



MEINERS OAKS WATER DISTRICT BOARD OF DIRECTORS
REGULAR MEETING AGENDA

Due to the COVID-19 pandemic, all meetings of the Board will be conducted via teleconference until further notice, in accordance with CA Executive Order N-29-20.

JOIN BY COMPUTER: <https://global.gotomeeting.com/join/809791733>

DIAL-IN (US TOLL-FREE): [1 877 309 2073](tel:18773092073)

ACCESS CODE: 809-791-733

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114.

(Govt. Code Section 94594.1 and 94594.2 (a))

April 20, 2021 at 6:00 pm.

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of the minutes:** March 16, 2021, Regular Meeting
March 26, 2021, Special Meeting
- 4. Public comment for items not appearing on the agenda**

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

Closed Session Agenda - Adjourn to Closed Session (**6:10 pm**): *It is the intention of the Board of Directors to meet in Closed Session to consider the following items:*

5. Closed Session Items

- a) The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to attorney/client privilege, as authorized by Government Code Section 54957, 54956.8, & 54956.9 and 54957.

- State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875
- Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/

Regular Agenda (Reconvene Regular Meeting, Estimated Time 7:00 p.m.**)**

6. Financial matters

Approval of Payroll and Payables from March 16, 2021, to April 15, 2021, in the amount of:

Payables – \$ 104,122.14

Payroll – \$ 41,796.53

Total – \$ 145,918.67

7. Board action and/or discussion

- a) Resolution 042021: Appointing Director and Alternate Director to the Board of Directors of the Upper Ventura River Groundwater Agency Joint Powers. (Engle/Ketosh) - Attachment
Recommended Action: Approval of Resolution 042021.
- b) Discuss and consider approval of the District Field Inventory restocking expense. (Martinez) - Attachment

8. General Manager's Report

The Board will receive an update from the General Manager on District Operations and Maintenance.

9. Board Secretary's Report

The Board will receive an update from the Board Secretary on District Administrative and related matters.

10. Board Committee Reports

- Executive Committee
- UVRGA
- Allocation Program Committee
- Budget/Rate Committee

- Emergency Management Committee
- Staff Procedures Ad-hoc Committee
- New Meters & Expansion of Services Committee

11. Old Business

- State Water
- Water Supplier Partnership
- Matilija Dam Removal Update
- Nitrate Removal – CA Wildlife Conservation Grant

12. Director Announcements/Reports

13. Adjournment The next scheduled Regular Board meeting is May 18, 2021.

Regular Meeting
March 16, 2021
6:00 pm

Meiners Oaks Water District

202 West El Roblar Drive
Ojai, CA 93023-2211
Phone 646-2114

MINUTES

The meeting was called to order at 6:00 pm.

1. Call to Order

The meeting was called to order by the Board President, Mike Etchart, at 6:03 pm via teleconference.

Present: Board President, Mike Etchart, Board Directors, James Kentosh, Diana Engle, Christian Oakland, and Larry Harrold. Staff Present: General Manager, Mike Hollebrands, Board Secretary, Summer Ward and Attorneys, Stuart Nielson, Jeanne Zolezzi (closed session only), and Greg Jones (closed session only).

Absent: None.

2. Approval of the Minutes

Approval of February 16, 2021, Regular Meeting minutes

Approval of March 3, 2021, Special Meeting minutes

Director Kentosh made the motion to approve the February 16, 2021, Regular Meeting minutes. Director Oakland seconded the motion.

Director Kentosh made the motion to approve the March 3, 2021, Special Meeting minutes. Director Oakland seconded the motion.

No public comments.

Kentosh/Harrold

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Oakland – Y

All Ayes

M/S/C

3. Public Comments

Ms. Von Gunten was present, provided a statement of attendance, and added that she has had conflicting board meetings, will continue to attend when available.

**** The Board went into closed session at 6:10 pm ****

**** J. Zolezzi joined the meeting at 6:10 pm****

**** G. Jones joined the meeting at 6:10 pm****

4. Closed Session: The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections § 54957 & 54956.8, 54956.9, and 54957.

- State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875
- Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- Personnel Matters

**** J. Zolezzi left the meeting at 6:35 pm****

**** G. Jones left the meeting at 7:01 pm****

**** The Board adjourned closed session at 7:40 pm ****

Attorney S. Nielson stated that in closed session, the Board discussed current ongoing litigation and no actions were taken. The Board discussed personnel matters related to the GM employment agreement that will be discussed and voted on during open session.

5. Financial Matters

Approval of Payroll and Payables from February 16 to March 15, 2021, in the amount of:

Payables -	\$ 141,759.85
Payroll -	\$ 45,681.41
Total -	\$ 187,441.26

Director Engle made the motion to approve the Payroll and Payables from February 16 to March 15, 2021. Director Oakland seconded the motion.

Director Engle requested clarification on three expenditures, Ms. Ward was able to address the annual Tyler Software subscription, Fanning & Karrh audit and the Casitas billing.

No Public Comment

Engle/Oakland

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Oakland – Y

All Ayes

M/S/C

6. Board Discussion/Actions

a) Discussion and approval of Employment Agreement with Justin Martinez for the General Manager position. (Etchart)

Director Etchart presented the General Manager Employment Agreement with Justin Martinez and shared that he and the District are excited to have Justin back.

Director Engle made the motion to approve the Payroll and Payables from February 16 to March 15, 2021. Director Oakland seconded the motion.

No public comment.

Engle/Oakland

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y (poor audio connection) Kentosh – Y
Oakland – Y
All Ayes
M/S/C

7. General Manager's Report

Ms. Ward presented the General Manager's report on operations and maintenance. Ms. Ward stated that the Lake is currently at 38.9%, wells are online and currently meeting demand. General Pump completed repairs at Well 1 on March 3, working to bring treatment plant and Wells 1 & 2 back online. Sam Hill & Sons completed a meter relocation at the east end of El Roblar. The Zone 1 pump was mounted and the compressor and motor relocated, in consult with OilField Electric. A new motor was installed at the top of Meiners Rd. Field operators flushed dead ends throughout the District. The new Beacon meter reading software training was completed on March 15, with the first round of reads starting 3/19.

8. Board Secretary Report

Ms. Ward presented the monthly Board Secretary report. The recruitment campaign for the General Manager position has been completed. The quarterly ControlScan for the online bill pay system was completed on time and in compliance. Ms. Malone will be reaching out to Board members for updates to the District approved check signers. The customer account aging report showed 27 accounts with balances over 4 months delinquent, totaling \$9,506.94. Ms. Ward mailed notices to each delinquent account, requesting that they contact the office to either make a payment or to make a payment arrangement. It is recommended that any customer that does not respond to the contact request may be subject to a flow restrictor at the meter. The intent is to engage the customers that have not

made contact or attempt to make a payment arrangement. Customer billing and service orders were average for the time of year, with 75 service orders, 13 account turnovers, and a total AR of \$108,605.39.

Ms. Ward stated that the allocation program's billing system template changes are underway on the test side; once testing is completed, the changes will move over to production. The Beacon meter reading system is in place and training held on March 15, with the first round of reads occurring March 19.

9. Board Committee Reports

- Executive Committee: GM recruitment.
- UVRGA: Director Engle reported that the GSA held its 2nd public workshop. The GSA has six sustainability criteria to address; two were ruled out: (1) risk of subsidence, and (2) seawater intrusion, Groundwater Quality criteria has been approved, leaving the three most challenging to address. The GSA is entering the most technical phase of the GSP; with the model calibrated for running scenarios. Mike Hollebrands was the Alternate Director prior and will need to update the representative to Director Kentosh. Ms. Ward to determine if an updated resolution is required by the GSA bylaws and report back next month.
- Allocation Program: No update.
- Budget & Rate Committee: Directors Kentosh & Oakland to schedule a meeting in next two weeks, include Mr. Martinez.
- Emergency Management Committee: No update – ongoing COVID-19 response.
- Staff Procedures Ad-Hoc Committee: Directors Kentosh & Etchart to schedule a meeting.
- New Meters & Expansion of Services Committee: Directors Kentosh & Oakland will schedule meetings with Mr. Martinez, review the draft policy with ADU's along with any other regulatory requirements.

10. Old Business

- State Water: No update.
- Water Supplier Partnership: Director Kentosh reported that the Casitas Board has postponed a decision on sponsoring the meetings, until September 2021.
- Matilija Dam Removal Project: No update.
- Nitrate Removal – CA Wildlife Conservation Grant: Director Kentosh is working on the quarterly update report, due by April 10.
- COVID-19 Office Repopulation: Ms. Ward and Ms. Malone have returned to in-office work full-time, District Office remains closed to the public.

11. Director Announcements/Reports

Engle: No update.

Harrold: No update.

Kentosh: (1) Casitas meeting for the comprehensive water management plan, posed questions: what is the new safe yield of the lake and given where we are today, what is the chance the lake will go dry (25%). Director Kentosh would like to schedule a Staff Procedures meeting with Directors Etchart and Kentosh.

Oakland: No update.

Etchart: Congratulations Justin, we are happy to have you back!

12. Meeting Adjournment

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 8:25 pm.

Board Secretary

Board President

Special Meeting
March 26, 2021
6:00 pm

Meiners Oaks Water District

202 West El Roblar Drive
Ojai, CA 93023-2211
Phone 646-2114

MINUTES

The meeting was called to order at 6:00 pm.

1. Roll Call

The meeting was called to order by the Board President, Mike Etchart, at 6:02 pm via teleconference.

Present: Board President, Mike Etchart, Board Directors, James Kentosh, Mike Krumpschmidt, Diana Engle, and Larry Harrold (6:09pm). Staff Present: Board Secretary, Summer Ward, Attorneys, Stuart Nielson and Jeanne Zolezzi (6:14pm).

Absent: None.

2. Approval of Minutes: No minutes.

3. Public Comment: No public present.

4. Board Discussion and/or Action

a) Discussion and approval of Draft CDFW flow recommendations comment letter.

Director Kentosh stated that the draft comment letter was written with input from Directors Kentosh and Engle, as well as Attorney Zolezzi. Comments were due to CDFW by March 29, but were extended to April 16. Director Kentosh had some additional minor revisions he would like to make prior to submission, with the extended timeframe.

Attorney Nielson recommended that the Board approve the draft letter and authorize Director Kentosh to make additional minor revisions, with final review by Attorney Zolezzi.

Director Engle added that Bryan Bondy, UVRGA Executive Director reviewed the draft letter with positive remarks.

Director Etchart recommended that the final letter be signed by all Directors. Ms. Ward was directed to collect signatures from each Director and submit the final comment letter to CDFW and all Directors, before April 16, 2021.

No Public Comment

Director Engle made the motion to approve the Draft CDFW flow recommendations comment letter. Director Oakland seconded the motion.

Engle/Oakland

Roll Call Vote:

Etchart – Y Engle – Y Harrold – Y Kentosh – Y Oakland – Y

All Ayes

M/S/C

6. Meeting Adjournment

There being no further business to conduct at this time, Board President, Mike Etchart adjourned the meeting at 6:18 pm.

Board Secretary

Board President



Meiners's Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 03/16/2021 - 04/15/2021

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP Bank-AP Bank							
ADVANTAGE MOWD09	Anvantage Physical Therapy Invoice	03/31/2021	04/14/2021 Pre-Employment Testing	Regular	0.00 0.00	1,140.00 1,140.00	9645
AQUA-F S11704129 S1694013 S1694038	Aqua-Flo Supply Invoice Invoice Invoice	03/29/2021 03/08/2021 03/09/2021	04/14/2021 Pressure Guage for Wells Marking Flag/Nozzle/Guage PV Cap for TP	Regular	0.00 0.00 0.00	180.23 51.63 108.82 19.78	9646
AT&T 08330321	AT&T Invoice	03/19/2021	03/30/2021 Office Phones/Internet	Regular	0.00 0.00	586.82 586.82	9626
AT&T 01840321	AT&T Invoice	03/13/2021	03/30/2021 Office Phones	Regular	0.00 0.00	196.20 196.20	9627
AUTOSU 514174 515291	Automotive Supply - Ojai Invoice Invoice	03/09/2021 03/24/2021	04/14/2021 Seat Covers Seat Covers	Regular	0.00 0.00 0.00	71.82 35.91 35.91	9647
BADGER 1424446	Badger Meter Invoice	03/25/2021	04/14/2021 Beacon Program	Regular	0.00 0.00	1,350.00 1,350.00	9648
ERICKSON 7292001 755382	Bradley Erickson Invoice Invoice	03/26/2021 03/04/2021	03/30/2021 Reimbursement for Brad's Shirts Mirror Replacement Glass	Regular	0.00 0.00 0.00	78.04 56.50 21.54	9628
CALPERS INV0001685	California Public Employees' Retirement Invoice	03/15/2021	03/31/2021 Health	Bank Draft	0.00 0.00	3,380.26 3,380.26	DFT0001221
CALPERS INV0001697	California Public Employees' Retirement Invoice	03/31/2021	03/31/2021 Health	Bank Draft	0.00 0.00	3,380.26 3,380.26	DFT0001233
CAL-STATE 182738 183224	Cal-State Invoice Invoice	03/22/2021 03/27/2021	03/30/2021 Portable Toilet Portable Toilets	Regular	0.00 0.00 0.00	237.09 115.73 121.36	9629
CMWD 261150321 261150321PP 262000321 300650321	Casitas Municipal Water District Invoice Invoice Invoice Invoice	03/31/2021 03/31/2021 03/31/2021 03/31/2021	04/14/2021 Fairview Standby Payments Towards Casitas Mistake Hartmann Allocation Tico & La Luna Standby	Regular	0.00 0.00 0.00 0.00	20,445.39 943.84 18,368.36 189.35 943.84	9649
CLEANCO 1319	Cleancoast Janitorial Invoice	03/25/2021	03/30/2021 March Janitorial	Regular	0.00 0.00	240.00 240.00	9630
CVTDEP 311135	County of Ventura Transport. Dept. Invoice	03/02/2021	04/14/2021 210 E. El Roblar	Regular	0.00 0.00	785.00 785.00	9650
VCрма IN0211863	County of Ventura, RMA Invoice	03/29/2021	04/14/2021 Hazardous Materials	Regular	0.00 0.00	193.49 193.49	9651
DATAP DP2100962	Dataprose LLC Invoice	03/31/2021	04/14/2021 Billing & Postage	Regular	0.00 0.00	801.70 801.70	9652
EJHAR 281300321 994260321	E. J. Harrison Roloffs, Inc. Invoice Invoice	03/15/2021 03/15/2021	03/30/2021 Office Trash 3 Yard Dumpster	Regular	0.00 0.00 0.00	310.80 89.90 220.90	9631
EJHAR	E. J. Harrison Roloffs, Inc.		04/14/2021	Regular	0.00	105.32	9653

Check Report

Date Range: 03/16/2021 - 04/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
97460321	Invoice	03/31/2021	Roll Off Container	0.00	105.32	
FAMCON	Famcon Pipe and Supply, Inc	04/14/2021	Regular	0.00	2,045.00	9654
S100049604.001	Invoice	03/31/2021	Chlorine Tablets for Plant	0.00	375.38	
S100050003.003	Invoice	03/25/2021	Glue/Primer	0.00	45.85	
S100050003.004	Invoice	03/31/2021	Meter Boxes/Covers	0.00	1,312.74	
S100050119.001	Invoice	03/30/2021	Pipe Beveler	0.00	252.04	
S100050653.001	Invoice	03/25/2021	Flange	0.00	58.99	
FGLENV	FGL Environmental	03/30/2021	Regular	0.00	170.00	9632
102887A	Invoice	03/12/2021	Samples	0.00	85.00	
103310A	Invoice	03/16/2021	Samples	0.00	85.00	
FGLENV	FGL Environmental	04/14/2021	Regular	0.00	295.00	9655
102888A	Invoice	03/30/2021	Samples	0.00	59.00	
103620A	Invoice	03/29/2021	Samples	0.00	85.00	
103996A	Invoice	03/29/2021	Samples	0.00	85.00	
104184A	Invoice	03/31/2021	Samples	0.00	66.00	
FH PUMPS	FH Pumps	04/14/2021	Regular	0.00	923.32	9656
86436	Invoice	04/08/2021	Pump	0.00	923.32	
GRAINGER	Grainger	03/30/2021	Regular	0.00	68.75	9633
9831855144	Invoice	03/10/2021	Pressure Switch/Valve	0.00	44.63	
9836771403	Invoice	03/15/2021	Check Valve	0.00	24.12	
GUARDIAN	Guardian	03/30/2021	Regular	0.00	606.56	9624
INV0001686	Invoice	03/15/2021	Dental	0.00	303.30	
INV0001698	Invoice	03/31/2021	Dental	0.00	303.26	
HPWP&C	Hathaway, Perrett, Webster, Powers	04/14/2021	Regular	0.00	10,500.00	9657
112221	Invoice	03/31/2021	Attorney Fees	0.00	10,500.00	
HLTHNE	Health Net Life Insurance Company	03/30/2021	Regular	0.00	38.40	9634
61790321	Invoice	03/08/2021	Life Insurance	0.00	38.40	
HLTHNE	Health Net Life Insurance Company	04/14/2021	Regular	0.00	49.50	9658
61790421	Invoice	04/05/2021	Life Insurance	0.00	49.50	
HCS	Herum/Crabtree/Suntag	03/30/2021	Regular	0.00	2,115.97	9635
99082	Invoice	03/01/2021	SBCK vs VTA	0.00	1,833.94	
99083	Invoice	03/01/2021	SBCK vs VTA	0.00	282.03	
HCS	Herum/Crabtree/Suntag	04/14/2021	Regular	0.00	3,627.25	9659
99352	Invoice	03/26/2021	SBCK vs VTA	0.00	3,385.51	
99353	Invoice	03/26/2021	SBCK vs VTA	0.00	241.74	
INFDEC	Informed Decision	04/14/2021	Regular	0.00	58.75	9660
14670	Invoice	03/31/2021	Background Check	0.00	58.75	
NEILSON	Law Offices of Lindsay F. Nielson	03/30/2021	Regular	0.00	100.00	9636
34880321	Invoice	03/10/2021	Attorney Fees	0.00	100.00	
LIGHTNING	Lightning Ridge Screen Printing, Inc.	03/30/2021	Regular	0.00	570.95	9637
3172102A	Invoice	03/17/2021	Shirts for ALL Staff	0.00	570.95	
LIGHTNING	Lightning Ridge Screen Printing, Inc.	03/30/2021	Regular	0.00	-570.95	9637
MAR	MAR Lawn & Landscape, Inc.	04/14/2021	Regular	0.00	190.00	9661
11701	Invoice	04/01/2021	Lanscaping Maintenance	0.00	190.00	

Check Report

Date Range: 03/16/2021 - 04/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
MOHARD	Meiners Oaks Hardware	04/14/2021	Regular	0.00	296.09	9662
481632	Invoice	03/01/2021	Finance Charges	0.00	0.65	
504523	Invoice	03/25/2021	Finance Charges	0.00	0.50	
949840	Invoice	03/01/2021	Mike's Invoice	0.00	43.25	
958835	Invoice	03/01/2021	Bolts & Screws/Washer	0.00	29.87	
958836	Invoice	03/01/2021	Drill Bit Set	0.00	26.34	
959003	Invoice	03/02/2021	Electric Tape/Ball Valve	0.00	12.77	
959151	Invoice	03/03/2021	Air Comp. Switch/Pulley	0.00	29.55	
959218	Credit Memo	03/03/2021	Return	0.00	-10.35	
959219	Credit Memo	03/03/2021	Return	0.00	-1.84	
959439	Invoice	03/05/2021	Duct Tape/Mounting Tape/Towels	0.00	23.57	
959825	Invoice	03/08/2021	Carb. Cleaner/Bolts & Screws	0.00	10.29	
960189	Invoice	03/11/2021	Waterpump Switch	0.00	0.58	
960237	Credit Memo	03/11/2021	Return	0.00	-1.27	
960933	Invoice	03/17/2021	Copper Tube/Elbows/Adapters,etc.	0.00	76.64	
960976	Invoice	03/18/2021	Wire Connector/Pipe Insulation/Sleeve,et	0.00	14.39	
961207	Invoice	03/19/2021	Sprayer	0.00	4.68	
961727	Invoice	03/23/2021	Bushing/Valve	0.00	24.39	
961884	Invoice	03/25/2021	Plugs/Bushings	0.00	12.08	
MITEC	MiTec Solutions LLC	03/30/2021	Regular	0.00	263.75	9638
1059011	Invoice	03/23/2021	Remote Labor	0.00	213.75	
68823	Invoice	03/15/2021	Splashtop/Anitvirus	0.00	50.00	
MITEC	MiTec Solutions LLC	04/14/2021	Regular	0.00	511.88	9664
1059107	Invoice	03/31/2021	Remote Labor	0.00	47.50	
1059204	Invoice	04/07/2021	Monthly Maintenance	0.00	142.50	
69232	Invoice	04/01/2021	Exchange/Web Hosting	0.00	223.88	
69282	Invoice	04/01/2021	Off Site Back Up	0.00	98.00	
NCK&K	Nelson Cornis Kettle & Kinney, LLP	04/14/2021	Regular	0.00	3,250.00	9665
3690	Invoice	04/06/2021	Attorney Fees	0.00	3,250.00	
OILELE	Oilfield Electric Company, Inc.	03/30/2021	Regular	0.00	243.00	9639
2031135	Invoice	03/24/2021	Electrical Work at Zone 1	0.00	243.00	
PATHIAN	Pathian Administrators	03/30/2021	Regular	0.00	111.84	9625
INV0001688	Invoice	03/15/2021	HSBS	0.00	55.93	
INV0001700	Invoice	03/31/2021	HSBS	0.00	55.91	
POWER	Power Machinery Center	03/30/2021	Regular	0.00	113.43	9640
W46743	Invoice	03/22/2021	Maintenance on Golf Cart	0.00	113.43	
POWER	Power Machinery Center	04/14/2021	Regular	0.00	107.78	9666
W46744	Invoice	03/31/2021	Golf Cart Maintenance	0.00	107.78	
PERS	Public Employees' Retirement System	04/14/2021	Regular	0.00	114.45	9667
10000001638354	Invoice	04/01/2021	Unfunded Accrued Liability	0.00	114.45	
PERS	Public Employees' Retirement System	04/14/2021	Regular	0.00	-114.45	9667
PERS	Public Employees' Retirement System	03/31/2021	Bank Draft	0.00	150.00	DFT0001220
INV0001684	Invoice	03/15/2021	457 Withholdings	0.00	150.00	
PERS	Public Employees' Retirement System	03/31/2021	Bank Draft	0.00	2,006.14	DFT0001222
INV0001687	Invoice	03/15/2021	PERS	0.00	2,006.14	
PERS	Public Employees' Retirement System	03/31/2021	Bank Draft	0.00	150.00	DFT0001232
INV0001696	Invoice	03/31/2021	457 Withholdings	0.00	150.00	
PERS	Public Employees' Retirement System	03/31/2021	Bank Draft	0.00	2,405.77	DFT0001234
INV0001699	Invoice	03/31/2021	PERS	0.00	2,405.77	
PERS	Public Employees' Retirement System	04/13/2021	Bank Draft	0.00	2,000.13	DFT0001242

Check Report

Date Range: 03/16/2021 - 04/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
10000001638353	Invoice	04/01/2021	Unfunded Accrued Liability	0.00	2,000.13	
PERS	Public Employees' Retirement System	04/14/2021	Bank Draft	0.00	114.45	DFT0001254
10000001638354	Invoice	04/01/2021	Unfunded Accrued Liability	0.00	114.45	
SAMHIL	Sam Hill & Sons, Inc.	03/30/2021	Regular	0.00	20,931.91	9641
3695	Invoice	03/08/2021	210 E El Roblar	0.00	20,931.91	
SAMHIL	Sam Hill & Sons, Inc.	04/14/2021	Regular	0.00	6,979.20	9668
3707	Invoice	03/26/2021	Leak on La Luna Caused by Hotline	0.00	6,979.20	
SCGAS	Southern California Gas Co.	04/14/2021	Regular	0.00	81.52	9669
0450	Invoice	03/31/2021	Office Heat	0.00	81.52	
VCSTAR	The Ventura County Star	03/30/2021	Regular	0.00	1,412.50	9642
0003739128	Invoice	03/20/2021	Job Posting	0.00	1,412.50	
VCSTAR	The Ventura County Star	04/14/2021	Regular	0.00	1,412.50	9670
0003782848	Invoice	04/20/2021	Job Posting	0.00	1,412.50	
TYLER	Tyler Technologies, Inc.	04/14/2021	Regular	0.00	4,456.58	9671
025-328072	Invoice	03/24/2021	Handheld Interface Maintenance	0.00	4,021.88	
025-328693	Invoice	03/31/2021	Meter Reading Interface Work	0.00	420.00	
025-329348	Invoice	03/31/2021	Utility Billing Subscription	0.00	14.70	
UAOFSC	Underground Service Alert of So.Ca.	04/14/2021	Regular	0.00	65.34	9672
320210444	Invoice	04/01/2021	Digalert	0.00	52.90	
dsb20201560	Invoice	04/01/2021	CA State Fees	0.00	12.44	
USBANK	US Bank Corporate Pmt. System	04/14/2021	Regular	0.00	1,828.85	9673
AAS0322	Invoice	03/22/2021	Shipping Mike's Gift	0.00	35.40	
AMAZ0223	Invoice	03/01/2021	Headset	0.00	36.45	
AMAZ0310	Invoice	03/10/2021	Markers	0.00	30.56	
AMAZ031021	Invoice	03/10/2021	Gloves	0.00	42.36	
AMAZ0311	Invoice	03/11/2021	Screen Protectors	0.00	7.10	
AMAZON0305	Invoice	03/05/2021	Cell Phone Case	0.00	21.37	
AMAZON0306	Invoice	03/10/2021	Screen Protectors	0.00	18.04	
FERG0226	Invoice	03/01/2021	Parts for Zone 1	0.00	57.52	
FERG0301	Invoice	03/01/2021	Parts for Zone 1	0.00	63.28	
FERG0302	Invoice	03/01/2021	Parts	0.00	32.49	
FERG0303	Invoice	03/01/2021	Parts for Zone 1	0.00	143.27	
FERG0304	Invoice	03/03/2021	Parts	0.00	57.13	
FERG0318	Invoice	03/18/2021	Parts for Treatment Plant	0.00	890.18	
INDEED0303	Invoice	03/03/2021	Job Posting	0.00	220.65	
LOGMEIN0316	Invoice	03/16/2021	Remote Meetings	0.00	10.00	
MARINA0225	Invoice	03/01/2021	Farewell Lunch	0.00	97.98	
OJAI0301	Invoice	03/01/2021	Truck Wash	0.00	42.99	
PRIME0322	Invoice	03/22/2021	Membership	0.00	13.93	
VONS0322	Invoice	03/22/2021	Toilet Paper/Garbage Bags	0.00	8.15	
VERIZON	Verizon Wireless	04/14/2021	Regular	0.00	314.14	9675
9876417295	Invoice	03/26/2021	Cell Phones	0.00	314.14	

Check Report

Date Range: 03/16/2021 - 04/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
WRIGHT EXP	WEX Bank	03/30/2021	Regular	0.00	644.42	9643
<u>70718369</u>	Invoice	03/15/2021	Fuel	0.00	644.42	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	113	49	0.00	91,220.53
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-685.40
Bank Drafts	8	8	0.00	13,587.01
EFT's	0	0	0.00	0.00
	121	59	0.00	104,122.14

PR \$41,796.53

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of March	Year To Date	Budget Approp	Approp Bal 03/31/21	Current April	Approp FY Bal To Date
Salaries	34,064.53	383,449.85	575,000.00	191,550.15	-	191,550.15
Payroll Taxes	2,846.37	31,340.69	60,000.00	28,659.31	-	28,659.31
Retirement Contributions	4,497.43	46,570.86	51,000.00	4,429.14	-	4,429.14
Group Insurance	6,333.56	75,507.88	86,000.00	10,492.12	-	10,492.12
Company Uniforms	56.50	463.04	2,500.00	2,036.96	-	2,036.96
Phone Office	783.02	6,995.31	9,000.00	2,004.69	-	2,004.69
Janitorial Service	667.09	5,200.90	5,000.00	(200.90)	190.00	(390.90)
Refuse Disposal	416.12	2,894.52	3,400.00	505.48	-	505.48
Liability Insurance	-	40,100.79	40,000.00	(100.79)	-	(100.79)
Workers Compensation	-	15,058.95	18,000.00	2,941.05	-	2,941.05
Wells	51.63	1,753.37	10,000.00	8,246.63	923.32	7,323.31
Truck Maintenance	587.60	4,651.16	3,500.00	(1,151.16)	-	(1,151.16)
Office Equip. Maintenance	-	2,789.42	5,000.00	2,210.58	-	2,210.58
Cell Phones	314.14	2,898.80	4,500.00	1,601.20	-	1,601.20
System Maintenance	4,538.49	79,339.76	75,000.00	(4,339.76)	-	(4,339.76)
Safety Equipment	42.36	1,731.30	3,000.00	1,268.70	-	1,268.70
Laboratory Services	465.00	7,771.37	11,000.00	3,228.63	-	3,228.63
Membership and Dues	750.00	7,895.00	8,000.00	105.00	-	105.00
Printing and Binding	-	1,381.28	3,500.00	2,118.72	-	2,118.72
Office Supplies	145.60	6,062.05	5,000.00	(1,062.05)	-	(1,062.05)
Postage and Express	837.10	10,287.44	10,000.00	(287.44)	-	(287.44)
B.O.D. Fees	1,800.00	10,350.00	15,000.00	4,650.00	-	4,650.00
Engineering & Technical Services	-	7,824.71	50,000.00	42,175.29	-	42,175.29
Computer Services	5,652.66	20,981.00	17,000.00	(3,981.00)	464.38	(4,445.38)
Other Prof. & Regulatory Fees	3,856.47	28,171.28	40,000.00	11,828.72	1,477.84	10,350.88
Public and Legal Notices	-	1,785.79	2,000.00	214.21	-	214.21
Attorney Fees	12,030.00	75,182.92	75,000.00	(182.92)	3,250.00	(3,432.92)
GSA Fees	-	31,299.79	50,000.00	18,700.21	-	18,700.21
VR/SBC/City of VTA Law Suit	5,743.22	33,045.81	75,000.00	41,954.19	-	41,954.19
State Water	-	-	20,000.00	20,000.00	-	20,000.00
Audit Fees	-	6,200.00	25,000.00	18,800.00	-	18,800.00
Small Tools	252.04	1,820.95	3,000.00	1,179.05	-	1,179.05
Election Supplies	2,517.03	2,517.03	2,500.00	(17.03)	-	(17.03)
Water Purchase	18,388.14	152,915.48	75,000.00	(77,915.48)	-	(77,915.48)
CMWD Standby Charges	2,077.03	18,220.54	20,000.00	1,779.46	-	1,779.46
Treatment Plant	-	6,658.51	20,000.00	13,341.49	-	13,341.49
Fuel	644.42	6,408.59	13,000.00	6,591.41	-	6,591.41
Travel Exp./Seminars	97.98	929.06	2,000.00	1,070.94	-	1,070.94
Utilities	272.86	2,256.72	3,500.00	1,243.28	-	1,243.28
Power and Pumping	1,451.65	39,171.60	80,000.00	40,828.40	-	40,828.40
Meters	-	5,863.07	10,000.00	4,136.93	-	4,136.93
Total Expenditures	112,180.04	1,185,746.59	1,586,400.00	400,653.41	6,305.54	394,347.87
Water Distribution System	-	-	-	-	-	-
Automating Fairview Conn. Design	-	-	-	-	-	-
Well 8 Nitrate Removal/Blending	-	-	5,000.00	5,000.00	-	5,000.00
4 Valve Replacements/Deadends	-	-	-	-	-	-
Relocate 6" Main for Z-2	-	155,050.00	150,000.00	(5,050.00)	-	(5,050.00)
El Sol to Lomita Tie-In Engineering	-	-	5,000.00	5,000.00	-	5,000.00
Repairs to Meiners Rd. 80K Gallon Tank	-	20,013.74	50,000.00	29,986.26	-	29,986.26
Structures and Improvements	-	-	-	-	-	-
T.P. Final Eng. 100% Design	-	-	50,000.00	50,000.00	-	50,000.00
Treatment Plant Set-Aside Fund	-	-	-	-	-	-
Vehicles	-	-	-	-	-	-
1 Ton Service Truck	-	-	83,000.00	83,000.00	-	83,000.00
Furniture and Fixtures	-	-	-	-	-	-
General Managers Desk	-	-	2,500.00	2,500.00	-	2,500.00
Office Machines	-	-	-	-	-	-
New Meter Reading Handhelds/Software	1,350.00	13,856.70	16,000.00	2,143.30	-	2,143.30
Field Equipment	-	-	-	-	-	-
Leak Detector	-	-	2,500.00	2,500.00	-	2,500.00
Vibraplate	-	-	-	-	-	-
Welder for New Truck	-	-	-	-	-	-
Air Compressor for New Truck	-	-	-	-	-	-
Crane for New Truck	-	-	-	-	-	-
Appropriations for Contingencies	27,911.11	78,291.26	100,000.00	21,708.74	-	21,708.74
Total CIP Spending	29,261.11	267,211.70	464,000.00	196,788.30	-	196,788.30
GRAND TOTAL	141,441.15	1,452,958.29	2,050,400.00	597,441.71	6,305.54	591,136.17

Report of Income as of 3/31/2021

Income	Month of March	Year To Date	Budget Approp	Approp Bal 07/31/19
Interest	976.56	15,517.97	--	15,517.97
Taxes	346.76	102,394.54	--	102,394.54
Pumping Charges	172.04	3,275.76	--	3,275.76
Fire Protection	68.70	1,457.74	--	1,457.74
Meter & Inst. Fees	--	--	--	--
Water Sales	41,065.13	584,027.54	655,040.00	71,012.46
¹ Casitas Water/Standby	1,408.70	65,635.42	--	65,635.42
MWAC Charges	53,134.55	500,871.50	770,915.00	270,043.50
MCC Chg.	6,377.21	57,375.70	113,329.00	55,953.30
² Misc. Income	299.48	7,736.71	--	7,736.71
Late & Delinquent Chgs.	--	348.37	--	348.37
Conservation Penalty	--	--	--	--
Capital Improvement	--	--	--	--
Drought Surcharge	1,753.64	66,998.01	--	66,998.01
	--	--	--	--
	--	--	--	--
	--	--	--	--
TOTAL INCOME	105,602.77	1,405,639.26	1,539,284.00	133,644.74

Note:

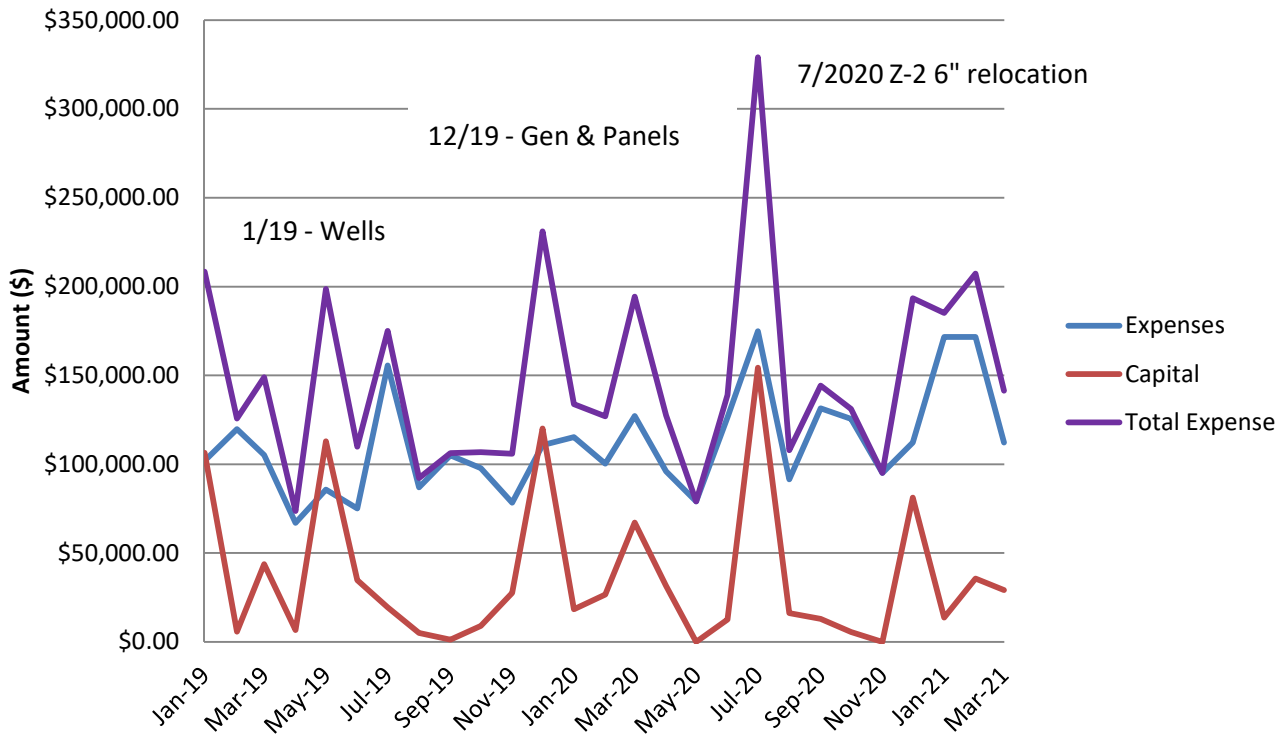
¹ This line item is necessary because these sales are tracked in the expenditures

² This line item could includes thigs such as:

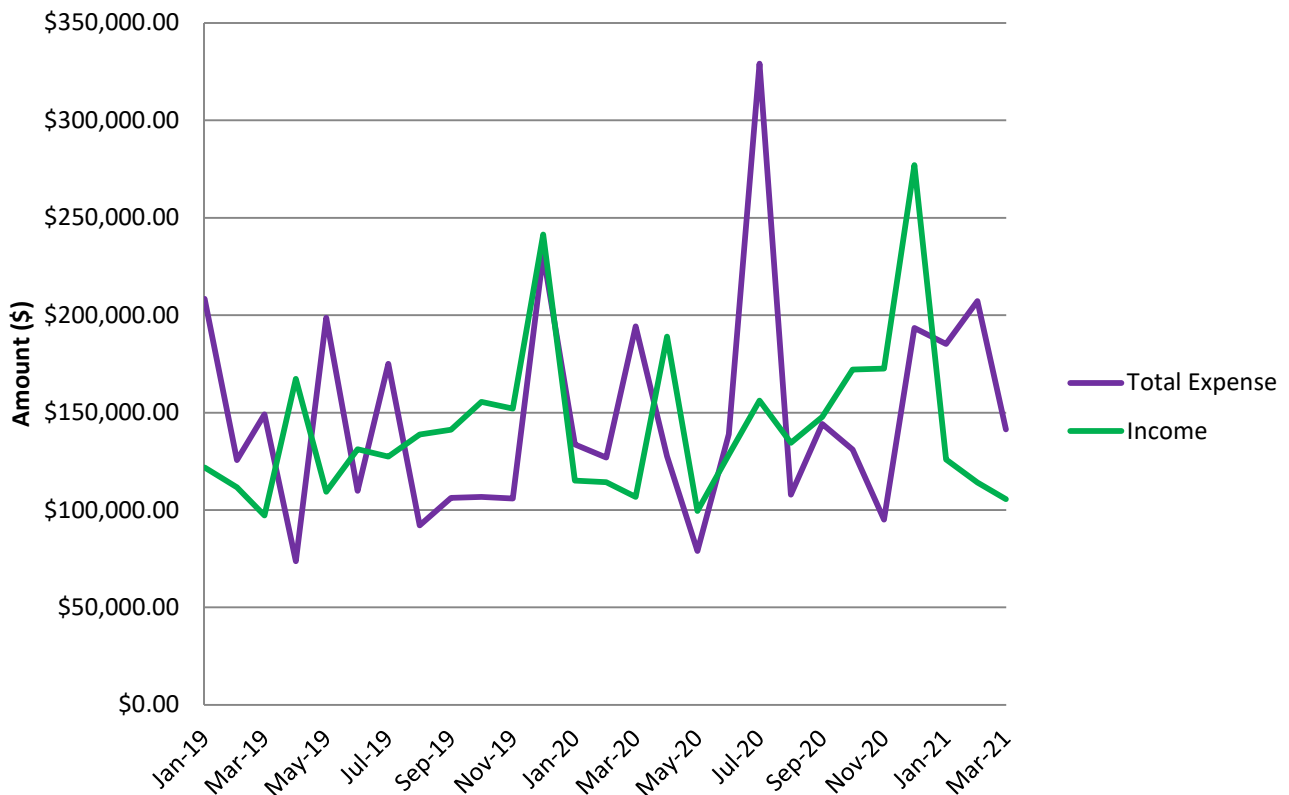
Recycled meters and scrap metal

Employee payments for insurance payouts

MOWD Monthly Expenses



MOWD Income & Expenses



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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS
WATER DISTRICT APPOINTING DIRECTOR AND ALTERNATE DIRECTOR TO THE
BOARD OF DIRECTORS OF THE UPPER VENTURA RIVER GROUNDWATER
AGENCY JOINT POWERS**

1. All the recitals in this resolution are true and correct and the Meiners Oaks Water District so finds, determines and represents.
2. The Meiners Oaks Water District Board of Directors hereby appoints Diana Engle as the Director and appoints James Kentosh as the Alternate Director to represent the Meiners Oaks Water District on the UVR Groundwater Agency Board.
3. The individuals appointed as the Director and Alternate Director are both a member of the Meiners Oaks Water District's staff or of the Board of Directors, as required by the JPA.
4. The MOWD Board of Directors hereby confirms that the Director and Alternate Director appointed pursuant to this resolution are authorized to

1 represent MOWD's interest with respect to all matters that come before
2 the UVR Groundwater Agency Board.

3 5. This resolution shall take effect immediately upon passage and adoption.

4 **WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing

5 Resolution No. 042021, *replacing Resolution No. 031919*, was duly adopted and
6 passed by the Meiners Oaks Water Board of Directors at a regularly scheduled meeting
7 held on the 20th day of April, 2021, by the following vote:

8 AYES:

9 NOES:

10 ABSENT:

11 _____
12 Michel Etchart, President

13 Meiners Oaks Water District

14 ATTEST:

15 _____
16
17 Summer Ward, Board Secretary

Meiners Oaks Water District

RESOLUTION NO. 031919

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS WATER DISTRICT
APPOINTING DIRECTOR AND ALTERNATE DIRECTOR TO THE BOARD OF DIRECTORS OF THE
UPPER VENTURA RIVER GROUNDWATER AGENCY JOINT POWERS**

WHEREAS, the Casitas Municipal Water District, the City of San Buenaventura, the County of Ventura, the Meiners Oaks Water District, and the Ventura River Water District ("Member Agency" or "Member Agencies") have entered into a joint exercise of powers agreement ("JPA Agreement") creating the Upper Ventura River Groundwater Agency ("UVR Groundwater Agency"); and

WHEREAS, the JPA Agreement requires the governing board of each Member Agency to appoint a Director to the UVR Groundwater Agency Board of Directors ("UVR Groundwater Agency Board") as well as an Alternate Director to represent MOWD's interests in the absence of the Director; and

WHEREAS, in order to be eligible for appointment as a Director or Alternate Director, an individual shall be either a member of MOWD's staff or of the Board of Directors and shall cease to be a Director or Alternate Director when no longer a member of the MOWD's staff or of the Board of Directors; and

WHEREAS, the Director and Alternate Director shall serve for an initial period of two or three years, as will be determined by resolution at the first regular meeting of the UVR Groundwater Agency Board; and

THEREFORE, BE IT RESOLVED by the Board of Directors of the Meiners Oaks Water District, as follows:

1. All the recitals in this resolution are true and correct and the Meiners Oaks Water District so finds, determines and represents.
2. The Meiners Oaks Water District Board of Directors hereby appoints Diana Engle as the Director and appoints Mike Hollebrands as the Alternate Director to represent the Meiners Oaks Water District on the UVR Groundwater Agency Board.
3. The individuals appointed as the Director and Alternate Director are both a member of the Meiners Oaks Water District's staff or of the Board of Directors, as required by the JPA Agreement.
4. The MOWD Board of Directors hereby confirms that the Director and Alternate Director appointed pursuant to this resolution are authorized to represent MOWD's interests with respect to all matters that come before the UVR Groundwater Agency Board.
5. This resolution shall take effect immediately upon passage and adoption.

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WE, THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution No. 031919 was duly adopted and passed by the Meiners Oaks Water Board of Directors at a regularly scheduled meeting held on the 19th day of March, 2019, by the following vote:

AYES: 5
NOES: 0
ABSENT: 0



Michel Etchart, President
Meiners Oaks Water District

ATTEST:



Summer Ward, Secretary to the Board

Meiners Oaks Water

Inventory Assessment 3/21

I have assessed the districts inventory to find the district is low or lacking in multiple areas. As some inventory is up to par, others are not. In the event of an after-hours emergency MOWD needs to be able to handle inventory requests for most repairs. At the moment we are limited on inventory for main line repairs. This leaves the district in a position to ask neighboring agencies for parts or pay the after-hours fee for Famcon at a rate of \$250/ 1 Hr. Minimum.

I have requested three quotes from local pipe suppliers to bring district inventory up to a satisfactory standard. Attached you will find 2 of 3 quotes.

Famcon \$15799.53

Core and Main \$22267.79

Ferguson Pending

Full Circle Clamp

1-12" and 1-16" of each size for CI, DI, AC

4", 6", 8", 10", 12"

MJ Kits

4 - 4", 6", 8", 10", 12"

2 Maga Lugs - 4", 6", 8", 10", 12"

Sticks of Pipe C900 CIS 150

2 - 4"

2 - 6"

1 - 8"

1 - 10"

Bolted Couplings; Wide Range Romac

1 - 12"

2 - 10"

4 - 8"

6 - 6"

6 - 4"

Plated Bolt Kits

10 - 4"

10 - 6-8"

6 - 10"

6 - 12"

Brk-Off Bolt Kit

10

Drop-In Gasket

10 - 2", 3", 4", 6", 8"

6 - 10", 12"

Full Face Hydrant Gasket

10

B&T Valve box and lid; Round marked water V-10

4

Valves

2 - 4" MJxMJ

1 - 4" FLGxMJ

1 - 8" FLGxMJ

1 - 8" MJxMJ

1 - 10" MJxMJ

Hydrant & Burry

1 - 36"

1 - J4040



Bid Proposal for MISC MATERIAL PER CUSTOMER LIST

CUSTOMER	PLAN HOLDERS VALENCIA PLAN HOLDERS - VALENCIA 25108 RYE CANYON LOOP VALENCIA, CA 93155	Job MISC MATERIAL PER CUSTOMER LIST Bid Date: 04/16/2021 10:00 a.m. Bid #: 1775062
	Sales Representative Jenna Heim (M) 661-289-2719 (T) 661-257-2996 Jenna.Heim@coreandmain.com	Core & Main 25572 Ave Stanford Valencia, CA 91355 (T) 661-257-2996
CONTACT		
NOTES	ATTN:JUSTIN MARTINEZ @ MEINERS OAKS WATER DISTRICT 805-646-2114 THANK YOU FOR THE OPPORTUNITY AND PLEASE REVIEW AND ADVISE IF WE CAN HELP IN ANYTHING ELSE.	



Bid Proposal for MISC MATERIAL PER CUSTOMER LIST

PLAN HOLDERS VALENCIA
Bid Date: 04/16/2021 10:00 a.m.

Core & Main 1775062

Core & Main

25572 Ave Stanford

Valencia, CA 91355

Phone: 661-257-2996

Fax: 661-257-2991

Seq#	Qty	Part Number	Description	Units	Price	Ext Price
			Due to current global supply chain issues, PVC and HDPE Pipe pricing is subject to change based on the current price at the time of shipment, and availability is not guaranteed			
10			PER CUSTOMER LIST PROVIDED			
30			FULL CIRCLE CLAMPS			
40	1		226-048012-000 4X12-1/2 REP CLP 4.74-5.14 OD	EA	131.82	131.82
50	1		226-069012-000 6X12-1/2 REP CLP 6.84-7.24 OD	EA	151.83	151.83
60	1		226-090512-000 8X12-1/2 REP CLP 8.99-9.39 OD	EA	181.84	181.84
70	1		226-111012-000 10X12-1/2 REP CLP 11.04-11.44 OD	EA	214.69	214.69
80	1		226-132012-000 12X12-1/2 REP CLP 13.10-13.50 OD	EA	250.89	250.89
100	1		226-045015-000 4X15 REP CLP 4.45-4.73 OD	EA	152.97	152.97
110	1		226-069015-000 6X15 REP CLP 6.84-7.24 OD	EA	176.44	176.44
120	1		226-090515-000 8X15 REP CLP 8.99-9.39 OD	EA	216.68	216.68
130	1		226-111015-000 10X15 REP CLP 11.04-11.44 OD	EA	270.57	270.57
140	1		226-132015-000 12X15 REP CLP 13.10-13.50 OD	EA	311.77	311.77
160			MJ KITS			
170	4		4 MJ REGULAR ACC SET (I)	EA	14.85	59.40
180	4		6 MJ REGULAR ACC SET (I)	EA	20.63	82.52
190	4		8 MJ REGULAR ACC SET (I)	EA	22.69	90.76
200	4		10 MJ REGULAR ACC SET (I)	EA	32.59	130.36
210	4		12 MJ REGULAR ACC SET (I)	EA	33.83	135.32
230	2		4 MEGALUG W/ACC F/C900 2004PEC EBAA SEAL GSKT & 4 BOLTS/NUTS (3/4") INCLUDED	EA	40.11	80.22
240	2		6 EBAA MEGALUG W/ACC 2006PEC EBAA SEAL GSKT & 6 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	51.14	102.28
250	2		8 EBAA MEGALUG W/ACC 2008PEC EBAA SEAL GSKT & 6 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	68.51	137.02
260	2		10 EBAA MEGALUG W/ACC 2010PEC EBAA SEAL GSKT & 8 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	116.35	232.70
270	2		12 EBAA MEGALUG W/ACC 2012PEC EBAA SEAL GSKT & 8 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	122.46	244.92
280			C900 CL150 DR18 PIPE			
290	40		4 PVC C900 DR18 PIPE (G) 20' PC235	FT	4.33	173.20
300	40		6 PVC C900 DR18 PIPE (G) 20' PC235	FT	8.76	350.40
310	20		8 PVC C900 DR18 PIPE (G) 20' PC235	FT	15.08	301.60
320	20		10 PVC C900 DR18 PIPE (G) 20' PC235	FT	22.64	452.80
330			BOLTED COUPLINGS ROMAC			
340			WIDE RANGE			
350	1		XR501-14.41X14.41X8 12 CPLG EPXY 304SS B&N 12.50-14.41 OD	EA	547.35	547.35
360	2		XR501-12.15X12.15X8 10 CPLG EPXY 304SS B&N 10.50-12.15 OD	EA	469.38	938.76
370	4		XR501-9.75X9.75X7 8 CPLG EPXY 8.40-9.75 OD 207-09750975750	EA	298.04	1,192.16
380	6		XR501-7.60X7.60X12 6 CPLG EPXY 304SS B&N 6.275-7.60 OD 207-07600760251	EA	384.58	2,307.48



Bid Proposal for MISC MATERIAL PER CUSTOMER LIST

Bid #: 1775062

Seq#	Qty	Part Number	Description	Units	Price	Ext Price
390	6		XR501-5.60X5.60X7 4 CPLG EPXY 304SS B&N 4.215-5.60 OD 207-05600560751	EA	223.54	1,341.24
410			PLATED BOLT KITS			
420	10		4 CAD HEX BOLT & NUT KIT	EA	4.73	47.30
430	10		6-8 CAD HEX BOLT & NUT KIT	EA	7.22	72.20
440	6		10-12 BOLT&NUT KIT CAD PLATED	EA	14.55	87.30
450	6		10-12 BOLT&NUT KIT CAD PLATED	EA	14.55	87.30
460			BREAK OFF BOLT KITS			
470	10		6" HYD B/O FLG BOLT KIT 8 HOLE	EA	11.43	114.30
480			DROP IN GASKETS			
490	10		2X1/16 FLG RING NON-ASB GSKT	EA	0.69	6.90
500	10		3X1/16 FLG RING NON-ASB GSKT	EA	1.23	12.30
510	10		4X1/16 FLG RING NON-ASB GSKT	EA	1.35	13.50
520	10		6X1/16 FLG RING NON-ASB GSKT	EA	3.15	31.50
530	10		8X1/16 FLG RING NON-ASB GSKT	EA	4.89	48.90
540	6		10X1/16 FLG RING NON-ASB GSKT	EA	6.90	41.40
550	6		12X1/16 FLG RING NON-ASB GSKT	EA	9.45	56.70
560			FULL FACE HYD GASKETS			
570	10		6X1/16 FLG FF NON-ASB GSKT150#	EA	5.31	53.10
580			B&T VALVE BOX & LID WATER V10			
590	4		V-10 VALVE BOX WITH FLANGE	EA	110.23	440.92
600	4		V-10 LID M/WATER	EA	41.99	167.96
610			VALVES			
620	2		4 A2362-23 MJ RW GV OL L/ACC	EA	624.39	1,248.78
630	1		4 A2362-19 MJXFL GV OL L/ACC	EA	595.75	595.75
640	1		8 A2362-19 MJXFLG RW GV OL ON	EA	1,244.50	1,244.50
650	1		8 A2362-23 MJ RW GV OL L/ACC	EA	1,268.42	1,268.42
660	1		10 A2362-23 MJ RW GV OL L/ACC	EA	1,977.72	1,977.72
670			HYDRANT & BURY			
680	1		6X36 CI MJ HYD BURY 8H	EA	280.80	280.80



Bid Proposal for MISC MATERIAL PER CUSTOMER LIST

Bid #: 1775062

Seq#	Qty	Part Number	Description	Units	Price	Ext Price
690	1		J-4040B WET HYD HEAD 8 HOLE 4X2-1/2	EA	1,904.97	1,904.97
Sub Total						20,762.51
Tax						1,505.28
Total						22,267.79

Branch Terms:

All pipe has a 30/30 rule when bid, unless otherwise noted. 30 days to place the order and 30 more days to take delivery. All Material on quote expires in 30 days unless otherwise noted on quotation.

Core and Main is not liable for delivery delays, cancellations, or price increases resulting from any cause beyond our control. These include but are not limited to manufacturers' shortages, availability or timeliness of transportation, material, fuels, or supplies.

This quote is not a contract to supply material or guarantee of product availability.

Core and Main's quote is produced to the best of our knowledge based on the pre-bid documents supplied by either the contractor or reporting agency. In no way is this a guarantee of the required quantity and product needed to complete the job.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES UPON THIRTY (30) CALENDAR DAYS' NOTICE TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>



Famcon Pipe & Supply, Inc
200 Lambert St
OXNARD, CA 93036
Phone 805-485-4350
Fax 805-485-3070



Acknowledgement

ORDER DATE	ORDER NUMBER
04/14/2021	S100052169
Famcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036 Phone 805-485-4350 Fax 805-485-3070	PAGE NO.
	1 of 4

SOLD TO:

SHIP TO:

MEINERS OAKS COUNTY WATER DISTRICT
ATTN: JUSTIN MARTINEZ
202 W. EL ROBLAR
OJAI, CA 93023

MEINERS OAKS COUNTY WATER DISTRICT
ATTN: JUSTIN MARTINEZ
202 W. EL ROBLAR
OJAI, CA 93023

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
298			Don Isley	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Don Isley	OT OUR TRUCK	Net 30 Days	04/14/2021	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
	SHIPPING INSTRUCTIONS *****THIS IS A BID***** PRICES GOOD FOR 30 DAYS SOME OF THE REPAIR CLAMPS MAY BE DIFFERENT THAN YOU ASKED FOR. CALL IF QUESTIONS. DON			
1ea	SS2055712 4" S.S. REPAIR CLAMP SS2-5.57 X 12" Pn: 12559		180.000/ea	180.00
1ea	NSSS2055716 4" ROMAC SS2-5.57 X 16" S.S. REPAIR CLAMP Pn: 11038		216.000/ea	216.00
1ea	SS2076412 6" S/S REPAIR CLAMP SS2-7.64 X 12" Pn: 12560		195.000/ea	195.00
1ea	SS2076416 6" S/S REPAIR CLAMP SS2-7.64 X 16" Pn: 12561		252.000/ea	252.00
1ea	SS2097912 8" S/S REPAIR CLAMP SS2-979 X 12" Pn: 12562		220.000/ea	220.00
1ea	SS2097916 8" S/S REPAIR CLAMP SS2-979 X 16" Pn: 12563		289.000/ea	289.00
1ea	SS2118412 10" SS RPR CLAMP SS2-11.84 X 12" Pn: 12564		340.000/ea	340.00

** Continued on Next Page **



Acknowledgement

ORDER DATE	ORDER NUMBER	PAGE NO.
04/14/2021	S100052169	2 of 4

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	SS2122012 10" S.S. RPR. CLAMP SS2-12.20 X 12" Pn: 12565	340.000/ea	340.00
1ea	SS2139516 12" SS RPR CLAMP SS2-13.95 X 16" Pn: 12566	410.000/ea	410.00
1ea	SS2145116 12" ROMAC S.S. RPR CLAMP SS2-14.51 X 16", (13.71-14.51 O.D.) Pn: 12567	410.000/ea	410.00
4ea	40 ACCESSORY KIT, COMPLETE MJ 4" Pn: 242	13.250/ea	53.00
4ea	60 ACCESSORY KIT, COMPLETE MJ 6" Pn: 392	18.000/ea	72.00
4ea	80 ACCESSORY KIT, COMPLETE MJ 8" Pn: 421	20.000/ea	80.00
4ea	100 ACCESSORY KIT, COMPLETE MJ 10" Pn: 102	28.000/ea	112.00
4ea	120 ACCESSORY KIT, COMPLETE MJ 12" Pn: 139	30.000/ea	120.00
2ea	2004PVP 4" PACKAGED MEGA-LUG FOR PVC #1500 (#PVCPK4004) Pn: 181	31.000/ea	62.00
2ea	2006PVP 6" PACKAGED MEGA-LUG FOR PVC #1500 (PVCPK4006) Pn: 182	38.000/ea	76.00
1ea	2008PVP 8" PACKAGED MEGA-LUG FOR PVC #1500 (PVCPK4008) Pn: 183	52.000/ea	52.00
1ea	2010PVP 10" PACKAGED MEGA-LUG FOR PVC #1500 (PVCPK4010) Pn: 184	87.000/ea	87.00
1ea	XR50112 12" ROMAC XR501-14.41 WIDE RANGE BLTED CPL. W/EPOXY+S.S. B+N Pn: 12881	345.000/ea	345.00
2ea	XR50110 10" ROMAC XR501-12.15 WIDE RANGE BLTED CPL. W/EPOXY+S.S. B+N Pn: 12880	298.000/ea	596.00
4ea	XR50108 8" ROMAC XR501-9.75 WIDE RANGE BLTED CPL. W/EPOXY + S.S. B+N Pn: 12879	230.000/ea	920.00
6ea	XR50106 6" ROMAC XR501-7.60 X 7" WIDE RANGE CPL. W/EPOXY + S.S. B+N Pn: 12878	195.000/ea	1170.00

** Continued on Next Page **



Acknowledgement

ORDER DATE	ORDER NUMBER	PAGE NO.
04/14/2021	S100052169	3 of 4

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
6ea	XR50104 4" ROMAC XR501-5.60 WIDE RANGE BLTED CPL. W/EPOXY+S.S. B+N Pn: 12877	142.000/ea	852.00
10ea	4000 SET, 4" BOLT & NUT PLATED Pn: 243	5.000/ea	50.00
10ea	6800 SET, 6"/8" BOLT & NUT PLATED Pn: 409	8.500/ea	85.00
12ea	1012 SET, 10"/12" BOLT & NUT PLATED Pn: 117	18.000/ea	216.00
10ea	600000 SET, BREAKOFF BOLT & NUT 6", 6HOLE PLATED Pn: 393	7.000/ea	70.00
10ea	NARG020 GASKET, NON-ASB. RING,150# 2"X 1/16" Pn: 1496	0.750/ea	7.50
10ea	NARG030 GASKET, NON-ASB. RING, 150# 3"X 1/16" Pn: 1498	1.250/ea	12.50
10ea	NARG040 GASKET, NON-ASB. RING, 150# 4"X 1/16" Pn: 1499	1.500/ea	15.00
10ea	NARG060 GASKET, NON-ASB. RING, 150# 6"X 1/16" Pn: 1500	2.500/ea	25.00
10ea	NARG080 GASKET, NON-ASB. RING, 150# 8"X 1/16" Pn: 1501	3.250/ea	32.50
6ea	NARG100 GASKET, NON-ASB. RING,150# 10"X 1/16" Pn: 1502	5.000/ea	30.00
6ea	NARG120 GASKET, NON-ASB. RING, 150# 12"X 1/16" Pn: 1503	7.000/ea	42.00
10ea	FFRG06186H GASKET, RUBBER 6-HOLE HYDRANT 6"X 1/8" Pn: 1154	3.500/ea	35.00
4ea	BTMVB BINGHAM & TAYLOR MARK V VALVE BOX BODY ONLY Pn: 829	88.000/ea	352.00
4ea	BTMVLW BINGHAM & TAYLOR MARK V VALVE BOX LID ONLY MKED "WATER" Pn: 831	32.000/ea	128.00

** Continued on Next Page **



Acknowledgement

ORDER DATE	ORDER NUMBER	PAGE NO.
04/14/2021	S100052169	4 of 4

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
2ea	VGM04 VALVE, M.J. X M.J. L/ACC MUELLER 4",W/OP. NUT,O.L.,A-2362-23 Pn: 12821	435.000/ea	870.00
1ea	VGMF04 VALVE, M.J. X FLG L/ACC MUELLER 4",W/OP. NUT,O.L.,A-2362-19 Pn: 12831	415.000/ea	415.00
1ea	VGMF08 VALVE, M.J. X FLG L/ACC MUELLER 8",W/OP. NUT,O.L.,A-2362-19 Pn: 12835	865.000/ea	865.00
1ea	VGM08 VALVE, M.J. X M.J. L/ACC MUELLER 8",W/OP. NUT,O.L.,A-2362-23 Pn: 12825	880.000/ea	880.00
1ea	VGM10 VALVE, M.J. X M.J. L/ACC MUELLER 10",W/OP.NUT,O.L.,A-2362-23 Pn: 12827	1375.000/ea	1375.00
1ea	MB6366H 6" X 36" MJ BURY 6-HOLE L/ACC Pn: 1403	252.000/ea	252.00
1ea	40406H HYD.,JONES J4040 D.I.,6-HOLE,4"X 2-1/2",1-1/2"PENT,C.I.CAPS, Z2 SAFETY YELLOW Pn: 264	1525.000/ea	1525.00
		Subtotal	14731.50
		S&H Charges	0.00
		Tax	1068.03
		Amount Due	15799.53



District Summary/Update

- **Casitas Lake Level: 38.3%**
- **Purchased Water:** The District began purchasing water on 9-28-2020 and returned to producing our water on February 1st.
- **Meiners Rd Tank:** Director Kentosh and the former G.M. reviewed the draft Zone-2 (Meiners Rd) compliance report from W.R.E.A. This will be reviewed with the new GM.W.R.E.A. also states that a generator for the lower pump station is required.
- **Meiners Rd tank** needs to be removed, and the new water line to the pumps needs to be installed, per the former GM. Prior to removal, a new antenna tower needs to be installed and the scada panel needs to be relocated.
- **District Work: (Provided by Field Operators)**
 - Picked up new service truck 4-1-2021
 - Hotline damaged MOWD water main in front of 460 S. LaLuna; Repairs were made by Sam Hill & Sons 3-26-2021
 - Water Main Leak, 1450 S. Rice RD, 15' Split on an 8" PVC line due to poor bedding. Repair was made by Sam Hill & Sons
 - Service line repair/replacement 344 S. Pueblo Ave 4-15-2021
 - Made repairs to the cracked plumbing inside the Treatment Plant
 - Ran Wells 1 & 2 to waste in preparation to bring treatment plant back online.
 - Cleaned, Calibrate and rebuilt all instrumentation in the Treatment Plant. Along with backwashing all of the filter tanks.
 - Brought wells 1, 2 and Treatment Plant online 4-9-2021
 - House cleaning of all facilities
 - Completed required state reports
 - Dig Alerts and service orders.
- **Wells:** Wells 1, 2, 4, 7 are all on-line and meeting customer demands. All material was purchased to rebuild Well #1 building
- **Meter Reading System** – Scheduled follow-up training TBD
- **R.F.P. for Water Treatment Plant 100% Design** – The R.F.P. is on hold until the new GM can review. No update
- **Staff:** Levi Maxwell is on active duty with the Navy Reserves. He is anticipating leave from MOWD on June 11, 2021 for up to 20 weeks. It is my recommendation to hire a part time employee with a limit of service hour, or reaching out to a temp. agency to find someone to help keep up with daily maintenance of MOWDs system.

Unscheduled Work

<u>Type of Repair</u>	<u>Cause</u>	<u>Date</u>	<u>Leak Location</u>	<u>Contractor</u>	<u>Amount \$</u>
Main Leak	HotLine	3/26/2021	460 S. LaLuna	Sam Hill & Sons	TBD
Main Leak	Poor Bedding	4/3/2021	1450 S. Rice Rd	Sam Hill & Sons	TBD
Service Leak AMS	Age/Upgrade	4/15/2021	344 S. Pueblo	Staff	In - House

Running Rainfall Totals

WY – 2019-20 18.60" of rain Matilija Canyon
 WY – 2019-20 16.45" of rain Meiners Oaks Fire Station
 WY – 2020-21 5.82" of rain Matilija Canyon
 WY – 2020-21 4.51" of rain Meiners Oaks Fire Station

Tanks

- 80k gallon bolted tank was installed in 1983 age = 38 (Zone -2) Out of service 9/15/2020
 - 500k gallon bolted tank was installed in 1973 age = 48 (Put back into service 2011)
 - 500k gallon bolted tank was installed in 2003 age = 18
 - 750k gallon welded tank completed in 2015 age = 6
- Life expectancy for a bolted tank is 30 – 40 years
 Life expectancy for a welded steel tank 100 years

Well Drilled Dates & Depths

<u>Well</u>	<u>Date Drilled</u>	<u>Drill Depth</u>
Well #1	1969	65' (Rehab 2018)
Well #2	1969	110' (Rehab 2018)
Well #4	1969	240' (Non-Op)
Well #4 (New)	2018	165'
Well #7	1961	156'
Well #8	1968	144' (Non-Op)

Current Well Levels and Specific Capacity

WELL #1	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	OFF	OFF										
RUNNING (ft)	OFF	OFF										
DRAW DOWN (ft)	7.7	OFF										
SPECIFIC CAPACITY(gal/ft)	13.0	OFF										
WELL #2	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	35.5	28.9										
RUNNING (ft)	OFF	OFF										
DRAW DOWN (ft)	OFF	OFF										
SPECIFIC CAPACITY(gal/ft)	OFF	OFF										
WELL #4	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	48.9	28.9										
RUNNING (ft)	97.0	76.8										
DRAW DOWN (ft)	48.1	35.9										
SPECIFIC CAPACITY(gal/ft)	7.3	10.1										
WELL #7	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	53.9	46.9										
RUNNING (ft)	62.7	50.1										
DRAW DOWN (ft)	8.8	3.2										
SPECIFIC CAPACITY(gal/ft)	32.9	92.5										
WELL #8	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	OFF	OFF										
RUNNING (ft)	OFF	OFF										
DRAW DOWN (ft)	OFF	OFF										
SPECIFIC CAPACITY(gal/ft)	OFF	OFF										

Water Pumped, Sold, Purchased & Water Sales

MONTH	PUMPED (AF)	SOLD (AF)	PURCHASED (AF)	WATER SALES (\$)
JAN	0	40.35	40.35	\$55,869.54
FEB	59.13	43.26	0	\$45,273.85
MAR	45.88	37.35	0	\$38,245.86
APR				
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				
TOTAL 2021	105.01	120.96	40.35	\$139,389.25
TOTAL 2020	485.71	635.47	197.26	\$657,912.06

Reserve Funds

* Balance at the County of Ventura	\$ 1,416,166.37
Total Taxes	\$ 346.76
Total Interest from reserve account#	\$ 976.29

Fiscal Year Total Revenues

July 1 st – March 31 st	2020	\$ 1,292,794.00
July 1 st – March 31 st	2021	\$ 1,405,639.26

Bank Balances

* LAIF Balance	\$ 229,480.68
Transferred from L.A.I.F. to General	\$ 0.00
(#) Quarterly Interest from LAIF	\$ 0.00
* Money Market (Mechanics Bank)	\$ 7,621.69
Amount Transferred to Mechanics from County this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
Monthly Interest received from Money Market	\$.14
General Fund Balance	\$ 3,748.21
Trust Fund Balance	\$ 16,974.49
* Capital Improvement Fund	\$ 14,237.99
(#) Quarterly Interest from Capital Account	\$.13
Total Interest accrued	\$.27

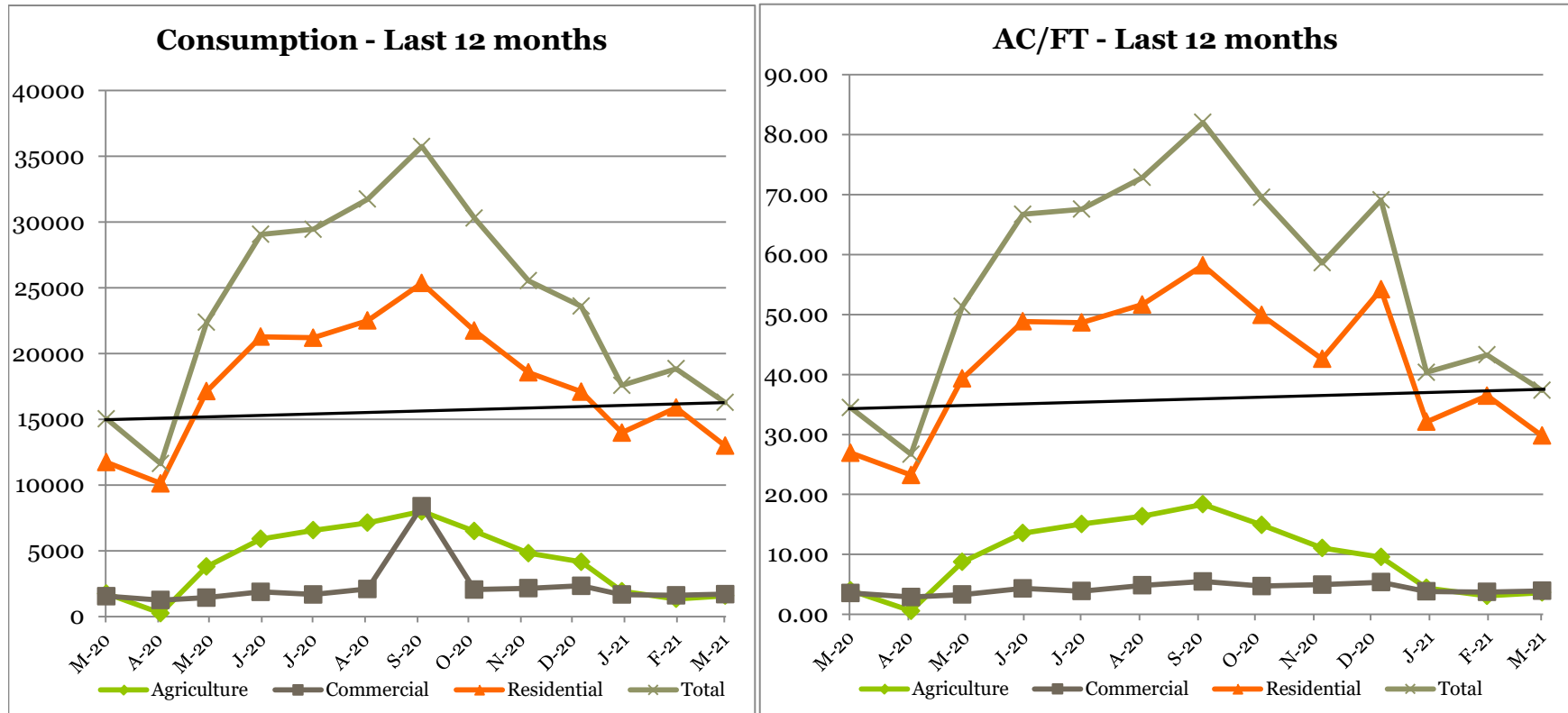
Capital Improvement Projects for 2020-2021 **Budgeted capital funds \$ 446,000,000 FY 2020-2021**

1. Well 4 Development (Completed)
2. Engineer design report for the treatment plant (100% In Process)
3. Replace 6 inch main for Zone 2 (Completed)
4. El Sol and Lomita Tie-in (Engineering to start this month)
5. Automate Casitas connection at Fairview and Hwy 33 (Tabled until next year)
6. Two generator purchase and electrical panel upgrades (Complete)
7. Stave replacement at Meiners road tank (Complete)
8. New Meter Reading Software (In Process)
9. New Service Truck (Complete)

GM Consumption Report

Billed Consumption for March 2021

Account Class	Customers in Class	Consumption	Gallons Per Unit	AC/FT
Agriculture	30	1579	748	3.62
Commercial	57	1706	748	3.92
Residential	1190	12984	748	29.81
Total Consumption	1277	16269	Grand total	37.35



Note: Previous report showed spike in January 2019, two factors contributed to high value: (1) Oso Rd. Leak 799 units (Res); (2) Meter Misread, corrected customer account and billing but the output report had not updated, erroneous 9,997 Res units removed from January Residential Consumption. ** June 2020 - abnormally high consumption - staff performed roughly 200 service orders to check high reads for accuracy and if there were any indications of a leak (of which there were several - customer contact via door hanger, phone call and/or letter).

AG	CONSUMPTION					AC/FT				
	2017	2018	2019	2020	2021	2017	2018	2019	2020	2021
JAN	605.00	3389.00	1212.00	437.00	1923.00	1.39	7.78	2.78	1.00	4.41
FEB	195.00	4487.00	163.00	2109.00	1345.00	0.45	10.30	0.37	4.84	3.09
MAR	1593.00	881.00	288.00	1742.00	1579.00	3.66	2.02	0.66	4.00	3.62
APR	3436.00	3025.00	2415.00	253.00		7.89	6.94	5.54	0.58	
MAY	5258.00	5511.00	2541.00	3802.00		12.13	12.65	5.83	8.73	
JUN	6523.00	4677.00	2470.00	5904.00		14.97	10.74	5.67	13.55	
JUL	8401.00	6047.00	5261.00	6556.00		19.29	13.88	12.08	15.05	
AUG	9793.00	6475.00	4447.00	7125.00		22.48	14.86	10.21	16.36	
SEP	10336.00	4846.00	5425.00	7994.00		23.73	11.12	12.75	18.35	
OCT	8686.00	3714.00	4726.00	6496.00		19.94	8.53	10.85	14.91	
NOV	5893.00	3875.00	5401.00	4820.00		13.53	8.90	12.40	11.07	
DEC	6606.00	681.00	1204.00	4162.00		15.17	24.44	2.76	9.55	

COM	CONSUMPTION					AC/FT				
	2017	2018	2019	2020	2021	2017	2018	2019	2020	2021
JAN	1531.00	2179.00	1582.00	1686.00	1669.00	3.51	5.00	4.25	3.87	3.83
FEB	1808.00	1750.00	1417.00	1636.00	1620.00	4.15	4.02	3.25	3.76	3.72
MAR	1441.00	1433.00	1447.00	1551.00	1706.00	3.31	3.29	3.32	3.56	3.92
APR	1534.00	1631.00	1712.00	1257.00		3.52	3.74	3.93	2.89	
MAY	2037.00	2137.00	1775.00	1437.00		4.68	4.91	4.07	3.30	
JUN	2148.00	2141.00	1640.00	1883.00		4.93	4.92	3.76	4.32	
JUL	2409.00	2384.00	2384.00	1683.00		5.53	5.47	5.47	3.86	
AUG	2590.00	2513.00	2165.00	2103.00		5.95	5.77	4.97	4.83	
SEP	2202.00	2183.00	2324.00	2386.00		5.06	5.01	5.34	5.48	
OCT	2221.00	2114.00	2326.00	2057.00		5.10	4.85	5.34	4.72	
NOV	2484.00	2167.00	2098.00	2157.00		5.70	4.97	4.82	4.95	
DEC	2159.00	1788.00	1624.00	2340.00		4.96	4.10	3.73	5.37	

RES	CONSUMPTION					AC/FT				
	2017	2018	2019	2020	2021	2017	2018	2019	2020	2021
JAN	9145.00	14041.00	11567.00	11961.00	13986.00	20.99	32.23	26.55	27.46	32.11
FEB	9934.00	14009.00	8243.00	10800.00	15879.00	22.81	32.16	18.92	24.79	36.45
MAR	9012.00	9375.00	8000.00	11737.00	12984.00	20.69	21.52	18.37	26.94	29.81
APR	10693.00	12018.00	13199.00	10119.00		24.55	27.59	30.30	23.23	
MAY	16844.00	16387.00	13427.00	17132.00		38.67	37.62	30.82	39.33	
JUN	17499.00	19252.00	12470.00	21274.00		40.17	44.20	28.63	48.84	
JUL	19982.00	21976.00	19416.00	21196.00		45.87	50.45	44.57	48.66	
AUG	21012.00	22974.00	19398.00	22501.00		48.24	52.74	44.53	51.66	
SEP	21428.00	19943.00	21446.00	25351.00		49.19	45.78	49.23	58.20	
OCT	19992.00	18079.00	18096.00	21738.00		45.90	41.50	41.54	49.90	
NOV	17067.00	16304.00	17937.00	18552.00		39.18	37.43	41.18	42.59	
DEC	17147.00	10645.00	10734.00	17100.00		39.36	24.44	24.64	69.11	

Meiners Oaks Water District

Site Assessment March 2021

Treatment Plant

As we all know the treatment plant is in need of replacement. At the moment our treatment plant is in need of repair. The district is currently awaiting some specialty parts from the manufacturer. The specialty parts for the plumbing have been ordered but a handful of air releases on the pressure filters need to also be replaced. In order to get the plant up and running properly the turbidity meters and CL17s, choline analyzers, will need to be rebuilt, cleaned and calibrated. However, both IcePics used as a secondary calibration tool for the turbidity meters are out of calibration themselves; the primary method using a Formazin solution needs to be purchased from Hach.

The primary method using Formazin should be done monthly. The secondary method for turbidity calibration should be done weekly. In my opinion the plant overall aesthetically is in poor condition but functions satisfactorily.

Well 1

The well building to Well 1 needs to be replaced. It appears that the building was dropped on its side when it was removed last. I believe this is beyond repair.

The chlorine cylinders are strapped to the hand railing leaving them exposed to the elements and the public. This is a huge liability and safety concern for the district. These 150lbs. chlorine cylinders should be locked up at all times. Chlorine gas can be extremely dangerous.

Levi, Brad and myself will build a new building for Well #1 ASAP.

Well 2

It appears the well is okay. Well 2 is in need of a new circulation pump. This creates vacuum for the chlorine. I have already ordered a new pump and the lead time is 5-7 weeks.

Well 4 & 7

Wells 4 & 7 seem to be in good working order. However, the wells need to have chlorine analyzers, CL17, installed and hooked to SCADA. At the moment the district is running blind at these wells. If the chlorine runs out there is no fail safe in place to shut the wells down automatically, meaning if the chlorine cylinders run out the district would continue pumping water without disinfection into the system. This issue would not be caught until checked

manually by staff. Staff completes the “rounds” daily leaving Wells 4&7 unmonitored for up to 24 hrs.

Well 8

Overall, the well portion of Well 8 site looks to be ready to go. However, the site itself has been unmaintained. Large piles for dirt and debris cover most of the well site making it unusable. This has been a storage site for debris in the past but maintained so it doesn’t become overwhelming. I’m not sure how many truck loads it will take to clear this site but it needs to be addressed before it becomes any worse.

I have also been informed that a contractor has been taking water from Well #8. They have the gate combo and operate the well on their own as needed. Staff is not taking meter reads at the well nor is anyone signed up for the temp meter. This means someone is using the district well and getting water for free. The site has now been locked and secured until this issue has been resolved.

Ranchitos Wells

The Ranchitos wells were taken out of service at some point prior to my employment in 2009. I believe this was due to high nitrate levels. MOWD has an agreement worked out with Ojai Sanitation. They are the ones using this well but don’t seem to maintain the site. If we are exploring nitrate removal this may be another great water source for the district.

Meiners Rd Tank Site

Meiners Rd tank needs to be removed or replaced. Prior to this happening a few things need to take place. The temporary plumbing should be put underground and covered allowing access for equipment to move around freely. This should prevent damage to the temporary line and possible service interruptions to our customers. The antenna on top of the tank needs to be relocated by installing an antenna tower. The SCADA Panel needs to be moved away from the tank allowing room for the tank to come down. Once these things have been done we can come up with an appropriate plan to move forward.

Meiners Rd Fire Booster

The fire boosters at Meiners Rd have been settling for years. The concrete pad the boosters sit on is not level and may cause a problem in the future if more settling occurs.

Meiners Road sites as a whole

I think Meiners Rd needs be a topic for discussion regarding the booster systems and pressure tanks. I believe the district may have the right technology in place to possibly eliminate multiple booster pumps and telemetry.

Zone 1

It sounds like Zone 1 has had some issues recently with the plumbing, air compressor, pumps etc. It appears Brad and Levi have this handled.

Zone 2

Some corrosion is starting externally around the pumps and plumbing but overall, everything looks okay.

Tico Rd Fire Booster

I have been told the fire booster had been replaced or refurbished recently, however, the check valve behind the fire booster has failed and needs to be replaced.

Tank Farm

The Tank Farm seems to be accumulating debris/spoils piles. This could be due to Well 8 site being full. A tree has fallen behind zone 1 leaving the fence damaged.

Tank 1 still appears to leak. I know the footing under the tank isn't great and the tank is starting to settle.

The shop needs some house cleaning. The seal around the big rollup doors has been eaten away over time and needs to be replaced. This should help keep the rodents and dirt out. The last thing we need is sanitary issues with our parts and materials going in the ground.

Broken Valves in the system:

When I left the district in 2019 I had a pretty lengthy list of broken valves in the system. After speaking with staff it sounds like these valves have not been addressed. The previous GM has left a small list of valves that need to be replaced or installed. This list does not cover all the broken valves in the district. These valves will be found over time and will need to be addressed.

Chlorine Storage sites

All sites that store chlorine gas should have chlorine alarms. If in the event there is a chlorine gas leak we need to make sure we are doing our part to keep everyone safe.

Along with alarms, all chlorine cylinders in operation should be on scales. This will allow field staff to monitor the available chlorine in each cylinder ensuring no interruptions in productivity.

Board Secretary Report

April 2021

1. Administrative

- SWRCB Emergency Notification Plan & Contacts submitted April 2.
- CDFW draft flow recommendation comment letter submitted April 13.
- SWRCB annual water use reports for pumped water, submitted April 14.

2. Financial (any items not covered in separate Financials Report)

- a. Audit for FY19-20 – *currently engaged in work with C. Fanning.*
- b. Accounts Receivable – Customer account balance aging during COVID-19 moratorium on disconnections due to non-payment. There has been an increase in non-payment during the winter months. As of April 12, there are 26 accounts with balances over 4 months delinquent. Customer notices outlining their balances, last payment information and options for payment arrangements were mailed and emailed to the 27 customers on 3/2/2021, with a requested response/contact by 3/15/2021, 9 customers have made contact or payment. Door hanger reminders placed at residences 4/16/21, that have not yet contacted the office for payment arrangements. No flow restrictors have been implemented at this time.

Class	#Customers	\$ @>3 mo	\$ @>4 mo	Notes
Residential	24	\$1,678.11	\$7,823.16	11 of the RES accounts have not made a payment in >6 months.
Commercial	0	\$0	\$0	
Agriculture	2	\$215.31	\$836.80	(1) Last pmt 4/7/2020 of \$1,000.00 (2) Last pmt 3/5/2021 of \$400.00

3. Projects

- a. Allocation Program –Tyler has begun building the allocation template changes within our server (on the test side, not yet in production), data fields are accessible and ready for Tyler to import account specific allocation data for further testing.
- b. Staff Procedures Ad-Hoc Committee – Status quo.
- c. Grants: Nitrate Removal – Progress Report #2 submitted April 9, 2021.
- d. Meter Reading Handheld – Beacon software and new toughpads were used for the March read cycle.

4. Billing/Customer Service

- a. Summary of Billing Statements & Customer Service Orders
- b. Casitas Connection turned off 2/2/2021.

Month	#Total Service Orders	# Account Owner Changes	Monthly Customer Bill Total	Monthly Casitas Surcharge	Over-Allocation \$ (drought sur)	Other Conservation Penalties
Jan 20	88	5	\$103,517.04	\$0	\$3,060.00	\$0
Feb 20	75	11	\$102,457.21	\$0	\$1,919.00	\$0
Mar 20	109	11	\$104,012.24	\$0	\$1,849.00	\$0
Apr 20	78	9	\$ 94,817.80	\$0	\$1,106.00	\$0
May 20	112	2	\$124,586.74	\$0	\$5,220.00	\$0
Jun 20	201	7	\$144,471.57	\$0	\$9,483.00	\$0
Jul 20	246	27	\$144,736.42	\$0	\$8,937.00	\$0
Aug 20	147	18	\$148,635.97	\$0	\$10,417.00	\$0
Sep 20	210	18	\$164,667.04	\$0	\$14,472.00	\$0
Oct 20	93	12	\$172,773.27	\$23,868.19	\$9,958.00	\$0
Nov 20	79	7	\$172,514.41	\$37,554.48	\$6,779.00	\$0
Dec 20	74	5	\$130,327.05	\$0	\$5,631.00	\$0
Jan 21	89	12	\$115,479.25	\$0	\$2,730.00	\$0
Feb 21	75	13	\$108,605.39	\$0	\$2,460.00	\$0
Mar 21	73	16	\$108,985.68	\$0	\$1,936.00	\$0

Note: May 2020 over-allocation fees increase attributed to very high Ag consumption, (1) account over 500 units, and (2) accounts both over 850 units each. These reads were verified, and meters did not indicate leaks. Jun-Aug meter readings indicated significant abnormally high consumption, several customer leaks, and increased irrigation overall. Two water conservation warning letters were sent to customers; Field Operators documented irrigation during mid-day hours – next observed violation will result in fine. Sep 50% of SO's were reread for high consumption, 25% were to replace broken meter box lids.

Board of Directors

Board Member	Position	Term Ends	Term Type
Michel Etchart	President	2022	Long Term (Re-elected 2018)
James Kentosh	Vice President	2022	Long Term (Re-elected 2018)
Larry Harrold	Director	2022	Long Term (Re-elected 2018)
Diana Engle	Director	2024	Long Term (Re-elected 2020)
Christian Oakland	Director	2024	Long Term (Elected 2020)

5. Complaints & Compliments

Recommended Actions: *Receive an update from the Board Secretary concerning miscellaneous matters and District correspondence. Provide feedback to staff.*

Attachments: None.