

Regular Meeting  
February 16th, 2016  
6:00 p.m.

Meiners Oaks Water District  
202 West El Roblar Drive  
Ojai, CA 93023-2211  
Phone 646-2114

## **MINUTES**

The meeting was called to order at 6:01 p.m.

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### **1. Roll Call**

The meeting was called to order by the Board Vice President Jim Kentosh at 6:01 pm at the District Office. Board President Dale Carnathan was not present at this meeting.

Present were: Board Vice-President James Kentosh, and Board Directors Larry Harrold, Mike Krumpschmidt, and Mike Etchart. Staff present: General Manager Mike Hollebrands and Board Secretary Alyssa Munger. Attorney Paul Huff was also present.

### **2. Approval of the minutes**

Approval of the January 19<sup>th</sup>, 2016 Regular Meeting minutes:

Mr. Etchart made the motion to approve the January 19<sup>th</sup>, 2016 Regular Meeting minutes. Mr. Krumpschmidt seconded the motion.

Etchart/Krumpschmidt  
All Ayes  
M/S/C

Mr. Krumpschmidt stated that he would like to discuss the issue about the Public Comments and the Public Records Act during Executive Session in the next meeting. Mr. Kentosh asked Mr. Huff whether or not this topic should be discussed during the Executive/Closed Session, or during the Open Session in the next meeting. Mr. Huff replied that he would look into that and advise the GM on how to place the topic on the next agenda.

### **3. Public Comments**

Ms. Elizabeth Anne von Gunten was present

### **4. Financial Matters**

**1. Approval of Payroll and Payables from January 16<sup>th</sup>, 2016 to February 15th, 2016 in the amount of:**

<b>Payables -</b>	<b>\$ 77,571.79</b>
<b>Payroll -</b>	<b>\$ 28,962.99</b>
<b>Total -</b>	<b>\$ 106,534.78</b>

**Mr. Harrold made the motion to pay the monthly expenses. Mr. Krumpschmidt seconded the motion.**

**Harrold/Krumpschmidt  
All Ayes  
M/S/C**

**5. Board Discussion and/or Action**

**a) Approval of Rescinding Ordinance 101805-1 with Resolution 2016216 Distribution of New Services**

**Mr. Krumpschmidt requested that the wording in Resolution 2162016 be amended. This item will tabled until next meeting.**

**b) Discussion of Susan Edlinger's resume for Human Resources services**

**Mr. Etchart proposed that MOWD would benefit from having an outside, objective source available to provide HR services. Mr. Etchart explained that there isn't much of a buffer between the GM and staff due to the small size of the office, and therefore, having an HR Consultant available to the GM and to staff could provide that needed buffer, as well as invaluable advice when needed.**

**The GM agreed that having an HR Consultant available could be a good asset for the District and a useful tool for Staff.**

**Mr. Etchart presented Susan Edlinger's resume to the BOD and gave a summary of her skills, experience and qualifications. Mr. Etchart explained that she was referred to him by the National HR Resources Association.**

**Mr. Kentosh asked that Mr. Etchart request a services agreement and proposal from Susan Edlinger and coordinate an interview. Mr. Etchart offered to be the contact for Susan Edlinger.**

**Mr. Huff suggested that the District check with their insurance provider, SDRMA, regarding coverage and whether or not they have Employee Practice Liability insurance coverage, and if the District does not have that kind of coverage, Mr. Huff recommended that they look into getting**

**it. Mr. Huff advised that some insurance policies offer similar HR services and sometimes provide an on-call HR contact, and if these services are a part of the Districts' policy that it is important to make sure that contracting with an HR consultant will not be in conflict with the insurance policy.**

**Mr. Kentosh asked the GM to look into the Districts' insurance and find out what it covers and whether or not it includes Employee Practice Liability.**

**c) Distribution system lead testing in light of Flint Michigan crisis**

**Mr. Krumpschmidt expressed concern that in light of the Flint Michigan crisis, some customer's may worry about lead levels, especially as MOWD has been using Casitas as an additional water source.**

**Mr. Etchart asked the GM about what the water is tested for and what reports the results are presented in.**

**The GM answered that the water is tested on a weekly basis, a semi-annual basis, and a tri-annual basis, and the results and data from all tests are outlined in the Customer Confidence Report that is mailed out annually to all customers. The GM explained that lead and copper testing is done on a tri-annual basis, the last test having been conducted in 2014. The GM noted that although the District did use water from Casitas in 2014, that when the lead/copper test was conducted, the District was not using water from Casitas.**

**The GM reported that he had reviewed Casitas Municipal Water District's Customer Confidence Report, and that their lead levels were undetectable.**

**Mr. Krumpschmidt expressed confidence in the report from Casitas, however, requested that when the District starts using water from Casitas again, that the GM test the Casitas water for lead in addition to conducting the lead test on the District's own well water. Mr. Krumpschmidt explained that by doing this additional testing, the District will be able to alleviate any concerns that customers may have in regards to water quality.**

**The GM agreed that the additional testing would be a good idea and that it would help assure customers that they can be confident about the District's water quality, whether it is coming from CMWD or MOWD.**

**d) GSA – What's happening and what's next**

**The GM reported that he had just gotten back from a GSA meeting and summarized to the BOD about the covered topics from that meeting and gave an update regarding the status of the GSA and the upcoming GSA meeting.**

## **6. General Manager's Report**

- **System status**

The GM reported that the District's well levels are decreasing, and that he is not sure how long they will continue to produce.

- **Policy/Rate Committee report:**

The GM reported that there have been two Rate Committee meetings so far. The GM explained that the Rate Committee needs clarification from Bartle Wells before the Committee can provide some concrete numbers.

## **7. Board of Directors Reports**

- The BOD did not have anything to report.

## **8. Closed Session**

- No closed session items.

## **9. Meeting Adjournment**

Mr. Etchart moved to adjourn the meeting, and Mr. Harrold seconded. There being no further business to conduct at this time, Vice Board President Jim Kentosh adjourned the meeting at 7:55 PM.

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President

\_\_\_\_\_  
Secretary