA 93023-2211

Minutes

The meeting was called to order at 6:00 pm.

1. Call to Order

The meeting was called to order by the Board President, Mike Etchart, at 6:00 pm via teleconference.

2. Roll Call

Present: Board President, Mike Etchart, Board Directors: James Kentosh, Christian Oakland, Loni Anderson, and Christy Cooper. Staff Present: General Manager, Justin Martinez, and Board Secretary, Summer Ward. Attorneys Present: Stuart Nielson.

Absent: None

3. Approval of the Minutes

Approval of May 17, 2022, Regular Meeting Minutes.

Director Kentosh made the motion to approve the May 17, 2022, Regular meeting minutes, with one correction to add Director Cooper's oath of office. Director Cooper seconded the motion.

No public comment.

Kentosh/Cooper

Roll Call Vote:

Etchart - Y

Kentosh - Y

Oakland - Y

Anderson - Y

Cooper - Y

(5) Ayes- M/S/C

4. Public Comments

- No comments.

****The Board went into closed session at 6:03 pm****

5. Closed Session: The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.

- State case: SBCK vs. SWRCB, San Francisco Supreme Court, Case# CPF-14-513875

****The Board adjourned closed session at 6:18 pm****

Regular Meeting Minutes

June 21, 2022

Attorney S. Nielson stated that the Board discussed pending litigation in a closed session, and no action was taken.

6. **Financial Matters**

Approval of Payroll and Payables from May 16, 2022 to June 15, 2022, in the amount of:

Payables: \$ 78,508.19

Payroll: \$ 45,481.86

Total: \$123,990.05

Director Anderson made the motion to the Payroll and Payables from May 16, 2022, to June 15, 2022. Director Oakland seconded the motion.

No public comment.

Anderson/Oakland

Roll Call Vote:

Etchart - Y Kentosh - Y Oakland – Y Anderson – Y Cooper- Y

(5) Ayes – M/S/C

7. **Board Discussion/Actions**

a. Approve Resolution 20220621: AB 361 – Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 20220517. (Ward)

Ms. Ward presented Resolution 20220621: AB 361 - Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 20220517. This resolution must be renewed every 30 days to cover the Committee and next regular board meetings.

Director Oakland made the motion to approve Resolution 20220621: AB 361 - Brown Act: Remote Meetings During a State of Emergency. Director Kentosh seconded the motion.

No Public Comment.

Oakland/Kentosh

Roll Call Vote:

Etchart – Y Kentosh – Y Oakland – Y Anderson – Y Cooper – Y

(5) Ayes – M/S/C

b. Receive and discuss draft Financial Audit FY 2020-2021. (Ward/Martinez)

Ms. Ward presented the draft Financial Audit for FY 2020-2021. Ms. Ward reviewed the draft reports and provided an update on the recommended actions. Recommended items included (1) Organizational Structure: office staff size too small for ideal segregation of duties, Ms. Ward states a new staff member has been added and will help with reorganizing some duties; (2) Policy development: capitalization of assets and unbilled receivables received during overlap period between prior FY and new FY due to meter reading and billing cycles; additionally, the District determined the prior FY's discrepancy Trust Fund deposits, was due to a Tyler Billing process that was not updating the register, the problem was resolved in 2021; Unreconciled differences during transition to new fiscal year, which is being analyzed by Ms. Malone.

Ms. Ward stated that Cindy Fanning, CPA will be presenting the final Financial Audit FY 2020-2021, however, she is unavailable July 19 but can do a special meeting or attend the August 16 regular meeting. The Board agreed that the August 16 regular meeting would be best. There were no specific questions or comments from the Board regarding the draft reports.

Director Etchart recommended, and the Board concurred, to forming an Ad-Hoc Audit Committee to review all pending audit related policies and procedures prior to presentation to the full Board. The Ad-hoc Audit Committee will consist of Directors Kentosh and Cooper.

No Public Comment.

No Motion.

c. Discuss and approve the "Use of District Vehicles" policy. (Martinez)

Mr. Martinez presented the new draft policy "Use of District Vehicles." After a brief discussion, the Board agreed that some revisions were necessary. Mr. Martinez will make the discussed changes and will bring the policy back for approval.

No Public Comment.

No Motion.

d. Approve Valve Replacement project bid and contractor. (Martinez)

Mr. Martinez provided an overview of the leaking valves that are in need of replacement at two locations; Pala and S. Lomita. The work at Pala will include two valves, so that the configuration will allow for an expanded service area for the lower Casitas connection, which will also assist during line shutdowns for repairs in the future. Mr. Martinez noted that there is \$68,000 remaining in the FY budget for valve replacements. He recommended the Board approve the Toro Enterprise bid for \$34,385.

Director Anderson stated that it is the Grants Committee's hope that the District can get some future grant funding to assist with the remaining valve replacements needed in the District.

Director Anderson made the motion to approve the Toro Enterprise bid of \$34,385, for the valve replacements at the two specified locations. Director Oakland seconded the motion.

No Public Comment.

Anderson/Oakland

Roll Call Vote:

Etchart – Y Kentosh – Y Oakland – Y Anderson – Y Cooper – Y

(5) Ayes – M/S/C

e. Review and consider approval of Will-Serve Letter request for (1) parcel: 260 E. El Roblar. (Martinez)

Mr. Martinez presented the Will-Serve Letter request from Tekmar Developments, referencing the flag lot across from the Artesian. The lot has a meter and current variable allocation of 521 units/year, currently no dwellings. The current allocation does not support the proposed project of 21 primary residences. Mr. Tekmar added some details of the project including the artificial turf, honeycomb driveway materials to help with recycling the water, as well as a 1-1 ratio reverse osmosis and grey-water system. The board requested clarification if this project is a "low income" housing development. The development team responded that the County only requires 5-10% of the homes be low income. The homes would be constructed out of shipping containers. The project team assures a completely green, waterwise design. Director Kentosh noted that the District's New Meters & Expansion of Services policy is still under review. Director Kentosh proposed having the New Meters, Allocations & Expansion of Services Committee meet with the Tekmar Development team to discuss the project and its requirements in more detail. Ms. Ward will contact all parties, including the Committee members, Tekmar development team and their attorney, Ryan Blatz and the District attorney, Stuart Nielson.

No Public Comments.

No Motion.

f. Status update on the draft "New Meters & Expansion of Services" policy. (Kentosh/Anderson/Martinez)

Director Anderson shared an update on the revisions to the New Meters & Expansion of Services policy, states it should be ready for the July regular board meeting.

Public Comments:

Ms. Reed requested clarification on whether the new policy will address the new SB 9. Director Kentosh stated that the policy will address SB 9, as the County of Ventura provides updates on the legislation, the policy will be modified as needed.

No Motion.

g. Discussion of Meiners Road Zone 2 Technical Memorandum. (Kentosh/Martinez)

Mr. Martinez presented the draft Technical Memorandum prepared by Director Kentosh for the Meiners Road Pressure Zone (2). Mr. Martinez added that he shared the draft memorandum with MKN Associates, and requested a quote for preparing a peer review of the engineering design.

No Public Comments.

No Motion.

h. Discussion of agenda and process for Prop 218 Hearing on June 30. (Martinez/Ward)

Ms. Ward presented the public hearing agenda for Thursday, June 30, 2022. The public hearing presentation will cover drought status, allocation program, overview of District expenses and capital projects, proposed water rates and opportunities for public comment. Director Etchart recommended adding background on Prop 218 and the history of MOWD and relationship with Casitas.

No Public Comments.

No Motion.

i. Receive an update on the 2021 Consumer Confidence Report. (Martinez)

Mr. Martinez presented the 2021 Consumer Confidence Report, based on FGL sampling data. The report was made available to the public on the District website, a bill stuffer will be included in the June 30 statements with a direct link to the online version, or customers may call the District Office to request a paper copy. The CCR is submitted to the State Water Boards via the Electronic Annual Reporting portal. Ms. Ward noted that with the changes to regulations the District is able to save approximately \$900/year by providing the direct weblink and only printing paper copies on demand.

No Public Comments.

No Motion.

8. General Manager's Report

Mr. Martinez reported that the Casitas Lake level has dropped to 33.3%. Mr. Martinez stated that Casitas may possibly be announcing a move to Stage 4 drought within the

next six months and Stage 5 within a year, due to worsening drought conditions. The demand on our water system has been stable, wells are all online. Production has dropped slightly. Grant applications for the VRIF-2 planning projects are expected to receive funding award in August. The replacement treatment plant 100% design plans are underway with MKN & Associates. Field Operator I, Michael Neary, passed his Distribution II exam on June 8, he awaiting his exam date for his Treatment II. Unanticipated power outage on Friday, Jun 17, generators were used to power operations until power was restored, approximately 3 hours.

Director Oakland added that he supports the District moving forward with the well feasibility study as a top priority rather than waiting on grant funding. Mr. Martinez replied that he would work on developing the RFP and contact hydrogeologists.

No Public Comment.

9. **Board Secretary's Report**

Ms. Ward presented the monthly Board Secretary report highlighting that she had completed MOWD's enrollment in the new California Low Income Household Water Assistance Program (LIHWAP), eligible households can get a one-time assistance of up to \$2,000 to pay off water and/or wastewater arrearages (from any time period). Interested customers can contact the Community Action of Ventura County, Maria Ramirez (HEAP Manager) at (805) 436-4025 or mramirez@ca-vc.org . Ms. Ward has included details on this and other financial assistance programs on the District website. Staff continue to work on the Prop 218 Public Hearing: Water Rates presentation, the hearing will be held virtually on Thursday, June 30 at 5:00 pm. Webinar ID: 654-704-515. The District had one public information request from the UVRGA for current well level data. The District re-instituted the late fee penalties and disconnection for non-payment in March 2022. Ms. Ward noted that many of the delinquent accounts contacted the office to setup payment arrangements once the cut-off door hangers were distributed. At this time no accounts have been disconnected for non-payment. Ms. Ward reported a total of 101 service orders for May, including 6 account holder changes. Ms. Ward noted that the nomination period for the November 8 election, will be open July 18 – August 12. All nomination paperwork will be processed through the Ventura County Elections Division. Ms. Ward noted that the Board Bylaws and Employee Manual are under legal review for any necessary updates, updated drafts will be brought to the Board for approval.

No Public Comment.

10. **Board Committee Reports**

- Executive & Personnel Committee: No report.
- UVRGA: Director Kentosh stated that he would be participating on a UVRGA ad-hoc committee regarding the City of Ojai's request to join the UVRGA.
- Budget/Rate Committee: Discussed item 7 (h) Prop 218 Hearing.

- Emergency Management Committee: No report.
- Allocations, New Meters & Expansion of Services Committee: Discussed item 7(f).
- Grants: Director Anderson provided a brief update that the committee has been developing tools and a file management system for grant tracking.

11. **Old Business**

- State Water: Director Kentosh stated that the Casitas is in negotiations with City of Ventura, no critical deadline has yet passed.
- Matilija Dam Removal Update: No update.

12. **Director Announcements/Reports**

- Director Kentosh: No report.
- Director Oakland: No report.
- Director Anderson: No report.
- Director Cooper: No report.
- Director Etchart: No report.

13. **Meeting Adjournment**

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 8:20 pm.

Board Secretary

Board President

Special Meeting: Prop 218 Public Hearing
June 30, 2022
5:00 pm

Meiners Oaks Water District
202 W. El Roblar Drive
Ojai, CA 93023-2211

Minutes

The meeting was called to order at 5:00 pm.

1. Call to Order

The meeting was called to order by the Board President, Mike Etchart, at 5:01 pm via teleconference.

2. Roll Call

Present: Board President, Mike Etchart, Board Directors: James Kentosh, Christian Oakland, Loni Anderson, and Christy Cooper. Staff Present: General Manager, Justin Martinez, and Board Secretary, Summer Ward. Attorney Present: Stuart Nielson.

Absent: None

3. Approval of the Minutes

No minutes.

4. Public Comments

- Three members of the public present, no comments.

5. What is a Prop 218 Hearing

Director Etchart provided an overview of the California Proposition 218 "Right to Vote on Taxes Act, passed in 1996. The action of proposing an increase to water rates, falls under the jurisdiction of Prop 218. Director Etchart reviewed that Prop 218 Public Hearing notices and protest ballots were mailed to parcel owners of record (with the Ventura County Assessor's office) on May 6, 2022. A total of 1,349 notices were mailed. The notices and supplemental information was posted on the District website May 9, 2022. Additionally, the public hearing information was included on the May 31 customer bill statements. Protest ballots were requested to be submitted by June 28, 2022. If 50% plus 1 protest the new rates, the proposal would not pass. As of June 29, 2022, 27 (0.02%) have been submitted.

6. About the District

Director Etchart provided a brief history of the Meiners Oaks Water District, founded in 1949. The District serves approximately 4,200 people through 1,280 connections and 19 miles of pipeline. MOWD provides drinking water to domestic, commercial and agricultural customers with 4 active wells; just over 1 million gallons of storage and two booster stations.

Director Etchart shared that MOWD, like many in the Ojai Valley, relies solely on groundwater extraction. Lake Casitas was created in part to be the backup water source for groundwater pumpers in the valley during times of drought. Lake Casitas is a reservoir that accumulates water from diversion and runoff of the Ventura River and other creeks. Director Etchart noted, from the time of formation in 1949 to 2014, MOWD had never needed to pull from the lake to supply water for our customers. Since 2014, we have needed to get water from Casitas every year, typically from mid-Summer to Winter, depending on rainfall needed to replenish our wells.

7. Drought Status

Mr. Martinez reported that the MOWD Board of Directors declared a Stage 3 drought May 2016, due to a lack of rainfall and groundwater depletion. Lake Casitas remains at less than 40% capacity, currently the lake is at 32.4%. 2020-2021 was the driest year Ojai has had since 1906. Casitas anticipates Stage 4 drought conditions within six months and Stage 5 conditions by this time next year, without a significant amount of rain. Mr. Martinez noted that according to the CA Drought Map (June 16, 2022), Ojai is within the “Extreme Drought” zone. Mr. Martinez reviewed a graph of the Lake Casitas Storage Volume over time, comparing lake levels and total rainfall. He noted the steep decline in lake volume and rainfall after the year 2000.

No Public Comment.

8. Allocation Program

Ms. Ward provided an overview of the MOWD Allocation Program. Ms. Ward reported that back in 2015 allocations were largely based on historical water use, pre-drought. In 2016 MOWD hired Eagle Aerial to perform flyover infrared parcel mapping, to calculate irrigable vs. non-irrigable total area, for use in calculating new allocations. 2018 MOWD signed an MOU with Casitas, as our backup supplier, and agreed to adopt measures consistent with the Casitas Water Efficiency and Allocation Program. MOWD drafted the Allocation Program with allocation formulas consistent with the Casitas WEAP and adopted the program in 2020. New allocations were implemented in December 2021. The main difference in the new program is that for Residential customers allocations are based on parcel characteristics and have seasonal variation built into the monthly allocations; whereas, Agriculture and Commercial customers now have annual allocations, that reset each fiscal year in July. The Allocation Lookup Tool is available on the District website, under Customer Information.

No Public Comment.

9. District Capital Improvement Projects, Expenses & Operating Costs

Mr. Martinez reviewed the list of capital improvement projects, including a replacement treatment plant, a new source water well, Meiners Rd booster station and backup generation upgrade, replacement water storage tank, Well 8 blending station, Wells 4 & 7

backup chloramination station, water main upgrade/replacement, advanced meter infrastructure (smart meters), and office expansion. Mr. Martinez gave a short explanation of each project and the reasons for each. Mr. Martinez added the estimated costs associated with the design, engineering and construction costs for each project over the next 10-years, as well as the impact on fiscal reserves.

Mr. Martinez shared that operating costs have increased significantly over the past five years; contractor costs are up 30-50% and materials are up 60-70%. Ways that the District is working to control costs include expanding contractor and vendor networks, minimizing staff overtime, improved inventory management and actively seeking grant funds.

10. New Sources of Funding

Mr. Martinez stated that MOWD entered into a partnership with Watershed Progressive, Regina Hirsch, in January 2022, for grant assistance. The District received its first grant from the Ventura County Resource Conservation District & CA Wildlife Conservation Board for a Well 8 Nitrate Removal Feasibility Study (completed in March 2022), with Grant funding of \$26,700 and MOWD share of cost \$7,060. MOWD submitted grant applications for three planning projects through the WCB VRIF-2 in January 2022. Those projects include: (1) Waterwise for vulnerable communities & land resilience partnership (requested \$158,000 with \$17,000 share of cost); (2) Alternative water sourcing for aquatic ecosystem health (requested \$42,000 with \$5,000 share of cost); (3) AMI metering for evaluation of streamflow enhancement (requested \$57,897.57 with \$22,000 share of cost). MOWD anticipates receiving the grant award in August 2022. Mr. Martinez concluded that the new MOWD Grants Committee is actively monitoring Federal, State and Local grant opportunities.

Public Comment:

11. Proposed New Water Rates

Director Kentosh reviewed the proposed rates, provided in the Prop 218 notices. The Monthly Water Availability Charge will remain steady at \$36.00 over the next 3-years; the Meter Capacity Charges (for meters 1" or larger) will see a very slight increase starting in FY 2023. The Board proposes combining the MWAC and MCC charges into a single "Meter Fee." The rate per unit of water (100 cu.ft or 748 gal) is proposed to increase to \$3.85 this fiscal year, a more significant jump as these rates have not been adjusted in four years; postponed during COVID pandemic. The rate would then increase by \$0.05 each fiscal year after for the remaining two-year period.

Public Comment:

Mr. O'Donnell apologized for just joining the meeting, stated that he does not believe the individual rate impact is transparent enough. Additionally, he expressed that he felt the rate

per unit increase was extraordinary, even with the current economic inflation. He urged the Board to look at alternatives to rate increases for capital improvement, such as loans. Director Kentosh responded that the District has historically had a “pay as you go” policy, however, there may be situations where a loan may be appropriate and worth consideration. Director Etchart added that the Board and team are very sensitive to the rate changes, as rate payers themselves. Director Etchart thanked Mr. O’Donnell for his feedback and for joining our meeting tonight.

Director Anderson shared that grants often have a share of cost, not always free money. These are critical infrastructure projects and the costs of chemicals, materials, engineering and construction have all increased.

Director Cooper noted that as we move towards Stage 4 drought, conservation will be increased, which will decrease revenues.

Mr. Krumpschmidt commented that he understands what Mr. O’Donnell is saying as a rate payer and former board member. He recommended penciling out if interests of a loan is beneficial or not, we are in the perfect storm economically. He noted that he appreciates that the District is putting the increases on the consumption side, so that higher users pay the greater burden than the low users.

The vote on the Prop 218 Water Rates will occur at the July 19 regular board meeting.

12. **Meeting Adjournment**

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 6:06 pm.

Board Secretary

Board President

Report of Income as of 6/30/2022

Income	Month of June	Year To Date	Budget Appropriation	Appropriation Balance
Interest	0.24	4,388.61	--	4,388.61
Taxes	5,454.87	191,726.23	--	191,726.23
Pumping Charges	368.23	3,663.66	--	3,663.66
Fire Protection	147.44	1,348.43	--	1,348.43
Meter & Inst. Fees	--	--	--	--
Water Sales	56,697.44	688,758.57	--	(688,758.57)
¹ Casitas Water/Standby	1,399.44	136,727.42	--	136,727.42
MWAC Charges	60,829.53	700,332.98	--	(700,332.98)
MCC Chg.	9,548.43	78,763.99	--	(78,763.99)
² Misc. Income	242.96	48,447.22	--	48,447.22
Late & Delinquent Chgs.	5,660.78	13,094.88	--	13,094.88
Conservation Penalty	--	--	--	--
Capital Improvement	--	--	--	--
Drought Surcharge	3,715.05	63,250.55	--	63,250.55
	--	--	--	--
		--	--	--
		--	--	--
TOTAL INCOME	144,064.41	1,930,502.54	--	(1,930,502.54)

Note:

¹ This line item is necessary because these sales are tracked in the expenditures

² This line item is the US Bank WSCA Contract Payment



Meiners Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 06/16/2022 - 07/15/2022

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP Bank-AP Bank							
AWWA 7002012577	American Water Works Association Invoice	07/01/2022 07/01/2022	07/01/2022 2022-23 Membership Fees	Regular	0.00 0.00	473.00 473.00	10316
AQUA-F S11945623 S11946003	Aqua-Flo Supply Invoice Invoice	06/22/2022 06/22/2022	07/13/2022 Check Valve Brass Nipple	Regular	0.00 0.00 0.00	173.86 157.74 16.12	10320
AT&T 01840622	AT&T Invoice	06/13/2022	06/28/2022 Office Phones	Regular	0.00 0.00	230.01 230.01	10296
AT&T 08330622	AT&T Invoice	06/19/2022	07/13/2022 Office Phones	Regular	0.00 0.00	575.33 575.33	10321
AUTOSU 546907	Automotive Supply - Ojai Invoice	06/22/2022	07/13/2022 Batteries	Regular	0.00 0.00	522.61 522.61	10322
BADGER 80102099	Badger Meter Invoice	06/30/2022	07/13/2022 Beacon Hosting	Regular	0.00 0.00	77.10 77.10	10323
CALPERS INV0002054	California Public Employees' Retirement Invoice	06/15/2022	06/30/2022 Health	Bank Draft	0.00 0.00	3,690.91 3,690.91	DFT0001582
CALPERS 061422	California Public Employees' Retirement Invoice	06/14/2022	06/22/2022 Admin. Fee	Bank Draft	0.00 0.00	920.93 920.93	DFT0001591
CALPERS INV0002066	California Public Employees' Retirement Invoice	06/30/2022	06/30/2022 Health	Bank Draft	0.00 0.00	3,690.89 3,690.89	DFT0001593
CRWA 0722	California Rural Water Association Invoice	07/01/2022	07/01/2022 2022-23 Membership Fee	Regular	0.00 0.00	857.00 857.00	10317
CAL-STATE 221048	Cal-State Invoice	06/23/2022	06/28/2022 Portable Toilet	Regular	0.00 0.00	126.23 126.23	10297
CAL-STATE 221356	Cal-State Invoice	06/28/2022	07/13/2022 Portable Toilet	Regular	0.00 0.00	131.86 131.86	10324
CMWD 261150622 262000622 300650622	Casitas Municipal Water District Invoice Invoice Invoice	06/30/2022 06/30/2022 06/30/2022	07/13/2022 Fairview Standby Hartmann Allocation Tico/La Luna Standby	Regular	0.00 0.00 0.00 0.00	2,278.69 1,033.31 212.07 1,033.31	10325
CLEANCO 1494	Cleancoast Janitorial Invoice	06/24/2022	06/28/2022 June Janitorial	Regular	0.00 0.00	272.00 272.00	10298
CVTDEP 338048 338049	County of Ventura Transport. Dept. Invoice Invoice	06/28/2022 06/28/2022	07/13/2022 Mesa Pala	Regular	0.00 0.00 0.00	1,155.00 370.00 785.00	10326
CRICKET 1136	Cricket Consulting Invoice	06/24/2022	06/28/2022 Well Depth Reports	Regular	0.00 0.00	90.00 90.00	10299
CSI 11020R	CSI Services, Inc. Invoice	06/30/2022	07/13/2022 Three Water Tanks Dive	Regular	0.00 0.00	6,950.00 6,950.00	10327
DATAP 3P63121 DP2202301	Dataprose LLC Invoice Invoice	06/22/2022 06/30/2022	07/13/2022 Water Quality Report Billing & Postage	Regular	0.00 0.00 0.00	1,834.29 134.41 1,699.88	10328

Check Report

Date Range: 06/16/2022 - 07/15/2022

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
EJHAR 281300622 994260622	E. J. Harrison Rolloffs, Inc. Invoice Invoice	 06/14/2022 06/14/2022	 Office Trash Service 3 Yard Dumpster	 Regular	 0.00 0.00 0.00	 341.89 109.94 231.95	 10300
FAMCON S100075067.001	Famcon Pipe and Supply, Inc. Invoice	 06/03/2022	 Valve with Handle	 Regular	 0.00 0.00	 713.21 713.21	 10329
FH PUMPS 89155	FH Pumps Invoice	 06/20/2022	 Pump	 Regular	 0.00 0.00	 1,442.51 1,442.51	 10301
GUARDIAN INV0002055 INV0002067	Guardian Invoice Invoice	 06/15/2022 06/30/2022	 Dental Dental	 Regular	 0.00 0.00 0.00	 678.01 339.03 338.98	 10294
GUARDIAN 7690460622	Guardian Invoice	 06/15/2022	 Admin. Fee	 Regular	 0.00 0.00	 45.72 45.72	 10302
HACHCO 13086918	Hach Company Invoice	 06/09/2022	 Chlorine Reagent	 Regular	 0.00 0.00	 629.24 629.24	 10303
JCI 889739 889750	JCI Jones Chemical, Inc. Invoice Credit Memo	 06/30/2022 06/30/2022	 Chlorine Container Return	 Regular	 0.00 0.00 0.00	 2,148.26 2,748.26 -600.00	 10330
KG 2985	Kear Groundwater Invoice	 06/30/2022	 Hydrogeologist	 Regular	 0.00 0.00	 840.00 840.00	 10331
LGABLER 66438 66486	Light Gabler Invoice Invoice	 06/30/2022 06/30/2022	 Employment Consulting Employment Consulting	 Regular	 0.00 0.00 0.00	 1,710.00 105.00 1,605.00	 10332
LAFCO 20222023	Local Agency Formation Committee Invoice	 07/01/2022	 2022-23 Apportionment Payment	 Regular	 0.00 0.00	 1,126.00 1,126.00	 10333
MOHARD 006974 007468 007647 008038 008174 008301 008568 008761	Meiners Oaks Hardware Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	 06/01/2022 06/01/2022 06/02/2022 06/06/2022 06/07/2022 06/08/2022 06/10/2022 06/13/2022	 Painters Tape,Windex,Magnetic Hook,etc. Security Bit Set for Water Meters Seal Knockout,Popup Assembly Grease,Contact Cleaner Batteries for Locator Hose Washer, Shop Towels, Spray Wipes,Yellow Spray Paint, Red Spray Paint, Armor All,Microfiber Sponge,Round Up,et	 Regular	 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	 407.56 31.77 16.58 23.99 23.88 34.14 44.83 28.21 204.16	 10334
MKN&A 100938 101006	Michael K. Nunley & Associates, Inc. Invoice Invoice	 06/30/2022 06/30/2022	 Treatment Plant Final Design Grant Writing Services	 Regular	 0.00 0.00 0.00	 49,226.84 46,426.84 2,800.00	 10335
MITEC 1063345 81159 81228	MiTec Solutions LLC Invoice Invoice Invoice	 06/06/2022 06/15/2022 06/15/2022	 Remote Labor - Set up Email Splashtop/Antivirus Monthly Antivirus	 Regular	 0.00 0.00 0.00 0.00	 132.50 47.50 50.00 35.00	 10304
MITEC 1063682 81665	MiTec Solutions LLC Invoice Invoice	 07/11/2022 07/01/2022	 Monthly Maintenance Off Site Back Up	 Regular	 0.00 0.00 0.00	 383.00 285.00 98.00	 10336
NCK&K 7439	Nelson Comis Kettle & Kinney, LLP Invoice	 06/30/2022	 Attorney Fees	 Regular	 0.00 0.00	 2,632.50 2,632.50	 10337
OILELE 2032490	Oilfield Electric Company, Inc. Invoice	 06/15/2022	 Troubleshoot Circuit Breaker Zone 2	 Regular	 0.00 0.00	 251.00 251.00	 10305

Check Report

Date Range: 06/16/2022 - 07/15/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
PATHIAN	Pathian Administrators	06/28/2022	Regular	0.00	132.38	10295
INV0002057	Invoice	06/15/2022	HSBS	0.00	66.20	
INV0002069	Invoice	06/30/2022	HSBS	0.00	66.18	
POLLARD	Pollard Water	06/28/2022	Regular	0.00	327.77	10306
0216085	Invoice	06/09/2022	40 Tablet Vita-D Chlor	0.00	327.77	
PERS	Public Employees' Retirement System	06/30/2022	Bank Draft	0.00	650.00	DFT0001581
INV0002053	Invoice	06/15/2022	457 Withholdings	0.00	650.00	
PERS	Public Employees' Retirement System	06/30/2022	Bank Draft	0.00	3,112.05	DFT0001583
INV0002056	Invoice	06/15/2022	PERS	0.00	3,112.05	
PERS	Public Employees' Retirement System	06/30/2022	Bank Draft	0.00	650.00	DFT0001592
INV0002065	Invoice	06/30/2022	457 Withholdings	0.00	650.00	
PERS	Public Employees' Retirement System	06/30/2022	Bank Draft	0.00	3,112.05	DFT0001594
INV0002068	Invoice	06/30/2022	PERS	0.00	3,112.05	
PERS	Public Employees' Retirement System	07/12/2022	Bank Draft	0.00	2,853.83	DFT0001602
10000001685294	Invoice	07/01/2022	Unfunded Accrued Liability	0.00	2,853.83	
PERS	Public Employees' Retirement System	07/12/2022	Bank Draft	0.00	137.58	DFT0001603
10000001685294	Invoice	07/01/2022	Unfunded Accrued Liability	0.00	137.58	
SCE	Southern California Edison Co.	06/28/2022	Regular	0.00	7,400.81	10307
OFFELE0622	Invoice	06/28/2022	Office Electricity	0.00	246.31	
TNKFRM0622	Invoice	06/28/2022	Tank Farm	0.00	34.56	
WELL1-0622	Invoice	06/28/2022	Well 1	0.00	1,154.33	
WELL20622	Invoice	06/28/2022	Well 2	0.00	830.07	
WELL4&70622	Invoice	06/28/2022	Well 4 & 7	0.00	4,342.09	
WELL80622	Invoice	06/28/2022	Well 8	0.00	144.98	
Z-20622	Invoice	06/28/2022	Zone 2	0.00	98.47	
Z-2FIRO622	Invoice	06/28/2022	Zone 2	0.00	133.23	
Z-2PWRO622	Invoice	06/28/2022	Zone 2 Power	0.00	396.82	
Z-3FIRO622	Invoice	06/28/2022	Zone 3	0.00	19.95	
SCGAS	Southern California Gas Co.	07/13/2022	Regular	0.00	6.64	10338
0589	Invoice	06/30/2022	Office Heat	0.00	6.64	
SDRMA	Special District Risk Management Auth.	07/01/2022	Regular	0.00	65,376.96	10318
72161	Invoice	07/01/2022	2022-23 Property/Liability	0.00	65,376.96	
SDRMA	Special District Risk Management Auth.	07/01/2022	Regular	0.00	15,313.30	10319
71707	Invoice	07/01/2022	Workers' Comp. 2022-23	0.00	15,313.30	
WHARF	The Wharf	07/13/2022	Regular	0.00	231.85	10339
357626	Invoice	06/11/2022	Work Boots	0.00	231.85	
TORO	Toro Enterprises, Inc.	07/13/2022	Regular	0.00	34,385.00	10340
15741	Invoice	06/30/2022	New Valve Installation	0.00	34,385.00	
TYLER	Tyler Technologies, Inc.	07/13/2022	Regular	0.00	488.75	10341
025-385258	Invoice	06/29/2022	Project Management	0.00	250.00	
025-385820	Invoice	06/30/2022	Web Payment Transactions	0.00	238.75	
UAOFSC	Underground Service Alert of So.Ca.	07/13/2022	Regular	0.00	47.95	10342
620220439	Invoice	07/01/2022	Digalerts	0.00	47.95	
UVRGA	Upper Ventura River Groundwater Agency	07/13/2022	Regular	0.00	74,444.00	10343
3003	Invoice	07/01/2022	2022-23 Annual	0.00	74,444.00	

Check Report

Date Range: 06/16/2022 - 07/15/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
USBANK	US Bank Corporate Pmt. System	07/13/2022	Regular	0.00	1,909.29	10344
AAS062022	Invoice	06/20/2022	Stamps	0.00	64.75	
AMAZON060322	Invoice	06/03/2022	Keyboard, Mousepads, White-Out, etc.	0.00	149.83	
AMAZON060422	Invoice	06/04/2022	Hand Soap	0.00	54.70	
AMAZON062222	Invoice	06/22/2022	Card Paper for Tags	0.00	88.67	
DROPBOX060122	Invoice	06/01/2022	Dropbox	0.00	26.13	
DROPBOX062022	Invoice	06/20/2022	Dropbox	0.00	75.00	
GOTO061622	Invoice	06/16/2022	Remote Meetings	0.00	10.00	
JNDESIGNS060122	Invoice	06/01/2022	Printed Decals	0.00	81.94	
LOWES060622	Invoice	06/06/2022	Crew Truck Tools	0.00	298.58	
MSC060122	Invoice	06/01/2022	Racks for Shop	0.00	259.61	
OSS060922	Invoice	06/09/2022	Storage Unit	0.00	184.00	
PRIME062022	Invoice	06/22/2022	Membership	0.00	16.08	
TT060622	Credit Memo	06/06/2022	Credit Back for Class	0.00	-150.00	
TT060722	Credit Memo	06/06/2022	Credit Back for Class	0.00	-150.00	
TT060822	Invoice	06/06/2022	Tyler Tech. Class	0.00	600.00	
TT060922	Invoice	06/06/2022	Tyler Tech. Class	0.00	150.00	
TT061022	Invoice	06/06/2022	Tyler Tech. Class	0.00	150.00	
VRWC	Ventura County Resource Conservation District	07/13/2022	Regular	0.00	566.50	10346
20222023	Invoice	07/01/2022	VR Watershed Coordinator Position	0.00	566.50	
VERIZON	Verizon Wireless	07/13/2022	Regular	0.00	490.91	10347
9909800973	Invoice	06/26/2022	Cell Phones	0.00	490.91	
WEX	WEX BANK	06/28/2022	Regular	0.00	2,456.71	10308
81469035	Invoice	06/15/2022	Fuel	0.00	2,456.71	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	93	46	0.00	282,034.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	18,818.24
EFT's	0	0	0.00	0.00
	102	55	0.00	300,852.28

PR 43,054.67

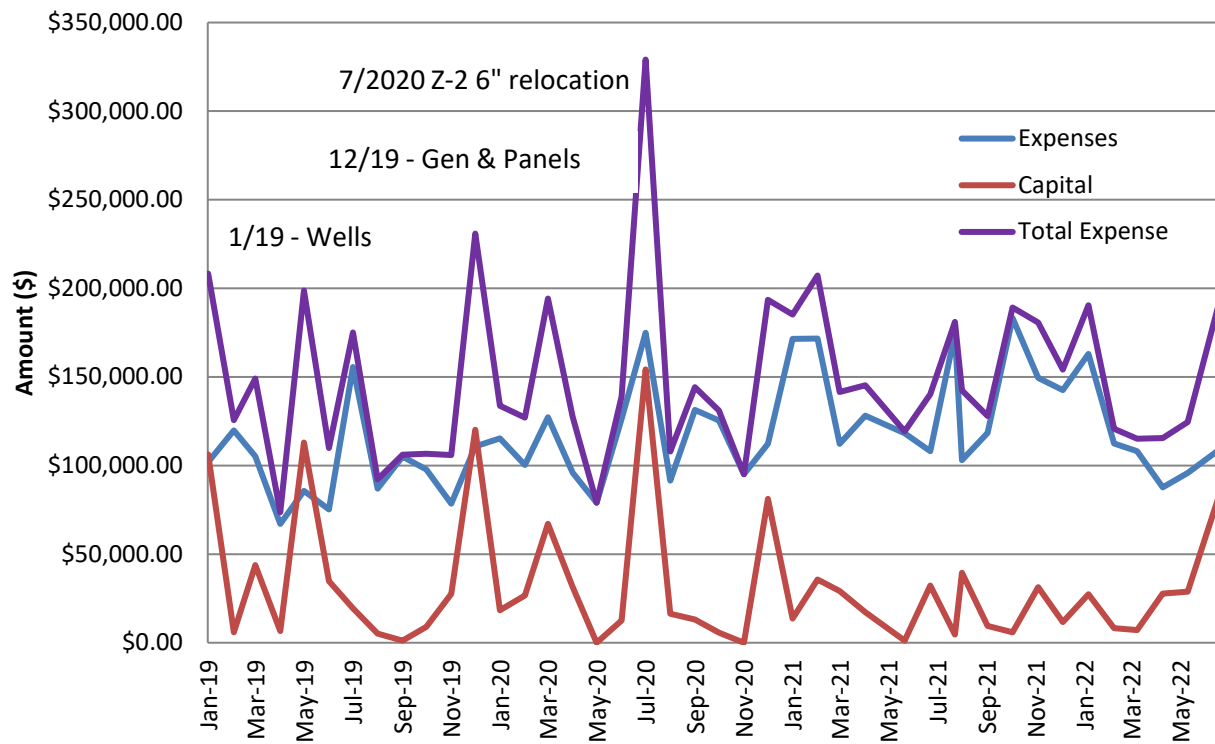
Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

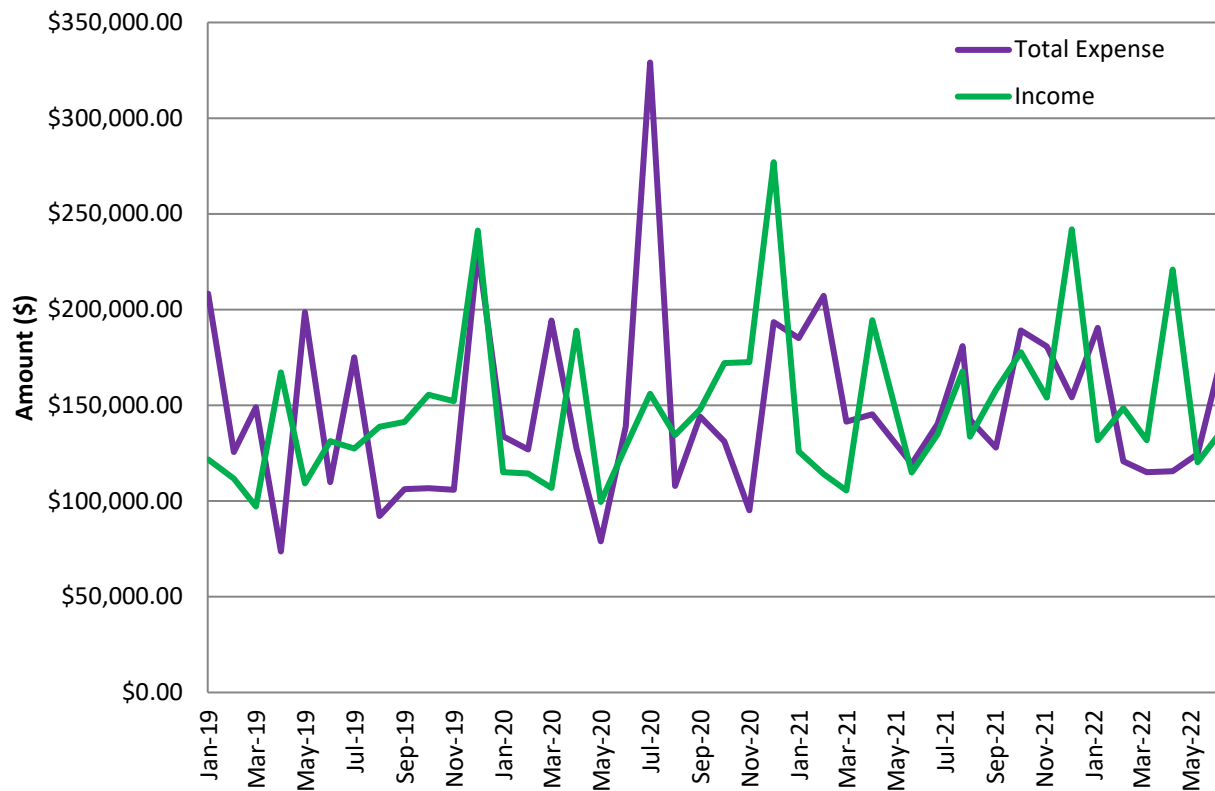
Expenditures	Month of June	Year To Date	Budget Approp	Approp Bal 06/30/22	Current July	Approp FY Bal To Date
Salaries	46,199.94	507,875.60	600,000.00	92,124.40		92,124.40
Payroll Taxes	3,655.72	40,783.37	45,000.00	4,216.63		4,216.63
Retirement Contributions	5,915.92	61,964.54	55,000.00	(6,964.54)		(6,964.54)
Group Insurance	8,024.99	75,943.53	96,000.00	20,056.47		20,056.47
Company Uniforms	-	2,703.09	4,500.00	1,796.91		1,796.91
Phone Office	805.34	9,519.01	9,000.00	(519.01)		(519.01)
Janitorial Service	530.09	8,022.80	4,400.00	(3,622.80)		(3,622.80)
Refuse Disposal	341.89	4,278.67	4,500.00	221.33		221.33
Liability Insurance	-	53,916.53	54,000.00	83.47		83.47
Workers Compensation	-	11,436.56	18,000.00	6,563.44		6,563.44
Wells	2,282.51	2,613.01	10,000.00	7,386.99	-	7,386.99
Truck Maintenance	522.61	5,476.95	3,500.00	(1,976.95)		(1,976.95)
Office Equipment Maintenance	184.00	4,609.15	5,000.00	390.85		390.85
Security System	-	760.39	600.00	(160.39)	-	(160.39)
Cell Phones	490.91	5,216.30	4,500.00	(716.30)		(716.30)
System Maintenance	4,079.96	46,074.02	100,000.00	53,925.98		53,925.98
Safety Equipment	231.85	4,201.42	6,000.00	1,798.58		1,798.58
Laboratory Services	-	12,851.00	12,000.00	(851.00)		(851.00)
Membership and Dues	-	8,066.00	9,000.00	934.00		934.00
Printing and Binding	-	21.96	2,500.00	2,478.04		2,478.04
Office Supplies	420.41	6,865.70	6,000.00	(865.70)		(865.70)
Postage and Express	1,899.04	13,514.08	11,000.00	(2,514.08)		(2,514.08)
B.O.D. Fees	-	6,700.00	15,000.00	8,300.00		8,300.00
Engineering & Technical Services	-	-	30,000.00	30,000.00	-	30,000.00
Computer Services	1,435.19	27,077.24	17,000.00	(10,077.24)		(10,077.24)
Other Prof. & Regulatory Fees	2,906.50	18,136.58	40,000.00	21,863.42		21,863.42
Public and Legal Notices	-	302.56	2,000.00	1,697.44		1,697.44
Attorney Fees	8,047.50	138,015.60	75,000.00	(63,015.60)		(63,015.60)
GSA Fees	-	42,903.14	50,000.00	7,096.86		7,096.86
VR/SBC/City of VTA Law Suit	-	29,886.26	75,000.00	45,113.74		45,113.74
Rental Equipment	-	-	-	-	-	-
Audit Fees	6,500.00	24,300.00	25,000.00	700.00	-	700.00
Small Tools	-	4,410.44	5,000.00	589.56		589.56
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Water Purchase	-	238,639.17	150,000.00	(88,639.17)	-	(88,639.17)
CMWD Standby Charges	2,278.69	27,142.62	20,000.00	(7,142.62)		(7,142.62)
Treatment Plant	2,801.49	13,468.76	20,000.00	6,531.24		6,531.24
Fuel	2,456.71	17,945.61	13,000.00	(4,945.61)		(4,945.61)
Travel Exp./Seminars	600.00	1,909.81	2,000.00	90.19	-	90.19
Utilities	260.67	2,738.93	3,500.00	761.07		761.07
Power and Pumping	7,154.50	62,495.16	80,000.00	17,504.84		17,504.84
Meters	-	1,931.44	10,000.00	8,068.56	-	8,068.56
Total Expenditures	110,026.43	1,544,717.00	1,695,500.00	150,783.00	-	150,783.00

Water Distribution System	-	-	-	-	-	-
<i>Fairview Connection (FY22-23)</i>	-	-	-	-	-	-
<i>Well 8 Nitrate Removal/Blending</i>	-	30,527.79	40,000.00	9,472.21	-	9,472.21
<i>4 Valve Replacements/Deadends</i>	34,385.00	34,385.00	68,000.00	33,615.00	-	33,615.00
<i>Tank Cleaning</i>	6,950.00	6,950.00	6,000.00	(950.00)	-	(950.00)
<i>El Sol to Lomita Tie-In Engineering</i>	-	-	5,000.00	5,000.00	-	5,000.00
<i>Repairs to Meiners Rd. 80K Gallon Tank</i>	-	30,332.06	30,000.00	(332.06)	-	(332.06)
Structures and Improvements	-	-	-	-	-	-
<i>Chlorine Alarms</i>	-	6,082.62	40,000.00	33,917.38	-	33,917.38
<i>T.P. Final Eng. 100% Design</i>	46,426.84	81,177.16	175,000.00	93,822.84	-	93,822.84
<i>Treatment Plant Set-Aside Fund</i>	-	-	200,000.00	200,000.00	-	200,000.00
<i>Wells 4&7 CL 17</i>	-	-	15,000.00	15,000.00	-	15,000.00
Office Machines	-	-	-	-	-	-
<i>Radio/Cellular Meters (FY22/23)</i>	-	-	-	-	-	-
Field Equipment	-	-	-	-	-	-
<i>Sounder</i>	-	2,429.15	2,500.00	70.85	-	70.85
<i>New Truck Generator</i>	-	-	3,500.00	3,500.00	-	3,500.00
<i>Welder</i>	-	-	3,500.00	3,500.00	-	3,500.00
<i>Air Compressor (Tow Behind)</i>	-	-	16,000.00	16,000.00	-	16,000.00
<i>Crane for New Truck</i>	-	14,896.19	15,000.00	103.81	-	103.81
<i>New Truck Tools</i>	298.58	4,615.01	5,000.00	384.99	-	384.99
Appropriations for Contingencies	-	79,537.52	100,000.00	20,462.48	-	20,462.48
Total CIP Spending	88,060.42	290,932.50	724,500.00	433,567.50	-	433,567.50
GRAND TOTAL	198,086.85	1,835,649.50	2,420,000.00	584,350.50	-	584,350.50

MOWD Monthly Expenses



MOWD Income & Expenses



RESOLUTION NO. 20220719:

AB 361-Brown Act: Remote Meetings During a State of Emergency (Subsequent)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY CA EXECUTIVE ORDER N-29-20 MARCH 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF MEINERS OAKS WATER DISTRICT FOR THE PERIOD JULY 22, 2022 – AUGUST 22, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the MEINERS OAKS WATER DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of MEINERS OAKS WATER DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, March 4, 2020 CA Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; despite sustained efforts the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS, the Ventura County Public Health Officer issued order October 18, 2021 regarding the highly transmissible Delta Variant, recommends vaccinated and unvaccinated persons to mask and social distance until health metric criteria are met or rescinded, superseded, or amended by the Health Officer; and

WHEREAS, the Board of Directors does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus, will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and

facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of MEINERS OAKS WATER DISTRICT shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times and manner in which the public may attend the meeting and offer public comment by call-in option or internet-based service option, are posted at a minimum, on the District website and physically outside the District Office.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF MEINERS OAKS WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and the ongoing risk posed by the highly transmissible COVID-19 virus, and, Ventura County Public Health orders for social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager, Board Secretary and legislative bodies of MEINERS OAKS WATER DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of AUGUST 22, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of MEINERS OAKS WATER DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of MEINERS OAKS WATER DISTRICT, this 19 day of JULY, 2022, by the following vote:

AYES:

NOES:

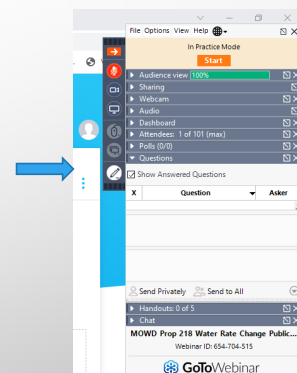
ABSENT:

ABSTAIN:



Housekeeping Items...

- First, thank you for attending!
- All participants will be on mute to reduce background noise.
- Have a question? Please use the "questions" section at anytime.



Agenda

- Roll Call (Ward)
- Public Comments (Etchart)
- What is a Prop 218 Hearing & Why Are We Here? (Etchart)
- Brief Overview of MOWD & Casitas (Etchart)
- Drought Status (Martinez)
- Allocation Program (Ward)
- District Capital Projects, Costs & Funding Sources (Martinez)
- Proposed Water Rates (Kentosh)
- Questions & Comments (Etchart)
- Adjournment (Etchart)

Public Comments

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item, please add your comment or question in the "Question" feature on the virtual meeting. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

What is a Prop 218 Hearing?

- In November 1996, California voters passed Proposition 218, “The Right to Vote on Taxes Act.” This constitutional amendment protects taxpayers by limiting the methods by which local governments can create or increase taxes, fees and charges without taxpayer consent.
- As we propose to raise water rates, this action falls under the jurisdiction of Prop 218.

Prop 218 Protest Ballot Process

- Prop 218 notices and protest ballots were mailed to parcel owners of record with the Ventura County Assessor’s office on May 6, 2022. (Section 6(a)(1) of California constitution art. XIII d)
- Prop 218 notices and protest ballots were made available on the District website May 9, 2022. <http://meinersoakswater.com/water-rates/>
- A total of 1,349 notices were mailed, if 51% protest the rate change, it would not pass.
- Protest ballots were due by end of business June 28, 2022. As of June 29, 2022, a total of 27 (0.02%) protest ballots were submitted.

About the District

Mission Statement

The mission of Meiners Oaks Water District and its staff is to produce and deliver a reliable and sustainable supply of water to meet the needs of the residents and properties and the community within its boundaries.

District History

- Since our formation in 1949, Meiners Oaks Water District has gone through some significant changes in demographics, population, housing, and system demand. Meiners Oaks Water District currently serves approximately 4,200 people through 1,280 connections and 19 miles pipelines, including domestic, commercial, and agricultural customers. We achieve this with 4 active wells, just over 1 million gallons of storage, and 2 booster stations to supply water to customers at higher elevations.
- The District delivers an average of 1.75-acre feet of water per day to its customers which is equal to 572,203 gallons or 447 gallons per connection. In the summer months, that number can reach up to 2.5-acre feet per day or 814,628 gallons.

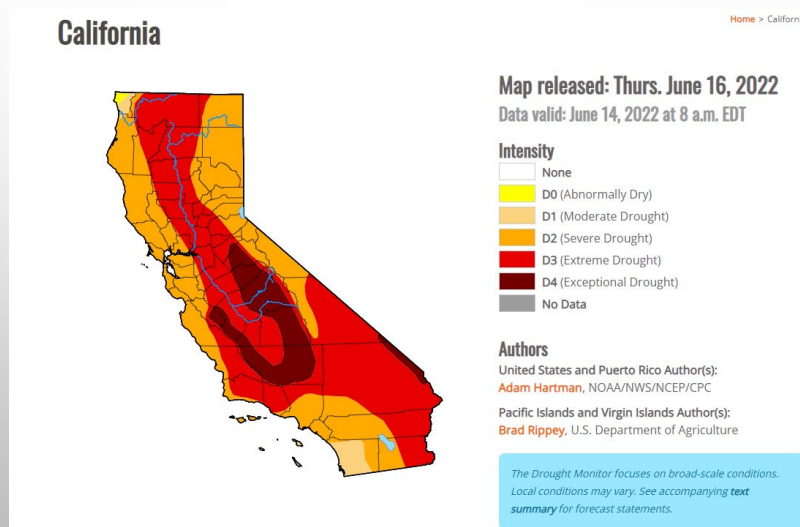
Lake Casitas Formation & Relationship to MOWD

- The MOWD, like many in and around the Ojai Valley, relies solely on groundwater extraction.
- Lake Casitas was created in part to be a backup water source for groundwater pumpers in the valley in time of drought. Lake Casitas is a reservoir that accumulates water from diversion and runoff of the Ventura River and other creeks.
- From the formation of the District in 1949 to 2014, MOWD had never needed to pull from the lake to supply water for our customers. Since 2014 we have needed to get water from Casitas every year, typically from mid-Summer to Fall or Winter, depending on rainfall needed to replenish our wells.

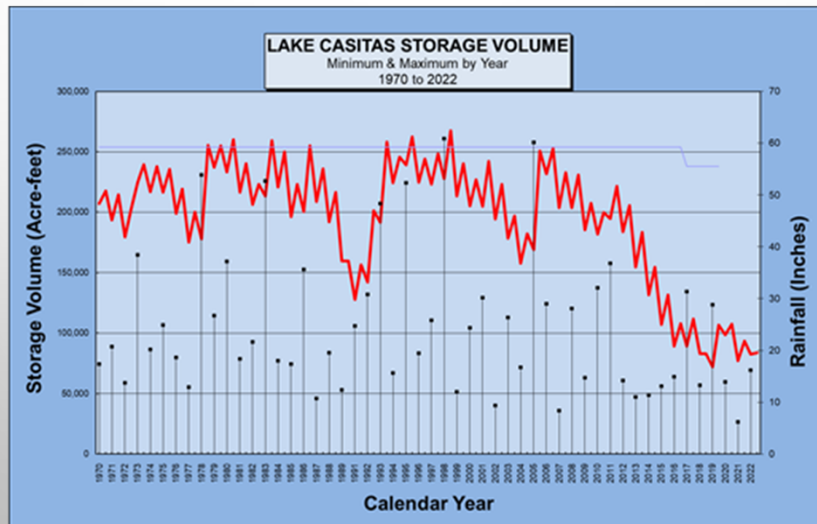
Drought Status

- Board of Directors declared a Stage 3 drought May 2016, due to a lack of rainfall and groundwater depletion.
- Lake Casitas (MOWD backup supplier) remains at less than 40% capacity, currently the Lake is at 32.9%.
- 2020-2021 is the driest year Ojai has had since 1906.
- Casitas anticipates Stage 4 drought conditions within 6 months & Stage 5 conditions this time next year, without a significant amount of rain.

Drought Status



Casitas Lake Levels



Allocation Program

- 2015 water allocations were largely based on historical water use.
- 2016 Eagle Aerial infrared fly-over parcel mapping.
- 2018 MOWD signed an MOU with Casitas (as our backup supplier) and agreed to adopt measures consistent with the Casitas WEAP.
- December 2021 MOWD Allocation Program implemented, posted on District website.
- Classifications: Residential monthly allocations with seasonal variation, Ag & Commercial annual allocations (reset each July 1).
- Online tool to look up allocations: <http://meinersoakswater.Com/customer-information/allocations-rates/>

District Capital Improvement Projects

- Replacement Treatment Plant
- New source water well
- Meiners Road booster station & backup generation upgrade
- Storage tank replacement
- Well #8 blending station
- Wells # 4 & 7 backup chloramination
- Water main upgrade/replacement
- Advanced meter infrastructure - upgrade
- Office expansion



Estimated 10-yr Capital Expenses

Fiscal Year	Water Treatment Plant	Meiners Road Zone	Replace Tank No. 2	New Well or Well 8	Replace Mains	Chloramination	Other	Annual Capital Expense
2022-23	\$350,000	\$75,000		\$60,000			\$74,500	\$559,500
2023-24	\$800,000	\$75,000				\$30,000	\$50,000	\$955,000
2024-25	\$700,000						\$50,000	\$750,000
2025-26			\$30,000	\$100,000		\$100,000	\$50,000	\$280,000
2026-27			\$600,000				\$50,000	\$650,000
2027-28			\$600,000				\$50,000	\$650,000
2028-29					\$100,000		\$50,000	\$150,000
2029-30					\$500,000		\$50,000	\$550,000
2030-31					\$500,000		\$50,000	\$550,000
2031-32					\$500,000		\$50,000	\$550,000

Estimated Fiscal Reserves

Fiscal Year	Annual Operating Budget	Annual Capital Expenses	Total Annual Expenses	Annual Revenue	End-of-Yr Reserves
					\$1,400,000
2022-23	\$1,592,500	\$559,500	\$2,152,000	\$2,060,544	\$1,308,544
2023-24	\$1,656,200	\$955,000	\$2,611,200	\$2,142,966	\$840,310
2024-25	\$1,722,448	\$750,000	\$2,472,448	\$2,228,684	\$596,546
2025-26	\$1,791,346	\$280,000	\$2,071,346	\$2,317,832	\$843,032
2026-27	\$1,863,000	\$650,000	\$2,513,000	\$2,410,545	\$740,577
2027-28	\$1,937,520	\$650,000	\$2,587,520	\$2,506,967	\$660,024
2028-29	\$2,015,021	\$150,000	\$2,165,021	\$2,607,246	\$1,102,249
2029-30	\$2,095,621	\$550,000	\$2,645,621	\$2,711,535	\$1,168,163
2030-31	\$2,179,446	\$550,000	\$2,729,446	\$2,819,997	\$1,258,714
2031-32	\$2,266,624	\$550,000	\$2,816,624	\$2,932,797	\$1,374,886

Operating Costs

- Past 5 years:
 - Contractors increased cost 30-50%
 - Materials increased costs 60-70%
- Ways the District is working to control costs:
 - Expanded contractor & vendor networks
 - Minimization of staff overtime
 - Improved inventory management
 - Actively seeking grant funding

New Sources of Funding

- Partnership agreement with Watershed Progressive (Regina Hirsch) January 2022.
- Ventura County Resource Conservation District & CA Wildlife Conservation Board – Water Resiliency Regional Framework Project – Well 8 Nitrate Removal Feasibility Study (completed March 2022). Grant funding: \$26,700 (MOWD cost-share \$7,060).
- Wildlife Conservation Board VRIF-2 Planning Projects (applied Jan 2022): (3.1a) Waterwise for vulnerable communities & land resilience partnership (requested \$158,000 w/\$17,000 cost-share); (3.1b) Alternative water sourcing for aquatic ecosystem health (requested \$42,000 w/\$5,000 cost-share); (3.1c) AMI metering for evaluation of streamflow enhancement (requested \$57,897.57 w/\$22,000 cost-share). Pending award.
- MOWD Grants Committee is actively monitoring Federal, State and Local grant opportunities.

Proposed New Water Rates

1) Monthly Water Availability Charge (WAC)

Meter size	Current	Proposed		
	FY2021-22	FY2022-23	FY2023-24	FY2024-25
All	\$35.91	\$36.00	\$36.00	\$36.00

2) Monthly Meter Capacity Charge (MCC)

Meter size	FY2021-22	FY2022-23	FY2023-24	FY2024-25
5/8" & 3/4"	\$0.00	\$0.00	\$0.00	\$0.00
1"	\$16.00	\$16.00	\$16.80	\$17.60
1.5"	\$36.00	\$36.00	\$37.80	\$39.70
2"	\$104.00	\$104.00	\$109.20	\$114.70
3"	\$256.00	\$256.00	\$268.80	\$282.20
4"	\$776.00	\$776.00	\$814.80	\$855.50
6"	\$1,576.00	\$1,576.00	\$1,654.80	\$1,737.50

Note: In future water bills, the WAC and MCC will be combined into a single "Meter Charge" that will vary with meter size.

3) Unit Rate per HCF for all water used

Meter size	FY2021-22	FY2022-23	FY2023-24	FY2024-25
All	\$2.34	\$3.85	\$3.90	\$3.95

Proposed New Water Rates

4) Over-Allocation Penalty (Additional charge for use exceeding a customer's monthly allocation.)

Meter size	FY2021-22	FY2022-23	FY2023-24	FY2024-25
All	\$1.00/Unit	The Over-Allocation Penalty will be set at Casitas MWD's Over-Allocation Penalty then in effect (Currently \$5.00/HCF). The amount is additional to the unit rate.		

5) Casitas Surcharge

Meter size	FY2021-22	FY2022-23	FY2023-24	FY2024-25
All	The cost of purchasing water from Casitas MWD is collected as a "Casitas Surcharge" added to a customer's bill in proportion to the amount of water used that month.			(NO CHANGE)

6) Other Fees and Charges

See our website for special rates and conditions.

Note: 1 Unit = 100 cubic feet = 1 HCF = 748 gallons

Public Questions or Comments?

Thank you for attending!

Resolution No. 20220719-1

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS WATER DISTRICT ESTABLISHING WATER SERVICE RATES AND FEES FOR FISCAL YEARS 2022-2025.

WHEREAS, the MEINERS OAKS WATER DISTRICT BOARD OF DIRECTORS has developed and approved a three-year financial plan for the operation and maintenance of the District's facilities, and;

WHEREAS, the District has projected the cost of operations over the next three years, identified and prioritized its capital replacement needs, allocated its reserves and established a minimum reserve level for emergencies, and;

WHEREAS, the District has also projected its revenue requirement to successfully operate and maintain the District over the three year term of the financial plan, and;

WHEREAS, the District has developed a water rate structure that fairly allocates the cost of operating and maintaining the District to the properties served by the District; and

NOW, THEREFORE BE IT RESOLVED by the Meiners Oaks Water District Board of Directors that the rates and fees for water service for this year beginning July 2022 and each July thereafter, for a period of two years as follows:

Water Rate (per unit)		MWAC Rate	
2022-2023	\$3.85	2022-2023	\$36.00
2023-2024	\$3.90	2023-2024	\$36.00
2024-2025	\$3.95	2024-2025	\$36.00

Meter Size	FY 2022-23	FY 2023-24	FY 2024-25
5/8" or 3/4"	\$0	\$0	\$0
1"	\$16.00	\$16.80	\$17.60
1.5"	\$36.00	\$37.80	\$39.70
2"	\$104.00	\$109.20	\$114.70
3"	\$256.00	\$268.80	\$282.20
4"	\$776.00	\$814.80	\$855.50
6"	\$1,576.00	\$1,654.80	\$1,737.50

Drought Surcharge: \$5/unit to be applied to water use exceeding each customer's allocation.

IT IS FURTHER RESOLVED that the cost of supplemental water, stand by fees and over-allocation fees from Casitas Municipal Water District shall be proportionately applied to the water charge for the month such fees for water were accrued, and

FURTHERMORE, BE IT RESOLVED those properties located in pressure zones requiring additional energy purchases by the District to deliver water shall be levied an additional lift charge based on the cost of delivery.

Resolution No. 20220719-1

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS WATER DISTRICT ESTABLISHING WATER SERVICE RATES AND FEES FOR FISCAL YEARS 2022-2025.

PASSED AND ADOPTED by the Board of Directors of MEINERS OAKS WATER DISTRICT, this 19 day of JULY, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Meiners Oaks Water District
Board President

Attest

Meiners Oaks Water District
Board Secretary



Resolution No. 20220719-2

Policies for Water Service

WHEREAS, the Board of Directors of MOWD wishes to rescind Resolution No. 20200317 in favor of a new resolution on the issue of water service billing;

WHEREAS, in 2020, MOWD transitioned to new guidelines in compliance with Senate Bill 998, related to disconnection of water service for non-payment (Resolution 20200317).

WHEREAS, Meiners Oaks Water District water bills are sent out monthly and are to be paid in full by 5:00 pm on the 25th of each month (WHETHER IT FALLS ON A WEEKEND OR HOLIDAY) or be through the secure District Office drop-slot box or paid on the District's online payment portal before 8:00 am the first working day after the 25th. If this bill is still not paid in full by 5:00 pm on the 25th of the same month or before 8:00 am the first working day thereafter, a **Late Penalty of 25% of bill balance** will be added and your water may be turned off pending a letter of termination in accordance with Senate Bill 998.

The District has a secure payment drop-slot in the District Office door, as well as a secure online payment portal, available through the District website. If at anytime customers have trouble making the payment or will be out of the area, they are to contact the District Office ahead of time and make payment arrangements. If customers do not receive a bill by the 15th of each month, call the office and request a copy of the bill statement.

When customers receive a letter of termination by the District, it will include the total amount to be paid, including the 25% late penalty. No customer shall be shut off for non-payment less than 60 days after payment due date, in accordance with Senate Bill 998. If service has been shut-off for non-payment, a \$50/\$150 (normal hours/after-hours) reconnect fee will be added.

The District has personnel on-call 24 hours a day, 7 days a week. All valves on the District side of the meter are to be worked by District personnel only. If a customer needs the water shut-off, please call the District. (This service is at no cost to the customer).

The District has established fees (**See Appendix A**) related to administrative procedures, including but not limited to refundable service deposits, fines for

improper water use, penalties for delinquencies, returned checks, reconnection for non-payment, failures to test backflows, will-serve letter, new meters and expansion of services requests, temporary hydrant meter rental, customer valves, meter testing, lock cutting, meter tampering and fire flow testing.

The District Office is open 8:00 am – 5:00 pm, Monday through Friday, excluding weekends and holidays.

Board meetings are open to the public and are held every third Tuesday of each month at 6:00 pm at the District Office.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Meiners Oaks Water District that this Resolution 20220719-2 take effect on August 1, 2022.

PASSED, APPROVED AND ADOPTED this 19th day of July 2022.

Board President
Michel Etchart

ATTEST:

Board Secretary
Summer Ward



Appendix A: Fees Schedule

New Service Refundable Deposits

Residential	Commercial	Agriculture
\$50.00	\$75.00	\$150.00

Fines for Improper Water Use

	Stage 1	Stages 2 & 3	Stages 4 & 5
First Violation	No Fine	Warning	Warning
Second Violation	No Fine	\$100	\$150
Third Violation	No Fine	\$100	\$250
Fourth Violation	No Fine	\$200	\$350
Fifth Violation	No Fine	\$300	\$450
>5 Violations	No Fine	\$500	\$550

Penalties

Delinquent Payment	25%
Returned Checks	\$12
Reconnect for Non-payment	\$50 (normal hours) \$150 (after hours)
Failure to Test Backflow	\$150

*Customers must provide test results within 14 days of the 3rd request or a fine may be applied and water service will be disconnected. Reconnection fees will apply

Administrative Fees

Will-Serve Letter Requests, New Meters or Expansion of Service Requests	\$100.00 (nonrefundable)
--	--------------------------

Temporary Hydrant Meter (6-month Rental Maximum)

Deposit	\$1,000
Administrative Fee	\$100
Usage Charge (per unit)	\$3.85
Monthly WAC	\$36.00



Appendix A: Fees Schedule

	5/8" & 3/4"	1"	1.5"	2"	3"	4"	6"
Customer Valves	\$95	\$130	\$238	\$238	Not available	Not available	Not available
*Meter Testing	\$48	\$53	\$159	\$159	\$175	\$175	\$250

*Standard shipping rates will be applied

Lock Cutting	\$150
Meter Tampering	\$150 & up
Fire Flow Testing	\$300/hydrant

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1 specifications, invoices, and other documents and information, and to take
2 such other actions as may be required to obtain grant funding and the
3 disbursement of funds from the California Department of Water Resources
4 for the herein-described purposes and in accordance with the funding
5 agreement(s).
6

7 **CERTIFICATION**, I hereby certify that the foregoing Resolution 20220719-3 was
8 duly and regularly adopted by the Board of Directors of Meiners Oaks Water
9 District at the regular meeting held on July 19, 2022, motion by
10 _____ and seconded by _____, motion passed by the
11 following vote:
12

13 AYES:

14 NOES:

15 ABSENT:

16 _____
17 Michel Etchart, Board President
18 Meiners Oaks Water District

19 ATTEST:

20 _____
21 Summer Ward, Board Secretary
22



Meiners Oaks Water District
Resolution 20220719-4: Biennial Conflict of Interest Code

WHEREAS, the Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings, and

NOW, therefore, be it resolved by the Meiners Oaks Water District Board of Directors that:

- 1) The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Meiners Oaks Water District, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Meiners Oaks Water District. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Clerk of the Ventura County Board of Supervisor's Office, which shall be the Filing Officer.
- 2) In preparing the Form 700, designated filers need only disclose those financial interests falling within the disclosure categories designated for that filer's position, as stated in Exhibits A and B.
- 3) The attached Appendix - Designating Officials Who Manage Public Investments, is hereby incorporated into the District's Conflict of Interest Code.
- 4) Resolution 20200915 is hereby replaced by Resolution 20220719-4.

Passed, Approved, and Adopted this 19th day of July 2022.

Secretary of the Board
Summer Ward

President of the Board
Michel Etchart



EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of Positions	Position Title	Disclosure Categories	Filing Officer
5	Directors	Category 1	COB
1	General Manager	Category 1	COB
1	Board Secretary	Category 1	COB
1	District Legal Counsel	Category 1	COB
0	Consultant ¹	NA	COB

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and, based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.



EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meanings under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner, and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of Form 700 for an explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D, and E]

- (1) All Sources of *income, gifts, loans, and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property, held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION, AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D, and E]

All investments, business positions and sources of income, gifts, loans, and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D, and E]

All investments, business positions and sources of income, gifts, loans, and travel payments, from sources which are subject to the regulatory, permitting, or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D, and E]

All investments, business positions and sources of income, gifts, loans, and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.



APPENDIX – DESIGNATING OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s position which qualifies as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

- (1) “Other public officials who manage public investments” means:
 - a. Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;
 - b. High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and
 - c. Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.
- (2) “Public investments” means the investment of public monies in real estate, securities, or other economic interests for the production of revenue or other financial return.
- (3) “Public money” means all monies belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidence of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public monies held by a financial institution under a trust indenture to which a public agency is a party.



- (4) “Management of public investments” means the following non-ministerial functions: directing the investment of public monies, formulating or approving investment policies, approving or establishing guidelines for asset allocations, or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

# of Positions	Position Title/Consultant	Filing Officer
None		



Proposed Budget for Fiscal Year 2022-2023

July 11, 2022

Budget Summary (Table 1)

The proposed budget for Fiscal Year 2022-2023 is summarized in the attached table. The table shows the proposed expenditures and capital spending for FY 22/23 compared to the previous FY 21/22. The MOWD Board had postponed rate increases since 2019, primarily due to the COVID-19 pandemic. The Budget/Rate Committee held a Prop 218 Public Hearing on June 30, 2022 to set new 3-year water rates schedule based on the projected expenses. The MOWD Board will vote on proposed new rates July 19, 2022.

Projected Expenses (Table 2)

The operating expenses in several categories are increasing compared to the prior three years; largely due to increased material and labor costs. Capital expenses vary with each fiscal year, however, due to critical infrastructure projects being postponed the past few years (due to the COVID-19 pandemic), the District must now start completing these capital projects.

Some highlights of the projected expenses are:

- Salaries and related expenses are remaining, with no adjustment.
- Liability and group insurance cost increases by providers;
- Fuel, power and utilities all increased mid-fiscal year 21-22;
- Board of Directors compensation adjustment, had not been adjusted since October 1998.
- Engineering and technical services were increased to \$50,000, to support the critical infrastructure projects, the District is seeking grant funding to offset some of the construction costs.
- Capital Expense:
 - Treatment Plant 100% engineering design for \$350,000, grant funding is being sought to help offset some of the anticipated \$2-4 million construction cost.
 - Well 8 Nitrate Blending Station, feasibility study completed in FY 21-22, with anticipated construction cost of \$500,000; the \$60,000 is budgeted for the design plans.



- Valve Replacements: the District has nine broken valves that need to be replaced, \$50,000 is to get started on the most critical valves, as the District applies for grant funding.
- Meiners Rd pressure zone is in need of backup generation and upgraded booster pumps for homes at higher elevations.
- Field equipment purchases are being postponed to help offset the purchase and implementation of GIS.

Projected Revenues (Table 3)

The projected revenue of \$2,055,544.00 is summarized in Table 3, and is based on the new FY 2022-2023 water rates, at the current stage 3 drought. The District is sensitive to the possibility of moving into stage 4 drought conditions within fiscal year 2022-2023.

New Rates & Rate Structure (Table 4)

A Prop 218 Public Hearing for new water rates was held on June 30, 2022.

- Increased rate per unit from \$2.34 to \$3.85, FY 2022-2023, then \$0.05 annual increase for through FY 2024-25.
- Monthly Water Availability Charge will increase from \$35.91 to \$36.00 from FY 2022-23 through FY 2024-25.
- Meter Capacity Charges will not increase until FY 2023-24 and then 5% increase annually through FY 2024-25.
- Drought surcharge for exceeding the allocation will increase from \$1/unit up to \$5/unit (in alignment with the Casitas WEAP).

MOWD implemented its new Allocation Program in 2020, establishing fixed and variable allocations for each metered parcel. Residential customers now have seasonal variation built into the monthly allocation. Agriculture and Commercial customers now have annual allocations, to use water throughout the year as it suits their needs. Over-allocation fees are billed out monthly for Residential accounts and in July (annually) for Agriculture and Commercial accounts.



Table 1: Budget Summary for Fiscal Year 2022-2023

Total Operating Expenditures	\$1,605,000.00
Capital Expenses	<u>\$653,500.00</u>
Total Operating & Capital Expenses	\$2,258,500.00
Projected Revenues	\$2,055,544.00
Shortfall (absorbed by reserves)	<\$202,956.00>
Reserves Beginning	\$1,420,361.49
Reserves Ending	\$1,217,405.49

Table 2: Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	2022-23 Proposed	2021-22 Actuals	2020-21 Actuals	2019-20 Actuals
Salaries	\$ 600,000.00	\$ 507,875.60	\$ 456,846.42	\$ 411,628.86
Payroll Taxes	\$ 55,000.00	\$ 40,783.37	\$ 37,355.36	\$ 34,852.67
Retirement Contributions	\$ 75,000.00	\$ 61,964.54	\$ 52,002.97	\$ 42,618.11
Group Insurance	\$ 96,000.00	\$ 75,943.53	\$ 94,908.38	\$ 68,103.64
Company Uniforms	\$ 4,500.00	\$ 2,703.09	\$ 2,695.45	\$ 312.53
Phone Office	\$ 10,000.00	\$ 9,519.01	\$ 9,618.53	\$ 7,230.92
Janitorial Service	\$ 6,000.00	\$ 8,022.80	\$ 5,854.79	\$ 4,497.68
Refuse Disposal	\$ 5,000.00	\$ 4,278.67	\$ 3,302.58	\$ 4,061.96
Liability Insurance	\$ 66,000.00	\$ 53,916.53	\$ 27,225.13	\$ 25,003.90
Workers Compensation	\$ 16,000.00	\$ 11,436.56	\$ 13,984.93	\$ 12,167.92
Wells	\$ 5,000.00	\$ 2,613.01	\$ 4,871.37	\$ 18,592.98
Truck Maintenance	\$ 3,500.00	\$ 5,476.95	\$ 8,192.98	\$ 5,589.50
Office Equip. Maintenance	\$ 4,000.00	\$ 4,609.15	\$ 4,534.34	\$ 3,674.01
Cell Phones	\$ 4,500.00	\$ 5,216.30	\$ 3,840.03	\$ 3,826.31
System Maintenance	\$ 90,000.00	\$ 46,074.02	\$ 54,560.95	\$ 58,767.13
Safety Equipment	\$ 6,000.00	\$ 4,201.42	\$ 2,826.20	\$ 585.87
Security	\$ 1,000.00	\$ 760.39	\$ -	\$ -
Laboratory Services	\$ 14,500.00	\$ 12,851.00	\$ 9,731.00	\$ 22,127.00
Membership and Dues	\$ 9,000.00	\$ 8,066.00	\$ 7,720.00	\$ 8,357.00
Printing and Binding	\$ 2,000.00	\$ 21.96	\$ 3,013.30	\$ 186.66
Office Supplies	\$ 6,000.00	\$ 6,865.70	\$ 8,196.07	\$ 4,396.97
Postage and Express	\$ 12,000.00	\$ 13,514.08	\$ 11,566.28	\$ 13,321.66
B.O.D. Fees	\$ 27,000.00	\$ 6,700.00	\$ 15,150.00	\$ 12,650.00
Engineering & Technical Services	\$ 50,000.00	\$ -	\$ 29,428.71	\$ 19,333.74
Computer Services	\$ 17,000.00	\$ 27,077.24	\$ 16,951.12	\$ 20,390.26
Other Prof. & Regulatory Fees	\$ 40,000.00	\$ 18,136.58	\$ 30,365.48	\$ 38,075.81
Public and Legal Notices	\$ 2,000.00	\$ 302.56	\$ -	\$ 126.00
Attorney Fees	\$ 50,000.00	\$ 138,015.60	\$ 103,354.95	\$ 54,957.11
GSA Fees	\$ 80,000.00	\$ 42,903.14	\$ 72,214.82	\$ 50,000.00
VR/SBC/City of VTA Law Suit	\$ 75,000.00	\$ 29,886.26	\$ 55,858.73	\$ 28,105.44
State Water	\$ -	\$ -	\$ -	\$ -
Audit Fees	\$ 25,000.00	\$ 24,300.00	\$ 18,700.00	\$ 19,400.00
Small Tools	\$ 5,000.00	\$ 4,410.44	\$ 3,330.72	\$ 1,966.19
Election Supplies	\$ 2,500.00	\$ -	\$ -	\$ 518.77
Treatment Plant	\$ 10,000.00	\$ 13,468.76	\$ 8,037.02	\$ 14,676.81
Fuel	\$ 20,000.00	\$ 17,945.61	\$ 11,333.27	\$ 9,866.24
Travel Exp./Seminars	\$ 2,000.00	\$ 1,909.81	\$ 715.51	\$ 678.00
Utilities	\$ 3,500.00	\$ 2,738.93	\$ 2,154.94	\$ 2,173.89
Power and Pumping	\$ 80,000.00	\$ 62,495.16	\$ 64,253.50	\$ 25,295.13
Meters	\$ 25,000.00	\$ 1,931.44	\$ 11,227.19	\$ 8,370.94
Total Expenditures	\$ 1,605,000.00	\$ 1,540,077.57	\$ 1,283,751.84	\$ 1,352,961.39

Table 2: Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Capital Expenditures	2022-23 Proposed	2021-22 Actuals	2020-21 Actuals	2019-20 Actuals
Water Distribution System				
Wells 4 & 7	\$ -	\$ -	\$ -	\$ 85,869.09
Wells 1 & 2 Rehab	\$ -	\$ -	\$ -	\$ 130,499.00
Zone 1 Booster/MCC Upgrade	\$ -	\$ -	\$ -	\$ 3,203.92
Well 1,2 VFD Upgrade	\$ -	\$ -	\$ -	\$ 79,360.09
Automating Fairview Conn. Design	\$ -	\$ -	\$ -	\$ -
Well 8 Nitrate Removal/Blending	\$ 60,000.00	\$ 30,527.79	\$ -	\$ -
Valve Replacements	\$ 50,000.00	\$ 34,385.00	\$ -	\$ 42,686.77
Relocate 6" Main for Z-2	\$ -		\$ 155,050.00	\$ 9,875.00
El Sol to Lomita Tie-In Engineering	\$ -	\$ -	\$ -	\$ -
Tank Cleaning	\$ -	\$ 6,950.00	\$ -	\$ -
Meiners Rd. Tank/Zone	\$ 75,000.00	\$ 30,332.06	\$ -	\$ -
Structures and Improvements				
Generator/Panel Upgrades	\$ -		\$ 151,787.28	\$ -
Treatment Plant 100% Eng. Design*	\$ 350,000.00	\$ 81,177.16	\$ 15,207.00	\$ 13,204.00
Treatment Plant Set-Aside Fund	\$ -	\$ -	\$ -	\$ -
Well 4 Development Work	\$ -	\$ -	\$ 92,263.16	\$ -
Chlorine Alarms	\$ -	\$ 6,082.62		\$ -
1 Ton Service Truck	\$ -	\$ 80,201.22	\$ -	\$ -
Furniture and Fixtures				
General Managers Desk	\$ -	\$ -	\$ -	\$ -
Office Machines	\$ -	\$ -	\$ -	\$ 2,939.81
New Meter Reading Handhelds/Software	\$ -	\$ 13,856.70	\$ -	\$ -
Field Equipment				
Leak Detector	\$ -	\$ 19.50	\$ -	\$ -
Sounder	\$ -	\$ 2,429.15	\$ -	\$ -
Truck Tools	\$ -	\$ 4,615.01	\$ -	\$ -
Crane for New Truck	\$ -	\$ 14,896.19	\$ -	\$ -
GIS Equipment & Software	\$ 15,000.00			
Air Compressor	\$ 3,500.00	\$ -	\$ -	\$ -
Appropriations for Contingencies	\$ 100,000.00	\$ 109,814.51	\$ 55,436.58	\$ 239,464.69
Total CIP Spending	\$ 653,500.00	\$ 398,016.68	\$ 324,569.02	\$ 597,227.37
GRAND TOTAL	\$ 2,258,500.00	\$ 1,938,094.25	\$ 1,608,320.86	\$ 1,950,188.76

Projected Revenue
FY 2022-2023
Table 3

1) Meter Charges

Meter size	No. of Accts	Monthly WAC	Monthly MCC	Annual Revenue
5/8"-3/4"	1092	\$36.00	\$0.00	\$471,744
1"	157	\$36.00	\$16.00	\$97,968
1 1/2"	10	\$36.00	\$36.00	\$8,640
2"	18	\$36.00	\$104.00	\$30,240
3"	2	\$36.00	\$256.00	\$7,008
4"	0	\$36.00	\$776.00	\$0
6"	1	\$36.00	\$1,576.00	\$19,344
Total Meter Charge Revenue				\$634,944

2) Annual Water Sales	Units	Rate	Annual Revenue
Fixed allocation sales	158,720	\$3.85	\$611,072
Variable allocation sales	97,280	\$3.85	\$374,528
Over-alloc surcharge	45,000	\$5.00	\$225,000
Total Water Sales Revenue			\$1,210,600

3) Water Bill Late Fees	Annual Revenue
Total Annual Late Fees Collected	\$25,000
Total Late Fee Revenue	\$25,000

4) Property Taxes	Annual Revenue
Property Tax Revenue Collected	\$160,000
Total Property Tax Revenue	\$160,000

5) Interest Income	Annual Revenue
Total interest income	\$25,000
Total Interest Revenue	\$25,000

Total Projected Annual Revenue \$2,055,544

Meiners Oaks Water District

Water Rates for 2022 - 2023

Table 4

Monthly Water Availability Charge (WAC)

	Current
Meter size	FY2022-23
All	\$36.00

Monthly Meter Capacity Charge (MCC)

Meter size	FY2022-23
5/8"&3/4"	\$0.00
1"	\$16.00
1.5"	\$36.00
2"	\$104.00
3"	\$256.00
4"	\$776.00
6"	\$1,576.00

Unit Rate per HCF (All Water Used)

Meter size	FY2022-23
All	\$3.85

Over-Allocation Penalty (Additional charge for use exceeding a customer's monthly allocation.)

Meter size	FY2022-23
All	\$5.00/Unit

Casitas Surcharge

Meter size	FY2021-22	FY2022-23	FY2023-24	FY2024-25
All	The cost of purchasing water from Casitas MWD is collected as a "Casitas Surcharge" and may be added to a customer's bill in proportion to the amount of water used			

Other Fees and Charges

See our website for special rates and conditions.

Note: 1 Unit = 100 cubic feet = 1 HCF = 748 gallons



**Meiners Oaks Water District
Fiscal Year 2022-2023 Budget Resolution 20220719-5**

The Board of Directors of Meiners Oaks Water District on this 19th Day of July 2022, the following resolution was proposed and approved by the Board:

WHEREAS, The mission of the Meiners Oaks Water District and its staff is to produce and deliver a reliable and sustainable supply of water to meet the needs of the residents and properties and the community within the boundaries, and

WHEREAS, It is the responsibility of the Board of Director to establish policy to uphold and support the mission statement and to agree and pass an annual budget for the Meiners Oaks Water District, and

NOW, therefore be it resolved by the Meiners Oaks Water District Board of Directors adopts the annual budget for the fiscal year of 2022-2023

Passed, Approved and Adopted this 19th day of July 2022

Meiners Oaks Water District
President of the Board

Attest:

Meiners Oaks Water District
Secretary of the Board



Ziptility Software and Services Contract

PREPARED FOR

Meiners Oaks Water District
202 West El Roblar Drive
Ojai, California 93023

PREPARED BY

Josh Hawley
Ziptility
642 South Madison Street
Bloomington, Indiana 47404

Software Services Order Form

Customer Contact Name	Customer Contact Email
Summer Ward	summer@meinersoakswater.com

Products				
Type	Detail	Quantity	Unit Price	Total
Infrastructure Management	Connections: 1,000-2,000 - Team(s): Water	1	\$5,000	\$5,000
Recurring Total				\$5,000

Services				
Type	Detail	Quantity	Unit Price	Total
Standard Implementation Services	- User training - Custom assets and asset fields - Custom work types and task forms - Ongoing support	1	\$0	\$0
One-Time Total				\$0

Initial Service Term	Payment Terms
12 months	Net 30

Notes

The software, services, features, and consents described herein (collectively, the "Service Capacity") have been ordered and agreed to by Customer effective as of the date contained herein and will be provided pursuant to the Agreement.

Master Software and Services Agreement

This Master Software and Services Agreement ("Agreement") is entered into on this 22nd day of July, 2022 (the "Effective Date") between Ziptility, Inc. with a place of business at 642 North Madison Street, Bloomington, Indiana 47404 ("Company"), and Meiners Oaks Water District ("Customer"), with a place of business at 202 West El Roblar Drive Ojai, California 93023.

1. APPLICABILITY

- 1.1. These General Terms and Conditions ("Terms") are the only terms that govern the provision of services by Company to Customer.
- 1.2. For so long as this Agreement is in effect, there shall be no force or effect to any terms and conditions of Customer, different terms of any related purchase order issued by Customer, or similar form or agreement issued by Customer, even if signed by the parties after the date hereof.
- 1.3. This Agreement includes and incorporates the attached Order Form, as well as any additional attachments or exhibits and contains, among other things, warranty disclaimers, liability limitations and use limitations.

2. SERVICES

- 2.1. Company shall provide the products and services to Customer as described and selected in the Order Form (collectively, the "Services").

3. DEFINITIONS

The following terms used throughout this Agreement, in addition to any other capitalized and called-out terms, shall have the following meaning:

- 3.1. **Commercially Reasonable:** Corresponding to commonly accepted commercial practices.
- 3.2. **Downtime:** A period of time in which the Software fails to provide or perform its primary function(s).
- 3.3. **Implementation Services:** Services provided by Company related to the manipulation and migration of relevant spatial and tabular data from Customer's legacy systems into Ziptility Software.
- 3.4. **User Training:** Educational workshops provided by Company to new Customers.
- 3.5. **Technical Support:** Advice services provided by Company to Customers who experience problems using Ziptility Software as expected.
- 3.6. **Material Breach:** A default in the performance of any term or condition of this agreement, if such default shall not have been remedied within thirty (30) days after notice of the determination of the existence thereof by either party.

4. SOFTWARE SERVICES AND SUPPORT

- 4.1. Subject to the terms of this Agreement, Company will use Commercially Reasonable efforts to provide Customer the Services in accordance with the Service Level Terms attached hereto as Exhibit B.
- 4.2. As part of the registration process, Customer will identify an administrative username and password for Customer's Company account. Company reserves the right to refuse registration of, or cancel passwords it deems inappropriate and may deny sharing or licenses at its discretion.
- 4.3. Subject to the terms hereof, Company will provide Customer with reasonable Technical Support in accordance with the terms set forth in Exhibit C.

5. CUSTOMER OBLIGATIONS, RESTRICTIONS AND RESPONSIBILITIES

- 5.1. Customer will cooperate with the Company in all matters relating to the Services and provide access and information to the Company upon the Company's reasonable request or as otherwise needed for the purposes of the Company performing the Services;

- 5.2. Customer will not, directly or indirectly: reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services ("Software"); modify, translate, or create derivative works based on the Services or any Software (except to the extent expressly permitted by Company or authorized within the Services); use the Services or any Software for timesharing or service bureau purposes or otherwise for the benefit of a third party; or remove any proprietary notices or labels. Anything to the contrary notwithstanding, Customer shall be permitted to share information, including providing printed copies of reports, maps, and data, from the Software. With respect to any Software that is distributed or provided to Customer for use on Customer premises or devices, Company hereby grants Customer a non-exclusive, non-transferable, non-sublicensable license to use such Software during the Term (as defined in Paragraph 8.1 below) only in connection with the Services.
- 5.3. Further, Customer may not remove or export from the United States or allow the export or re-export of the Services, Software or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Software is a "commercial item" and according to DFAR section 252.2277014(a)(1) and (5) is deemed to be "commercial computer software." Consistent with DFAR section 227.7202 and FAR section 12.212, any use modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.
- 5.4. Customer represents, covenants, and warrants that Customer will use the Services only in compliance with Company's standard published policies then in effect (the "Policy") and all applicable laws and regulations. Although Company has no obligation to monitor Customer's use of the Services, Company may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing. Company shall, during any such monitoring, ensure the confidentiality and security of all Customer data and records it reviews.
- 5.5. Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like collectively, "Equipment"). Customer shall also be responsible for maintaining the security of the Equipment, Customer account, passwords (including but not limited to administrative and user passwords) and files in the custody and control of Customer.
- 5.6. If Customer fails to comply with or otherwise perform its obligations under this Agreement, or if the Company is prevented or delayed in its performance by any act or omission of Customer or its agents, subcontractors, consultants, or employees, the Company shall not be deemed in breach of its obligations under this Agreement or otherwise liable for any costs, charges, or losses sustained or incurred by Customer, in each case, to the extent arising directly or indirectly from such failure, prevention, or delay.

6. CONFIDENTIALITY; PROPRIETARY RIGHTS

- 6.1. Each party (the "Receiving Party") understands that the other party (the "Disclosing Party") has disclosed or may disclose confidential, business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "Proprietary Information" of the Disclosing Party). Proprietary Information of Company includes non-public information regarding features, functionality and performance of the

Service. Proprietary Information of Customer includes customer information and all non-public data provided by Customer to Company to enable the provision of the Services (together with Proprietary Information, "Customer Data").

- 6.2. By entering into this Agreement, Customer confirms that Customer has full authority and release to provide Company with Customer Data or otherwise use Customer Data in connection with the Services. Company shall be responsible for maintaining the confidentiality and security of all such Customer Data.
- 6.3. The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any Proprietary Information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party or (e) is required to be disclosed by law.
- 6.4. Customer shall own all right, title and interest in and to the Customer Data, as well as any data that is based on or derived from the Customer Data and provided to Customer as part of the Services. Company shall own and retain all right, title and interest in and to (a) the Services and Software, all improvements, enhancements or modifications thereto, (b) any software, applications, inventions or other technology developed in connection with Implementation Services or support, and (c) all intellectual property rights related to any of the foregoing.
- 6.5. Notwithstanding anything to the contrary, Company shall have the right to collect and analyze Customer Data, data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and Company will be free (during and after the term hereof) to (i) use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other Company offerings, (ii) to disclose such data solely in aggregate or other de-identified form to affiliates of Company, including any future subsidiary, sister, parent, or holding companies, share and disclose Customer Data, data and other information collected by the Company in the course of providing the Services, and (iii) to third-parties not affiliated with Company, disclose such data solely in aggregate or other de-identified form in connection with its business. No rights or licenses are granted except as expressly set forth herein.

7. PAYMENT OF FEES

- 7.1. Customer will pay Company the then applicable fees described in the Order Form for the Services in accordance with the terms therein (the "Fees"). If Customer's use of the Services exceeds the Service Capacity set forth on the Order Form or otherwise requires the payment of additional fees (per the terms of this Agreement or any changes agreed upon thereto by the parties), Customer shall be billed for such usage and Customer agrees to pay the additional fees in the manner provided herein. Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Service Term or then renewal term, upon thirty (30) days prior notice to Customer (which may be sent by email). If Customer believes that Company has billed Customer incorrectly, Customer must contact Company no later than sixty (60) days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Company's customer support department identified in Exhibit C.

- 7.2. Full payment for invoices issued by Company must be paid according to the Invoice Terms set form on the Order Form. Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection and may result in immediate termination of Service.
- 7.3. Customer shall be responsible for all taxes associated with Services other than U.S. Taxes based on Company's net income.

8. TERM AND TERMINATION

- 8.1. Subject to earlier termination as provided below, this Agreement is for the Initial Service Term (the "Term") as specified in the Order Form, and shall be automatically renewed for additional periods of One Year, unless either party requests termination at least thirty (30) days prior to the end of the then-current term.
- 8.2. In addition to any other remedies it may have, either party may also terminate this Agreement if the other party materially breaches any of the terms or conditions of this Agreement, or without cause if within thirty (60) days of the Effective Date. Upon any termination, Company will make all Customer Data available to Customer for electronic retrieval for a period of sixty (60) days, but thereafter Company shall delete stored Customer Data. All sections of this Agreement which by their nature should survive termination will survive termination, including, without limitation, accrued rights to payment, confidentiality obligations, warranty disclaimers, and limitations of liability.

9. WARRANTY AND DISCLAIMER

- 9.1. Company shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Implementation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, COMPANY DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND IMPLEMENTATION SERVICES ARE PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.

10. INDEMNITY

- 10.1. Company shall indemnify and hold Customer harmless from liability to third parties resulting from infringement by the Service of any United States patent or any copyright or misappropriation of any trade secret, provided Company is promptly notified of any and all threats, claims and proceedings related thereto and given reasonable assistance and the opportunity to assume sole control over defense and settlement; Company will not be responsible for any settlement it does not approve in writing.
- 10.2. The foregoing obligations do not apply with respect to portions or components of the Service (i) not supplied by Company, (ii) made in whole or in part in accordance with Customer specifications, (iii) that are modified after delivery by Company, (iv) combined with other products, processes or materials where the alleged infringement relates to such combination, (v) where Customer continues allegedly infringing activity after being notified

thereof or after being informed of modifications that would have avoided the alleged infringement, or (vi) where Customer's use of the Service is not strictly in accordance with this Agreement.

- 10.3. If, due to a claim of infringement, the Services are held by a court of competent jurisdiction to be or are believed by Company to be infringing, Company may, at its option and expense (a) replace or modify the Service to be non-infringing provided that such modification or replacement contains substantially similar features and functionality, (b) obtain for Customer a license to continue using the Service, or (c) if neither of the foregoing is commercially practicable, terminate this Agreement and Customer's rights hereunder and provide Customer a refund of any prepaid, unused fees for the Service.
- 10.4. Customer shall indemnify and hold Company harmless from liability to third parties resulting from Customer's use, misuse, or dissemination of Customer Data, information, or other products or materials generated by, through, or in conjunction with the Services. Anything in this Agreement to the contrary notwithstanding, Customer's obligation to hold Company harmless shall be limited to substance by statutes designed to protect and limit the exposure and liability of Customer as an instrumentality of the State of Indiana (e.g., actions and conditions as to which Customer is immunized by the Indiana Medical Malpractice Act, the Indiana Tort Claims Act, dollar limits stated in such Acts, exemption from punitive damages, and the continued ability to defeat claims by reason of contributory negligence or fault of the claimant), so that Customer's liability to hold harmless and indemnify shall not exceed what might have been Customer's liability to a claimant if sued directly by the claimant and all appropriate defenses had been raised by Customer. This clause shall survive the termination of this Agreement.

11. LIMITATION OF LIABILITY

- 11.1. ABSENT MISCONDUCT OR NEGLIGENCE, NOTWITHSTANDING ANYTHING TO THE CONTRARY, EXCEPT FOR BODILY INJURY OF A PERSON, COMPANY AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL EQUIPMENT AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, , STRICT LIABILITY OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OR CORRUPTION OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND COMPANY'S REASONABLE CONTROL; OR (D) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID BY CUSTOMER TO COMPANY FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

12. NOTICES

- 12.1. All Notices required by the terms of this Agreement, shall be in writing and shall be deemed as received (1) on the date sent if served via United States Mail or electronic mail; or (2) on the date received if sent via Overnight Delivery Service or certified mail, return receipt requested. All Notices shall be sent to the following addresses:

Notices to Company	Notices to Customer
Tyler Henke Ziptilty, Inc. 642 North Madison Street Bloomington, Indiana 47404 tyler@ziptilty.com	Summer Ward Meiners Oaks Water District 202 West El Roblar Drive Ojai, California 93023

When a term of this Agreement requires that notice be provided “in writing,” then notice via email shall be considered notice “in writing.”

13. MISCELLANEOUS

- 13.1. Severability. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable.
- 13.2. Assignability. This Agreement is not assignable, transferable or sublicensable by Customer except with Company's prior written consent, which consent may not be unreasonably withheld or conditioned. Company may transfer and assign any of its rights and obligations under this Agreement without consent.
- 13.3. Complete Agreement. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement.
- 13.4. Amendments. All waivers and modifications of this Agreement must be in a writing signed by both parties, except as otherwise provided herein.
- 13.5. Agency Relationship. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Customer does not have any authority of any kind to bind Company in any respect whatsoever.
- 13.6. Attorneys' Fees. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees.
- 13.7. Governing Law. This Agreement shall be governed by the laws of the State of Indiana without regard to its conflict of law's provisions.
- 13.8. Counterparts. This Agreement may be executed in counterparts and each counterpart, when so executed, shall be deemed to be an original and all of which together constitute one in the same.
- 13.9. Force Majeure. Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to, Acts of God, government restrictions, wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.

By signing below, the parties agree that they have had an opportunity to read and review this Agreement and that they intend to be bound by the terms of this Agreement as of the Effective Date.

Customer Signature:

Company Signature:

Exhibit A: Statement of Work

Company will import all relevant spatial and tabular data from Customer's existing GIS, CMMS, and utility billing systems into the Ziptility software. All Implementation Services will be performed according to Customer's requests and ready to use within thirty (30) days of contract signing.

Exhibit B: Service Level Terms

The Services shall be available 99.9%, measured monthly, excluding Federal Holidays and weekends and scheduled maintenance periods. If Customer requests maintenance during a holiday, weekend, or scheduled maintenance period, any uptime or downtime calculation will exclude periods affected by such maintenance. Further, any downtime resulting from outages of third party connections or utilities or other reasons beyond Company's control will also be excluded from any such calculation. Customer's sole and exclusive remedy, and Company's entire liability, in connection with Service availability shall be that for each period of downtime lasting longer than one hour, Company will credit Customer 5% of Service fees for each period of one hour or more consecutive minutes of downtime; provided that no more than one such credit will accrue per day. Downtime shall begin to accrue as soon as Customer (with notice to Company) recognizes that downtime is taking place, and continues until the availability of the Services is restored. In order to receive downtime credit, Customer must notify Company in writing within 24 hours from the time of downtime, and failure to provide such notice to the individual identified in Paragraph 10 of the Agreement will forfeit the right to receive downtime credit. Such credits may not be redeemed for cash and Company will only apply a credit to the year in which the incident occurred. Company's blocking of data communications or other Service in accordance with its policies shall not be deemed to be a failure of Company to provide adequate service levels under this Agreement.

Exhibit C: Support Terms

Company will provide Technical Support to Customer via both telephone and electronic mail on weekdays during the hours of 9:00 am through 5:00 pm Eastern time, with the exclusion of Federal Holidays ("Support Hours").

Customer may initiate a help desk ticket during Support Hours by calling (812) 324-1392 or by emailing support@ziptility.com.

Company will use Commercially Reasonable efforts to respond to all help desk tickets within one (1) business day.

July 6, 2022

Justin Martinez
General Manager
Meiners Oaks Water District
202 West El Roblar Drive
Ojai, CA 93023

RE: Pressure Zone #2 Technical Memorandum Peer Review

Dear Mr. Martinez,

MKN (Consultant) is pleased to submit this proposal to Meiners Oaks Water District (District) to complete a peer review of Water System Technical Memorandum dated June 6, 2022, by James Kentosh, PE (Technical Memorandum).

Project Background

The District has developed a Technical Memorandum addressing available fire flow within Pressure Zone #2 and the infrastructure needed to meet fire flows in a power outage event or due to failure of mechanical equipment. Additionally, the memo presented recommendations for redundancy of service to Pressure Zone #2 during peak hour demands, additional storage, and other infrastructure needs. MKN has been asked to complete a peer review of the findings and offer suggestions. MKN will analyze the need for storage tank replacement, addition of booster stations, zone efficiency, and back-up generation.

Scope of Work

Task Group 1 – Project Management

Task 1.1 Project Management and QA/QC

Overall project management, which includes supervision of in-house staff, planning and monitoring of contract budget and schedule, and coordination with the Agency and Consultant's project team will be conducted by the Consultant Project Manager. The Project Manager will review the status of budget, schedule, and relevant project issues with the Agency's Project Manager on a bi-weekly basis via email or telephone. The design phase is assumed to be six (6) months. Consultant will provide senior technical review and implement our quality assurance and quality control (QA/QC) measures throughout the project.

Task 1.2 Meeting

Consultant has included two (2) meetings as part of this scope of services. The following meetings are included:

1. Kick Off Meeting (PM, PE, Technical Advisor)
2. Draft Letter Review Meeting (PM, PE, Technical Advisor)

Deliverables: Meeting Agendas/Meeting Minutes (2 total).

Task 1.3 Monthly Reports

Task Group 2 – Data Review

Task 2.1 Data Request

MKN will prepare and submit a data request form for information needed from the District including, but not limited to, the following items:

- Draft Technical Memorandum
- Operational data related to pump run-times and flow rates for system
- Record drawings (CAD or pdf)
- Cost information related to current operations

Deliverables: Data Request

Task Group 3 – Peer Review Letter

Task 3.1 Technical Memorandum Peer Review

The purpose of this task is to complete a peer review of the Technical Memorandum and analyze additional data provided in the data request. MKN will evaluate the following facilities and make recommendations if the analysis in the Technical Memorandum should be revised or expanded.

Pressure Zone #2 Storage

Existing demand and flow data will be analyzed to determine the minimum amount of storage required in the pressure zone. This will be compared to the existing storage volume to determine if the pressure zone is deficient.

Pressure Zone #2 Booster Pump Station

The existing zone has multiple pump stations as a result of fairly significant elevation changes. MKN will review elevations in the pressure zone and the size of the booster pump stations to determine if each is required or if they can be consolidated.

Alternatives for Improved Efficiency

MKN will evaluate piping in the pressure zone to determine if there is an opportunity to optimize any areas either through upsizing or re-routing of existing pipes. Additionally, zone boundaries and infrastructure in adjacent pressure zones will be reviewed for any potential optimization.

Fixed Emergency Power Facility

The district has expressed interest in adding a fixed emergency power supply to the booster pump station(s) in the form of a generator. MKN will review energy consumption and recommend a size generator for the pressure zone.

MKN will prepare a review letter with our findings and analysis.

Deliverables: Draft and Final letter (PDF Only)

Fee Estimate

MKN proposes to complete this work on a time and materials basis with a budget not to exceed \$7,973, based on the 2022 MKN rate schedule, included as **Exhibit A**. The estimated level of effort is provided as **Exhibit B**.

Schedule

Kickoff Meeting	As soon as 1 week after Notice to Proceed
Draft Peer Review Letter	6 weeks after Kickoff Meeting
Final Peer Review Letter	2 weeks after receipt of District review comments

We would like to express our thanks to the District for the opportunity to work on this important project. Should you have any questions or wish to discuss any of the information presented herein, please do not hesitate to contact me at your convenience. My phone number is (805) 947-4971 and email is bbugielski@mknassociates.us.

Sincerely,



Becca Bugielski, PE
Project Manager

Enclosures:

- Exhibit A – Rate Schedule
- Exhibit B – Level of Effort

MEINERS OAKS WATER DISTRICT PRESSURE ZONE #2 PEER REVIEW



	Principal Engineer	Project Manager	Senior Project Engineer II	Assistant Engineer II	Total Hours (MKN)	Labor (MKN)	Non-Labor Costs	Total Fee
Hourly Rates	240	229	220	168				
Task Group 1: Project Management								
Task 1.1: Project Meetings (Kickoff and Review)		2	2	2	6	\$1,234	\$37	\$ 1,271
Task 1.2: QA/QC	2				2	\$480	\$14	\$ 494
Subtotal	2	2	2	2	8	\$ 1,714	\$ 51	\$ 1,765
Task Group 2: Data Review								
Task 2.1: Data Review		1	6	8	15	\$2,893	\$87	\$ 2,980
Subtotal	0	1	6	8	15	\$ 2,893	\$ 87	\$ 2,980
Task Group 3: Peer Review Letter								
Task 3.1: Draft Peer Review Letter		1	2	8	11	\$2,013	\$60	\$ 2,073
Task 3.2: Final Peer Review Letter		1	1	4	6	\$1,121	\$34	\$ 1,155
Subtotal	0	2	3	12	17	\$ 3,134	\$ 94	\$ 3,228
TOTAL BUDGET	2	5	11	22	40	\$7,741	\$ 232	\$ 7,973



2022 FEE SCHEDULE FOR PROFESSIONAL SERVICES

ENGINEERS AND TECHNICAL SUPPORT STAFF

Administrative Assistant	\$105/HR
Engineering Technician	\$114/HR
CAD Technician I	\$134/HR
CAD Design Technician II	\$151/HR
Senior Designer	\$162/HR
Assistant Engineer I	\$151/HR
Assistant Engineer II	\$168/HR
GIS Specialist	\$165/HR
Senior Planner	\$206/HR
Planner	\$188/HR
Project Engineer I/ Senior Scientist	\$188/HR
Project Engineer II	\$203/HR
Senior Project Engineer I	\$216/HR
Senior Project Engineer II	\$220/HR
Project Manager	\$229/HR
Principal Engineer	\$240/HR
Project Director	\$250/HR

CONSTRUCTION MANAGEMENT SERVICES

Construction Inspector	\$169/HR
Assistant Resident Engineer	\$176/HR
Resident Engineer	\$191/HR
Construction Inspector	\$205/HR
Construction Manager	\$209/HR
Principal Construction Manager	\$245/HR

Routine office expenses such as computer usage, software licenses and fees, telephone charges, office equipment and supplies, incidental postage, copying, and faxes are included as a 3% fee on labor cost.

The foregoing Billing Rate Schedule is effective through December 31, 2022 and will be adjusted each year after at a rate of 2 to 5%.

DIRECT PROJECT EXPENSES

Outside Reproduction	Cost + 10%
Subcontracted or Subconsultant Services	Cost + 10%
Travel & Subsistence (other than mileage)	Cost
Auto Mileage	Current IRS Rate - \$.58.5/mi.

Position Paper
Should the City of Ojai join the UVRGA?
July 15, 2022
DRAFT

Note: This draft position paper is intended for discussion only and has not been approved by the MOWD Board.

The Upper Ventura River Groundwater Agency was formed in 2016 to facilitate local management of the groundwater resources of the Upper Ventura River groundwater basin. The agency is overseen by a carefully balanced board of directors representing the following 7 entities:

- Ventura River Water District
- Meiners Oaks Water District
- City of Ventura
- Casitas Municipal Water District
- County of Ventura
- A representative for 11 major agricultural pumpers
- An environmental stakeholder

Each of these entities has a single vote on the UVRGA board. Four of these agencies rely on groundwater in the basin for a substantial amount of their water supply.

California law gives the UVRGA two crucial regulatory powers: to adopt standards that define when groundwater pumping exceeds significant and unreasonable effects on various criteria; and to regulate groundwater pumping when adopted standards are not met. To gain acceptance of these measures, it is essential for the majority of the board to represent those who rely on groundwater pumped from the basin. For 6 years the UVRGA has proven capable of advancing its goals. A Groundwater Sustainability Plan has been prepared and submitted to the State.

The Ojai Basin Groundwater Management Agency serves a similar function to manage the Ojai Groundwater Basin, a separate aquifer from the Upper Ventura River Basin. Though separated hydraulically, pumping from both basins is thought to affect surface water flows downstream to some extent. That, in turn, affects aquatic habitat downstream.

Meanwhile, an adjudication of groundwater in local groundwater basins is being pursued by the City of Ventura and has thrown into disarray the management of local groundwater by local pumpers.

As part of the adjudication process, some have claimed that pumping from the Ojai Basin does not affect surface flows downstream, an assertion unsupported by data. The implication is that surface flows to enhance habitat for endangered steelhead trout must be attained by reducing pumping in the Upper Ventura River Basin but not in the Ojai Basin. Thus there is an apparent conflict of interest between pumpers in the 2 basins. Instead of working together to solve the problem, this approach creates strife between pumpers in 2 adjacent groundwater basins.

Now the City of Ojai wants to join the UVRGA, even though they have no wells, and few of their residents rely on groundwater from the Upper Ventura River groundwater basin. So why does the City want to join the UVRGA at this late date? At a February 2022 UVRGA board meeting, the City's legal counsel revealed that their decision to seek a voting seat on the board arises from a legal strategy developed in closed session for dealing with the adjudication. If so, it is apparent that the City will place a higher priority on adjudication issues than on preserving groundwater resources for pumpers in the UVRGA. If the City joins UVRGA, actual pumpers would no longer be represented by a board majority. Politics and legal strategies would predominate over groundwater management. That would not be in the best interest of pumpers in the Upper Ventura River Basin.

For this reason, if the City joins the UVRGA we propose terms and conditions that will limit voting by the City on issues that might be perceived as a potential conflict of interest. A preliminary set of terms and conditions is attached.

Furthermore, we should gently persuade the City that it is not in their long-term interest to join the UVRGA. Such an effort represents a substantial 50+ year commitment of time and funding. Why take on such responsibility when the adjudication may be settled soon? Instead, the City should rely on those of us who depend on local groundwater to manage our own water resources. The City should reconsider its aim of joining the UVRGA. Please.

Draft Conditions for the City of Ojai Joining the UVRGA

June 29, 2022

Jim Kentosh, MOWD

1. In the event of an item coming before the UVRGA Board that might be perceived as a potential conflict between the City of Ojai's interests and the interests of UVRGA pumpers, the City of Ojai's UVRGA director shall recuse himself from any votes related to that item.
2. Matters related to the OBGMA and the ongoing adjudication efforts by the City of Ventura are considered to be potential conflicts of interest.
3. Directors representing the original seven UVRGA member agencies may vote at an UVRGA board meeting to determine whether a specific issue represents a potential conflict of interest for the City's appointed director on the UVRGA board.



District Summary/Update

- **Casitas Lake Level: 32.6 %** 7/12/2022
Stage 4 drought conditions at 30 %. The valley will be looking at Stage 5 drought conditions by this time next year if we don't receive a significant amount of rainfall this winter
- **Purchased Water:** The demand on our system is steady. The south casitas connection has been turned off as of 10/28/2021.
The Fairview connection was turned off 1-6-2022. There is a good chance the MOWD will need to put a portion of the district on casitas in August.
- **Wells:** Production is dropping due to low water levels
Wells 1 & 2 on-line as of 1-7-2022
Wells 4 & 7 on-line as of 1-13-2022
- **Grant Funding:** Well Feasibility Study, Land Resiliency Partnership Projects, Advanced Metering Infrastructure (Projected Approval Date; August)
 - **Working on Grant applications for Department of Water Resources, Small Community Drought Relief Program:**
 - Nitrate Blending Station \$560k
 - Storage Tank Replacement \$TBD
 - Valve Replacement Project \$100k
- **Seasonal Rain Fall Totals:**
 - Casitas Dam 17.76"
 - Matilija Dam 22.03"
 - Stewart Canyon 18.53"
 - Nordhoff Ridge 22.87"
- **Treatment Plant Project:** 100% design project is underway and being conducted by MKN & Associates

Scheduled/Unscheduled Work

<u>Type of Work</u>	<u>Cause</u>	<u>Date</u>	<u>Location</u>	<u>Contractor</u>	<u>Amount \$</u>
Valve Replacement	Age/Upgrade	6/28/2022	Pala Dr., Masa Dr	Toro Enterprises	\$34,385.00
SCADA, Well Level Auto Report	New	7/6/2022	Office	Cricket Consulting	TBD
Grant Writing Support; Nitrate Blending Station		7/8/2022		MKN & Associates	\$2,800.00
Continue Valve Exercise Program	Annual	2022	MOWD	Staff	N/A
Leak, Hydrant lateral	Age	7/14/2022	Meiners Rd	Toro Enterprises	TBD

Current Well Levels and Specific Capacity

WELL #1	DEC 21'	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	26.6	24.9	31.5	31.1	30.6	35.3	36.75	37.85					
RUNNING (ft)	OFF	31.5	37.3	37.8	37.3	42.7	45	41.8					
DRAW DOWN (ft)	OFF	6.6	5.8	6.7	6.7	7.4	8.25	3.95					
Gallons Per Minute (GPM)	OFF	276	261	269	261	224	172	134					
Specific Capacity (gal/ft DD)	OFF	41.8	45	40.15	38.96	30.27	20.85	33.92					
WELL #2	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	25.95	24.6	30.5	31.1	30.9	34.95	36.8	39.5					
RUNNING (ft)	OFF	36.15	44.2	42.7	39.3	41.15	58.5	43.2					
DRAW DOWN (ft)	OFF	11.55	13.7	11.6	8.4	6.2	21.7	3.7					
Gallons Per Minute (GPM)	OFF	209	194	172	157	74.8	89	59					
Specific Capacity (gal/ft DD)	OFF	18.1	14.16	14.83	18.7	12.06	4.14	15.95					
WELL #4	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	52.3	28.8	31.2	32.5	34.8	39.2	51.7	61.2					
RUNNING (ft)	OFF	54.9	56.9	60	59.4	63.4	74.7	103.5					
DRAW DOWN (ft)	OFF	26.1	25.7	27.5	24.6	24.2	23	42.3					
Gallons Per Minute (GPM)	OFF	380	382	390	377	361	334	273					
Specific Capacity (gal/ft DD)	OFF	14.5	14.86	14.18	15.33	14.92	14.52	6.45					
WELL #7	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	55	19.8	24.5	26.95	31.2	38.95	54.4	63.8					
RUNNING (ft)	OFF	23.7	28.15	30.65	34.55	42.6	59.6	68.95					
DRAW DOWN (ft)	OFF	3.95	3.65	3.7	3.35	3.65	5.2	5.15					
Gallons Per Minute (GPM)	OFF	336	332	342	321	309	281	273					
Specific Capacity (gal/ft DD)	OFF	85	90.96	92.43	95.82	84.66	54.04	53.01					
WELL #8	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	65.5	46	51.55	54.8	57.7	62.9	67.1	71					
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF					
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF					
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF					
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF					

Water Pumped, Sold, Purchased & Water Sales

MONTH	PUMPED (AF)	SOLD (AF)	PURCHASED (AF)	WATER SALES (\$)
2022 JAN	31.61	32.73	5.67	\$42,686.16
FEB	46.91	42.54	0.00	\$40,700.83
MAR	51.63	46.99	0.00	\$47,874.06
APR	52.30	41.27	0.00	\$50,795.82
MAY	59.56	54.39	0.00	\$45,566.68
JUN	66.59	58.50	0.00	\$56,697.44
YTD 2022	308.60	276.42	5.67	\$284,321.04
TOTAL 2021	229.21	382.85	175.25	\$648,269.32
TOTAL 2020	485.71	635.47	197.26	\$657,912.06

Reserve Funds

* Balance at the County of Ventura	\$ 1,304,472.41
Total Taxes	\$ 5,454.87
Total Interest from reserve account#	\$ 0.00

Fiscal Year Total Revenues

July 1 st – June 30th	2021	\$ 2,083,803.13
July 1 st – June 30th	2022	\$ 1,752,712.97

Bank Balances

* LAIF Balance	\$ 230,372.80
Transferred from L.A.I.F. to General	\$ 0.00
(#) Quarterly Interest from LAIF	\$0.00
* Money Market (Mechanics Bank)	\$ 7,623.61
Amount Transferred to Mechanics from County this month	
Amount Transferred to General Fund from Money Market	\$ 0.00
Monthly Interest received from Money Market	\$.13
General Fund Balance	\$ 283,505.75
Trust Fund Balance	\$ 6,780.21
* Capital Improvement Fund	\$ 13,944.57
(#) Quarterly Interest from Capital Account	\$.11
Total Interest accrued	\$ 0.24

Capital Improvement Projects for 2021-2022
Budgeted capital funds \$ 724,000.00 FY 2021-2022

1. Well 8 Nitrate Feasibility Study (Complete)
2. Engineer design report for the treatment plant (100% In Process)
3. Valve Replacements
4. El Sol and Lomita Tie-in (Engineering, TBD)
5. Tank Cleaning and Inspection (Complete)
6. Remove Meiners Rd Tank & Antenna Tower Install (Complete)
7. Chlorine Gas Alarms at well sites (Tabled)
8. Install CL17 at Wells 4 & 7 (Tabled)
9. Crane for New Service Truck (Complete)
10. Air Compressor
11. Service Truck Generator
12. Service Truck Welder
13. Service Truck Tool (Complete)
14. Leak Detector/Sounder (Complete)
15. Appropriations and Contingencies



Board Secretary Report

July 2022

1. Administrative

- MOWD is an approved water utility agency in the new Low Income Household Water Assistance Program (LIHWAP). We are aware of three customers that have applications in process.
- Public Records requests: (1) LAFCO – pumped and purchased data 2009-2021.
- Prop 218 public hearing for new water rates was held on June 30, 2022.
- Annual allocations for Agriculture and Commercial will “reset” to the full annual allocations following the July 31 bill statements (as this bill cycle includes June 18 – Jul 19).

2. Financial (any items not covered in separate Financials Report)

- Financial Audit FY 2020-2021 presented in June, final Audit to presented in August. – Fanning & Karrh, CPA.
- Accounts Receivable –SB 998 timeline for disconnects for non-payment (>\$200 @ 60 days) is in effect. Late fees and District past due processes resumed as of March 26, 2022.

3. Billing/Customer Service

Month	#Total Service Orders	# Account Owner Changes	Monthly Customer Bill Total	Monthly Casitas Surcharge	Over-Allocation \$ (drought)	Other Conservation Penalties
May 21	134	11	\$129,394.85	\$0	\$5,525.00	\$0
Jun 21	72	20	\$147,682.37	\$0	\$9,566.00	\$0
Jul 21	139	8	\$145,721.09	\$0	\$8,865.00	\$0
Aug 21	151	13	\$153,370.61	\$0	\$10,660.00	\$0
Sep 21	116	10	\$174,988.52	\$29,089.01	\$8,742.00	\$0
Oct 21	93	17	\$163,260.86	\$31,512.78	\$6,206.00	\$0
Nov 21	52	15	\$141,776.01	\$25,886.00	\$3,094.00	\$0
Dec 21	53	6	\$141,663.91	\$27,318.06	\$3,002.00	\$0
Jan 22	110	5	\$110,228.55	\$12,978.37	\$882.00	\$0
Feb 22	72	10	\$124,078.38	\$7,370.33	\$4,993.00	\$0
Mar 22	80	7	\$123,073.26	\$0	\$5,308.00	\$0
Apr 22	72	14	\$113,351.51	\$0	\$2,131.00	\$0
May 22	101	6	\$129,660.69	\$0	\$2,294.00	\$0
Jun 22	68	7	\$133,628.56	\$0	\$4,311.00	\$0

Board of Directors

Board Member	Position	Term Ends	Term Type
Michel Etchart	President	2022	Long Term (Re-elected 2018)
Christian Oakland	Vice President	2024	Long Term (Elected 2020)
James Kentosh	Director	2022	Long Term (Re-elected 2018)
Loni Anderson	Director	2022	Appointed July 2021
Christy Cooper	Director	2022	Appointed May 9, 2022 Re-elect for 2 yr term to 2024

- a. General Election: November 8, 2022 (4 -Director seats) – posted online & outside office
 - i. Candidate Nomination Period July 18 – August 12, 2022
 - ii. Candidate must make an appointment with Ventura County Elections Division for nomination paperwork.
 - iii. To schedule a Candidate Appointment, go to the bottom of this webpage:
<https://recorder.countyofventura.org/elections/> and click on “Schedule an Elections Appointment”
 - iv. Contact Information: Ventura County Elections Division

Office Hours: Monday – Friday from 8am to 5pm (excluding holidays)
Hall of Administration, Lower Plaza
800 South Victoria Avenue, Ventura, CA 93009-1200
Phone: (805) 654-2664 Fax: (805) 648-9200

4. Projects

- a. Policy & Procedure, Resolution & Ordinance web posting – in progress.
 - Financial Audit recommended policies and procedures.
- b. Board Bylaws & Employee Handbook under legal review and update.

5. Complaints & Compliments

Recommended Actions: *Receive an update from the Board Secretary concerning miscellaneous matters and District correspondence. Provide feedback to staff.*

Attachments: None.