



## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

All meetings of the Board will be conducted via teleconference until further notice, in accordance with CA AB 361.

**JOIN BY COMPUTER:** <https://meet.goto.com/854653797>

**DIAL-IN (US TOLL-FREE):** [1 877 309 2073](tel:18773092073)

**ACCESS CODE:** 854-653-797

*If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114.*

*(Govt. Code Section 94594.1 and 94594.2 (a))*

**November 15, 2022, at 6:00 pm.**

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of the minutes:** October 18, 2022, Regular Meeting
- 4. Public comment for items not appearing on the agenda**

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card or send a virtual “chat” note to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board’s consideration of that item.

**Closed Session Agenda** - Adjourn to Closed Session (**6:10 pm**): *It is the intention of the Board of Directors to meet in Closed Session to consider the following items:*

### **5. Closed Session Items**

- a) The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to attorney/client privilege, as authorized by Government Code Section 54957, 54956.8, & 54956.9, and 54957.
  - State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

**Regular Agenda (\*\*Reconvene Regular Meeting, Estimated Time 6:30 pm\*\*)**

## 6. Financial matters

Approval of Payroll and Payables from October 16, 2022, to November 15, 2022, in the amount of:

Payables – \$165,017.16

Payroll – \$ 50,208.03

Total – \$215,225.19

## 7. Board action and/or discussion

- a) Approve Resolution 20221115: AB 361 – Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 20221018. (Ward) – Attachment  
Recommended Action: Approve Resolution 20221115.
- b) Notice of Limited Water Availability due to Casitas MWD planned repair on Wed, November 16, 2022, from 6:00 am – 10:00 pm. (Martinez) – Attachment  
Recommended Action: Receive information.
- c) Update on Customer request for Drought Surcharge relief of \$3,185.00 due to leak. (Kentosh/Martinez) – No Attachment  
Recommended Action: Receive update and consider approval of relief.
- d) Approve Will-Serve Letter requests for (1) 235 N. La Luna; (2) 143 S. Padre Juan; (3) 221 N. Poli; and (4) 649 S. La Luna. (Kentosh/Martinez) – Attachments  
Recommended Action: Approve Will-Serve Letter requests.
- e) Discussion of 50% Treatment Plan Design Plans submitted by MKN Associates. (Kentosh/Martinez) - Attachment  
Recommended Action: Discuss and provide direction.
- f) Discussion of draft New Meters & Expansion of Services Policy. (Kentosh/Anderson) – Attachment  
Recommended Action: Discuss and agree on the direction of the policy.
- g) Ventura LAFCo Ballot for two positions: (1) Regular Special District Member 4 yr term, (2) Special District Alternate Member 4 yr term. (Ward) – Attachment  
Recommended Action: Review and approve the ballot votes for one regular member and one alternate member.
- h) Discuss MOWD Annual Holiday Dinner, proposed date 12/16/22 at Agave Maria's Restaurant. (Martinez/Ward) – No Attachment  
Recommended Action: Discuss and confirm date and the location of the annual dinner.

## 8. General Manager's Report

The Board will receive an update from the General Manager on District operations and maintenance.

## 9. Board Secretary's Report

The Board will receive an update from the Board Secretary on District administrative and related matters.

#### **10. Board Committee Reports**

- Executive & Personnel Committee
- Upper Ventura River Groundwater Agency
- Allocation, New Meters & Expansion of Services Committee
- Budget & Rate Committee
- Grants Committee
- Emergency Management Committee

#### **11. Old Business**

- State Water update
- Matilija Dam removal update
- Collaboration on drought response measures.

#### **12. Director Announcements/Reports**

**13. Adjournment:** The next scheduled Regular Board meeting is December 20, 2022.

Regular Meeting  
October 18, 2022  
6:00 pm

Meiners Oaks Water District  
202 W. El Roblar Drive  
Ojai, CA 93023-2211

## **Minutes**

The meeting was called to order at 6:00 pm.

### **1. Call to Order**

The meeting was called to order by the Board President, Mike Etchart, at 6:03 pm via teleconference.

### **2. Roll Call**

**Present:** Board President, Mike Etchart, Board Directors: James Kentosh, Christian Oakland, Loni Anderson, and Christy Cooper. Staff Present: General Manager, Justin Martinez, and Board Secretary, Summer Ward. Attorneys Present: Stuart Nielson.

**Absent:** None

### **3. Approval of the Minutes**

**Approval of September 20, 2022, Regular Board Meeting minutes.**

Director Cooper made the motion to approve the September 20, 2022, Regular meeting minutes. Director Oakland seconded the motion.

No public comment.

Cooper/Oakland

**Roll Call Vote:**

Etchart - Y      Kentosh - Y      Oakland – Y      Anderson – Y      Cooper - Y

(5) Ayes- M/S/C

### **4. Public Comments**

- None

**\*\*The Board went into closed session at 6:05 pm\*\***

### **5. Closed Session: The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.**

- State case: SBCK vs. SWRCB, San Francisco Supreme Court, Case# CPF-14-513875

**\*\*The Board adjourned closed session at 6:16 pm\*\***



Attorney S. Nielson stated that the Board discussed pending litigation in a closed session, and no action was taken.

6. **Financial Matters**

**Approval of Payroll and Payables from September 16, 2022, to October 15, 2022, in the amount of:**

Payables: \$126,617.83

Payroll: \$ 47,140.33

Total: \$173,758.16

Director Kentosh made the motion to the Payroll and Payables from September 16, 2022, to October 15, 2022. Director Oakland seconded the motion.

No public comment.

Kentosh/Oakland

**Roll Call Vote:**

Etchart - Y      Kentosh - Y      Oakland – Y      Anderson – Y      Cooper- Y

(5) Ayes – M/S/C

7. **Board Discussion/Actions**

**a. Approve Resolution 20221018: AB 361 – Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 202200920. (Ward)**

Director Etchart presented Resolution 20221018: AB 361 - Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 20220920. This resolution must be renewed every 30 days to cover the Committee and the next regular board meetings.

Director Oakland made the motion to approve Resolution 20221018: AB 361 - Brown Act: Remote Meetings During a State of Emergency. Director Kentosh seconded the motion.

No Public Comment.

Oakland/Kentosh

**Roll Call Vote:**

Etchart – Y      Kentosh – Y      Oakland – Y      Anderson – Y      Cooper – Y

(5) Ayes – M/S/C

**b. Discuss CA Assembly Bill 2449 Brown Act. (Ward)**

Ms. Ward provided an overview of the newly signed California Assembly Bill 2449 regarding the Brown Act, effective January 1, 2023. AB 2449 makes several changes to the Brown Act regarding remote participation in public meetings. In addition, Ms. Ward reviewed that the District is currently following AB 361, which remains in effect until January 2024; the main difference is that AB 361 requires a declared state of emergency.

AB 2449 requires that a quorum of the legislative body participates in person from a physical location open to the public. Legislative members may participate remotely in two scenarios: *Just Cause* or *Emergency Circumstances*. Among other requirements, AB 2449 states that a member cannot remotely attend more than 3 consecutive meetings or 20% of the agency's meetings in a calendar year.

No Public Comment.

No Motion.

**c. Customer request for drought surcharge relief of \$3,185.00 due to leak. (Martinez)**

Mr. Martinez presented a customer request for relief of their \$3,185 drought surcharge, a total of 661 units. The customer states they were out of town when a leak occurred on one of the orchard water lines. Mr. Martinez reported that after an initial review of the account, it was noted that the Board had previously waived an \$824 drought surcharge for the customer in August 2019 for a leak and had waived a late penalty in June 2022 for \$120.00. The customer has paid the remainder of the bill balance (\$2,685.57).

Director Kentosh recommended that the Committee perform an account allocation and consumption analysis. Mr. Martinez and Ms. Ward will contact the customer and set up a meeting for a review of the account details.

Public Comment:

Maria Delgado (customer): Mrs. Delgado stated that they were out of town when the leak appeared

No Motion.

**d. Approve Will-Serve Letter requests for (1) 256 N. Alvarado; (2) 329 Carrizo; (3) 565 Pala. (Kentosh/Martinez)**

The Committee reviewed each Will-Serve Letter request, and all are recommended for approval.

256 N. Alvarado: the proposed project consists of converting an existing garage to a 585 sqft ADU. The Committee determined that a pre-existing ADU was not factored into the original fixed allocation for the parcel and should be adjusted accordingly. The parcel has an adequate allocation to support the additional ADU based on the adjusted allocation. The new allocation would be a fixed of 288 HCF/yr and a 12 HCF/yr variable.

Mr. Martinez informed the Board that he is working with the County to streamline a process for permitted dwelling verifications.

Director Kentosh made the motion to approve the allocation adjustment and issuance of the Will-Serve letter for the proposed project. Director Oakland seconded the motion.

No Public Comment.

Kentosh/Oakland

**Roll Call Vote:**

Etchart – Y    Kentosh – Y    Oakland – Y    Anderson – Y    Cooper – N

(4) Ayes

(1) No

M/S/C

329 Carrizo: the proposed project consists of converting a 12'x20' (240 sqft) detached single-car garage to a studio ADU, with no change to the footprint or roofline. The ADU will have a kitchenette and a full bath. The current allocation supports the addition of the new ADU. The new allocation would be a fixed of 204 HCF/yr and a variable of 27 HCF/yr.

Director Anderson made the motion to approve the allocation adjustment and issuance of the Will-Serve letter for the proposed project. Director Oakland seconded the motion.

No Public Comment.

Anderson/Oakland

**Roll Call Vote:**

Etchart – Y    Kentosh – Y    Oakland – Y    Anderson – Y    Cooper – N

(4) Ayes

(1) No

M/S/C

565 Pala: the proposed project consists of new construction for a covered patio, pool cabana, and pool equipment room with a bathroom. The Committee recommends allocating a Tiny Home fixed of 5 HCF/mo, as there isn't an enclosed living space. The current allocation supports the addition of this proposed pool cabana with an outdoor

kitchen and a bathroom. The new allocation would be a fixed 180 HCF/yr and a 333 HCF/yr variable.

No Public Comment.

Anderson/Oakland

**Roll Call Vote:**

Etchart – Y    Kentosh – Y    Oakland – Y    Anderson – Y    Cooper – Y

(5) Ayes - M/S/C

**e. Discussion of how the drought should affect District policies and new connections. (Kentosh)**

Director Kentosh referenced the good discussion held at the previous board meeting regarding the New Meters & Expansion of Services draft policy. He described two scenarios, enough allocation and not enough allocation, relating to purchasing additional Casitas allocations. Director Kentosh noted that the Committee had added a further limit to the conditions under which a Casitas allocation. The Committee had previously presented a restriction at 35% lake level. Director Oakland expressed two issues with the draft policy; (1) MOWD's ability to provide water to its customers, our wells have gone dry every year since 2013 and need to prevent over-allocating water; and (2) Lake level, 35% appears as us saying we are out of the drought and have water. Director Anderson recommended adding that if MOWD is on its own wells for 12 consecutive months, then we evaluate allocation requests. Director Cooper replied that this might not be a drought but a changed weather pattern and a long-term issue, and she is not sure that the lake will ever get above 50%; we need to be more resilient before adding more services. Director Etchart noted that there might be a time when the lake couldn't supply us with water, but we may be able to pump still; agreed that the 35% is too low and 50% lake level makes more sense.

The Board agreed that the threshold for new and expansion of services should be MOWD on own wells for 24 consecutive months, and the Casitas lake level is at or above 50% storage capacity. Director Kentosh will make the draft policy revisions.

No Public Comment.

No Motion.

**f. Discussion and approval of a collaboration with other local agencies on potential drought response measures. (Kentosh/Martinez)**

Director Kentosh referenced an Ojai Valley News article regarding Casitas' ban on decorative lawns. Director Kentosh recommends the Board reach out to other agencies to develop a collaborative approach to drought issues, including transitions to and announcement of drought stages. Further, Director Kentosh explained that without

substantial rain this winter, the Ojai Valley will enter a dangerous new phase of drought. For the first time ever, Casitas MWD will declare a Stage 4, once Lake Casitas falls below 30% of storage capacity. Customers, including MOWD, must reduce their water usage by 40% below pre-drought usage. By early April, the Districts will know how much rain has fallen and would be a good time to implement any further drought restrictions, such as a ban on some lawns.

Mr. Martinez stated that he has reached out to Mike Flood (Casitas MWD) and Bert Rapp (VRWD), and both agree with collaborating. Casitas requested this begin in January 2023 to discuss the drought stages and potential restrictions. Mr. Martinez noted that he aims to begin those discussions before January.

The Board agreed that this was the right direction and that the various water districts should collaborate and communicate as one voice.

No Public Comments

No Motion.

#### **8. General Manager's Report**

Mr. Martinez reported that the Casitas Lake level has dropped to 30.5%. The District went 100% on Casitas water on September 2; all MOWD wells are offline. The District is waiting on the official award of the grant funding for Automated Metering Infrastructure, Land Resiliency, and a well-location feasibility study. MKN Associates is approximately 50% complete with the replacement treatment plant 100% design. The Income Survey for DAC status should be starting soon; initial mailers have been sent out. Unscheduled work this past month included a water main break on N. Rice at Fairview. Other work completed includes the 2015 Dodge truck repairs; GIS mapping pending data transfer to the Ziptility GIS map; MKN Zone 2 peer review meeting was held, and the 50% Treatment Plan design plans have been submitted and are under review.

No Public Comment.

#### **9. Board Secretary's Report**

Ms. Ward presented the monthly Board Secretary report highlighting that a third customer qualified for the Low Income Household Water Assistance Program with a payment of \$259. A public records request was received for the definitions of fixed and variable allocations. The UVRGA Well Registration packets are in process. Casitas MWD's data request for well data has been provided. The FY 21-22 Financial Audit is in progress. Ms. Ward noted that on the billing table, the increased water rates and penalties are shown in the September data line, total billing of \$211,050.86, with \$28,070.00 in drought surcharges. November 8, 2022, election information is posted on the District website.

No Public Comment.

#### 10. **Board Committee Reports**

- Executive & Personnel Committee: No report.
- UVRGA: Director Etchart stated the GSA met last week, and there is no update.
- Budget/Rate Committee: No report.
- Emergency Management Committee: No report.
- Allocations, New Meters & Expansion of Services Committee: Discussed under item 7(d).
- Grants: Director Cooper reviewed the Department of Water Resources Intended Use Program, DAC vs. not DAC, as well as a new Urban Community Drought Relief Program. Director Cooper asked if anyone knew if Casitas was applying for the grant.

#### 11. **Old Business**

- State Water: No update.
- Matilija Dam Removal Update: Director Anderson reviewed the information provided at the Ventura River Watershed Council's presentation on October 6, 2022, link provided on today's meeting agenda.

#### 12. **Director Announcements/Reports**

- Director Kentosh: No report.
- Director Oakland: No report.
- Director Anderson: No report.
- Director Cooper: No report.
- Director Etchart: No report.

#### 13. **Meeting Adjournment**

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 8:25 pm.

---

**Board Secretary**

---

**Board President**

### Report of Income as of 10/31/2022

Income	Month of October	Year To Date	Budget Appropriation	Appropriation Balance
Interest	3,207.13	5,821.06	--	5,821.06
Taxes	--	1,081.55	--	1,081.55
Pumping Charges	360.58	1,591.95	--	1,591.95
Fire Protection	148.17	737.52	--	737.52
Meter & Inst. Fees	--	--	--	--
Water Sales	106,182.53	363,685.74	--	(363,685.74)
<sup>1</sup> Casitas Water/Standby	926.86	3,767.64	--	3,767.64
MWAC Charges	57,854.01	233,519.80	--	(233,519.80)
MCC Chg.	7,024.39	26,215.32	--	(26,215.32)
<sup>2</sup> Misc. Income	30,216.12	48,822.51	--	48,822.51
Late & Delinquent Chgs.	5,593.83	12,709.97	--	12,709.97
Conservation Penalty	--	5,390.91	--	(5,390.91)
Capital Improvement	--	--	--	--
Drought Surcharge	22,995.71	41,231.91	--	41,231.91
Fire Flow/Will Serve Letters	2,100.00	2,500.00	--	(2,500.00)
		--	--	--
		--	--	--
<b>TOTAL INCOME</b>	<b>236,609.33</b>	<b>747,075.88</b>	<b>--</b>	<b>(747,075.88)</b>

**Note:**

<sup>1</sup> This line item is necessary because these sales are tracked in the expenditures

<sup>2</sup> This line item includes a UVRGA Cash Advance  
Agreement Payment & the Hartmann Allocation



# Meiners Oaks County Water District, CA

## Check Report

By Vendor Name

Date Range: 10/16/2022 - 11/15/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Bank-AP Bank						
ATT	AT&T (Phone & Internet)	10/27/2022	Regular	0.00	231.41	10472
<a href="#">322576812-1022</a>	Invoice	10/06/2022	Office Phones & Internet	0.00	231.41	
AT&T	AT&T	10/27/2022	Regular	0.00	231.74	10471
<a href="#">01841022</a>	Invoice	10/13/2022	Office Phones	0.00	231.74	
AT&T	AT&T	11/10/2022	Regular	0.00	578.51	10487
<a href="#">6616363709</a>	Invoice	10/19/2022	Office Phones	0.00	578.51	
AUTOSU	Automotive Supply - Ojai	11/10/2022	Regular	0.00	35.91	10488
<a href="#">553692</a>	Invoice	10/05/2022	Exact Fit Front Conventional	0.00	35.91	
BADGER	Badger Meter	11/10/2022	Regular	0.00	77.10	10489
<a href="#">80111322</a>	Invoice	10/28/2022	Beacon Hosting	0.00	77.10	
DRAGANCHUK	Boyd & Associates	11/10/2022	Regular	0.00	95.85	10490
<a href="#">286618</a>	Invoice	11/01/2022	Security System	0.00	95.85	
CALPERS	California Public Employees' Retirement	10/31/2022	Bank Draft	0.00	3,690.91	DFT0001673
<a href="#">INV0002150</a>	Invoice	10/15/2022	Health	0.00	3,690.91	
CALPERS	California Public Employees' Retirement	10/31/2022	Bank Draft	0.00	3,690.89	DFT0001685
<a href="#">INV0002162</a>	Invoice	10/31/2022	Health	0.00	3,690.89	
CALPERS	California Public Employees' Retirement	10/27/2022	Bank Draft	0.00	21.39	DFT0001694
<a href="#">101422</a>	Invoice	10/14/2022	Health Premium	0.00	21.39	
CSDA	California Special Districts Association	10/27/2022	Regular	0.00	6,183.00	10473
<a href="#">102622</a>	Invoice	10/01/2022	Membership	0.00	6,183.00	
CS&DS	California Surveying & Drafting Supply, Inc.	10/27/2022	Regular	0.00	5,928.51	10474
<a href="#">91236720</a>	Invoice	10/09/2022	GIS Equipment	0.00	5,928.51	
CS&DS	California Surveying & Drafting Supply, Inc.	11/10/2022	Regular	0.00	2,000.00	10491
<a href="#">91224822</a>	Invoice	11/01/2022	Data Processing Training	0.00	2,000.00	
CAL-STATE	Cal-State	10/27/2022	Regular	0.00	258.09	10475
<a href="#">229749</a>	Invoice	10/13/2022	Portable Toilet	0.00	126.23	
<a href="#">230063</a>	Invoice	10/18/2022	Portable Toilet	0.00	131.86	
CMWD	Casitas Municipal Water District	11/10/2022	Regular	0.00	72,994.72	10492
<a href="#">261151022</a>	Invoice	10/31/2022	Fairview Standby	0.00	1,033.31	
<a href="#">261151022-2</a>	Invoice	10/31/2022	Fairview Purchased Water	0.00	65,828.07	
<a href="#">262001022</a>	Invoice	10/31/2022	Hartmann Allocation	0.00	212.07	
<a href="#">300651022</a>	Invoice	10/31/2022	Tico/La Luna Standby	0.00	1,033.31	
<a href="#">300651022-2</a>	Invoice	10/31/2022	Tico/La Luna Purchased Water	0.00	4,887.96	
CLEANCO	Cleancoast Janitorial	11/10/2022	Regular	0.00	340.00	10493
<a href="#">1506</a>	Invoice	11/01/2022	October Janitorial	0.00	340.00	
CVTDEP	County of Ventura Transport. Dept.	11/10/2022	Regular	0.00	1,215.00	10494
<a href="#">344027</a>	Invoice	10/07/2022	587 N. Rice	0.00	825.00	
<a href="#">344786</a>	Invoice	10/19/2022	1178 Meyer Rd.	0.00	390.00	
DOCUPRO	DocuProducts Corporation	11/10/2022	Regular	0.00	1,005.28	10495
<a href="#">249439</a>	Invoice	11/01/2022	Copier Maintenance	0.00	1,005.28	



## Check Report

Date Range: 10/16/2022 - 11/15/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
EJHAR	E. J. Harrison Rolloffs, Inc.	10/27/2022	Regular	0.00	341.89	10476
<a href="#">281301022</a>	Invoice	10/13/2022	Office Trash	0.00	109.94	
<a href="#">994261022</a>	Invoice	10/13/2022	3 Yard Dumpster	0.00	231.95	
FAMCON	Famcon Pipe and Supply, Inc	11/10/2022	Regular	0.00	1,987.90	10496
<a href="#">S100089474.001</a>	Invoice	10/12/2022	Parts for inventory	0.00	1,987.90	
FGLENV	FGL Environmental	10/27/2022	Regular	0.00	1,004.00	10477
<a href="#">214219A</a>	Invoice	10/19/2022	Samples	0.00	218.00	
<a href="#">214223A</a>	Invoice	10/19/2022	Samples	0.00	218.00	
<a href="#">215446A</a>	Invoice	10/21/2022	Samples	0.00	98.00	
<a href="#">215937A</a>	Invoice	10/21/2022	Samples	0.00	98.00	
<a href="#">215968A</a>	Invoice	10/21/2022	Samples	0.00	63.00	
<a href="#">216323A</a>	Invoice	10/21/2022	Samples	0.00	98.00	
<a href="#">216377A</a>	Invoice	10/21/2022	Samples	0.00	143.00	
<a href="#">216381A</a>	Invoice	10/24/2022	Samples	0.00	68.00	
FGLENV	FGL Environmental	11/10/2022	Regular	0.00	889.00	10497
<a href="#">216379A</a>	Invoice	10/26/2022	Samples	0.00	403.00	
<a href="#">216543A</a>	Invoice	10/27/2022	Samples	0.00	38.00	
<a href="#">216612A</a>	Invoice	10/27/2022	Samples	0.00	38.00	
<a href="#">216696A</a>	Invoice	11/07/2022	Samples	0.00	183.00	
<a href="#">216698A</a>	Invoice	10/26/2022	Samples	0.00	33.00	
<a href="#">216699A</a>	Invoice	10/26/2022	Samples	0.00	33.00	
<a href="#">216700A</a>	Invoice	10/27/2022	Samples	0.00	98.00	
<a href="#">216834A</a>	Invoice	10/28/2022	Samples	0.00	63.00	
GUARDIAN	Guardian	10/27/2022	Regular	0.00	678.01	10469
<a href="#">INV0002151</a>	Invoice	10/15/2022	Dental	0.00	339.03	
<a href="#">INV0002163</a>	Invoice	10/31/2022	Dental	0.00	338.98	
GUARDIAN	Guardian	10/27/2022	Regular	0.00	10.00	10478
<a href="#">7690461022</a>	Invoice	10/13/2022	Admin. Fee	0.00	10.00	
HLTHNE	Health Net Life Insurance Company	10/27/2022	Regular	0.00	56.70	10479
<a href="#">61791022</a>	Invoice	10/05/2022	Life Insurance	0.00	56.70	
HLTHNE	Health Net Life Insurance Company	11/10/2022	Regular	0.00	39.45	10498
<a href="#">61791122</a>	Invoice	10/05/2022	Life Insurance	0.00	39.45	
HODGE	Hodgepodge Mobile Garage	11/10/2022	Regular	0.00	103.95	10499
<a href="#">10747</a>	Invoice	10/25/2022	Oil Change & Tire Rotation	0.00	103.95	
LGABLER	Light Gabler	11/10/2022	Regular	0.00	398.00	10500
<a href="#">69120</a>	Credit Memo	11/08/2022	Credit	0.00	-35.00	
<a href="#">69149</a>	Invoice	11/08/2022	Employment Consultation	0.00	433.00	
MOAR	Meiners Oaks Auto Repair	11/10/2022	Regular	0.00	78.70	10501
<a href="#">050359</a>	Invoice	10/19/2022	Oil Change	0.00	78.70	
MOHARD	Meiners Oaks Hardware	11/10/2022	Regular	0.00	422.94	10502
<a href="#">019854</a>	Invoice	10/01/2022	Parts for job at Redemption	0.00	31.01	
<a href="#">020328</a>	Invoice	10/04/2022	Concrete for Leak Repair N. Rice & Fairvie	0.00	273.33	
<a href="#">021327</a>	Invoice	10/13/2022	Ant Bait	0.00	7.80	
<a href="#">021328</a>	Invoice	10/13/2022	Brass Coupling	0.00	2.92	
<a href="#">021336</a>	Invoice	10/13/2022	Chain Saw File	0.00	6.82	
<a href="#">021606</a>	Invoice	10/17/2022	Liquid Chlorinator	0.00	25.70	
<a href="#">021809</a>	Invoice	10/18/2022	Kitty Litter for Paint Cleanup	0.00	13.93	
<a href="#">022526</a>	Invoice	10/25/2022	Bulbs/Super Glue/Wire Brush,etc.	0.00	61.43	
MKN&A	Michael K. Nunley & Associates, Inc.	11/10/2022	Regular	0.00	15,330.40	10503
<a href="#">101564</a>	Invoice	11/03/2022	Water Treatment Plant Design	0.00	14,632.06	
<a href="#">101565</a>	Invoice	11/03/2022	Zone # 2	0.00	698.34	

## Check Report

Date Range: 10/16/2022 - 11/15/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
MITEC	MiTec Solutions LLC	10/27/2022	Regular	0.00	90.00	10480
<a href="#">84769</a>	Invoice	10/15/2022	Splashtop, Anti-Virus	0.00	55.00	
<a href="#">84820</a>	Invoice	10/15/2022	Anti-Virus	0.00	35.00	
MITEC	MiTec Solutions LLC	11/10/2022	Regular	0.00	1,285.68	10504
<a href="#">1064744</a>	Invoice	11/04/2022	Monthly Maintenance October & Novem	0.00	600.00	
<a href="#">1064775</a>	Invoice	11/08/2022	Remote Labor	0.00	60.00	
<a href="#">81618</a>	Invoice	10/01/2022	Echange/Web Hosting/ShareSync	0.00	263.84	
<a href="#">85257</a>	Invoice	11/01/2022	Exchange/Web Hosting/ShareSync	0.00	263.84	
<a href="#">85306</a>	Invoice	11/01/2022	Off Site Back Up	0.00	98.00	
NCK&K	Nelson Comis Kettle & Kinney, LLP	11/10/2022	Regular	0.00	2,437.50	10505
<a href="#">8388</a>	Invoice	10/31/2022	Attorney Fees	0.00	2,437.50	
OFFDEP	Office Depot	10/27/2022	Regular	0.00	11.49	10481
<a href="#">267233561002</a>	Invoice	10/11/2022	Forks	0.00	11.49	
PATHIAN	Pathian Administrators	10/27/2022	Regular	0.00	114.47	10470
<a href="#">INV0002153</a>	Invoice	10/15/2022	HSBS	0.00	57.24	
<a href="#">INV0002165</a>	Invoice	10/31/2022	HSBS	0.00	57.23	
POLLARD	Pollard Water	10/27/2022	Regular	0.00	99.69	10482
<a href="#">0223977</a>	Invoice	10/07/2022	Diffuser Flow Guage	0.00	99.69	
PERS	Public Employees' Retirement System	10/31/2022	Bank Draft	0.00	700.00	DFT0001672
<a href="#">INV0002149</a>	Invoice	10/15/2022	457 Withholdings	0.00	700.00	
PERS	Public Employees' Retirement System	10/31/2022	Bank Draft	0.00	3,081.13	DFT0001674
<a href="#">INV0002152</a>	Invoice	10/15/2022	PERS	0.00	3,081.13	
PERS	Public Employees' Retirement System	10/31/2022	Bank Draft	0.00	700.00	DFT0001684
<a href="#">INV0002161</a>	Invoice	10/31/2022	457 Withholdings	0.00	700.00	
PERS	Public Employees' Retirement System	10/31/2022	Bank Draft	0.00	3,235.45	DFT0001686
<a href="#">INV0002164</a>	Invoice	10/31/2022	PERS	0.00	3,235.45	
PERS	Public Employees' Retirement System	11/09/2022	Bank Draft	0.00	137.58	DFT0001695
<a href="#">10000001698194</a>	Invoice	11/01/2022	Unfunded Accrued Liability	0.00	137.58	
PERS	Public Employees' Retirement System	11/09/2022	Bank Draft	0.00	2,853.83	DFT0001696
<a href="#">10000001698194</a>	Invoice	11/01/2022	Unfunded Accrued Liability	0.00	2,853.83	
SAMHIL	Sam Hill & Sons, Inc.	10/27/2022	Regular	0.00	20,935.06	10483
<a href="#">4276</a>	Invoice	10/11/2022	Water Leak Repair N. Rice & Fairview	0.00	17,060.66	
<a href="#">4280</a>	Invoice	10/19/2022	Water Main Repair 1178 Meyer	0.00	3,874.40	
SCE	Southern California Edison Co.	10/27/2022	Regular	0.00	3,560.82	10484
<a href="#">OFFELE1022</a>	Invoice	10/20/2022	Office Electricity	0.00	421.60	
<a href="#">TNKFRM1022</a>	Credit Memo	10/20/2022	Tank Farm	0.00	-23.38	
<a href="#">WELL1-1022</a>	Invoice	10/20/2022	Well 1	0.00	200.23	
<a href="#">WELL21022</a>	Invoice	10/20/2022	Well 2	0.00	179.24	
<a href="#">WELL4&amp;71022</a>	Invoice	10/20/2022	Well 4&7	0.00	2,190.08	
<a href="#">WELL81022</a>	Invoice	10/20/2022	Well 8	0.00	80.34	
<a href="#">Z-11022</a>	Invoice	10/20/2022	Zone 1	0.00	49.84	
<a href="#">Z-2FIR1022</a>	Invoice	10/20/2022	Zone 2 Fire	0.00	76.01	
<a href="#">Z-2PWR1022</a>	Invoice	10/20/2022	Zone 2 Power	0.00	427.20	
<a href="#">Z-3FIRE1022</a>	Credit Memo	10/20/2022	Zone 3 Fire	0.00	-40.34	
SCGAS	Southern California Gas Co.	11/10/2022	Regular	0.00	5.54	10506
<a href="#">0602</a>	Invoice	10/28/2022	Office Heat	0.00	5.54	
SWRCB-DWOCB	State Water Resources Control Board DWOCB	11/10/2022	Regular	0.00	60.00	10507
<a href="#">D2NEARY</a>	Invoice	11/01/2022	D2 - Neary	0.00	60.00	

## Check Report

Date Range: 10/16/2022 - 11/15/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
TRI-COUNTY	Tri-County Transportation	11/10/2022	Regular	0.00	722.84	10508
<a href="#">44-368917</a>	Invoice	10/31/2022	Blended Fill Sand	0.00	722.84	
TYLER	Tyler Technologies, Inc.	10/27/2022	Regular	0.00	793.73	10485
<a href="#">025-399041</a>	Invoice	11/01/2022	Maintenance Fees	0.00	793.73	
UAOFSC	Underground Service Alert of So.Ca.	11/10/2022	Regular	0.00	45.00	10509
<a href="#">1020220441</a>	Invoice	11/01/2022	Digalert	0.00	45.00	
USBANK	US Bank Corporate Pmt. System	11/10/2022	Regular	0.00	1,796.16	10510
<a href="#">ADOBE092822</a>	Invoice	10/01/2022	Acrobat Pro Renewal	0.00	179.88	
<a href="#">AMAZON100422</a>	Invoice	10/04/2022	Hand Soaps & First Aid CPR kits	0.00	123.38	
<a href="#">AMAZON101322</a>	Invoice	10/13/2022	Money Marker	0.00	9.52	
<a href="#">AMAZON101422</a>	Invoice	10/14/2022	Money Receipt Books	0.00	27.78	
<a href="#">DROPBOX102122</a>	Invoice	10/21/2022	DropBox	0.00	90.00	
<a href="#">GENOS101022</a>	Invoice	10/10/2022	Towing Mirror Glass	0.00	50.65	
<a href="#">GOTO101722</a>	Invoice	10/17/2022	Remote Meetings	0.00	10.00	
<a href="#">JIFFY101022</a>	Invoice	10/10/2022	Shirts	0.00	56.31	
<a href="#">JONES100722</a>	Invoice	10/07/2022	Work Shirts for Boys	0.00	204.18	
<a href="#">lowes100122</a>	Invoice	10/01/2022	Tools	0.00	674.19	
<a href="#">OSS101222</a>	Invoice	10/12/2022	Storage Unit	0.00	184.00	
<a href="#">PRIME102022</a>	Invoice	10/20/2022	Membership	0.00	16.08	
<a href="#">RITEAID100122</a>	Invoice	10/01/2022	Flow Gauge Diffuser Inventory	0.00	10.19	
<a href="#">SECORP092622</a>	Invoice	10/01/2022	Fit Testing	0.00	160.00	
VERIZON	Verizon Wireless	11/10/2022	Regular	0.00	355.91	10512
<a href="#">9919186198</a>	Invoice	10/26/2022	Cell Phones	0.00	355.91	
WEX	WEX BANK	10/27/2022	Regular	0.00	2,076.03	10486
<a href="#">84371860</a>	Invoice	10/15/2022	Fuel	0.00	2,076.03	

## Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	103	43	0.00	146,905.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	18,111.18
EFT's	0	0	0.00	0.00
	<b>112</b>	<b>52</b>	<b>0.00</b>	<b>165,017.16</b>

PR \$ 50,208.03

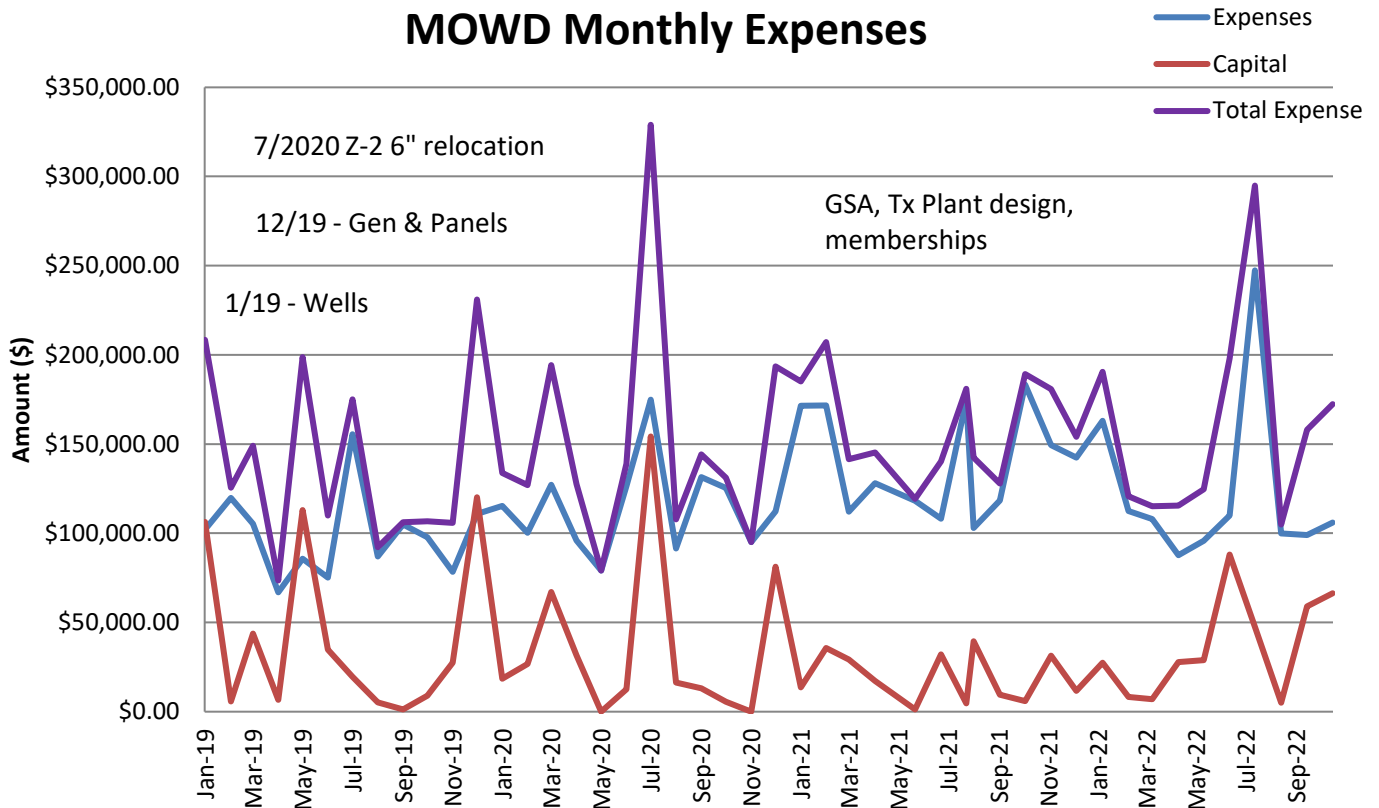
Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

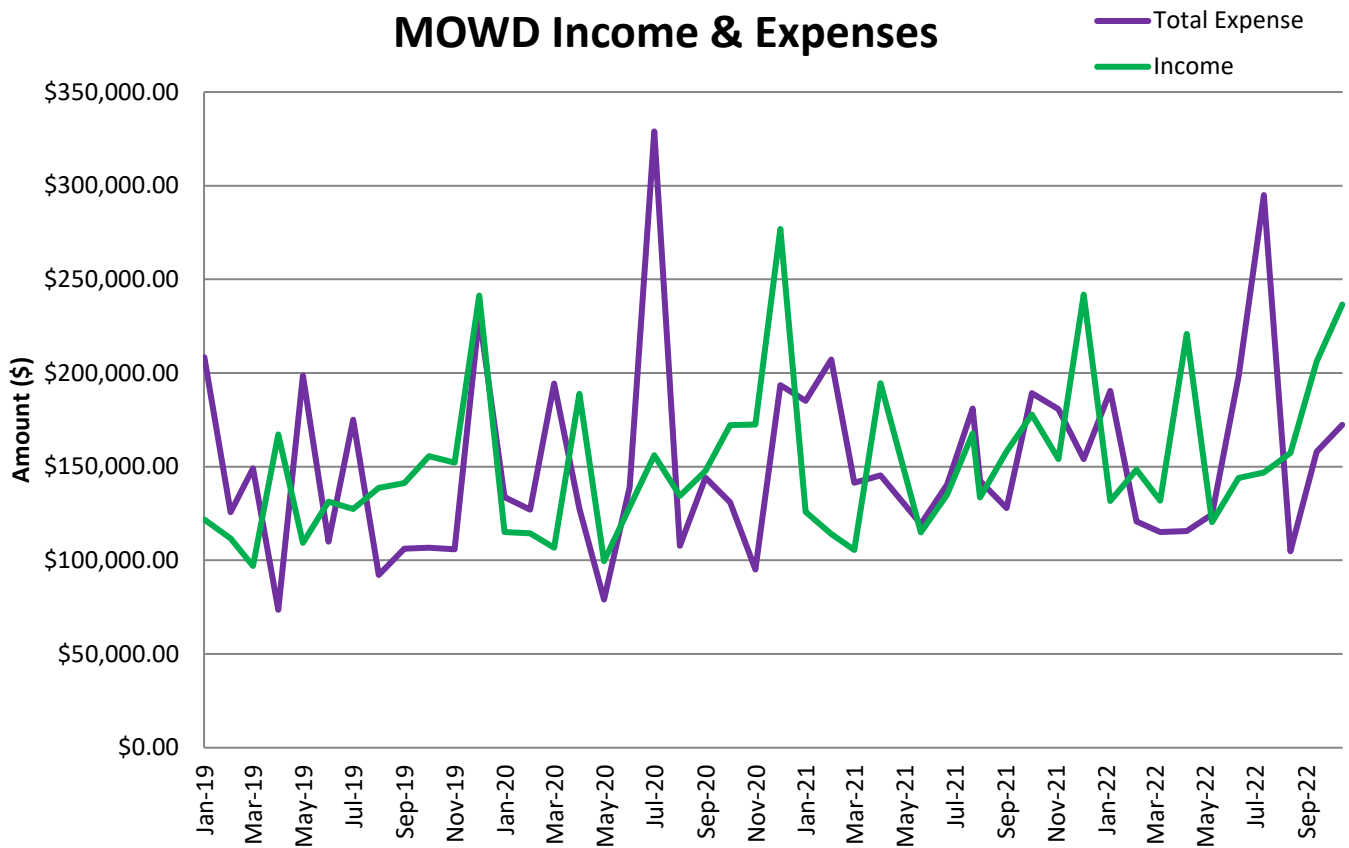
Expenditures	Month of October	Year To Date	Budget Approp	Approp Bal 10/31/22	Current November	Approp FY Bal To Date
Salaries	52,312.31	193,741.67	600,000.00	406,258.33	-	406,258.33
Payroll Taxes	4,007.05	14,932.87	55,000.00	40,067.13	-	40,067.13
Retirement Contributions	6,390.39	25,929.49	75,000.00	49,070.51	-	49,070.51
Group Insurance	7,146.43	28,418.59	96,000.00	67,581.41	-	67,581.41
Company Uniforms	260.49	1,479.57	4,500.00	3,020.43	-	3,020.43
Phone Office	1,041.66	3,716.02	10,000.00	6,283.98	-	6,283.98
Janitorial Service	530.09	1,644.36	6,000.00	4,355.64	340.00	4,015.64
Refuse Disposal	341.89	1,367.56	5,000.00	3,632.44	-	3,632.44
Liability Insurance	-	65,376.96	66,000.00	623.04	-	623.04
Workers Compensation	-	15,313.30	16,000.00	686.70	-	686.70
Wells	25.70	25.70	5,000.00	4,974.30	-	4,974.30
Truck Maintenance	6,489.40	7,732.49	3,500.00	(4,232.49)	-	(4,232.49)
Office Equipment Maintenance	184.00	1,516.29	4,000.00	2,483.71	1,005.28	1,478.43
Security System	-	95.85	1,000.00	904.15	95.85	808.30
Cell Phones	355.91	1,424.89	4,500.00	3,075.11	-	3,075.11
System Maintenance	4,159.53	7,497.67	90,000.00	82,502.33	2,000.00	80,502.33
Safety Equipment	240.49	349.82	6,000.00	5,650.18	-	5,650.18
Laboratory Services	1,710.00	6,521.00	14,500.00	7,979.00	183.00	7,796.00
Membership and Dues	6,183.00	8,639.00	9,000.00	361.00	-	361.00
Printing and Binding	-	671.98	2,000.00	1,328.02	-	1,328.02
Office Supplies	468.13	3,345.58	6,000.00	2,654.42	-	2,654.42
Postage and Express	-	6,680.88	12,000.00	5,319.12	-	5,319.12
B.O.D. Fees	-	-	27,000.00	27,000.00	-	27,000.00
Engineering & Technical Services	2,438.01	6,035.81	50,000.00	43,964.19	698.34	43,265.85
Computer Services	792.78	6,407.49	17,000.00	10,592.51	1,815.57	8,776.94
Other Prof. & Regulatory Fees	48.50	6,877.25	40,000.00	33,122.75	105.00	33,017.75
Public and Legal Notices	-	-	2,000.00	2,000.00	-	2,000.00
Attorney Fees	4,505.00	11,072.50	50,000.00	38,927.50	398.00	38,529.50
GSA Fees	-	74,444.00	80,000.00	5,556.00	-	5,556.00
VR/SBC/City of VTA Law Suit	-	2,269.40	75,000.00	72,730.60	-	72,730.60
Rental Equipment	-	-	-	-	-	-
Audit Fees	-	4,500.00	25,000.00	20,500.00	-	20,500.00
Small Tools	674.19	746.46	5,000.00	4,253.54	-	4,253.54
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Treatment Plant	-	-	10,000.00	10,000.00	-	10,000.00
Fuel	2,076.03	7,194.59	20,000.00	12,805.41	-	12,805.41
Travel Exp./Seminars	-	1,384.99	2,000.00	615.01	-	615.01
Utilities	427.14	1,545.42	3,500.00	1,954.58	-	1,954.58
Power and Pumping	-	29,237.34	80,000.00	50,762.66	-	50,762.66
Meters	3,139.22	4,048.09	25,000.00	20,951.91	-	20,951.91
<b>Total Expenditures</b>	<b>105,947.34</b>	<b>552,184.88</b>	<b>1,605,000.00</b>	<b>1,052,815.12</b>	<b>6,641.04</b>	<b>1,046,174.08</b>

<b>Water Distribution System</b>	-	-	-	-	-	-
	-	-	-	-	-	-
Well 8 Nitrate Removal/Blending	-	-	60,000.00	60,000.00	-	60,000.00
Valve Replacements	-	-	50,000.00	50,000.00	-	50,000.00
Tank Cleaning	-	-	-	-	-	-
Meiners Rd. Tank/Zone	-	-	75,000.00	75,000.00	-	75,000.00
	-	-	-	-	-	-
<b>Structures and Improvements</b>	-	-	-	-	-	-
	-	-	-	-	-	-
Treatment Plant 100% Eng. Design	39,247.27	109,736.77	350,000.00	240,263.23	14,632.06	225,631.17
	-	-	-	-	-	-
<b>Field Equipment</b>	-	-	-	-	-	-
	-	-	-	-	-	-
GIS Equipment & Software	5,928.51	10,928.51	15,000.00	4,071.49	-	4,071.49
Air Compressor	-	-	3,500.00	3,500.00	-	3,500.00
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Appropriations for Contingencies</b>	21,208.39	57,409.90	100,000.00	42,590.10	-	42,590.10
<b>Total CIP Spending</b>	<b>66,384.17</b>	<b>178,075.18</b>	<b>653,500.00</b>	<b>475,424.82</b>	<b>14,632.06</b>	<b>460,792.76</b>
<b>GRAND TOTAL</b>	<b>172,331.51</b>	<b>730,260.06</b>	<b>2,258,500.00</b>	<b>1,528,239.94</b>	<b>21,273.10</b>	<b>1,506,966.84</b>

## MOWD Monthly Expenses



## MOWD Income & Expenses



## **RESOLUTION NO. 20221115:**

### **AB 361-Brown Act: Remote Meetings During a State of Emergency (Subsequent)**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY CA EXECUTIVE ORDER N-29-20 MARCH 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF MEINERS OAKS WATER DISTRICT FOR THE PERIOD NOVEMBER 22, 2022 – DECEMBER 22, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the MEINERS OAKS WATER DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of MEINERS OAKS WATER DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, March 4, 2020 CA Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; despite sustained efforts the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS, the Ventura County Public Health Officer issued order October 18, 2021 regarding the highly transmissible Delta Variant, recommends vaccinated and unvaccinated persons to mask and social distance until health metric criteria are met or rescinded, superseded, or amended by the Health Officer; and

WHEREAS, the Board of Directors does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus, will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and

facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of MEINERS OAKS WATER DISTRICT shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times and manner in which the public may attend the meeting and offer public comment by call-in option or internet-based service option, are posted at a minimum, on the District website and physically outside the District Office.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF MEINERS OAKS WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and the ongoing risk posed by the highly transmissible COVID-19 virus, and, Ventura County Public Health orders for social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager, Board Secretary and legislative bodies of MEINERS OAKS WATER DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of NOVEMBER 22, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of MEINERS OAKS WATER DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of MEINERS OAKS WATER DISTRICT, this 15 day of NOVEMBER 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



## LIMITED WATER AVAILABILITY NOTICE

### (Essential Indoor Use Only)

Dear Water Customer:

MOWD is currently 100% on Casitas Water. Due to planned water system improvements, Casitas Municipal Water District will be unable to supply water to our tanks on the following date:

**Wednesday, November 16, 2022 from 6:00 am – 10:00 pm**

In order to avoid a water outage, we are requesting that all customers restrict water usage during the above timeframe to essential indoor needs only. During this period all outdoor usage including domestic irrigation will be restricted. The restricted water resources available during the scheduled maintenance activities should adequately meet domestic and fire flow demands if all irrigation activities are curtailed.

Customers who do not comply with this request will have their water shut off for the duration of the repair.

If you have any questions please call us at (805) 646-2114 or Casitas Municipal Water District at (805) 649-2251 x 115.

Thank you for your patience.

Meiners Oaks Water District



## Review of Application for Will Serve Letter

### New Primary Dwelling for Property with Existing Meter at 235 N. La Luna Ave.

#### ***Proposal***

The proposed project consists of constructing a new single-family, single-story primary dwelling. There is one existing primary dwelling on the parcel, with an existing fixed allocation and MWAC monthly fee.

Applicant provided a detailed site plan, showing the location of the proposed structure.

#### ***Screening Step 1: Is the proposed building site on a legal lot? YES***

Applicant provided a copy of a tax assessor parcel map and a subdivision map that indicate a single 3.75-acre parcel.

#### ***Screening Step 2. Will the current allocation support an ADU? YES***

Allocation Details:

- Allocation Case Identifier: AA-0004
- Allocation Category: 1" RES meter, 1 Parcel (017-0-040-15)
- Parcel Size: 3.75 acre (163,350 sq ft)
- Current base Fixed allocation: 120 HCF/yr
- Current base Variable allocation: 521 HCF/yr (Stage 3 = 365 HCF/yr)
- *Fixed base allocation needed to support new primary dwelling: 120 HCF/yr*
- *Deduction from base variable allocation needed to Support existing ADU through drought stages: 140 HCF/yr*

If the primary dwellings are provided the customary fixed dwelling allocations, the new allocation for this property would be as follows:

- New Base Fixed Allocation: **240 HCF/yr (2 Primary Dwellings)**
- New Base Variable Allocation: **381 HCF/yr (Stage 3: 267 HCF/yr)**

#### ***Recommendation***

The District was able to perform a dwelling verification check on the property, however, owner confirmed one existing primary dwelling. The base allocation for this property supports the additional primary dwelling.

- Letter applies only to the proposed single-family, single-story residence, as described in the applicant-provided preliminary site plan with the file date 09-13-2022
- There will be no increase in the total (fixed plus variable) water allocation assigned to the meter Will Serve Letter will expire after 1 year.

## Will-Serve/Proof of Service Letter Request Form for Existing Meters

A "Will-Serve" letter may be issued upon the District's completion of an analysis determining that all conditions of approval are met.

### Applicant Information:

Account #

04- [REDACTED] -08

Name:

[REDACTED]

Company:

Mailing Address:

235 North La Luna Av Ojai CA, 93023

Phone:

[REDACTED]

Email:

[REDACTED]@gmail.com

### Project Information:

Assessor's Parcel Number:

017-0-040-~~1111~~ 150

Service Address:

same as above

City, State, Zip Code:

" " "

Planning Department Development case number (if applicable):

### Type of Construction:



New Construction



Tenant Improvement



ADU



Other

### Type of Use:



Single Family Res



Multi-Family Res (# of dwellings\_\_\_)



Commercial

### Description of Project:

Build a new single family home, single story

### Required Attachments:

1. Drawing/sketch of project (with dimensions)
2. Tax Assessors parcel map that includes the subject property.
3. Subdivision map covering the location of the project.\*

\* Clearly indicate all APNs and legal lots involved in the project. Ensure any markups to county documents do not obscure the underlying information.

## Will-Serve/Proof of Service Letter Request Form for Existing Meters

**Applicant Signature**

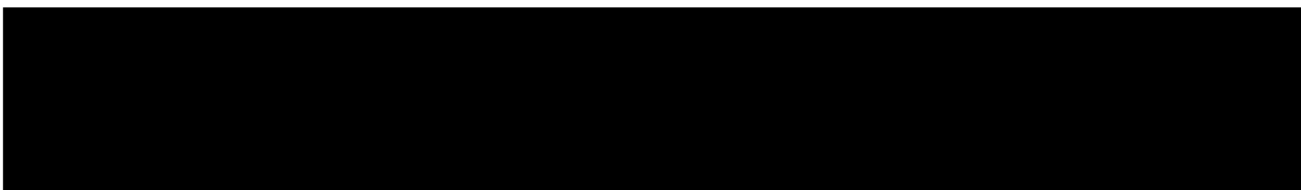
A black rectangular box redacting the applicant's signature.

**Date**

9-13-22

*Please allow a minimum of 60 days to evaluate and process this Will Serve letter request. The time frame will depend on receipt of satisfactory information from the applicant and schedule of pertinent District Committees and Board of Directors meetings.*





OJAI, CA

PROJECT DESCRIPTION:

ADAMS RESIDENCE  
NEW SINGLE STOREY SINGLE FAMILY RESIDENCE  
JURISDICTION: Ventura County, California  
SITE ADDRESS: 235 North La Luna Ave, Ojai, CA 93023  
APN#: 0170040150

HOME OWNERS:

Name: Kelly & Tom Adams  
Mailing: 235 North La Luna Ave, Ojai, CA 93023  
Phone Number: 1-805-991-6901 / 1-805-637-0514  
Email: kellyadamsfamily@gmail.com / thomasgadams@gmail.com

ARCHITECTURAL PAGE INDEX

1 . . . . COVER PAGE	5 . . . .
2 . . . . PERSPECTIVE IMAGES	6 . . . .
3 . . . . SITE PLAN	7 . . . . BUILDING SECTIONS
4 . . . . MAIN FLOOR PLAN	

STRUCTURAL PAGE INDEX

S0.0 . . . . GENERAL STRUCTURAL NOTES	S3.0 . . . . ROOF FRAMING PLAN
S1.0 . . . . FOUNDATION PLAN	S4.0 . . . . FRAMING DETAILS
S1.1 . . . . SHEARWALL PLAN	S4.1 . . . . FRAMING DETAILS
S2.0 . . . . FOUNDATION DETAILS	S4.2 . . . . FRAMING DETAILS

ADDITIONAL PAGE INDEX: CF1R - PRF - 01E (1-12) . . . . CERTIFICATE OF COMPLIANCE

REFER TO STRUCTURAL DRAWINGS FOR:

- CONCRETE REINFORCEMENT SPECS, SIZING AND LOCATIONS
- FOUNDATION WALLS, RETAINING WALLS, SHEAR WALLS, FOOTINGS, PIERS, BEAM POCKETS AND HOLD-DOWN ANCHORAGE
- SIZES FOR POSTS, STUD PACKS, BEAMS, LINTELS, FLOOR AND DECK JOISTS, ROOF RAFTERS & FRAMING
- SPECIFIC STRUCTURAL ASSEMBLY DETAILS

1. THESE PLANS DO NOT COVER THE ENTIRE SCOPE OF WORK TO BE DONE. IT IS THE RESPONSIBILITY OF THE OWNER/CONTRACTOR TO ENSURE THAT WORK IS COMPLETED BY QUALIFIED TRADESPEOPLE IN ACCORDANCE WITH LOCAL AND NATIONAL BUILDING CODES AND BYLAWS.

2. ALL FOOTINGS TO REST ON UNDISTURBED SOILS AND BELOW THE FROSTLINE

3. PROVIDE EXTERIOR FLASHING AROUND CHIMNEYS, EXTERIOR OPENINGS, AT CHANGES IN EXTERIOR MATERIALS, INTERSECTIONS BETWEEN WALL AND ROOF, AND ROOF VALLEYS.

4. CONTRACTOR/BUILDER TO VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION. ANY CHANGES OR DISCREPANCIES SHALL BE REPORTED TO PURCELL TIMBERFRAMES FOR CLARIFICATION.

5. MANUFACTURERS TO PROVIDE CERTIFICATES OF STRUCTURAL ADEQUACY FOR I-JOISTS AND LVL BEAMS.

6. OWNER/CONTRACTOR RESPONSIBLE TO ENSURE SETBACKS FROM EASEMENTS.

7. THESE PLANS ARE SUBJECT TO APPROVAL BY A CERTIFIED ENGINEER WITH STAMPING AUTHORITY IN THE NOTED LOCATION OF DEVELOPMENT. ALL STRUCTURAL REVISIONS AUTHORIZED BY THE QUALIFIED ENGINEER MUST BE COMPLETED AND ADDED TO FINAL DRAWING SET PRIOR TO COMMENCING CONSTRUCTION. FINAL DRAWING SET MUST BE REVIEWED AND FINALIZED WITH AN ENGINEERS CERTIFICATION OF APPROVAL STAMP PRIOR TO COMMENCING WITH CONSTRUCTION.

8. ALL DRAWINGS AND DESIGNS PROVIDED BY PURCELL TIMBERFRAMES AND BEARING THE COMPANY LOGO ARE THE EXCLUSIVE PROPERTY OF PURCELL TIMBERFRAMES. DRAWINGS WILL NOT BE COPIED OR USED FOR ANY PURPOSE UNLESS SPECIFICALLY AUTHORIZED BY PURCELL TIMBERFRAMES. "COPYRIGHT RESERVED"

STRUCTURAL ENGINEERING PROVIDED BY:



PHONE: 1-(208)-345-8941  
EMAIL: info@tamarackgrove.com  
WEBSITE: tamarackgrove.com

GEOTECHNICAL ENGINEERING PROVIDED BY:

JCR CONSULTING

PHONE: 1-(805)-300-4564  
ADDRESS: 444 MOONDANCE STREET, THOUSAND OAKS, CA 91360

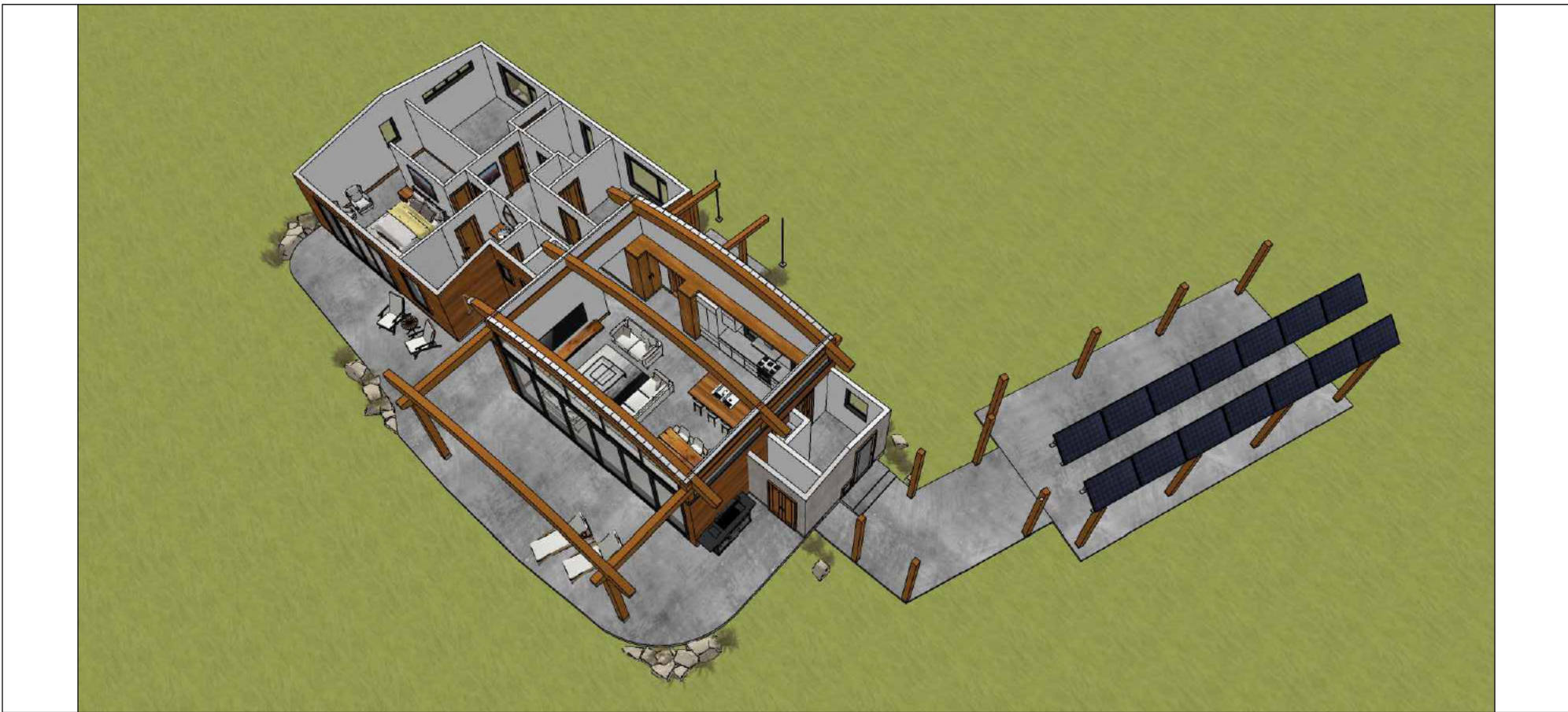
COVER PAGE

RESIDENCE  
35 NORTH LA LUNA AVE,  
CA (VENTURA COUNTY)

**purcell** TIMBER  
FRAME  
HOMES  
www.purcell.com 1-800-655-5574

PG SIZE: 36x24  
DRAWN: KK/MRM  
MAY 16 / 22  
PG 1 / 7





PERSPECTIVE IMAGES

**RESIDENCE**  
35 NORTH LA LUNA AVE,  
CA (VENTURA COUNTY)

**purcell** TIMBER  
FRAME  
HOMES  
www.purcell.com 1-800-655-5574

PG SIZE (36x24)  
DRAWN: KK/MRM  
MAY 16/22  
PG 2 / 7



235 NORTH LA LUNA AVE  
OJAI, CA 93023 (VENTURA COUNTY)

ASSESSOR'S PARCEL NUMBER: 0170040150  
CLIMATE ZONE: 9

PROPOSED RESIDENCE FOR  
KELLY AND TOM ADAMS

MAILING ADDRESS: 235 North La Luna Ave, Ojai, CA 93023

PHONE: 805-991-6901 / 805-637-0514  
EMAIL: kellyadamsfamily@gmail.com  
thomasgadams@gmail.com

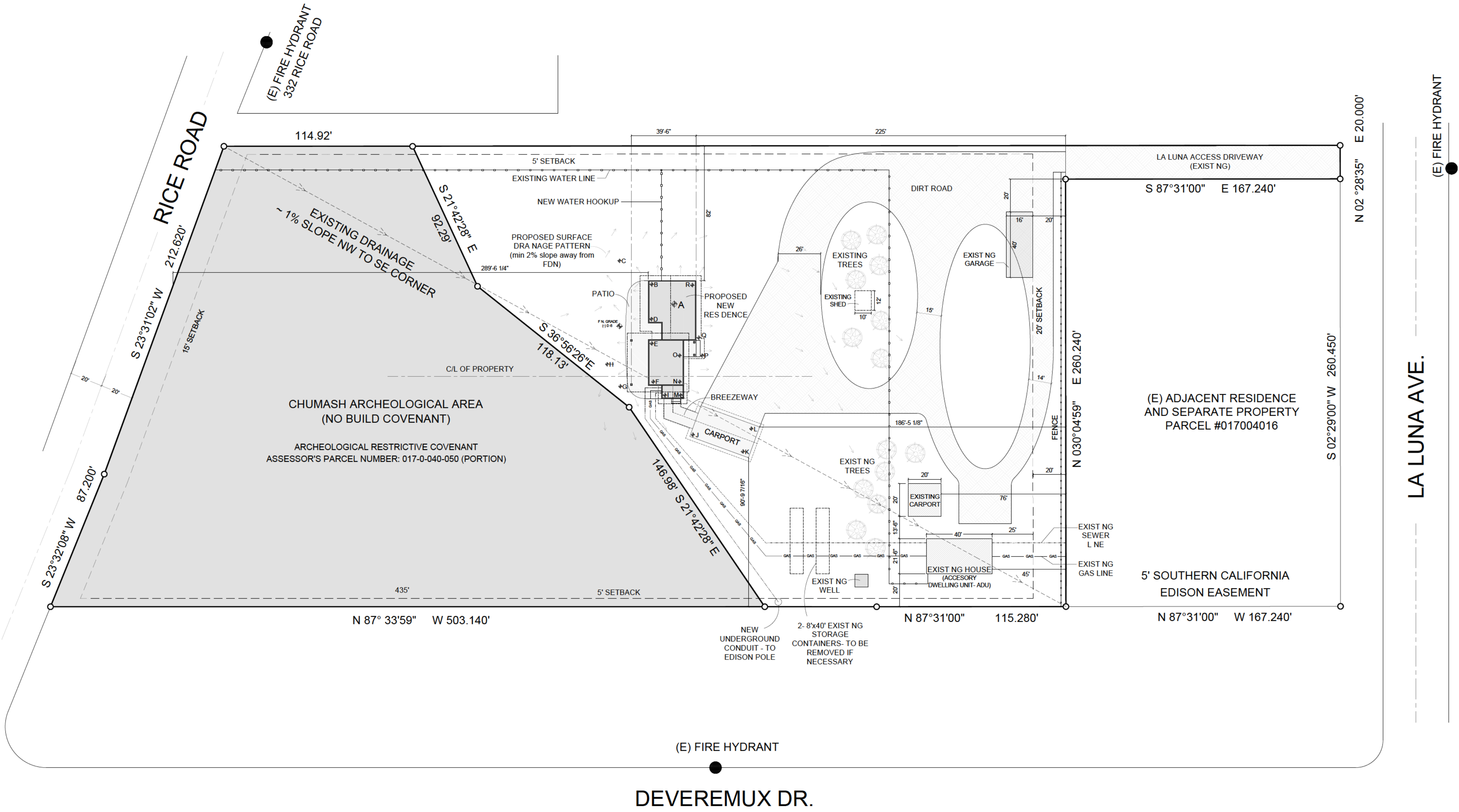
LOT COVERAGE :

LOT AREA:	161854.25 SF	SITE COVERAGE:
PROPOSED HOUSE AREA: (EXCLUDING PATIOS)	1678 SF	1.04%
PROPOSED CARPORT & BREEZEWAY:	995 SF	0.61%
EXISTING HOUSE (ADU):	864 SF	0.53%
EXISTING GARAGE:	640 SF	0.40%
EXISTING CARPORT:	400 SF	0.25%
TOTAL (NEW & EXISTING):	4577 SF	2.83%

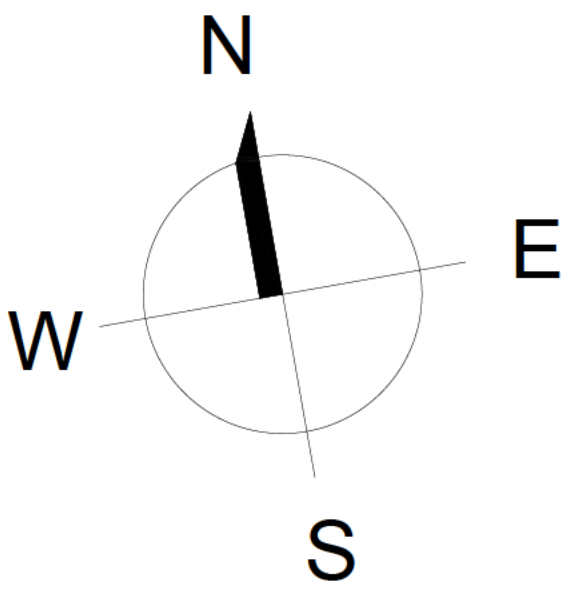
VICINITY MAP : NTS



DESIGNER:  
Purcell Timberframes Ltd.  
Nelson, BC  
1-250-352-5101  
1-800-655-5574  
www.purcell.com



LEGEND	
EXISTING GRADE ELEVATIONS AT SELECT DATUM POINTS:	
+	A = 0'-0"
+	B = (-)0'-8"
+	C = (+)0'-9.50"
+	D = (-)1'-1.25"
+	E = (-)1'-6.75"
+	F = (-)1'-0.00"
+	G = (-)2'-2.50"
+	H = 0'-0"
+	I = (-)2'-7.25"
+	J = (-)3'-3.75"
+	K = (-)4'-3.25"
+	L = (-)3'-9.25"
+	M = (-)2'-9.25"
+	N = (-)2'-5.25"
+	O = (-)2'-0.25"
+	P = (-)2'-1.25"
+	Q = (-)1'-11.75"
+	R = (-)0'-11.5"
ELEVATION NUMBERS BASED OFF POINT 'A' [0'-0"] (T/O HOUSE SLAB)	



SITE PLAN

RESIDENCE

35 NORTH LA LUNA AVE,  
CA (VENTURA COUNTY)

purcell

TIMBER  
FRAME  
HOMES

www.purcell.com 1-800-655-5574

1"=40'-0" (36x24)

DRAWN: KK/MRM

MAY 16 / 22

PG 3 / 7



DIMENSIONS SHOWN TO:  
O/S FACE OF 8" CONC WALL AT FOUNDATION  
O/S FACE OF 1/2" PLYWD SHTG ON EXT. WALLS  
CENTERLINE OF INT. WALLS AND COLUMNS

ALL WATER CLOSETS TO BE MAX. 4.8L FLUSH.  
ALL FIXTURES TO BE WATER-SAVER TYPE

BEDROOM WINDOW EGRESS:  
EACH BEDROOM SHALL HAVE ONE UNOBSTRUCTED OPENING 5.70 SQ. FT WITH MIN. NET CLEAR OPENABLE WIDTH OF 20" OR HEIGHT OF 24" AND A MAX SILL HEIGHT OF 44" ABOVE FINISHED FLOOR.  
WINDOW HARDWARE MUST NOT OBSTRUCT WINDOW OPENING

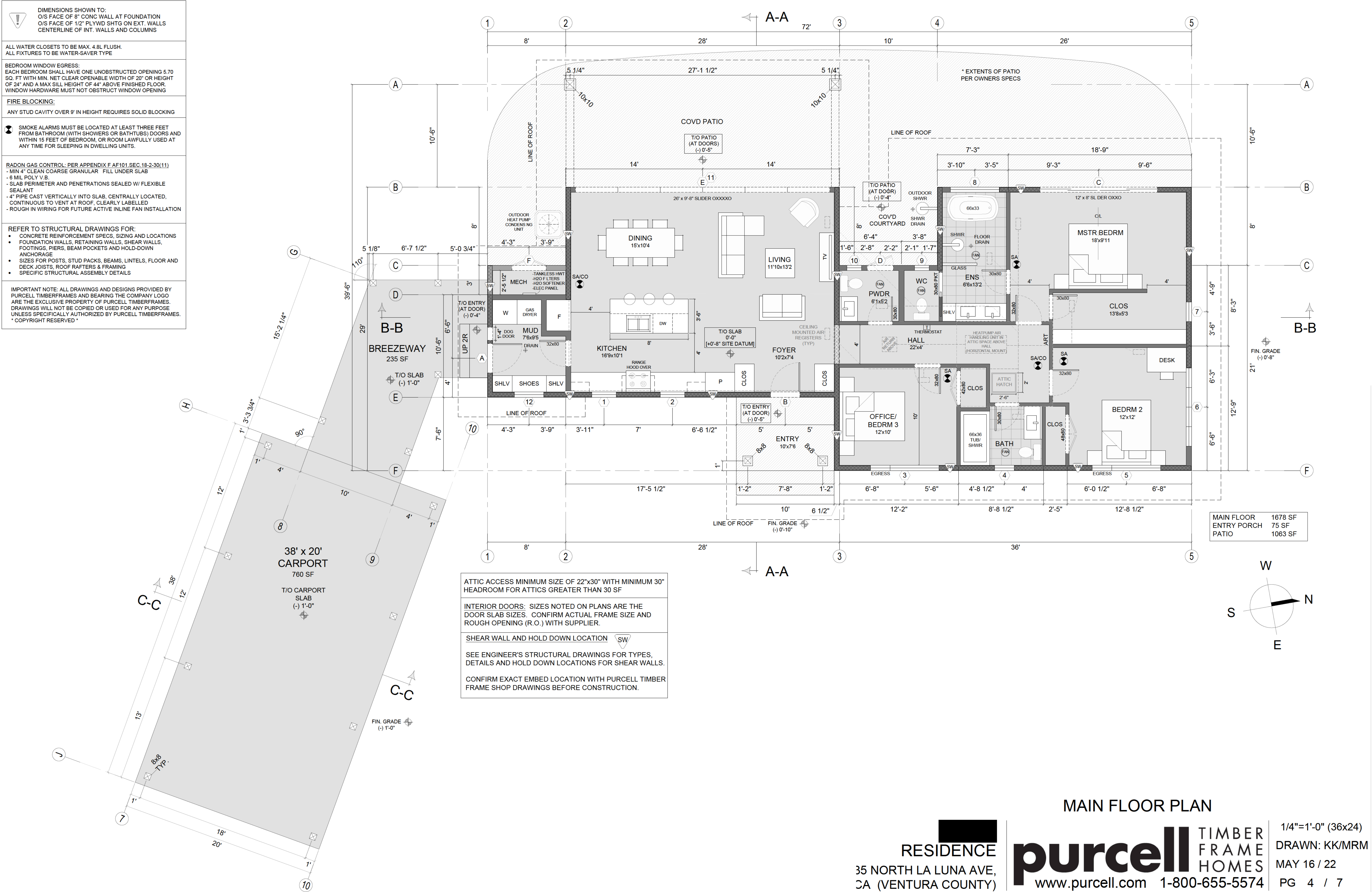
FIRE BLOCKING:  
ANY STUD CAVITY OVER 9' IN HEIGHT REQUIRES SOLID BLOCKING

SMOKE ALARMS MUST BE LOCATED AT LEAST THREE FEET FROM BATHROOM (WITH SHOWERS OR BATHTUBS) DOORS AND WITHIN 15 FEET OF BEDROOM, OR ROOM LAWFULLY USED AT ANY TIME FOR SLEEPING IN DWELLING UNITS.

RADON GAS CONTROL- PER APPENDIX F AF101, SEC.18-2-30(11)  
- MIN 4" CLEAN COARSE GRANULAR FILL UNDER SLAB  
- 6 MIL POLY V.B.  
- SLAB PERIMETER AND PENETRATIONS SEALED W/ FLEXIBLE SEALANT  
- 4" PIPE CAST VERTICALLY INTO SLAB, CENTRALLY LOCATED, CONTINUOUS TO VENT AT ROOF, CLEARLY LABELLED  
- ROUGH IN WIRING FOR FUTURE ACTIVE INLINE FAN INSTALLATION

REFER TO STRUCTURAL DRAWINGS FOR:  
• CONCRETE REINFORCEMENT SPECS, SIZING AND LOCATIONS  
• FOUNDATION WALLS, RETAINING WALLS, SHEAR WALLS, FOOTINGS, PIERS, BEAM POCKETS AND HOLD-DOWN ANCHORAGE  
• SIZES FOR POSTS, STUD PACKS, BEAMS, LINTELS, FLOOR AND DECK JOISTS, ROOF RAFTERS & FRAMING  
• SPECIFIC STRUCTURAL ASSEMBLY DETAILS

IMPORTANT NOTE: ALL DRAWINGS AND DESIGNS PROVIDED BY PURCELL TIMBERFRAMES AND BEARING THE COMPANY LOGO ARE THE EXCLUSIVE PROPERTY OF PURCELL TIMBERFRAMES. DRAWINGS WILL NOT BE COPIED OR USED FOR ANY PURPOSE UNLESS SPECIFICALLY AUTHORIZED BY PURCELL TIMBERFRAMES.  
\* COPYRIGHT RESERVED \*



## Review of Application for Will Serve Letter

### Existing ADU (unaccounted) for Property with Existing Meter at 143 S. Padre Juan

#### ***Proposal***

The request is for a pre-2016 ADU, of which the applicant supplied rental tax records and postal service confirmation of the ADU's separate address. The applicant needs will-serve letter to get ADU permitted. There will be no construction or changes to the footprint. Customer currently pays MWAC for the other three (permitted) dwellings. The 2020 allocation calculation did not include the 4th dwelling's fixed allocation, as it was unaware of the dwelling, and should be granted the allocation that would have been provided at that time.

Applicant provided a detailed site plan, showing the location of the proposed structure.

#### ***Screening Step 1: Is the proposed building site on a legal lot? YES***

Applicant provided a copy of a tax assessor parcel map and a subdivision map that indicate a single 0.25-acre parcel, with 4 dwellings.

#### ***Screening Step 2. Will the current allocation support an ADU? YES***

Allocation Details:

- Allocation Case Identifier: AA-0421
- Allocation Category: 5/8" RES meter, 1 Parcel (017-0-142-13)
- Parcel Size: 0.25 acre (10,890 sq ft)
- Current base Fixed allocation: 252 HCF/yr (7 HCF/mo x 3 dwellings)
- Current base Variable allocation: 147 HCF/yr (Stage 3 = 103 HCF/yr)
- *Fixed base allocation needed to support existing non-permitted ADU: 84 HCF/yr*
- *There should not be a reduction to the variable allocation, as this building existing prior to 2016.*

If the primary dwellings are provided the customary fixed dwelling allocations, the new allocation for this property would be as follows:

- New Base Fixed Allocation: **336 HCF/yr (4 Dwellings)**
- New Base Variable Allocation: **147 HCF/yr (Stage 3: 103 HCF/yr)**

#### ***Recommendation***

The District was able to perform a dwelling verification check on the property, the owner confirmed three existing permitted dwellings (MWAC billed x 3 dwellings), the existing garage ADU was not permitted and not billed MWAC nor included in original allocation calculation. The base allocation for this property should be adjusted to include the fixed allocation for the fourth dwelling.

- Letter applies only to the permitting of the existing ADU, as described in the applicant-provided preliminary site plan with the file date 10-11-2022.



- There will be no increase in the total (fixed plus variable) water allocation assigned to the meter Will Serve Letter will expire after 1 year.

## Will-Serve/Proof of Service Letter Request Form for Existing Meters

A "Will-Serve" letter may be issued upon the District's completion of an analysis determining that all conditions of approval are met.

### Applicant Information:

Account # 02- [REDACTED] -01

Name: [REDACTED]

Company:

Mailing Address: [REDACTED]

Ojai, CA 93023-4204

Phone: 805- [REDACTED]

Email: [REDACTED]

eaolicom

### Project Information:

Assessor's Parcel Number: 017-0-142-130

Service Address: 143 S. Padre Juan Avenue

City, State, Zip Code: Ojai, CA 93023

Planning Department Development case number (if applicable):

### Type of Construction:

☐ New Construction ☐ Tenant Improvement ☒ ADU ☐ Other

### Type of Use:

☒ Single Family Res ☐ Multi-Family Res (# of dwellings\_\_\_) ☐ Commercial

### Description of Project:

Permitted ADU

### Required Attachments:

1. Drawing/sketch of project (with dimensions)
2. Tax Assessors parcel map that includes the subject property.
3. Subdivision map covering the location of the project.\*

\* Clearly indicate all APNs and legal lots involved in the project. Ensure any markups to county documents do not obscure the underlying information.

## Will-Serve/Proof of Service Letter Request Form for Existing Meters

☒ I acknowledge that MOWD will bill a \$100 Administrative Fee.

**Applicant Signature**

[Redacted Signature]

**Date**

10/11/2022

*Please allow a minimum of 60 days to evaluate and process this Will Serve letter request. The time frame will depend on receipt of satisfactory information from the applicant and schedule of pertinent District Committees and Board of Directors meetings.*

and the fact that the system is not yet fully operational.

CODE COMPLIANCE

ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN COMPLIANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITY.

2019 CALIFORNIA TITLE 24



1	09/08/2006 01: 17: 58
2	01/08/2006 01: 42: 30
3	01/08/2006 01: 42: 30
4	01/08/2006 01: 42: 30
5	01/08/2006 01: 42: 30
6	01/08/2006 01: 42: 30
7	01/08/2006 01: 42: 30
8	01/08/2006 01: 42: 30
9	01/08/2006 01: 42: 30
10	01/08/2006 01: 42: 30
11	01/08/2006 01: 42: 30
12	01/08/2006 01: 42: 30

## VIC MAP

## AVENUE

## CALIFORNIA

## Ray Ames - Designer

houzz.com/pro/thillra

### 10.3.3.22

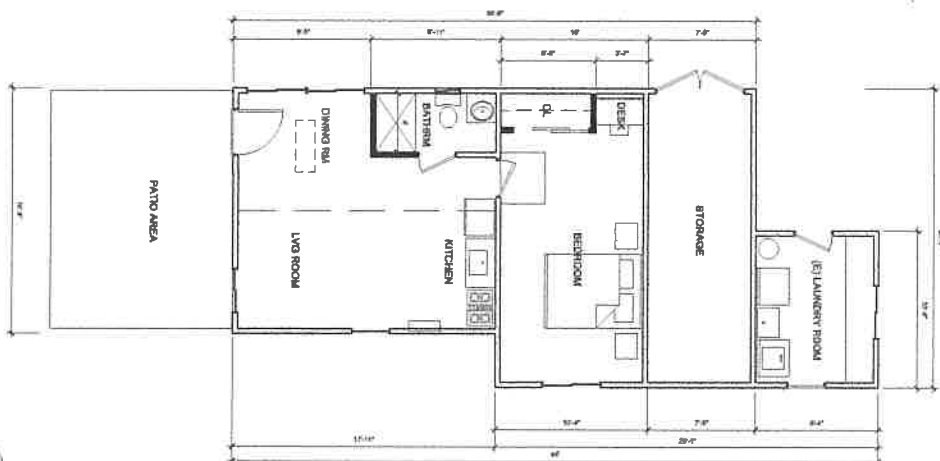
0-1

(E) FLR PLAN  
(N) FLR PLAN



(E) GARAGE / STORAGE FLOOR PLAN

1/4" = 1'-0"



(N) ADU FLOOR PLAN

1/4" = 1'-0"



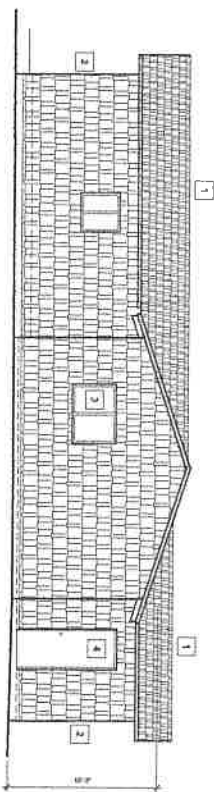
143  
S. PADRE JUAN  
AVENUE  
OJAI,  
CALIFORNIA

Roy Ames - Designer

2208 Acton Ave  
Ventura, CA 93001  
(805) 407-8827  
ftahill@yahoo.com  
foohillsdesigngroup.com  
houzz.com/foohillshill

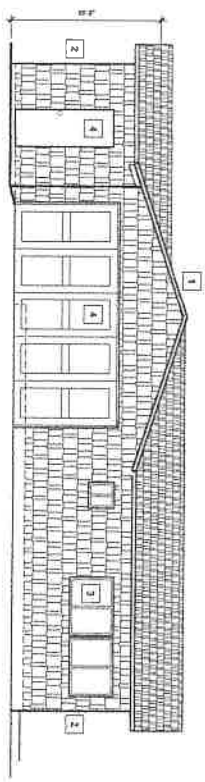
10.3.22

A-1



NORTH ELEVATION

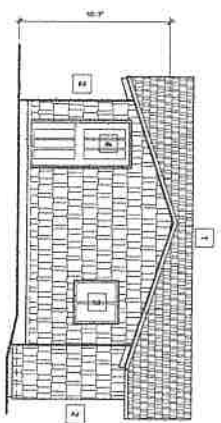
1/4" = 1'-0"



SOUTH ELEVATION

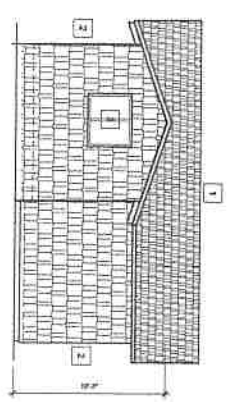
1/4" = 1'-0"

KEY NOTES	
1	STANDARD 1' SQUARE ROOM
2	STANDARD 1' SQUARE ROOM
3	STANDARD 1' SQUARE ROOM
4	STANDARD 1' SQUARE ROOM
5	STANDARD 1' SQUARE ROOM



EAST ELEVATION

1/4" = 1'-0"



WEST ELEVATION

1/4" = 1'-0"

ELEVATIONS

143  
 S. PADRE JUAN  
 AVENUE  
 OJAI,  
 CALIFORNIA

Ray Ames - Designer  
 2306 Aztec Ave  
 Ventura, CA 93001  
 (805) 407-8327  
 rames@rayhill.com  
 fooballdesigngroup.com  
 houzz.com/pro/rayhill

10.3.22

A-2

## Review of Application for Will Serve Letter

### New ADU for Property with Existing Meter at 221 N. Poli.

#### ***Proposal***

The proposed project consists of constructing a new Tiny Home ADU, less than 500 sqft.

Applicant provided a detailed site plan, showing the location of the proposed structure.

#### ***Screening Step 1: Is the proposed building site on a legal lot? YES***

Applicant provided a copy of a tax assessor parcel map and a subdivision map that indicate a single 0.22-acre parcel.

#### ***Screening Step 2. Will the current allocation support an ADU? YES***

Allocation Details:

- Allocation Case Identifier: AA-0215
- Allocation Category: 5/8" RES meter, 1 Parcel (017-0-061-23)
- Parcel Size: 0.22 acre (9583 sq ft)
- Current base Fixed allocation: 120 HCF/yr
- Current base Variable allocation: 72 HCF/yr (Stage 3 = 50 HCF/yr)
- *Fixed base allocation needed to support new tiny home ADU: 60 HCF/yr*
- *Deduction from base variable allocation needed to Support new tiny home ADU through drought stages: 70 HCF/yr*

If the primary dwellings are provided the customary fixed dwelling allocations, the new allocation for this property would be as follows:

- New Base Fixed Allocation: **180 HCF/yr (1 Primary & 1 Tiny Home ADU)**
- New Base Variable Allocation: **2 HCF/yr (Stage 3: 0 HCF/yr)**

#### ***Recommendation***

The base allocation for this property does not support the new ADU.

- Letter applies only to the proposed Tiny Home ADU, as described in the applicant-provided preliminary site plan with the file date 10-14-2022
- There will be no increase in the total (fixed plus variable) water allocation assigned to the meter Will Serve Letter will expire after 1 year.

## Will-Serve/Proof of Service Letter Request Form for Existing Meters

A "Will-Serve" letter may be issued upon the District's completion of an analysis determining that all conditions of approval are met.

### Applicant Information:

Account #

Name:

Company:

Mailing Address:

Phone:

Email:

### Project Information:

Assessor's Parcel Number:

Service Address:

City, State, Zip Code:

Planning Department Development case number (if applicable):

### Type of Construction:

☐

New Construction

☐

Tenant Improvement

☒

ADU

☐

Other

### Type of Use:

☒

Single Family Res

☐

Multi-Family Res (# of dwellings\_\_\_)

☐

Commercial

### Description of Project:

### Required Attachments:

1. Drawing/sketch of project (with dimensions)
2. Tax Assessors parcel map that includes the subject property.
3. Subdivision map covering the location of the project.\*

\* Clearly indicate all APNs and legal lots involved in the project. Ensure any markups to county documents do not obscure the underlying information.





## Will-Serve/Proof of Service Letter Request Form for Existing Meters

☒ I acknowledge that MOWD will bill a \$100 Administrative Fee.

**Applicant Signature**

[Redacted Signature]

**Date**

10/14/22

*Please allow a minimum of 60 days to evaluate and process this Will Serve letter request. The time frame will depend on receipt of satisfactory information from the applicant and schedule of pertinent District Committees and Board of Directors meetings.*

## Review of Application for Will Serve Letter

### Garage to ADU conversion for Property with Existing Meter at 649 S. La Luna.

#### ***Proposal***

The proposed project consists of converting an existing garage to an ADU. The property currently has one primary dwelling and a pool-house studio (with living space). The customer currently pays one MWAC for the primary dwelling. The pool-house studio is pre-existing to the Allocation Program and was not counted in the original fixed dwelling calculations.

Applicant provided a detailed site plan, showing the location of the proposed structure.

#### ***Screening Step 1: Is the proposed building site on a legal lot? YES***

Applicant provided a copy of a tax assessor parcel map and a subdivision map that indicate a single 0.99-acre parcel.

#### ***Screening Step 2. Will the current allocation support an ADU? YES***

Allocation Details:

- Allocation Case Identifier: AA-0993
- Allocation Category: 1" RES meter, 1 Parcel (018-0-021-21)
- Parcel Size: 0.99 acre (43,124 sq ft)
- Current base Fixed allocation: 120 HCF/yr
- Current base Variable allocation: 300 HCF/yr (Stage 3 = 210 HCF/yr)
- *Fixed base allocation to account for pre-existing pool-house studio: 60 HCF/yr*
- *Fixed base allocation needed to support the new ADU: 84 HCF/yr*
- *Deduction from base variable allocation needed to Support new ADU through drought stages: 100 HCF/yr*

If the primary dwellings are provided the customary fixed dwelling allocations, the new allocation for this property would be as follows:

- New Base Fixed Allocation: **264 HCF/yr (1 Primary, 1 Tiny Home Pool House Studio & 1 new ADU)**
- New Base Variable Allocation: **200 HCF/yr (Stage 3: 140 HCF/yr)**

#### ***Recommendation***

The base allocation for this property does support the garage conversion to an ADU.

- Letter applies only to the proposed garage to ADU conversion, as described in the applicant-provided preliminary site plan with the file date 10-20-2022
- There will be no increase in the total (fixed plus variable) water allocation assigned to the meter Will Serve Letter will expire after 1 year.

## Will-Serve/Proof of Service Letter Request Form for Existing Meters

A "Will-Serve" letter may be issued upon the District's completion of an analysis determining that all conditions of approval are met.

### Applicant Information:

Account #

Name: *CAROL*

# Existing Permitted Dwellings

Company:

Date Dwellings Permitted

Mailing Address: *649 S. La Luna Ave*

Phone: *(805)*

Email:

### Project Information:

Assessor's Parcel Number: *018-0-021-215*

Service Address: *649 Sola Luna Ave*

City, State, Zip Code: *Ojai CA 93023*

Planning Department Development case number (if applicable):

### Type of Construction:

☐ New Construction ☐ Tenant Improvement ☒ ADU ☐ Other

### Type of Use:

☐ Single Family Res ☐ Multi-Family Res (# of dwellings ☐) ☐ Commercial

### Description of Project:

*Converting garage to ADU*

### Required Attachments:

1. Drawing/sketch of project (with dimensions)
2. Tax Assessors parcel map that includes the subject property.
3. Subdivision map covering the location of the project.\*
4. Documentation of existing permitted dwellings on the property.

\* Clearly indicate all APNs and legal lots involved in the project. Ensure any markups to county documents do not obscure the underlying information.



---

**Will-Serve/Proof of Service Letter Request Form for Existing Meters**

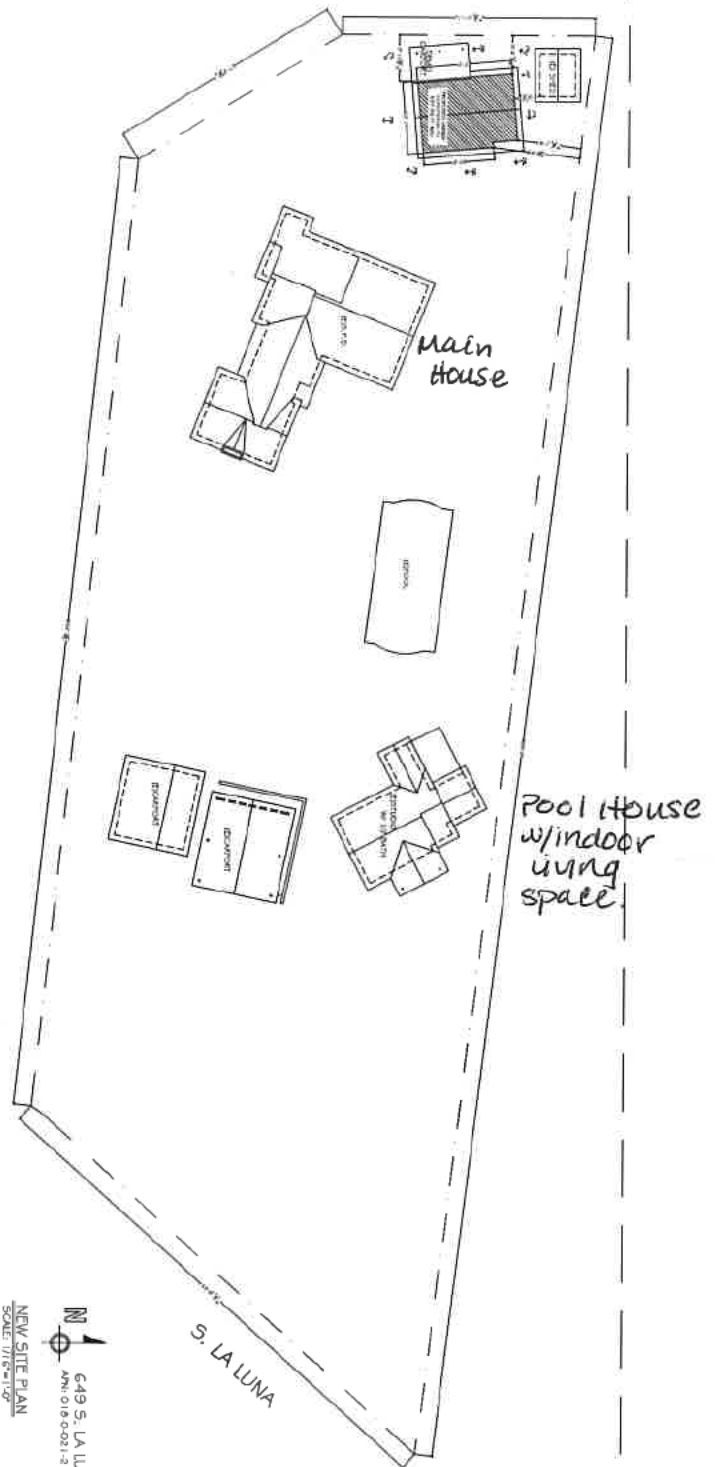
☒ I acknowledge that MOWD will bill a \$100 Administrative Fee.

*paid 10/20/22*

**Applicant Signature**

**Date**

*Please allow a minimum of 60 days to evaluate and process this Will Serve letter request. The time frame will depend on receipt of satisfactory information from the applicant and schedule of pertinent District Committees and Board of Directors meetings.*

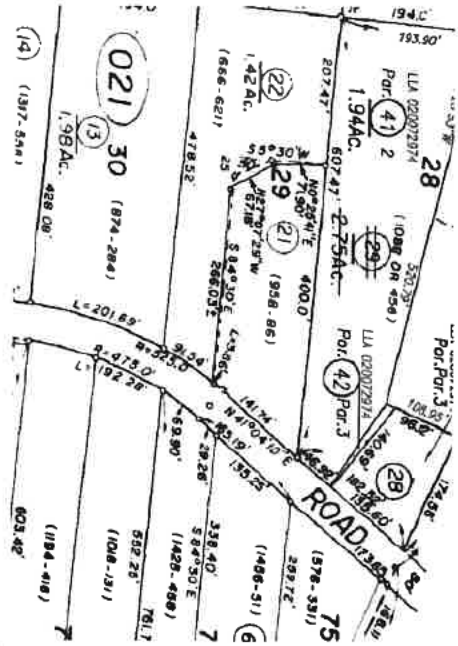


649 S. LA LUNA  
APN: 018-0-021-215

NEW SITE PLAN  
SCALE: 1/8" = 1'-0"

THIS PLAN IS TO BE USED FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE USER ASSUMES ALL LIABILITY FOR ANY AND ALL DAMAGES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING FROM THE USE OF THIS PLAN.

# ASSESSOR MAP



649 S. LA LUNA  
APN: 018-0-021-215

NEW SITE PLAN  
SCALE: 1/8" = 1'-0"

THIS PLAN IS TO BE USED FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE USER ASSUMES ALL LIABILITY FOR ANY AND ALL DAMAGES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING FROM THE USE OF THIS PLAN.



**DESIGN**  
BLANTON, CAROL  
(818) 990-2588  
JCRESTORE144@GMAIL.COM  
PROJECT ADDRESS  
649 S. LA LUNA AVE  
OJAI, CA 93023

REVIEW SET FOR  
B/S 10-17-22  
NEW SITE PLAN  
DESIGN PHASE

PROJECT TYPE	
QUANTIFY CONSTRUCTION	TO 200+ CONSTRUCTION
REVISIONS / ISSUES / STATUS	
NO.	DATE
1	07-26-22 SET PLANNING REVIEW
2	08-22-22 SET PLANNING REVIEW
3	09-15-22 SET B & B REVIEW

**KIT+A**  
ARCHITECTS  
ARCHITECTS  
CALIFORNIA + OREGON  
(844) DIX PLAN  
DIXARCHITECTURAL.COM

SHEET	
A-2	OF 20 SHEETS
REVISIONS / ISSUES / STATUS	
NO.	DATE
1	07-26-22 SET PLANNING REVIEW
2	08-22-22 SET PLANNING REVIEW
3	09-15-22 SET B & B REVIEW



# County View

Ventura County, California

## Layers

All Available Layers

Filter Layers...

Filter

- ☐ Cities
- ☐ County Libraries
- ☐ County Parks And Trails
- ☐ Critical Facilities
- ☐ Election Precincts
- ☐ Groundwater
- ☐ Hazards
- ☐ LandUse
- ☒ Parcels
- ☒ Parcel Labels
- ☒ Assessor Parcel Number

I want to...

02139

018002131

018002132

018002105

018002122

018002141

018002140

018002113

018002121

Tools



Home



Layers



Parcel APN ...



Basemap

30m  
100ft

NOTE: THIS WILL BE DISCUSSED AT THE BOARD MEETING IN NOVEMBER 2022



## MEINERS OAKS WATER DISTRICT

November 15, 2022

### *Board Memorandum*

### **Status of Treatment Plant 50% Design**

---

**To:** Board of Directors

**From:** Jim Kentosh, Director

Our water filtration plant for Wells 1 and 2 was built in the early 1990s. To save money, it was built “on the cheap,” with filter vessels placed in steel storage containers. Unfortunately, that approach resulted in corrosion and degradation of the facility in a relatively short time. So here we are 30 years later needing to replace the plant. It made sense when we started the redesign to upgrade the plant so it might last another 80 – 100 years, with proper maintenance. We hired MKN Associates to do that work.

MKN has completed the design to the 50% level. Plans and specs are available for review. They appear to be doing a good job. They also prepared a preliminary cost estimate for the treatment plant construction. To my huge surprise, their estimated cost for the project is around \$5,445,000. That number is much higher than I expected. Of course, a good part of that amount is driven by the escalating cost of labor and materials, which has exceeded overall levels of inflation.

So how would this replacement cost affect our customers? To provide a preliminary estimate, let’s assume we draw down our reserves by \$1 million and get a loan for 6% to fund the rest. If we divided loan payments equally among all customers, it would add \$17 per month to every customer’s water bills. That’s a big impact.

The need for a replacement plant is not absolute. Here are some options we could consider:

- 1) Finish the design work and apply for a loan to fund construction – bite the bullet.
- 2) Finish the design work so we have a “shovel ready” project for which we could apply for grant funding, and hope for the best.

- 3) Abandon Wells 1 and 2, or keep them for emergency backup only, and replace them with 2 new wells farther from the Ventura River, which will not require filtration.
- 4) Abandon Wells 1 and 2 and use water from Casitas MWD as a primary water supply to supplement Wells 4 and 7.
- 5) Apply for a waiver from the Department of Drinking Water that would allow us to use Wells 1 and 2 without filtration. (Good technical arguments could be made to support this approach, but it would be a long shot for regulatory reasons.)

I recommend that we start figuring out what is in our best long-term interest and begin building support from the Board and our constituents for an optimum solution. An Ad-Hoc Committee to study the details might be a good place to start.





## VENTURA LOCAL AGENCY FORMATION COMMISSION

801 S. VICTORIA AVENUE, SUITE 301 • VENTURA, CA 93003

TEL (805) 654-2576 • FAX (805) 477-7101

VENTURA.LAFCO.CA.GOV

October 26, 2022

President/Chair of the Board  
c/o General Manager  
Meiners Oaks Water District  
202 W. El Roblar Drive  
Ojai, CA 93023-2211

### **RE: Ballot for Election of a Special District Regular Member and an Alternate Member to the Ventura LAFCo**

Dear President/Chair of the Board:

Enclosed please find your Official Ballot for the election of a special district regular member and a special district alternate member to the Ventura LAFCo for new, four-year terms beginning January 1, 2023, and ending December 31, 2026. This election is being conducted by mail pursuant to California Government Code Section 56332 (or by email, if consent has been provided by your District - see enclosed list of those districts which have consented to email). A total of four candidates have been nominated for the regular member position and three for the alternate position. The candidates are listed alphabetically on the Official Ballot and a copy of each candidate's statement (if submitted) is enclosed.

#### **INSTRUCTIONS**

- Use the enclosed **Official Ballot** to vote for only one candidate for each position.
- The ballot must be signed and dated by the district president/chair or presiding officer.
- All ballots being returned via US Mail must be returned to the Ventura LAFCo at the address listed above. Districts that have previously consented to conduct elections via email can email a copy of the signed ballot to: [kai.luoma@ventura.org](mailto:kai.luoma@ventura.org).
- **BALLOTS MUST BE RECEIVED BY 5:00 p.m. FRIDAY, DECEMBER 9, 2022.** (Ballots received after 5:00 p.m. Friday, December 9, 2022, will not be counted.)

There are 29 independent special districts eligible to vote in this election. At least 15 districts must return completed/signed ballots to achieve a quorum. If a quorum is achieved, the candidate receiving the most votes for each position will be considered elected. In the event of a tie for the most votes, the outcome will be determined by lot. The election results will be mailed to each district no later than Friday, December 23, 2022. Please let us know if you have questions.

Sincerely,

Kai Luoma  
Executive Officer

Enclosures  
c: General Manager



## OFFICIAL BALLOT - 2022

### INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE Regular Special District Member and Alternate Special District Member to the Ventura LAFCo

#### Meiners Oaks Water District

This is the Official Ballot for the Independent Special Districts Selection Committee for the purpose of electing the following positions to the Ventura LAFCo:

1. One special district regular member for a four-year term beginning January 1, 2023, and ending December 31, 2026; and
2. One special district alternate member for a four-year term beginning January 1, 2023, and ending December 31, 2026.

The election consists of four candidates for the special district regular member and three candidates for the special district alternate member (listed below in alphabetical order). Please vote for only one candidate for each position. A minimum of 15 qualified votes must be returned by the deadline to establish a quorum of the independent special districts. The candidate for each position receiving the most votes of the quorum shall be elected. In the event of a tie vote, the outcome will be determined by lot.

**PLEASE RETURN THIS SIGNED BALLOT to the Ventura LAFCo, 801 S. Victoria Avenue, Suite 301, Ventura, CA 93003, or if previous consent has been given to conduct elections via e-mail, send your signed ballot to [kai.luoma@ventura.org](mailto:kai.luoma@ventura.org). All ballots MUST be signed and dated by the district president/chair or presiding officer of the board and received by LAFCo by 5 P.M. Friday, December 9, 2022, to be counted.**

As the District President, Chair or Presiding Officer, I duly certify that the Meiners Oaks Water District does hereby cast its ballot as follows:

1. REGULAR LAFCo SPECIAL DISTRICT MEMBER FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2023 (vote for one)			2. ALTERNATE LAFCo SPECIAL DISTRICT MEMBER FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2023 (vote for one)		
<input type="checkbox"/>	Raul Avila	Calleguas Municipal Water District	<input type="checkbox"/>	Bev Dransfeldt	Pleasant Valley Recreation and Park District
<input type="checkbox"/>	Josh Gray	Rancho Simi Recreation and Park District	<input type="checkbox"/>	Josh Gray	Rancho Simi Recreation and Park District
<input type="checkbox"/>	Doug Nickles	Conejo Recreation and Park District	<input type="checkbox"/>	Mohammed A. Hasan	United Water Conservation District
<input type="checkbox"/>	Eric Wolf	Bell Canyon Community Services District			

Board President/Chair/Presiding Officer (print name)

Board President/Chair/Presiding Officer (Signature)

Date: \_\_\_\_\_



## VENTURA LOCAL AGENCY FORMATION COMMISSION

801 S. VICTORIA AVENUE, SUITE 301 • VENTURA, CA 93003

TEL (805) 654-2576 • FAX (805) 477-7101

VENTURA.LAFCO.CA.GOV

### INDEPENDENT SPECIAL DISTRICTS IN VENTURA COUNTY

**As of August 2022**

1. Bardsdale Public Cemetery District
2. Bell Canyon Community Services District\*
3. Blanchard/Santa Paula Library District\*
4. Calleguas Municipal Water District\*
5. Camarillo Health Care District\*
6. Camrosa Water District\*
7. Casitas Municipal Water District\*
8. Channel Islands Beach Community Services District\*
9. Conejo Recreation & Park District\*
10. El Rancho Simi Public Cemetery District\*
11. Fillmore-Piru Memorial District
12. Fox Canyon Groundwater Management Agency\*
13. Hidden Valley Municipal Water District
14. Meiners Oaks Water District
15. Ojai Valley Sanitary District\*
16. Ojai Water Conservation District
17. Oxnard Drainage District No. 1\*
18. Oxnard Drainage District No. 2\*
19. Oxnard Harbor District\*
20. Piru Public Cemetery District\*
21. Pleasant Valley County Water District
22. Pleasant Valley Recreation & Park District\*
23. Rancho Simi Recreation & Park District\*
24. Saticoy Sanitary District\*
25. Triunfo Sanitation District\*
26. United Water Conservation District\*
27. Ventura County Resource Conservation District\*
28. Ventura Port District\*
29. Ventura River County Water District\*

\* Special Districts that have provided written consent to conduct the election via email as of August 23, 2022.



## Raul Avila

*Director Avila has served on the Calleguas Municipal Water District Board since December 2020.*

*As Calleguas' Board Secretary and Chair of the Drought Response Ad-Hoc Committee he has advocated for the development of new local water supplies and increased conservation programs.*

---

### Experience as a water district board member

Director Avila was elected to the Calleguas Municipal Water District Board of Directors in 2020, and currently serves as Board Secretary. He represents Division 1, which encompasses the City of Simi Valley.

He is a Navy Veteran and currently works as a civilian in the Naval Surface Warfare Center (NSWC), Port Hueneme Division. His experience includes managing the inspection and testing of components necessary for Naval reconnaissance and combat systems.

Currently he is a member of the Calleguas Engineering and Construction, and Groundwater Committees. He also serves as Calleguas' representative on the Association of Water Agencies of Ventura County (AWA VC).

Director Avila and his family have lived in Simi Valley, CA since 2016.

---

2100 Olsen Road, Thousand Oaks, CA 91360 [ravila@calleguas.com](mailto:ravila@calleguas.com) (818) 798-8745 mobile

Candidate Statement from Josh Gray  
2022 Vice Chair of the Rancho Simi Recreation and Park District  
To Serve as a Regular or Alternate Member of LAFCo



I am seeking to join LAFCo because it's an opportunity to engage on the county level with local government boundaries, represent special districts in their important provider of services, and continue to grow and learn on topics of regional importance. I was born and raised in Simi Valley, attended local schools, graduating from Santa Susana High School in 2011 and California Lutheran University in 2015 with degrees in political science and economics. I am engaged to be married in March of 2023.

I was elected to Rancho Simi's Recreation & Parks Board in 2020 where I've sought to safeguard open spaces, expand after school care, grow access to recreation center programs, and interconnect our local governments to strengthen services. If I am fortunate enough to join LAFCo, I will bring an open mind, win-win mentality, and report back to VCSDA on LAFCo activities.

I have been active in the Simi Valley Chamber of Commerce, Emerging Leaders Committee, Rotary Club of Simi Sunrise, Simi Valley Boy Scout Troop 622, Young Elected Officials Network, and Elected Officials to Protect America. I would encourage anyone with questions to reach out and I'd love to have a conversation. I am looking forward to meeting each of you and hopefully working with you.

## **DOUG NICKLES**

**Nominated by Conejo Recreation & Park District Board of Directors to be a candidate to serve as Special District's regular member on Ventura County LAFCo.**

September 2022

Doug has been a Board member for the Conejo Recreation and Park District since 2018. He also serves on the Boards for the Conejo Open Space Conservation Agency and the California Association of Recreation and Park Districts.



Prior to being elected to the District Board, he served for six years as a City of Thousand Oaks Planning Commissioner (City Council appointment). Doug has also a member of the City of Thousand Oaks Landscape Advisory Committee, Conejo Future Foundation Environmental Task Force, and several local School Site Councils.

In 2019 Doug retired from the City of Glendale Fire Department as the Assistant Fire Marshal, where he managed the Fire Prevention Bureau, including all of the annual inspection programs, building plan review process, land use planning entitlement reviews, and issuance of fire permits.

Doug and his wife, Leesi, moved to Thousand Oaks in 1984 to raise their family. Two of their children still reside in the Conejo Valley with their families; they are blessed with four grandchildren.

Doug has an MBA degree from California Lutheran University and a BS degree in Forestry, from Humboldt State University.



## Bev A. Dransfeldt

209.200.2313

1534 Loma Drive | Camarillo, CA 93010

bevdransfeldt@gmail.com

### EDUCATION

UNIVERSITY OF CALIFORNIA, BERKELEY | Berkeley, CA

December 2010

#### **Bachelor of Arts – Political Science**

Summer Study Abroad: Belgium, Luxembourg, Amsterdam (History, Art and Identity in the Heart of Europe Program)

### WORK EXPERIENCE

PLEASANT VALLEY RECREATION & PARKS BOARD | Camarillo, CA

December 2020 - current

#### **Elected Director**

- Oversee and set budget for the special district
- Serving on committees: Santa Monica Mountains Conservancy, Long-Range Planning, Foundation, Pickleball Ad Hoc

COUNTY OF VENTURA | Ventura, CA

September 2021 - March 2022

#### **Camarillo Public Library Lead Elections Voting Assistant**

- Oversaw all logistics for voting center for the 2021 special gubernatorial recall election
- Toured various voting centers across Ventura County to assess ADA compliance

PLEASANT VALLEY RECREATION & PARKS DISTRICT | Camarillo, CA

March 2019 - December 2020

#### **Recreation Specialist - Outdoor Education & Camp**

November 2019 - December 2020

- Managed Habitat Conservation Fund Grant of \$100,000 for outdoor education at Camarillo Grove Park
- Planned and budgeted for District's summer camp, Camp Funtastic

#### **Senior Recreation Leader**

March 2019 - November 2019

- Provided support to various departments such as marketing, special events and community partnerships
- On-site activation lead for PVRPD information booth connecting the department to community concerns

CITY OF THOUSAND OAKS | Thousand Oaks, CA

March 2016 - December 2016

#### **Administrative Assistant, Cultural Affairs Department**

- Administered Community Events Endowment Fund grants by handling applications, contracts and payment
- Assisted with duties pertaining to the Fred Kavli Theatre, Scherr Forum Theatre, Cultural Affairs Department, Cultural Affairs Commission (inclusive of Community Outreach Committee) and the Kavli and community art gallery

CAPITOL MUSIC GROUP | Los Angeles, CA

February 2013 - August 2015

#### **Manager, Tour Marketing & Artist Relations**

- Managed up to 7 artist promotion schedules working with Capitol Records' marketing, publicity, radio, sales and video promotion departments while coordinating with artist management, vendors and partners
- Oversaw artist tour marketing budgets, inclusive of tour support and promotional tours
- Executed logistics and travel accommodations for promotion visits and special events such as album playbacks, showcases, TV appearances and award shows

CREATIVE ARTISTS AGENCY | Los Angeles, CA

January 2011 - February 2013

#### **Assistant to Music Marketing Executive**

October 2011 - February 2013

- Supported the development and execution of tour marketing and ticket sales strategies for talent with artist managers, label executives, publicists and promoters
- Assisted in the approving and directing of media and advertising spend for maximum ROI

#### **Second Assistant to Head of Music Marketing**

May 2011 - September 2011

- Assisted in the marketing and ticketing of up to 30 North American touring projects a year for artists performing in clubs, ballrooms, theaters, arenas and amphitheaters

#### **Assistant to Music Contracts Administrator**

January 2011 - May 2011

- Assisted in processing and reviewing all Los Angeles music clients' tour contracts

#### **Summer Intern**

May 2010 - June 2010

- Learned the inner workings of a multifunctional global agency through a variety of speakers and projects
- Pitched ideas for new digital marketing strategies for music tour promotion

### ORGANIZATIONS

Ventura County Leadership Academy Cohort 27, Ventura County Housing Policy Leadership Academy, Ventura County

Democratic Central Committee District 3 Representative, Influential U Fundamentals of Transactions Cohort 77



Candidate Statement from Josh Gray  
2022 Vice Chair of the Rancho Simi Recreation and Park District  
To Serve as a Regular or Alternate Member of LAFCo



I am seeking to join LAFCo because it's an opportunity to engage on the county level with local government boundaries, represent special districts in their important provider of services, and continue to grow and learn on topics of regional importance. I was born and raised in Simi Valley, attended local schools, graduating from Santa Susana High School in 2011 and California Lutheran University in 2015 with degrees in political science and economics. I am engaged to be married in March of 2023.

I was elected to Rancho Simi's Recreation & Parks Board in 2020 where I've sought to safeguard open spaces, expand after school care, grow access to recreation center programs, and interconnect our local governments to strengthen services. If I am fortunate enough to join LAFCo, I will bring an open mind, win-win mentality, and report back to VCSDA on LAFCo activities.

I have been active in the Simi Valley Chamber of Commerce, Emerging Leaders Committee, Rotary Club of Simi Sunrise, Simi Valley Boy Scout Troop 622, Young Elected Officials Network, and Elected Officials to Protect America. I would encourage anyone with questions to reach out and I'd love to have a conversation. I am looking forward to meeting each of you and hopefully working with you.



## **CANDIDATE STATEMENT-LAFCO**

### **Mohammed A. Hasan**

I possess dual MS, P.E., and own a local engineering firm. I am a 48-year resident of Ventura, have been married for 39 years and have two adult daughters.

I am a locally and nationally recognized leader in water and wastewater and authored *Drought is not a four letter word*. I have served on the Board of Directors of the United Water Conservation District since 2020.

I am Co-Founder of Ocean Foresters, am a Vice President of El Concilio Family Services, am a Fellow of two national professional associations, community college instructor, environmental leader, community volunteer, lecturer, and Harris fellow of Rotary International. I offer free community classes.

I have collaborated with Ventura LAFCO Executive Officers Bob Braitman, Stan Eisner, Kim Ulich and Everett Millais on intergovernmental matters, have known many members of the Board of Supervisors and city council members in Ventura County and have assisted and represented various private landowners.

Other than an understanding of the relevant statutes and local plans and policies, I have no pre-conceived notions of matters to be considered by the Commission and pledge to keep an open mind until considering relevant reports and testimony. I understand that being a member of LAFCO is to benefit of the entire county. I am by training and practice, analytical, objective and value others input.

I feel it would be a tremendous honor to serve on the Commission with other elected officials as I have respect for their opinions.



## District Summary/Update

- **Casitas Lake Level: 30%** 11/8/2022
- **Purchased Water:** MOWD is 100% on Casitas as of 9/2/2022
- **Wells:** Off Line
- **Grant Funding:** Well Feasibility Study, Land Resiliency Partnership Projects, Advanced Metering Infrastructure (Projected Approval Date; August)
  - Working on start date for the Income Survey, seeking DAC status
- **Seasonal Rain Fall Totals:**

Casitas Dam	1.48"
Matilija Dam	2.26"
Stewart Canyon	1.33"
Nordhoff Ridge	3.07"
- **GIS Mapping:** GIS mapping of the district, in progress. Files have been transferred to Ziptility
- **Treatment Plant Project:** 50% design plans for the Treatment Plant project have been submitted to MOWD by MKN & Associates
- **Well Sighting Study:** In Progress; Hopkins Groundwater Consultants, Inc.
- **Staff:** Michael Neary passes T2 Exam

### Scheduled/Unscheduled Work

<u>Type of Work</u>	<u>Cause</u>	<u>Date</u>	<u>Location</u>	<u>Contractor</u>	<u>Amount \$</u>
100% ON Casitas	Drought	9/2/2022			
Main Leak	Poor Bedding	10/19/22	Meyer Rd	Sam Hill & Sons	\$3,874.40
Well Siting Study; Site Visit	Drought	10/26/22	MOWD	Hopkins	
GIS Data Processing; Training		10/27/22	MOWD	CSDS	
GIS Mapping Complete; Uploading to Ziptility in progress	Water Main Leak	11/7/2022	MOWD	Staff	n/a

### Current Well Levels and Specific Capacity

WELL #1	DEC 21'	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	26.6	24.9	31.5	31.1	30.6	35.3	36.75	37.85		36.80	35.90	34.95	
RUNNING (ft)	OFF	31.5	37.3	37.8	37.3	42.7	45	41.8	42.25	OFF	OFF	OFF	
DRAW DOWN (ft)	OFF	6.6	5.8	6.7	6.7	7.4	8.25	3.95		OFF	OFF	OFF	
Gallons Per Minute (GPM)	OFF	276	261	269	261	224	172	134	97	OFF	OFF	OFF	
Specific Capacity (gal/ft DD)	OFF	41.8	45	40.15	38.96	30.27	20.85	33.92		OFF	OFF	OFF	
WELL #2	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	25.95	24.6	30.5	31.1	30.9	34.95	36.8	39.5		37.4	34	34	
RUNNING (ft)	OFF	36.15	44.2	42.7	39.3	41.15	58.5	43.2	58.8	OFF	OFF	OFF	
DRAW DOWN (ft)	OFF	11.55	13.7	11.6	8.4	6.2	21.7	3.7		OFF	OFF	OFF	
Gallons Per Minute (GPM)	OFF	209	194	172	157	74.8	89	59	52	OFF	OFF	OFF	
Specific Capacity (gal/ft DD)	OFF	18.1	14.16	14.83	18.7	12.06	4.14	15.95		OFF	OFF	OFF	
WELL #4	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	52.3	28.8	31.2	32.5	34.8	39.2	51.7	61.2		69.30	66.8	63.8	
RUNNING (ft)	OFF	54.9	56.9	60	59.4	63.4	74.7	103.5	78.7	OFF	OFF	OFF	
DRAW DOWN (ft)	OFF	26.1	25.7	27.5	24.6	24.2	23	42.3		OFF	OFF	OFF	
Gallons Per Minute (GPM)	OFF	380	382	390	377	361	334	273	178	OFF	OFF	OFF	
Specific Capacity (gal/ft DD)	OFF	14.5	14.86	14.18	15.33	14.92	14.52	6.45		OFF	OFF	OFF	
WELL #7	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	55	19.8	24.5	26.95	31.2	38.95	54.4	63.8		72.30	69.5	66.5	
RUNNING (ft)	OFF	23.7	28.15	30.65	34.55	42.6	59.6	68.95	74.1	OFF	OFF	OFF	
DRAW DOWN (ft)	OFF	3.95	3.65	3.7	3.35	3.65	5.2	5.15		OFF	OFF	OFF	
Gallons Per Minute (GPM)	OFF	336	332	342	321	309	281	273	195	OFF	OFF	OFF	
Specific Capacity (gal/ft DD)	OFF	85	90.96	92.43	95.82	84.66	54.04	53.01		OFF	OFF	OFF	
WELL #8	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	65.5	46	51.55	54.8	57.7	62.9	67.1	71	73.50	75.20	76.5	75.9	
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	

**Water Pumped, Sold, Purchased & Water Sales**

MONTH	PUMPED (AF)	SOLD (AF)	PURCHASED (AF)	WATER SALES (\$)
2022 JAN	31.61	32.73	5.67	\$42,686.16
FEB	46.91	42.54	0.00	\$40,700.83
MAR	51.63	46.99	0.00	\$47,874.06
APR	52.30	41.27	0.00	\$50,795.82
MAY	59.56	54.39	0.00	\$45,566.68
JUN	66.59	58.50	0.00	\$56,697.44
JUL	71.51	66.96	1.74	\$67,468.26
AUG	65.83	68.31	6.55	\$70,157.24
SEP	4.12	66.18	65.42	\$119,877.71
OCT	0.47	60.02	58.38	\$214,082.52
<b>YTD 2022</b>	450.53	537.89	137.76	\$755,906.77
<b>TOTAL 2021</b>	411.94	640.95	266.57	\$648,269.32
<b>TOTAL 2020</b>	485.71	635.47	197.26	\$657,912.06

**Reserve Funds**

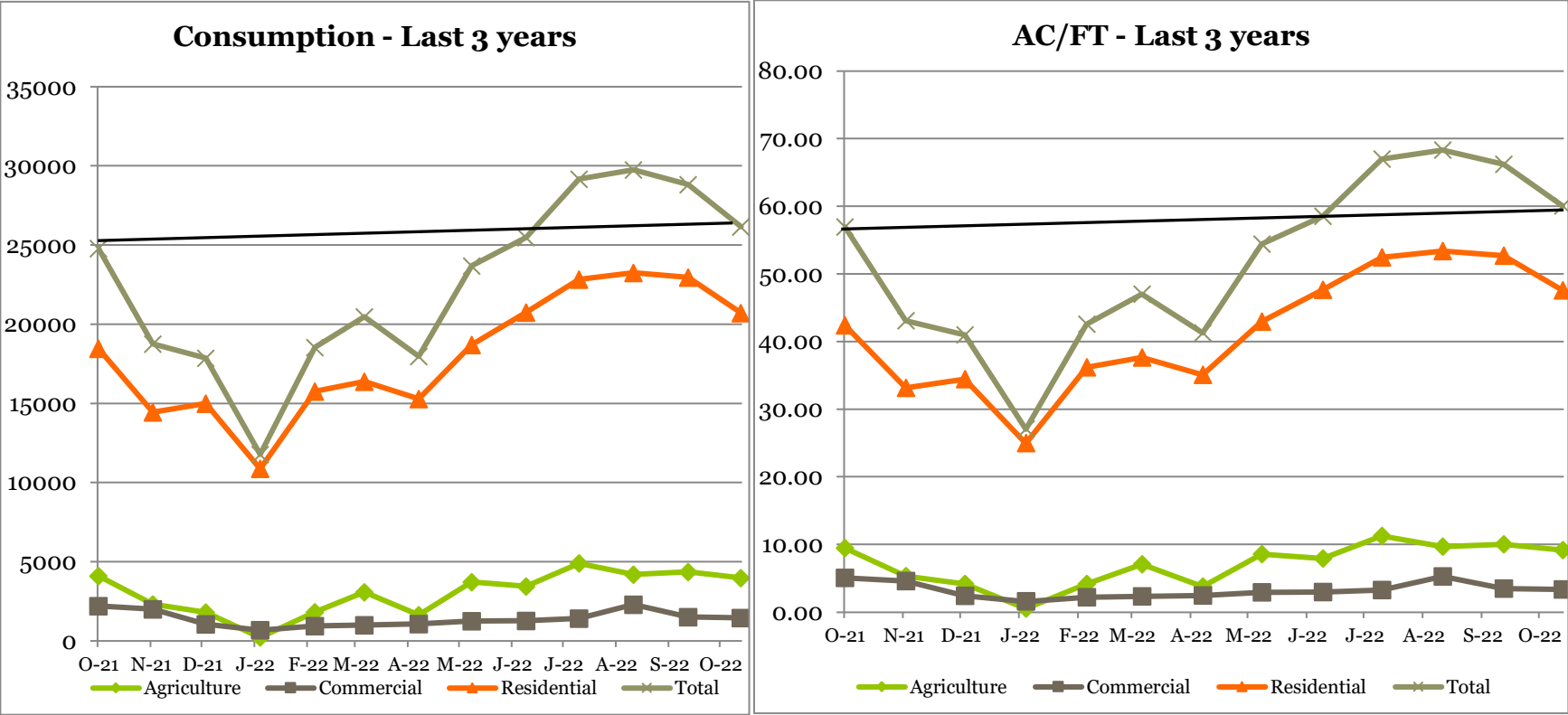
* Balance at the County of Ventura	<b>\$ 1,310,157.38</b>
Total Taxes	\$ 0.00
Total Interest from reserve account#	\$ 2421.54

**Fiscal Year Total Revenues**

July 1 <sup>st</sup> – October 31st	2021	\$ 637,258.49
July 1 <sup>st</sup> – October 31st	2022	\$ 747,075.88

### Bank Balances

* LAIF Balance	\$ 231,589.45
Transferred from L.A.I.F. to General	\$ 0.00
(#) Quarterly Interest from LAIF	\$785.34
* Money Market (Mechanics Bank)	\$ 7,624.13
Amount Transferred to Mechanics from County this month	
Amount Transferred to General Fund from Money Market	\$ 0.00
Monthly Interest received from Money Market	\$ .13
General Fund Balance	\$ 191,276.31
Trust Fund Balance	\$ 7,243.32
* Capital Improvement Fund	\$ 13,866.24
(#) Quarterly Interest from Capital Account	\$ .12
Total Interest accrued	\$ 785.59



## Board Secretary Report

### November 2022

#### 1. Administrative

- UVRGA Well Registration packets and quarterly data reporting submitted.
- 2022 SWRCB Water Use Reporting in progress, due by 2/1/2023.

#### 2. Financial (any items not covered in separate Financials Report)

- Financial Audit FY 21-22 in progress. – Fanning & Karrh, CPA.
- Accounts Receivable –SB 998 timeline for disconnects for non-payment (>\$200 @ 60 days) is in effect. Late fees and District past-due processes resumed as of March 26, 2022. *As of November 10, 2022, no accounts have been shut off for non-payment.*

#### 3. Billing/Customer Service

Month	#Total Service Orders	# Account Owner Changes	Monthly Customer Bill Total	Over-Allocation \$ (drought)	Other Conservation Penalties
May 21	134	11	\$129,394.85	\$5,525.00	\$0
Jun 21	72	20	\$147,682.37	\$9,566.00	\$0
Jul 21	139	8	\$145,721.09	\$8,865.00	\$0
Aug 21	151	13	\$153,370.61	\$10,660.00	\$0
Sep 21	116	10	\$174,988.52	\$8,742.00	\$0
Oct 21	93	17	\$163,260.86	\$6,206.00	\$0
Nov 21	52	15	\$141,776.01	\$3,094.00	\$0
Dec 21	53	6	\$141,663.91	\$3,002.00	\$0
Jan 22	110	5	\$110,228.55	\$882.00	\$0
Feb 22	72	10	\$124,078.38	\$4,993.00	\$0
Mar 22	80	7	\$123,073.26	\$5,308.00	\$0
Apr 22	72	14	\$113,351.51	\$2,131.00	\$0
May 22	101	6	\$129,660.69	\$2,294.00	\$0
Jun 22	68	7	\$133,628.56	\$4,311.00	\$0
Jul 22	110	6	\$142,448.60	\$4,095.00	\$100
Aug 22	109	8	\$195,707.04	\$5,236.00	\$0
Sep 22	81	6	\$211,050.86	\$28,070.00	\$0
Oct 22	81	6	\$214,082.52	\$35,420.00	\$0

- Over-Allocation charges for September 2022 reflect the rate increase from \$1 to \$5, and multiple customer leaks during the billing period.

## **Board of Directors**

<b>Board Member</b>	<b>Position</b>	<b>Term Ends</b>	<b>Term Type</b>
Michel Etchart	President	<b>2022</b>	Long Term (Re-elected 2018)
Christian Oakland	Vice President	2024	Long Term (Elected 2020)
James Kentosh	Director	<b>2022</b>	Long Term (Re-elected 2018)
Loni Anderson	Director	<b>2022</b>	Appointed July 2021
Christy Cooper	Director	<b>2022</b>	Appointed May 9, 2022, Re-elect for 2 yr term to 2024

### **November 8, 2022 Elections results still pending as of 11/10/2022:**

- Mike Etchart: 29.55%
- Joe Pangea: 25.47%
- Jim Kentosh: 23.91%
- Helena Pasquarella: 21.06%

#### **4. Projects**

- a. Policy & Procedure, Resolution & Ordinance web posting – in progress.
  - Financial Audit recommended policies and procedures – ad hoc committee
- b. Board Bylaws & Employee Handbook under legal review and update.

#### **5. Complaints & Compliments**

**Recommended Actions:** *Receive an update from the Board Secretary concerning miscellaneous matters and District correspondence. Provide feedback to staff.*

**Attachments:** None.