

Regular Meeting
September 18, 2018
6:00 p.m.



**NOTICE OF REGULAR MEETING OF
BOARD OF DIRECTORS**

September 18, 2018

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114 (Govt. Code Section 94594.1 and 94594.2 (a))

Agenda

The meeting will be called to order at 6:00 p.m.

1. Roll Call

2. Approval of Minutes August 21, 2018, Regular Meeting

3. Public Comments

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

Please Note: If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

4. Financial Matters

- **Approval of Payroll and Payables from August 16 to September 15, 2018 in the amount of:**

Payables – \$ 158,074.74

Payroll – \$ 32,077.05

Total – \$ 190,151.79

5. Board Discussion and/or Action

- a) Financial impact report of a 4% COLA increase for staff**
- b) Consideration and approval for a cost-of-living (COLA) increase of 4%**
- c) General Manager's evaluation and compensation**
- d) Approval of MOU with Casitas Municipal Water District**
- e) Review and approve a proposal to rehabilitate wells 1 or 2 or both and install VFD's**
- f) Approval of WREA's Project Requirements and New Treatment Plant to 35% Design Report**
- g) Consideration and approval of draft resolution 09182018 pertaining to "Net Zero"**
- h) New Allocation and Rate Program**

6. General Manager's Report

- District O& M Report**
- Board Standing Committees – Table included**
- Economic Study – Letter to Casitas asking them to lead the effort in the study (See attached letter)**

7. Board Committee Reports

- GSA Meeting – GSA meeting report by director Engle**

8. Old Business

- State Water – Casitas board meeting (Ojai Chautauqua Sunday, Sept. 30th, 2018 at Matilija Auditorium from 3-5 pm)**
- Ojai Valley Water Group Update**
- Matilija Dam Removal Update**
- Cold Water Formation**
- Generators**

9. Board of Directors Reports/Comments

10. Closed Sessions: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957.

- **General Manager Evaluation – 54957 (b)(1)(2)**

11. Meeting Adjournment.

Regular Meeting
August 21, 2018
6:00 p.m.

Meiners Oaks Water District
202 West El Roblar Drive
Ojai, CA 93023-2211
Phone 646-2114

MINUTES

The meeting was called to order at 6:12 p.m.

1. Roll Call

The meeting was called to order by the Board President Mike Etchart at 6:12 pm at the District Office.

Present were: Board President Mike Etchart, Board Directors, Jim Kentosh, Mike Krumpschmidt Diana Engle and Larry Harrold. Staff Present: General Manager Mike Hollebrands and Board Secretary Summer Ward. Attorney Lindsay Nielson was also present.

Absent: None.

2. Approval of the minutes

Approval of the July 17, 2018, Regular Meeting minutes:

Mr. Harrold made the motion to approve the July 17, 2018, Regular Meeting minutes. Mr. Krumpschmidt seconded the motion.

Harrold/Krumpschmidt
All Ayes
M/S/C

3. Public Comments

Ms. Von Gunten – Provided a statement regarding her residency history and also of her attendance and past participation on the MOWD Board. Ms. Von Gunten requested that her statements be agendized for a future board meeting discussion.

Mr. Kaufer stated that he is a resident and lives on Encinal, he is here tonight due to concern about the water situation that is listed in Old Business.

4. Financial Matters

- Approval of Payroll and Payables from July 16th to August 15th, 2018 in the amount of:
Payables - \$ 82,532.63

Payroll -	\$ 31,211.46
Total -	\$ 113,744.09

Mr. Harrold made the motion to approve the Payroll and Payables from July 16th to August 15th, 2018. Mr. Krumpschmidt seconded the motion.

Public Comment – None.

Harrold/Krumpschmidt
All Ayes
M/S/C

5. Board Discussion/Actions

- a) Consideration and approval for a cost-of-living increase of 4%.
Mr. Hollebrands reviewed the Long Beach & LA cost of living reports, which showed a 3.9% increase in the cost of living. Mr. Hollebrands is proposing a 4% COLA raise for staff. Mr. Hollebrands estimates the fiscal impact to be approximately \$17,000 annually. Mr. Krumpschmidt is concerned about granting a 4% COLA during a time with decreased water sales due to the ongoing drought, recommended a stepped raise of 2% then remaining 2% six months later. Kentosh recommended keeping the COLA at the published rate of 3.9% not rounded to 4%. Ms. Engle requested that the fiscal impact include payroll, payroll taxes, retirement, etc... for overall budget impact. The Board requested more definitive calculations of the fiscal impact for this and future agenda items.

Mr. Kentosh made the motion to approve the 3.9% COLA raise for staff, effective current pay period. Mr. Krumpschmidt seconded the motion. Mr. Kentosh requested to withdraw his motion, Mr. Krumpschmidt agreed with request to withdraw M/S.

Mr. Kentosh made the motion to grant ½ of the 3.9% COLA immediately and postpone the other ½ until after the next Board Meeting. Mr. Krumpschmidt seconded the motion. Mr. Kentosh requested to withdraw his motion, Mr. Krumpschmidt agreed with request to withdraw M/S.

Public Comment –

Ms. Von Gunten stated that she disagrees with balancing the budget on the backs of the employees.

Mr. Kaufer has worked as a public employee and the cost of living increase is the right thing to do and shouldn't quibble too much over it. He added that as a rate paying customer of MOWD he would be willing to pay the small increase to support such a raise for the staff.

- b) Consideration and approval for the District to increase its contribution rate for dependant medical insurance (only) from 55% to 75%.

Mr. Hollebrands presented the item with the fiscal impact of approximately \$7000.00 annually for the district, impacting 3 current employees who have 2+ dependents. The Board will review contribution amount next fiscal period to possibly increase to full 100% for dependents.

Ms. Krumpschmidt made the motion to approve the increase from 55% to 75% for the District contribution towards employee medical insurance for 2+ dependents. Mr. Harrold seconded the motion.

Public Comment –

Ms. Von Gunten stated that she felt due diligence had been done and agree with Ms. Engle that it would help to have the fiscal impacts written out clearly.

Mr. Kaufer thanked the Board for the opportunity to comment on agenda items.

Krumpschmidt/Harrold

All Ayes

M/S/C

- c) Discussion of Potential Structures for UVRGA Technical Advisory Committee(s).

Ms. Engle presented the GSA TAC design options and how each option could potentially impact the District. Mr. Krumpschmidt noted that the “Other Models” section seemed to be more of a hybrid approach that would be most flexible and low fiscal impact for the District. Ms. Engle requested that if any Board Directors have further input on one of the TAC design options to please email that information to her prior to the next GSA meeting.

Public Comment –

Ms. Von Gunten stated that it is a small community and would be most effective to draft a robust Conflict of Interest policy and enforce it regularly.

Mr. Kaufer made a statement regarding the order of the agenda. Additionally, he is unable to stay for the remainder of the meeting, however, he has reviewed the agenda packet and is satisfied with the work being done by the District.

- d) Letter from Steve Alary on behalf of the property owner of 606 S. Rice Rd. and District response to a request for a new water service.
Ms. Engle excused herself from the conference room during this agenda item.
After review of the request the Board supports denial of new water service at 606 S Rice Rd. Mr. Hollebrands to send denial letter to Mr. Alary.
- e) Call for nominations for a Board member and alternate on LAFCO.
Mr. Hollebrands presented the nomination materials provided by LAFCO, no Directors are interested in being nominated at this time.
- f) New Allocation & Rate Program.
Mr. Kentosh provided a summary of his comparative study performed on 40 parcels, the Eagle Aerial data is looking good. He then referred to the Allocation & Demand Comparative Table that was provided, the Drought Committee will be reviewing the data in more detail and developing the program based on the validated data. It was noted by Mr. Hollebrands that the Governor just reduced the daily average to 55 gpcd. Mr. Krumpschmidt requested that Mr. Kentosh help explain to him the data and how the formulas will generate the new allocation program, outside of the regular Board meeting.
- g) General Manager's evaluation.
The General Manager will be evaluated during the closed session, any potential salary increase will be brought to the September 18, 2018 Regular Board Meeting in open session.

6. General Manager's Report

- Operations & Maintenance Report – Tabled
- Board Standing Committees – Table included with minor layout revision recommended and “GSA” to be suspended.
- Wells 1,2 and 4 update – Mr. Hollebrands referred to the detailed reports in the packet provided by General Pump for wells 1 and 2. He stated that none of the down hole parts will be re-usable. Jordan Kear will be reviewing and providing recommendations for next steps. MOWD has the County and State permits in place for any well work that is approved to be completed. Mr. Hollebrands to provide RFPs at September 18th meeting, specifically the RFPs will be for well 1, well 2 and wells 1 & 2 together. The Board discussed the need to be able to stop work if the repairs fail, without obligation to complete the other well. The bids will not include the cost of the VFDs.

- **Economic Study Meeting-** Mr. Hollebrands stated that there is a conference call scheduled for August 22, 2018 at 1:00 pm to review the 3 proposals. The Board noted that there are some agencies stepping away from the study with concern regarding its validity. The Board discussion led to decision to participate further to learn more about how the study will be conducted and what the data will provide and at that point make a decision on continuing forward or withdrawing from the study.
- **Casitas MOU–** Mr. Hollebrands met with Steve Wickstrum, Casitas GM and Interim GM, Mike Flood. There will be no Stage I Allocation written into the body of the MOU, it will appear on Appendix A. The Stage allocation will be determined each May. The Board noted that the Casitas WEAP permits a \$5/unit conservation penalty, whereas, MOWD currently charges \$1/unit. Final approval of the MOU by the MOWD Board is scheduled for the September meeting.

Ms. Krumpschmidt made the motion to direct Mike Hollebrands to submit the draft MOU to Casitas for approval and then MOWD approval. Mr. Harrold seconded the motion.

Public Comment – None.

Krumpschmidt/Harrold
Kentosh – Voted No
M/S/C

7. Board Committee Reports

- **GSA (No August Meeting)**
- **Executive Committee (August 8, 2018) –** Mr. Hollebrands stated that Mr. Etchart and Kentosh met on August 8th to review the proposals for the Staff 4% COLA raise, Medical Insurance Share of Cost for 2+ Dependents and the GM performance review. No decisions were made.

8. Old Business

- **State Water Group–** Update will be provided at the Casitas Regular Board Meeting August 23, 2018 with presentations from GMs. S. Mulligan requested that 84 different options be considered. Mr. Hollebrands and Director Kentosh plan to attend the meeting.
- **Ojai Valley Water Group –** Resolution to Declare a Drought Emergency was recommended out of Steve Bennett's office.
- **Matilija Dam Removal –** No update
- **Cold Water Formation –** Mr. Hollebrands provided copies of reports that Jordan Kear and Bryan Bondy had submitted previously, as requested at the July 17th meeting.
- **Generators –** No update

9. Board of Directors' Reports

Mr. Krumpschmidt – noted that the Bennett group is officially “WCUP,” Water Conjunctive Use Project.

Mr. Etchart – None.

Mr. Kentosh – Announced that there were no contenders that applied for the November election, all three Directors are running unopposed.

Mr. Harrold – Observed that the horse manure near well 8 is not being removed as it should be, which may be contributing to the high nitrate levels in well 8. Discussion item will be added to September agenda.

Ms. Engle – None.

The Board closed the open session at 9:30 p.m.

10. Closed Session: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

a. General Manager Evaluation – 54957 (b)(1)(2)

At 10:19 p.m. the board closed the closed session and re-opened the open session.

Mr. Nielson stated that in closed session they discussed the GM review, no decisions were made.

11. Meeting Adjournment

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 10:20 PM.

President

Secretary



Meiners Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 08/16/2018 - 09/15/2018

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP Bank-AP Bank							
AT&T	AT&T		08/29/2018	Regular	0.00	643.45	8262
01840818	Invoice	08/13/2018	Office Phones		0.00	119.92	
08330818	Invoice	08/19/2018	Office Phone		0.00	523.53	
AAS	Attitude Adjustment Shoppe		09/12/2018	Regular	0.00	61.05	8282
82870	Invoice	08/24/2018	Mailing		0.00	19.05	
82879	Invoice	08/27/2018	Mailing		0.00	42.00	
CALPERS	California Public Employees' Retirement		08/29/2018	Regular	0.00	-350.60	8263
CALPERS	California Public Employees' Retirement		08/29/2018	Regular	0.00	350.60	8263
082718	Invoice	08/27/2018	Retired Premium		0.00	350.60	
CALPERS	California Public Employees' Retirement		08/31/2018	Bank Draft	0.00	2,698.45	DFT0000495
INV0000985	Invoice	08/31/2018	Health		0.00	2,698.45	
CALPERS	California Public Employees' Retirement		09/04/2018	Bank Draft	0.00	350.60	DFT0000504
082718-1	Invoice	08/27/2018	Retired Premium		0.00	350.60	
GASB	CALPERS		08/29/2018	Bank Draft	0.00	700.00	DFT0000503
10000001540333	Invoice	08/17/2018	GASB 68		0.00	700.00	
CAL-STATE	Cal-State		08/29/2018	Regular	0.00	101.36	8264
109830	Invoice	08/18/2018	Portable Toilet		0.00	101.36	
CMWD	Casitas Municipal Water District		09/12/2018	Regular	0.00	54,135.68	8283
261150918	Invoice	08/31/2018	Fairview Standby		0.00	594.38	
261150918-2	Invoice	08/31/2018	Purchased Water		0.00	53,037.60	
262000918	Invoice	08/31/2018	Hartmann Allocation		0.00	134.78	
911320918	Invoice	08/31/2018	Tico & La Luna Standby		0.00	368.92	
CLEANCO	Cleancoast Janitorial		08/29/2018	Regular	0.00	240.00	8265
1048	Invoice	08/25/2018	August 2018 Janitorial		0.00	240.00	
CVTDEP	County of Ventura Transport. Dept.		09/12/2018	Regular	0.00	315.00	8284
266131	Invoice	08/14/2018	146 Chesshire Ct.		0.00	315.00	
DATAP	Dataprose LLC		09/12/2018	Regular	0.00	894.17	8285
DP1802867	Invoice	08/31/2018	Billing & Postage		0.00	894.17	
DOCUPRO	DocuProducts Corporation		09/12/2018	Regular	0.00	524.62	8286
167627	Invoice	09/07/2018	Copier Maintenance		0.00	524.62	
EJHAR	E. J. Harrison Roloffs, Inc.		08/29/2018	Regular	0.00	236.35	8266
281300818	Invoice	08/14/2018	Office Trash		0.00	47.05	
994260818	Invoice	08/14/2018	3 Yard Dumpster		0.00	189.30	
FAMCON	Famcon Pipe and Supply, Inc		09/12/2018	Regular	0.00	939.84	8287
209277	Invoice	08/03/2018	Bend,Gasket,Etc.		0.00	431.15	
210538	Invoice	08/31/2018	Spool,Gaskets,Hand Pump,Etc.		0.00	508.69	
FGLENV	FGL Environmental		08/29/2018	Regular	0.00	350.00	8267
809365A	Invoice	08/14/2018	Samples		0.00	85.00	
809367A	Invoice	08/14/2018	Samples		0.00	33.00	
809730A	Invoice	08/14/2018	Samples		0.00	85.00	
809997A	Invoice	08/14/2018	Samples		0.00	62.00	
810317A	Invoice	08/21/2018	Samples		0.00	85.00	
FGLENV	FGL Environmental		09/12/2018	Regular	0.00	1,170.00	8288

Check Report

Date Range: 08/16/2018 - 09/15/2018

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Post Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
809366A	Invoice	08/30/2018	Samples	0.00	1,000.00	
810610A	Invoice	08/28/2018	Samples	0.00	85.00	
810971A	Invoice	08/31/2018	Samples	0.00	85.00	
GENERAL	General Pump Company, Inc.	08/29/2018	Regular	0.00	7,900.00	8268
26629	Invoice	08/15/2018	Video Log Well 2	0.00	3,950.00	
26630	Invoice	08/15/2018	Video Log Well 1	0.00	3,950.00	
GUARDIAN	Guardian	08/29/2018	Regular	0.00	562.56	8260
INV0000975	Invoice	08/15/2018	Dental	0.00	281.28	
INV0000986	Invoice	08/31/2018	Dental	0.00	281.28	
GUARDIAN	Guardian	08/29/2018	Regular	0.00	10.00	8269
7690460818	Invoice	08/16/2018	Administration Fee	0.00	10.00	
HLTHNE	Health Net Life Insurance Company	08/29/2018	Regular	0.00	25.80	8270
61790818	Invoice	08/09/2018	Life Insurance	0.00	25.80	
HSBS	HealthSmart Benefit Solutions, Inc.	08/29/2018	Regular	0.00	122.92	8261
INV0000977	Invoice	08/15/2018	HSBS	0.00	61.47	
INV0000988	Invoice	08/31/2018	HSBS	0.00	61.45	
INTERSTATE	Interstate Batteries	09/12/2018	Regular	0.00	94.25	8289
55542555	Invoice	09/11/2018	Battery	0.00	94.25	
KG	Kear Groundwater	08/29/2018	Regular	0.00	1,186.00	8271
1936	Invoice	08/16/2018	Hydrogeologist Report	0.00	1,186.00	
NEILSON	Law Offices of Lindsay F. Nielson	08/29/2018	Regular	0.00	2,100.00	8272
34880818	Invoice	08/14/2018	Attorney Fees	0.00	2,100.00	
LGABLER	Light Gabler	09/12/2018	Regular	0.00	30.00	8290
38348	Invoice	09/07/2018	Employment Consulting	0.00	30.00	
MOHARD	Meiners Oaks Hardware	09/12/2018	Regular	0.00	177.74	8291
837902	Invoice	08/01/2018	Lubricant	0.00	25.06	
838862	Invoice	08/07/2018	Rebar for Pipeline at New Well	0.00	8.13	
839094	Invoice	08/08/2018	Gloves	0.00	15.00	
839261	Invoice	08/09/2018	Latex Gloves	0.00	6.41	
839980	Invoice	08/15/2018	Batteries	0.00	8.77	
840261	Invoice	08/17/2018	Dry Concrete Mix	0.00	57.79	
K38146	Invoice	08/01/2018	Barrier	0.00	24.39	
K381555	Invoice	08/01/2018	Barrier	0.00	24.39	
K38222	Invoice	08/02/2018	Batteries for Sounder	0.00	7.80	
MERRIMAN	Merriman Paving & Excavating	08/29/2018	Regular	0.00	12,249.74	8273
82218	Invoice	08/22/2018	Lomita & Tico	0.00	12,249.74	
MITEC	MiTec Solutions LLC	08/29/2018	Regular	0.00	167.50	8274
1049304	Invoice	08/13/2018	Remote Labor	0.00	37.50	
1049419	Invoice	08/22/2018	General Maintenance	0.00	120.00	
50128	Invoice	08/15/2018	Splashtop User Account	0.00	10.00	
MITEC	MiTec Solutions LLC	09/12/2018	Regular	0.00	296.91	8292
1049505	Invoice	08/30/2018	Remote Labor	0.00	75.00	
50333	Invoice	09/01/2018	Web Hosting,Exchange	0.00	172.91	
50406	Invoice	09/01/2018	Off-Site Backup	0.00	49.00	
NATMETER	National Meter & Automation, Inc.	08/29/2018	Regular	0.00	6,297.82	8275
51102982.001	Invoice	08/20/2018	6" Meters	0.00	6,297.82	
OFFDEP	Office Depot	09/12/2018	Regular	0.00	132.21	8293
196517015001	Invoice	08/31/2018	Paper Clips,Paper,Adding Machine Tape,et	0.00	60.92	
196522838001	Invoice	08/31/2018	Money Receipt Books	0.00	71.29	

Check Report

Date Range: 08/16/2018 - 09/15/2018

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
OILELE 2026283	Oilfield Electric Company, Inc. Invoice	08/23/2018	08/29/2018 Disconnect Power at Wells 1&2	Regular	0.00 0.00	459.00 459.00	8276
OBC 13600	Ojai Business Center, Inc. Invoice	08/31/2018	09/12/2018 250 Black & White Hangers	Regular	0.00 0.00	86.12 86.12	8294
PERS INV0000976	Public Employees' Retirement System Invoice	08/15/2018	08/31/2018 PERS	Bank Draft	0.00 0.00	2,136.91 2,136.91	DFT0000485
PERS INV0000984	Public Employees' Retirement System Invoice	08/31/2018	08/31/2018 457 Withholdings	Bank Draft	0.00 0.00	225.00 225.00	DFT0000494
PERS INV0000987	Public Employees' Retirement System Invoice	08/31/2018	08/31/2018 PERS	Bank Draft	0.00 0.00	2,269.01 2,269.01	DFT0000496
PERS 10000001541605	Public Employees' Retirement System Invoice	09/01/2018	09/11/2018 Unfunded Accrued Liability	Bank Draft	0.00 0.00	24.33 24.33	DFT0000505
PERS 10000001541605	Public Employees' Retirement System Invoice	09/01/2018	09/11/2018 Unfunded Accrued Liability	Bank Draft	0.00 0.00	1,297.04 1,297.04	DFT0000506
QUINNRNTL 06613801	Quinn Rental Services Invoice	08/08/2018	08/29/2018 Backhoe Rental	Regular	0.00 0.00	3,354.55 3,354.55	8277
QUINNRNTL 06613802	Quinn Rental Services Invoice	09/05/2018	09/12/2018 Backhoe	Regular	0.00 0.00	3,219.86 3,219.86	8295
RMM 109457	Remy Moose Manley, LLP Invoice	08/08/2018	08/29/2018 SBCK vs VTA	Regular	0.00 0.00	2,417.41 2,417.41	8278
SAMHIL 2609 2612	Sam Hill & Sons, Inc. Invoice Invoice	08/03/2018 08/02/2018	08/29/2018 Leak El Sol & Pala Leak W Lomita & Tico	Regular	0.00 0.00 0.00	31,380.38 11,979.49 19,400.89	8279
SAMHIL 2636	Sam Hill & Sons, Inc. Invoice	08/13/2018	09/12/2018 146 Chesshire Ct.	Regular	0.00 0.00	8,950.98 8,950.98	8296
SCE OFFELE0918 PMP10918 PMP4&70918 TNKFRM0918 WELL80918 Z-20918 Z-2FIR0918 Z-2PWR0918 Z-3FIR0918	Southern California Edison Co. Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	09/11/2018 09/11/2018 09/11/2018 09/11/2018 09/11/2018 09/11/2018 09/11/2018 09/11/2018 09/11/2018	09/12/2018 Office Electricity Pump 1 Pumps 4&7 Tank Farm Well 8 Zone 2 Zone 2 Fire Zone 2 Power Zone 3 Fire	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	1,477.31 270.15 261.43 43.15 28.41 138.53 98.95 135.77 474.08 26.84	8297
SCGAS 0008	Southern California Gas Co. Invoice	08/28/2018	09/12/2018 Office Heat	Regular	0.00 0.00	4.63 4.63	8298
SDRMA 65175	Special District Risk Management Auth. Invoice	08/30/2018	09/12/2018 Adjusted Contribution	Regular	0.00 0.00	2,007.60 2,007.60	8299
STARDYMIX 538220	State Ready Mix Inc. Invoice	08/01/2018	09/12/2018 102 Besant & Lomita	Regular	0.00 0.00	1,295.52 1,295.52	8300
UAOFSC 820180433	Underground Service Alert of So.Ca. Invoice	09/01/2018	09/12/2018 Digalerts	Regular	0.00 0.00	34.75 34.75	8301

Check Report

Date Range: 08/16/2018 - 09/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
USBANK	US Bank Corporate Pmt. System	09/12/2018	Regular	0.00	787.96	8302
AMAZON0801	Invoice	08/01/2018	Shredder	0.00	128.14	
AMAZON0813	Invoice	08/13/2018	Lights for Warehouse	0.00	129.98	
AMAZONPM0820	Invoice	08/20/2018	Prime Membership	0.00	13.93	
AMAZONPM0821	Invoice	08/20/2018	Prime Membership	0.00	13.93	
GRAMMAR0801	Invoice	08/01/2018	Grammarly	0.00	139.95	
GRAMMAR0802	Invoice	08/01/2018	Grammarly	0.00	139.95	
LATIMES0809	Invoice	08/09/2018	Subscription	0.00	0.99	
MHGRAMMAR91	Invoice	08/01/2018	Grammarly	0.00	139.95	
USPS0807	Invoice	08/07/2018	Stamps	0.00	50.00	
VONS0808	Invoice	08/08/2018	Water, Toilet Paper	0.00	31.14	
VTACNCRT	Ventura Concrete Cutting	08/29/2018	Regular	0.00	325.00	8280
6833	Invoice	08/01/2018	Asphalt Cut Ranch House	0.00	325.00	
VERIZON	Verizon Wireless	09/12/2018	Regular	0.00	286.98	8303
9813582967	Invoice	08/26/2018	Cell Phones	0.00	286.98	
WRIGHT EXP	WEX Bank	08/29/2018	Regular	0.00	1,320.38	8281
55514416	Invoice	08/15/2018	Fuel	0.00	1,320.38	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	91	44	0.00	148,724.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-350.60
Bank Drafts	8	8	0.00	9,701.34
EFT's	0	0	0.00	0.00
	99	53	0.00	158,074.74

PR \$ 32077.05

Report of Income as of 8/31/2018

Income	Month of August	Year To Date	Budget Approp	Approp Bal 07/31/18
Interest	68.34	3,310.77	10,000.00	6,689.23
Taxes	--	735.84	150,000.00	149,264.16
Pumping Charges	468.76	741.38	3,300.00	2,558.62
Fire Protection	177.04	301.58	1,500.00	1,198.42
Meter & Inst. Fees	--	--	--	--
Water Sales	70,862.34	128,364.98	471,744.00	343,379.02
Casitas Water Sales	1,536.44	1,921.89	4,000.00	2,078.11
MWAC Charges	52,570.03	103,510.03	721,424.00	617,913.97
MCC Chg.	6,773.42	13,020.81	80,000.00	66,979.19
Misc. Income	1,139.41	1,397.45	20,000.00	18,602.55
Late & Delinquent Chgs.	1,307.74	2,371.04	20,000.00	17,628.96
Conservation Penalty	--	100.00	300.00	200.00
Capital Improvement	--	--	--	--
Drought Surcharge	8,514.72	13,733.27	60,000.00	46,266.73
	--	--	--	--
	--	--	--	--
	--	--	--	--
TOTAL INCOME	143,418.24	269,509.04	1,542,268.00	1,272,758.96

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of August	Year To Date	Budget Approp	Approp Bal 08/31/18	Current September	Approp Bal To Date
Salary / Taxes	33,421.64	66,328.02	448,000.00	381,671.98	-	381,671.98
Payroll Taxes	2,547.04	5,040.80	37,500.00	32,459.20	-	32,459.20
Retirement Contributions	4,320.91	7,843.71	38,000.00	30,156.29	-	30,156.29
Group Insurance	4,802.16	9,604.32	70,000.00	60,395.68	-	60,395.68
Company Uniforms	-	140.14	1,500.00	1,359.86	-	1,359.86
Phone Office	643.45	1,285.36	9,000.00	7,714.64	-	7,714.64
Janitorial Service	641.36	742.72	4,500.00	3,757.28	-	3,757.28
Refuse Disposal	236.35	578.02	3,100.00	2,521.98	-	2,521.98
Liability Insurance	-	25,003.90	25,000.00	(3.90)	-	(3.90)
Workers Compensation	2,007.60	12,167.92	17,500.00	5,332.08	-	5,332.08
Wells	1,398.84	1,766.03	20,000.00	18,233.97	-	18,233.97
Truck Maintenance	-	-	3,000.00	3,000.00	94.25	2,905.75
Office Equip. Maintenance	89.85	89.85	7,500.00	7,410.15	524.62	6,885.53
Cell Phones	286.98	568.96	4,000.00	3,431.04	-	3,431.04
System Maintenance	26,798.51	34,043.49	55,000.00	20,956.51	3,219.86	17,736.65
Safety Equipment	-	-	3,000.00	3,000.00	-	3,000.00
Laboratory Services	1,727.00	6,280.00	8,000.00	1,720.00	-	1,720.00
Membership and Dues	-	2,259.00	7,500.00	5,241.00	-	5,241.00
Printing and Binding	86.12	95.77	1,500.00	1,404.23	-	1,404.23
Office Supplies	760.56	931.17	5,000.00	4,068.83	-	4,068.83
Postage and Express	1,005.22	1,944.98	13,500.00	11,555.02	-	11,555.02
B.O.D. Fees	850.00	1,600.00	13,500.00	11,900.00	-	11,900.00
Engineering & Technical Services	1,186.00	1,186.00	35,000.00	33,814.00	-	33,814.00
Computer Services	644.41	1,180.07	15,000.00	13,819.93	221.91	13,598.02
Other Prof. & Regulatory Fees	43.00	1,108.30	25,000.00	23,891.70	64.75	23,826.95
Public and Legal Notices	-	-	1,500.00	1,500.00	-	1,500.00
Attorney Fees	2,100.00	9,196.80	40,000.00	30,803.20	-	30,803.20
GSA Fees	-	25,000.00	50,000.00	25,000.00	-	25,000.00
VR/SBC/City of VTA Law Suit	2,417.41	4,267.32	25,000.00	20,732.68	-	20,732.68
State Water	-	-	25,000.00	25,000.00	-	25,000.00
Audit Fees	-	-	20,000.00	20,000.00	-	20,000.00
Small Tools	-	107.63	2,000.00	1,892.37	-	1,892.37
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Water Purchase	53,037.60	58,976.88	75,000.00	16,023.12	-	16,023.12
CMWD Standby Charges	1,098.08	2,132.48	15,000.00	12,867.52	-	12,867.52
Treatment Plant	-	712.55	20,000.00	19,287.45	-	19,287.45
Fuel	1,320.38	1,749.40	11,000.00	9,250.60	-	9,250.60
Travel Exp./Seminars	-	105.00	2,000.00	1,895.00	-	1,895.00
Utilities	359.28	593.49	3,500.00	2,906.51	270.15	2,636.36
Power and Pumping	4,498.89	4,498.89	80,000.00	75,501.11	1,207.16	74,293.95
Meters	6,297.82	6,297.82	8,000.00	1,702.18	-	1,702.18
Total Expenditures	154,626.46	295,426.79	1,251,100.00	955,673.21	5,602.70	950,070.51
Water Distribution System	-	-	-	-	-	-
Wells 4&7	-	12,827.37	150,000.00	137,172.63	-	137,172.63
Well 1&2 Rehab	7,900.00	7,900.00	100,000.00	92,100.00	-	92,100.00
18 Valve Replacements	-	2,765.98	80,000.00	77,234.02	-	77,234.02
Structures and Improvements	-	-	-	-	-	-
Generator Z-2	-	-	75,000.00	75,000.00	-	75,000.00
Treatment Plant EDR/CEQA	-	-	80,000.00	80,000.00	-	80,000.00
Zone 1 Booster/MCC Upgrade	-	-	40,000.00	40,000.00	-	40,000.00
Well 1, 2 VFD Upgrade	-	-	75,000.00	75,000.00	-	75,000.00
Furniture and Fixtures	-	-	-	-	-	-
General Managers Desk	-	-	2,000.00	2,000.00	-	2,000.00
Office Machines	-	-	-	-	-	-
New Computer GM	1,959.83	1,959.83	2,500.00	540.17	-	540.17
New Laptop GM	979.98	-	1,000.00	1,000.00	-	1,000.00
Field Equipment	-	-	-	-	-	-
Appropriations for Contingencies	43,801.93	43,801.93	100,000.00	56,198.07	-	56,198.07
Total Assets	54,641.74	69,255.11	705,500.00	636,244.89	-	636,244.89
GRAND TOTAL	209,268.20	364,681.90	1,956,600.00	1,591,918.10	5,602.70	1,586,315.40

Meiners Oaks Water District

Date: 9/18/2018

Subject: No Financial Impacts of COLA increase

Summary

Throughout past years the Board of Directors has determined COLA increases for staff based on the Los Angeles/Riverside Cost of living index. This increase, if given, is applied to the salary table for each employee job title.

Fiscal Summary

After further consideration and investigation, the Salary line item amount for fiscal year 2018-19 had included monies for the Payroll Taxes and Retirement Contributions. Unfortunately, during the last presentation to the Board, those numbers were not reflected. Due to variable monthly payroll amounts depending on over-time, stand-by time and the number of days within the pay period, the amount due for retirement contributions and payroll taxes will vary. Historically, that percentage is equal to 7-9% of salaries. Those percentages have now been accounted for within the three above mentioned line items.

In summary; there are no impacts to the over-all annual budget. Only small adjustments within the line items have occurred.

Recommended Action

Because payroll increases for staff have been accounted for within the fiscal year 2018-19 budget, the General Manager recommends that the Board of Directors approve a COLA increase not to exceed 4% for staff.

General Manager

WATER SERVICE AGREEMENT

This agreement is made this _____ day of _____, 2018, between the Meiners Oaks Water District, a legally formed public water agency, hereafter called the “District,” and Casitas Municipal Water District, a public agency, hereinafter called “Casitas.” District and Casitas shall collectively be referred to herein as the “Parties.”

RECITALS

This Agreement is based on the following facts, understandings, and intentions of the Parties:

- A. Parties recognize the need to coordinate water supplies to lessen the impacts of drought and to implement water demand reductions by all water customers in an equitable manner.
- B. Parties recognize that the State of California, through the State Water Resources Control Board, has adopted drought emergency regulations to support water conservation and may in the future set additional water use standards that would further regulate water supply and demands.
- C. Casitas is a Municipal Water District formed pursuant to the Municipal Water District Act of 1911 codified as Division XX of the California Water Code (commencing with Section 71000) for the purpose of conserving, storing, distributing, and selling water.
- D. Casitas is responsible for the operation and maintenance of the Ventura River Project and the water supply that is diverted and stored in Lake Casitas for delivery to beneficial uses in consideration of the safe yield and the availability of water in Lake Casitas.
- E. Casitas provides water service in accordance with the Casitas Rates and Regulations for Water Service, as amended from time to time.
- F. Casitas has adopted a Water Efficiency and Allocation Program (WEAP) that provides the full discretion to the Casitas Board of Directors in managing Lake Casitas water supplies, to assign water allocations and demand reduction requirements for each classification of water customer, and establish a conservation penalty for customer water use that is in excess of the assigned water allocation.
- G. The District was duly incorporated under the provisions of Chapter 592, Acts of the 1913 Session of the Legislature of the State of California as a county water district that supplies water for beneficial use within its defined service area.
- H. The District provides groundwater as the primary water resource and purchases water from Casitas under the conditions of the Casitas Rates and Regulations for Water Service, under the classification of Resale.
- I. The District assesses the condition and reliability of its groundwater supply, water demands within the District’s service area, and may determine that during drought

conditions the District may need to acquire water from Casitas to meet the District's customers water demands and may need to cause a reduction in water demands.

- J. Parties seek to develop an agreement to coordinate water supply and demand actions that comply with orders of the State, lead to water supply sustainability, and implement water demand reductions and conservation penalties that are similar for the Parties respective customers.

NOW, THEREFORE, IT IS MUTUALLY COVENANTED AND AGREED by the Parties as follows:

1. General.

- a) This Agreement between Parties serves to coordinate water supply and demand actions, and is a condition of continued water service in compliance with the Casitas Rates and Regulations, as amended from time to time.

2. Water Allocation.

- a) Parties agree to determine and list in Exhibit A the Stage 1 water allocation that is assigned to each of the Casitas meters that serve the District, subject to the terms, actions, and requirements of the Casitas Water Efficiency and Allocation Program, as amended or revised from time to time.
- b) District agrees to set the maximum allocations for water service classification as prescribed in Section 4.3 of the Casitas Water Efficiency and Allocation Program.
- c) Unless otherwise adopted by Casitas, the allocation assignment and subsequent water use will be based on a fiscal year, defined herein as July 1 through June 30.
- d) Parties agree that the Stage 1 allocation may be adjusted by mutual agreement of the Parties as a result of new requirements or restrictions placed on customer water demands by the State of California, new standards or best management practices, changes in land use, changes in water demand, changes imposed by the Upper Ventura River Groundwater Management Agency, changes brought about by legal action, by a purchase of additional water allocation, or changes in local water supply availability.
- e) Parties agree to meet during the month of May to determine an annual adjusted drought-related water allocation assignment for the following fiscal year and document the water allocation assignment in Exhibit A. The determination shall be based on, but not limited to, the projected stage of Lake Casitas and level of demand reduction required by Casitas, the District's projected water production, and the implementation of demand reduction measures within the District's service area.
- f) The volume of water purchased by the District from Casitas that is in excess of the assigned annual allocation, if any, will be subject to a Conservation Penalty. The District shall promptly make payment to Casitas upon presentation of the invoice for the Conservation Penalty.

Casitas reserves the sole discretion to change the water allocation assignment and/or Conservation Penalty at any time deemed necessary by Casitas, upon thirty-day prior notification to the District, when Casitas deems there is further risk or change to the short and long-term reliability of water stored in Lake Casitas and/or lake water quality conditions, and/or due to changes in conservation requirements and regulations that are imposed by the State of California.

- g) If a significant event, such as the contamination of groundwater or the catastrophic failure of wells, disrupts the District's water well production and the District anticipates this will result in the exceedance of the annual allocation for specific water service accounts, the District shall immediately notify Casitas of this impending condition. Parties shall convene to consider an adjustment to the annual allocation assignment. Casitas shall retain sole discretion to adjust the annual allocation. The failure on the part of the District to mitigate the disruption or failure to immediately notify Casitas shall be grounds for the imposition of the Conservation Penalty.
- h) The allocation assignments, and any adjustment to the assigned allocation are not a guarantee of the amount of water that is to be purchased by the District or the amount of water to be provided by Casitas. Casitas shall notify the District at least 30-days in advance of a reduction to the assigned allocation. There shall not be any carry-over or transfer of the water allocation assignments.
- i) The Casitas water allocation assignment to the water meter serving the District shall not be used or expanded upon by the District for new water service connection(s) or expansion of water demand within the District service area unless District acquires additional water allocation from Casitas.

3. Water Supply and Demand Coordination.

- a) Parties agree to implement water conservation and best water management practices, orders and directives as prescribed by the State of California, in their respective service areas.
- b) District shall consider all information regarding District's water demands and reliability of District water resources, the application of water demand reductions that are consistent with Casitas' actions, and provide said information to Casitas for a determination of an appropriate water allocation of Casitas water supply for the following fiscal year.
- c) District shall take all reasonable and prudent actions necessary to maintain, protect, and beneficially use to the fullest extent possible their respective primary source water supplies, water rights, pump equipment, pipelines, laterals and metering of individual service connections.
- d) District shall take all reasonable, prudent and timely actions to implement water demand reduction measures in the District's service area, monitor and document customer use for compliance with water demand reduction measures, implement customer water conservation measures and best management practices and enforce water waste

prohibitions in District's service area. District may decide to implement measures that are best suited for their water system.

- e) District shall consider District's water resource availability when there is a request for additional property development and/or new meter service connections in the District system. When District has determined District's water resource will not support the request for new water or expansion of water service demand without additional supplemental water from the Lake Casitas supply, District will refer the request to Casitas for a determination of availability of Lake Casitas supply and the payment to Casitas' of all applicable fees for an additional assignment of water allocation, in accordance with the Casitas Rates and Regulations for Water Service. The purchase of an additional allocation will be added to the Stage 1 Allocation for the District in Exhibit A.

4. Modification

Either party to this agreement may request a modification of the agreement at any time. Modifications shall be approved in writing by the District and Casitas.

5. Termination.

- a) This agreement and the transactions contemplated herein may be terminated and abandoned under the following circumstances:
 - (i) Upon the mutual consent, in writing, by both Casitas and District; or
 - (ii) Casitas or District may provide written Notice to Terminate for:
 - a. Violation by the other party of any of the terms of this agreement.
 - b. Violation of appropriate provisions of California Law.
- b) The power of termination provided for in this Agreement may only be exercised:
 - (i) During the next fiscal year, but not less than twelve months, following service of the Notice to Terminate, with the completion of all terms and payment of all invoices attributed to the performance of the Agreement during the remaining year; or
 - (ii) By written agreement signed on behalf of District and Casitas by designated decision-makers.

6. Reference Documents.

- a) Water Efficiency and Allocation Program. Casitas Municipal Water District.
- b) Rates and Regulations for Water Service. Casitas Municipal Water District.
- c) Water Waste Prohibition Ordinance. Casitas Municipal Water District.
- d) Best Management Practices. State of California.

7. Effective Date and Signature.

This Agreement shall be effective upon the signature of all the Parties authorized officials.

Casitas Municipal Water District

Meiners Oaks Water District

By: _____
President

By: _____
President

Date: _____

Date: _____

By: _____
Vice President

By: _____
Vice President

Date: _____

Date: _____

Approved as to Form:

Attorney

Exhibit A – Water Allocation Assignment

Meiners Oaks Water District

Based on the Meiners Oaks Water District's determination and concurrence by Casitas Municipal Water District, the following shall be the assigned water allocation for the following meter service accounts:

Table 1- Annual Allocation Assignment for Fiscal Year 2018-2019

Service Account No. Service Area Name (Casitas Location)	Stage 1 Allocation for DISTRICT Service Area Demand	Stage Demand Reduction Target at 30%	DISTRICT Water Availability to Service Area	Supplemental Allocation Requested by DISTRICT	Casitas Allocation Assigned to DISTRICT for Fiscal Year _____	
	(AF ¹)	(AF)	(AF)	(AF)	(AF)	(HCF ²)
41-26115-00 Fairview Rd Sta. 1+65 4"	819.27	573.48	0	573.48	573.48	249,862
97-91132-00 La Luna-Tico Sta 65+45 4"	200	140	0	140	140	60,997
41-26200-00 Hartmann 2"	.27		0	0	0	0
Total	1019.27	713.48	0	713.48	713.48	310,860

1 – AF is defined as an acre-foot of water or 435.6 HCF

2 – HCF is defined as one hundred cubic feet of water

An annual aggregation of the Casitas Allocation and actual water meter readings for account numbers 41-26115-00, and 97-91132-00, and 41-26200-00 will be performed during the month of July following this fiscal year.

The Conservation Penalty assigned by Casitas is **\$ 5.00** per HCF to be applied in accordance with the Casitas Water Allocation and Efficiency Program.

The undersigned agree to the allocations assigned individually to each water service account and the Conservation Penalty:

By: _____ Date: _____
General Manager, Meiners Oaks Water District

By: _____ Date: _____
General Manager, Casitas Municipal Water District



159 N. ACACIA STREET * SAN DIMAS, CA 91773
PHONE: (909) 599-9606 * FAX: (909) 599-6238

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September 13, 2018

Via Email

Meiners Oaks Water District
202 W. El Roblar
Ojai, CA 93023

Attn: Mr. Mike Hollebrands

Subject: Information associated with Bid for 9-13-18 MOWD wells #1 and #2

General Pump Company (GPC) is pleased to provide our bid for the referenced project. We have some additional input and description of the bid items below for clarification associated with inclusions of equipment, labor and detail for your evaluation. We would also like to have an opportunity to review the approach of the project to reduce risk and potentially improve the results and shorten the lead time of the program if MOWD has interest in doing so:

WELL #1

Tasks:

1. Mobilization for well modification
2. Brush and bail
3. Acid swab/bactericide to address biological growth, pump out
 - a. GPC will premix the calculated necessary volume and inject in the well to swab disinfection chemistry into the well prior to the liner being installed. However, pumping out of the chemistry will be conducted post liner installation to address the disinfection of the entire well. (Note that installing the liner first would be beneficial to secure the casing before any chemical or swabbing occur.)
4. If needed after swabbing, bail depth.
 - a. If necessary to install the liner to the proper depth. This item not necessary if Liner is installed first.
5. Furnish and install one temporary submersible pump in casing in temporary development pipe to pump well for 8 hours or to near clarity
 - a. The temporary pump will be installed post liner installation to allow a dual purpose for the development and pump testing of the well to better determine the production capacity of the well to better design or confirm the final pump design for efficiency
6. Furnish and install new, Danfoss VFD, for well pump 1 suitable for a 25 HP submersible pump and motor
 - a. The Danfoss Drive will be mounted in a NEMA 3R cabinet at the well site to serve as protection against the environment and to allow for proper cooling of the electronics
 - b. Additional estimate for conduit and electrical fittings, tape and consumables have been included to connect this item to the pump junction box
7. Furnish and install 225 GPM submersible pump (+/- 75 GPM), drop pipe and electrical cable
 - a. GPC is including the Pump, Motor, 4" X 35-foot steel riser pipe with couplings, 50-feet of 10/3 flat jacketed submersible cable, a complete submersible discharge head with junction box to connect the drive cable to the pump cable



8. 0 – 30 ft blank casing sch80 PVC w8 X 12 rounded
 - a. GPC is providing this casing with flush threads on a 20-foot and a 10-foot pieces of casing with 8X12 Silica Gravel designed for water well installation
9. 0 - 30 ft blank 304 stainless steel casing 8" Sch. 40 with collars
10. Furnish and install 35 ft – 0.050 sch 80 slot PVC Vee wire / PVC Vee – Wire Screens with bottom caps 8 x 12 rounded gravel.
11. Install high silica gravel pack as appropriate for 0.050
12. 35 ft – 0.050 slot Stainless Steel casing
13. Furnish and install one transducer APG PT-500/Global Water WL 400 or compatible to control VFD – wire length equal to at least well depth.
14. Add 1" PVC access pipe for transducer to top of pump.
 - a. Discharge head will be capable of this pipe access

WELL #2

1. Mobilize for well modification
2. Brush and bail.
3. Acid swab/bactericide to address biological growth; pump out water to settling basin, must have neutral p.H.
 - b. GPC will premix the calculated necessary volume and inject in the well to swab disinfection chemistry into the well prior to the liner being installed. However, pumping out of the chemistry will be conducted post liner installation to address the disinfection of the entire well. (Note that installing the liner first would be beneficial to secure the casing before any chemical or swabbing occur.)
4. f needed after swabbing, bail depth.
 - c. If necessary to install the liner to the proper depth. This item not necessary if Liner is installed first.
5. Furnish and install one temporary submersible pump in casing in temporary development pipe after liner is installed, pump wells for 8 hours or to near clarity; pump setting at bottom of casing, flow rate 600 GPM, discharge water.
 - a. The temporary pump will be installed post liner installation to allow a dual purpose for the development and pump testing of the well to better determine the production capacity of the well to better design or confirm the final pump design for efficiency
6. Furnish and install a new 25 HP Danfoss VFD, with a 25 HP submersible well pump, 4" drop pipe to bottom of casing, 4" discharge head with junction box for cable connections, submersible cable.
 - a. The Danfoss Drive will be mounted in a NEMA 3R cabinet at the well site to serve as protection against the environment and to allow for proper cooling of the electronics
 - b. Additional estimate for conduit and electrical fittings, tape and consumables have been included to connect this item to the pump junction box
7. Submersible pump should be designed for 225 GPM (+/- 75 gpm) with a 25 HP motor.
 - a. GPC is including the Pump, Motor, 4" X 80-foot steel riser pipe with couplings, 50-feet of 10/3 flat jacketed submersible cable, a complete submersible discharge head with junction box to connect the drive cable to the pump cable
8. Furnish and install 0 - 30 ft blank casing sch80 PVC 8 x 12 rounded gravel flush thread.
 - a. GPC is providing this casing with flush threads on a 20-foot and a 10-foot pieces of casing with 8X12 Silica Gravel designed for water well installation



9. 0 - 30 ft blank 304 stainless steel casing 8" Sch. 40 with collars.
10. Furnish and install 80 ft – 0.050 sch 80 slot PVC Vee wire / PVC Vee – Wire Screens with bottom caps 8 x 12 rounded gravel.
11. Install high silica gravel pack as appropriate for 0.050
12. 80 ft – 0.050 slot Stainless Steel casing
13. Furnish and install one transducer APG PT-500/Global Water WL 400 or compatible to control VFD, wire length equal to at least well depth.
14. Add 1" PVC access pipe for transducer to top of pump.
 - a. Discharge head will be capable of this pipe access

Some additional items/options we would like to discuss that can improve efficiency (and cost) of the project, the well and the long-term results:

(1) Modify the approach and sequence of the steps to achieve the goals of the project. This may include the following sequence:

- a. Brush wells,
- b. Install Liner(s) – Then video for confirmation
- c. Develop and consolidate the gravel with Sonarjet/swabbing
- d. Chemical disinfection with development with swabbing
- e. Test Pump
- f. Install pump equipment

It is highly likely that modification to the approach would have a cost benefit, reduce the time of the project and reduce the risk of the well having a casing failure during the project and the video logs indicate some potential issues with the integrity of the casing.

We are excited about the opportunity to continue working with MOWD on this project and hope would like to offer our support and engineering solutions at any time in the future.

GPC Schedule provides ordering of materials within 5 days and start date within 2 weeks with.

Best Regards

Ray Reece

General Manager
GPC Camarillo Facility

MOWD Wells 1 & 2 Rehabilitation Bid Comparison Chart

September 2018

Company	Material	Well #1	Well #2	Wells 1 & 2	%>Base	Recommend	Approved
*General Pump	304 Stainless	\$78,960.00	\$89,311.00	\$168,271.00	8		
	Sch. 80 PVC	\$73,983.00	\$81,824.00	\$155,807.00	6		
Pacific Coast	304 Stainless	\$77,104.00	\$82,929.00	\$154,608.00			
	Sch. 80 PVC	\$72,206.00	\$75,509.00	\$146,833.00			
*Layne Christensen	304 Stainless	\$93,702.00	\$119,952.00	\$213,654.00	28		
	Sch. 80 PVC	\$90,266.00	\$114,038.00	\$204,304.00	28		

* Note

1. Layne did not provide pricing for combined wells
2. General Pump provided a cover sheet explaining where the district could experience some savings

MEINERS OAKS WATER DISTRICT
Ojai, CA

Determination of Project Requirements and New Treatment Plant 35% Design Report

SCOPE OF WORK AND FEE ESTIMATE

Item	Description	Hours			
		A	B	C	D
1.	Meet onsite and in District office. Coordinate with District to review requirements for the new treatment system.	4	4	-	-
2.	Review existing record information for pipelines and facilities at filter site.	2	2	2	-
3.	Compile a Preliminary Design Report based on collaborative input from District Management and Operations staff, WREA, Electrical Engineer, and EPD, including (but not limited to): a) Calculations for filter loading and with existing system model, hydraulics downstream of the new filter station. b) Basic layout of the filter station and site improvements proposed. c) Procedure for simultaneous commissioning new and decommissioning existing treatment plant. d) Conceptual design of the electrical and controls ¹ . e) Conceptual design of the filter housing (masonry block construction) f) Determination of permitting requirements. g) Preliminary opinion of probable cost for the New Treatment Plant Project.	10	44	34	54
4.	Submit Design Report to District for review. Updates based on one (1) round of District comments.	4	4	8	12
TOTAL HOURS		20	54	44	66

¹ Work to be done by electrical sub-consultant. Cost is included in \$4,000 allowance shown.

**MEINERS OAKS WATER DISTRICT
Ojai, CA**

Time and Materials Fee Estimate

A	Principal	20	Hrs	@	\$190	=	\$3,800
B	Senior Engineer	54	Hrs	@	160	=	8,640
C	Project Engineer	44	Hrs	@	140	=	6,160
D	Technician	66	Hrs	@	100	=	6,600

WREA subtotal \$25,200

Electrical Subconsultant (estimated) \$4,000

TOTAL \$29,200

Excluded from 35% Design Phase Scope of Work:

1. Topographic or Boundary Survey; Soils Investigation; Structural Engineering. It is understood that these services will be engaged in the subsequent design phase;
2. Existing utility research, mapping, or underground detection;
3. Permit applications or processing;
4. Permitting or plan check fees;
5. Construction phase services;
6. Traffic Control Plans;
7. Design of any other improvements;
8. Services not included or beyond the scope of work above.

Prepared by:

WREA

3081-scope and fee

WATER RESOURCE ENGINEERING ASSOCIATES
2300 Alessandro Drive, Ventura, CA
(805) 653-7900 800-25-WATER Fax (805) 653-0610
8/23/2018

Resolution 09182018

MEINERS OAKS WATER DISTRICT POLICY REGARDING WATER AVAILABILITY AND WILL SERVE LETTERS

WHEREAS, Meiners Oaks Water District (“the District”) is a purveyor of water within the western portion of the greater Ojai Valley. Consequently, it is part of the Ojai Area Plan. It is the policy of the District that new development shall not adversely impact water resources available to service existing customers.

WHEREAS, The District currently finds itself in the sixth year of a declared drought. The impacts of this condition have resulted in drying up of some of the District’s water wells and the complete reliance on available water from Lake Casitas.

WHEREAS, Lake Casitas is currently at a historic low capacity. (It is currently at 32% as of August 2018). It is anticipated that Casitas Municipal Water District will announce a Stage 4 drought condition by the end of 2018.

WHEREAS, Conditions of Casitas MWD’s WEAP (Water Efficiency and Allocation Program 2015), section 4.3 (2,3) referencing resale agencies states that:

- Annual requirements from Casitas do not exceed their annual allocation from Casitas
- Our allocation assignment from Casitas shall not be used by resale agencies for growth within the MOWD service area

WHEREAS: Section 4.2.2 of the Ventura County General Plan which includes the Ojai Area, and the unincorporated portions of Ventura County state that proposed plans require that new development not exceed available and projected water resources and customer needs.

NOW, THEREFORE, BE IT RESOLVED, it shall be the policy of the District that no new water Will Serve Letters will be provided to any applicant for water service unless and until the applicant can demonstrate a net zero impact of

the proposed water use for the new project as calculated within the District's service boundaries.

BE IT FURTHER RESOLVED, That net zero impact shall be shown by providing retro-fitting of plumbing of existing water users within the District. Establishing conservation measures and other means, such as gray water use for outside irrigation, rainwater collection systems, or other means acceptable to the District, so as not to add any net increased demand on MOWD's water resources.

Passed, Approved and Adopted this 18th day of September 2018.

Meiners Oaks Water District
President of the Board

Meiners Oaks Water District
Secretary of the Board

August 2018



To: Board of Directors of the Meiners Oaks Water District

From: General Manager

Subject: Monthly Manager's Report

Highlights

(Rainy season October thru April)

16.04" of rain

LAKE CASITAS LEVEL

31.9%

Board Committees

Minutes from the GSA meeting will be given verbally

No other committees met this month

Current Well levels and specific capacity

Well 1	July	Aug	Well 2	July	Aug	Well 4	July	Aug	Well 7	July	
Static	32.2'	33.2'	Static	30.7'	31.3'	Static	53.8'	58.8'	Static	53.3'	58.3'
Running	'	'	Running	'	'	Running	0.0'	'	Running	'	'
Drawdown	'	'	Drawdown	'	'	Drawdown	0.0'	'	Drawdown	'	'
Specific Cap.	0.00 gal/ft	0.00 gal/ft	Specific Cap.	0.00 gal/ft	0.00 gal/ft	Specific Cap.	0.0 gal/ft	0.0 gal/ft	Specific Cap.	0.00 gal/ft	0.00 gal/ft

Water Production

Water production and sold values are based on a calendar year

Total Pumped in August:			
Wells	AF	Average GPM	Typical GPM
1.	0.00	0	375
2.	0.00	0	250
4.	0.00	0	750
7.	0.00	0	450
8.	0.00	Off	330

Total Pumped

Total Pumped for Aug.	0.00 AF
Total Pumped 2017:	667.54 AF
Total Pumped YTD 2018:	203.95 AF

August 2018

Total Sold:

Total Sold for Aug. 2018:	69.80 AF
Total Sold YTD 2018:	AF
Total Sold 2017:	679.51 AF
Total Purchased from CMWD 2017	51.46 AF
Total Purchased Aug.	73.37 AF
Total Purchased YTD 2018	198.12 AF

Total Capacity:

2083 Gallons per Minute (GPM) with all current wells on line 1, 2, 4, 7, 8)

3,583 Gallons per minute (GPM) with all current wells on line 1, 2, 4, 7, 8) + Casitas

Water Sales:

(Sales values are based on the actual month listed only not YTD)

Aug 2017:	\$ 67,331.88
Aug 2018:	\$ 70,862.34

Reserve Funds

Balance at the County of Ventura	\$ 1,210,541.42
Total Taxes*	\$ 0.00
Total Interest from reserve account#	\$ 0.00

Fiscal Year Total Revenues

July 1 st – Aug 31 st	2017	\$ 261,036.92
July 1 st – Aug 31 st	2018	\$ 269,509.04

Bank Balances

LAIF Balance	\$ 257,639.33
Transferred from the general fund to L.A.I.F.	\$ 0.00
(#) Quarterly Interest from LAIF	\$ 0.00
Money Market (RABO)	\$ 400,970.83
Amount Transferred to RABO Money Market this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
(*)Monthly Interest received from Money Market	\$ 68.10
General Fund Balance	\$ 52,711.11
Trust Fund Balance	\$ 14,621.92
Capital Improvement Fund	\$ 14,408.66
(#) Quarterly Interest from Capital Account	\$.24
Total Interest accrued	\$ 68.34

Water Quality

We are 100% on Casitas

August 2018

Distribution

Well #4:

Discharge line, chlorine recirculation pump, water lube and new meter are 100% complete. However, because a sounding port (a port in which we retrieve water levels and transducer set) was not written into the spec, did not get installed. That issue should be handled this week.

Well #7:

Final work (Tie-in) on the discharge line will be completed today. All other tasks associated with well 7 are 100% complete.

Overall, our telemetry is at about 50% of completion, with some programming to do at the well sites and the office. Once completed, we will be able to monitor flow, static and running levels remotely; as well as have complete control of the VFD's.

Both wells 4 and 7 should be ready to go to system by the 21st of August.

Wells 1 and 2 proposals will be presented to the Board next Tuesday night for approval.

Capital Improvement Projects for 2018-2019 **Budgeted capital funds \$ 705,000 FY 2018-2019**

1. Rehabilitate well #4 / MCC VFD's (In Process)
2. Environmental design report for the treatment plant (In process)
3. Replace 18 system valves (In Process)
4. VFD's for wells 1 and 2
5. Zone 1 Booster/MCC
6. Well 1 and 2 mechanical failures (Non-budgeted)

Unscheduled Work

Main Leak on Oso Rd (Sam Hill)	\$ 2,037.00
Main Leak at 146 Chessire Ct (Sam Hill)	\$ 8,950.98
Two service replacements on Lomita (Sam hill)	\$ 19,400.89
Emergency Valve Replacement El Sol/Pala (Sam Hill)	\$ 11,979.49
Total	\$ 42,368.36

Tanks

1. 250k gallon was installed in 1958 age = 57 (Removed 2015)
2. 80k gallon was installed in 1983 age = 35 (Zone -2)
3. 500k gallon was installed in 1988 age = 28 (Removed 2015)
4. 500k gallon was installed in 1973 age = 45 (Put back into service 2011)
5. 500k gallon was installed in 2003 age = 15
6. 750k gallon welded tank 2015 age = 3

Life expectancy for a bolted tank is 30 – 40 years

Life expectancy for a welded steel tank 100 years

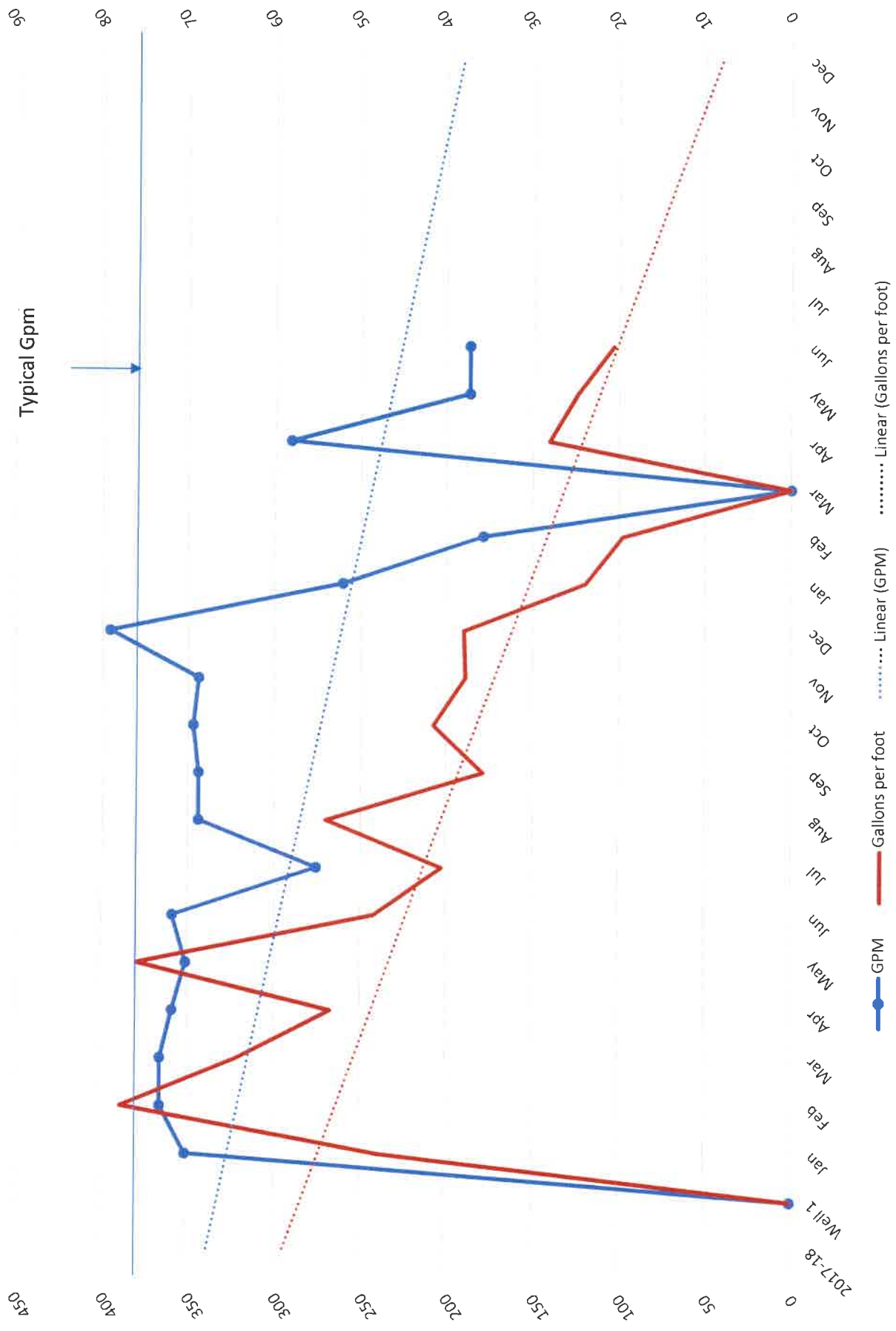
Well Drilled Dates & Depths

	<u>Date drilled</u>	<u>Drill Depth</u>
1. Well # 1	1969	60 feet
2. Well # 2	1969	116 feet
3. Well # 4	1969	240 feet
4. New well 4	2018	165 feet
5. Well # 7	1961	156 feet
6. Well # 8	1968	144 feet

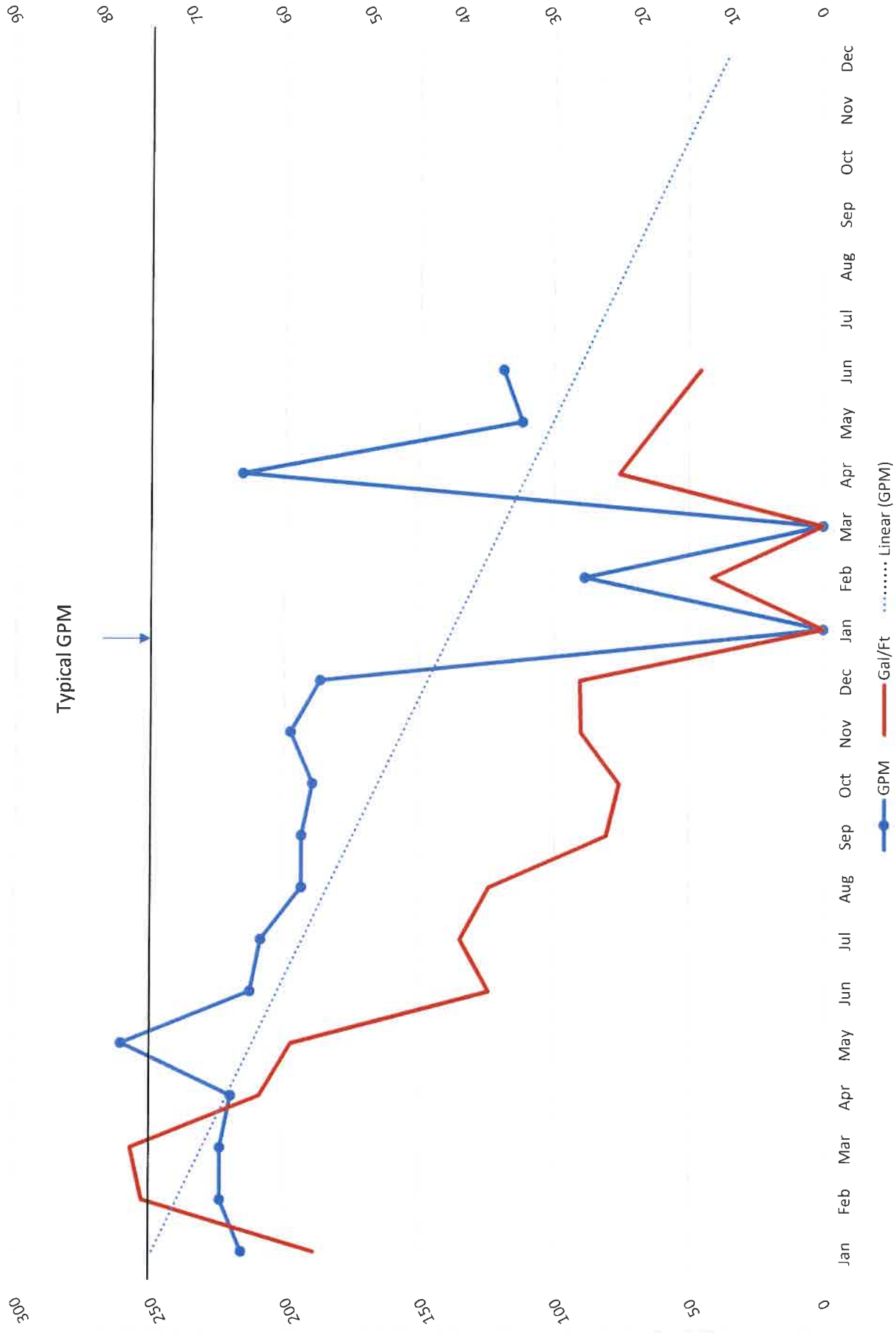
Board of Directors

President – Michele Etchart Elected in 2014	Term ends 2018	Long Term
Vice-President – James Kentosh Elected 2014	Term ends 2018	Long Term
Board Member – Larry Harrold Elected 2014	Term ends 2018	Long Term
Board Member – Michael Krumpschmidt Elected 2016	Term Ends 2020	Long Term
Board Member – Diana Engle Elected 2016	Term Ends 2020	Long Term

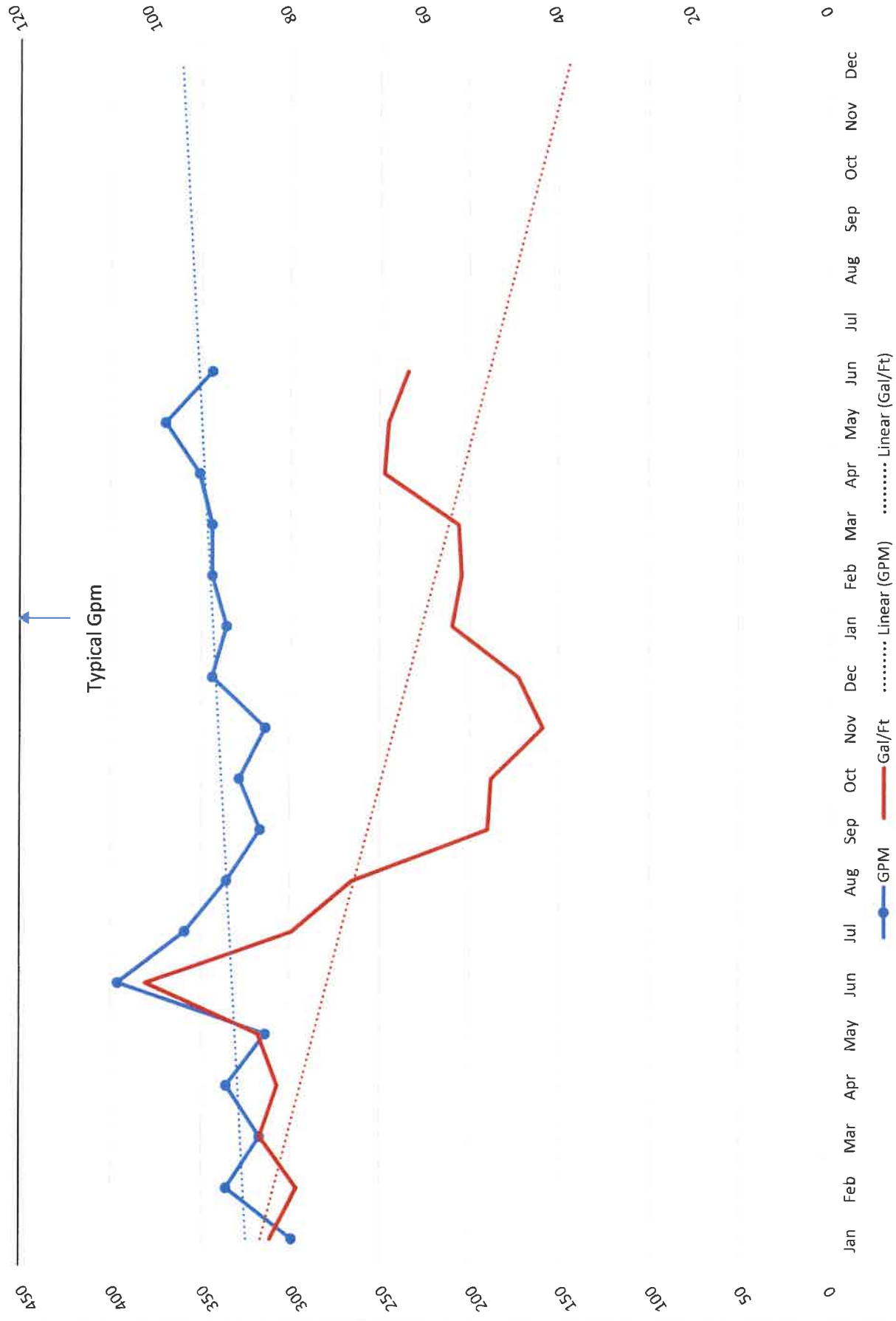
Well 1 Specific Capacity 2017-18



Well 2 Specific Capacity 2017-18



Well 7 Specific Capacity 2017-18



Meiners Oaks Water District

Board of Directors standing committees

Executive Committee: James Kentosh Mike Etchart	The executive committee consists of the President and Vice-President of the Board; they will meet and make recommendations to the Board on legal matters, personnel matters with regard to the benefits, and major policy issues.
Budget/Rate Committee: Larry Harrold Mike Etchart Mike Hollebrands	The budget committee will work with the General Manager to prepare and recommend the District's annual budget and proposed water rates. It will also oversee and ensure Prop 218 compliance.
GSA Committee: Diana Engle (L) (Suspended) Mike Hollebrands (A)	The GSA committee monitors, reports, and makes recommendations on the GSP and will report to the Board any updates that would pertain to UVRGSA once formed. One committee member will serve on the GSA Board and the other as an alternate. To serve as the alternate to the GSA Board
Drought Committee: Jim Kentosh Diana Engle Mike Hollebrands	The Drought committee will work with the G.M. to develop and recommend policies to the Board to help the District and its customers through all water shortage emergency declarations. (Current and Future)

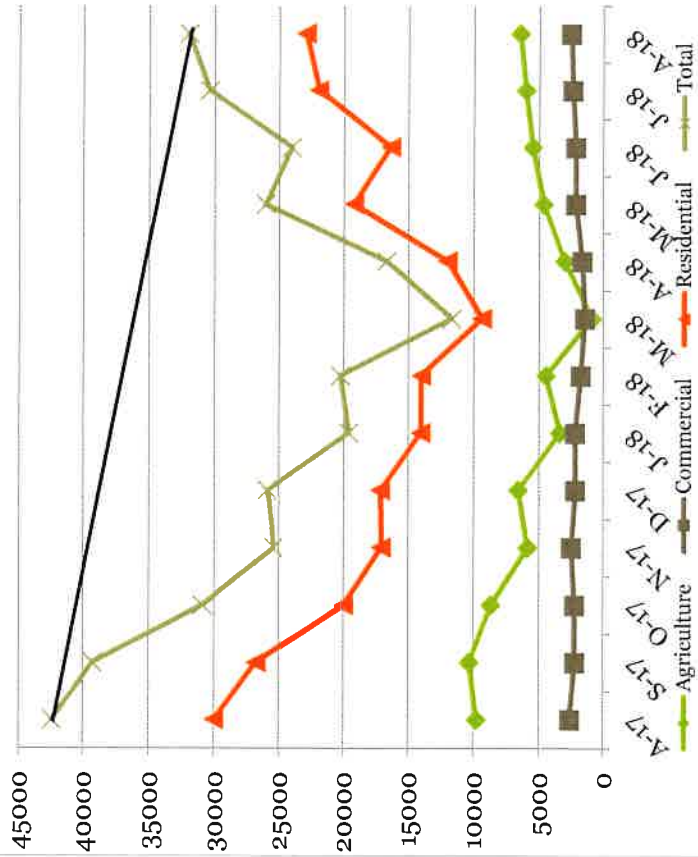
Consumption

	A-17	S-17	O-17	N-17	D-17	J-18	F-18	M-18	A-18	M-18	J-18	J-18	A-18
Agriculture	9793	10336	8686	5893	6606	3389	4487	881	3025	4677	5511	6047	6475
Commercial	2590	2202	2221	2484	2159	2179	1750	1433	1631	2141	2137	2384	2513
Residential	30012	26757	19998	17067	17147	14044	14025	9385	12018	19252	16387	21976	22974
Total	42395	39265	30905	25444	25912	19612	20262	11699	16674	26070	24035	30407	31962

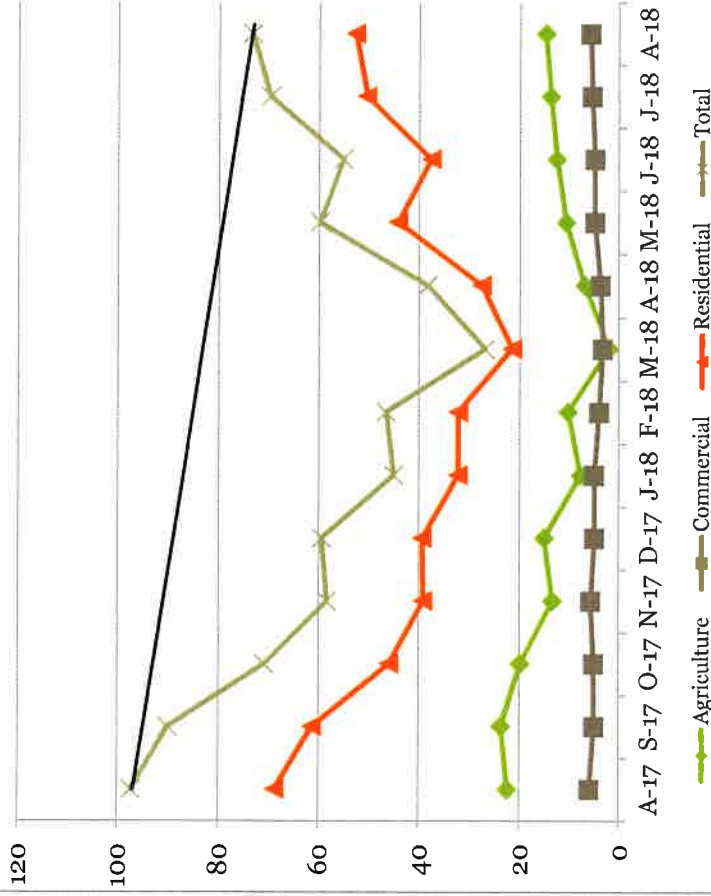
AC/FT

	A-17	S-17	O-17	N-17	D-17	J-18	F-18	M-18	A-18	M-18	J-18	J-18	A-18
Agriculture	22.48	23.73	19.94	13.53	15.17	7.78	10.30	2.02	6.94	10.74	12.65	13.88	14.86
Commercial	5.95	5.055	5.10	5.70	4.96	5.00	4.02	3.29	3.74	4.92	4.91	5.47	5.77
Residential	68.9	61.43	45.91	39.18	39.36	32.24	32.20	21.55	27.59	44.20	37.62	50.45	52.74
Total	97.33	90.21	70.95	58.41	59.49	45.02	46.52	26.86	38.28	59.85	55.18	69.81	73.37

Consumption - Last 12 months



AC/FT - Last 12 months



GM Consumption Report

Billed Consumption for August 2018

Account Class	Customers in Class	Consumption	Gallons Per Unit	AC/FT
Agriculture	30	6475	748	14.86
Commercial	58	2513	748	5.77
Residential	1196	22974	748	52.74

Total Consumption	1284	31962	Grand total	73.37
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100% Casitas Water

Jim Word, President
Board of Directors
Casitas Municipal Water District
1055 Ventura Ave.
Oak View, CA 93022

Subject: Ojai Valley Drought Study

Dear Mr. Ward;

We are writing to ask if the Board of the Casitas Municipal Water District is interested in leading the effort to conduct an economic impact study of a potentially worsening drought in the Ojai Valley. Our organizations believe this study is important to all the residents of the Ojai Valley and are willing to contribute financially to the study.

The purpose of the study is to estimate the economic impact of increasing drought on the Valley including Stage 4, Stage 5 and an empty lake scenario. We believe that the study can help reduce fears about a worsening drought and help guide decision making regarding supplemental water resources.

Our group has prepared a Request for Proposals and received cost proposals from three economists, all in the range of \$30,000. Before we interview and select a firm to conduct the study we would like the Casitas Board to consider leading the study. Our group is willing to make financial contributions for the study.

The reasons the Casitas Board may desire to lead the study are:

- a. Obtain a professional estimate of the cost to agriculture, businesses and residents for each stage of the drought.
- b. Determine the relative magnitude of the potential economic impacts so they can be weighed against the cost of supplemental water supplies.
- c. Help water customers and community leaders understand the magnitude of the potential impact of continued drought.

The drought impact could be large or small, no one really knows at this point. People's fears of the unknown future are often worse than reality. Obtaining an educated estimate of the probable impact can help allay those fears.

If Casitas desires to lead this study you may want to have an analysis performed to estimate if agriculture can afford the cost of supplemental water.

To improve the validity of the study our group is also considering adding about \$20,000 to the economist's effort to interview relevant parties in the valley. Interviews can make the analysis more meaningful.

Please let us know if the Casitas Board would like to take the lead on conducting a Drought Economic Study.

Very Truly Yours,

Peggy Wiles, Ventura River Water District
Mike Krumpschmidt, Meiners Oaks Water District
Nora Davis & Sharon MaHarry, Ojai Valley Board of Relators
Jim Poulsen & Ed Bennett, Thacher School
Bill Weirick, City of Ojai
John Krist, Ventura County Farm Bureau
Alex Kim, Ojai Valley Inn
Steve Bennett, Ventura County Supervisor