

Regular Meeting
April 21, 2020
6:00 p.m.



NOTICE OF REGULAR MEETING OF BOARD OF DIRECTORS

April 21, 2020

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114 (Govt. Code Section 94594.1 and 94594.2 (a))

Agenda

**DUE TO THE OUTBREAK OF CORVID-19, ALL BOARD MEETING WILL BE CONDUCTED VIA
TELECONFERENCE UNTIL FURTHER NOTICE**

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The meeting will be called to order at 6:00 p.m.

1. Roll Call

2. Approval of Minutes

a. Regular Meeting – March 24, 2020

b. Special Meeting – April 2, 2020

3. Public Comments

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

Please Note: If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

4. Closed Session: The Board of Directors will hold a closed session to discuss personnel matters or litigation, pursuant to attorney/client privilege, as authorized by Government Code Section 54957, 54956.8, & 54956.9 and 54957.

- State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875
- Meiners Oaks Water District vs Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- Conference with Legal Counsel – Personnel 54957 (b)(4)

5. Financial Matters

- Approval of Payroll and Payables from March 16, 2020 to April 15, 2020 in the amount of:

Payables: \$ 139,297.74

Payroll: \$ 39,839.85

Total: \$ 179,137.59

6. Board Discussion and/or Action

- a. Review of Bid Summary & Approval of Contractor: Waterline Replacement

Across Hwy 33:

- Open Public Comment
- Close Public Comment

Recommended Action: Authorize G.M. to notice the contractor, send notice to proceed, and request legal to approve contract and authorize expenditure.

- b. Grant Projects Update (GM & Director Kentosh)

- Open Public Comment
- Close Public Comment

Recommended Action: Discussion of current and potential grant projects and related matters.

- c. Resolution 20200421: Customer Disconnections (SB998)

- Open Public Comment
- Close Public Comment

Recommended Action: Discussion and approval of Resolution 20200421:
Customer Disconnections, in accordance with SB998.

7. General Manager's Report

- District O& M Report

8. Board Committee Reports

- GSA Report: 4/9/2020
- Executive Committee Report:
- Budget/Rate Committee Report: 3/11/2020
- Allocation Program committee report:
- New meters and expansion committee: 3/1/2020
- Emergency Preparedness Committee:

9. Old Business

- State Water:
- Ojai, Ventura Water Partnership:
- Matilija Dam Removal Update: G.M.

10. Board of Directors Reports/Comments

11.Meeting Adjournment.

Regular Meeting
March 24, 2020
6:00 p.m. – CLOSED SESSION
8:00 p.m. – OPEN SESSION

Meiners Oaks Water District
202 West El Roblar Drive
Ojai, CA 93023-2211
Phone 646-2114

MINUTES

The meeting was called to order at 6:00 p.m.

1. Roll Call- Closed Session

The meeting was called to order by the Board President, Mike Etchart, at 6:02 pm via teleconference.

Present: Board President, Mike Etchart; Board Directors, James Kentosh, Mike Krumpschmidt, and Larry Harrold. Staff Present: General Manager, Mike Hollebrands, and Attornies, Lindsay Nielson, Greg Jones, and Jeanne Zolezzi.

Absent: None.

**** The Board went into closed session at 6:01 p.m. ****

2. Closed Session: The Board of Directors held a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Personnel 54957 (b)(4) G.M. Review
- State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875
- Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/

**** The Board adjourned closed session at 8:09 pm. ****

Attorney Nielson stated that in closed session, the Board discussed current ongoing litigation and personnel matters. No actions were taken, and no decisions were made during this closed session.

3. Roll Call – Open Session:

The Open Session was called to order by the Board President, Mike Etchart, at 8:10 pm via teleconference.

Present: Board President, Mike Etchart; Board Directors, James Kentosh, Mike Krumpschmidt, and Larry Harrold. Staff Present: General Manager, Mike Hollebrands, Board Secretary, Summer Ward, and Attorney, Lindsay Nielson.

Absent: None.

4. Approval of the minutes

Approval of February 18, 2020, Regular Meeting minutes:

Mr. Kentosh made the motion to approve the February 18, 2020, Regular Meeting minutes, with requested revisions. Mr. Krumpschmidt seconded the motion.

No public comments.

Kentosh/Krumpschmidt

Ayes – 4 No - 0

Abstain – 1 (Engle absent 2/18/20)

M/S/C

5. Public Comments

- Beth Von Gunten was present, provided a statement of attendance, and would not be able to stay on the for the entire meeting.

6. Approval of Board Agenda

Director Kentosh made the motion to approve the late addition of Agenda Item 6(f): COVID-19 Emergency Order & Safety Protocol. Director Engle seconded the motion.

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Krumpschmidt – Y

All Ayes

M/S/C

7. Financial Matters

Approval of Payroll and Payables from February 16 to March 15, 2020 in the amount of:

Payables -	\$ 104,571.67
Payroll -	<u>\$ 36,019.60</u>
Total -	\$ 140,591.27

Director Kentosh made the motion to approve the Payroll and Payables from February 16 to March 15, 2020. Director Krumpschmidt seconded the motion

Public Comment:

No Public Comments.

Director Engle requested clarification as to why the GSA fee is registered as no appropriated. Mr. Hollebrands explained that the pumping fees were not included in the original budget; it only reflected the loan money to the GSA. Director Engle

also asked if the SCE amounts were due to billing catch-up; Ms. Ward confirmed, yes, SCE was not able to provide an actual bill last month; this month, they are making the appropriate adjustments.

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Krumpschmidt – Y
All Ayes
M/S/C

8. Board Discussion/Actions

a) Allocation Program: Discussion of Implementing New AP

Director Engle provided an overview of the process for reclassifying a select subgroup of customers. Three subgroups will require some outreach, including 12 COM to RES, 12 AG to RES, and 8 AG but not enrolled in VCAILG.

Director Kentosh supported sending simple form letters to notify the identified customers. This process will allow for true commercial businesses, and time to respond with evidence to support keeping their COM status.

The AG to RES customers showed no aerial agriculture acreage, and they are not enrolled in VCAILG. The last group of 8 AG customers have aerial agriculture acreage but are not currently enrolled in VCAILG, the Board agreed to allowing those customers 90 days to enroll and keep AG status. Director Engle to work with Ms. Ward to get letters drafted and distributed.

b) Approval of Rescinding Resolution 121509 Policy for Water Service and Approval of Revised Resolution 20200317 Policy for Water Service.

Mr. Hollebrands introduced the proposed resolution updates, including rescinding the original Resolution 121509, Policy for Water Service, and replace it with an updated Resolution 20200317, Policy for Water Service.

Director Engle made the motion to rescind Resolution 121509, Policy for Water Service. Director Kentosh seconded the motion.

Public Comments:
None

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Krumpschmidt – Y
All Ayes
M/S/C

Mr. Hollebrands added that the changes made were a result of the updates necessary to meet SB998, covered in Agenda Item 8(c). Ms. Ward recited the lines on Resolution 121509 that were revised to meet SB998.

Director Engle made the motion to adopt the (revised) Resolution 20200324-1, Policy for Water Service with the following changes: strike first whereas, strike list item No. 1, renumber Resolution and update signature dates to reflect March 24, 2020. Director Kentosh seconded the motion.

Public Comments:

None

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Krumpschmidt – Y
All Ayes
M/S/C

c) Approval of Resolution 2020017-1 in Compliance with SB998 Disconnecting Water Services.

Mr. Hollebrands discussed the overlap between the previous Resolution and this proposed new Resolution 2020017-1, SB998 Disconnecting Water Service. Ms. Ward provided a presentation in the agenda packet that provides an overview of the new SB998 and the impact on MOWD's timing of disconnections and penalties.

Board discussed necessary revisions to the Resolution, including an amendment to section 5.

Public Comments:

No Public Comment

No motion. Tabled to the Next Regular Board Meeting.

d) Reorganization of Job Descriptions: Discussion and Approval

Tabled to the Next Regular Board Meeting.

e) Election of Board Secretary & Treasurer: Discussion and Approval

Tabled to the Next Regular Board Meeting.

f) COVID-19 Emergency Order & Safety Protocol: Discussion and Approval

Mr. Hollebrands stated that Attorney Nielson provided the original framework for this document, tailored for MOWD; it gives a holistic approach to our guidelines.

Director Kentosh made the motion to approve the COVID19 Emergency Order & Safety Protocol. Director Krumpschmidt seconded the motion.

Public Comments:

None

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Krumpschmidt – Y

All Ayes

M/S/C

9. General Manager's Report

- **District Operations & Maintenance Report**

Mr. Hollebrands provided a summary of operations and maintenance activities. Mr. Hollebrands reported that the staff has been discussing and actively preparing for COVID-19 accommodations and measures to remain compliant with all Executive and Health & Safety Orders. Mr. Hollebrands explained that this will be a marathon, not a sprint, and the goal is to keep everyone safe and healthy. Mr. Hollebrands stated that he has had conversations with General Managers, Mike Flood, and Bert Rapp regarding their Districts and coverage. The District Staff have made efforts to let customers know the water is safe, and the display sign has been out front of the office, window signage, website updates, and social media posts also updated.

The well levels are coming up; the lake is currently at 42% of capacity; Mr. Hollebrands estimated a rise of about 1 ½ ft over the last three weeks. Well 4: Two rounds of chemical swabbing have been completed, next week General Pump will set a new sole plate and plan to install the pump by the end of the week and a pump test the following week. Director Kentosh asked if Mr. Hollebrands knew the specific capacity; Mr. Hollebrands replied that the test was not performed at that time. Layne Christiansen has still not responded to the following correspondence from Attorney Nielson.

Director Krumpschmidt requested an update on the Customer Payment, 316 N. La Luna. The customer confronted Director Krumpschmidt regarding the letter from Attorney Nielson, while out on a walk. The customer stated that the letter was not what they had talked about and that the District would be hearing from their lawyer. The customer accepted the payment of \$3,000.00.

Handhelds for meter reading are nearing the end of life and in the process of receiving quotes from vendors. Itron, the current vendor, is moving to an application-based system that has GIS mapping capabilities and can be loaded on any handheld device, cost estimate \$3-4,000.

8. Board Committee Reports

- **Upper Ventura River GSA:** Director Engle reported that Bryan Bondy and consultants are working on the non-controversial portion of the GSP (non-policy). Discussions about surface water depletion and the first public workshop is planned for May 7th, however, may be changed. Director Engle added that Attornies Nielson and Zolezzi reviewed legal services candidates

for the GSA, the GSA Special Meeting held yesterday selected Olivarez, Madruga, Lemieux and O'Neill, LLP.

- **Executive Committee:** No update.
- **Budget/Rate Committee:** Director Kentosh introduced the concept of simplifying the rate structure and that the Committee is working through whether to propose a different MWAC rate for a primary dwelling and a lesser MWAC rate for additional dwellings. Director Krumpschmidt expressed the opinion that everyone expects the water to be available; the rate should be the same. Mr. Hollebrands added that the timing of a rate change requiring a Prop 218 Rate Hearing and COVID-19, is not ideal. The Board agreed this should be discussed as a future agenda item.
- **Allocation Program Committee:** Discussed under Agenda Item 8(a).
- **New Meters and Expansion Committee:** Director Kentosh reported that the Committee met with Ted Moore. Director Kentosh is working on policy revisions for the next meeting. Mr. Hollebrands stated that Ted Moore reached out to Jeff Pratt, County of Ventura, to request special accommodations for the project, the County is open to having that conversation.
- **Emergency Management Committee:** COVID-19 Emergency Order & Safety Protocol & Discussed in GM Report.

9. Old Business

- **State Water:** No update.
- **Ojai, Ventura Water Partnership:** No update.
- **Matilija Dam Removal Update:** Mr. Hollebrands reported that P. Shaydai is forwarding our new Treatment Plant design to the Mitigation Committee for consideration.
- **Grant Projects: Nitrate Removal & Blending and Cold Water Formation:** Mr. Hollebrands and Director Kentosh attended a meeting at Thatcher School with Regina Hirsch. There is potential for duplication of efforts and recommend moving this item out of "Old Business" into the "Board Action and/or Discussion" section for the next Regular Board Meeting.

10. Board of Directors' Reports/Comments

Mr. Harrold: No report.

Mr. Krumpschmidt: I hope everyone is staying healthy.

Mr. Kentosh: He is enjoying staying home.

Mr. Etchart: Enjoying the rain and watching the diversion to the lake flow!

Ms. Engle: We need to address losing Attorney Nielson, requests that Lindsay provide the Board with an RFP template and recommendations for legal services.

Mr. Nielson stated that the Board should be prepared to receive legal service rates much higher than they have been used to with his services. Mr. Nielson stated he would stay on until we have new legal counsel on Board.

12. Meeting Adjournment

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 10:14 pm.

President

Secretary

MINUTES

The meeting was called to order at 7:40 p.m.

1. Roll Call- Closed Session

The meeting was called to order by the Board President, Mike Etchart at 7:40 pm via teleconference.

Present: Board President, Mike Etchart; Board Directors, James Kentosh, Mike Krumpschmidt and Larry Harrold. Staff Present: Attorney, Lindsay Nielson.

Absent: None.

2. Approval of Minutes

No minutes.

3. Public Comment

No public.

**** The Board went into closed session at 7:41 p.m. ****

4. Closed Session: The Board of Directors held a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections 54957 & 54956.8, 54956.9 and 54957.

- Conference with Legal Counsel – Personnel 54957 (b)(4) G.M. Review

**** The Board adjourned closed session at 8:50 pm. ****

Attorney Nielson stated that in closed session, the board discussed personnel matters and the Board is considering creating a new position, Board Secretary.

5. Closed Session Report

Attorney Nielson stated that in closed session, the board discussed personnel matters and the Board is considering creating a new position, Board Secretary. The Board is prepared to make motions to approve the discussed matters.

1. Establish New Position, Board Secretary

Director Krumpschmidt made the motion to establish a new position of Board Secretary, comprising of the duties outlined in the Job Description, this position reports directly to the Board and works at the pleasure of the Board, further the Office Administrator/Accounts Payable position (Brandi) will report to the Board Secretary. Director Engle seconded the motion.

Director Krumpschmidt requested that impacted employees be notified within 24 hours of approval.

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Krumpschmidt - Y
All Ayes
M/S/C

2. Board Secretary Starting Salary

Director Krumpschmidt made the motion to set the Board Secretary starting salary at \$63,000. Director Kentosh seconded the motion.

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Krumpschmidt - Y
All Ayes
M/S/C

3. Board Secretary Appointment

Director Krumpschmidt made the motion to appoint Summer Ward to the position of Board Secretary. Director Engle seconded the motion.

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Krumpschmidt - Y
All Ayes
M/S/C

4. Employee Manual & Related Documents

Director Kentosh made the motion to request Director Krumpschmidt to work with the Board Secretary to review the Employee Manual and related documents for necessary updates based on the new changes. Director Engle seconded the motion.

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Krumpschmidt - Y
All Ayes
M/S/C

6. Meeting Adjournment

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 8:59 pm.

President

Secretary



Meiner's Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 03/16/2020 - 04/15/2020

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP Bank-AP Bank							
CHANDLER CHAND033120	Andrew or Rebecca Chandler Invoice	03/31/2020	03/31/2020 Settlement Agreement	Regular	0.00 0.00	3,000.00 3,000.00	9135
ATE 19050.00-000000	Associated Transportation Engineers Invoice	03/20/2020	04/13/2020 Meiner's Rd. Pipe Relocations	Regular	0.00 0.00	2,115.00 2,115.00	9136
AT&T 01840320	AT&T Invoice	03/13/2020	03/27/2020 Office Phones	Regular	0.00 0.00	191.89 191.89	9115
AT&T 08330420	AT&T Invoice	03/19/2020	04/13/2020 Office Phone	Regular	0.00 0.00	558.24 558.24	9137
AUTOSU 488109	Automotive Supply - Ojai Invoice	03/30/2020	04/13/2020 Variable Load Flasher	Regular	0.00 0.00	4.60 4.60	9138
CALPERS INV0001397	California Public Employees' Retirement Invoice	03/15/2020	03/31/2020 Health	Bank Draft	0.00 0.00	4,458.40 4,458.40	DFT0000915
CALPERS INV0001409	California Public Employees' Retirement Invoice	03/31/2020	03/31/2020 Health	Bank Draft	0.00 0.00	4,458.32 4,458.32	DFT0000926
CALPERS 032020	California Public Employees' Retirement Invoice	03/16/2020	03/27/2020 Retired Premium	Bank Draft	0.00 0.00	409.90 409.90	DFT0000935
CAL-STATE 151404	Cal-State Invoice	03/23/2020	03/27/2020 Portable Toilet	Regular	0.00 0.00	104.73 104.73	9116
CAL-STATE 151788	Cal-State Invoice	03/28/2020	04/13/2020 Portable Toilet	Regular	0.00 0.00	101.36 101.36	9139
CMWD 261150320 262000320 300650320	Casitas Municipal Water District Invoice Invoice Invoice	03/31/2020 03/31/2020 03/31/2020	04/13/2020 Fairview Standby Hartmann Allocation Tico & La Luna Standby	Regular	0.00 0.00 0.00	1,500.48 665.71 169.06 665.71	9140
CLEANCO 1177	Cleancoast Janitorial Invoice	03/30/2020	04/13/2020 March Janitorial	Regular	0.00 0.00	300.00 300.00	9141
HILLBILLY HILLBILLY 17621	Coast Cart, Inc. Coast Cart, Inc. Invoice	03/19/2020	03/27/2020 03/27/2020 Keys	Regular Regular	0.00 0.00 0.00	-6.41 6.41 6.41	9117 9117
DATAP 3P47862	Dataprose LLC Invoice	03/02/2020	03/27/2020 Postage/Billing	Regular	0.00 0.00	322.82 322.82	9118
DATAP 3P48277 DP2000932	Dataprose LLC Invoice Invoice	03/31/2020 03/31/2020	04/13/2020 COVID 19 Notice Bulk Mailing & Postage	Regular	0.00 0.00 0.00	896.76 64.35 832.41	9142
EJHAR 281300320 994260320	E. J. Harrison Rolloffs, Inc. Invoice Invoice	03/13/2020 03/13/2020	03/27/2020 Office Trash Dumpster	Regular	0.00 0.00 0.00	283.84 64.15 219.69	9119
EFFITAX 5806	Effitax Invoice	03/18/2020	03/27/2020 Spanish Translation	Regular	0.00 0.00	40.00 40.00	9120
E H D IN0200274	Environmental Health Division Invoice	03/26/2020	04/13/2020 CUP	Regular	0.00 0.00	626.26 626.26	9143

Check Report

Date Range: 03/16/2020 - 04/15/2020

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
EVANS 2397	Evans Excavating Invoice	03/25/2020	04/13/2020 Oso Rd. Well Site Clean Up	Regular	0.00 0.00	3,920.00 3,920.00	9144
FAMCON S100024430.001 S100025473.001	Famcon Pipe and Supply, Inc Invoice Invoice	03/04/2020 03/24/2020	04/13/2020 Yard Stock Probe, Meter Lid Lifter	Regular	0.00 0.00 0.00	1,139.00 1,042.47 96.53	9145
FGLENV FGLENV 002310A 002642A 002987A 003365A 34880320	FGL Environmental FGL Environmental Invoice Invoice Invoice Invoice Invoice	03/27/2020 03/27/2020 03/13/2020 03/13/2020 03/12/2020 03/18/2020 03/10/2020	03/27/2020 03/27/2020 Samples Samples Samples Samples Samples	Regular Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00	-2,735.50 2,735.50 30.00 85.00 85.00 85.00 2,450.50	9121 9121
FGLENV 002307A 002310A-1 002642A-1 002987A-1 003365A-1 003742A 003743A 003744A 003745A 004092A	FGL Environmental Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	04/13/2020 03/26/2020 03/13/2020 03/13/2020 03/12/2020 03/13/2020 03/24/2020 03/26/2020 03/24/2020 04/08/2020 03/30/2020	04/13/2020 Samples Samples Samples Samples Samples Samples Samples Samples Samples Samples	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	1,012.00 144.00 30.00 85.00 85.00 85.00 85.00 30.00 33.00 350.00 85.00	9146
GENERAL 27711	General Pump Company, Inc. Invoice	03/27/2020 03/01/2020	03/27/2020 Well 4	Regular	0.00 0.00	8,373.00 8,373.00	9122
GENERAL 27784	General Pump Company, Inc. Invoice	04/13/2020 03/31/2020	04/13/2020 Well 4	Regular	0.00 0.00	53,602.67 53,602.67	9147
GUARDIAN INV0001398 INV0001410	Guardian Invoice Invoice	03/27/2020 03/15/2020 03/31/2020	03/27/2020 Dental Dental	Regular	0.00 0.00 0.00	652.49 326.28 326.21	9113
HPWP&C 108146	Hathaway, Perrett, Webster, Powers Invoice	03/27/2020 03/01/2020	03/27/2020 Attorney Fees	Regular	0.00 0.00	5,635.00 5,635.00	9123
HPWP&C 108444	Hathaway, Perrett, Webster, Powers Invoice	04/13/2020 03/31/2020	04/13/2020 Attorney Fees	Regular	0.00 0.00	13,860.00 13,860.00	9148
HLTHNE 61790320	Health Net Life Insurance Company Invoice	03/27/2020 03/06/2020	03/27/2020 Life Insurance	Regular	0.00 0.00	38.25 38.25	9124
HLTHNE 61790420	Health Net Life Insurance Company Invoice	04/13/2020 04/06/2020	04/13/2020 Life Insurance	Regular	0.00 0.00	41.40 41.40	9149
HCS 95739	Herum/Crabtree/Suntag Invoice	03/27/2020 03/01/2020	03/27/2020 SBCK vs VTA	Regular	0.00 0.00	2,261.60 2,261.60	9125
INTERSTATE 55545791	Interstate Batteries Invoice	04/13/2020 04/01/2020	04/13/2020 Cables	Regular	0.00 0.00	34.11 34.11	9150
JCI 816158 816184	JCI Jones Chemical, Inc. Invoice Credit Memo	03/27/2020 03/17/2020 03/17/2020	03/27/2020 Chlorine Container Return	Regular	0.00 0.00 0.00	1,763.63 2,663.63 -900.00	9126
NEILSON 36600320	Law Offices of Lindsay F. Nielson Invoice	03/27/2020 03/10/2020	03/27/2020 Attorney Fees	Regular	0.00 0.00	17.50 17.50	9127
NEILSON 34880320	Law Offices of Lindsay F. Nielson Invoice	04/13/2020 03/10/2020	04/13/2020 Attorney Fees	Regular	0.00 0.00	2,450.50 2,450.50	9151

Check Report

Date Range: 03/16/2020 - 04/15/2020

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
MOHARD	Meiners Oaks Hardware		04/13/2020	Regular	0.00	313.07	9152
916761	Invoice	03/02/2020	Sledge		0.00	29.27	
916837	Invoice	03/02/2020	Concrete Mix		0.00	14.11	
916990	Invoice	03/03/2020	Flat Tile,Crayon		0.00	10.81	
917045	Invoice	03/04/2020	Torpedo Level		0.00	14.82	
917089	Invoice	03/04/2020	Duct Tape		0.00	14.99	
917223	Invoice	03/05/2020	Bolts & Screws, Latex Gloves		0.00	4.17	
917399	Invoice	03/06/2020	Pumice		0.00	9.64	
917809	Invoice	03/10/2020	Gopher Wire, Wood, Long File		0.00	100.43	
918103	Invoice	03/12/2020	Reflective Tape, Dry Concrete Mix		0.00	17.63	
918135	Invoice	03/12/2020	Dry Concrete Mix		0.00	24.61	
918978	Invoice	03/19/2020	Water, Toilet Paper		0.00	7.19	
919469	Invoice	03/24/2020	Flags		0.00	65.40	
HOLL-1	Mike Hollebrands		03/27/2020	Regular	0.00	-63.38	9128
HOLL-1	Mike Hollebrands		03/27/2020	Regular	0.00	63.38	9128
1900943719	Invoice	03/19/2020	Reimburse Mike		0.00	63.38	
HOLL-1	Mike Hollebrands		04/13/2020	Regular	0.00	6.41	9153
17621	Invoice	03/19/2020	Reimbursement for Golf Cart Keys		0.00	6.41	
MITEC	MiTec Solutions LLC		03/27/2020	Regular	0.00	152.50	9129
1055311	Invoice	03/18/2020	Remote Labor		0.00	142.50	
60335	Invoice	03/15/2020	Splashtop User Account		0.00	10.00	
MITEC	MiTec Solutions LLC		04/13/2020	Regular	0.00	255.89	9154
60697	Invoice	04/01/2020	Exchange/Web Hosting		0.00	206.89	
60758	Invoice	04/01/2020	On-Site Backup		0.00	49.00	
NS&G	Nielsen Sand & Gravel		04/13/2020	Regular	0.00	1,018.90	9155
29632	Invoice	03/27/2020	Base Rock		0.00	1,018.90	
OFFDEP	Office Depot		03/27/2020	Regular	0.00	122.64	9130
452738659001	Invoice	03/05/2020	Label Tape		0.00	64.45	
457082332001	Invoice	03/12/2020	Paper, Manila Folders		0.00	58.19	
PATHIAN	Pathian Administrators		03/27/2020	Regular	0.00	106.13	9114
INV0001400	Invoice	03/15/2020	HSBS		0.00	53.07	
INV0001412	Invoice	03/31/2020	HSBS		0.00	53.06	
PATHIAN	Pathian Administrators		03/27/2020	Regular	0.00	93.09	9131
35626	Invoice	03/27/2020	Vision		0.00	93.09	
POWER	Power Machinery Center		04/13/2020	Regular	0.00	433.06	9156
W35216	Invoice	04/02/2020	Maintenance on Golf Cart		0.00	216.53	
W35217	Invoice	04/02/2020	Maintenance on Golf Cart		0.00	216.53	
PERS	Public Employees' Retirement System		03/31/2020	Bank Draft	0.00	475.00	DFT0000914
INV0001396	Invoice	03/15/2020	457 Withholdings		0.00	475.00	
PERS	Public Employees' Retirement System		03/31/2020	Bank Draft	0.00	2,327.76	DFT0000916
INV0001399	Invoice	03/15/2020	PERS		0.00	2,327.76	
PERS	Public Employees' Retirement System		03/31/2020	Bank Draft	0.00	475.00	DFT0000925
INV0001408	Invoice	03/31/2020	457 Withholdings		0.00	475.00	
PERS	Public Employees' Retirement System		03/31/2020	Bank Draft	0.00	2,631.99	DFT0000927
INV0001411	Invoice	03/31/2020	PERS		0.00	2,631.99	
PERS	Public Employees' Retirement System		04/13/2020	Bank Draft	0.00	72.79	DFT0000954
264460420	Invoice	04/02/2020	Unfunded Accrued Liability		0.00	72.79	
PERS	Public Employees' Retirement System		04/13/2020	Bank Draft	0.00	1,694.90	DFT0000955
30500420	Invoice	04/02/2020	Unfunded Accrued Liability		0.00	1,694.90	

Check Report

Date Range: 03/16/2020 - 04/15/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
QUINNRRNTL	Quinn Rental Services	03/27/2020	Regular	0.00	1,870.46	9132
13627101	Invoice	03/13/2020	Backhoe for Hydrant Replacement on 239	0.00	1,870.46	
SCE	Southern California Edison Co.	04/13/2020	Regular	0.00	3,054.77	9157
OFFELE0420	Invoice	04/13/2020	Office Electricity	0.00	87.04	
TNKFRM0420	Invoice	04/13/2020	Tank Farm	0.00	32.88	
WELL1-0420	Invoice	04/13/2020	Well 1	0.00	707.22	
WELL2-0420	Invoice	04/13/2020	Well 2	0.00	576.99	
WELL80420	Invoice	04/13/2020	Well 8	0.00	93.19	
WELLS4&7	Invoice	04/13/2020	Wells 4&7	0.00	1,189.13	
Z-20420	Invoice	04/13/2020	Zone 2	0.00	84.16	
Z-2FIRO420	Invoice	04/13/2020	Zone 2 Fire	0.00	48.67	
Z-2PWR0420	Invoice	04/13/2020	Zone 2 Power	0.00	223.79	
Z-3FIRO420	Invoice	04/13/2020	Zone 3 Fire	0.00	11.70	
SCGAS	Southern California Gas Co.	04/13/2020	Regular	0.00	73.21	9158
0307	Invoice	03/30/2020	Office Heat	0.00	73.21	
SUMMER	Summer Ward	04/13/2020	Regular	0.00	9.02	9159
16929064	Invoice	03/05/2020	Item for Safety Kits	0.00	9.02	
UAOFSC	Underground Service Alert of So.Ca.	04/13/2020	Regular	0.00	34.00	9160
320200432	Invoice	04/01/2020	Digalert	0.00	16.60	
dsb20191596	Invoice	04/01/2020	California State Fee	0.00	17.40	
USBANK	US Bank Corporate Pmt. System	04/13/2020	Regular	0.00	4,689.36	9161
AMAZON022620	Invoice	03/01/2020	Items for Safety Kits	0.00	18.67	
AMAZON022720	Invoice	03/01/2020	Storage Box	0.00	34.28	
AMAZON022820	Invoice	03/01/2020	Items for Safety Kits	0.00	38.46	
AMAZON030120	Invoice	03/01/2020	Items for Safety Kits	0.00	248.69	
AMAZON032020	Invoice	03/20/2020	Membership	0.00	13.93	
AVON030520	Invoice	03/05/2020	Bug Creams	0.00	53.13	
B&R030920	Invoice	03/09/2020	Gloves	0.00	33.88	
B&R031920	Invoice	03/19/2020	Grinder	0.00	261.16	
B&R032020	Invoice	03/23/2020	Descaler	0.00	159.42	
B&R032120	Invoice	03/23/2020	Tools	0.00	16.16	
EARTHDAY02252	Invoice	03/01/2020	T-Shirts	0.00	166.15	
FGS022820	Invoice	03/01/2020	Pesticide	0.00	95.67	
GEMPLER031720	Invoice	03/17/2020	Safety Gear	0.00	715.22	
GLOBAL030220	Invoice	03/02/2020	Computer Cabinet	0.00	508.38	
GRAMMARLY030	Invoice	03/09/2020	Grammarly Renewal	0.00	139.95	
LOGMEIN031720	Invoice	03/17/2020	Virtual Meeting Program	0.00	197.00	
MELA030620	Invoice	03/06/2020	Sanitizers	0.00	11.66	
RITEAID022820	Invoice	03/01/2020	USB	0.00	34.31	
USPS031720	Invoice	03/17/2020	Pre-Stamped Envelopes	0.00	1,863.85	
WALMART0323	Invoice	03/23/2020	Face Masks	0.00	49.17	
WESTRIDGE0320	Invoice	03/20/2020	Water, Toilet Paper	0.00	30.22	
VERIZON	Verizon Wireless	04/13/2020	Regular	0.00	321.25	9163
9851366241	Invoice	04/18/2020	Cell Phones	0.00	321.25	
WREA	Water Resource Engineering Associates	04/13/2020	Regular	0.00	3,382.97	9164
3295-11	Invoice	04/01/2020	Hwy. 33 Pipeline Relocation	0.00	3,382.97	
WRIGHT EXP	WEX Bank	03/27/2020	Regular	0.00	1,377.10	9133
64425215	Invoice	03/15/2020	Fuel	0.00	1,377.10	

Check Report

Date Range: 03/16/2020 - 04/15/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
ZEEMED	ZEE MEDICAL SERVICE	03/27/2020	Regular	0.00	132.72	9134
<u>34-116348</u>	Invoice	03/17/2020	Medical Supplies	0.00	132.72	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	117	51	0.00	125,098.97
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-2,805.29
Bank Drafts	9	9	0.00	17,004.06
EFT's	0	0	0.00	0.00
	126	63	0.00	139,297.74

PR \$ 39,839.85

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of March	Year To Date	Budget Approp	Approp Bal 03/31/20	Current April	Approp Bal To Date
Salary / Taxes	38,439.01	340,004.31	500,000.00	159,995.69	-	159,995.69
Payroll Taxes	3,021.41	28,268.92	45,000.00	16,731.08	-	16,731.08
Retirement Contributions	4,361.75	38,885.19	42,000.00	3,114.81	-	3,114.81
Group Insurance	8,723.36	68,990.73	78,000.00	9,009.27	-	9,009.27
Company Uniforms	715.22	2,495.45	2,000.00	(495.45)	-	(495.45)
Phone Office	750.13	7,394.53	9,000.00	1,605.47	-	1,605.47
Janitorial Service	506.09	4,696.52	4,500.00	(196.52)	-	(196.52)
Refuse Disposal	283.84	2,451.06	3,100.00	648.94	-	648.94
Liability Insurance	-	27,225.13	27,000.00	(225.13)	-	(225.13)
Workers Compensation	-	13,984.93	18,000.00	4,015.07	-	4,015.07
Wells	-	3,511.04	10,000.00	6,488.96	-	6,488.96
Truck Maintenance	11.01	1,740.83	3,000.00	1,259.17	467.17	792.00
Office Equip. Maintenance	-	3,758.77	6,000.00	2,241.23	-	2,241.23
Cell Phones	-	2,555.75	4,000.00	1,444.25	321.25	1,123.00
System Maintenance	8,133.08	43,955.25	75,000.00	31,044.75	-	31,044.75
Safety Equipment	595.80	2,393.19	3,000.00	606.81	-	606.81
Laboratory Services	662.00	5,225.00	12,000.00	6,775.00	350.00	6,425.00
Membership and Dues	-	7,720.00	8,000.00	280.00	-	280.00
Printing and Binding	-	3,009.01	500.00	(2,509.01)	-	(2,509.01)
Office Supplies	776.79	7,003.38	5,000.00	(2,003.38)	-	(2,003.38)
Postage and Express	3,083.43	9,974.09	13,000.00	3,025.91	-	3,025.91
B.O.D. Fees	1,150.00	11,400.00	15,000.00	3,600.00	-	3,600.00
Engineering & Technical Services	-	23,940.57	50,000.00	26,059.43	3,382.97	22,676.46
Computer Services	618.39	15,395.06	15,000.00	(395.06)	255.89	(650.95)
Other Prof. & Regulatory Fees	816.76	29,385.19	45,000.00	15,614.81	34.00	15,580.81
Public and Legal Notices	-	8,815.21	2,000.00	(6,815.21)	-	(6,815.21)
Attorney Fees	21,945.50	70,670.25	90,000.00	19,329.75	-	19,329.75
GSA Fees	21,107.41	72,214.82	50,000.00	(22,214.82)	-	(22,214.82)
VR/SBC/City of VTA Law Suit	2,279.10	11,676.56	100,000.00	88,323.44	-	88,323.44
State Water	-	-	35,000.00	35,000.00	-	35,000.00
Audit Fees	-	13,700.00	22,000.00	8,300.00	-	8,300.00
Small Tools	622.05	2,865.83	2,500.00	(365.83)	-	(365.83)
Election Supplies	-	-	-	-	-	-
Water Purchase	-	-	75,000.00	75,000.00	-	75,000.00
CMWD Standby Charges	1,500.48	13,327.38	17,000.00	3,672.62	-	3,672.62
Treatment Plant	2,272.01	5,943.77	20,000.00	14,056.23	-	14,056.23
Fuel	1,377.10	9,563.03	10,000.00	436.97	-	436.97
Travel Exp./Seminars	-	690.51	2,000.00	1,309.49	-	1,309.49
Utilities	175.88	1,767.68	3,500.00	1,732.32	87.04	1,645.28
Power and Pumping	3,278.87	52,031.64	80,000.00	27,968.36	2,967.73	25,000.63
Meters	-	-	10,000.00	10,000.00	-	10,000.00
Total Expenditures	127,206.47	968,630.58	1,512,100.00	543,469.42	7,866.05	535,603.37

Water Distribution System	-	-	-	-	-	-
<i>Automating Fairview Conn. Design</i>	-	-	20,000.00	20,000.00	-	20,000.00
<i>Well 8 Nitrate Removal/Blending</i>	-	-	25,000.00	25,000.00	-	25,000.00
<i>4 Valve Replacements/Deadends</i>	-	-	50,000.00	50,000.00	-	50,000.00
<i>Relocate 6" Main for Z-2</i>	2,115.00	8,615.00	100,000.00	91,385.00	-	91,385.00
<i>El Sol to Lomita Tie-In</i>	-	-	50,000.00	50,000.00	-	50,000.00
<i>R1 & 2 Well Conditions Report</i>	-	-	25,000.00	25,000.00	-	25,000.00
Structures and Improvements	-	-	-	-	-	-
<i>Generator/Panel Upgrades</i>	-	151,787.28	155,000.00	3,212.72	-	3,212.72
<i>T.P. Final Eng/Permitting/PH-2</i>	-	15,207.00	150,000.00	134,793.00	-	134,793.00
<i>Well 4 Development Work</i>	61,975.67	61,975.67	25,000.00	(36,975.67)	-	(36,975.67)
Furniture and Fixtures	-	-	-	-	-	-
<i>General Managers Desk</i>	-	-	2,000.00	2,000.00	-	2,000.00
Field Equipment	-	-	-	-	-	-
<i>T.P. Computer/Programming</i>	-	-	-	-	-	-
Appropriations for Contingencies	3,000.00	42,840.72	100,000.00	57,159.28	-	57,159.28
	-	-	-	-	-	-
Total CIP Spending	67,090.67	280,425.67	702,000.00	421,574.33	-	421,574.33

GRAND TOTAL	194,297.14	1,249,056.25	2,214,100.00	965,043.75	7,866.05	957,177.70
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Fiscal Year AT-A-Glance
2019-20

CIP	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	To Date	Budgeted	% of Budgeted
Budgeted	\$6,066.00	\$1,270.50	\$1,237.00	\$34,822.46	\$19,331.67	\$120,186.53	\$133,732.50	\$15,821.41					\$332,468.07	\$637,000.00	52.19%
Expenditures	\$155,577.97	\$87,041.90	\$104,933.37	\$97,743.35	\$78,399.85	\$110,793.36	\$115,323.30	\$100,285.61					\$850,098.71	\$1,512,100.00	56.22%
Unbudgeted	\$13,424.44	\$3,850.00	\$0.00	\$3,512.52	\$8,158.85	\$0.00	\$0.00	\$10,894.91					\$39,840.72	\$100,000.00	39.84%
Income	\$127,483.94	\$138,756.85	\$141,252.77	\$155,567.92	\$152,114.54	\$241,325.30	\$115,135.80	\$114,352.77					\$1,185,989.89	\$1,542,741.20	76.88%

2019-20 Capital Improvement Schedule				
Budgeted	Capital Rpl.	Capital Impr.	Spent To Date	% CMPLT
Automation of Fairview Connection Design	\$0.00	\$20,000.00	\$0.00	0.00%
Well 8 Nitrate Removal	\$0.00	\$25,000.00	\$0.00	0.00%
4 Valve Replacement/Deadends	\$0.00	\$50,000.00	\$0.00	0.00%
Relocate 6 inch main for zone 2	\$0.00	\$0.00	\$6,500.00	6.50%
El Sol to Lomita Tie-in	\$50,000.00	\$0.00	\$0.00	0.00%
R1 and R2 well conditions report	\$0.00	\$0.00	\$0.00	0.00%
Final design and Permitting	\$150,000.00	\$25,000.00	\$15,207.00	10.14%
Generator/Panels Emergency		\$155,000.00	\$151,787.28	97.93%
Total	\$315,000.00	\$145,000.00	\$0.00	

Meiners Oaks Water District

HIGHWAY 33 WATERLINE REPLACEMENT AT MEINERS ROAD

Bid Abstract

ITEM	WORK DESCRIPTION	BIDDER'S PROPOSAL		
		R & R Pipeline Inc.	Travis Agricultural Construction	Toro Enterprises, Inc.
A	MOBILIZATION	\$3,800.00	\$14,850.00	\$6,000.00
B	TRAFFIC CONTROL	\$31,500.00	\$40,000.00	\$7,000.00
C	POTHOLING OF EXISTING UTILITIES	\$8,400.00	\$5,000.00	\$5,500.00
D	PIPELINE CONSTRUCTION AND ABANDONMENT IN PLACE	\$91,825.00	\$223,000.00	\$96,950.00
E1	REMOVE AND LEGALLY DISPOSE OF EXISTING PIPELINE WITHIN STATE & COUNTY ROW (IF ASBESTOS CEMENT PIPE)	\$25,500.00	\$12,500.00	\$27,450.00
E2	REMOVE AND LEGALLY DISPOSE OF EXISTING PIPELINE WITHIN STATE & COUNTY ROW (IF OTHER THAN ASBESTOS CEMENT PIPE)	\$28,500.00	\$5,500.00	\$24,670.00
	Total Amount (If E1 Material)	\$161,025.00	\$295,350.00	\$142,900.00
	Total Amount (If E2 Material)*	\$164,025.00	\$288,350.00	\$140,120.00
	Variance (from Lowest E1 Bid)	\$18,125.00	\$152,450.00	-
	% Variance	12.68%	106.68%	

R & R Pipeline Inc.	<p>PAYMENT TERMS: 90% -30 days-10% within 35 days of completion</p> <p>SCHEDULE: 10-12 working days for installation-chlorination and baceterial testing. 5 working days for removal/abandonment of line (15 days total)</p> <p>RELEVANT EXPERIENCE FORM COMPLETED: YES</p> <p>*Math error on E2 Total Amount reported on R&R Bid Sheet, corrected on Bid Abstract.</p>
Travis Agricultural Construction	<p>PAYMENT TERMS: \$29,000 down, balance billed progressively and due 10 days from date of</p> <p>SCHEDULE: Contract, permits and submittals - 4 weeks; Construction - 7 weeks</p> <p>RELEVANT EXPERIENCE FORM COMPLETED: YES</p>
Toro Enterprises, Inc.	<p>PAYMENT TERMS: 95% 30 days. 5% retention within 30 days of completion.</p> <p>SCHEDULE: 10 working days.</p> <p>RELEVANT EXPERIENCE FORM COMPLETED: YES</p>

Meiners Oaks Water District
Highway 33 and Meiners Road
Meiners Oaks, CA

R & R 1 of 2

HIGHWAY 33 WATERLINE REPLACEMENT AT MEINERS ROAD
BID SUMMARY SHEET

Contractor Name: R&R Pipeline Inc License. Type and Number: A-639211
Address: 1315 E. Main St
Santa Paula, CA 93060
Contact Person: Brock Pennock
Phone No: 805.933.9111 X 9 Email: b.pennock@rnipeline.com

ITEM	DESCRIPTION	PRICE (Lump Sum)
	Please refer to WREA Bid Set Plans dated 3/6/2020 and ATE Plans dated 02/27/20, attached. Contractor shall furnish all labor, equipment, and perform all operations required or incidentally necessary to provide a complete and operable installation as specified and as shown on the Plans and as required by all Agency permits. The work includes, but is not limited to the following:	
A.	Mobilization	\$3,800.00
B.	Traffic Control	\$31,500
C.	Potholing of existing utilities	\$8,400
D.	Pipeline Construction and Abandonment in Place	\$91,825.00
E1.	Remove and legally dispose of existing pipeline within State & County ROW (if asbestos cement pipe)	\$25,500.00
E2.	Remove and legally dispose of existing pipeline within State & County ROW (if other than asbestos cement pipe)	\$28,500.00
	Total Bid Price (if E1 Material):	\$161,025.00
	Total Bid Price (if E2 Material):	\$163,025.00

PRICES SHOWN ABOVE ARE GOOD THROUGH: **June 30th, 2020**

PAYMENT TERMS **90% -30days- 10% within 35 days of completion**

SCHEDULE

10-12 working day for installation- chlorination and bacterial testing

5 working days for removal/ abandonment of line (15 days total)

Please submit your bid by email to roxanne@wreassoc.net by 4:00 pm, Friday April 3, 2020.

Project Name:
Limoneira - Lewis Communities
Completion Date:
2-2019
Location:
Harvest at Limoneira
Brief Description of Improvements:
2800LF of 14" DR 18 Water line serving the 3MG tank
Owner Name and Contact Info:
Lewis-Limoneira -Steve Brandt
Contract Value \$:
\$216K

Project Name:
Oakwood Communities
Completion Date:
10-2018
Location:
Wagon Wheel area of Oxnard
Brief Description of Improvements:
Multiple improvments with all wet utilities 20" water main to 3/4' services
Owner Name and Contact Info:
Oakwood Community Builders
Contract Value \$:
more than 5 M total

Project Name:
Pleasant Valley Apartments
Completion Date:
4-2019
Location:
Plesant Valley Rd. and Olds Rd. Oxnard
Brief Description of Improvements:
Water, sewer, and storm drain for a three story apartment complex
Owner Name and Contact Info:
Staples Contruction
Contract Value \$:
\$680K

Meiners Oaks Water District
Highway 33 and Meiners Road
Meiners Oaks, CA

Travis 1 of 5

HIGHWAY 33 WATERLINE REPLACEMENT AT MEINERS ROAD
BID SUMMARY SHEET

Contractor Name: Travis Agricultural Construction License Type: A-588676-HAZ
Address: P.O. Box 4666, Ventura, CA 93007
Contact Person: Jack McCormick
Phone No: (805) 647-7211 Email: jack@travisag.com

ITEM	DESCRIPTION	PRICE (Lump Sum)
	Please refer to WREA Bid Set Plans dated 3/6/2020 and ATE Plans dated 02/27/20, attached. Contractor shall furnish all labor, equipment, and perform all operations required or incidentally necessary to provide a complete and operable installation as specified and as shown on the Plans and as required by all Agency permits. The work includes, but is not limited to the following:	
A.	Mobilization	14,850
B.	Traffic Control	40,000
C.	Potholing of existing utilities	5,000
D.	Pipeline Construction and Abandonment in Place	223,000
E1.	Remove and legally dispose of existing pipeline within State & County ROW (if asbestos cement pipe)	12,500
E2.	Remove and legally dispose of existing pipeline within State & County ROW (if other than asbestos cement pipe)	5,500
	Total Bid Price (if E1 Material):	295,350
	Total Bid Price (if E2 Material):	289,350

PRICES SHOWN ABOVE ARE GOOD THROUGH: June 30th, 2020

PAYMENT TERMS \$29,000⁰⁰ down, balance billed progressively and due 10 days from date of Invoice.

NOTE: Permit fees not included at this time.

SCHEDULE Contract, permits and Submittals — 4 weeks
Construction — 7 weeks

Please submit your bid by email to roxanne@wreassoc.net by 4:00 pm, Friday April 3, 2020.

Project Name:	Royal Avenue Bridge Crossing Pipeline repair
Completion Date:	11-2-2018
Location:	Simi Valley, CA
Brief Description of Improvements:	Install 8" waterline at bridge crossing
Owner Name and Contact Info:	Golden State Water Company, Mejan Panofsky (805) 349-7409
Contract Value \$:	240,000 ⁰⁰

Project Name:	RMWTP University Well Standby Generators and Fuel Tanks
Completion Date:	12-2019
Location:	Camarillo, CA
Brief Description of Improvements:	Run electrical conduit and lines for fuel, pour concrete pads, set and plumb generators.
Owner Name and Contact Info:	CAMROSA Water, Terry Curson - (805) 482-8063
Contract Value \$:	276,428 ⁰⁰

Project Name:	Interconnection Pond 4
Completion Date:	7-18-19
Location:	Camarillo, CA
Brief Description of Improvements:	Installed Valves, pipe & fittings
Owner Name and Contact Info:	Camrosa Water, Terry Curson - (805) 482-8063
Contract Value \$:	117,315 ⁰⁰



Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)
Travis Agricultural Construction, Inc.
10435 Telegraph Road
Ventura, CA 93004-1778

SURETY:

(Name, legal status and principal place of business)
The Ohio Casualty Insurance Company
9450 Seward Road
Fairfield, OH 45014

OWNER:

(Name, legal status and address)
Meiners Oaks Water District
202 W. El Roblar Ave.
Ojai, CA 93023

Mailing Address for Notices

The Ohio Casualty Insurance Company
Attention: Surety Claims Department
1001 4th Avenue, Suite 1700
Seattle, WA 98154

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: 10% of Bid Amount Ten Percent of Bid Amount

PROJECT:

(Name, location or address, and Project number, if any)
Highway 33 Waterline Replacement at Meiners Road
Meiners Oaks, CA

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 31st day of March, 2020

(Witness)

(Witness)

Travis Agricultural Construction, Inc.

(Principal)

(Seal)

(Title) Rex Bartle, President

The Ohio Casualty Insurance Company

(Surety)

(Title) Jon Richard Sullivan, Attorney-in-Fact



ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Marin)

On March 31, 2020 before me, Karen Rhodes, Notary Public
(insert name and title of the officer)

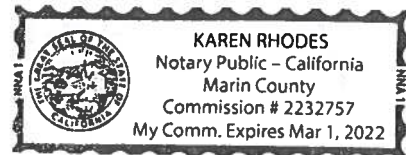
personally appeared Jon Richard Sullivan,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature

(Seal)





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Travis 5 of 5

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8196908-024088

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Trisha Chang, Susan J. McGowan, Michael Brophy McGowan, Karen Rhodes, Jon Richard Sullivan

all of the city of Novato state of California each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 24th day of September, 2018.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 24th day of September, 2018 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 31st day of March, 2020.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

**Meiners Oaks Water District
Highway 33 and Meiners Road
Meiners Oaks, CA**

Toro 1 of 2

**HIGHWAY 33 WATERLINE REPLACEMENT AT MEINERS ROAD
BID SUMMARY SHEET**

Contractor Name: TORO ENTERPRISES, INC. **License. Type and Number:** 710580 A, C-31
Address: 2101 EAST VENUTRA BLVD. OXNARD, CA 93036
Contact Person: VINNY TUSCHKA
Phone No: (805) 483-4515 **Email:** VTUSCHKA@TOROENTERPRISES.COM

ITEM	DESCRIPTION	PRICE (Lump Sum)
	Please refer to WREA Bid Set Plans dated 3/6/2020 and ATE Plans dated 02/27/20, attached. Contractor shall furnish all labor, equipment, and perform all operations required or incidentally necessary to provide a complete and operable installation as specified and as shown on the Plans and as required by all Agency permits. The work includes, but is not limited to the following:	
A.	Mobilization	\$6,000
B.	Traffic Control	\$7,000
C.	Potholing of existing utilities	\$5,500
D.	Pipeline Construction and Abandonment in Place	\$96,950
E1.	Remove and legally dispose of existing pipeline within State & County ROW (if asbestos cement pipe)	\$27,450
E2.	Remove and legally dispose of existing pipeline within State & County ROW (if other than asbestos cement pipe)	\$24,670
	Total Bid Price (if E1 Material):	\$142,900
	Total Bid Price (if E2 Material):	\$140,120

PRICES SHOWN ABOVE ARE GOOD THROUGH: MAY 3RD, 2020

PAYMENT TERMS

95% 30 DAYS. 5% RETENTION WITHIN 30 DAYS OF COMPLETION.

SCHEDULE

10 working days

Please submit your bid by email to roxanne@wreassoc.net by 4:00 pm, Friday April 3, 2020.

Project Name:
THE LANDING OXNARD
Completion Date: 06-01-2018
Location: OXNARD, CA
Brief Description of Improvements: Curb, Gutter, Spandrel, Driveway, Asphalt Paving, Underground Utilities, RCP Pipe, HDPE, Pipe
Owner Name and Contact Info: BAYLEY CONSTRUCTION, ED MULLER (714) 540-8864
Contract Value \$: 1,816,360

Project Name:
TR. 50507 PORTER RANCH WATER SYSTEM
Completion Date: 09-27-2019
Location: PORTER RANCH, CA
Brief Description of Improvements: Install Various sizes of DIP, and PVC. Various sizes of Gate Valves, Domestic Service with Vault Assm
Owner Name and Contact Info: TOLL BROTHERS, JOHN FONG 818-332-7240
Contract Value \$: 3,349,913

Project Name:
WATERLINE REPLACEMENT- ONDULANDO AREA PHASE 2
Completion Date: 08-22-2016
Location: VENTURA, CA
Brief Description of Improvements: Install Various Sizes of PCP Pipe, Gate Valves, and HDPE Water Service Connections,
Owner Name and Contact Info: CITY OF VENTURA, NEIL KNOPIK 805 677-3953
Contract Value \$: 1,755,697

SB 998

Discontinuation of residential water service: urban and community water systems, “Water Shutoff Protection Act”

Approved by Governor September 28, 2018

1

Why?

Intent of the Legislature to minimize the number of Californians who lose access to water service due to inability to pay.

2

This bill requires:

Written policy on disconnection of service

- English (MOWD demographics 93.6% white, 6.4% Other)
- Offer alternative payment schedules
- Formal appeal process
- Posted on website

Delayed disconnection of service

- Disconnection 60 days after bill due date
- 7 days notice prior to disconnection

Offer payment alternative options

3

Requirements, continued

Exceptions for low income

- No disconnection if on State program or 200% of federal poverty level. (HHS Poverty Guidelines)
- Can only disconnect if payment arrangement is broken.
- Limits the disconnection fee to \$50/\$150

Landlord/Tenants

- Provide occupant 10 days notice before disconnection
 - Allows tenant to become a customer to avoid disconnection
- Allows District to establish terms & conditions for service*

4

Next Steps:

- Finalize ordinance revisions, policy & eligibility forms
- Board approval & adopt policy resolution
- Modify bill, reminder notice, intent to disconnect templates
- Update website with additional language information & policy
- Be ready for April 1, 2020 effective date

5

Current vs SB 998 Schedule

Notice	Current Schedule	SB 998 Schedule
Bill Issuance	Last day of month	Last day of month
Bill Due Date	25 th of month	25 th of month
Reminder Notice	26 th of month	7 days after due date
Intent to Disconnect Notice	16 days after due date	50 days after due date
Disconnection/Door Hanger	18 days after due date	60 days after due date
Total days:	40 days from bill issuance	80 days from bill issuance

6



Resolution No. 20200421

Customer Water Disconnections

WHEREAS, The people of the State of California do enact as follows:

- a) All Californians have the right to safe, accessible, and affordable water as declared by Section 106.3 of the Water Code; and
- b) It is the intent of the Legislature to minimize the number of Californians who lose access to water service due to inability to pay.
- c) Water service discontinuation threatens human health and well-being, and have disproportionate impact on infants, children, the elderly, low-income families, communities of color, people for whom English is a second language, physically disabled persons, and persons with life-threatening medical conditions.
- d) When there is a delinquent bill, all Californians, regardless of whether they pay a water bill directly, should be treated fairly, and fair treatment includes the ability to contest a bill, seek alternative payment schedules, and demonstrate medical need and severe economic hardship.
- e) The loss of water service causes tremendous hardship and undue stress, including increased health risks to vulnerable populations.
- f) It is the intent of the Legislature that this act provide additional procedural protections and expand upon the procedural safeguards contained in the Public Utilities Code and Government Code as of January 1, 2018, relating to utility service disconnections.

WHEREAS, an urban and community water system shall have a written policy on discontinuation of service for non-payment available in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by at least 10 percent of the people residing in its service area. The policy shall include all of the following:

- a) A plan for deferred or reduced payments.
- b) Alternative payment schedules
- c) A formal mechanism for a customer to contest or appeal a bill
- d) A telephone number for a customer to contact to discuss options for averting disconnection of service for nonpayment.

WHEREAS, Meiners Oaks Water District has prepared a policy for water shutoffs that meet the standards set by SB 998.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors as follows:

1. No customer will be shut off for non-payment of less than 60 days. Customers who are delinquent by 60 days and have a balance of \$200 or more shall be given a termination notice.
2. Each customer will be contacted via phone, notice, mail or in person regarding the shutoff no less than 7 days prior to the shutoff. The customer will be advised of the reconciliation agreement. The termination notice will include all the requirements listed in Health and Safety Code 116908.
3. A customer may appeal the shutoff by requesting consideration from the General Manager or Designee.
4. If the customer fails to contact the District by the eighth day after the notice, the service will be terminated and the customer will be charged a shutoff fee.
5. To restore service to customers who are terminated, a reconnection fee will be charged to return service to the customer's location (during normal hours \$50 and after-hours \$150).
6. Delinquent fees may be dismissed once every twelve months.
7. For those customers who demonstrate a household annual income that is less than 200% of the federal poverty level or if any member of the customer's household is currently a recipient of CalWorks, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, no interest or penalties shall be charged on delinquent bills and a limited reconnection of service fee imposed.
8. The policy shall be available on the community water system's website and in writing, upon request.

PASSED, APPROVED AND ADOPTED this 21st day of April 2020.

Board President
Michel Etchart

ATTEST:

Board Secretary

2020 Health & Human Services Poverty Guidelines/Federal Poverty Levels

48-Contiguous States

Persons in Household	200% of FPL
1	\$25,520
2	\$34,480
3	\$43,440
4	\$52,400
5	\$61,360
6	\$70,320
7	\$79,280
8	\$88,240
>8	Add \$4,480 for each addt'l person

<https://aspe.hhs.gov/poverty-guidelines> * updated annually

March 2020



To: Board of Directors of the Meiners Oaks Water District

From: General Manager

Subject: Monthly Manager's Report

Highlights

(Rainy season October thru April)

18.60" of rain Matilija Canyon

16.45" of rain Meiners Oaks Fire Station

LAKE CASITAS LEVEL

44.4%

Board Committees

Current Well levels and specific capacity

Well 1	Feb	April	Well 2	Feb	April	Well 4	Feb	April	Well 7	Feb	April
Static	30.1'	20.8'	Static	30.8'	20.8'	Static	30'	35.6'	Static	47.5'	42.3'
Running	39.2'	27.2'	Running	59.4'	26.7'	Running	73.9'	72.7'	Running	50.6'	44.5'
Drawdown	49.1'	6.34'	Drawdown	28.6'	5.82'	Drawdown	29.2'	37.1'	Drawdown	3.1'	2.2'
Specific Cap.	28.6 gal/ft	49.5 gal/ft	Specific Cap.	6.8 gal/ft	31.61 gal/ft	Specific Cap.	13.4 gal/ft	8.51 gal/ft	Specific Cap.	118.7 gal/ft	146.8 gal/ft

Water pumped, sold and purchased values are based on a calendar year.

Total Pumped

Total Pumped for Mar. 2020	38.63 AF
Total Pumped 2019:	609.61 AF
Total Pumped YTD 2020:	98.90AF

Total Sold

Total Sold for Mar. 2020:	34.50 AF
Total Sold YTD 2020:	100.22 AF
Total Sold 2019:	563.62 AF

Total Purchased

Total Purchased from CMWD 2020	0.00 AF
Total Purchased YTD March	0.00 AF
Total Purchased YTD 2019	33.58 AF

March 2020

Total Capacity:

1,600 Gallons per Minute (GPM) with all current wells on line 1, 2, 4, 7)

3,600 Gallons per minute (GPM) with all current wells on line 1, 2, 4, 7) + Casitas

Water Sales:

(Sales values are based on the actual month listed only not YTD)

March	2019:	\$ 29,094.69
March	2020:	\$ 37,554.11

Reserve Funds

Balance at the County of Ventura	\$ 1,367,102.43
Total Taxes*	\$ 415.55
Total Interest from reserve account#	\$ 3,412.59

Fiscal Year Total Revenues

July 1 st – March 31 st	2019	\$ 1,308,270.20
July 1 st – March 31 st	2020	\$ 1,292,794.00

Bank Balances

LAIF Balance	\$ 226,660.95
Transferred from L.A.I.F. to General	\$ 0.00
(#) Quarterly Interest from LAIF	\$ 0.00

Money Market (RABO)	\$ 7,618.56
Amount Transferred to Rabo from County this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
(*)Monthly Interest received from Money Market	\$.33
General Fund Balance	\$ 146,552.10
Trust Fund Balance	\$ 16,385.93
Capital Improvement Fund	\$ 14,413.23
(#) Quarterly Interest from Capital Account	\$.25
Total Interest accrued	\$.58

District Summary/Update

- District O&M Report – Rainfall through March and April has certainly saved our bacon. Well levels have increased extraordinarily which leaves me very optimistic for well performance through the summer.
- Well #4 – Further well 4 development did not appear to help well 4. Drawdown numbers and gpm's are still not what we anticipated. However; General Pump and I stay optimistic about the performance and are reasonably sure productivity will increase over time.
- Staff replaced the two wharfheads on N. Poli. I'm optimistic that field operations and field work will improve with further training.
- Engineering is completed for the new water line across Hwy 33 and a bis summary is provided in your packet.

Capital Improvement Projects for 2019-2020 **Budgeted capital funds \$ 637,000 FY 2019-2020**

1. Well 4 Development (In Process)
2. Engineer design report for the treatment plant (In process)
3. Replace 6 inch main for Zone 2 (Out to Bid)
4. El Sol and Lomita Tie-in

March 2020

5. R1 and R2 well condition report
6. Automate Casitas connection at Fairview and Hwy 33
7. Two generator purchase and electrical panel upgrades (Complete)

Unscheduled Work

<u>Type of Repair</u>	<u>Cause</u>	<u>Date</u>	<u>Leak Location</u>	<u>Contractor</u>	<u>Amount \$</u>
Main Leak	Edison	7/11	1450 S. Rice	Sam Hill/Staff	\$10,885.10
Main Leak	Poor bedding	7/14	Rice and Myer	Sam Hill/Staff	\$3,850.00
Service Leak	Edison	7/29	150 N. Encinal	Sam Hill	\$ 2,539.34
Valve replacement	Age	8/5	181 N. Encinal	Sam Hill	\$ 8,181.25
Main Leak	Pipe Settle	10/13	1878 Meiners Rd	Sam Hill/Staff	\$ 3,488.00
Main Leak	Poor Bedding	11/15	980 Oso Rd	Sam Hill/Staff	\$ 8,158.85
Main Leak	Crack	1/15/20	Tico/Lomita	Sam Hill/Staff	\$ 10,894.91
Hydrant Replacement	Age/Leaking	3/4/2020	239 N. Poli	Staff	\$
				Total	\$ 47,997.45

Tanks

1. 80k gallon bolted tank was installed in 1983 age = 37 (Zone -2)
2. 500k gallon bolted tank was installed in 1973 age = 47 (Put back into service 2011)
3. 500k gallon bolted tank was installed in 2003 age = 17
4. 750k gallon welded tank completed in 2015 age = 5

Life expectancy for a bolted tank is 30 – 40 years

Life expectancy for a welded steel tank 100 years

Well Drilled Dates & Depths

	<u>Date drilled</u>	<u>Drill Depth</u>
1. Well # 1	1969	65 feet Rehabilitated 2018
2. Well # 2	1969	110 feet Rehabilitated 2018
3. Well # 4	1969	240 feet (NON-OP.)
4. New well 4	2018	165 feet
5. Well # 7	1961	156 feet
6. Well # 8	1968	144 feet (NON-OP.)

Board of Directors

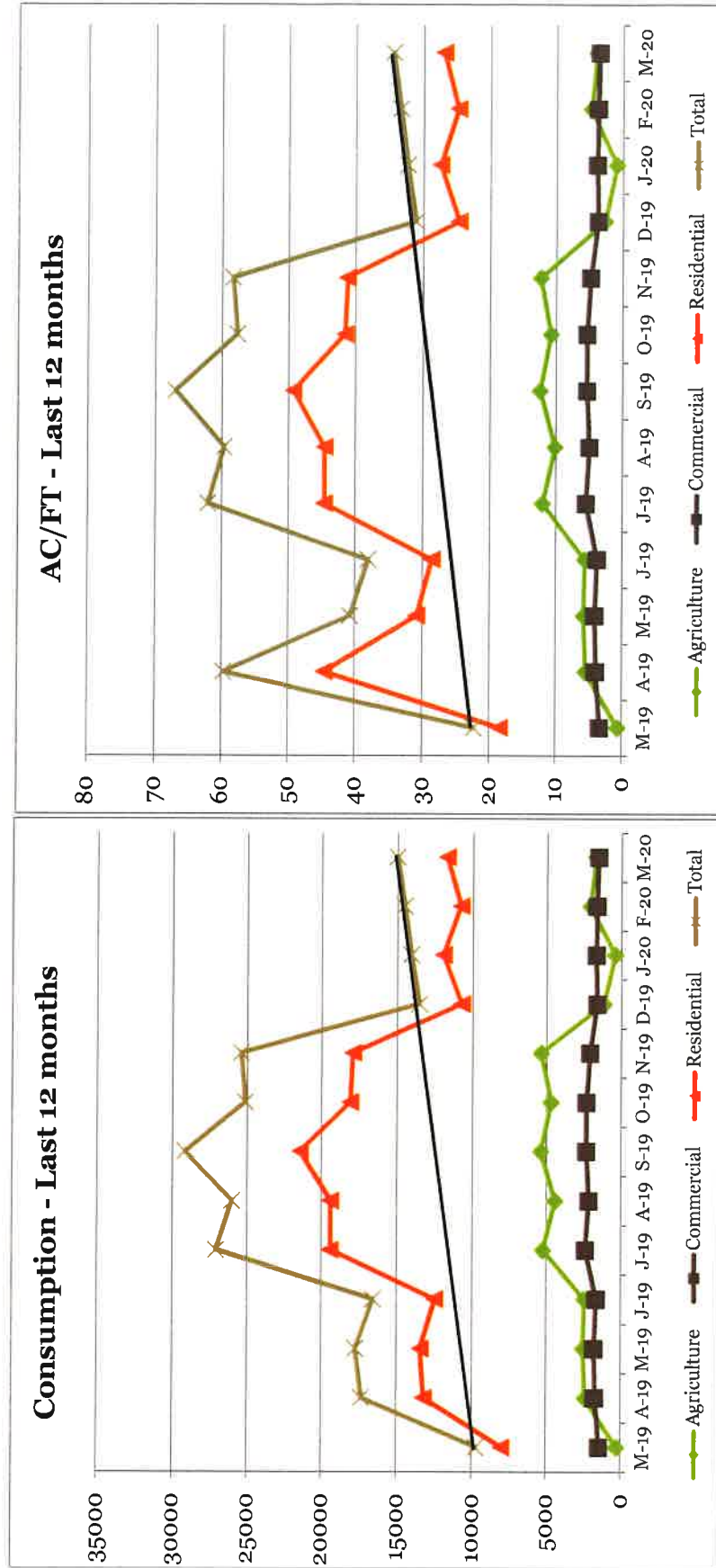
President – Michel Etchart Re-elected in 2018	Term ends 2022	Long Term
Vice-President – James Kentosh Re-elected in 2018	Term ends 2022	Long Term
Board Member – Larry Harrold Re-elected in 2018	Term ends 2022	Long Term
Board Member – Michael Krumpschmidt Elected 2016	Term Ends 2020	Long Term
Board Member – Diana Engle Elected 2016	Term Ends 2020	Long Term

GM Consumption Report

Billed Consumption for March 2020

Account Class	Customers in Class	Consumption	Gallons Per Unit	AC/FT
Agriculture	31	1742	748	4.00
Commercial	55	1551	748	3.56
Residential	1191	11737	748	26.94

Total Consumption	1277	15030	Grand total	34.50
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Note: Previous report showed spike in January 2019, two factors contributed to high value: (1) Oso Rd. Leak 799 units (Res); (2) Meter Misread, corrected customer account and billing but the output report had not updated, erroneous 9,997 Res units removed from January Residential Consumption.

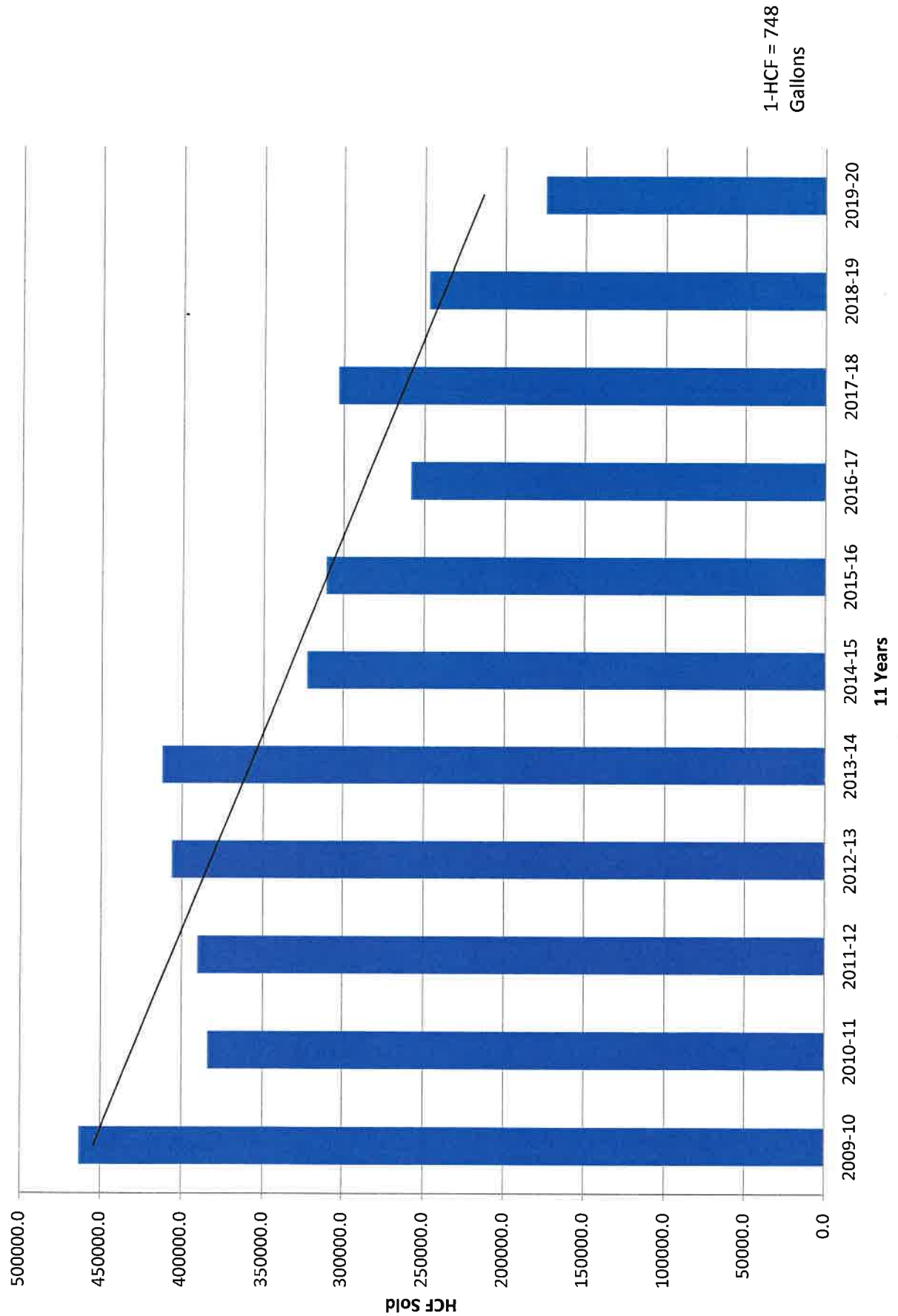
GM Report

AG	CONSUMPTION				AC/FT			
	2017	2018	2019	2020	2017	2018	2019	2020
JAN	605.00	3389.00	1212.00	437.00	1.39	7.78	2.78	1.00
FEB	195.00	4487.00	163.00	2109.00	0.45	10.30	0.37	4.84
MAR	1593.00	881.00	288.00	1742.00	3.66	2.02	0.66	4.00
APR	3436.00	3025.00	2415.00		7.89	6.94	5.54	
MAY	5258.00	5511.00	2541.00		12.13	12.65	5.83	
JUN	6523.00	4677.00	2470.00		14.97	10.74	5.67	
JUL	8401.00	6047.00	5261.00		19.29	13.88	12.08	
AUG	9793.00	6475.00	4447.00		22.48	14.86	10.21	
SEP	10336.00	4846.00	5425.00		23.73	11.12	12.75	
OCT	8686.00	3714.00	4726.00		19.94	8.53	10.85	
NOV	5893.00	3875.00	5401.00		13.53	8.90	12.40	
DEC	6606.00	681.00	1204.00		15.17	24.44	2.76	

COM	CONSUMPTION				AC/FT			
	2017	2018	2019	2020	2017	2018	2019	2020
JAN	1531.00	2179.00	1582.00	1686.00	3.51	5.00	4.25	3.87
FEB	1808.00	1750.00	1417.00	1636.00	4.15	4.02	3.25	3.76
MAR	1441.00	1433.00	1447.00	1551.00	3.31	3.29	3.32	3.56
APR	1534.00	1631.00	1712.00		3.52	3.74	3.93	
MAY	2037.00	2137.00	1775.00		4.68	4.91	4.07	
JUN	2148.00	2141.00	1640.00		4.93	4.92	3.76	
JUL	2409.00	2384.00	2384.00		5.53	5.47	5.47	
AUG	2590.00	2513.00	2165.00		5.95	5.77	4.97	
SEP	2202.00	2183.00	2324.00		5.06	5.01	5.34	
OCT	2221.00	2114.00	2326.00		5.10	4.85	5.34	
NOV	2484.00	2167.00	2098.00		5.70	4.97	4.82	
DEC	2159.00	1788.00	1624.00		4.96	4.10	3.73	

RES	CONSUMPTION				AC/FT			
	2017	2018	2019	2020	2017	2018	2019	2020
JAN	9145.00	14041.00	11567.00	11961.00	20.99	32.23	26.55	27.46
FEB	9934.00	14009.00	8243.00	10800.00	22.81	32.16	18.92	24.79
MAR	9012.00	9375.00	8000.00	11737.00	20.69	21.52	18.37	26.94
APR	10693.00	12018.00	13199.00		24.55	27.59	30.30	
MAY	16844.00	16387.00	13427.00		38.67	37.62	30.82	
JUN	17499.00	19252.00	12470.00		40.17	44.20	28.63	
JUL	19982.00	21976.00	19416.00		45.87	50.45	44.57	
AUG	21012.00	22974.00	19398.00		48.24	52.74	44.53	
SEP	21428.00	19943.00	21446.00		49.19	45.78	49.23	
OCT	19992.00	18079.00	18096.00		45.90	41.50	41.54	
NOV	17067.00	16304.00	17937.00		39.18	37.43	41.18	
DEC	17147.00	10645.00	10734.00		39.36	24.44	24.64	

Water Sales



Static Well Levels and Rainfall

