



## Will-Serve/Proof of Service Letter Request Form for Existing Meters

A "Will-Serve" letter may be issued upon the District's completion of an analysis determining that all conditions of approval are met.

### **Applicant Information:**

Account #

Name:

Company:

Mailing Address:

Phone:

Email:

### **Project Information:**

Assessor's Parcel Number:

Service Address:

City, State, Zip Code:

Planning Department Development case number (if applicable):

### **Type of Construction:**

New Construction

Tenant Improvement

ADU

Other

### **Type of Use:**

Single Family Res

Multi-Family Res (# of dwellings\_\_\_)

Commercial

### **Description of Project:**

### **Required Attachments:**

1. Drawing/sketch of project (with dimensions)
2. Tax Assessors parcel map that includes the subject property.
3. Subdivision map covering the location of the project.\*

\* Clearly indicate all APNs and legal lots involved in the project. Ensure any markups to county documents do not obscure the underlying information.



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I acknowledge that MOWD will bill a \$100 Administrative Fee.

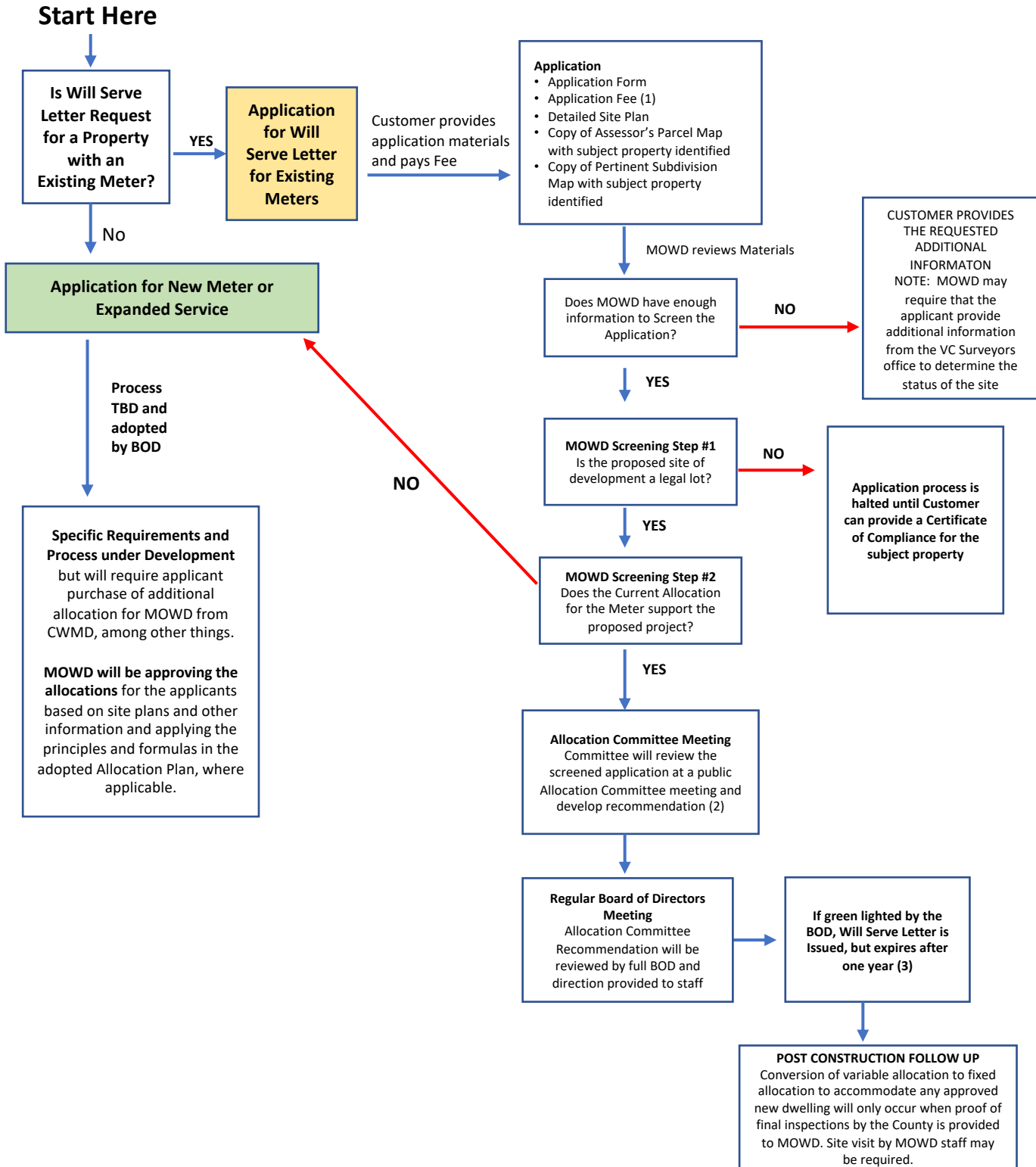
**Applicant Signature**

**Date**

*Please allow a minimum of 60 days to evaluate and process this Will Serve letter request. The time frame will depend on receipt of satisfactory information from the applicant and schedule of pertinent District Committees and Board of Directors meetings.*

# Interim Will Serve Letter Application Procedures

September 2022



- 1) MOWD will bill the customer/applicant a \$100 non-refundable Administrative Fee.
- 2) Among considerations for ADUs will be whether the proposed ADU is on the same legal lot as the principal dwelling. If not, project leads to potential for requirement for new meter if legal lot with ADU comes under different ownership. At a minimum, in such cases, a Will Serve Letter will include language providing fair warning to the applicant of MOWD's no-wheeling policy.
- 3) At MOWD's discretion, the expiration date for Will Serve Letters may be extended upon MOWD's review of evidence of satisfactory efforts toward project implementation.