

Regular Meeting  
December 18, 2018  
6:00 p.m.



1

## NOTICE OF REGULAR MEETING OF BOARD OF DIRECTORS

*December 18, 2018*

**Right to be heard:** Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

**Please Note:** If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

***If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114 (Govt. Code Section 94594.1 and 94594.2 (a))***

## Agenda

**The meeting will be called to order at 6:00 p.m.**

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**1. Roll Call**

**2. Approval of Minutes November 19, 2018, Regular Meeting**

**3. Public Comments**

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

**Please Note:** If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

**4. Financial Matters**

- Approval of Payroll and Payables from November 16 to December 15, 2018 in the amount of:

Payables – \$ 138,719.47

Payroll – \$ 34,431.03

Total – \$ 173,150.50

**5. Board Discussion and/or Action**

- a) Board Member swear oath of office
- b) Discussion of Valley Oak Charter Allocation from Casitas and Needed will serve letter from MOWD
- c) Discussion and approval of draft AP, Implementation schedule, and draft allocation notice

**6. General Manager's Report**

- District O& M Report
- Economic Study – Letter to Casitas asking them to lead the effort in the study
- Update for wells 1 and 2
- Well 4 comments – Third party test for vibration
- MOU

**7. Board Committee Reports**

- GSA Meeting – GSA dark for December

**8. Old Business**

- State Water
- Ojai, Ventura Water Conjunctive use Partners
- Matilija Dam Removal Update
- Cold Water Formation
- Generators

**9. Board of Directors Reports/Comments**

**10. Closed Sessions:** The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Section 54957 & 54956.8, 54956.9 and 54957.

- **Conference with Legal Counsel – Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)**
- **Meiners Oaks Water District vs Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/**
- **State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875**

**11. Meeting Adjournment.**

Regular Meeting  
November 19, 2018,  
6:00 p.m.

Meiners Oaks Water District  
202 West El Roblar Drive  
Ojai, CA 93023-2211  
Phone 646-2114

## MINUTES

The meeting was called to order at 6:00 p.m.

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### 1. Roll Call

The meeting was called to order by the Board President Mike Etchart at 6:00 pm at the District Office.

Present were: Board President Mike Etchart, Board Directors, Jim Kentosh, Mike Krumpschmidt (by phone), Diana Engle and Larry Harrold. Staff Present: General Manager, Mike Hollebrands. Attorneys, Lindsay Nielson, and Greg Jones were also present.

Absent: Board Secretary, Summer Ward

### 2. Approval of the minutes

Approval of the October 16, 2018, Regular Meeting minutes:

Ms. Kentosh made the motion to approve the October 16, 2018, Regular Meeting minutes. Mr. Harrold seconded the motion.

Kentosh/Harrold  
All Ayes  
M/S/C

### 3. Public Comments

Ms. Von Gunten – Provided a statement regarding her attendance and past participation on the MOWD Board. Ms. Von Gunten expressed concerns regarding selection criteria for the fiscal auditors.

Craig Walker – Valley Oak Charter School present.

### 4. Financial Matters

- Approval of Payroll and Payables from October 16<sup>th</sup> to November 15<sup>th</sup>, 2018 in the amount of:

Payables -	\$ 102,322.43
Payroll -	\$ 38,347.24
Total -	\$ 140,669.67

**Mr. Kentosh made the motion to approve the Payroll and Payables from October 16<sup>th</sup> to November 15<sup>th</sup>, 2018. Mr. Harrold seconded the motion.**

**Ms. Engle commented on the invoices regarding wells 1 & 2, Mr. Hollebrands clarified that no invoices were received during this reporting period from the contractor. Ms. Engle also asked why there is an LA Times subscription. Mr. Hollebrands and Mr. Etchart replied that it is for updates on the state and water articles.**

**Mr. Harrold asked for clarification on the totals for payables, agenda and spreadsheet numbers do not match. Mr. Hollebrands to get clarification from Mrs. Malone regarding the differing amounts and report back next month.**

**Public Comment – None.**

**Kentosh/Harrold  
All Ayes  
M/S/C**

## **5. Board Discussion/Actions**

- a) Discussion of Valley Oak Charter Allocation from Casitas and needed Will-Serve letter from MOWD. Mr. Hollebrands reviewed that originally the property owner had reserved allocation of 0.45 ac/ft from Casitas and a temporary one-year will-serve letter from MOWD in October 2005. The lot has remained vacant, with no meter only an AMS and box. There are currently no fees being charged to the property owner. The school is now located at the Ojai Valley Community Church. The property owner is now in the process of selling the vacant lot and has paid Casitas for the allocation. Mr. Krumpschmidt also provided a summary of events, as well, he will recuse himself from any vote about this property due to personal ties to all parties involved. Ms. Engle and Mr. Kentosh expressed concerns regarding the inconsistencies within the documentation.**

**Mr. Etchart recommended to the Board that this item is discussed further at the next Regular Board Meeting with the additional documentation that will be provided by Casitas.**

**Public Comment – Mr. Walker, Assistant Director of Valley Oak Charter School, stated the school was under the impression that as long as they were paying the MSC charges and secured an allocation from Casitas that they were compliance. Further, he stated that Casitas informed them that the water use was not restricted and if the property sold and the new owners wanted more water they would then go through the additional**

allocation request process. The school has been trying to do everything that has been asked of them so that they could move forward.

- b) Approval of additional money to be added to Travel Exp./Seminars from Zone 1 Booster upgrade to cover cost of executive coaching and leadership skills training for the G.M. by Susan Edlinger

Mr. Hollebrands reviewed that Ms. Edlinger had come to the district a few years ago, did a survey and made recommendations for improvement; recently Ms. Edlinger visited the District and had further recommendations for coaching and training. The transfer of extra funds from the Zone 1 Booster upgrade to help cover the cost of having Ms. Edlinger come to the District twice monthly for six months. The training will include a development plan as well as a mid-way point briefing and end report. Mr. Krumpschmidt expressed concerns about potentially delaying action, the importance of timeliness and that perhaps the GM should have an out of pocket expense for personal growth and skill building related to this matter. All board members agreed that the basis for this request is of importance and warrants a Special Board Meeting sooner rather than later to discuss this personnel issue in closed session and vote on the additional expense in open session.

- c) Approval of completed Pipeline Protection Plan by Toro Construction (see attached pictures).

Mr. Hollebrands sent out five requests for bids and received two bids. Toro was the lesser of the two, and the work has been completed. The Toro original bid amount was for \$19,550.00, additional emergency work was performed, and approval for those amounts will be discussed separately. The funds for this project will come from contingency funds, the additional T & M work will need to be a budget amendment or appropriations for contingency funds. Mr. Krumpschmidt asked regarding the lengthy list of exclusions within the bid. Mr. Hollebrands clarified that every job has differing exclusions and he reviewed and discussed the exclusions with Toro. The pipe is now encased in concrete so that erosion will not occur. The new valve and service line is for the customer and is accessible.

Mr. Kentosh made the motion to approve the payment of up to \$19,600.00 to Toro for the work completed on the Pipeline Protection Plan. Mr. Harrold seconded the motion.

Kentosh/Harrold  
All Ayes  
M/S/C

- d) Approval of Byrd Electronics proposal to complete telemetry work at Wells 1 & 2

Mr. Hollebrands presented the quote for work to be done by Byrd for Wells 1 & 2, totaling \$18,400.00. Ms. Engle requested an update on the work being done on wells 1 & 2. Mr. Hollebrands summarized the progress. Well 2 is not yet completed, casing and gravel pack installed, pump on order; a temporary pump was placed downhole and pumped to waste at 235 gal/min with the low water level. The same process will be done for Well 1. The goal is to get wells 4,7, 1 & 2 back on so we can turn off the Casitas connection.

Ms. Engle made the motion to approve the quote for Byrd Electronics telemetry work on wells 1 & 2 for the amount not to exceed \$18,400.00 with the provision that if work is not done on well 1, then the amount would reduce to cover well 2. Mr. Kentosh seconded the motion.

Public Comment –

Ms. Von Gunten recommended moving the GM Report on the agenda to precede Board Decisions/Actions.

Engle/Kentosh  
All Ayes  
M/S/C

- e) LAFCO election of Special District Regular member and Alternate member to Ventura LAFCO

Mr. Hollebrands presented the request for member elections. The Directors shared recommendations and nominee experience. The consensus was to vote for Russ Baggerly from Casitas and Andy Waters from Caguas Water.

Mr. Kentosh made the motion to vote for Russ Baggerly and Andy Waters for the LAFCO positions. Mr. Krumpschmidt seconded the motion.

Kentosh/Krumpschmidt  
All Ayes  
M/S/C

- f) Discussion for the need of a third field person for the District

Mr. Hollebrands explained to the board that his time has shifted from 60-70% field to 90% office work due to the changing environment. The request for a 3<sup>rd</sup> field operator is to help improve worker safety, improve morale with a 3<sup>rd</sup> operator in call rotation, and coverage for the District. The estimated cost to the district for an employee to start at \$46,000/year would equal \$60,000 once salary, taxes, ins, and benefits are included. All of this expense can be built into the new rate program. Mr. Hollebrands will provide a financial impact report, including historical overtime, next meeting.



**g) Approval of electrical proposal from Dieners Electric and Oil Field**

Electric to replace old motor control centers at Zone 1 per MOWD CUP. Mr. Hollebrands stated this is part of the capital improvement for this year to upgrade the Zone 1 motor control centers. The original budget amount for the project was \$40,000.00. Mr. Hollebrands presented the two proposals and recommended Oil Field Electric. He stated that Oil Field Electric is reliable and has a good working history for the District, in contrast, Dieners Electric was not as positive of an experience when they performed work recently on well 7.

Ms. Engle made the motion to approve the contract with Oil Field Electric for Zone 1 MCC panel upgrade for \$7,500.00. Mr. Kentosh seconded the motion.

Engle/Kentosh  
All Ayes  
M/S/C

**h) Approval – Engagement of Jeanne Zolezzi, Hercum/Crabtree/Suntag**

Mr. Hollebrands presented the new attorney for the ChannelKeeper case; our prior attorney is taking a position in the State Attorney General's office. Ms. Zolezzi will represent both MOWD and Ventura River Water District. Interviews were conducted at Mr. Nielson's office with the recommended candidates. Mr. Nielson signed a preliminary retainer so that Ms. Zolezzi could get up overlap with the departing attorney.

Mr. Kentosh made the motion to ratify the provisional contract entered into with Jeanne Zolezzi by Mr. Nielson. Mr. Harrold seconded the motion.

Kentosh/Harrold  
All Ayes – Engle abstained  
M/S/C

**i) Christmas Party tentative date of Friday, December 14<sup>th</sup>**

Mr. Hollebrands presented the tentative date for the District Christmas Dinner, December 14<sup>th</sup> at 7 pm. All Directors agree to the date, location to be determined.

**6. General Manager's Report**

- **Operations & Maintenance Report** – Mr. Hollebrands summarized the issues that occurred during the pipeline protection project near the Tank Farm where the 6" valve ties into the adjacent property owner's meter. The system was shut down to make that repair, and the District was

floating off the tanks at that time. When the 12" valve was closed, it broke in the closed position. The connection was turned on too quickly and caused leaks. There was a main line leak on S. Pueblo, which was repaired; a pinhole leak in a wharf head on S. Padre Juan, which the District will repair. The repair that the field staff had planned to complete on W. Lomita was put on hold. Kopl was called out and worked through the night with line stops so that the broken valve could be replaced. The District was repressurized and service restored. All staff worked long hours in the field, and office staff managed the customer service side of the issues.

- **Economic Study Meeting-** Mr. Hollebrands stated no update available.
- **Wells 1 and 2 Update–** Mr. Hollebrands reported that Well 2 liner and test pumping went well and will continue moving forward with the project.
- **MOU –** Mr. Hollebrands reported that the Casitas Board approved and adopted the MOU on November 14, 2018.
- **Water Damage at Tico Rd from 2" blow off –** Mr. Hollebrands stated that there is a 2" blow off on a customer's property on private Tico Rd, that was left open by someone, and the water adversely impacted the soil on 8 rows of the orchard. The District spoke with the customer to offer assistance in fixing the erosion; he declined assistance. Ms. Engle expressed concerns regarding water security and asked Mr. Hollebrands to consider securing the other District hydrants and blow-offs to prevent recurrence.

Mr. Kentosh requested that the GM O&M Report be included in the Board Agenda packet, the Board was in consensus.

## **7. Board Committee Reports**

- **GSA (11/8/2018) –** Ms. Engle reported that the GSA met to discuss the contributions discussed last month. The group will have fees set to cover each agency, rather than fiscal contributions. Domestic well owners (<2 ac/ft) will not be charged until after the plan is formally adopted. The County of Ventura contributions after June 30, 2019, will be considered a loan and not contribution. The GSA is forming a small Technical Advisory Group with J. Kear and B. Bondy, Mr. Bondy is preparing an RFQ for 2 other hydrogeologists to join the group. Additionally, the GSA will be hiring a clerk of the board to assist with the administrative workload.
- **Ventura, Ojai Water Conjunctive Use Partnership –** Mr. Hollebrands stated there had not been a meeting since the last update.

- Mr. Kentosh stated that the Drought Committee is working 3 separate documents, including the ARP, Policy for New Meters & Expansion of Service and the existing Water Services Policy. A new Rate Committee will need to be formed, Mr. Kentosh requested Mr. Krumpschmidt's participation on the new committee. Mr. Etchart supported the new Rate Committee with Directors Kentosh & Krumpschmidt.

## **8. Old Business**

- State Water– No update.
- Ventura, Ojai Water Conjunctive Use Partnership – No update.
- Matilija Dam Removal – Proposition 3 had funding tied to the Matilija Dam Removal Project, it failed during the November election. Mr. Hollebrands met with P. Schadey, Engineer and Mr. Hollebrands will be a member of the new Groundwater Mitigation Committee.
- Cold Water Formation – No update.
- Generators – No update.
- Manure near Well 8 – No update.

## **9. Board of Directors' Reports/Comments**

**Ms. Engle – Ms. Engle stated that she is on the AWA Symposium Planning Committee for this upcoming year's event. Second, Ms. Engle commented that after the allocation program is completed, she would like to contribute her time to a MOWD Emergency Planning Committee.**

**Mr. Harrold – No update.**

**Mr. Kentosh – Mr. Kentosh stated that he attended the Casitas Water Resources meeting in October and learned that the Casitas Board approves an extra allocation of water each year, depending on circumstances. This year the Casitas Board approved 10 ac/ft to be available to customers that submit allocation requests. Mr. Kentosh also stated that the Casitas Water Resource Committee has invited him (as an individual not representing MOWD) back to present his statistical report on when the lake could go dry.**

**Mr. Krumpschmidt – No update.**

**Mr. Etchart – Mr. Etchart commented that the Barnard property had to remove several avocado trees after the severe heat wave and there is a 3 year wait on replacing those trees, which should result in water savings.**

**The Board closed the open session at 6:20 p.m.**

**10. Closed Session:** The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
- Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

At 9:12 p.m. the board closed the closed session and re-opened the open session.

Mr. Nielson stated that in closed session they discussed the ChannelKeeper Adjudication.

**11. Meeting Adjournment**

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 9:13 PM.

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President

\_\_\_\_\_  
Secretary

### Report of Income as of 11/30/2018

<b>Income</b>	<b>Month of November</b>	<b>Year To Date</b>	<b>Budget Approp</b>	<b>Approp Bal 07/31/18</b>
Interest	2,533.96	9,898.27	10,000.00	101.73
Taxes	4,460.85	5,454.79	150,000.00	144,545.21
Pumping Charges	397.28	2,041.32	3,300.00	1,258.68
Fire Protection	152.38	758.60	1,500.00	741.40
Meter & Inst. Fees	--	--	--	--
Water Sales	62,761.03	334,217.91	471,744.00	137,526.09
Casitas Water Sales/Stby	21,435.77	48,038.23	4,000.00	(44,038.23)
MWAC Charges	55,801.47	265,763.01	721,424.00	455,660.99
MCC Chg.	6,629.91	32,289.02	80,000.00	47,710.98
Misc. Income	95.66	1,696.43	20,000.00	18,303.57
Late & Delinquent Chgs.	2,516.41	8,038.82	20,000.00	11,961.18
Conservation Penalty	--	100.00	300.00	200.00
Capital Improvement	--	--	--	--
Drought Surcharge	5,730.06	37,016.70	60,000.00	22,983.30
	--	--	--	--
		--	--	--
		--	--	--
<b>TOTAL INCOME</b>	<b>162,514.78</b>	<b>745,313.10</b>	<b>1,542,268.00</b>	<b>796,954.90</b>

Meiners Oaks Water District

**Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date**

<b>Expenditures</b>	<b>Month of November</b>	<b>Year To Date</b>	<b>Budget Approp</b>	<b>Approp Bal 11/30/18</b>	<b>Current December</b>	<b>Approp Bal To Date</b>
Salary / Taxes	37,514.81	174,662.27	448,000.00	273,337.73	-	273,337.73
Payroll Taxes	2,912.08	13,510.42	37,500.00	23,989.58	-	23,989.58
Retirement Contributions	3,690.91	18,777.96	38,000.00	19,222.04	-	19,222.04
Group Insurance	5,390.90	25,777.00	70,000.00	44,223.00	-	44,223.00
Company Uniforms	-	140.14	1,500.00	1,359.86	-	1,359.86
Phone Office	697.14	2,829.90	9,000.00	6,170.10	-	6,170.10
Janitorial Service	341.36	1,826.80	4,500.00	2,673.20	-	2,673.20
Refuse Disposal	343.63	1,613.88	3,100.00	1,486.12	-	1,486.12
Liability Insurance	-	25,003.90	25,000.00	(3.90)	-	(3.90)
Workers Compensation	-	12,167.92	17,500.00	5,332.08	-	5,332.08
Wells	2,561.33	8,650.10	20,000.00	11,349.90	-	11,349.90
Truck Maintenance	854.63	989.28	3,000.00	2,010.72	1,203.90	806.82
Office Equip. Maintenance	327.11	941.58	7,500.00	6,558.42	-	6,558.42
Cell Phones	275.75	1,405.77	4,000.00	2,594.23	-	2,594.23
System Maintenance	5,538.49	51,417.49	55,000.00	3,582.51	-	3,582.51
Safety Equipment	-	254.57	3,000.00	2,745.43	-	2,745.43
Laboratory Services	1,501.00	10,866.00	8,000.00	(2,866.00)	170.00	(3,036.00)
Membership and Dues	-	7,107.00	7,500.00	393.00	-	393.00
Printing and Binding	-	124.03	1,500.00	1,375.97	-	1,375.97
Office Supplies	446.47	1,785.51	5,000.00	3,214.49	252.56	2,961.93
Postage and Express	777.63	4,404.61	13,500.00	9,095.39	-	9,095.39
B.O.D. Fees	900.00	4,700.00	13,500.00	8,800.00	-	8,800.00
Engineering & Technical Services	-	11,550.89	35,000.00	23,449.11	-	23,449.11
Computer Services	411.91	3,922.11	15,000.00	11,077.89	221.91	10,855.98
Other Prof. & Regulatory Fees	2,056.82	5,301.66	25,000.00	19,698.34	1,366.10	18,332.24
Public and Legal Notices	-	-	1,500.00	1,500.00	-	1,500.00
Attorney Fees	4,950.00	26,394.80	40,000.00	13,605.20	-	13,605.20
GSA Fees	-	25,000.00	50,000.00	25,000.00	-	25,000.00
VR/SBC/City of VTA Law Suit	6,828.81	11,506.13	25,000.00	13,493.87	2,638.68	10,855.19
State Water	-	-	25,000.00	25,000.00	-	25,000.00
Audit Fees	-	-	20,000.00	20,000.00	-	20,000.00
Small Tools	142.31	526.69	2,000.00	1,473.31	-	1,473.31
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Water Purchase	41,962.68	199,346.12	75,000.00	(124,346.12)	-	(124,346.12)
CMWD Standby Charges	1,323.54	5,877.64	15,000.00	9,122.36	-	9,122.36
Treatment Plant	264.79	1,239.89	20,000.00	18,760.11	-	18,760.11
Fuel	916.15	4,593.62	11,000.00	6,406.38	-	6,406.38
Travel Exp./Seminars	50.00	285.00	2,000.00	1,715.00	-	1,715.00
Utilities	139.57	1,190.81	3,500.00	2,309.19	103.14	2,206.05
Power and Pumping	1,107.13	1,107.13	80,000.00	78,892.87	887.16	78,005.71
Meters	-	-	8,000.00	8,000.00	-	8,000.00
<b>Total Expenditures</b>	<b>124,226.95</b>	<b>666,798.62</b>	<b>1,251,100.00</b>	<b>584,301.38</b>	<b>6,843.45</b>	<b>577,457.93</b>
Water Distribution System	-	-	-	-	-	-
Wells 4&7	4,824.15	74,736.40	150,000.00	75,263.60	-	75,263.60
Well 1&2 Rehab	-	7,900.00	100,000.00	92,100.00	-	92,100.00
18 Valve Replacements	-	2,765.98	80,000.00	77,234.02	-	77,234.02
Structures and Improvements	-	-	-	-	-	-
Generator Z-2	-	-	75,000.00	75,000.00	-	75,000.00
Treatment Plant EDR/CEQA	3,669.00	5,076.50	80,000.00	74,923.50	2,450.50	72,473.00
Zone 1 Booster/MCC Upgrade	-	(3,203.92)	40,000.00	43,203.92	3,203.92	40,000.00
Well 1,2 VFD Upgrade	-	-	75,000.00	75,000.00	-	75,000.00
Furniture and Fixtures	-	-	-	-	-	-
General Managers Desk	-	-	2,000.00	2,000.00	-	2,000.00
Office Machines	-	-	-	-	-	-
New Computer GM	-	1,959.83	2,500.00	540.17	-	540.17
New Laptop GM	-	-	1,000.00	1,000.00	-	1,000.00
Field Equipment	-	-	-	-	-	-
Appropriations for Contingencies	41,765.07	108,012.00	100,000.00	(8,012.00)	-	(8,012.00)
<b>Total Assets</b>	<b>50,258.22</b>	<b>197,246.79</b>	<b>705,500.00</b>	<b>508,253.21</b>	<b>5,654.42</b>	<b>502,598.79</b>
<b>GRAND TOTAL</b>	<b>174,485.17</b>	<b>864,045.41</b>	<b>1,956,600.00</b>	<b>1,092,554.59</b>	<b>12,497.87</b>	<b>1,080,056.72</b>



# Meiners Oaks County Water District, CA

## Check Report

By Vendor Name

Date Range: 11/16/2018 - 12/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Bank-AP Bank</b>						
AQUA-F	Aqua-Flo Supply	12/12/2018	Regular	0.00	174.85	8410
<a href="#">S11290758</a>	Invoice	11/06/2018	Repair Clamps	0.00	115.43	
<a href="#">S11292570</a>	Invoice	11/09/2018	Pressure Guage	0.00	59.42	
AWAVC	Association of Water Agencies	11/28/2018	Regular	0.00	50.00	8393
<a href="#">06-11301</a>	Invoice	11/15/2018	Breakfast Meeting	0.00	50.00	
AT&T	AT&T	11/28/2018	Regular	0.00	139.99	8394
<a href="#">01841118</a>	Invoice	11/13/2018	Office Phones	0.00	139.99	
AT&T	AT&T	12/12/2018	Regular	0.00	557.15	8411
<a href="#">08331118</a>	Invoice	11/19/2018	Office Phones	0.00	557.15	
CALPERS	California Public Employees' Retirement	11/30/2018	Bank Draft	0.00	2,698.49	DFT0000552
<a href="#">INV0001041</a>	Invoice	11/15/2018	Health	0.00	2,698.49	
CALPERS	California Public Employees' Retirement	11/27/2018	Bank Draft	0.00	350.60	DFT0000560
<a href="#">112718</a>	Invoice	11/14/2018	Retired Premium	0.00	350.60	
CALPERS	California Public Employees' Retirement	11/30/2018	Bank Draft	0.00	2,698.45	DFT0000562
<a href="#">INV0001052</a>	Invoice	11/30/2018	Health	0.00	2,698.45	
CAL-STATE	Cal-State	11/28/2018	Regular	0.00	101.36	8395
<a href="#">115387</a>	Invoice	11/10/2018	Portable Toilet	0.00	101.36	
CMWD	Casitas Municipal Water District	12/12/2018	Regular	0.00	43,286.22	8412
<a href="#">261151118</a>	Invoice	11/30/2018	Fairview Standy	0.00	594.38	
<a href="#">261151118-2</a>	Invoice	11/30/2018	Purchased Water	0.00	41,962.68	
<a href="#">262001118</a>	Invoice	11/30/2018	Hartmann Allocation	0.00	134.78	
<a href="#">300651118</a>	Invoice	11/30/2018	Tico/La Luna Standby	0.00	594.38	
CLEANCO	Cleancoast Janitorial	12/12/2018	Regular	0.00	240.00	8413
<a href="#">1066</a>	Invoice	11/30/2018	November 2018 Janitorial	0.00	240.00	
CVTDEP	County of Ventura Transport. Dept.	12/12/2018	Regular	0.00	1,360.00	8414
<a href="#">270348</a>	Invoice	11/05/2018	885 Lomita	0.00	680.00	
<a href="#">270595</a>	Invoice	11/08/2018	141 S Pueblo	0.00	680.00	
VCRMA	County of Ventura, RMA	12/12/2018	Regular	0.00	515.47	8415
<a href="#">043233</a>	Invoice	11/26/2018	News Ads	0.00	515.47	
DATAP	Dataprose LLC	12/12/2018	Regular	0.00	777.63	8416
<a href="#">DP1803994</a>	Invoice	11/30/2018	Bulk Mailing & Postage	0.00	777.63	
EJHAR	E. J. Harrison Roloffs, Inc.	11/28/2018	Regular	0.00	241.70	8396
<a href="#">281301118</a>	Invoice	11/14/2018	Office Trash	0.00	47.56	
<a href="#">994261118</a>	Invoice	11/14/2018	3 Yard Dumpster	0.00	194.14	
EJHAR	E. J. Harrison Roloffs, Inc.	12/12/2018	Regular	0.00	101.93	8417
<a href="#">2383141118</a>	Invoice	11/30/2018	Roll Off Container	0.00	101.93	
FAMCON	Famcon Pipe and Supply, Inc	12/12/2018	Regular	0.00	6,530.46	8418
<a href="#">213374</a>	Invoice	11/07/2018	Items for 2680 Maricopa	0.00	799.01	
<a href="#">213391</a>	Invoice	11/07/2018	Parts for S. Pueblo	0.00	432.22	
<a href="#">213393</a>	Invoice	11/07/2018	Parts for 2680 Maricopa	0.00	945.95	
<a href="#">213394</a>	Invoice	11/07/2018	Emergency 12" Valve Replacement	0.00	4,353.28	

## Check Report

Date Range: 11/16/2018 - 12/15/2018

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
FGLENV <a href="#">814746A</a> <a href="#">814823A</a>	FGL Environmental Invoice Invoice	11/13/2018 11/14/2018	11/28/2018 Samples Samples	Regular	0.00 0.00 0.00	281.00 85.00 196.00	8397
FGLENV <a href="#">813179A</a> <a href="#">815036A</a> <a href="#">815393A</a> <a href="#">815637A</a>	FGL Environmental Invoice Invoice Invoice Invoice	11/29/2018 11/21/2018 12/05/2018 12/05/2018	12/12/2018 Samples Samples Samples Samples	Regular	0.00 0.00 0.00 0.00	1,300.00 1,045.00 85.00 85.00	8419
FH PUMPS <a href="#">81192</a>	FH Pumps Invoice	12/04/2018	12/12/2018 Pumps for Zone 1	Regular	0.00 0.00	3,203.92 3,203.92	8420
FRED'S <a href="#">112534</a>	Fred's Tire Man Invoice	12/01/2018	12/12/2018 Service on Ian's Truck	Regular	0.00 0.00	1,203.90 1,203.90	8421
GENERAL <a href="#">26779</a>	General Pump Company, Inc. Invoice	11/15/2018	11/28/2018 Well # 4	Regular	0.00 0.00	4,824.15 4,824.15	8398
GUARDIAN <a href="#">INV0001042</a> <a href="#">INV0001053</a>	Guardian Invoice Invoice	11/15/2018 11/30/2018	11/28/2018 Dental Dental	Regular	0.00 0.00 0.00	562.56 281.28 281.28	8391
GUARDIAN <a href="#">7690461118</a>	Guardian Invoice	11/14/2018	11/28/2018 Administration Fee	Regular	0.00 0.00	9.99 9.99	8399
HACHCO <a href="#">11214879</a>	Hach Company Invoice	11/09/2018	11/28/2018 Chlorine Reagent	Regular	0.00 0.00	264.79 264.79	8400
HANSEN <a href="#">8802</a>	Hansen Well-Do Service, Inc. Invoice	11/16/2018	12/12/2018 Restarted Booster Pump	Regular	0.00 0.00	115.00 115.00	8422
HPWP&C <a href="#">102423</a>	Hathaway, Perrett, Webster, Powers Invoice	11/30/2018	12/12/2018 Attorney Fees	Regular	0.00 0.00	3,010.00 3,010.00	8423
HLTHNE <a href="#">61791118</a>	Health Net Life Insurance Company Invoice	11/07/2018	11/28/2018 Life Insurance	Regular	0.00 0.00	25.80 25.80	8401
HSBS <a href="#">INV0001044</a> <a href="#">INV0001055</a>	HealthSmart Benefit Solutions, Inc. Invoice Invoice	11/15/2018 11/30/2018	11/28/2018 HSBS HSBS	Regular	0.00 0.00 0.00	122.92 61.47 61.45	8392
KOPPL <a href="#">19690</a>	Koppl Pipeline Services, Inc. Invoice	11/13/2018	11/28/2018 Emergency Call Out Maricopa Hwy	Regular	0.00 0.00	27,500.00 27,500.00	8402
NEILSON <a href="#">34881118</a> <a href="#">36601118</a>	Law Offices of Lindsay F. Nielson Invoice Invoice	11/13/2018 11/13/2018	11/28/2018 Attorney Fees Attorney Fees	Regular	0.00 0.00 0.00	3,620.00 1,940.00 1,680.00	8403



## Check Report

Date Range: 11/16/2018 - 12/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
MOHARD	Meiners Oaks Hardware	12/12/2018	Regular	0.00	594.66	8424
<a href="#">324997</a>	Invoice	11/25/2018	Finance Charge	0.00	5.83	
<a href="#">846139</a>	Invoice	11/01/2018	Small Tools for Zone 2 Motors	0.00	71.19	
<a href="#">846251</a>	Invoice	11/01/2018	Spray Paint	0.00	38.51	
<a href="#">846773</a>	Invoice	11/01/2018	Items for Sample Port Well #4	0.00	10.31	
<a href="#">847787</a>	Invoice	11/09/2018	Markers, Sharpener, Bolts & Screws	0.00	56.47	
<a href="#">848633</a>	Invoice	11/01/2018	Items for New Well #4	0.00	47.06	
<a href="#">848760</a>	Invoice	11/01/2018	Wood Shims & Blade Cutoff	0.00	17.37	
<a href="#">849370</a>	Invoice	11/01/2018	Marking Paint	0.00	12.87	
<a href="#">850053</a>	Invoice	11/01/2018	Bibb Hose & Adapter	0.00	8.28	
<a href="#">850102</a>	Invoice	11/01/2018	Dropcloth, Frog Tape, Spray	0.00	39.09	
<a href="#">850141</a>	Invoice	11/01/2018	Mag. Nut, Ladder	0.00	72.20	
<a href="#">850697</a>	Invoice	11/01/2018	Items for Well #4	0.00	35.38	
<a href="#">851204</a>	Invoice	11/01/2018	Glove, Volt Tester	0.00	29.26	
<a href="#">851682</a>	Invoice	11/05/2018	Floor Chisel	0.00	11.70	
<a href="#">851712</a>	Invoice	11/05/2018	Asphalt Patch	0.00	39.09	
<a href="#">851890</a>	Invoice	11/06/2018	Batteries	0.00	15.60	
<a href="#">852089</a>	Invoice	11/08/2018	Flags	0.00	65.40	
<a href="#">854060</a>	Invoice	11/21/2018	Rebar	0.00	4.06	
<a href="#">K48099</a>	Invoice	11/01/2018	Antifreeze	0.00	14.99	
HOLL-1	Mike Hollebrands	12/12/2018	Regular	0.00	73.35	8426
<a href="#">111018</a>	Invoice	11/10/2018	Reimburse Miken for Fuel for Rental Vehic	0.00	73.35	
MITEC	MiTec Solutions LLC	11/28/2018	Regular	0.00	10.00	8404
<a href="#">51414</a>	Invoice	11/15/2018	Splashtop User Account	0.00	10.00	
MITEC	MiTec Solutions LLC	12/12/2018	Regular	0.00	401.91	8427
<a href="#">1050393</a>	Invoice	11/28/2018	Monthly Maintenance	0.00	180.00	
<a href="#">51635</a>	Invoice	12/01/2018	Exchange & Web Hosting	0.00	172.91	
<a href="#">51707</a>	Invoice	12/01/2018	Off Site Back Up	0.00	49.00	
OFFDEP	Office Depot	12/12/2018	Regular	0.00	420.27	8428
<a href="#">237316005001</a>	Invoice	11/30/2018	Adding Machine Tape	0.00	24.95	
<a href="#">23969913001</a>	Invoice	12/03/2018	Paper, Sticky Pads, Clips, etc.	0.00	252.56	
<a href="#">239731278001</a>	Invoice	11/30/2018	Receipt Books	0.00	56.50	
<a href="#">239731279001</a>	Invoice	11/30/2018	Calendars	0.00	86.26	
PERS	Public Employees' Retirement System	11/30/2018	Bank Draft	0.00	275.00	DFT0000551
<a href="#">INV0001040</a>	Invoice	11/15/2018	457 Withholdings	0.00	275.00	
PERS	Public Employees' Retirement System	11/30/2018	Bank Draft	0.00	2,270.04	DFT0000553
<a href="#">INV0001043</a>	Invoice	11/15/2018	PERS	0.00	2,270.04	
PERS	Public Employees' Retirement System	11/30/2018	Bank Draft	0.00	275.00	DFT0000561
<a href="#">INV0001051</a>	Invoice	11/30/2018	457 Withholdings	0.00	275.00	
PERS	Public Employees' Retirement System	11/30/2018	Bank Draft	0.00	2,270.04	DFT0000563
<a href="#">INV0001054</a>	Invoice	11/30/2018	PERS	0.00	2,270.04	
PERS	Public Employees' Retirement System	12/12/2018	Bank Draft	0.00	24.33	DFT0000570
<a href="#">10000001550698</a>	Invoice	12/01/2018	Unfunded Accrued Liability	0.00	24.33	
PERS	Public Employees' Retirement System	12/12/2018	Bank Draft	0.00	1,297.04	DFT0000571
<a href="#">10000001550697</a>	Invoice	12/01/2018	Unfunded Accrued Liability	0.00	1,297.04	
QUINNNTL	Quinn Rental Services	11/28/2018	Regular	0.00	3,355.30	8405
<a href="#">08014401</a>	Invoice	11/19/2018	Backhoe Rental	0.00	3,355.30	
RMM	Remy Moose Manley, LLP	12/12/2018	Regular	0.00	2,638.68	8429
<a href="#">110318</a>	Invoice	12/05/2018	SBCK vs VTA	0.00	2,638.68	

## Check Report

Date Range: 11/16/2018 - 12/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
SAMHIL	Sam Hill & Sons, Inc.	12/12/2018	Regular	0.00	7,734.61	8430
<a href="#">2737</a>	Invoice	11/06/2018	Repairs at Pueblo and Hwy 33	0.00	7,734.61	
SCE	Southern California Edison Co.	12/12/2018	Regular	0.00	990.30	8431
<a href="#">OFFELE1218</a>	Invoice	12/11/2018	Office Electricity	0.00	103.14	
<a href="#">PMP1-1218</a>	Invoice	12/11/2018	Pump 1	0.00	53.26	
<a href="#">PMP2-1218</a>	Invoice	12/11/2018	Pump 2	0.00	213.57	
<a href="#">PMP4&amp;71218</a>	Invoice	12/11/2018	Pumps 4&7	0.00	295.97	
<a href="#">TNKFRM1218</a>	Invoice	12/11/2018	Tank Farm	0.00	41.53	
<a href="#">WELL81218</a>	Invoice	12/11/2018	Well 8	0.00	85.26	
<a href="#">Z-21218</a>	Invoice	12/11/2018	Zone 2	0.00	71.19	
<a href="#">Z-2FIR1218</a>	Invoice	12/11/2018	Zone 2 Fire	0.00	86.84	
<a href="#">Z-3FIR1218</a>	Invoice	12/11/2018	Zone 3 Fire	0.00	39.54	
SCGAS	Southern California Gas Co.	12/12/2018	Regular	0.00	9.75	8432
<a href="#">0024</a>	Invoice	11/29/2018	Office Heat	0.00	9.75	
EDLINGER	Susan Edlinger, M. Ed	11/28/2018	Regular	0.00	1,500.00	8406
<a href="#">010</a>	Invoice	11/01/2018	Staff Interviews	0.00	1,500.00	
EDLINGER	Susan Edlinger, M. Ed	12/12/2018	Regular	0.00	1,333.00	8433
<a href="#">011</a>	Invoice	12/01/2018	Executive Coaching	0.00	1,333.00	
UAOFSC	Underground Service Alert of So.Ca.	12/12/2018	Regular	0.00	33.10	8434
<a href="#">1120180426</a>	Invoice	12/01/2018	Digalert	0.00	33.10	
USBANK	US Bank Corporate Pmt. System	12/12/2018	Regular	0.00	3,417.36	8435
<a href="#">AUTOSUP1105</a>	Invoice	11/05/2018	Wiper Blades	0.00	15.85	
<a href="#">ENTERPRISE1114</a>	Invoice	11/14/2018	Car Rental	0.00	247.12	
<a href="#">FSIND1103</a>	Invoice	11/05/2018	Freight Fee	0.00	125.00	
<a href="#">FSIND1105</a>	Invoice	11/05/2018	Stairwell	0.00	2,298.48	
<a href="#">LAXS1101</a>	Invoice	11/01/2018	LA Times Subscription	0.00	7.96	
<a href="#">LAXS1120</a>	Invoice	11/20/2018	LA Times	0.00	7.93	
<a href="#">OVIMPORTS1114</a>	Invoice	11/14/2018	Service on Mike's Truck	0.00	518.31	
<a href="#">PRIME1119</a>	Invoice	11/19/2018	Amazon Prime	0.00	13.93	
<a href="#">PRIME1120</a>	Invoice	11/20/2018	Amazon Prime	0.00	13.93	
<a href="#">TYLER1119</a>	Invoice	11/19/2018	W-2's & 1099's	0.00	111.40	
<a href="#">VONS11011031</a>	Invoice	11/01/2018	Water & Toilet Paper	0.00	31.14	
<a href="#">VONS1107</a>	Invoice	11/07/2018	Paper Towels	0.00	11.47	
<a href="#">VONS1109</a>	Invoice	11/09/2018	Water, Toilet Paper, Paper Towels, etc.	0.00	14.84	
VTACNCRT	Ventura Concrete Cutting	11/28/2018	Regular	0.00	285.00	8407
<a href="#">7151</a>	Invoice	11/02/2018	Saw Cut Asphalt La Luna/El Centro	0.00	285.00	
VERIZON	Verizon Wireless	12/12/2018	Regular	0.00	275.75	8437
<a href="#">9819216397</a>	Invoice	11/26/2018	Cell Phones	0.00	275.75	
WREA	Water Resource Engineering Associates	12/12/2018	Regular	0.00	2,450.50	8438
<a href="#">3081-3</a>	Invoice	12/03/2018	New Filter	0.00	2,450.50	

## Check Report

Date Range: 11/16/2018 - 12/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
WRIGHT EXP	WEX Bank	11/28/2018	Regular	0.00	916.15	8408
56683587	Invoice	11/15/2018	Fuel	0.00	916.15	

## Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	104	45	0.00	126,560.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	12,158.99
EFT's	0	0	0.00	0.00
	113	54	0.00	138,719.47

PR \$34,431.03

RECORDING REQUESTED BY  
CASITAS MUNICIPAL WATER DISTRICT  
WHEN RECORDED MAIL TO:  
CASITAS MUNICIPAL WATER DISTRICT  
1055 North Ventura Ave.  
Oak View, CA. 93022  
Attn: Engineering Dept.  
File:

No Fee Pursuant to Government Code 27383

02/

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### WATER SERVICE AGREEMENT

THIS AGREEMENT is made and entered into this \_\_\_ day of \_\_\_\_\_, 2016, by and between **CASITAS MUNICIPAL WATER DISTRICT**, hereinafter referred to as "Casitas", and the parties owning property designated as Assessor's Parcel No. **017-0-210-530** in Ventura County, California, as set forth in legal description, designated as Exhibit "A", to wit, and **Valley Oak Charter**, hereinafter referred to as "Property Owner".

### DECLARATIONS

- A. Casitas is a Municipal Water District formed pursuant to the Municipal Water District Act of 1911 codified as Division XX of the California Water Code (commencing with Section 71000) for the purpose of conserving, storing, distributing and selling water; and
- B. Property Owner owns that certain parcel of land comprised of approximately **0.67 acres** and bearing Assessor's Parcel No. **017-0-210-530**.
- C. Assessor's Parcel No. 017-0-210-530 is within Meiners Oaks Water District's water service area.
- D. Property Owner has informed Casitas that before Meiners Oaks Water District will service Assessor's Parcel No. 017-0-210-530 with domestic water, Property Owner must purchase a water allocation from Casitas and provide that water allocation to Meiners Oaks Water District.
- E. Property Owner desires Casitas to provide a water allocation for domestic use only to Meiners Oaks Water District.
- F. New water services, expansion of existing water services, water usage shall be in accordance with Casitas' Rates and Regulations and amendments thereto.
- G. Casitas Rates and Regulations require all new development to have an adequate water supply.
- H. Moon Engineering, Inc., Consulting Mechanical Engineers, Ventura, California in a letter report dated July 21, 2015, estimated the annual water usage of the proposed 2718 square foot charter school multi-purpose building as 0.45 acre feet of water. This estimate is based on 60 students for 12 hours a week, 34 weeks per year and 8 staff for 18 hours per week, 34 weeks per year. The estimate is

## Water Service Agreement

also based on minimal drought tolerant landscaping.

### 1-1 Property Owner.

(a) Property Owner shall obtain from Casitas an allocation for water in an amount based upon reasonable and necessary needs and Casitas' rules and regulations.

(b) Property Owner shall pay all fees required in accordance with Casitas rates and regulations for new water allocations.

(c) Property Owner for themselves, their heirs, successors and assigns agrees to hold Casitas, its officers, directors, agents and employees harmless from any and all claims for any part or all of the value of Property Owner's lands or the diminution thereof resulting from the termination of this Water Service Agreement in whole or in part as provided for herein.

### 1-2 Liability and Indemnification Provisions.

(a) Property Owner agrees to indemnify and hold harmless Casitas, its officers, directors, agents and employees from any and all claims, demands, costs, or liability determined by a court of competent jurisdiction to have arisen from or to be connected with the Property Owner's negligent or deliberately wrongful acts, errors, or omissions in connection with the performance of this Agreement. Likewise, Casitas agrees to indemnify and hold harmless the Property Owner from any and all claims, demands, costs, or liability determined by a court of competent jurisdiction to have arisen from or to be connected with Casitas' negligence, or deliberately wrongful acts, errors, or omissions in connection with the performance of this Agreement.

(b) Property Owner agrees to reimburse Casitas for any expenditure, including reasonable attorney fees, incurred in the defense against claims ultimately determined to be due to the Property Owner's negligent or deliberately wrongful acts, errors or omissions in connection with the performance of this Agreement. Likewise, Casitas agrees to reimburse the Property Owner for any expenditure, including reasonable attorney fees, incurred in the defense against claims ultimately determined to be due to the Casitas' negligent, or deliberately wrongful acts, errors, or omissions in connection with the performance of this Agreement.

## 2. Casitas.

Upon payment of all charges and fees and the execution of this agreement, Casitas will assign an additional **0.45 Acre Feet** of water allocation to **Meiners Oaks Water District on behalf of Assessor's Parcel No. 017-0-210-530.**

(a) Casitas will serve water for domestic purposes to Meiners Oaks Water District in accordance with its own ordinances, resolutions, motions or rules and U.S. Bureau of Reclamation requests upon satisfactory completion of the required water allocation form, the application for water service form and the payment of all fees.

(b) Casitas reserves the right to refund the capital facility charges monies, without interest,

## Water Service Agreement

which the Owner has paid after it is determined that the water has not been put to a beneficial use within two (2) years after the allocation has been made and rescinding the water allocation. Casitas will not refund water charges in any case.

3. This Water Service Agreement is prepared in recordable form and at no expense to Property Owner.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement the day and year first above written.

### **PROPERTY OWNER**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Laura Fullmer, Valley Oak Charter

### **CASITAS MUNICIPAL WATER DISTRICT**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Steven E. Wickstrum, General Manager

## Water Service Agreement

RECORDING REQUESTED BY  
CASITAS MUNICIPAL WATER DISTRICT  
WHEN RECORDED MAIL TO:  
CASITAS MUNICIPAL WATER DISTRICT  
1055 North Ventura Ave.  
Oak View, CA. 93022  
Attn: Engineering Dept.

No Fee Pursuant to Government Code 27383

New

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### WATER SERVICE AGREEMENT

THIS AGREEMENT is made and entered into this \_\_\_ day of \_\_\_\_\_, 2018, by and between **CASITAS MUNICIPAL WATER DISTRICT**, hereinafter referred to as "Casitas", and the parties owning property designated as Assessor's Parcel No. **017-0-210-530** in Ventura County, California, as set forth in legal description, designated as Exhibit "A", to wit, and **Valley Oak Charter**, hereinafter referred to as "Property Owner".

### DECLARATIONS

- A. Casitas is a Municipal Water District formed pursuant to the Municipal Water District Act of 1911 codified as Division XX of the California Water Code (commencing with Section 71000) for the purpose of conserving, storing, distributing and selling water; and
- B. Property Owner owns that certain parcel of land comprised of approximately **0.67 acres** and bearing Assessor's Parcel No. **017-0-210-530**.
- C. Assessor's Parcel No. **017-0-210-530** is located within the service area of Meiners Oaks Water District and will be a customer of Meiners Oaks Water District.
- D. Property Owner has informed Casitas that before Meiners Oaks Water District will service Assessor's Parcel No. **017-0-210-530** with domestic water, Property Owner must purchase a water allocation from Casitas and provide that water allocation to Meiners Oaks Water District.
- E. Property Owner desires Casitas to provide a water allocation for domestic use only to Meiners Oaks Water District.
- F. New water services, expansion of existing water services, water usage shall be in accordance with Casitas' Rates and Regulations and amendments thereto.
- G. Casitas Rates and Regulations require all new development to have an adequate water supply.
- H. Moon Engineering, Inc., Consulting Mechanical Engineers, Ventura, California in a letter report dated July 21, 2015, estimated the annual water usage of the proposed 2718 square foot charter school multi-purpose building as **0.45** acre-feet of water. This estimate is based on 60 students for 12 hours a week, 34 weeks per year and 8 staff for 18 hours per week, 34 weeks per year. The estimate is



Water Service Agreement

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement the day and year first above written.

**Valley Oak Charter**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Laura Fulmer, Director

**CASITAS MUNICIPAL WATER DISTRICT**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Michael Flood, Interim General Manager

6TH: NORTH 15° 35' EAST 360 FEET TO THE POINT OF BEGINNING.



November 15, 2018

Mr. Mike Hollebrands/General Manager  
Meiners Oaks Water District  
202 W. Roblar  
Ojai, CA 93023

**Re: Additional Water Allocation – Valley Oak Charter APN 017-0-210-530 (0.67 Ac.)  
Ojai, CA. 93023**

Dear Mr. Hollebrands:

This is to inform you that Valley Oak Charter has paid the required fees to Casitas Municipal Water District on May 13, 2016 for **0.45** acre feet per year allocation of water. This amount of water allocation has been added to the amount assigned to Meiners Oak Water District (Account # **41-26115-00**) behalf of Valley Oak Charter for assessor parcel number 017-0-210-530. The project is for the construction of a multi-purpose school building as described in the letter report prepared by Moon Engineering, Inc. dated July 21, 2015.

Any letters, forms or correspondence required by the County of Ventura for their project will be the responsibility of your District.

If you have any questions in regard to this matter, please do not hesitate to contact me at 805.649.2251 x107.

Sincerely,

A handwritten signature in blue ink, appearing to read "Julia Aranda", is written over a circular blue stamp.

Julia Aranda P.E.  
Engineering Manager

c: L. Fullmer, Valley Oak Charter School

# CASITAS MUNICIPAL WATER DISTRICT APPLICATION FOR NEW WATER SERVICE

NAME: Valley Oaks Charter School/Meiners Oaks Water District DATE: \_\_\_\_\_

DRIVER'S LICENSE #: \_\_\_\_\_ NA STATE \_\_\_\_\_ BILLING ADDRESS: \_\_\_\_\_ NA \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_ NA \_\_\_\_\_

ACCT. #: Meiners Oak Water District 41-26115 HOME TEL: \_\_\_\_\_ WORK: \_\_\_\_\_

EXISTING CUST. ACCT. # \_\_\_\_\_ CELL: \_\_\_\_\_ FAX: \_\_\_\_\_

The undersigned applicant hereby applies for water service and agrees to pay for such service and to abide by all rules and regulations of Casitas Municipal Water District, as such rates and rules and regulations are established and or revised from time to time.

Location of Service: Water allocation is being purchased as an addition to Meiners Oaks Water District allocation.

APN: \_\_\_\_\_ Acres: \_\_\_\_\_ Class of Service: \_\_\_\_\_ Meter Size: \_\_\_\_\_ Capacity: \_\_\_\_\_

Backflow Device Required: Yes ☒ No ☐ Zone: ☐ Gravity ☒ Pumped Bimonthly Service Charge: \$ \_\_\_\_\_ 0 \_\_\_\_\_

## APPLICABLE FEES AND CHARGES:

Benefited Property Charge (if applicable, attached addendum covering terms for payment is made a part of this Application for New Water Service). BPC Area: \_\_\_\_\_ \$ \_\_\_\_\_

	<u>Deposit</u>	<u>Materials Cost</u>	
5/8" & 3/4" Meter	\$ <u>60.00</u>	\$ <u>325.00</u>	\$ _____
1" Meter	\$ <u>60.00</u>	\$ <u>525.00</u>	\$ _____
2" All Agricultural Meters	\$ <u>150.00</u>	\$ <u>1900.00</u>	\$ _____
3" Meter	\$ <u>200.00</u>	\$ <u>3500.00</u>	\$ _____
4" Meter	\$ <u>200.00</u>	\$ <u>4700.00</u>	\$ _____

☐ Customer deposit for **estimated** cost of Casitas installation of meter/service. Customer responsible for **actual** cost & will be billed for additional, or refunded difference in actual cost & payment received pursuant to Casitas Rates and Regulations for Water Service. \$ \_\_\_\_\_

☐ Customer has chosen to install meter/service using **Casitas approved** contractor in accordance with Casitas standards. Customer shall be responsible for **all costs** therefor per Letter Agreement.

☐ Fee for facilities inspection \$ \_\_\_\_\_

Non Refundable Capital Facilities Charge (See Allocation over) \$ 18,644.00 per A.F. x 0.45 A.F \$ 8389.80

Other: \_\_\_\_\_ \$ \_\_\_\_\_

Allocation is being purchased by Valley Oak Charter School for Meiners Oaks Water District. Valley Oaks CS will be a MOWD customer.

Credit established with prior Account # \_\_\_\_\_ TOTAL DUE: \$ \_\_\_\_\_

Received on \_\_\_\_\_ By: \_\_\_\_\_ Cash/Check # \_\_\_\_\_ TOTAL PAID: \$ \_\_\_\_\_

The undersigned represent(s) that he/she/they is/are (1) the applicant(s) for water service, or (2) the agent of and authorized by the applicant(s) to execute this Application for New Water Service.

☐ If Authorized Agent – Copy of authorization attached.

X \_\_\_\_\_  
Owner or Authorized Agent

X \_\_\_\_\_  
Owner or Authorized Agent

Water Allocation (see back of application)

Reviewed by: \_\_\_\_\_ Date \_\_\_\_\_

Approved by: \_\_\_\_\_  
Steven E. Wickstrum, General Manager Date \_\_\_\_\_

**Water Supply Certificate**

(Will Serve Letter)

(To be filled out by customer)

Meter Size: 1 1/2"



Job Address: 145 St Thomas Drive

Mailing Address: 1253 S. La Luna

APN # 017-021-0-300

Owners Name: Frank Sheltren

Telephone # 805- 646-8818

(To be filled out water purveyor)  
(This certificate is only valid for one year)

Meiners Oaks County Water District has received a request to provide domestic water to

This letter is to certify that:

- The water purveyor holds an unrevoked permit to operate a public water system issued by the State of California Department of Health Services and the Ventura County Environmental Health Division;
- As of this date, the district conforms with:
- State primary drinking water standards as described in Title 22, C.C.R., section 64421 et seq..
- Title 22, C.C.R., section 64568; and
- A binding agreement has been entered into between the owner of the land and the water agency, enforceable by the owner's successors in interest to the land, providing, on terms substantially the same as those given the agencies customers generally, for the connection to the water agencies system of each lot or each structure proposed to be served by the water agency;

OR

- Each lot or structure proposed to be served by the water agency will be served through an existing connection provided by the water agency to the property.

By   
District Manager

Date: 10/20/2005

Valley Oak Charter School  
P.O. Box 878  
Ojai, CA 93024

RECEIVED  
MAR 30 2015  
By \_\_\_\_\_

Mike Hollebrands  
Meiners Oaks Water District  
202 W. El Roblar Drive  
Ojai, CA 93023

March 25, 2015

To Mike Hollebrands and the MOWD Board of Directors,

In response to the notice we received on March 12, 2015, Valley Oak Charter is hereby requesting an extension of the District's April 1, 2015 deadline to comply with the MOWD Resolution 2015-2-1 to obtain service, pay fees and install a water meter on the property purchased for our school at 145 Thomas Drive to December 31, 2015.

When we purchased our property in 2010, we were assured that the will-serve letter from the MOWD would remain in effect until we were ready to begin construction. The letter is titled "Water Supply Certificate (Will Serve Letter)" and was issued to the owner, Frank Sheltren. It says,

"This letter is to certify that a binding agreement has been entered into between the owner of the land and the water agency, enforceable by the owner's successors in interest to the land, providing, on terms substantially the same as those given the agency's customers generally, for the connection to the water agency's system of each lot or each structure proposed to be served by the water agency."

From that time forward, we paid MOWD \$22.53 per month, which was billed as a "Monthly service charge for 1" meter." The payment of the monthly fee guaranteed that the water would be delivered when the meter was finally installed. Why does this ongoing payment not guarantee continuing service in the same way payment for a meter guarantees continuing service? And why are we being asked to pay not only for the capital improvement to MOWD but also an 'allocation fee' to another water purveyor as well?

We were blindsided by the recent letter informing us that MOWD would revoke our will-serve certificate if we were not "shovel ready" by June 1. Although this resolution was passed in February, we did not hear about it until just two weeks ago. There was no communication from the MOWD informing us of this agenda item so we could appear and present our case before the Board.

Valley Oak Charter is not a landowner that simply wants to maintain the right to develop our land at some unspecified future date. We have been in the process of

planning our school since we purchased the land in 2010; we are just limited in how fast we can make it happen.

We are a small school limited by our charter to just 75 students. We must rely on our annual general fund allocation from the State for money to build our new campus. Two years ago we paid off the bulk of our land costs and started to set aside money for construction. At this point we have set aside over \$100,000 to complete the design process and begin construction. Our architect has plans underway and he will begin plan check soon for the first phase of construction.

Being a public school, we are also limited by a much more involved set of rules that apply to public entities--particularly schools. Our progress has been slow, but it is deliberate and moving toward completion.

Canceling our will-serve letter at this time would be a financial hardship and a serious blow to the school. Not only will we not be able to continue with construction, we will lose the considerable funds and time already spent on this project. We will not even be able to sell the property so that we can purchase land with water service in place or an existing facility.

To deny Valley Oak Charter the benefit of a water meter service we have paid for, especially since we are in the process of developing the school for which the meter service was intended, is a unilateral and unfair withdrawal from a binding contract. It will also cause the school irreparable financial harm.

We will do everything we can to comply with the extended deadline of December 31st, but should we not be able to meet these arbitrary and unilateral deadlines, we will have no choice but to seek legal redress. Although we understand and sympathize with the District's need to manage its resources, we cannot afford the loss of our project and the over \$200,000 we have already invested. We look forward to working with the MOWD to reach a truly fair and equitable resolution.

Sincerely,

A handwritten signature in cursive script, reading "Laura Fulmer".

Laura Fulmer, Director  
Valley Oak Charter School

1/31/2011



Dear customer,

**Background:**

In the past Will Serve letters have been distributed with every intention by the customer to move along with what ever project they had planned. And due to some unforeseen reason those projects have not been able to be completed or possibly even started or abandoned. Due to the amount of allocated meters that are existing currently that have not been installed, and in light of the state water conditions the board is concerned that when it comes time to serve water to those meters when ever that might be, the water may not be available.

In the June 16 regular board meeting the Board of Directors voted to amend MOWDs' Ordinance 101601 section 4.01 having to do with Water Availability and Will Serve letters in an effort to continue supplying the best possible service. Attached to this letter is a copy of that section that explains the conditions that apply to you.

For those property owners that have already had a service line and meter installed at their property, MOWD will begin billing you monthly within the next billing cycle.

As it is stated in our new Rules and Regulations, this is our 30 day written notice to you. MOWD asks that you give this letter prompt attention and contact our office as soon as possible so that we may complete your transaction and answer any questions or concerns that you might have. Thank you in advance for cooperation.

Meiners Oaks Water District

**Remember: That you now have until Friday July 31<sup>st</sup> to respond!**



**RESOLUTION NO. 2012-9-5**

**RESOLUTION FOR THE MEINERS OAKS WATER DISTRICT  
ESTABLISHING RESTRICTIONS ON USE OF WATER AND  
DISTRICT POLICY FOR CONNECTIONS TO NEW CUSTOMERS**

WHEREAS, the Meiners Oaks Water District is authorized by Water Code Section 350, 31026 to restrict the use of District water during a threatened or existing water shortage;

WHEREAS, the Board of Directors of Meiners Oaks Water District, by Resolution No. 2012-9-5 will be executing Phase 1 Measures under Ordinance No. 101601, including enforcement of water use restrictions;

WHEREAS, due to the District's primary dependence upon a finite groundwater source for its water supply and the reasonable likelihood the water demand of the District will exceed, at times, this supply, a water emergency due to a threatened water shortage continues to exist;

WHEREAS, the Board intends to adopt restrictions on use of District water to conserve the limited water supply available to the District;

WHEREAS, Meiners Oaks Water District intends to restrict connections to new customers within the District until Phase 1 has been lifted.

WHEREAS, the District operates 5 wells within the District boundaries to supply a sufficient quantity of water to its customers; And due to the lack of rainfall this year the District's ability to provide that water has been diminished by 60%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Meiners Oaks County Water District as follows:

1. That a water emergency exists due to a threatened water shortage.
2. That pursuant to Water Code Section 350,31026, the following water use restrictions shall hereafter be in effect:

(a) There shall be no hose washing of sidewalks, walkways, driveways, parking areas or other paved surfaces, except as required for sanitary purposes.

(b) Washing of motor vehicles, trailers, boats and other types of mobile equipment shall be done only with a hand held bucket or a hose equipped with a positive shut-off nozzle for quick rinses except that washing may be done at the immediate premises of a commercial car wash or with reclaimed waste water.

(c) No water shall be used to clean, fill or maintain levels in decorative fountains, ponds, lakes or similar aesthetic structures unless such water is part of a recirculating system.

(d) Swimming pools shall not be emptied and refilled unless necessary for sanitary, health or safety reasons.

(e) No restaurant, hotel, café, cafeteria or other public place where food is sold, served or offered for sale shall serve drinking water unless expressly requested.

(f) All customers of the District shall promptly repair all leaks from indoor or outdoor plumbing fixtures within forty-eight (48) hours of discovery.

(g) No customer of the District shall cause or allow

the water to run off landscaped areas into adjoining streets, sidewalks or other paved areas due to incorrectly directed or maintained sprinklers or excessive watering.

(h) No lawn, landscape or other turf area shall be watered more often than every other day; except that this provision shall not apply to commercial nurseries, golf courses or other water-dependent industries or for fourteen (14) days following germination of new turf.


(i) There shall be no watering of streets with trucks, except if street sweeping is not feasible to protect the health and safety of the public.

(j) Installation of water meters or connections to new customers, except as previously authorized, shall not be approved by the District.

ADOPTED this 4th day of September 2012

  
Moira Barron, President,  
Meiners Oaks Water District

ATTEST:

  
Brandi Malone, Secretary,  
Meiners Oaks Water District.



## RESOLUTION 2015-2-1

WHEREAS, in 2009, MOWD stopped issuing Water Availability Letters, a document issued to our customers solely for planning purposes; specifically, so the customer could show the County of Ventura that their project complied with MOWD's regulations, and that they would be eligible for service if they later applied;

WHEREAS, in 2010, as a service to our customers, MOWD gave customers who had been issued Water Availability Letters the option of paying a monthly service charge to be given first option to get water service at such time as they needed it and new meters became available;

WHEREAS, a small number of our customers have been paying these fees since 2010;

WHEREAS, due to our area's drought conditions, in September 2012, the District was forced to cease approving any new water service until our drought conditions subside;

WHEREAS, some of our customers interpreted payment of the monthly service charge as a promise to supply water when they were ready, as long as they paid their fees, regardless of the MOWD's later moratorium on new water service,

WHEREAS, the Board of Directors now desires to resolve the issue in a fair and equitable manner, recognizing the payment of fees by these customers and balancing their needs with the needs of the District;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Directors of the Meiners Oaks Water District as follows:

MOWD will provide water service to those who were issued a Water Availability Letter and have paid the monthly service charge since 2010 every month to date (hereinafter the "Eligible Customers"), under all of the following conditions:

- 1) The Eligible Customer must pay the applicable water allocation fees to Casitas Municipal Water District (CMWD) and MOWD for new water services, and provides proof that CMWD has approved the Eligible Customer for service by MOWD; and



- 2) The Eligible Customer must pay MOWD's Capital Improvement Fee for a new meter by April 1, 2015. MOWD will credit all of monthly service charges the Eligible Customer has paid for the connection to the Capital Improvement Fee; and
- 3) The Eligible Customer's meter must be installed by June 1, 2015. If the Eligible Customer has otherwise complied with the above conditions but is not able to install the meter before or on the above stated date, the District will grant one (1) extension if a written request for such extension is submitted to the District by the Eligible Customer prior to May 1, 2015. If approved, the extension will expire December 31<sup>st</sup>, 2015. No other extensions will be granted.

**RESOLVED FURTHER**, if an Eligible Customer fails to comply with the above, MOWD will refund the Eligible Customer all of the monthly service charges paid to date in connection with the customer's "Water Availability Letter" and the customer will not be eligible for service until such time as MOWD lifts its current moratorium on new service requests.

**ADOPTED THIS 17<sup>TH</sup> DAY OF FEBRUARY, 2015:**

---

Dale Carnathan, President

Meiners Oaks water District

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Brandi Malone, Secretary

Meiners Oaks Water District



## RESOLUTION 2015-4-1

WHEREAS, the Board of Directors of MOWD wishes to rescind Resolution 2015-2-1 in favor of a new resolution on the issue of Water Availability Letters;

WHEREAS, in 2009, MOWD stopped issuing Water Availability Letters, a document issued to our customers solely for planning purposes; specifically, so the customer could show the County of Ventura that their project complied with MOWD's regulations, and that they would be eligible for service if they later applied;

WHEREAS, in 2010, as a service to our customers, MOWD gave customers who had been issued Water Availability Letters the option of paying a monthly service charge to be given first option to get water service at such time as they needed it and new meters became available;

WHEREAS, a small number of our customers have been paying these fees since 2010;

WHEREAS, due to our area's drought conditions, in September 2012, the District was forced to cease approving any new water service until our drought conditions subside;

WHEREAS, some of our customers interpreted payment of the monthly service charge as a promise to supply water when they were ready, as long as they paid their fees, regardless of the MOWD's later moratorium on new water service,

WHEREAS, MOWD is unaware of some customers positions with regard to each individuals processes and the amount of time required to complete these processes to comply with allocation requirements,

WHEREAS, the Board of Directors now desires to resolve the issue in a fair and equitable manner, recognizing the payment of fees by these customers and balancing their needs with the needs of the District;

**NOW, THEREFORE BE IT RESOLVED,** by the Board of Directors of the Meiners Oaks Water District as follows:

Resolution 2015-2-1 is rescinded;



MOWD will provide water service to those who were issued a Water Availability Letter and have paid the monthly service charge since 2010 every month to date (hereinafter the "Eligible Customers"), under all of the following conditions:

- 1) The Eligible Customer must pay the applicable water allocation fees to Casitas Municipal Water District (CMWD) and MOWD for new water services, and provides proof that CMWD has approved the Eligible Customer for service by MOWD.

**RESOLVED FURTHER**, if an Eligible Customer fails to comply with the above, MOWD will refund the Eligible Customer all of the monthly service charges paid to date in connection with the customer's "Water Availability Letter" and the customer will not be eligible for service until such time as MOWD lifts its current moratorium on new service requests.

**ADOPTED THIS 21<sup>st</sup> DAY OF April, 2015:**

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Dale Carnathan, President

Meiners Oaks water District

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Brandi Malone, Secretary

Meiners Oaks Water District

#### **4. Financial Matters**

**1. Approval of Payroll and Payables from March 16, 2015 to April 15, 2015 in the amount of;**

<b>Payables -</b>	<b>\$593,545.21</b>
<b>Payroll -</b>	<b>\$ 29,928.19</b>
<b>Total -</b>	<b>\$623,473.40</b>

**Mr. Harrold made the motion to pay the monthly expenses. Mr. Etchart seconded. Mr. Kentosh suggested separating out the tank expenses on the agenda. The Board has asked that the Alarm System start going under the fund for Office Equipment Maintenance (2102) instead of the Janitorial fund (2055).**

**Harrold/Etchart**

**All Ayes**

**M/S/C**

#### **5. Board Discussion and/or Action**

**a) Approval of rescinding Resolution 2015-2-1 and approving amended Resolution 2015-4-1 as they relate to Will Serve Letters - Laura Fulmer the Director of Valley Oak Charter School was present to discuss their plan to build on a parcel and their need to purchase a meter. When they purchased the property, it came with a Will Serve Letter already and they have been paying the monthly fees to keep that active since then. It has taken some time to acquire enough revenue to continue their project. They are concerned by the fact that since they purchased the property some of the rules and guidelines have changed. Now they have two sets of Capital Improvement Fees to pay and they wanted an explanation for that. Mr. Kentosh explained to Ms. Fulmer that you have to pay the two separate agencies because Casitas is our backup source in emergencies so therefore you must buy into both systems. Mr. Kentosh did inform Ms. Fulmer that MOWD is going to be looking into revising the Resolution that they had passed. Mr. Kentosh reassured Ms. Fulmer that the**



time limits will be removed and people will be given the time that they need. Mr. Kentosh made the motion to rescind Resolution 2015-2-1 and approve amended Resolution 2015-4-1 as they relate to Will Serve letters. Mr. Harrold seconded. Roll Call Vote: Mr. Carnathan – Aye, Mr. Etchart – Aye, Mr. Harrold – Aye, Mr. Kentosh – Aye  
Mr. Krumpschmidt asked to be recused from the vote.  
Kentosh/Harrold  
Motion Carried  
M/S/C

b) Discussion of Draft Budget for fiscal year 2015-16 – The Board discussed several items on the Budget for the fiscal year 2015-16.

#### **6. General Manager's Report**

In regards to conservation overall the District has seen a 23% reduction from this time last year.

The GM asked Attorney Paul Huff a few legal questions in regards to what we as a Water District can ask or require our customers to do. Mr. Huff suggested that if the Board wants to ask for further restrictions that go beyond what is already out there that they should put it on the next agenda.

The GM informed the Board that they did not run into an issue with the tank project in regards to the concrete. He then went into detail about what had occurred. The GM has asked Speiss's structural engineer to write a letter stating that if he feels that everything is ok, that he will put his stamp on it and that will be Speiss's guarantee that it's ok. The GM will contact Bengal in the morning regarding their recommendation. The Board would like to know what the cost would be for X-Ray. Mr. Krumpschmidt would like a copy of the letter of certification for all of the Board to see. They would also like a detailed explanation of the process that the engineer used to determine the acceptability of the situation.



Date: 09/30/14  
Invoice #: September  
Customer ID: VAOCS

Last Invoice Submitted

Qty	Description	Unit Price	Line Total
1.00	MONTHLY SERVICE CHARGE FOR 1" METER	\$ 24.37	\$ 24.37
	Lot Next to 145 St. Thomas Dr.		
		Subtotal	\$ 24.37
		Sales Tax	
		Total	\$ 24.37

202 WEST EL ROBLAR DRIVE, OJAI, CA 93023 - (805) 646-2114 - fax (805) 646-2297

# DRAFT

***Meiners Oaks Water District***  
**New Water Allocations for MOWD's Customers**  
**January 2019**

In 2015, MOWD implemented an allocation program based partly on historical water use. Those who exceed their allocations each month now pay \$1.00 for each Unit of water (748 gallons) they use over their allocation, and that may increase to \$5.00 next year. Overall, our customers have been doing a good job reducing their water use during the drought.

Meanwhile, Casitas MWD, our backup water supplier, has adopted a *Water Efficiency and Allocation Program* (WEAP), which differs from MOWD's current program. To be more consistent with water conservation measures used throughout our area, MOWD will implement a new Allocation Program, based on the Casitas WEAP. Like the WEAP, our program is based on irrigable area. Many residential customers – especially those who conserved the most before the drought – may see an increase in their allocations. Most commercial and agricultural allocations will not change. A draft of our new Allocation Program and your allocation amount are posted on our web site. We plan to start using the new allocations in May 2019, after a public hearing to explain our new water rates.

We have calculated new allocations for our residential customers using aerial infrared imaging flown in 2016. Your current and new baseline allocations are listed below.

Customer number \_\_\_\_\_

Current baseline allocation \_\_\_\_\_ Units/year (valid until May 2019)

New baseline allocation \_\_\_\_\_ Units/year (valid after May 2019)

Your baseline allocation represents a reasonable amount of water use in the absence of drought, and is reduced during the various drought stages.

We will keep you informed and will notify you of the date of our public hearing, likely to be held in May 2019. If you have questions after reviewing our Allocation Program online, please feel free to call us at 805-646-2114.

## Allocation Program and Prop 218 Implementation Schedule

December 14, 2018

BOD go-ahead for the ARP process	12/18/18*
Post draft ARP online	1/4/19
Notice to customers	Early Jan.
Advise of old/ <u>new</u> allocations	
Summarize ARP	
ARP is on MOWD's web site	
Develop budget and rates	Jan-Mar
Board approval for starting the Prop 218 process	3/19/19*
Adopt the Allocation Program	
Proceed with 2019-20 budget and new rates	
Send out Prop 218 notice	3/22/19
Public Meeting (>45 days)	5/7/19
Drought status	
Prop 218 public hearing on rates	
Adopt new rates	5/21/19*
(If not rejected by customers)	

\* Regularly scheduled board meeting.

The Drought Committee recommends that the Board authorize posting a draft online and notifying customers of their new allocations, which will go into effect in the spring.



## ***MEINERS OAKS WATER DISTRICT***

# **Allocation Program**

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## **BOARD “GO-AHEAD” DRAFT**

**December 14, 2018**

**To be adopted by the MOWD Board in March 2019**

### **Background and Introduction**

In 2015, MOWD implemented an allocation/rate program based largely on historical water use. Meanwhile, Casitas MWD has adopted its Water Efficiency and Allocation Program (WEAP). In 2018 MOWD signed a Memorandum of Understanding (MOU) for water service with Casitas MWD, in which MOWD agreed to implement measures consistent with the WEAP. This will make MOWD’s water conservation measures more consistent with those applicable to the rest of the Ojai Valley. This process has culminated in MOWD’s new *Allocation Program*, as described in this policy document.

MOWD may revise this Allocation Program at any time to incorporate future State regulations, changes to Casitas MWD’s WEAP, or other changes at MOWD’s discretion. MOWD’s customers will be notified before any changes are implemented.

This Allocation Program is generally intended to cover existing customers/meters and current/historical levels of water use. A separate MOWD *Policy on New Meters and Expansion of Service* is being developed to guide policy on new customers, new meters, and increases in water demands above historical levels.

MOWD’s water rates and fees, including over-allocation penalties, are described in a separate document, adopted each year by MOWD’s Board of Directors (Board).

## **Definitions**

### **Baseline allocation**

A customer's total allocation corresponding to an appropriate level of water usage in the absence of drought. Does not include any reductions made during various stages of drought.

### **Fixed allocation portion**

The part of a customer's allocation that is generally not reduced during various stages of drought. (May be modified to comply with future State laws, changes to the WEAP, or changes necessitated by other factors such as the ability of MOWD to serve water.)

### **Variable allocation portion**

The part of a customer's allocation that is reduced during various stages of drought. This allocation portion is also allowed to vary throughout the year, with more water use allowed in the summer.

### **Reduced allocation**

The total allocation allowed during a given stage of declared drought, consisting of a non-reduced fixed portion and a reduced variable portion.

### **Seasonal monthly allowance**

The amount of a customer's variable allocation that is allowed to be used in any given month, with more usage allowed in the summer.

### **Waiver process**

A process by which a customer may request a higher baseline allocation, for consideration and possible approval by MOWD's Board.

### **Permitted dwelling**

A dwelling unit that has been or will be constructed with all necessary permits from the County of Ventura.

## Baseline Allocations

MOWD's Baseline Allocations correspond to a reasonable amount of water use in the absence of drought conditions. Baseline Allocations are derived from elements of Casitas MWD's WEAP. MOWD reserves the right to assign baseline allocations to individual customers based on audits or a waiver hearing.

### Residential meters:

Each meter will be assigned a baseline allocation that includes a "fixed portion" and a "variable portion."

Fixed portion: Each customer will receive a monthly allocation for water use for permitted dwellings as follows:

Single family homes	10 units/month
Multiple-family dwelling units (apartments)	7 units/month per dwelling unit
Mobile home parks	7 units/month per mobile home
Granny flats and second homes under 2,000 SF	7 units/month
Second/additional homes over 2,000 SF	10 units/month
Tiny houses (<500 SF, limit of one per lot)	5 units/month

Variable portion: Each customer will receive an annual variable baseline allocation based on square footage (SF) of irrigable area served by the meter up to 1.99 acres (86,684SF), based on the permitted annual water application rates shown in Table 1:

**Table 1. Tiers of Irrigable Area and Designated Annual Rates of Water Use**

Tier 1	First 5,000 SF	15 gallons/SF/yr.
Tier 2	Next 10,000 SF	10 gallons/SF/yr.
Tier 3	Next 71,684 SF	3 gallons/SF/yr.
Additional SF over 86,684 SF		No additional allocation

Irrigable Area: Irrigable area will be calculated as follows: From the total area served by the meter, subtract out the areas of permanent facilities such as houses, garages, carports, patios, brickwork, sheds, driveways, sidewalks, horse corrals, pools, fountains, gravel parking areas, etc. (MOWD's estimates were based on an infrared aerial survey.)

Irrigable area associated with any single meter shall be limited to the contiguous lots of a single owner that have historically been served by the meter.

### Commercial and Agricultural Meters:

Total annual baseline allocations for commercial and agricultural meters shall be based on the average annual historical demand from 2010 through 2012. Commercial meters will be assigned affixed allocation of 10 units/month. A commercial annual variable baseline allocation will be the average annual historical usage less 120 units/yr. (But not

less than zero.) Agricultural meters will not be assigned a fixed portion; all of an agricultural allocation will be treated as a variable allocation.

Regardless of historical use or crop type, agricultural baseline allocations shall not exceed 2.5 AF per acre of historically irrigated land per year (not including roads, structures, parking areas, etc.). Aerial imagery and/or MOWD-staff-supervised site visits will serve as the basis for determining irrigable land area served by an agricultural meter.

## Reduced Allocations During Droughts

During declared drought stages, each customer will be assigned a reduced allocation based on his/her baseline (non-drought) allocation, using the percentages in Table 2:

**Table 2. Mandatory Reductions During Drought Stages**

Stage	1	2	3	4	5
Reduction	None*	20%	30%	40%	50%

\* Voluntary 20% reductions in effect.

The reductions in Table 2 are subject to change based on changes to the WEAP adopted by Casitas MWD, other requirements imposed by the State, or as otherwise deemed appropriate at MOWD's discretion.

### Residential

The fixed portion of baseline allocations will normally not be reduced during a drought. However, the variable portion of the annual baseline allocation will be reduced during various drought stages using the percentages in Table 2.

### Commercial Customers

The fixed portion of the baseline allocation for commercial customers (10 units/month) will normally not be reduced during a drought. However, the variable portion of the annual baseline allocation, which is based on historical use, will be reduced during various drought stages using the percentages in Table 2.

### Agricultural Customers

All agricultural water use is considered to be variable use for the purpose of this allocation/rate program. To calculate reduced annual allocations during drought stages, the entire annual baseline allocation assigned to an agricultural meter will be reduced during various drought stages using the percentages in Table 2.

### Mid-Year Change in Drought Stage

In the event Casitas MWD and MOWD declare a change to a drought stage in the middle of a fiscal year, then the annual allocations for commercial and agricultural customers will be pro-rated by the number of months at each stage during the year.



## Allowance for Seasonal Variations in Customers' Demands

### Residential Water Use

The fixed portion of residential allocations shall not vary from month to month, and will be established using the fixed monthly allocations described above for different categories of permitted dwellings. No carryover amount will be allowed from month to month.

When drought-stage-related reductions are in force, the variable portion of annual allocations will be distributed among months to accommodate typical seasonal variation in demand, using the percentages in Table 3.

**Table 3. Monthly Irrigation Allowance**  
**Percentage of Variable Portion of Reduced Annual Allocation**

Month	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
% of Annual Variable Allocation*	17	17	13	5	5	5	2	2	2	10	10	12

\*From the Casitas MWD WEAP. These percentages correspond well with patterns of residential usage within MOWD.

For example, suppose a residential meter serves 8,200 SF of irrigable area. As explained previously, the irrigable area determines the variable portion of the annual baseline allocation for the meter. Following the approach illustrated in Table 1, the 8,200 SF of irrigable area associated with that meter would be divided into two "tiers":

Tier 1: First 5,000 SF

Tier 2: Next 3,200 SF

Using the formulas for calculating baseline variable allocations, the meter would be assigned an annual baseline variable allocation of 143 units, derived as follows:

Tier 1:  $[(5,000 \text{ SF}) * (15 \text{ gal/SF})] / (748 \text{ gal/Unit}) = 100 \text{ Units}$

Tier 2:  $[(3,200 \text{ SF}) * (10 \text{ gal/SF})] / (748 \text{ gal/Unit}) = 43 \text{ Units}$

Total Variable Allocation = 143 Units

As an example, in Stage 3, during which a 30% reduction would be applied to variable allocations, the annual variable allocation would be reduced to 100 Units/year (70% of 143 Units = 100 Units). Following the seasonal schedule in Table 3, the customer could use 17 Units (17% of 100 Units = 17 Units) of that annual variable allocation in July, but only 2 Units in January.

During drought Stages 2 through 5, monthly water use exceeding the sum of the fixed allocation and the seasonal monthly allocation allowance will be subject to a conservation penalty that month, in accordance with the water rate schedule then in effect.



**Commercial and Agricultural Customers**

Commercial and agricultural customers will be responsible for managing their own seasonal variations in water use, and for staying within their annual allocations. They will be assigned a reduced total allocation each year based on the drought stage(s) then in effect. For this purpose, a year will begin on July 1 and end on June 30 of the following year (based on the nearest meter readings). Once a customer's cumulative usage during that period exceeds his/her total reduced annual allocation for that year, all subsequent water use during that year shall be subject to the Conservation Penalty. This cycle will be restarted each July 1.

Commercial and Agricultural customers will be billed once a year for their Over-Allocation Penalties for the fiscal year, after July 1. These customers will be advised of their cumulative usage during the year to assist them with managing their water use. We will notify customers of actual and potential drought stage changes.

At the end of the fiscal year, the amount of over-allocation charges for commercial and agricultural customers will be pro-rated by the total percentage of water MOWD received from Casitas MWD during the year, for the purpose of calculating the over-allocation charge for using Casitas water and the over-allocation charge for using MOWD's well water. For example, if MOWD took 40% of its water from Casitas MWD during the year, then 40% of a customer's over-allocation fee will be calculated using the "from Casitas" over-allocation rate and 60% will be calculated using the "MOWD wells" over-allocation rate. More information on this procedure will be available in the rates and fees documents, to be adopted.

**Miscellaneous Policy Items**

- 1) The allocation for a customer's meter may include fixed and variable portions calculated from adjacent and continuous parcels owned by the same customer and served by that meter. However, allocations may not be transferred or shared between non-contiguous properties.
- 2) Customers are not permitted to deliver or sell water to their neighbors or to other parties.
- 3) The Board will consider reclassifying meters (residential to agriculture, etc.) for customers who can justify a change. A minimum of 2 acres of irrigable land and proof of a historically viable agricultural operation served by MOWD will be necessary to acquire a new agricultural meter.

## **Waiver Program**

MOWD has adopted a waiver system whereby a customer may request a higher baseline allocation for metered service. There are four categories of waivers:

### **1) Adjustments to Residential “Irrigable Areas”**

MOWD used aerial imagery acquired in 2016 to estimate the irrigable and non-irrigable square footage associated with residential meters. If the actual irrigable area of a residential customer’s property substantially exceeds the MOWD assigned irrigable area (by 10% or more), the customer may request an additional allocation to accommodate the actual irrigable area. As explained previously, for this purpose, irrigable area is the area served by a meter minus permanent facilities such as houses, garages, carports, patios, brickwork, sheds, driveways, sidewalks, horse corrals, pools, fountains, gravel parking areas, etc... Irrigable area assigned to a meter will not be adjusted for adjacent parcels that were not historically irrigated by that meter.

To request a waiver under this category, a customer should prepare a scale drawing of his property and all relevant improvements on it. He should measure the dimensions of each of those improvements and provide those on the drawing. The drawing should indicate the total square footage of the lot and how that was determined. The customer should provide a calculation of the irrigable area by subtracting from the total parcel(s) area any impervious or otherwise non-irrigable areas, including but not limited to

Houses, garages, carports, dwellings, structures, sheds,  
Driveways, roads, parking areas, concrete, asphalt,  
Pools, fountains, ponds

Non-irrigable areas should include overhanging roofs, patio covers, eaves, etc. Please call MOWD staff if you have any questions on what to include. An inspection of the property by MOWD will be required to verify the information being submitted by a waiver applicant.

If approved, a change in baseline variable allocation will be calculated based on the revised irrigable area. If supported by data from the customer or by an inspection by MOWD, a customer’s allocation may end up being reduced below the initial MOWD-assigned baseline allocation. (In other words, if we find that a lower allocation is appropriate based on the characteristics of the property, that lower number may be assigned as the new allocation.)

No changes to the allowed rates of applied water for a given irrigable area (gallons/SF/yr.), as previously defined herein, will be considered for the purpose of calculating a revised allocation. Residential properties with over 2 acres of irrigable area will not receive any additional allocation for the area exceeding 2 acres.

**2) Adjustments Specifically Allowed by Casitas MWD's WEAP**

Adjustments to the baseline allocation may be allowed for the following:

A correction or change to the number of permitted dwelling units for a multiple family dwelling or mobile home park.

An exemption may be granted for a licensed in-home childcare or elderly care facility.

In accordance with the WEAP, additional allocations will not be allowed for the following:

Pools, ponds, spas, or hot tubs.

In-home businesses or hobbies that use an increased amount of water.

Gardens and orchards.

Homeowner association requirements for outside irrigation.

**3) Adjustments to Commercial Customers' Allocations**

Adjustments to fixed and variable allocations may be considered for the following:

Schools

Public health facilities

Water use that benefits the community as a whole in the judgment of the MOWD Board

Additional allocations provided for these purposes shall not be used for irrigating landscaping or crops.

Commercial customers who need additional water than historically used on a property, or who cannot reduce their usage, should refer to MOWD's *Policy for New Meters and Expansion of Service*, currently under development.

Commercial customers may submit waiver requests to address unique conditions that the customer believes may not be adequately considered in this Allocation Program. A site inspection by MOWD staff will be required.

**4) Adjustments to Agricultural Allocations**

Agricultural customers may submit waiver requests to address unique conditions that they believe may not be adequately considered in this Allocation Program. A site inspection by MOWD staff will be required.

Adjustments to agricultural allocations may be considered for a correction to the estimate of non-irrigated area used to apply the demand cap of 2.5 AF/acre/Yr.

An increased allocation will not be allowed for new, more water-intensive crops planted after the beginning of the drought (January 1, 2013 is used for this purpose).

**Factors to be Considered**

The following factors will be given less weight when considering a waiver:

Adverse impacts on the viability of marginally profitable or unprofitable agriculture. Such fields should be removed from production during severe droughts.

Financial hardship for those on a fixed or limited income, on the basis that the easiest way to reduce water cost is to cut back on landscaping, gardening, etc.

**Waiver Application and Approval Process**

If a customer satisfies one of the appropriate criteria, he/she may request a higher allocation or other exclusion. The waiver process is as follows:

- 1) A customer must write a letter to MOWD describing his/her unique situation, provide detailed information, and explain why he/she feels entitled to an additional allocation. The letter should be clear and thorough, and request a specific amount. As supplemental information, the customer should also fill out and attach the waiver form posted on MOWD's website. If the request is based on irrigable area, a scale drawing of the property should be submitted.
- 2) MOWD's general manager will review the information provided and advise the customer whether or not the letter is sufficient and complete. Prior to Board consideration, a site visit will be required by MOWD representatives to verify the information submitted by the waiver applicant. If the general manager thinks the request may have merit, he will submit the request to the Board at the next regularly scheduled Board meeting. If the general manager believes the written request is inadequate or without merit, he will advise the applicant to provide additional information or justification. The applicant may then provide the additional information in a new or supplemental letter, or may decide to submit his/her original letter to the Board as-is.

- 3) At the General Manager's discretion, the request may be sent to the District's Drought Committee for discussion and review. The committee would normally make a verbal recommendation to the full Board.
- 4) As a condition of granting a waiver, MOWD may request that the customer implement reasonable on-site water conservation measures to offset the effects of the waiver. Any additional allocation amount would be subject to implementation of those measures.
- 5) At its next regular Board meeting, the Board will review the submitted information. The applicant may present his/her arguments at the meeting in person, or by representation by a third party. At the applicant's request, the General Manager may present the information to the Board. The Board may grant the request as presented or make modifications, or the Board may deny the request, at its sole discretion. This topic would be discussed in open session with public attendance unless special conditions apply. The final Board decision will be made by voice vote and will be recorded in the minutes of the meeting. If an additional allocation is granted, a confirmation letter will be provided to the applicant.
- 6) The customer could appeal a Board decision on a waiver request by writing another letter to MOWD presenting any new relevant facts or arguments.

**PLEASE CALL US AT (805) 646-2114 IF YOU HAVE ANY QUESTIONS.**

November 2018



**To: Board of Directors of the Meiners Oaks Water District**

**From: General Manager**

**Subject: Monthly Manager's Report**

**Highlights**

(Rainy season October thru April)

6.33" of rain

**LAKE CASITAS LEVEL**

**30.5%**

**Board Committees**

Drought committee met on Dec. 4, 2018



**Current Well levels and specific capacity**

<b>Well 1</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Well 2</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Well 4</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Well 7</b>	<b>Oct.</b>	<b>Nov.</b>
Static	34.6'	30.8'	Static	34.1'	30.8'	Static	61.0'	58.3'	Static	60.5'	57.8'
Running	'	'	Running	'	'	Running	0.0'	'	Running	'	'
Drawdown	'	'	Drawdown	'	'	Drawdown	0.0'	'	Drawdown	'	'
Specific Cap.	0.00 gal/ft	0.00 gal/ft	Specific Cap.	0.00 gal/ft	0.00 gal/ft	Specific Cap.	0.0 gal/ft	0.0 gal/ft	Specific Cap.	0.00 gal/ft	0.00 gal/ft

**Water Production**

Water production and sold values are based on a calendar year

<b>Total Pumped in November:</b>			
<b>Wells</b>	<b>AF</b>	<b>Average GPM</b>	<b>Typical GPM</b>
1.	0.00	0	375
2.	0.00	0	250
4.	0.00	0	750
7.	0.00	0	450
8.	0.00	Off	330

**Total Pumped**

Total Pumped for Nov.	0.00 AF
Total Pumped 2017:	667.54 AF
Total Pumped YTD 2018:	203.95 AF

**Total Sold:**

Total Sold for Nov. 2018:	51.30 AF
Total Sold YTD 2018:	788.10 AF

November 2018

Total Sold 2017:	679.51 AF
Total Purchased from CMWD 2017	51.46 AF
Total Purchased Oct.	51.30 AF
Total Purchased YTD 2018	366.20 AF

### **Total Capacity:**

2083 Gallons per Minute (GPM) with all current wells on line 1, 2, 4, 7, 8)

3,583 Gallons per minute (GPM) with all current wells on line 1, 2, 4, 7, 8) + Casitas

### **Water Sales:**

(Sales values are based on the actual month listed only not YTD)

Nov.	2017:	\$ 70,313.34
Nov.	2018:	\$ 62,761.03

### **Reserve Funds**

Balance at the County of Ventura	\$ 1,220,328.29
Total Taxes*	\$ 4,460.85
Total Interest from reserve account#	\$ 2,533.96

### **Fiscal Year Total Revenues**

November 2018

July 1 <sup>st</sup> – Nov. 30 <sup>th</sup>	2017	\$ 719,616.99
July 1 <sup>st</sup> – Nov. 30 <sup>th</sup>	2018	\$ 745,313.10

### **Bank Balances**

LAIF Balance	\$ 259,039.18
Transferred from the general fund to L.A.I.F.	\$ 0.00
(#) Quarterly Interest from LAIF	\$ 0.00
Money Market (RABO)	\$ 311,141.21
Amount Transferred to RABO Money Market this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
(*) Monthly Interest received from Money Market	\$ 51.14
General Fund Balance	\$ 61,622.95
Trust Fund Balance	\$ 14,831.92
Capital Improvement Fund	\$ 14,409.38
(#) Quarterly Interest from Capital Account	\$ .23
Total Interest accrued	\$ 51.37

### **Water Quality**

We are 100% on Casitas

### **Distribution**

November 2018

Well #4:

The well is approximately 99% completed with some small items yet to complete, such as;

Install security fencing at the facility

Possibly replace chlorine recirculation pump

Water quality testing Title 22 completed

Wells 1 and 2: Work should commence the 22<sup>nd</sup> of this month.

### **Treatment**

Engineering work continues on the treatment plant EDR with an onsite meeting that took place on Thursday the 4<sup>th</sup> with Lou Nagy and his engineer Ben Fischetti.

### **Capital Improvement Projects for 2018-2019** **Budgeted capital funds \$ 705,000 FY 2018-2019**

1. Rehabilitate well #4 / MCC VFD's (In Process)
2. Environmental design report for the treatment plant (In process)
3. Replace 18 system valves (In Process)
4. VFD's for wells 1 and 2
5. Zone 1 Booster/MCC (In Process)
6. Well 1 and 2 mechanical failures (Non-budgeted item) Board approved repair cost \$168,271.00 + 10% for unanticipated expenditures

### **Unscheduled Work**

Main Leak on Oso Rd (Sam Hill)	\$ 2,037.00
Main Leak at 146 Chessire Ct (Sam Hill)	\$ 8,950.98
Two service replacements on Lomita (Sam hill)	\$ 19,400.89
Emergency Valve Replacement El Sol/Pala (Sam Hill)	\$ 11,979.49
1" service replacement for the Ranch House Restaurant (Toro)	\$ 22,445.00
Emergency 12" valve replacement (Sam Hill)	\$ 7,500.00

<b><u>Total</u></b>	<b><u>\$ 72,313.36</u></b>
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### **Tanks**

1. 250k gallon was installed in 1958 age = 57 (Removed 2015)
2. 80k gallon was installed in 1983 age = 35 (Zone -2)
3. 500k gallon was installed in 1988 age = 28 (Removed 2015)
4. 500k gallon was installed in 1973 age = 45 (Put back into service 2011)
5. 500k gallon was installed in 2003 age = 15
6. 750k gallon welded tank 2015 age = 3

Life expectancy for a bolted tank is 30 – 40 years

Life expectancy for a welded steel tank 100 years

### **Well Drilled Dates & Depths**

	<b><u>Date drilled</u></b>	<b><u>Drill Depth</u></b>
1. Well # 1	1969	60 feet
2. Well # 2	1969	181 feet
3. Well # 4	1969	240 feet (Non Op.)
4. New well 4	2018	165 feet
5. Well # 7	1961	156 feet
6. Well # 8	1968	144 feet

### **Board of Directors**

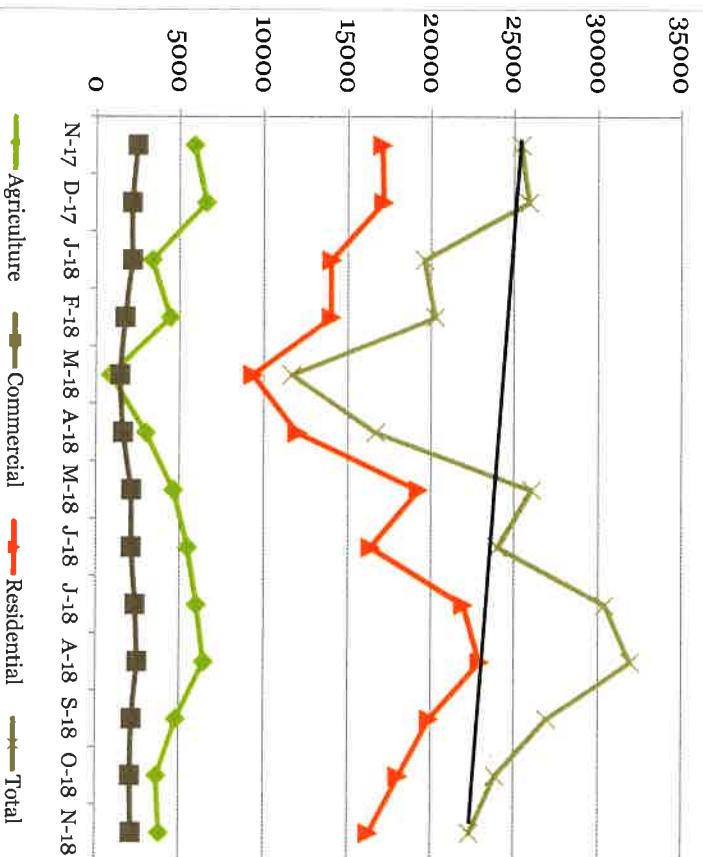
President – Michele Etchart Elected in 2014	Term ends 2022	Long Term
Vice-President – James Kentosh Elected 2014	Term ends 2022	Long Term
Board Member – Larry Harrold Elected 2014	Term ends 2022	Long Term
Board Member – Michael Krumpschmidt Elected 2016	Term Ends 2020	Long Term
Board Member – Diana Engle Elected 2016	Term Ends 2020	Long Term

**Consumption**

	N-17	D-17	J-18	F-18	M-18	A-18	M-18	J-18	J-18	A-18	S-18	O-18	N-18
Agriculture	5893	6606	3389	4487	881	3025	4677	5511	6047	6475	4846	3714	3875
Commercial	2484	2159	2179	1750	1433	1631	2141	2137	2384	2513	2183	2114	2167
Residential	17067	17147	14044	14025	9385	12018	19252	16387	21976	22974	19943	18079	16304
Total	25444	25912	19612	20262	11699	16674	26070	24035	30407	31962	26972	23907	22346

**AC/FT**

	N-17	D-17	J-18	F-18	M-18	A-18	M-18	J-18	J-18	A-18	S-18	O-18	N-18
Agriculture	13.53	15.17	7.78	10.30	2.02	6.94	10.74	12.65	13.88	14.86	11.12	8.53	8.90
Commercial	5.70	4.96	5.00	4.02	3.29	3.74	4.92	4.91	5.47	5.77	5.01	4.85	4.97
Residential	39.18	39.36	32.24	32.20	21.55	27.59	44.20	37.62	50.45	52.74	45.78	41.50	37.43
Total	58.41	59.49	45.02	46.52	26.86	38.28	59.85	55.18	69.81	73.37	61.92	54.88	51.30

**Consumption - Last 12 months****AC/FT - Last 12 months**