

Regular Meeting  
July 17, 2018  
6:00 p.m.



**NOTICE OF REGULAR MEETING OF  
BOARD OF DIRECTORS**

***July 17, 2018***

**Right to be heard:** Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

**Please Note:** If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

***If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114 (Govt. Code Section 94594.1 and 94594.2 (a))***

## **Agenda**

**Meeting will be called to order at 6:00 p.m.**

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**1. Roll Call**

**2. Approval of Minutes (June 19, 2018 Regular Meeting and the June 27, 2018 Special Meeting)**

**3. Public Comments**

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

**Please Note:** If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

**4. Financial Matters**

- Approval of Payroll and Payables from June 16 to July 15, 2018 in the amount of:

Payables – \$ 296,650.11

Payroll – \$ 31,228.77

Total – \$ 327,878.88

**5. Board Discussion and/or Action**

- a) Approval of draft budget for fiscal year 2018-19**
- b) Approval of budget resolution 20180717-1**
- c) Approval of resolution 20180717 Requesting Meiners Oaks Water District be consolidated in the General Election**
- d) Discussion and approval of well contractor proposals to pull, inspect, and video wells one and two**

**6. General Manager's Report**

- **District O& M Report**
- **Board Standing Committees – Table included**
- **Well 4 Update**
- **Economic Study Meeting – Update of consultant interviews from July 16**
- **Casitas MOU**

**7. Board Committee Reports**

- **GSA Meeting (7/12/2018)**

**8. Old Business**

- **State Water – Public Statement of Support**
- **Ojai Valley Water Group Update**
- **Matilija Dam Removal Update**
- **Cold Water Formation**
- **Generators**

**9. Board of Directors Reports/Comments**

**10. Closed Sessions: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957.**

- **Conference with Legal Counsel and potential co-counsel – Anticipated/threatened Litigation Paragraphs (2,4) subdivision (d) Section 54956.9**
- **Existing Litigation Paragraph (1) subdivision (d) Section 54956.9 Conference with legal counsel regarding the State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875**

**11. Meeting Adjournment.**

## MINUTES

The meeting was called to order at 6:00 p.m.

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### 1. Roll Call

The meeting was called to order by the Board President Mike Etchart at 6:03 pm at the District Office.

Present were: Board President Mike Etchart, Board Directors, Mike Krumpschmidt, Diana Engle and Larry Harrold. Staff Present: General Manager Mike Hollebrands. Attorney Lindsay Nielson was also present.

Absent: Board Director Jim Kentosh and Board Secretary, Summer Ward

### 2. Approval of the minutes

Approval of the May 15, 2018, Regular Meeting minutes:

Mr. Harrold made the motion to approve the May 15, 2018, Regular Meeting minutes. Mr. Krumpschmidt seconded the motion.

Harrold/Krumpschmidt  
All Ayes  
M/S/C

### 3. Public Comments

Ms. Von Gunten – Provided a statement of attendance and past participation on the MOWD Board. The Grand Jury Report results are available, and there are recommendations regarding Special District elections processes.

### 4. Financial Matters

- Approval of Payroll and Payables from May 16<sup>th</sup> to June 15<sup>th</sup>, 2018 in the amount of:

Payables -	\$ 341,097.38
Payroll -	<u>\$ 32,997.48</u>
Total -	\$ 374,094.96

Mr. Harrold made the motion to approve the Payroll and Payables from May 16<sup>th</sup> to June 15<sup>th</sup>, 2018. Mr. Krumpschmidt seconded the motion.

**Mr. Krumpschmidt recommended adding discussion of increasing legal expenses to a future regular meeting agenda.**

**Ms. Engle noted a typo on the Report of Income – appropriated balance date says “2015” should be “2017.”**

**Public Comment – Ms. Von Gunten stated that any agenda item moved into closed session would require justification and meet the Brown Act criteria.**

**Harrold/Krumpschmidt**

**All Ayes**

**M/S/C**

## **5. Board Discussion/Actions**

- a) Discussion and approval of electrical contractor to perform MCC/VFD upgrades to wells 4 and 7.**

**Mr. Hollebrands presented the two project bids, from Diener’s Electric and Oil Field Electric. He stated that both have a solid work history with the District, Diener’s came in below Oil Field Electric’s pricing. Mr. Hollebrands to confirm that Diener’s bid includes prevailing wages if bid remains below Oil Field Electric; the District will award the job to Diener’s Electric.**

**Ms. Engle made the motion to approve the bid from Diener’s Electric to perform the MCC/VFD upgrades to wells 4 and 7 contingent on the final pricing after verification of bid with prevailing wages. Mr. Krumpschmidt seconded the motion.**

**Public Comment –**

**Morgan stated that he was happy with the way the bid discussion occurred and the process of awarding the contract.**

**Engle/Krumpschmidt**

**All Ayes**

**M/S/C**

- b) Approval of Byrd Electronics proposal to complete all telemetry work for wells 4 and 7.**

**Mr. Hollebrands presented the bid from Byrd Electronics and shared the long work history between Byrd and the District. The Directors requested that despite the long history, as part of the bid process moving forward that more than one bid proposal be provided for review and comparison. The Board will hold a Special Board meeting to review the additional bids so that work is not unnecessarily delayed on the wells.**

**Ms. Engle made the motion to approve the bid from Byrd Electric for the telemetry work for wells 4 and 7. Mr. Krumpschmidt seconded the motion.**

**Public Comment –**

**Ms. Von Gunten recommended preparing multiple bids further in advance for planning and funding.**

**Morgan requested clarification if this Diener's Electric was continuing as approved in 5b; board confirmed yes.**

**Engle/Krumpschmidt**

**All Ayes**

**M/S/C**

**c) Approval of Op-Ed – Time for State Water in the Ojai Valley**

**Mr. Krumpschmidt reviewed the drafting of the Op-Ed and the discussions he had with the other stakeholders, including the City of Ojai and Ventura River Water District.**

**Ms. Engle made the motion to approve the final draft of the Op-Ed Time for State Water in the Ojai Valley for publication through multiple media sources. Mr. Harrold seconded the motion.**

**Public Comment –**

**Ms. Von Gunten stated that for state water to reach the Ojai Valley, it will have to cross at least two seismic fault lines and that the Valley is at the end of the pipeline, other districts with prior state allocations will receive priority access to the state water.**

**Engle/Harrold**

**All Ayes**

**M/S/C**

**d) Discussion of the draft budget for fiscal year 2018-19**

**Mr. Hollebrands presented the draft budget for fiscal year 2018-2019. He noted that the revenues are based on conservative figures and do not include any over-allocation fees. Water rates are being discussed, and an incremental increase would be implemented, as well as remaining funds in the appropriations for contingencies to a new line item "Water Distribution System." The final budget for fiscal year 2018-2019 will be presented at the July Regular Board meeting for approval.**

**Public Comment –**

**Ms. Von Gunten stated that the last two issues of the Ventura Breeze were related to the events of the Thomas Fire, including one letter from a customer that lost their home for the new Ventura Water GM to respond publicly, she found the articles to be very enlightening.**

**Morgan commented on the water rates and availability of agricultural water for small farms.**

## **6. General Manager's Report**

- **Operations & Maintenance Report – Mr. Hollebrands stated that we are currently running wells 1, 2 and 7 and are keeping up with demand. The O&M report prepared by Justin Martinez outlines some of the operational issues that occurred during the past month. Mr. Hollebrands will be gathering bids for well 1 repair and will bring forward for approval at the next board meeting.**

### **Public Comment –**

**Ms. Von Gunten provided a recommendation to investigate the source of the nitrate contamination at well 8.**

**Morgan commented on the need to keep our waterways clean and clear of debris and waste.**

- **Well 4 Update – Mr. Hollebrands reported that the step test and rate test had been completed and the well is running around 400 GPM, and it is anticipated that the well will meet the 1,000 GPM with a full aquifer.**
- **Economic Study Meeting June 1, 2018 Update – Mr. Hollebrands reported that the group has met twice and presented the draft document that would be circulated to the potential economists regarding the impact of stages 4 & 5 on the valley. The intent is for the economists to use the document as a guideline to then submit their proposals for each board's review and approval of the contract to perform the study. Ms. Engle expressed concerns regarding the construct of the RFP and the availability of the data.**

### **Public Comment –**

**Ms. Von Gunten expressed concern regarding protection of customer privacy with regards to data provided for the study.**

- **Casitas MOU– Mr. Hollebrands stated that Steve would not change the language within the body of the MOU so that it will remain universal. The Stage 1 allocation of 1,019 ac/ft will remain in Exhibit A and could be subject to changes made by the State or Casitas. Mr. Hollebrands will present the final MOU document for board review pending Casitas approval.**

## **7. Board Committee Reports**

- **GSA (6/14/2018) – With respect to SGMA, DWR has updated its prioritization of groundwater basins statewide, with the result that the Lower Ventura River Basin has been reprioritized from “low” to “med/high” – which would result in requirement for another GSA to form and a GSP to be developed. The proposed change is open for public comment.**



## **8. Old Business**

- **State Water/MOWD public statement of support - discussed 5c.**
- **Ojai Valley Water Group – No update**
- **Matilija Dam Removal – No update**
- **Cold Water Formation – No update**
- **Generators – No update**

## **9. Board of Directors' Reports**

**Mr. Krumpschmidt – The group has been named “Ojai-Ventura Water Partnership.” Russ Baggerly stated he would be writing a resolution regarding the interconnections to state water, as a point of discussion. The Casitas Vertical Drill is moving forward. The Ventura representative stated that the EIR is expected to be completed in late fall or early winter. Calleguas is looking at a direct connection rather than interconnect with Ventura. Regina, Grant Writer, stated the grants that we proposed were part of larger grants. The group will be writing a request to the Governor to declare our area a groundwater disaster, aiding in grant efforts.**

**Mr. Kentosh – Absent**

**Mr. Harrold – None.**

**Ms. Engle – None.**

**Mr. Etchart – None.**

**The Board closed the open session at 8:41 p.m.**

**10. Closed Session: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.**

- a. CONFERENCE WITH LEGAL COUNSEL and POTENTIAL CO-COUNSEL – Anticipated/threatened Litigation Paragraphs (2,4) subdivision (d) Section 54956.9. District properties and associated water rights.**
- b. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation Paragraph (1) subdivision (d) Section 54956.9. Conference regarding State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875.**

## **11. Meeting Adjournment**

**At 9:32 p.m. the board closed the closed session and re-opened the open session.**

**Mr. Nielson reviewed that in closed session were discussions regarding pending and proposed litigation matters and that no decisions were made.**

**There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 9:36 PM.**

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**President**

\_\_\_\_\_  
**Secretary**

## MINUTES

The meeting was called to order at 7:03 a.m.

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### 1. Roll Call

The meeting was called to order by the Board President Mike Etchart at 7:03 am at the District Office.

Present were: Board President Mike Etchart. Board Directors James Kentosh, Mike Krumpschmidt, Diana Engle and Larry Harrold. Staff Present: General Manager Mike Hollebrands and Board Secretary Summer Ward. Attorney Lindsay Nielson was also present.

Absent: None

### 2. Approval of the minutes

None

### 3. Public Comments

Ms. Von Gunten provided a statement of attendance and past participation on the MOWD Board. She requested that a standing agenda item be added just before closed session whereby any upcoming meetings would be announced.

### 4. Board Discussion/Actions

A. Consideration of proposals for telemetry work for wells 4 and 7 from Byrd Electronics and CIT.

Mr. Hollebrands presented the two bids; the third was not able to provide information timely. Based on the work history and comparable expense, Mr. Hollebrands recommended awarding the Byrd Electronics bid.

Ms. Engle made the motion to approve the proposal for telemetry work for wells 4 and 7 to Byrd Electronics. Mr. Harrold seconded the motion.

Engle/Harrold  
All Ayes  
M/S/C

At this time the Board of Directors went into Closed Session at 7:10 am.

**5. Closed Session:** The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel and potential co-counsel – Anticipated/threatened Litigation Paragraphs (2,4) subdivision (d) Section 54956.9 District Properties and associated water rights.

Closed session ended at 8:09 am.

Open session re-opened at 8:09 am.

Mr. Nielson stated that during closed session the board discussed real estate matters and that no decisions were made.

**6. Meeting Adjournment**

There being no further business to conduct at this time, Mr. Kentosh adjourned the meeting at 8:10 am.

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President

\_\_\_\_\_  
Secretary

Meiners Oaks Water District

**Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date**

<b>Expenditures</b>	<b>Month of June</b>	<b>Year To Date</b>	<b>Budget Approp</b>	<b>Approp Bal 06/30/18</b>	<b>Current July</b>	<b>Approp Bal To Date</b>
Salary	31,795.52	382,954.63	382,000.00	(954.63)	-	(954.63)
Payroll Taxes	2,505.76	32,115.09	30,000.00	(2,115.09)	-	(2,115.09)
Retirement Contributions	2,961.87	35,283.53	30,000.00	(5,283.53)	-	(5,283.53)
Group Insurance	4,807.94	54,402.98	70,000.00	15,597.02	-	15,597.02
Company Uniforms	-	1,471.74	1,500.00	28.26	-	28.26
Phone Office	1,225.94	10,710.81	7,600.00	(3,110.81)	-	(3,110.81)
Janitorial Service	341.36	4,317.68	5,500.00	1,182.32	-	1,182.32
Refuse Disposal	338.28	3,110.81	2,700.00	(410.81)	-	(410.81)
Liability Insurance	-	24,649.65	25,000.00	350.35	-	350.35
Workers Compensation	-	10,200.26	17,500.00	7,299.74	-	7,299.74
Wells	-	11,078.43	25,000.00	13,921.57	-	13,921.57
Truck Maintenance	254.23	2,903.84	4,000.00	1,096.16	-	1,096.16
Office Equip. Maintenance	-	5,970.76	7,500.00	1,529.24	-	1,529.24
Cell Phones	287.26	3,508.18	4,500.00	991.82	-	991.82
System Maintenance	11,588.16	59,196.53	55,000.00	(4,196.53)	-	(4,196.53)
Safety Equipment	-	877.57	3,500.00	2,622.43	-	2,622.43
Laboratory Services	1,277.00	8,405.00	8,000.00	(405.00)	-	(405.00)
Membership and Dues	500.00	7,670.00	7,500.00	(170.00)	-	(170.00)
Printing and Binding	-	1,347.58	1,000.00	(347.58)	-	(347.58)
Office Supplies	172.08	4,124.45	6,000.00	1,875.55	-	1,875.55
Postage and Express	776.74	12,474.78	13,500.00	1,025.22	-	1,025.22
B.O.D. Fees	1,450.00	12,700.00	13,000.00	300.00	-	300.00
Engineering & Technical Services	13,289.38	43,683.63	35,000.00	(8,683.63)	-	(8,683.63)
Computer Services	389.41	14,520.50	15,000.00	479.50	-	479.50
Other Prof. & Regulatory Fees	547.21	28,092.02	15,000.00	(13,092.02)	-	(13,092.02)
Public and Legal Notices	175.00	175.00	1,000.00	825.00	-	825.00
Attorney Fees	3,593.20	32,038.40	15,000.00	(17,038.40)	-	(17,038.40)
GSA Fees	-	49,000.00	40,000.00	(9,000.00)	-	(9,000.00)
VR/SBC/City of VTA Law Suit	12,905.01	15,204.16	15,000.00	(204.16)	-	(204.16)
State Water	-	-	25,000.00	25,000.00	-	25,000.00
Audit Fees	-	11,795.00	18,000.00	6,205.00	-	6,205.00
Small Tools	259.82	713.90	3,000.00	2,286.10	-	2,286.10
Election Supplies	-	-	-	-	-	-
Water Purchase	15,563.60	32,213.61	75,000.00	42,786.39	-	42,786.39
CMWD Standby Charges	1,034.40	12,201.73	10,000.00	(2,201.73)	-	(2,201.73)
Treatment Plant	-	17,404.10	10,000.00	(7,404.10)	-	(7,404.10)
Fuel	1,210.22	10,608.07	12,000.00	1,391.93	-	1,391.93
Travel Exp./Seminars	165.00	940.76	2,000.00	1,059.24	-	1,059.24
Utilities	129.81	2,209.54	3,500.00	1,290.46	-	1,290.46
Power and Pumping	2,275.03	44,874.36	110,000.00	65,125.64	-	65,125.64
Meters	1,297.26	1,297.26	10,000.00	8,702.74	-	8,702.74
<b>Total Expenditures</b>	<b>113,116.49</b>	<b>1,006,446.34</b>	<b>1,134,800.00</b>	<b>128,353.66</b>	<b>-</b>	<b>128,353.66</b>
Water Distribution System	-	-	-	-	-	-
Cold Water Well	-	-	100,000.00	100,000.00	-	100,000.00
Well 4 Rehab	6,820.00	66,157.32	50,000.00	(16,157.32)	-	(16,157.32)
18 Valve Replacements	-	6,140.12	103,900.00	97,759.88	-	97,759.88
Fencing at Tank Farm	-	38,381.00	40,000.00	1,619.00	-	1,619.00
Structures and Improvements	-	-	-	-	-	-
Generator Z-2	-	-	75,000.00	75,000.00	-	75,000.00
Treatment Plant EDR/CEQA	-	-	80,000.00	80,000.00	-	80,000.00
Zone 1 Booster/MCC Upgrade	-	-	30,000.00	30,000.00	-	30,000.00
Well 4 MCC/VFD Upgrade	-	-	-	-	-	-
Furniture and Fixtures	-	-	-	-	-	-
General Managers Desk	-	-	1,500.00	1,500.00	-	1,500.00
Office Machines	-	-	-	-	-	-
Copy Machine	-	3,587.51	4,500.00	912.49	-	912.49
Field Equipment	-	-	-	-	-	-
Weed Sprayer Trailer	-	553.57	1,500.00	946.43	-	946.43
Appropriations for Contingencies	159,667.75	631,535.49	100,000.00	(531,535.49)	-	(531,535.49)
<b>Total Assets</b>	<b>166,487.75</b>	<b>746,355.01</b>	<b>586,400.00</b>	<b>(159,955.01)</b>	<b>-</b>	<b>(159,955.01)</b>
<b>GRAND TOTAL</b>	<b>279,604.24</b>	<b>1,752,801.35</b>	<b>1,721,200.00</b>	<b>(31,601.35)</b>	<b>-</b>	<b>(31,601.35)</b>

### Report of Income as of 6/30/2018

<b>Income</b>	<b>Month of June</b>	<b>Year To Date</b>	<b>Budget Approp</b>	<b>Approp Bal 07/31/15</b>
Interest	2,028.33	12,825.14	7,000.00	(5,825.14)
Taxes	4,043.96	156,612.63	130,000.00	(26,612.63)
Pumping Charges	273.76	3,680.20	3,000.00	(680.20)
Fire Protection	117.90	1,677.19	1,000.00	(677.19)
Meter & Inst. Fees		--	--	--
Water Sales	57,220.08	713,500.20	451,584.00	(261,916.20)
Casitas Stby/Purchased Fees	1,030.53	4,736.03	6,196.54	1,460.51
MWAC Charges	50,253.99	613,980.88	760,881.60	146,900.72
MCC Chg.	6,506.99	78,073.46	80,000.00	1,926.54
Misc. Income	1,623.47	43,275.12	8,000.00	(35,275.12)
Late & Delinquent Chgs.	1,256.01	23,893.02	30,000.00	6,106.98
Conservation Penalty		200.00	500.00	300.00
Capital Improvement		--	--	--
Drought Surcharge	4,601.48	78,443.68	40,000.00	(38,443.68)
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<b>TOTAL INCOME</b>	<b>128,956.50</b>	<b>1,730,897.55</b>	<b>1,518,162.14</b>	<b>(212,735.41)</b>



# Meiner's Oaks County Water District, CA

## Check Report

By Vendor Name

Date Range: 06/16/2018 - 07/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Bank-AP Bank</b>						
AWWA	American Water Works Association	07/05/2018	Regular	0.00	420.00	8176
<a href="#">7001536404</a>	Invoice	07/01/2018	Membership Renewal 2018-19	0.00	420.00	
AQUA-F	Aqua-Flo Supply	07/11/2018	Regular	0.00	192.49	8180
<a href="#">SI1216178</a>	Invoice	06/12/2018	PVC Cap, Hand Saw	0.00	51.51	
<a href="#">SI1216182</a>	Invoice	06/12/2018	40 PVC Coupling	0.00	16.44	
<a href="#">SI1216183</a>	Invoice	06/12/2018	Purple Primer, 40 PVC Pipe, PVC Cement	0.00	124.54	
AWAVC	Association of Water Agencies	06/27/2018	Regular	0.00	90.00	8154
<a href="#">06-10930</a>	Invoice	06/14/2018	Confined Space Workshop	0.00	90.00	
AWAVC	Association of Water Agencies	07/11/2018	Regular	0.00	75.00	8181
<a href="#">06-10956</a>	Invoice	06/21/2018	Breakfast Meeting	0.00	75.00	
AT&T	AT&T	06/27/2018	Regular	0.00	119.06	8155
<a href="#">01840618</a>	Invoice	06/13/2018	Office Phones	0.00	119.06	
AT&T	AT&T	07/11/2018	Regular	0.00	1,106.88	8182
<a href="#">0833061918</a>	Invoice	06/19/2018	Office Phones	0.00	1,106.88	
BENNER	Benner And Carpenter	06/27/2018	Regular	0.00	2,286.00	8156
<a href="#">13254</a>	Invoice	06/18/2018	Surveying Services	0.00	2,286.00	
CALPERS	California Public Employees' Retirement	06/26/2018	Bank Draft	0.00	356.38	DFT0000454
<a href="#">062618</a>	Invoice	06/26/2018	Retired Premium	0.00	356.38	
CALPERS	California Public Employees' Retirement	06/27/2018	Bank Draft	0.00	2,698.45	DFT0000462
<a href="#">INV0000943</a>	Invoice	06/30/2018	Health	0.00	2,698.45	
CALPERS	California Public Employees' Retirement	07/11/2018	Bank Draft	0.00	2,698.49	DFT0000472
<a href="#">INV0000953</a>	Invoice	07/13/2018	Health	0.00	2,698.49	
CRWA	California Rural Water Association	07/05/2018	Regular	0.00	740.00	8177
<a href="#">0718</a>	Invoice	07/01/2018	Membership Dues 2018-19	0.00	740.00	
CALKINS	Calkins Electric, Inc.	06/27/2018	Regular	0.00	5,955.00	8157
<a href="#">1010364</a>	Invoice	06/01/2018	Wells 4&7 Electrical Plans	0.00	5,955.00	
CAL-STATE	Cal-State	06/27/2018	Regular	0.00	101.36	8158
<a href="#">106172</a>	Invoice	06/26/2018	Portable Toilet	0.00	101.36	
CMWD	Casitas Municipal Water District	07/11/2018	Regular	0.00	16,598.00	8183
<a href="#">261150618</a>	Invoice	06/29/2018	Fairview Standby	0.00	530.70	
<a href="#">261150618-2</a>	Invoice	06/29/2018	Fairview Purchased Water	0.00	15,563.60	
<a href="#">262000618</a>	Invoice	06/29/2018	Hartmann Allocation	0.00	134.78	
<a href="#">911320618</a>	Invoice	06/29/2018	Tico & La Luna Standby	0.00	368.92	
CLEANCO	Cleancoast Janitorial	06/27/2018	Regular	0.00	240.00	8159
<a href="#">1034</a>	Invoice	06/22/2018	June Janitorial	0.00	240.00	
COASTGRADING	Coast Grading Company	06/27/2018	Regular	0.00	1,695.00	8160
<a href="#">TC 15-223</a>	Invoice	06/12/2018	D6 Dozer - Cut Pad for Water Well	0.00	1,695.00	
CVTDEP	County of Ventura Transport. Dept.	07/11/2018	Regular	0.00	600.00	8184
<a href="#">263450</a>	Invoice	06/20/2018	945 Oso	0.00	300.00	
<a href="#">263459</a>	Invoice	06/21/2018	945 Oso	0.00	300.00	

## Check Report

Date Range: 06/16/2018 - 07/15/2018

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
VCRMA <a href="#">040786</a> <a href="#">041251</a>	County of Ventura, RMA Invoice Invoice	 06/20/2018 06/20/2018	 07/11/2018 CUP CUP	 Regular	 0.00 0.00 0.00	 62.56 61.43 1.13	8185
DATAP <a href="#">DP1802126</a>	Dataprose LLC Invoice	 06/30/2018	 07/11/2018 Bill Package and Postage	 Regular	 0.00 0.00	 776.74 776.74	8186
EJHAR <a href="#">281300618</a> <a href="#">994260618</a>	E. J. Harrison Rolloffs, Inc. Invoice Invoice	 06/14/2018 06/14/2018	 06/27/2018 Office Trash 3 Yard Dumpster	 Regular	 0.00 0.00 0.00	 236.35 47.05 189.30	8161
EJHAR <a href="#">2383140618</a>	E. J. Harrison Rolloffs, Inc. Invoice	 06/30/2018	 07/11/2018 Roll Off Container	 Regular	 0.00 0.00	 101.93 101.93	8187
FAMCON <a href="#">207581</a>	Famcon Pipe and Supply, Inc Invoice	 06/22/2018	 07/11/2018 Repair Clamps, Wide Range BLTD CPL	 Regular	 0.00 0.00	 2,377.73 2,377.73	8188
FGLENV <a href="#">806647A</a> <a href="#">806784A</a> <a href="#">806785A</a> <a href="#">807332A</a>	FGL Environmental Invoice Invoice Invoice Invoice	 06/25/2018 06/21/2018 06/21/2018 06/27/2018	 06/27/2018 Samples Samples Samples Samples	 Regular	 0.00 0.00 0.00 0.00 0.00	 1,015.00 833.00 33.00 85.00 64.00	8162
FGLENV <a href="#">807333A</a> <a href="#">807334A</a> <a href="#">807336A</a> <a href="#">807665A</a>	FGL Environmental Invoice Invoice Invoice Invoice	 06/25/2018 06/25/2018 06/25/2018 06/28/2018	 07/11/2018 Samples Samples Samples Samples	 Regular	 0.00 0.00 0.00 0.00 0.00	 232.00 81.00 33.00 33.00 85.00	8189
FH PUMPS <a href="#">80121</a>	FH Pumps Invoice	 06/26/2018	 07/11/2018 Pump	 Regular	 0.00 0.00	 3,022.41 3,022.41	8190
GUARDIAN <a href="#">INV0000934</a> <a href="#">INV0000944</a>	Guardian Invoice Invoice	 06/15/2018 06/30/2018	 06/27/2018 Dental Dental	 Regular	 0.00 0.00 0.00	 562.56 281.28 281.28	8152
GUARDIAN <a href="#">7690460618</a>	Guardian Invoice	 06/14/2018	 06/27/2018 Administration Fee	 Regular	 0.00 0.00	 10.00 10.00	8163
HPWP&C <a href="#">100285</a>	Hathaway, Perrett, Webster, Powers Invoice	 06/01/2018	 06/27/2018 Easement Litigation	 Regular	 0.00 0.00	 1,000.00 1,000.00	8164
HLTHNE <a href="#">61790618</a>	Health Net Life Insurance Company Invoice	 06/06/2018	 06/27/2018 Life Insurance	 Regular	 0.00 0.00	 25.80 25.80	8165
HSBS <a href="#">INV0000936</a> <a href="#">INV0000946</a>	HealthSmart Benefit Solutions, Inc. Invoice Invoice	 06/15/2018 06/30/2018	 06/27/2018 HSBS HSBS	 Regular	 0.00 0.00 0.00	 122.92 61.47 61.45	8153
KG <a href="#">1889</a>	Kear Groundwater Invoice	 06/20/2018	 06/27/2018 Hydrogeologist	 Regular	 0.00 0.00	 9,223.38 9,223.38	8166
NEILSON <a href="#">34880618</a> <a href="#">36600618</a>	Law Offices of Lindsay F. Nielson Invoice Invoice	 06/11/2018 06/11/2018	 06/27/2018 Attorney Fees Attorney Fees	 Regular	 0.00 0.00 0.00	 3,233.20 2,593.20 640.00	8167
LAYNECHRIS <a href="#">92088994</a> <a href="#">92089056</a>	Layne Christensen Company Invoice Invoice	 06/22/2018 06/25/2018	 07/11/2018 New Production Well-Test Pumping Test Pump Development	 Regular	 0.00 0.00 0.00	 43,479.75 16,120.80 27,358.95	8191
LAFCO <a href="#">20182019</a>	Local Agency Formation Committee Invoice	 07/01/2018	 07/11/2018 LAFCO Apportionment Costs	 Regular	 0.00 0.00	 874.00 874.00	8192



## Check Report

Date Range: 06/16/2018 - 07/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
MOHARD	Meiners Oaks Hardware	07/11/2018	Regular	0.00	190.62	8193
<a href="#">828732</a>	Invoice	06/01/2018	Sawzal, Blades	0.00	152.09	
<a href="#">830124</a>	Invoice	06/08/2018	Batteries	0.00	20.47	
<a href="#">830627</a>	Invoice	06/12/2018	Washbrush, Towels	0.00	18.06	
HOLL-1	Mike Hollebrands	06/27/2018	Regular	0.00	17.75	8168
<a href="#">062718</a>	Invoice	06/27/2018	Coffee/Donuts for Special Board Meeting	0.00	17.75	
MITEC	MITec Solutions LLC	06/27/2018	Regular	0.00	10.00	8169
<a href="#">060118</a>	Invoice	06/01/2018	Splashtop User Account	0.00	10.00	
MITEC	MITec Solutions LLC	07/11/2018	Regular	0.00	379.41	8194
<a href="#">1048492</a>	Invoice	06/05/2018	Online Help	0.00	37.50	
<a href="#">1048833</a>	Invoice	06/29/2018	General Maintenance	0.00	120.00	
<a href="#">49511</a>	Invoice	07/01/2018	Exchange, Web Hosting	0.00	172.91	
<a href="#">49591</a>	Invoice	07/01/2018	Off-Site Backup	0.00	49.00	
NATMETER	National Meter & Automation, Inc.	07/11/2018	Regular	0.00	1,297.26	8195
<a href="#">S1101286.001</a>	Invoice	06/26/2018	3" Meter	0.00	1,297.26	
OFFDEP	Office Depot	07/11/2018	Regular	0.00	71.74	8196
<a href="#">155265758001</a>	Invoice	06/22/2018	Correction Tape, Dividers, Binders	0.00	71.74	
PERS	Public Employees' Retirement System	06/30/2018	Bank Draft	0.00	2,049.84	DFT0000446
<a href="#">INV0000935</a>	Invoice	06/15/2018	PERS	0.00	2,049.84	
PERS	Public Employees' Retirement System	06/30/2018	Bank Draft	0.00	1,923.79	DFT0000455
<a href="#">INV0000945</a>	Invoice	06/30/2018	PERS	0.00	1,923.79	
PERS	Public Employees' Retirement System	07/10/2018	Bank Draft	0.00	24.33	DFT0000463
<a href="#">10000001534848</a>	Invoice	07/01/2018	Unfunded Accrued Liability	0.00	24.33	
PERS	Public Employees' Retirement System	07/10/2018	Bank Draft	0.00	1,297.04	DFT0000464
<a href="#">10000001534847</a>	Invoice	07/01/2018	Unfunded Accrued Liability	0.00	1,297.04	
SAMHIL	Sam Hill & Sons, Inc.	06/27/2018	Regular	0.00	3,320.00	8170
<a href="#">2534</a>	Invoice	06/16/2018	945 Oso Rd.	0.00	3,320.00	
SAMHIL	Sam Hill & Sons, Inc.	07/11/2018	Regular	0.00	2,037.00	8197
<a href="#">2549</a>	Invoice	06/21/2018	Meiners Road Leak	0.00	2,037.00	
SCE	Southern California Edison Co.	07/11/2018	Regular	0.00	2,052.09	8198
<a href="#">OFFELE0718</a>	Invoice	07/11/2018	Office Electricity	0.00	231.32	
<a href="#">PMP10718</a>	Invoice	07/11/2018	Pump 1	0.00	935.96	
<a href="#">TNKFRM0718</a>	Invoice	07/11/2018	Tank Farm	0.00	29.60	
<a href="#">WELL80718</a>	Invoice	07/11/2018	Well 8	0.00	93.21	
<a href="#">Z-20718</a>	Invoice	07/11/2018	Zone 2	0.00	88.67	
<a href="#">Z-2FIR0718</a>	Invoice	07/11/2018	Zone 2 Fire	0.00	142.02	
<a href="#">Z-2PWR0718</a>	Invoice	07/11/2018	Zone 2 Power	0.00	502.58	
<a href="#">Z-3FIR0718</a>	Invoice	07/11/2018	Zone 3 Fire	0.00	28.73	
SCGAS	Southern California Gas Co.	07/11/2018	Regular	0.00	1.80	8199
<a href="#">0001</a>	Invoice	06/27/2018	Office Heat	0.00	1.80	
SDRMA	Special District Risk Management Auth.	07/05/2018	Regular	0.00	10,160.32	8178
<a href="#">62778</a>	Invoice	07/01/2018	Workers' Comp. Program 2018-19	0.00	10,160.32	
SDRMA	Special District Risk Management Auth.	07/05/2018	Regular	0.00	25,003.90	8179
<a href="#">64586</a>	Invoice	07/01/2018	Liability Package 2018-19	0.00	25,003.90	
SWRCB	State Water Resources Board	06/27/2018	Regular	0.00	150.00	8171
<a href="#">G5608532016</a>	Invoice	06/27/2018	Notice of Groundwater Extraction & Diver	0.00	50.00	
<a href="#">G5608532017</a>	Invoice	06/27/2018	Notice of Groundwater Extraction & Diver	0.00	50.00	
<a href="#">G5608542017</a>	Invoice	06/27/2018	Notice of Groundwater Extraction & Diver	0.00	50.00	

## Check Report

Date Range: 06/16/2018 - 07/15/2018

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
SWRCB	State Water Resources Board		06/27/2018	Regular	0.00	200.00	8175
<a href="#">G5608532015</a>	Invoice	06/27/2018	Notice of Groundwater Extraction & Diver		0.00	50.00	
<a href="#">G5608542014</a>	Invoice	06/27/2018	Notice of Groundwater Extraction & Diver		0.00	50.00	
<a href="#">G5608542015</a>	Invoice	06/27/2018	Notice of Groundwater Extraction & Diver		0.00	50.00	
<a href="#">G5608542016</a>	Invoice	06/27/2018	Notice of Groundwater Extraction & Diver		0.00	50.00	
SWRCB-DWOCB	State Water Resources Control Board DWOCB		07/11/2018	Regular	0.00	60.00	8200
<a href="#">T2MH2018</a>	Invoice	07/11/2018	Grade T2		0.00	60.00	
OVNEWS	The Ojai Valley News		07/11/2018	Regular	0.00	175.00	8201
<a href="#">300024071</a>	Invoice	06/29/2018	Display		0.00	175.00	
TORO	Toro Enterprises, Inc.		06/27/2018	Regular	0.00	114,493.00	8172
<a href="#">11568</a>	Invoice	06/01/2018	Hwy 33 Water Line Repair		0.00	114,493.00	
UAOFSC	Underground Service Alert of So.Ca.		07/11/2018	Regular	0.00	34.75	8202
<a href="#">620180432</a>	Invoice	07/01/2018	Digalert		0.00	34.75	
UVRGA	Upper Ventura River Groundwater Agency		07/11/2018	Regular	0.00	25,000.00	8203
<a href="#">107</a>	Invoice	07/02/2018	Agency Cont. 2018-2019		0.00	25,000.00	
USBANK	US Bank Corporate Pmt. System		07/11/2018	Regular	0.00	444.55	8204
<a href="#">AMAZON0620</a>	Invoice	06/20/2018	Prime Membership		0.00	13.93	
<a href="#">INTERSTATE0621</a>	Invoice	06/21/2018	Battery		0.00	155.39	
<a href="#">LOWES0611</a>	Invoice	06/11/2018	Kobalt 227-PC Set		0.00	107.73	
<a href="#">SHINE0611</a>	Invoice	06/11/2018	Soap, Glass Cleaner, Bug Off, Hose Gun		0.00	88.84	
<a href="#">USA0613</a>	Invoice	06/13/2018	Truck Wash		0.00	10.00	
<a href="#">VONS0601</a>	Invoice	06/01/2018	Water		0.00	2.18	
<a href="#">VONS0611</a>	Invoice	06/11/2018	Water, Toilet Paper		0.00	31.14	
<a href="#">VONS0613</a>	Invoice	06/13/2018	Paper Towel, Toilet Paper, Lysol, etc.		0.00	35.34	
VCSDA	Ventura County Special Districts Assoc.		07/11/2018	Regular	0.00	150.00	8205
<a href="#">1154</a>	Invoice	07/02/2018	Annual Dues 2018-2019		0.00	150.00	
VRWC	Ventura River Watershed Council		06/27/2018	Regular	0.00	500.00	8173
<a href="#">060118</a>	Invoice	06/01/2018	Vta. River Watershed Coordinator Positio		0.00	500.00	
VERIZO	Verizon Wireless-LA		07/11/2018	Regular	0.00	287.26	8206
<a href="#">9809873140</a>	Invoice	06/26/2018	Cell Phones		0.00	287.26	
WREA	Water Resource Engineering Associates		07/11/2018	Regular	0.00	645.00	8207
<a href="#">3128-3</a>	Invoice	06/29/2018	Tank Site CUP		0.00	645.00	
WSE	Water Systems Engineering, Inc.		07/11/2018	Regular	0.00	1,135.00	8208
<a href="#">26733</a>	Invoice	06/27/2018	Upper Ventura River		0.00	1,135.00	
WRIGHT EXP	WEX Bank		06/27/2018	Regular	0.00	1,210.22	8174
<a href="#">062718</a>	Invoice	06/27/2018	Fuel		0.00	1,210.22	

## Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	99	57	0.00	285,601.79
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	11,048.32
EFT's	0	0	0.00	0.00
	<b>106</b>	<b>64</b>	<b>0.00</b>	<b>296,650.11</b>

PR \$ 31,228.77

**Proposed**  
**2018-19 Annual Budget For**  
**Meiners Oaks Water District**

**Presented**  
**07/17/2018**



## **MEINERS OAKS WATER DISTRICT**

**July 17, 2018**

### **Proposed Budget for Fiscal Year 2017-2018**

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#### **Budget Summary**

The proposed budget for Fiscal Year 2018-19 is briefly summarized in Table 1, which shows total expenses and revenues for the year, and the effects on MOWD reserves. Due to the cost of other needed capital improvements, our reserves will start at \$1,970,733.66 million and fall to \$ 1,119,678.66 by the end of the year. Because of the shortfall in sales due to the drought, most of the big projects have been suspended in prior years until the District's revenues stabilize. However, some of those projects can no longer wait, so that will require us to use some of our reserves to accomplish those tasks. It is projected that our reserves are still appropriate in this drought to support well enhancements and other system upgrades as well as needed system maintenance.

#### **Rates**

Rates this year according to our last Prop 218 hearing (2015-16) are scheduled to increase 5.0% this year. The district will move forward and adjust the water rates as prescribed. However, with proposed changes to our Allocation and Rate Program (ARP) changes to your monthly bill should be expected by late 2018.

#### **Projected Expenses**

The itemized expenditures for FY 2018-19 are shown in Table 2 by category. The adopted budget amounts for the previous three fiscal years are shown in the table for comparison. The operating expenses by category are similar to the prior three years. Capital expenses differ each year because of the different projects undertaken and are not shown in detail for the prior years. Some highlights of projected expenses are;

- 1) The Upper Ventura River Groundwater Sustainability Agency (UVRGSA) will have new extraction fees from our wells that will have to be paid to start sometime in 2019. Until that time, member contributions are necessary.
- 2) Our long-term maintenance backlog continues yet it's not as extreme as years past. We plan to continue the scheduled maintenance projects in 2018-19 to maintain the solvency and integrity of the District.
- 3) Due to the largest wildfire in California's history (Thomas Fire) and the power outages that accompanied it, the District feels that it should be proactive in the case of another natural disaster. Therefore, the District feels that the purchase of a trailer

mounted standby generator that would provide temporary power in key areas of the District is a prudent purchase.

### **Projected Revenues**

Projected revenues of \$1,105,045.28 for 2018-19 are based on current allocations according to the Drought Contingency Plan in addition to reductions in water sales enhanced by the Casitas MWD in Stage 3, explained in Table 3. Since a rate increase of 4% was in effect the prior year, and unprecedented conservation efforts by our customers, this approach may underestimate the amount of revenue to be received. Nevertheless, we have asked our customers to continue conserving water, which could reduce our revenues below prior years.

### **Other New Expenses**

The budget includes continued expenses for the (a) UVRGSA Groundwater Sustainability Plan (GSP) required by the State, (b) for a lawsuit by Santa Barbara Channel Keepers (SBCK) and the City of San Buena Ventura, and (c) for the expansion of the Districts water portfolio.

### **Future Water Rates**

The District's water rates will change as shown in Table 4. The Water Availability Charge (MWAC) will increase, and the charge per unit of water will also increase as shown. The Meter Capacity Charge (MCC) will be unaffected.

The District has a Board-adopted, comprehensive 5-year capital improvement plan ahead as summarized in Table 5. This next fiscal year spans another rainy season. This year our local area has received 16" of rainfall. That is less than 8" under our annual pre-drought average. Because of that, Meiners Oaks Water District anticipates purchasing water from Lake Casitas this year and possibly the next if we have less than normal rainfall season next year. That, in combination with needed district improvements, is why it is prudent to maintain our rates to keep up with inflation and rising costs over the next few years. It is also worthy to note that our Drought Contingency Plan will be updated, and we are currently working on an Allocation and Rate Plan (ARP) that could result in a more generous allocation for some, seasonal allowances and bulk amounts for the end-user, discretion of use for namely Commercial and Agriculture users. Please check our website or call the office for any questions you might have.

Prepared by Mike Hollebrands  
General Manager, Meiners Oaks Water District

**Table 1****Proposed Budget Summary for Fiscal Year 2018 – 2019**

Total Operating expenditures	\$ 1,201,100.00
Capital Outlay	\$ 705,500.00
Total District Expenses	\$ 1,250,600.00
Projected Revenues	\$ 1,105,045.28
Shortfall to be absorbed by reserves	<851,054.72>
<hr/>	
Reserves beginning	\$ 1,970,733.66
Reserves ending	\$ 1,119,678.94

## Meiners Oaks Water District

## Proposed Budgeted Expenses for FY 2018-2019

## 3 PRIOR YEARS

Budgeted Expenses	Adopted Budget for FY 2015-16	Adopted Budget for FY 2016-17	Adopted Budget for FY 2017-18	Proposed Budget for FY 2018-19
<b>Operating Expenses</b>				
Salary / Taxes	\$ 373,000.00	\$ 410,000.00	\$382,000.00	\$458,000.00
Payroll Taxes			\$30,000.00	\$33,000.00
Retirement Contributions	\$ 80,000.00	\$ 35,000.00	\$30,000.00	\$36,000.00
Group Insurance	\$ 63,000.00	\$ 70,000.00	\$70,000.00	\$70,000.00
Company Uniforms	\$ 1,500.00	\$ 1,500.00	\$1,500.00	\$1,500.00
Phone Office	\$ 7,000.00	\$ 7,600.00	\$7,600.00	\$9,000.00
Janitorial Service	\$ 5,200.00	\$ 5,200.00	\$5,500.00	\$4,500.00
Refuse Disposal	\$ 2,200.00	\$ 2,500.00	\$2,700.00	\$3,100.00
Liability Insurance	\$ 21,000.00	\$ 22,500.00	\$25,000.00	\$25,000.00
Workers Compensation	\$ 15,000.00	\$ 17,500.00	\$17,500.00	\$12,000.00
Wells	\$ 20,000.00	\$ 20,000.00	\$25,000.00	\$15,000.00
Truck Maintenance	\$ 3,500.00	\$ 4,000.00	\$4,000.00	\$3,000.00
Cell Phones	\$ 5,000.00	\$ 5,000.00	\$7,500.00	\$6,500.00
Commun Equip. Maintenance	\$ 4,500.00	\$ 4,500.00	\$4,500.00	\$4,000.00
System Maintenance	\$ 60,000.00	\$ 60,000.00	\$55,000.00	\$55,000.00
Safety Equipment	\$ 3,500.00	\$ 3,500.00	\$3,500.00	\$3,000.00
Laboratory Services	\$ 7,500.00	\$ 8,000.00	\$8,000.00	\$9,000.00
Membership and Dues	\$ 5,500.00	\$ 7,000.00	\$7,500.00	\$8,000.00
Printing and Binding	\$ 2,500.00	\$ 1,000.00	\$1,000.00	\$1,500.00
Office Supplies	\$ 6,000.00	\$ 6,000.00	\$6,000.00	\$5,000.00
Postage and Express	\$ 12,000.00	\$ 13,500.00	\$13,500.00	\$13,000.00
B.O.D. Fees	\$ 15,000.00	\$ 15,000.00	\$13,000.00	\$13,500.00
Engineering & Technical Services	\$ 25,000.00	\$ 35,000.00	\$35,000.00	\$35,000.00
Computer Services	\$ 12,000.00	\$ 12,000.00	\$15,000.00	\$15,000.00
Other Prof. & Regulatory Fees	\$ 15,000.00	\$ 17,500.00	\$15,000.00	\$25,000.00
Public and Legal Notices	\$ 1,500.00	\$ 1,500.00	\$1,000.00	\$1,000.00
Attorney Fees	\$ 15,000.00	\$ 15,000.00	\$15,000.00	\$50,000.00
GSA Fees	\$ 15,000.00	\$ 25,000.00	\$40,000.00	\$50,000.00
VR/SBC/City of Ventura Law suit	\$ 40,000.00	\$ 40,000.00	\$15,000.00	\$25,000.00
State Water			\$25,000.00	\$25,000.00
Audit Fees	\$ 10,750.00	\$ 12,000.00	\$18,000.00	\$20,000.00
Small Tools	\$ 2,500.00	\$ 3,000.00	\$3,000.00	\$1,000.00
Election Supplies	\$ -	\$ 3,000.00	\$0.00	\$2,500.00
Water Purchase	\$ 300,000.00	\$ 250,000.00	\$75,000.00	\$75,000.00
Casitas Standby Charges			\$10,000.00	\$15,000.00
Treatment Plant	\$ 9,500.00	\$ 10,000.00	\$10,000.00	\$20,000.00
Fuel	\$ 10,000.00	\$ 12,000.00	\$12,000.00	\$11,000.00
Travel Exp./Seminars	\$ 3,000.00	\$ 2,000.00	\$2,000.00	\$2,000.00
Meters	\$ 6,000.00	\$ 10,000.00	\$10,000.00	\$6,000.00
Utilities	\$ 3,500.00	\$ 3,500.00	\$3,500.00	\$3,500.00
Power and Pumping	\$ 91,000.00	\$ 80,000.00	\$110,000.00	\$80,000.00
<b>Subtotal Oper. Expenditures</b>	<b>\$ 1,272,650.00</b>	<b>\$ 1,250,800.00</b>	<b>\$1,134,800.00</b>	<b>\$1,250,600.00</b>
<b>Capital Expenses</b>				
<b>Water Distribution System</b>	<b>\$ 1,650,000.00</b>	<b>\$ 250,000.00</b>	<b>\$0.00</b>	
Wells 4 and 7	\$ -			\$150,000.00
Wells 1 and 2 Rehab	\$ -			\$100,000.00
18 Valve Replacements/Deadends	\$ -			\$80,000.00
				\$0.00
<b>Structures and Improvements</b>	<b>\$ -</b>			
Generator Z-2			\$75,500.00	\$75,000.00
Treatment Plant EDR/CEQA			\$25,000.00	\$80,000.00
Zone 1 Booster/MCC Upgrade			\$30,000.00	\$40,000.00
Wells 1 and 2 VFD upgrade				\$75,000.00
<b>Furniture and Fixtures</b>				
New Desk for G.M.			\$1,500.00	\$2,000.00
<b>Office Machines</b>			\$4,500.00	
New Desktop G.M.				\$2,500.00
New Laptop G.M.	\$ 2,500.00	\$ 3,500.00	\$1,500.00	\$1,000.00
<b>Field Equipment</b>	<b>\$ 6,500.00</b>	<b>\$ -</b>		
	\$ 100,000.00	\$ 80,000.00	\$100,000.00	\$0.00
<b>Appropriations for Contingencies</b>				\$100,000.00
<b>Subtotal Capital Expenses</b>	<b>\$ 109,000.00</b>	<b>\$ 333,500.00</b>	<b>\$238,000.00</b>	<b>\$705,500.00</b>

## Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of July	Year To Date	Budget Approp 7/1/2018	Approp. balance 07/01/18	Current July	Approp Bal To Date
Salary	\$ -	\$ -	\$ 458,000.00	\$ 458,000.00	\$ -	\$ 458,000.00
Payroll Taxes	\$ -	\$ -	\$ 32,500.00	\$ 33,000.00	\$ -	\$ 33,000.00
Retirement Contributions	\$ -	\$ -	\$ 33,000.00	\$ 36,000.00	\$ -	\$ 36,000.00
Group Insurance	\$ -	\$ -	\$ 70,000.00	\$ 70,000.00	\$ -	\$ 70,000.00
Company Uniforms	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
Phone Office	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	\$ -	\$ 9,000.00
Janitorial Service	\$ -	\$ -	\$ 4,500.00	\$ 4,500.00	\$ -	\$ 4,500.00
Refuse Disposal	\$ -	\$ -	\$ 3,100.00	\$ 3,100.00	\$ -	\$ 3,100.00
Liability Insurance	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Workers Compensation	\$ -	\$ -	\$ 17,500.00	\$ 12,000.00	\$ -	\$ 12,000.00
Wells	\$ -	\$ -	\$ 20,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Truck Maintenance	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
Cell Phones	\$ -	\$ -	\$ 7,500.00	\$ 6,500.00	\$ -	\$ 6,500.00
Commun Equip. Maintenance	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
System Maintenance	\$ -	\$ -	\$ 55,000.00	\$ 55,000.00	\$ -	\$ 55,000.00
Safety Equipment	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
Laboratory Services	\$ -	\$ -	\$ 8,000.00	\$ 9,000.00	\$ -	\$ 9,000.00
Membership and Dues	\$ -	\$ -	\$ 7,500.00	\$ 8,000.00	\$ -	\$ 8,000.00
Printing and Binding	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
Office Supplies	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
Postage and Express	\$ -	\$ -	\$ 13,500.00	\$ 13,000.00	\$ -	\$ 13,000.00
B O D. Fees	\$ -	\$ -	\$ 13,500.00	\$ 13,500.00	\$ -	\$ 13,500.00
Engineering & Technical Services	\$ -	\$ -	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00
Computer Services	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Other Prof. & Regulatory Fees	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Public and Legal Notices	\$ -	\$ -	\$ 1,500.00	\$ 1,000.00	\$ -	\$ 1,000.00
Attorney Fees	\$ -	\$ -	\$ 40,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
GSA Fees	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
VR/SBC/City of VTA Law Suit	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
State Water	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Audit Fees	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
Small Tools	\$ -	\$ -	\$ 2,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
Election Supplies	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
Water Purchase	\$ -	\$ -	\$ 25,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
Casitas Standby Charges	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Treatment Plant	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
Fuel	\$ -	\$ -	\$ 11,000.00	\$ 11,000.00	\$ -	\$ 11,000.00
Travel Exp./Seminars	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
Meters	\$ -	\$ -	\$ 8,000.00	\$ 6,000.00	\$ -	\$ 6,000.00
Utilities	\$ -	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00
Power and Pumping	\$ -	\$ -	\$ 80,000.00	\$ 80,000.00	\$ -	\$ 80,000.00
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,201,100.00</b>	<b>\$ 1,250,600.00</b>	<b>\$ -</b>	<b>\$ 1,250,600.00</b>
<b>Water Distribution System</b>						
Wells 4 and 7	\$ -	\$ -	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 150,000.00
Well 1 and 2 Rehab	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00
18 Valve replacements/Deadends	\$ -	\$ -	\$ 80,000.00	\$ 80,000.00	\$ -	\$ 80,000.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Structures and Improvement</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator Z-2	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
Treatment Plant EDR/CEQA	\$ -	\$ -	\$ 80,000.00	\$ 80,000.00	\$ -	\$ 80,000.00
Zone 1 booster/MCC upgrade	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
Well 1, 2 VFD upgrade	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
<b>Furniture and Fixtures</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Managers desk	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Office Machines</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Computer GM	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
New Laptop GM	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
<b>Field Equipment</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Appropriations for Contingencies</b>	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 705,500.00</b>	<b>\$ 705,500.00</b>	<b>\$ -</b>	<b>\$ 705,500.00</b>
<b>GRAND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,906,600.00</b>	<b>\$ 1,956,100.00</b>	<b>\$ -</b>	<b>\$ 1,956,100.00</b>



# Revenue Breakdown Table 3

Base allocation includes 1274 active accounts at 10 units each  
Extra dwellings = 580 at 7 units of water each

Table 3

	Units/Mo	Year	Ac/Ft	Annual Ac/Ft		
Total billable base/Mo.	16800	201600	38.56	462.78		
Average sold 2016/Mo.	22080	264960	50.6	608.2		
<b>Water Sales</b>	-5280				Total Assumed Annual Income	\$1,105,045.28
						Difference between Income and Expenditures
Base Allocation	16800				Total Annual Expenditures	\$1,250,600.00
\$ per unit	\$2.34					-\$145,554.72
Monthly	\$39,312.00				Total Capital Costs 2018-19	\$ 705,500.00
Annually	\$471,744.00					
<b>MWAC</b>					Amount needed from reserves	\$851,054.72
Billable MWAC	1284					Reserve starting amount
Proposed MWAC	\$35.91				Total Annual Expenditures and Capital	\$1,956,100.00
Monthly	\$46,108.44					Reserves after Capital work
Annually	\$553,301.28					\$1,119,678.94
<b>Over-allocation units billed</b>					Percent of Fixed vs variable	-43%
Billable Units	0				Total Fixed Income	\$633,301.28
Over-Allocation Rate	\$1.00				Total Variable Income	\$471,744.00
Average Monthly	\$0.00					
Average Annual	\$0.00					
<b>MCC</b>						
Base flow of 30 gpm						
The rate is set at \$ 80 per gpm over 30						
This amount is calculated based upon the flow of a meter						
in gallons per minute of capacity. Larger meters have						
a larger capacity therefore placing a larger instant demand						
on the system.						
Example: 1.5" meter has a capacity of 75 gpm						
75-30 = 45 gpm						
45 x 80 = \$ 36.00						
All District meter sizes 1" and above are known and						
billed accordingly						
Estimated	\$80,000.00					

## Changes to MOWD Rate Schedule

### ***Meter Capacity Charge***

<b>Meter Size</b>	<b>Current</b>	<b>Proposed</b>		
	<b>FY 2015-16</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>FY 2018-19</b>
<b>5/8"</b>	None	None	None	None
<b>3/4"</b>	None	None	None	None
<b>1"</b>	\$16.00	\$16.00	\$16.00	\$16.00
<b>1.5"</b>	\$36.00	\$36.00	\$36.00	\$36.00
<b>2"</b>	\$104.00	\$104.00	\$104.00	\$104.00
<b>3"</b>	\$256.00	\$256.00	\$256.00	\$256.00
<b>4"</b>	\$776.00	\$776.00	\$776.00	\$776.00
<b>6"</b>	\$1,576.00	\$1,576.00	\$1,576.00	\$1,576.00

### ***Charge per Unit of water (1 Unit = 748 gallons)***

<b>All</b>	\$1.65	\$2.14	\$2.24	\$2.34
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### ***Water Availability Charge***

<b>All</b>	\$25.43	\$32.88	\$34.35	\$35.91
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Note: The MWAC and MCC are designed to support a percentage of the infrastructure which is instrumental to conveying water to our customers.



Meiners Oaks Water District  
Fiscal Year 2018-2019 Budget Resolution 20170718

The Board of Directors of Meiners Oaks Water District on this 18<sup>th</sup> Day of July 2017, the following resolution was proposed and approved by the Board:

WHEREAS, The mission of the Meiners Oaks Water District and its staff is to produce and deliver a reliable and sustainable supply of water to meet the needs of the residents and properties and the community within the boundaries, and

WHEREAS, It is the responsibility of the Board of Director to establish policy to uphold and support the mission statement and to agree and pass an annual budget for the Meiners Oaks Water District, and

NOW, therefore be it resolved by the Meiners Oaks Water District Board of Directors adopts the annual budget for the fiscal year of 2017 – 2018

Passed, Approved and Adopted this 18<sup>th</sup> day of July 2017

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Meiners Oaks Water District  
President of the Board

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Meiners Oaks Water District  
Secretary of the Board



**RESOLUTION NO. 2018717**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE**

**MEINERS OAKS WATER DISTRICT**

**REQUESTING THAT THEIR GENERAL DISTRICT ELECTION  
TO BE HELD ON NOVEMBER 6, 2018, BE CONSOLIDATED  
WITH OTHER ELECTIONS CALLED TO BE HELD ON THE SAME DAY AND  
IN THE SAME TERRITORY**

**WHEREAS**, an election shall be conducted for the Meiners Oaks Water District pursuant to the Uniform District Election Law commencing with section 10403 of the Elections Code on November 6, 2018, for the purpose of electing Three Directors; and

**WHEREAS**, the Board of Directors wishes the Elections Division of the Office of the County Clerk to conduct said election; and

**WHEREAS**, pursuant to Section 10418 et seq. of the Elections Code, said election may be consolidated with other elections to be held on the same day; and

**WHEREAS**, the Board of Directors desires to request that this District's General District Election be consolidated with any other election which may be held on the same date and involving the same territory.



**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS** as follows:

THAT the General District Election of this District is to be held on November 6, 2018 and consolidated with any other elections held on the same date and involving all or a portion of the territory of the District pursuant to Section 10418 et seq. of the Elections Code; and further

THAT, pursuant to Elections Code Section 10002, the District shall reimburse the County in full for the services performed upon presentation of a bill to the District.

PASSED, APPROVED AND ADOPTED this 17<sup>th</sup> day of July, 2018.

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Board Vice-President  
James Kentosh

ATTEST:

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(Secretary)  
Summer Ward

**Proposal comparisons to remove, inspect and video wells one and two**

Company	Well 1	Well 2	Total	Recommended	Approved
General Pump	\$ 3,950.00	\$ 3,950.00	\$ 7,900.00	✓	
Layne Christensen	\$ 5,522.62	\$ 5,522.62	\$ 11,045.24		
Precision Hydro	\$ 8,550.00	\$ 8,550.00	\$ 17,100.00		