



MEINERS OAKS WATER DISTRICT BOARD OF DIRECTORS **REGULAR MEETING AGENDA**

Due to the ongoing COVID-19 pandemic, all meetings of the Board will be conducted via teleconference until further notice, in accordance with CA AB 361.

JOIN BY COMPUTER: <https://global.gotomeeting.com/join/912256149>

DIAL-IN (US TOLL-FREE): [1 866 899 4679](tel:18668994679)

ACCESS CODE: 912-256-149

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114.

(Govt. Code Section 94594.1 and 94594.2 (a))

October 19, 2021 at 6:00 pm.

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of the minutes:** September 21, 2021, Regular Meeting
- 4. Public comment for items not appearing on the agenda**

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

Closed Session Agenda - Adjourn to Closed Session (**6:10 pm**): *It is the intention of the Board of Directors to meet in Closed Session to consider the following items:*

5. Closed Session Items

- a) The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to attorney/client privilege, as authorized by Government Code Section 54957, 54956.8, & 54956.9 and 54957.
 - State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875

- Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- Personnel Matters

Regular Agenda (Reconvene Regular Meeting, Estimated Time 6:45 p.m.**)**

6. Financial matters

Approval of Payroll and Payables from September 16, 2021, to October 15, 2021, in the amount of:

Payables – \$ 85,693.57

Payroll – \$ 43,342.12

Total – \$ 129,035.69

7. Board action and/or discussion

- a) Approve Financial Audit FY 2019-2020. – Tabled
- b) Approve Resolution 20211019: AB 361 – Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 2021921. (Ward) – Attachment
Recommended Action: Approve Resolution 20211019: AB 361.
- c) Approve 2021 Cost of Living Increase of 4% for staff, retro to July 1, 2021. (Martinez) – Attachments
Recommended Action: Approve 4% COLA increase, retroactive to July 1, 2021.
- d) Discuss and consider options for Director Compensation, (1) Number of meetings payable per month; (2) Define technical work for GSA that would equate a “meeting” for compensation; (3) Pay rate per meeting; provide direction to staff. (Etchart) - Attachments
Recommended Action: Discuss and provide direction to staff.
- e) Discuss new option(s) for filtration plant at wells 1 and 2. (Kentosh)
Recommended Action: Discuss options, provide direction to staff.
- f) Discuss grant opportunities and strategic plan for a new bedrock well. (Etchart/Kentosh)
Recommended Action: Provide direction to staff.
- g) Discuss Meiners Rd Antenna over excavation proposals, select contractor and approve quoted expense. (Martinez) - Attachments
Recommended Action: Select contractor and approve excavation contractor, soils expenses.

8. General Manager's Report

The Board will receive an update from the General Manager on District Operations and Maintenance.

9. Board Secretary's Report

The Board will receive an update from the Board Secretary on District Administrative and related matters.

10. Board Committee Reports

- Executive Committee
- UVRGA
- Allocation Program Committee
- Budget/Rate Committee
- Emergency Management Committee
- Staff Procedures Ad-hoc Committee
- New Meters & Expansion of Services Committee

11. Old Business

- State Water
- Matilija Dam Removal Update
- Nitrate Removal – CA Wildlife Conservation Grant - Attachment

12. Director Announcements/Reports

13. Adjournment The next scheduled Regular Board meeting is November 16, 2021.

Regular Meeting
September 21, 2021
6:00 pm

Meiners Oaks Water District
202 W. El Roblar Drive
Ojai, CA 93023-2211

Minutes

The meeting was called to order at 6:00 pm.

1. **Call to Order**

The meeting was called to order by the Board President, Mike Etchart, at 6:00 pm via teleconference.

2. **Roll Call**

Present: Board President, Mike Etchart, Board Directors: James Kentosh, Diana Engle, Christian Oakland, and Loni Anderson. Staff Present: General Manager, Justin Martinez. Attorney Present: Stuart Nielson, and Jeanne Zolezzi, Greg Jones (closed session only).

Absent: None.

3. **Approval of the Minutes**

Approval of August 17, 2021, Regular Meeting Minutes

Approval of September 14, 2021, Special Meeting Minutes

Director Anderson made the motion to approve the August 17, 2021, regular meeting minutes; September 14, 2021, special meeting minutes, with revision to Director Anderson's attendance at the special meeting. Director Oakland seconded the motion.

No public comment.

Anderson/Oakland

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

4. **Public Comments**

- (6:50 pm) Mr. Allen Connell, of Redemption Church, was present. Mr. Connell presented the opportunity for the District to engage with the Church regarding three items: (1) Church vote on October 3, 2021 to sell 44 acres to the land conservancy; (2) possible use of old water well on church property; (3) water service at Lomita & Rice. The Board requested that Redemption Church be on the next Board agenda for discussion.

****The Board went into closed session at 6:04 pm****

****J. Zolezzi & G. Jones joined the meeting at 6:04 pm****

5. **Closed Session:** The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.

- State Case: SBCK v. SWRCB, San Francisco Superior Court, Case # CPF-14-513875
- Meiners Oaks Water District v. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- Personnel matters

**** J. Zolezzi left the meeting at 6:21 pm & G. Jones left the meeting at 6:40 pm ****

****The Board adjourned closed session at 6:43 pm****

Attorney S. Nielson stated that the Board discussed current ongoing litigation and personnel matters in closed session, and no actions were taken.

6. **Financial Matters**

Approval of Payroll and Payables from August 16 to September 15, 2021, in the amount of:

Payables: \$ 95,852.62

Payroll: \$ 41,718.02

Total: \$137,570.64

Director Engle made the motion to the Payroll and Payables from August 16 to September 15, 2021. Director Anderson seconded the motion.

Director Engle requested clarification on why there is no income in the 3rd column. Ms. Ward stated that data is pending the Budget Committee.

No public comment.

Engle/Anderson

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

7. **Board Discussion/Actions**

a. **Authorize staff to issue an RFP to qualified engineering firms for the design of a replacement water filtration plant. (Kentosh)**

Director Kentosh presented the request for proposal for the design of a replacement water filtration plant. Director Kentosh reviewed that previously this was issued as a sole source to WREA. After consideration, Director Kentosh revised the RFP and is requesting approval to send the revised RFP out to at least three firms (WREA, MKN Associates and WCS).

Director Anderson made the motion to approve the issuance of the revised RFP to qualified engineering firms for the design of a replacement water filtration plant. Director Kentosh seconded the motion.

No Public Comment.

Anderson/Kentosh

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

b. **Discuss and consider selection of a firm and approve expense for tank cleaning and inspection based on submitted bids. (Martinez)**

Mr. Martinez stated that bolted tanks are to be cleaned every three years, and inspected every five years. The last documented cleaning and inspection on file is from 2008, although he is confident it has been performed more recently than 2008. In 2010 the rings on Tank 1 were repaired. Mr. Martinez provided three bids for tank cleaning and inspection from CSI Services, Catalyst Diving Inc. and Pittsburg Tank & Tower Group. Mr. Martinez recommends CSI Services, the company comes highly recommended by Speiss Construction. CSI Services is local and the bid includes up to 30 patches, which will most likely be required. The bid cost for CSI Services is \$7,950.00; the budgeted amount was \$6,000. Mr. Martinez noted that Pittsburg Tanks is out of Kentucky and Catalyst is relatively new and small in size. Mr. Martinez noted that during the cleaning the water discharge will run down the creek and under the highway.

Director Kentosh made the motion to approve CSI Services bid for tank inspection and cleaning for \$7,950.00. Director Engle seconded the motion.

No Public Comment.

Kentosh/Engle

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y
All Ayes – M/S/C

c. Approve Resolution 2021921: AB 361 – Brown Act: Remote Meetings During a State of Emergency. (Ward)

Ms. Ward presented Resolution 2021921: AB 361 – Brown Act: Remote meetings during a state of emergency. Ms. Ward reported that in March 2020, the CA Governor issued executive order N-29-20, modifying the Brown Act rules to accommodate teleconference meetings. The order N-29-20 is set to expire on September 30, 2021, despite the ongoing public health and safety emergency. The CA Governor signed into law CA AB 361, effective immediately, which will allow Meiners Oaks Water District to pass a 30-day resolution to continue the modified Brown Act rules for teleconference meetings. Resolution 2021921, if passed, will allow MOWD to continue meeting by teleconference and remain in compliance with the Brown Act. This resolution would expire in 30 days and a subsequent resolution, should the state of emergency continue, would be presented for approval.

Director Kentosh made the motion to approve Resolution 2021921: AB 361- Brown Act: Remote Meetings During a State of Emergency. Director Anderson seconded the motion.

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y
All Ayes – M/S/C

d. Discuss Draft Financial Audit FY 2019 – 2020, provide direction to staff. (Ward)

Ms. Ward presented the draft Financial Audit for FY 2019-2020, prepared by Fanning & Karrh, CPAs. Ms. Ward noted that this is an opportunity for review and comment, prior to the presentation of the final audit by Ms. Fanning at the next regular meeting. Ms. Ward reviewed the financial highlights section of the draft report. Ms. Ward noted that the findings state there were no identified internal control deficiencies and no instances of non-compliance.

Director Engle made the observation that the operations revenues were similar between 2019 and 2020. No other Director comments or questions were discussed.

No Public Comment.

No Motion.

e. Discuss and consider options for Director Compensation, provide direction to staff. (Etchart)

Tabled to October regular meeting.

f. Approve revised MOWD Substance Use and Abuse Policy. (Martinez)

Mr. Martinez presented the revised MOWD policy, from the employee handbook, on Substance Use and Abuse, as recommended by the District Labor Attorneys, Light & Gabler. The recommended language changes and additions were reviewed. The revised policy will be reviewed with all staff, once approved.

Director Engle noted a spelling error on the first bullet point, “*elicit*” to “*illicit*.”

Director Anderson made the motion to approve the revised MOWN Substance Use and Abuse policy, with spelling correction. Director Oakland seconded the motion.

No Public Comment

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

8. General Manager’s Report

Mr. Martinez reported that the Casitas Lake level is down to 33.9%. The District is currently on 100% Casitas water. Mr. Martinez is working with Patrick at the Division of Drinking Water to develop a plan and monitoring program to blend MOWD and Casitas waters up at the tanks to mix before reaching customer service lines. The monitoring program will required additional water quality sampling, but if successful could reduce the volume of water purchased from Casitas. The Meiners antenna relocation site soils report is back from Earth Systems, further discussion is needed to clarify footing specifications and placement. Mr. Martinez stated that he had an informal discussion with Redemption Church regarding water well that has been out of use for a long time. Mr. Martinez recommends researching the well specifications and conducting some preliminary water sampling to determine if it’s a viable option for an additional source of water for the District. Mr. Martinez reported that he and Ms. Ward have been evaluating pumped and sold data, looking for accuracy and ways to improve conservation. AMI Smart Meters would provide the District and customers an opportunity to increase measurement accuracy and real-time monitoring at the customer level, using “Eye on Water” app to alert customers and District of potential leaks and/or high use. The goal is to prepare a meter swap program, focused on Agriculture and high users first and then roll out to remaining customers.

No Public Comment.

9. Board Secretary’s Report

Ms. Ward presented the monthly Board Secretary report, highlighting that CA Executive Orders N-29-20: Brown Act meetings & N-42-20: no water disconnections for non-payment are set to expire September 30, 2021. CA Governor passed AB 361: Brown Act for remote meetings during state of emergency, effective immediately and covered by the Resolution 2021921 discussed under item 7c. Ms. Ward submitted the MOWD survey response to SWRCB CA Water & Wastewater Arrearage Payment Program on 9/10/21. Ms. Ward noted that any Directors that wish to receive meeting payment via direct deposit may contact Ms. Malone to setup the payment process. A total of 29 customers have account delinquencies greater than two months, with a total arrearage of approximately \$13,000; however, many customers have made contact to set up formal repayment plans. The month of August had 151 total service orders, 13 were due to account owner changes, the majority were due to abnormal water consumption during meter reading. Ms. Ward provided a brief update on the progress with the allocation program, data imports and testing. Ms. Ward stated that the new analyst has been very helpful and is hopeful that the program will be ready for implementation in the coming month.

No Public Comment.

**** Ms. Ward left the meeting at 7:20 pm ****

10. Board Committee Reports

- Executive Committee: No update.
- UVRGA: Director Engle reported that the Draft GSP has been out for public review, closing on October 8. She recommended Directors and staff to review and provide comments, using the online comment tool. The next workshop will be held at 1:00 pm on September 23, the meeting link is available on the UVRGA website. The previous workshop recording is available on the Ventura River Watershed Council website. Director Engle noted that the GSA is beginning a series of discussions on how to pay for the implementation cost of the plan. She added that there will be a Matilija Dam update meeting coming up soon.
- Allocation Committee: (See Board Secretary report)
- Budget/Rate Committee: Pending allocation program implementation.
- Emergency Management Committee: No update.
- Staff Procedures Committee: No update.
- New Meters & Expansion of Services Committee: No update.

11. Old Business

- State Water: No update.
- Matilija Dam Removal Update: Ventura River Watershed Council public meeting 10/6/2021 at 9:00 am via zoom.
- Nitrate Removal: Director Kentosh reported that he, Director Oakland and Mr. Martinez attended the kick off meeting with MKN Associates on 9/2/2021. They received the "Basis of Design Memo" that will be shared; the only issue is the timekeeping of project

work for the grant in-kind services. Mr. Martinez stated the office staff will compile the hours, tracked on timesheets.

12. **Director Announcements/Reports**

- Director Engle: No report.
- Director Oakland: No report.
- Director Kentosh: No report.
- Director Anderson: No report.
- Director Etchart: The mandatory Citrus Asian Psyllid spraying will begin September 28.

13. **Meeting Adjournment**

There being no further business to conduct at this time, Board President, Mike Etchart adjourned the meeting at 8:03 pm.

Board Secretary

Board President

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of September	Year To Date	Budget Approp	Approp Bal 09/30/21	Current October	Approp FY Bal To Date
Salaries	41,310.90	123,316.88	600,000.00	476,683.12	-	476,683.12
Payroll Taxes	3,295.93	9,884.97	45,000.00	35,115.03	-	35,115.03
Retirement Contributions	5,440.10	16,920.87	55,000.00	38,079.13	-	38,079.13
Group Insurance	5,432.60	17,237.91	96,000.00	78,762.09	-	78,762.09
Company Uniforms	218.19	860.71	4,500.00	3,639.29	-	3,639.29
Phone Office	796.14	2,388.19	9,000.00	6,611.81	-	6,611.81
Janitorial Service	987.09	1,965.54	4,400.00	2,434.46	190.00	2,244.46
Refuse Disposal	310.80	932.40	4,500.00	3,567.60	-	3,567.60
Liability Insurance	-	53,916.53	54,000.00	83.47	-	83.47
Workers Compensation	-	11,436.56	18,000.00	6,563.44	-	6,563.44
Wells	2.19	20.12	10,000.00	9,979.88	-	9,979.88
Truck Maintenance	167.52	353.25	3,500.00	3,146.75	69.93	3,076.82
Office Equipment Maintenance	184.00	1,050.81	5,000.00	3,949.19	-	3,949.19
Security System	-	95.85	600.00	504.15	-	504.15
Cell Phones	356.36	885.76	4,500.00	3,614.24	-	3,614.24
System Maintenance	3,025.70	3,794.85	100,000.00	96,205.15	-	96,205.15
Safety Equipment	23.58	787.69	6,000.00	5,212.31	-	5,212.31
Laboratory Services	1,188.00	3,878.00	12,000.00	8,122.00	-	8,122.00
Membership and Dues	-	2,403.00	9,000.00	6,597.00	-	6,597.00
Printing and Binding	-	21.96	2,500.00	2,478.04	-	2,478.04
Office Supplies	294.54	1,897.28	6,000.00	4,102.72	-	4,102.72
Postage and Express	268.47	2,937.87	11,000.00	8,062.13	-	8,062.13
B.O.D. Fees	900.00	2,900.00	15,000.00	12,100.00	-	12,100.00
Engineering & Technical Services	-	-	30,000.00	30,000.00	-	30,000.00
Computer Services	1,026.32	4,549.06	17,000.00	12,450.94	845.70	11,605.24
Other Prof. & Regulatory Fees	78.54	1,748.16	40,000.00	38,251.84	66.99	38,184.85
Public and Legal Notices	-	19.06	2,000.00	1,980.94	-	1,980.94
Attorney Fees	13,487.50	29,036.25	75,000.00	45,963.75	1,820.00	44,143.75
GSA Fees	-	21,451.57	50,000.00	28,548.43	-	28,548.43
VR/SBC/City of VTA Law Suit	1,364.71	2,660.98	75,000.00	72,339.02	-	72,339.02
Rental Equipment	-	-	-	-	-	-
Audit Fees	6,000.00	6,000.00	25,000.00	19,000.00	-	19,000.00
Small Tools	-	384.21	5,000.00	4,615.79	-	4,615.79
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Water Purchase	27,308.82	30,568.23	150,000.00	119,431.77	-	119,431.77
CMWD Standby Charges	2,278.69	6,634.41	20,000.00	13,365.59	-	13,365.59
Treatment Plant	1,393.22	4,005.36	20,000.00	15,994.64	-	15,994.64
Fuel	1,155.86	3,116.70	13,000.00	9,883.30	-	9,883.30
Travel Exp./Seminars	135.00	310.00	2,000.00	1,690.00	-	1,690.00
Utilities	6.20	646.91	3,500.00	2,853.09	-	2,853.09
Power and Pumping	-	17,199.18	80,000.00	62,800.82	-	62,800.82
Meters	-	1,931.44	10,000.00	8,068.56	-	8,068.56
Total Expenditures	118,436.97	390,148.52	1,695,500.00	1,305,351.48	2,992.62	1,302,358.86
Water Distribution System	-	-	-	-	-	-
Fairview Connection (FY22-23)	-	-	-	-	-	-
Well 8 Nitrate Removal/Blending	8,679.93	8,679.93	8,000.00	(679.93)	-	(679.93)
4 Valve Replacements/Deadends	-	-	100,000.00	100,000.00	-	100,000.00
Tank Cleaning	-	-	6,000.00	6,000.00	-	6,000.00
El Sol to Lomita Tie-In Engineering	-	-	5,000.00	5,000.00	-	5,000.00
Repairs to Meiners Rd. 80K Gallon Tank	-	2,230.00	30,000.00	27,770.00	-	27,770.00
Structures and Improvements	-	-	-	-	-	-
Chlorine Alarms	-	-	40,000.00	40,000.00	-	40,000.00
T.P. Final Eng. 100% Design	-	-	175,000.00	175,000.00	-	175,000.00
Treatment Plant Set-Aside Fund	-	-	200,000.00	200,000.00	-	200,000.00
Wells 4&7 CL 17	-	-	15,000.00	15,000.00	-	15,000.00
Office Machines	-	-	-	-	-	-
Radio/Cellular Meters (FY22/23)	-	-	-	-	-	-
Field Equipment	-	-	-	-	-	-
Sounder	-	-	2,500.00	2,500.00	-	2,500.00
New Truck Generator	-	-	3,500.00	3,500.00	-	3,500.00
Welder	-	-	3,500.00	3,500.00	-	3,500.00
Air Compressor (Tow Behind)	-	-	16,000.00	16,000.00	-	16,000.00
Crane for New Truck	-	14,896.19	15,000.00	103.81	-	103.81
New Truck Tools	753.68	4,280.31	5,000.00	719.69	-	719.69
Appropriations for Contingencies	-	25,289.07	100,000.00	74,710.93	-	74,710.93
Total CIP Spending	9,433.61	55,375.50	724,500.00	669,124.50	-	669,124.50
GRAND TOTAL	127,870.58	445,524.02	2,420,000.00	1,974,475.98	2,992.62	1,971,483.36

Report of Income as of 9/30/2021

Income	Month of September	Year To Date	Budget Appropriation	Appropriation Balance
Interest	0.25	1,306.49	--	1,306.49
Taxes	293.31	1,011.55	--	1,011.55
Pumping Charges	337.95	985.26	--	985.26
Fire Protection	104.96	380.76	--	380.76
Meter & Inst. Fees	--	--	--	--
Water Sales	79,486.92	223,844.64	--	(223,844.64)
¹ Casitas Water/Standby	905.67	2,716.63	--	2,716.63
MWAC Charges	60,433.95	175,147.74	--	(175,147.74)
MCC Chg.	6,035.70	18,908.54	--	(18,908.54)
² Misc. Income	248.01	7,526.77	--	7,526.77
Late & Delinquent Chgs.	--	35.00	--	35.00
Conservation Penalty	--	--	--	--
Capital Improvement	--	--	--	--
Drought Surcharge	10,246.60	27,605.54	--	27,605.54
	--	--	--	--
		--	--	--
		--	--	--
TOTAL INCOME	158,093.32	459,468.92	--	(459,468.92)

Note:

¹ This line item is necessary because these sales are tracked in the expenditures

² This line item includes: Hartmann Allocation



Meiners Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 09/16/2021 - 10/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Bank-AP Bank						
AWAVC	Association of Water Agencies	10/13/2021	Regular	0.00	135.00	9921
06-13625	Invoice	09/29/2021	CCWUC Math Workshop	0.00	135.00	
AT&T	AT&T	09/28/2021	Regular	0.00	796.14	9908
01840921	Invoice	09/13/2021	Office Phones	0.00	210.49	
08330921	Invoice	09/19/2021	Office Phones	0.00	585.65	
AUTOSU	Automotive Supply - Ojai	10/13/2021	Regular	0.00	76.63	9922
527978	Invoice	09/16/2021	Wipers for Truck	0.00	76.63	
BYRD	Byrd Industrial Electronics	09/28/2021	Regular	0.00	768.00	9909
0809-21	Invoice	09/13/2021	Report Modifications	0.00	768.00	
CALPERS	California Public Employees' Retirement	09/28/2021	Regular	0.00	14.55	9910
91421	Invoice	09/14/2021	Active Premium	0.00	14.55	
CALPERS	California Public Employees' Retirement	09/28/2021	Regular	0.00	-14.55	9910
CALPERS	California Public Employees' Retirement	09/30/2021	Bank Draft	0.00	2,910.78	DFT0001371
INV0001833	Invoice	09/15/2021	Health	0.00	2,910.78	
CALPERS	California Public Employees' Retirement	09/30/2021	Bank Draft	0.00	2,910.78	DFT0001381
INV0001845	Invoice	09/30/2021	Health	0.00	2,910.78	
CALPERS	California Public Employees' Retirement	10/01/2021	Bank Draft	0.00	14.55	DFT0001391
91421-2	Invoice	09/14/2021	Active Premium	0.00	14.55	
CAL-STATE	Cal-State	09/28/2021	Regular	0.00	237.09	9911
197539	Invoice	09/15/2021	Portable Toilet	0.00	115.73	
197830	Invoice	09/20/2021	Portable Toilet	0.00	121.36	
CMWD	Casitas Municipal Water District	10/13/2021	Regular	0.00	29,587.51	9923
261150921	Invoice	09/30/2021	Fairview Standby	0.00	1,033.31	
261150921-2	Invoice	09/30/2021	Fairview Purchased Water	0.00	15,088.92	
262000921	Invoice	09/30/2021	Hartmann Allocation	0.00	212.07	
300650921	Invoice	09/30/2021	Tico & La Luna Standby	0.00	1,033.31	
300650921-2	Invoice	09/30/2021	Tico & La Luna Purchased Water	0.00	12,219.90	
CLEANCO	Cleancoast Janitorial	10/13/2021	Regular	0.00	260.00	9924
1408	Invoice	09/28/2021	September Janitorial	0.00	260.00	
EJHAR	E. J. Harrison Rolloffs, Inc.	09/28/2021	Regular	0.00	310.80	9912
281300921	Invoice	09/14/2021	Office Trash	0.00	89.90	
994260921	Invoice	09/14/2021	3 Yard Dumpster	0.00	220.90	
FAMCON	Famcon Pipe and Supply, Inc	10/13/2021	Regular	0.00	2,815.31	9925
S100061958.002	Invoice	09/23/2021	Repair Clamp,Lids,Covers,etc.	0.00	2,815.31	
CFANN	Fanning & Karrh	10/13/2021	Regular	0.00	6,000.00	9926
92821	Invoice	09/28/2021	2019-2020 Audit	0.00	6,000.00	
FGLENV	FGL Environmental	09/28/2021	Regular	0.00	693.00	9913
111773A	Invoice	09/21/2021	Samples	0.00	523.00	
112351A	Invoice	09/17/2021	Samples	0.00	85.00	
112812A	Invoice	09/22/2021	Samples	0.00	85.00	
FGLENV	FGL Environmental	10/13/2021	Regular	0.00	495.00	9927
110899A	Invoice	09/23/2021	Samples	0.00	175.00	
110907A	Invoice	09/23/2021	Samples	0.00	175.00	

Check Report

Date Range: 09/16/2021 - 10/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
112352A	Invoice	09/30/2021	Samples	0.00	30.00	
112353A	Invoice	09/30/2021	Samples	0.00	30.00	
113269A	Invoice	09/28/2021	Samples	0.00	85.00	
FRONTIER	Frontier Paint Ojai	10/13/2021	Regular	0.00	53.99	9928
F0274457	Invoice	09/15/2021	Yellow Paint	0.00	53.99	
GUARDIAN	Guardian	09/28/2021	Regular	0.00	535.11	9906
INV0001834	Invoice	09/15/2021	Dental	0.00	267.57	
INV0001846	Invoice	09/30/2021	Dental	0.00	267.54	
GUARDIAN	Guardian	09/28/2021	Regular	0.00	79.45	9914
7690460921	Invoice	09/15/2021	Administration Fee	0.00	79.45	
HACHCO	Hach Company	09/28/2021	Regular	0.00	614.49	9915
12646711	Invoice	09/20/2021	Colorimeter	0.00	614.49	
HPWP&C	Hathaway, Perrett, Webster, Powers	10/13/2021	Regular	0.00	11,235.00	9929
114653	Invoice	09/30/2021	Attorney Fees	0.00	11,235.00	
HLTHNE	Health Net Life Insurance Company	10/13/2021	Regular	0.00	53.85	9930
61791021	Invoice	10/06/2021	Life Insurance	0.00	53.85	
HCS	Herum/Crabtree/Suntag	09/28/2021	Regular	0.00	1,364.71	9916
100683	Invoice	09/01/2021	SBCK vs VTA	0.00	840.94	
100684	Invoice	09/01/2021	SBCK vs VTA	0.00	523.77	
MAR	MAR Lawn & Landscape, Inc.	10/13/2021	Regular	0.00	190.00	9931
12231	Invoice	10/01/2021	Yard Maintenance	0.00	190.00	
MOAR	Meiners Oaks Auto Repair	09/28/2021	Regular	0.00	90.89	9917
046676	Invoice	09/10/2021	Oil Change	0.00	90.89	
MOAR	Meiners Oaks Auto Repair	10/13/2021	Regular	0.00	69.93	9932
046892	Invoice	10/07/2021	Oil Change	0.00	69.93	
MOHARD	Meiners Oaks Hardware	10/13/2021	Regular	0.00	169.32	9933
979803	Invoice	09/01/2021	Nipples,Elbows	0.00	17.55	
979807	Invoice	09/01/2021	Plugs	0.00	12.59	
979893	Invoice	09/01/2021	Auto Shutoff Gas Can,Garden Hoe,Strap U	0.00	46.53	
980006	Invoice	09/01/2021	Glue,Spraypaint,Batteries	0.00	29.00	
980140	Invoice	09/02/2021	Faucet,Spraypaint,Spray gel	0.00	17.78	
980229	Invoice	09/03/2021	Ball Valve	0.00	10.73	
980668	Invoice	09/08/2021	Towels,Cloth Plumber	0.00	22.90	
980844	Invoice	09/09/2021	Bolts & Screws	0.00	2.79	
981737	Invoice	09/17/2021	Bolts & Screws for Well 4	0.00	2.19	
982263	Invoice	09/22/2021	Bolts & Screws for Trailer	0.00	7.26	
MKN&A	Michael K. Nunley & Associates, Inc.	10/13/2021	Regular	0.00	8,679.93	9934
9655	Invoice	09/25/2021	Nitrate Removal Work	0.00	8,679.93	
MITEC	MiTec Solutions LLC	09/28/2021	Regular	0.00	335.00	9918
1060813	Invoice	09/21/2021	Monthly Maintenance	0.00	285.00	
73540	Invoice	09/15/2021	Splashtop & AntiVirus	0.00	50.00	
MITEC	MiTec Solutions LLC	10/13/2021	Regular	0.00	845.70	9935
1060981	Invoice	10/06/2021	Monthly Maintenance	0.00	243.86	
1060993	Invoice	10/07/2021	Driver Updates	0.00	240.00	
73950	Invoice	10/01/2021	Web Hosting, Exchange	0.00	263.84	
74000	Invoice	10/01/2021	Off Site Back Up	0.00	98.00	
NCK&K	Nelson Comis Kettle & Kinney, LLP	10/13/2021	Regular	0.00	1,820.00	9936
5184	Invoice	10/05/2021	Attorney Fees	0.00	1,820.00	

Check Report

Date Range: 09/16/2021 - 10/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
PATHIAN	Pathian Administrators	09/28/2021	Regular	0.00	111.84	9907
INV0001836	Invoice	09/15/2021	HSBS	0.00	55.93	
INV0001848	Invoice	09/30/2021	HSBS	0.00	55.91	
POLLARD	Pollard Water	09/28/2021	Regular	0.00	79.10	9919
0197778	Invoice	09/09/2021	Fire Hose	0.00	79.10	
PERS	Public Employees' Retirement System	10/13/2021	Regular	0.00	2,552.42	9937
10000001657082	Invoice	10/01/2021	Unfunded Accrued Liability	0.00	2,443.25	
10000001657083	Invoice	10/01/2021	Unfunded Accrued Liability	0.00	109.17	
PERS	Public Employees' Retirement System	10/13/2021	Regular	0.00	-2,552.42	9937
PERS	Public Employees' Retirement System	09/30/2021	Bank Draft	0.00	250.00	DFT0001370
INV0001832	Invoice	09/15/2021	457 Withholdings	0.00	250.00	
PERS	Public Employees' Retirement System	09/30/2021	Bank Draft	0.00	2,657.85	DFT0001372
INV0001835	Invoice	09/15/2021	PERS	0.00	2,657.85	
PERS	Public Employees' Retirement System	09/30/2021	Bank Draft	0.00	250.00	DFT0001380
INV0001844	Invoice	09/30/2021	457 Withholdings	0.00	250.00	
PERS	Public Employees' Retirement System	09/30/2021	Bank Draft	0.00	2,657.85	DFT0001382
INV0001847	Invoice	09/30/2021	PERS	0.00	2,657.85	
PERS	Public Employees' Retirement System	10/13/2021	Bank Draft	0.00	2,443.25	DFT0001406
10000001657082	Invoice	10/01/2021	Unfunded Accrued Liability	0.00	2,443.25	
PERS	Public Employees' Retirement System	10/13/2021	Bank Draft	0.00	109.17	DFT0001407
10000001657083	Invoice	10/01/2021	Unfunded Accrued Liability	0.00	109.17	
SCGAS	Southern California Gas Co.	10/13/2021	Regular	0.00	6.20	9938
0471	Invoice	09/29/2021	Office Heat	0.00	6.20	
WHARF	The Wharf	10/13/2021	Regular	0.00	218.19	9939
221759	Invoice	09/11/2021	Work Boots for Brad	0.00	218.19	
TYLER	Tyler Technologies, Inc.	10/13/2021	Regular	0.00	6.25	9940
025-352060	Invoice	09/30/2021	Insite Transactions Fees	0.00	6.25	
UAOFSC	Underground Service Alert of So.Ca.	10/13/2021	Regular	0.00	66.99	9941
920210444	Invoice	10/01/2021	Digalert	0.00	54.55	
dsb20204931	Invoice	10/01/2021	CA State Fees	0.00	12.44	
USBANK	US Bank Corporate Pmt. System	10/13/2021	Regular	0.00	1,176.70	9942
AMAZ0824	Invoice	09/01/2021	Face Masks	0.00	23.58	
AMAZON0826	Invoice	09/01/2021	Toilet Seat/Toilet Paper	0.00	75.24	
AMAZON0830	Invoice	09/01/2021	Tools for Truck	0.00	90.04	
AMAZON0901	Invoice	09/01/2021	Tools for Truck	0.00	584.54	
AMAZON090621	Invoice	09/06/2021	Receipt Paper,Batteries,Tags	0.00	52.26	
GRAMMAR0915	Invoice	09/15/2021	Grammarly Program	0.00	139.95	
LOGMEIN0916	Invoice	09/16/2021	Remote Meetings	0.00	10.00	
OBC0906	Invoice	09/06/2021	Laminate Temp Sheet for Freezer	0.00	3.16	
QSS0910	Invoice	09/10/2021	Storage Unit	0.00	184.00	
PRIME0920	Invoice	09/20/2021	Membership	0.00	13.93	
VERIZON	Verizon Wireless	10/13/2021	Regular	0.00	356.36	9943
9889366127	Invoice	09/26/2021	Cell Phones	0.00	356.36	

Check Report

Date Range: 09/16/2021 - 10/15/2021

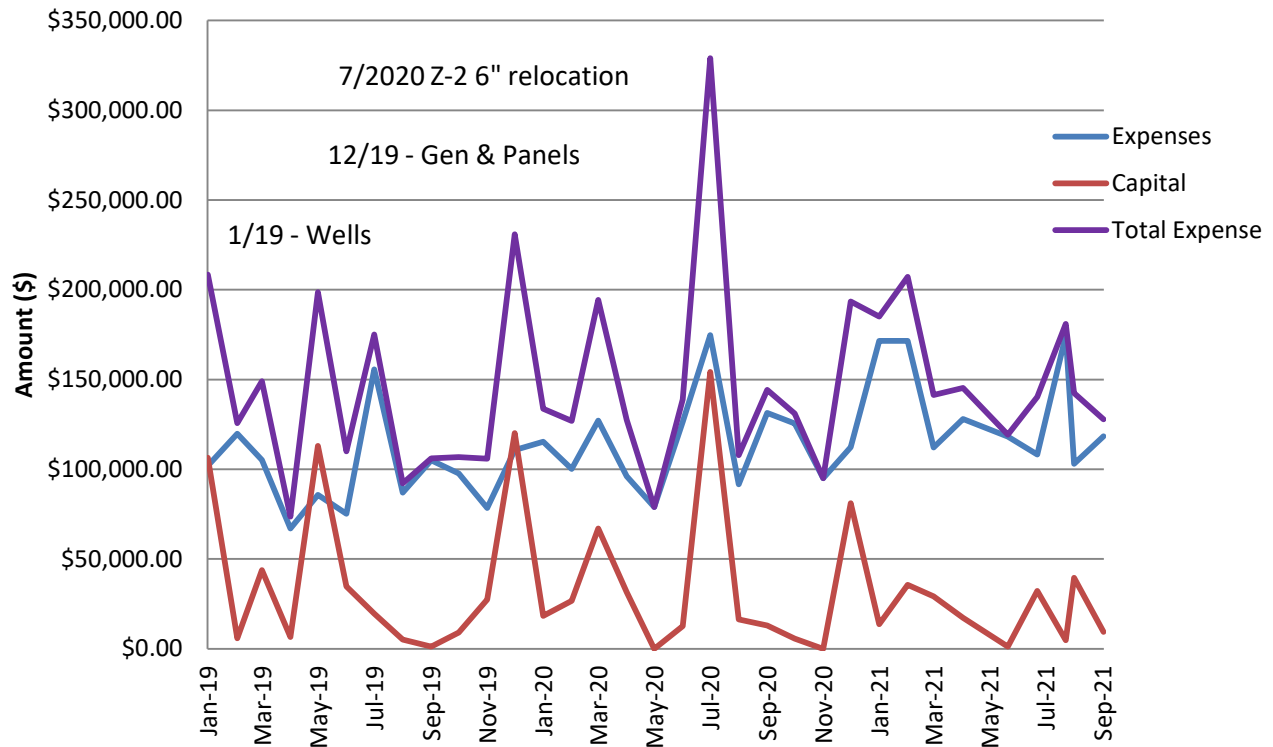
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
WRIGHT EXP	WEX Bank	09/28/2021	Regular	0.00	1,155.86	9920
<u>74040316</u>	Invoice	09/15/2021	Fuel	0.00	1,155.86	

Bank Code AP Bank Summary

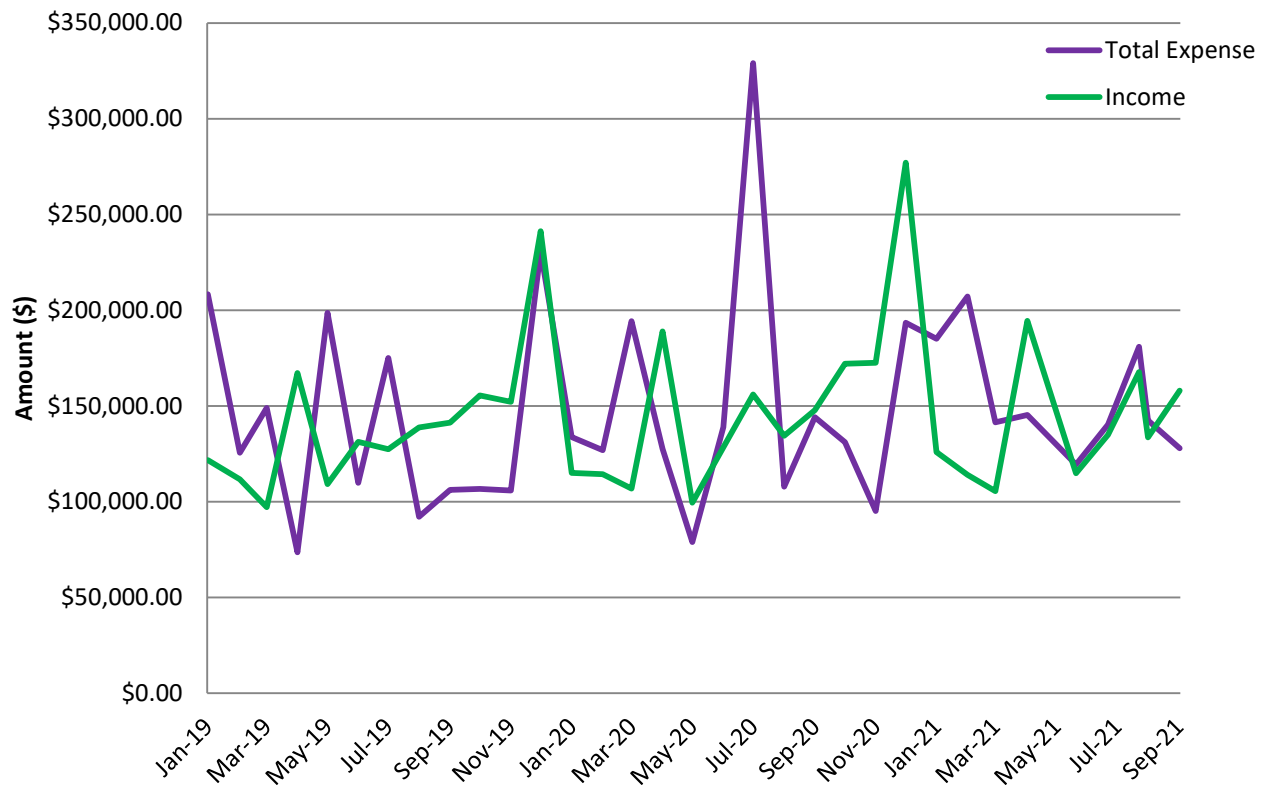
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	38	0.00	74,056.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-2,566.97
Bank Drafts	9	9	0.00	14,204.23
EFT's	0	0	0.00	0.00
	87	49	0.00	85,693.57

PR \$ 43,342.12

MOWD Monthly Expenses



MOWD Income & Expenses



RESOLUTION NO. 20211021:

AB 361-Brown Act: Remote Meetings During a State of Emergency (Subsequent)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY CA EXECUTIVE ORDER N-29-20 MARCH 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF MEINERS OAKS WATER DISTRICT FOR THE PERIOD OCTOBER 22, 2021 – NOVEMBER 22, 2021 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the MEINERS OAKS WATER DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of MEINERS OAKS WATER DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, March 4, 2020 CA Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; despite sustained efforts the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS, the Ventura County Public Health Officer issued order August 20, 2021 regarding the highly transmissible Delta Variant, recommends vaccinated and unvaccinated persons to mask and social distance through November 22, 2021, or until its extended, rescinded, superseded, or amended by the Health Officer; and

WHEREAS, the Board of Directors does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus, will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and

facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of MEINERS OAKS WATER DISTRICT shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times and manner in which the public may attend the meeting and offer public comment by call-in option or internet-based service option, are posted at a minimum, on the District website and physically outside the District Office.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF MEINERS OAKS WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and the ongoing risk posed by the highly transmissible COVID-19 virus, and, Ventura County Public Health orders for social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager, Board Secretary and legislative bodies of MEINERS OAKS WATER DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of November 22, 2021, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of MEINERS OAKS WATER DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of MEINERS OAKS WATER DISTRICT, this 19 day of OCTOBER, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



2021 COLA Increase of 4% for Staff

Summary

Throughout past years the Board of Directors has determined COLA increases for staff based on the Los Angeles/Riverside Cost of living index. (2021 attached) This increase, if given, is applied to the salary table for each employee job title.

Fiscal Summary

The Salary line item amount for the fiscal year includes monies for the Payroll Taxes and Retirement Contributions. Due to variable monthly payroll amounts depending on over-time, stand-by time and the number of days within the pay period, the amount due for retirement contributions and payroll taxes will vary. Historically, that percentage is equal to 7-9% of salaries. There are no impacts to the over-all annual budget, only some small adjustments within the line items would occur.

Recommended Action

Payroll increases for staff have been accounted for within the fiscal year budget; therefore, it is recommended that the Board of Directors approve a COLA increase not to exceed 4%, retroactive to July 1, 2021.



For Release: Tuesday, July 13, 2021

21-1324-SAN

WESTERN INFORMATION OFFICE: San Francisco, Calif.

Technical information: (415) 625-2270 BLSinfoSF@bls.gov www.bls.gov/regions/west

Media contact: (415) 625-2270

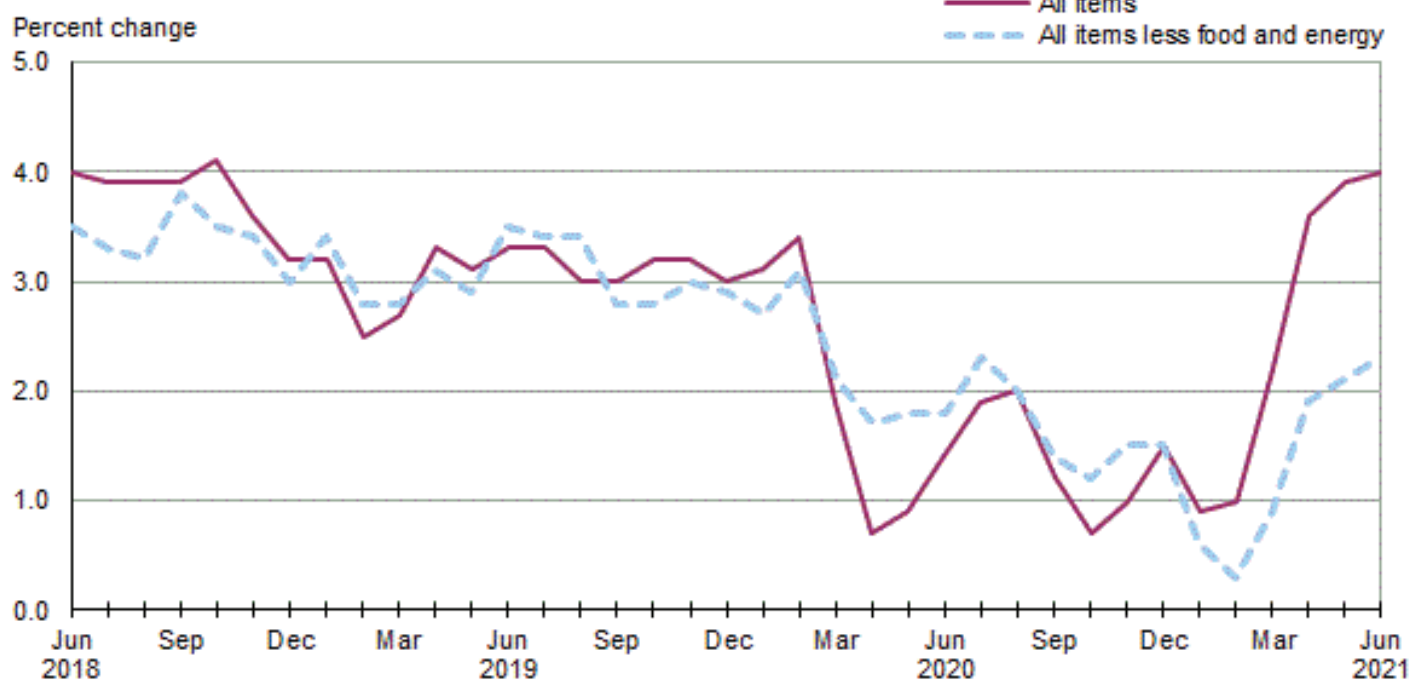
Consumer Price Index, Los Angeles area – June 2021

Area prices were up 0.6 percent over the past month, up 4.0 percent from a year ago

Prices in the Los Angeles area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.6 percent in June, the U.S. Bureau of Labor Statistics reported today. (See [table A](#).) Regional Commissioner Chris Rosenlund noted that the June increase was influenced by higher prices for new and used motor vehicles and shelter. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 4.0 percent. (See [chart 1](#) and [table A](#).) Food prices advanced 3.5 percent. Energy prices jumped 27.6 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy rose 2.3 percent over the year. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, Los Angeles-Long Beach-Anaheim, CA, June 2018–June 2021



Meiners Oaks County Water District
202 West El Roblar Drive
Ojai, California 93023
(805) 646-2114

DATE 10-15-02TIME 11:25 AMFAX TO: Mr. PerrettFROM: Meiners Oaks WaterSUBJECT: Agenda For 10-15-02# OF PAGES 3

☐ Urgent ☒ For Review ☐ Please Comment
☐ Please Reply ☐ Please Recycle

Regular Meeting

October 15, 2002

6:30 p.m.

Meiners Oaks County Water
District
202 West El Roblar
Ojai, CA 93023-2211
Phone 646-2114

Agenda

Meeting called to order:

Welcome New Director, Thomas Jackson. *

1. Roll Call**2. Approval of Minutes**

A. Approval of the minutes of the regular meeting of September 17, 2002.

3. Public Comments

The Board will receive comments from the public at this time on agenda items. For unscheduled items other than for emergency items, **NO** response will be given or action taken. Matters raised at this time requiring Board action will be referred to staff or placed on a subsequent agenda. When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

4. Financial Matters

A. Approval of the bills payable from September 16, 2002 to October 15, 2002 in the amount of \$41,215.82.

At This Time, The BOD Will Address Any Matters on the Agenda Which Could Be Of Concern To Counsel.

5. Legal

- Existing*
4.2.3 Rule ←
- x A. GM Singleton's definition of agricultural service from the Ventura County Farm Bureau. *Interruption of Service for Ag Water.*
 - x B. Change Ordinance #101601 and adopt new ordinance #101502.
 - x C. Agricultural rate request.

1-G-2

NOTICES FROM CUSTOMERS: Notice from the customer to the District may be given by him or his authorized representative, verbally or in writing, at the District's operating offices.

PART 1 - SECTION H - SERVICE RULES

RULE

1-H-1a

DOMESTIC SERVICE: Each house or building under separate ownership must be provided with a separate service connection or connections. Two or more houses or buildings under one ownership and on the same lot or parcel of land may be supplied through one service connection, or a separate service connection may be installed for each building.

1-H-1b

The District reserves the right to limit the number of houses or buildings, or the area of the land under one ownership, to be supplied by one service connection.

1-H-1c

When property provided with a service connection is partitioned, the existing service connection, if any, shall be considered as being assigned to the lot or parcel of land nearest to the meter or service connection.

1-H-1d

A service connection shall not be used to supply adjoining property of a different owner or to supply property of the same owner on opposite sides of a public street or alley.

1-H-2a

AGRICULTURAL SERVICE CONNECTIONS: In Districts having special rates for agricultural purposes the water requirements of the parcel to be served shall guide the District in its determination of the proper size meter to be installed. The parcel of land must contain not less than ^{two} five acres and be used exclusively for agricultural purposes. "Agricultural purposes" shall be construed to mean the growing of crops, or the raising of fowl or livestock for human consumption or market, or obtaining their products for human consumption or market. Water used for agricultural purposes shall be separately metered. ^{add \$5.00} 57

Agricultural water service may be discontinued, with 30 days notice, at the option of the District. 72

An agricultural service connection shall not be used to supply adjoining property of a different owner. 79

Exception: In District No. 19 (Somis Area) agricultural water service may be provided to a parcel where not less than one acre is irrigated for agricultural purposes. In order for a parcel of not less than one acre to qualify for an agricultural water rate, the customer must submit to the District an "Application

6. Part Time Employee Benefits

- A. Mr. Singleton's draft amendment ordinance defining "Permanent Part-Time Employees and how benefits are to be administered."

7. Board Discussion and/or Action

- A. Uniforms.
- B. Merit & Cost of Living Increase.
- X C. Board Of Director fees.
- D. Honorable Service Awards for Former Board Members.
- E. Water Tanks.

8. General Managers Report

- X A. Status Report on 16' Gate at Meyer Road.
- B. Water Consumption/Conservation Letter.
- C. Request for items to go on next agenda.
- D. Chloramine Issues/Mixing.

9. Adjournment

Staff - General Manager/Secretary, Singleton.

APPROVAL OF MINUTES:

No additions or corrections to the minutes of the September 15, 1998 meeting. M/S/C Johnson/Wright Jr., to approve the minutes.

PUBLIC COMMENTS:

No public comments.

GUEST SPEAKER, JAY PADDOCK:

President Burr adjourned the meeting at 7:35 pm and Mr. Paddock spoke on his seeking election to the Casitas Water District. President Burr called the meeting back to order at 7:46 pm.

FINANCIAL MATTERS:

Approval of the bills payable from September 16, 1998 through October 15, 1998 in the amount of \$40,250.26. M/S/C Wright Sr.,/Roddick to approve.

PUBLIC HEARING:

President Burr opened the meeting for Public Hearing on the ordinance 98-10-20 to amend the compensation authorized to be paid to the Directors. Since there was no public comment, President Burr closed the Public Hearing.

Ordinance No. 98-10-20.

Director Wright Sr., offered Ordinance 98-10-20 to be read by title only. M/S/C Roddick/Wright Jr., to accept the ordinance of the Meiners Oaks County Water District amending the compensation authorized to be paid to the Directors pursuant to Water Code Section 20200, et. seq.

Roll Call---5 Yes

0 No

Now, therefore, be it ordained by the Board of Directors as follows:

On or after the effective date of this ordinance, the compensation of the Directors of Meiners Oaks County Water District shall be increased to \$150.00 per meeting provided that compensation shall not be paid for more than a total of three meetings in any calendar month.

NOTE:

This ordinance shall be effective sixty (60) days from the date of its passage. (After December 19, 1998.)

VENTURA RIVER STEELHEAD:

On-going agenda item. The plan for H. C. P. is looking to cost from \$300-500 thousand and the participating agencies are

Meeting of 10-20-98

Meiners Oaks Water District

Board Member Reimbursement for Attending Groundwater Sustainability Act Meetings

Resolution 062116-1


WHEREAS, Meiners Oaks Water District (MOWD) relies on a sustainable supply of groundwater from the Upper Ventura River Basin; and


WHEREAS, the Sustainable Groundwater Management Act (SGMA) provides local agencies with a framework for managing groundwater basins in a sustainable manner. In accordance with SGMA, MOWD is forming a Groundwater Sustainability Agency (GSA) in partnership with Ventura River Water District, Casitas Municipal Water District, the County of Ventura, and the City of San Buenaventura. MOWD will appoint one Board member to serve as a director of the GSA and appoint another to serve as an alternate director for the GSA; and

WHEREAS, California Government Code Section 53232.1(b) allows MOWD to pay compensation to its directors by adopting, in a public meeting, a written policy specifying the types of occasions that constitute the performance of official duties.

NOW, therefore, be it resolved that

1. Attendance by MOWD's appointed board member(s) at meetings of the GSA Formation Committee, at publicly-noticed meetings of the GSA board, and at GSA-related public meetings, all constitute part of the official duties of the appointed board member(s). This finding also applies to any MOWD board member when serving as an alternate GSA director in the absence of the appointed board member.
2. MOWD will pay its board members, who participate in such meetings in an official capacity, at the same rate as for attending MOWD regular board meetings.


MOWD Board President
James Kentosh


Secretary to the Board
Mike Hollebrands

Antenna Tower Over Excavation

Earth Systems has conducted a soils report for the proposed location of the new antenna tower at Meiners Rd. tank site. Based on the data provided in this report, it appears that the project site is suitable for the proposed antenna tower from a geotechnical engineering standpoint, provided that the recommendations provided herein are implemented.

Three quotes were requested and received for the over-excavation around the antenna tower footing. The over-excavation and Earth Systems proposed cost to oversee the over-excavation, lab analyses, and report are listed below.

Over Excavation:

R. Meier Construction	\$9,879.00
Sam Hill and Sons	\$10250.00
Toro	\$12,576.00

Soils Testing:

Earth Systems	\$3,500.00
---------------	------------

Request for Approval:	\$16,000.00
-----------------------	-------------

R.MEIER CONSTRUCTION
610 Shady Lane
Ojai, CA 93023
(805) 207-5592
LIC# 898702

Page No. _____ of _____

PROPOSAL

PROPOSAL SUBMITTED TO Meiners Oaks Water District		TODAY'S DATE 10/08/2021	DATE OF PLANS/PAGE #'S 10/08/2021
PHONE NUMBER 8056462114	FAX NUMBER	JOB NAME Meiners Rd. Tank site	
ADDRESS, CITY, STATE, ZIP 202 W. El Roblar Dr., Ojai CA 93023		JOB LOCATION	

We propose hereby to furnish material and labor necessary for the completion of:

Lay out over-x approximately 15x15x7' deep at lower end of slope 12' at pad grade - dig out over-x separate rocks mix dirt place dirt back in 10" lifts - recompact over-x with compaction wheel and wacker -bring over- back up to grade.

Any variations from these dimensions or additional excavating will be done on a Time and Material bases until we get back to the original dimensions.

Equipment:

Backhoe
Compaction wheel
Hand wacker
Labor

EXCLUSIONS:

Unmarked substructures- rock clause: any rocks that cannot be removed by normal means will go to Time & Material.
Dewatering: imports or exports is extra.

We propose hereby to furnish material and labor – complete in accordance with above specifications for the sum of:

Nine Thousand, Eight Hundred, Seventy Nine dollars (\$ 9,879.00)

Payment as follows: _____

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

**Authorized
Signature** _____

Note: this proposal may be withdrawn by us
if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____



P.O. Box 5670
Ventura, CA 93005
Phone: (805) 644-6278
Fax: (805) 644-2813

To:	Meiners Oaks Water District	Contact:	Justin Martinez
Address:	202 W. El Roblar Drive Ojai, CA 93023	Phone:	(805) 646-2114
Project Name:	Antenna Tower Over-Excavation	Fax:	
Project Location:	Meiners Oaks Water Tank, Meiners Road, CA	Bid Number:	
		Bid Date:	10/6/2021

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Over-Ex And Recompect 15'x15'x8'	1.00	LS	\$10,250.00	\$10,250.00

Total Bid Price: \$10,250.00

Notes:

- **Included:** Excavation, in situ re-compaction, level on-site trench spoils in place, rocks greater than 6" stockpiled adjacent to excavation (removed from fill, see exclusions for rocks in excess of 12"), schedule inspections for our work.
- **Excluded:** Permits, fees, bonds, engineering, staking (location and limits provided by MOWD), compaction tests, lifts less than 18", import backfill, export, transport of excavated materials, grading, dewatering, rock for trench stabilization, construction water meter/source (to be provided by others), traffic control, striping, Removal or Replacement of Asphalt Pavement, SWPPP, video inspection, handling or disposal of hazardous materials, conflicts with existing utilities, potholing or working around existing underground utility lines or substructures, landscaping, irrigation, Engineered Shoring Plans, clear and grub, interference from existing trees, removal of rocks/boulders larger than 12" in length &/or diameter, relative compaction in excess of 92%, restricted working hours, delays caused by soils technician, depths in excess of 8'.
- Price is good for 30 days from date of quote.
- Trench plates, barricades & caution tape for work on-site will be provided as requested, on a T & M Basis.
- Rock or hard material that cannot be trenched in a productive manner, will be removed & disposed of on a T & M Basis.
- **DIR #1000008073**
- Proposal is Non-Divisible; All Items are to be accepted in order to effect line item pricing.
- Proposal Assumptions:
- ***Construction water will be provided onsite to contractor, this is a prerequisite for our work.**
- ***Compaction will be performed in 12"-18" lifts using a compaction wheel attachment on an excavator. If required to compact in 6" lifts, additional time and costs will be incurred.**

Payment Terms:

Payment is due within 30 Days of Completion of Sam Hill & Sons Work

<p>ACCEPTED:</p> <p>The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED:</p> <p>Sam Hill & Sons, Inc.</p> <p>Authorized Signature: _____</p> <p>Estimator: Steven T Moreno (805) 644-6278 steve@samhillandsons.com</p>
--	---



CHANGE ORDER REQUEST

Toro Enterprises, Inc.
P.O. Box 6285
Oxnard, CA. 93031
P: 805-483-4515
F: 805-483-2001

10/06/2021

www.toroenterprises.com

License No. 710580 A

CA DIR #1000002410

Toro Enterprises, Inc. Is an
Equal Opportunity Employer

JOB NO. 11448RFCO#01

JOB NAME: M.O.W.D.11448RFCO#01 OVER EXCAVATION

DESCRIPTION:

ESTIMATOR: BRETT FRANKLIN

TO Meiners Oaks Water District

() - ,

Client #	Description	Quantity	Unit	Unit Price	Ext Price
1	MOBILIZATION	1.000	LS	\$1,666.00	\$1,666.00
2	OVER EXCAVATION OF TOWER FOUNDATION PAD	1.000	LS	\$10,910.0 0	\$10,910.00
Grand Total:					\$12,576.00

Date:_____ Accepted By:_____

Print Name:_____

Date:_____ Toro Enterprises, Inc:_____

Print Name:_____

Important Bid Note:

Prices in Toro's bid for this project are based in part on labor and materials cost that were in effect on the date of Toro's final bid. Due to dynamic market conditions, labor & materials cost are expected to rise during the life of this project. Therefore, by entering into Contract with Toro, project Owner and/or GC agree to pay Toro for price escalation in labor and/or materials

that occurred during the life of this project. In such cases, the burden of proof to demonstrate escalated cost of labor and/or materials shall rest solely on Toro, and it shall consist of proving documented difference between labor and/or materials prices on final bid date vs. prices at any given date during the life of the project. Payment to Toro for escalated prices of labor and/or materials shall be limited to actual proven cost increase, without any markup.

STANDARD CONDITIONS

1. THE ABOVE PRICES EXPIRE ON 12/31/2021



FEE SCHEDULE

Effective January 1, 2021

This schedule presents rates for professional and technical services in the fields of geotechnical engineering, engineering geology, environmental consulting, construction observation and testing, and special inspection. Listed are charges for services most frequently performed by Earth Systems. Additional services not listed are available and can be discussed upon request; fixed-fee quotes for some services can also be provided upon request. To discuss a scope of work and fees for a specific project, please contact our office.

HOURLY CHARGES FOR PERSONNEL

Word Processing and Reproduction	\$70.00	Laboratory Technician	\$100.00
Technician - Field/Lab (non PW)	\$90.00	Drafter	\$115.00
Group I for Prevailing Wage projects	\$108.00	Staff Professional	\$155.00
Special Inspector (non PW)	\$98.00	Project Professional	\$175.00
Group II for Prevailing Wage projects	\$122.00	Senior Professional	\$195.00
Special Inspector Group III	Per Quote	Associate Professional	\$210.00
		Principal Professional	\$220.00

BASIS OF CHARGES

1. Field technician services for non-prevailing wage projects on regular work days will be subject to a 2-hour minimum charge, and billed in 2-hour increments. Special inspection services and all prevailing wage project services will be subject to a 4-hour minimum charge, and billed in 4-hour increments. Hourly charges will accumulate on a portal-to-portal basis. Work performed on weekends, holidays, and when work starts outside of regular business hours is subject to a 4-hour minimum charge. A 2-hour cancellation charge will apply if scheduled inspection or testing is cancelled after 3 p.m. the day prior to the scheduled work. Saturdays, night work, and premium hours (before 7 a.m., after 5 p.m. or in excess of 8 hours in one day) for personnel are at time and one-half; Sundays and holidays are at double time.
2. The prevailing wage rates presented above are based on current rates established by the Department of Industrial Relations (DIR). If, during the course of the project, prevailing wage rates are increased by DIR, the quoted rates will be adjusted to correspond to the change. Also, please note that requirements concerning overtime, shift work, travel time, holidays, and other factors can vary for different classifications of work under prevailing wage regulations.
3. Nuclear gauge charge: \$12.50/hour.
4. Mileage zone charge (portal to portal): \$20 within 10 miles, \$40 within 20 miles, \$60 within 30 miles, \$80 within 40 miles, \$100 within 50 miles. For more remote sites, a quote can be provided.
5. Subcontractors (except Special Inspectors) and other expenses will be charged at cost plus 20 percent.
6. Out of town travel and expenses will be charged at cost plus 20 percent. Fixed per diem rates for specific projects can be provided upon request.
7. Minimum report charge: \$200.00.
8. Invoices are payable upon presentation. Invoices thirty days past due will be subject to a service charge of one and one-half percent per month.
9. Fees for depositions, hearings, or and court appearances (as Expert Witness) are listed on a supplemental fee schedule.
10. Due to State regulations requiring electronic submittal of Certified Payroll to DIR for prevailing wage projects, a fee of \$75 per project will be assessed twice a month.
11. Payments using a credit card will be assigned a 3% convenience fee.

FEE SCHEDULE

(Effective January 1, 2021)

SUBCONTRACTED SERVICES

Subcontracted services are to be billed at cost plus 20%. Subcontracted services include, but are not limited to, consultants' fees, equipment rental (such as drilling, trenching and special access equipment), materials, freight, outside laboratory tests, aerial photographs, permit fees, and incidental expenses. Subcontracted services do not include subcontracted Special Inspectors, who will be billed at the rates shown on Page 1 of this Fee Schedule

SPECIAL FIELD SERVICES

Geophysical work, pile load tests, vane shear tests, piezometer installations, slope indicator installations, and other special tests can be quoted on an individual basis.

ENVIRONMENTAL SERVICES

Rates for environmental sampling, safety, and testing equipment can be provided on request. All rentals or purchases of required equipment and supplies, as well as subcontracted services, will be invoiced at cost plus 20%. Testing of contaminated soil will be per quote. Contaminated samples will be returned to sender for proper disposal.

SOILS LABORATORY FEES

Atterberg Limits/Plasticity Index (ASTM D 4318):	\$250.00
California Bearing Ratio, 3 points (ASTM D 1883)	\$750.00
California Impact (CT 216)	\$250.00
Consolidation, one dimensional (ASTM D 2435)	\$250.00
Consolidation, timed, per point	\$85.00
Corrosivity Tests (EPA 300)	\$200.00
Direct Shear, per point, 3 points minimum (ASTM D 3080)	\$125.00
Expansion Index Test (ASTM D 4829)	\$200.00
Hydrocollapse Potential Test (ASTM D 5333)	\$125.00
Long Hydrometer Analysis, assumed specific gravity, with 200 wash (ASTM D 422, CT 203)	\$300.00
Maximum Density and Optimum Moisture:	
4" Mold (ASTM D 1557)	\$275.00
6" Mold (ASTM D 1557)	\$325.00
Moisture and Unit Weight Determination, from ring samples (ASTM D 2937)	\$40.00
Moisture Only (ASTM D 2216)	\$30.00
Permeability Tests, constant head, falling head (EPA 9100)	Per Quote
R-Value (ASTM D 2844, CT 301)	\$420.00
Sand Equivalent (ASTM D 2419, CT 217)	\$140.00
Short Hydrometer, assumed specific gravity, with 200 wash (ASTM D 422)	\$200.00
Sieve Analysis with 200 wash (ASTM D 1140, CT 202)	\$200.00
Sieve Analysis without 200 wash, Aggregate Base or Sub-base	\$140.00
Sieve Analysis of Oversize Material	Per Quote
Specific Gravity (ASTM D 854)	\$155.00
Unconfined Compressive Strength, untreated (ASTM D 2166)	\$155.00

EARTH SYSTEMS

FEE SCHEDULE

(Effective January 1, 2021)

MATERIALS LABORATORY TESTING FEES

An additional hourly charge (\$100/hr.) will be applied for cutting, capping, or other preparation of non-standard samples. All compression test fees include formal report following 28-day tests. Formal reports for earlier tests will be subject to an additional report fee of \$25.

AGGREGATE

Abrasion, L.A. Rattler, 100 & 500 revolutions (ASTM C 131, CT 211)	\$210.00
Absorption, Coarse Aggregate (ASTM C 127, CT 206)	\$100.00
Absorption, Fine Aggregate (ASTM C 128, CT 207)	\$150.00
Clay Lumps and Friable Particles in Aggregate (ASTM C 142)	\$110.00
Cleanness Value of Coarse Aggregate (CT 227)	\$150.00
Crushed Particles, each size (CT 205)	\$150.00
Durability Index, Coarse or Fine Aggregate (ASTM C 3744, CT 229)	\$200.00
Flat and Elongated Particles in Aggregate (ASTM C 4791)	\$110.00
Organic Impurities in Fine Aggregate (ASTM C 40, CT 213)	\$100.00
Potential Reactivity of Aggregate by Chemical Method, each size (ASTM C 289)	Per Quote
Sieve Analysis, washed (ASTM C 117, CT 202)	\$210.00
Soundness, Sodium Sulfate, 5 cycles (ASTM C 88)	\$500.00
Specific Gravity, Coarse Aggregate (ASTM C 127)	\$150.00
Specific Gravity, Fine Aggregate (ASTM C 128)	\$150.00
Uncompacted Void Content, Fine Aggregate, incl. specific gravity (ASTM C 1252, AASHTO T304, CT 234)	\$280.00
Unit Weight of Aggregate (ASTM C 29)	\$150.00

CONCRETE CYLINDERS, BEAMS AND CORES

Compression Test of Cast Cylinders, includes disposal fee and report after 28 days (ASTM C 39)	\$35.00
Compression Test of Cored Samples, does not include coring, but includes disposal fee (ASTM C 42)	\$75.00
Grading of Shotcrete Cores, does not include coring (ACI 506.2)	\$100.00
Compression Test of Lightweight Concrete (ASTM C 495)	\$45.00
Density of Concrete Cylinders (ASTM C 138)	\$75.00
Density of Hardened Concrete (ASTM C 642)	\$105.00
Shrinkage of Beams, set of 3 (ASTM C 157)	\$410.00
Flexural Strength, Simple Beam with Third Point Loading (ASTM C 78, CT 523)	\$180.00
Unit Weight of Lightweight Concrete (ASTM C 567)	\$130.00
Disposal/Recycling Fee, per shotcrete panel or beam	\$5.00

MASONRY

Absorption of Block, set of 3 (ASTM C 140)	\$165.00
Compression Test on Block, set of 3 (ASTM C 140)	\$165.00
Compression Test on Grouted Prisms, includes cutting and disposal fee (ASTM C 1314)	\$300.00
Compression Test on Masonry Cores (ASTM C 140)	\$80.00
Compression Test, 2" x 4" Mortar Cylinders (ASTM C 780)	\$45.00
Compression Test, 3" x 3" x 6" Grout Samples (ASTM C 1019)	\$45.00
Moisture Content of Block as received, set of 3 (ASTM C 140)	\$100.00
Shear Test on Masonry Cores, 2 faces	\$175.00
Unit Weight of Block, set of 3 (ASTM C 140)	\$165.00
Coring of Grouted Masonry by Subcontractor	cost + 20%
Disposal/Recycling Fee, per untested masonry prism	\$2.00

EARTH SYSTEMS

FEE SCHEDULE

(Effective January 1, 2021)

ASPHALTIC CONCRETE

All fees for asphaltic concrete assume that asphalt mix is made in the field. Please request quotes if mix is to be made at our laboratory.

Bulk Specific Gravity of Core Samples (ASTM D 2726 and 1188, CT 308)	\$50.00
California Kneading Compactor (Hveem LTMD) Max Density on set of 3 (CT 308)	\$400.00
Extraction of Oil from AC Mixtures	\$250.00
Extraction of Oil from Rubberized Mixtures (ASTM C 2172)	\$315.00
Gyratory Compactor, field mixed asphalt (AASHTO 3112)	\$400.00
Hamburg Wheel Tracker Test, per set of field mixed asphalt (AASHTO 324)	\$750.00
Hazardous Waste Handling Charge for Extracted Oils	\$30.00
Ignition Oven Binder Content Correction Value, per mix (ASTM D 6307)	\$850.00
Ignition Oven Binder Content after initial correction value is determined	\$170.00
Ignition Oven Gradation Correction Value, per mix	Per Quote
Ignition Oven Gradation after initial correction value is determined	\$270.00
Sieve Analysis of Extracted Aggregate (ASTM C 5444)	\$210.00
Specific Gravity, Theoretical Maximum, Rice Method (ASTM D 2041, CT 309)	\$150.00
Stabilometer (Hveem S-Value), set of 3 (ASTM D 1560, CT 366)	\$150.00*

* Fee assumes CT 308 is run concurrently

MISCELLANEOUS TESTING AND EQUIPMENT CHARGES

Anchor Pull Test Equipment	\$125/day
High Strength Bolt, Nut, Washer Testing	Per Quote
Manometer (Liquid Level) Survey Equipment	\$125/day
Nuclear Gauge	\$12.50/hr.
Pachometer (James R Meter)	\$200/day
Pile Load Test Equipment	Per Quote
Reinforcing Steel Tensile and Bend Tests, No. 3 through No. 9 Bars (ASTM A 615)	\$175.00
Reinforcing Steel Tensile and Bend Tests, No. 10 Bars and larger	Per Quote
Skidmore Device	\$250/day
Torque Wrench	\$50/day

EARTH SYSTEMS



District Summary/Update

- **Casitas Lake Level:** 33.1% 10/14/2021
- **Purchased Water:** The District began purchasing water from Casitas at the S. La Luna Connection on 7-21-2021 and the Fairview Connection 8-25-2021
DDW has approved a limited blending plan, of Wells 4 & 7 and Casitas, with increased monitoring for MOWD.
- **Meiners Rd Tank:** Earth Systems has submitted their soils report and recommendations of an over-excavation around the tower footing
- **Source Water Options:** Grant application n process
 - AMS Replacements
 - Blending of Wells 4 & 7 with Casitas
 - Michael Neary fit tested and SCBA trained
 - Hydrant Maintanace
 - Nitrate Feasability Study; underway
 - Dig Alerts and Service Orders
- **Wells:** Wells 1, 2, are all off-line and the system is being supplied by Casitas with supplemental water from MOWDs well 4 & 7.
- **Advanced Metering Infrastructure (AMI):** Start exploring grant funding for AMI as it pertains to water conservation and early leak detection
- **Staff:** Closed Session

Scheduled/Unscheduled Work

<u>Type of Repair</u>	<u>Cause</u>	<u>Date</u>	<u>Leak Location</u>	<u>Contractor</u>	<u>Amount \$</u>
AMS Leak	Poor Installation	9/29/2021	250 El Camino	Staff	N/A
Hydrant Maintenance	Annually	N/A	N/A	Staff	N/A
Blending MOWD & CMWD	Well 4&7 Casitas	10/5/2021 10/11/2021	N/A	Staff	N/A

Well Drilled Dates & Depths

<u>Well</u>	<u>Date Drilled</u>	<u>Drill Depth</u>
Well #1	1969	65' (Rehab 2018)
Well #2	1969	110' (Rehab 2018)
Well #4	1969	240' (Non-Op)
Well #4 (New)	2018	165'
Well #7	1961	156'
Well #8	1968	144' (Non-Op)

Current Well Levels and Specific Capacity

WELL #1	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	OFF	OFF	31.52	27	34.74	36.1	39.2	31.5	35.35			
RUNNING (ft)	OFF	OFF	OFF	41	43.24	38.3	40.95	31.75	OFF			
DRAW DOWN (ft)	7.7	OFF	OFF	14	8.5	2.2	1.75	.25	OFF			
Gallons Per Minute (GPM)			OFF	191	187	105	104	97	OFF			
Specific Capacity (gal/ft DD)	13.0	OFF	OFF	13.86	22	47.73	59.42	ERROR	OFF			
WELL #2	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	35.5	28.9	31.23	37	37.4	37	40.95	32.3	34.1			
RUNNING (ft)	OFF	OFF	OFF	49.9	47.4	42.4	44.1	33.1	OFF			
DRAW DOWN (ft)	OFF	OFF	OFF	12.9	10	5.4	3.15	.8	OFF			
Gallons Per Minute (GPM)			OFF	126	127	82	59	59	OFF			
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	9.84	12.7	15.19	18.73	73.75	OFF			
WELL #4	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	48.9	28.9	45.70	47.9	52.40	57.6	67.3	70.3	60.8			
RUNNING (ft)	97.0	76.8	77.35	80.3	79.90	81.7	80.4	85.55	OFF			
DRAW DOWN (ft)	48.1	35.9	31.65	32.4	27.5	24.1	13.1	15.25	OFF			
Gallons Per Minute (GPM)			375	388	375	390	197	178	OFF			
Specific Capacity (gal/ft DD)	7.3	10.1	11.84	11.98	13.63	16.18	15.03	11.67	OFF			
WELL #7	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	53.9	46.9	50.60	54	54.70	60.3	70.2	72.9	63.3			
RUNNING (ft)	62.7	50.1	53.15	58	60.40	64.1	73.5	77.2	OFF			
DRAW DOWN (ft)	8.8	3.2	2.55	4	5.7	3.8	3.3	4.3	OFF			
Gallons Per Minute (GPM)			292	337	278	280	172	167	OFF			
Specific Capacity (gal/ft DD)	32.9	92.5	114.51	84.25	48.77	73.8	52.12	38.83	OFF			
WELL #8	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	OFF	OFF	OFF	67.6	65.7	68.3	72.6	71	73			
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF			
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF			
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF			
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF			

Water Pumped, Sold, Purchased & Water Sales

MONTH	PUMPED (AF)	SOLD (AF)	PURCHASED (AF)	WATER SALES (\$)
JAN	0	40.35	40.35	\$55,869.54
FEB	59.13	43.26	0	\$45,273.85
MAR	45.88	37.35	0	\$38,245.86
APR	54.26	52.05	0	\$52,993.98
MAY	55.31	53.77	0	\$50,789.57
JUN	68.5	68.23	0	\$69,254.64
JUL	74.30	66.27	1.46	\$78,149.92
AUG	46.76	72.24	13.2	\$73,260.72
SEP	0.00	66.49	66.49	\$79,486.92
OCT				
NOV				
DEC				
TOTAL 2021	226.07	325.96	121.50	\$543,325.00
TOTAL 2020	485.71	635.47	197.26	\$657,912.06

Reserve Funds

* Balance at the County of Ventura	\$ 1,310,950.23
Total Taxes	\$ 293.31
Total Interest from reserve account#	\$ 0.00

Fiscal Year Total Revenues

July 1 st – July 31 st	2020	\$ 438,360.86

July 1 st – July 31 st	2021	\$ 459,468.92
--	------	---------------

Bank Balances

* LAIF Balance	\$ 229,918.96
Transferred from L.A.I.F. to General	\$ 0.00
(#) Quarterly Interest from LAIF	\$0.00
* Money Market (Mechanics Bank)	\$ 7,622.47
Amount Transferred to Mechanics from County this month	\$0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
Monthly Interest received from Money Market	\$.13
General Fund Balance	\$ 121,344.36
Trust Fund Balance	\$ 17,491.96
* Capital Improvement Fund	\$ 14,120.78
(#) Quarterly Interest from Capital Account	\$.12
Total Interest accrued	\$ 0.25

Capital Improvement Projects for 2021-2022
Budgeted capital funds \$ 724,000.00 FY 2021-2022

1. Well 8 Nitrate Feasability Study (In Progress)
2. Engineer design report for the treatment plant (100% In Process)
3. Valve Replacements
4. El Sol and Lomita Tie-in (Engineerin,TBD)
5. Tank Cleaning and Inspection
6. Remove Meiners Rd Tank & Antenna Tower Install (In Progress)
7. Chlorine Gas Alarms at well sites
8. Install CL17 at Wells 4 & 7
9. Crane for New Service Truck (On Order)
10. Air Compressor
11. Service Truck Generator
12. Service Truck Welder
13. Service Truck Tool (In Progress)
14. Leak Detector/Sounder
15. Appropriations and Contingencies

October 2021

1. Administrative

- SWRCB CA Water & Wastewater Arrearage Payment Program survey for all community water systems was submitted 9/10/2021, application period ends 12/6/2021. (Residential & Commercial only)
- CA Executive Orders N-42-20 moratorium on customer disconnections for non-payment extended to December 31, 2021.
- Direct Deposit is available to all Directors, contact Brandi for details.

2. Financial (any items not covered in separate Financials Report)

- Audit for FY19-20 – *Final Draft tabled to Nov 2021 presentation by C. Fanning .*
- Accounts Receivable – Customer account balance aging during COVID-19 moratorium on disconnections due to non-payment. There has been progress in customer contact and payment arrangements. No flow restrictors have been implemented at this time. *The CA Executive Order 42-20 is set to expire on 12/31/2021. Customers' full balances will be due after 12/31/2021, or they can contact the office to setup a 12-month payment plan per Gov. Code §60372(2). After EO 42-20 expires, the "new" 4/1/2020 SB 998 timeline for disconnects for non-payment (>\$200 @ 60 days) will go into effect.*

Class	#Customers (>\$200 bal & >60 days)	Balances \$ >2 mo	Notes
Residential	13	\$8,403	6 RES accounts have not made a payment in the past 4 months.
Commercial	0	\$0	
Agriculture	2	\$1,279	(1) Last pmt 7/2021 of \$400 (2) Last pmt 9/2021 of \$775

3. Projects

- eCheck payment processing added to online payment portal.
- Allocation Program: (1) Data import file successfully uploaded for residential customer; (2) QBE Data import file created and imported for commercial and agriculture customers; (3) drought surcharge charge codes created and tested for all customers; (4) Dataprose bill printing vendor extraction file in test.

4. Billing/Customer Service

- Summary of Billing Statements & Customer Service Orders
- Casitas Connection turned on 7/27/2021.

Month	#Total Service Orders	# Account Owner Changes	Monthly Customer Bill Total	Monthly Casitas Surcharge	Over-Allocation \$ (drought)	Other Conservation Penalties
Jan 20	88	5	\$103,517.04	\$0	\$3,060.00	\$0
Feb 20	75	11	\$102,457.21	\$0	\$1,919.00	\$0
Mar 20	109	11	\$104,012.24	\$0	\$1,849.00	\$0
Apr 20	78	9	\$ 94,817.80	\$0	\$1,106.00	\$0
May 20	112	2	\$124,586.74	\$0	\$5,220.00	\$0
Jun 20	201	7	\$144,471.57	\$0	\$9,483.00	\$0
Jul 20	246	27	\$144,736.42	\$0	\$8,937.00	\$0
Aug 20	147	18	\$148,635.97	\$0	\$10,417.00	\$0
Sep 20	210	18	\$164,667.04	\$0	\$14,472.00	\$0
Oct 20	93	12	\$172,773.27	\$23,868.19	\$9,958.00	\$0
Nov 20	79	7	\$172,514.41	\$37,554.48	\$6,779.00	\$0
Dec 20	74	5	\$130,327.05	\$0	\$5,631.00	\$0
Jan 21	89	12	\$115,479.25	\$0	\$2,730.00	\$0
Feb 21	75	13	\$108,605.39	\$0	\$2,460.00	\$0
Mar 21	73	16	\$108,985.68	\$0	\$1,936.00	\$0
Apr 21	125	9	\$127,363.90	\$0	\$5,084.00	\$0
May 21	134	11	\$129,394.85	\$0	\$5,525.00	\$0
Jun 21	72	20	\$147,682.37	\$0	\$9,566.00	\$0
Jul 21	139	8	\$145,721.09	\$0	\$8,865.00	\$0
Aug 21	151	13	\$153,370.61	\$0	\$10,660.00	\$0
Sep 21	116	10	\$174,988.52	\$29,089.01	\$8,742.00	\$0

Note: May 2020 over-allocation fees increase attributed to very high Ag consumption, (1) account over 500 units, and (2) accounts both over 850 units each. These reads were verified, and meters did not indicate leaks. Jun-Aug meter readings indicated significant abnormally high consumption, several customer leaks, and increased irrigation overall. Aug 2021 70% were due to abnormal consumption during meter reading.

Board of Directors

Board Member	Position	Term Ends	Term Type
Michel Etchart	President	2022	Long Term (Re-elected 2018)
James Kentosh	Vice President	2022	Long Term (Re-elected 2018)
Diana Engle	Director	2024	Long Term (Re-elected 2020)
Christian Oakland	Director	2024	Long Term (Elected 2020)
Loni Anderson	Director	2022	Appointed July 2021

5. Complaints & Compliments

Recommended Actions: *Receive an update from the Board Secretary concerning miscellaneous matters and District correspondence. Provide feedback to staff.*

Attachments: None.



Prepared by:
MEINERS OAKS WATER DISTRICT

For the

**Ventura County Resource Conservation District, and
California Wildlife Conservation Board**

***Ventura Watershed Flow Enhancement and Water Resiliency
Regional Framework Project***

**Project 25 – Pumping and Nutrient Balance Project
Agreement No. WC-1844AB
Project ID 2019023**

October 10, 2021

Quarterly Progress Report – July 1 through September 30, 2021

(Preliminary Feasibility Study for Nitrate Removal From MOWD Well No. 8)

Note: The *Statement of Services* is provided later in this progress report.

Summary of Progress During the Quarter

The work on the feasibility study began in earnest during the quarter. A subcontractor's agreement with Michael K. Nunley & Associates was executed. A copy of the subcontractor's agreement is attached to this quarterly report.

We held a kickoff meeting for the consultant's work on September 2. Minutes of the kickoff meeting are attached. Our initial priority was for MOWD to gather and provide

the necessary technical information to the consultants. Much of the project information was provided in two documents prepared by MOWD:

A draft document, *MOWD Well No. 8 Nitrate Data Summary Report*. That report provides historical nitrate levels in Well No. 8 and nearby wells.

A draft document, *White Paper on the Need for Nitrate Removal at MOWD Well No. 8*.

Copies of both draft documents are available upon request. The intent is to finalize both documents when the final feasibility study report is completed.

The White Paper, and the need for this project was discussed at MOWD's August 17 board meeting. The board has not yet reached consensus on the best approach for this project. It is hoped that the feasibility study will help support decision-making.

Most information requested by MKN has been provided to them. One remaining task is to prepare a summary of the operating procedures for our wells.

MKN has gotten off to a good start on the feasibility study. They met by video with Jeff Palmer of Ojai Valley Sanitary District to discuss the constraints on brine disposal. They prepared a draft Basis of Design Technical Memorandum. A copy is available upon request.

Reimbursable Expenses During the Quarter

We had reimbursable expenses during the quarter, as described and requested herein. Some minor expenditures from the previous quarter are also included.

Goals for Next Quarter

Our accomplishments for the July-September quarter are as follows:

- Executed the subcontractor agreement with MKN.
- Held a kickoff meeting between MOWD and MKN. Minutes were prepared.
- Provided most information needed by MKN.
- Prepared a draft Basis of Design Technical Memorandum.
- Met with OVSD.

Our goals for next quarter include the following:

- Fulfill the engineers' final data request.
- Select the preferred treatment process.
- Hold a progress meeting prior to starting the report
- Continue preparation of the feasibility study

We hope to have a draft of the feasibility report by the end of the next quarter.

Questions

If there are any questions on this Progress Report, please call Summer at (805) 646-2114 for financial/administrative questions; or Jim Kentosh at (805) 646-2622 or via email at kentosh@meinersoakswater.com with technical questions.

**Ventura Watershed Flow Enhancement and Water Resiliency Regional Framework
Grant Agreement No. WC-1844AB
Project ID 2019023
Period 7/1/2021 through 9/30/2021**

Statement of Services

Progress Report #5

Section 1. Activities performed during the quarter

Invoiced Services

Invoiced services for the quarter include MOWD's share of an invoice from MKN & Associates. See the attached Disbursement Request Form and attachments for details. Our grant agreement provides us with \$26,700 of grant funding for Task 3, while our matching funds of \$4,395 represents 14% of the Task 3 amount. Therefore we have requested a reimbursement of 86% of the MKN invoice amount.

Match Services

Match services were provided during the quarter, for project management, for collection of information, and for our 14% share of the MKN consulting services for Task 3, as provided in Exhibit B of our grant agreement.

When we began this project, we were disappointed with the lack of good information on nitrate levels in Well No. 8. Therefore, we have taken several water quality samples of the well, analyzed by Fruit Growers Laboratory. We hope to receive credit for these relevant expenditures as part of our matching funds (not for reimbursement). Task 2 of the grant is for "Integrated water management framework and action identification for streamflow and water security." That task is to be based on existing information and conditions. We believe that collecting the necessary information loosely conforms to the goals of Task 2. Since MOWD has little formal work to do on Task 2, we propose adding our water quality expenditures to the matching funds of Task 2, as shown in the attached disbursement request form.

Section 2. Percentages of Tasks Completed as of the End of the Quarter

Task 1 – Project Management – 30%

Task 2 – Integrated Water Management Framework and Action Identification – 30%

Task 3 – Final (100%) Design Plans, Due Diligence, and Permitting – 30%

Task 4 – Regional Guidance and Recommendations – Not part of MOWD's work

Task 5 – Education and Outreach – Not part of MOWD's work

Section 3. Deliverables Completed for Each Task as of the End of the Quarter

Task 1 – Project Management – 30%

1) Invoices and Progress Reports – 50%

Five quarterly progress reports have been prepared.

2) Copies of Executed Subcontracts (>\$10,000) – 100%

A copy of the consulting subcontract with MKN & Associates is attached.

3) Draft Final and Final Report (including all related data) – 30%

Task 2 – Integrated Water Management Framework and Action Identification – 5%

1) Draft Appendix to Pumping and Nutrient Balance Project Report – 15%

Began work on this task in the prior quarter. See the draft White Paper for a summary.

2) Management Strategies: Recommendations for Water Managers for Water Resiliency – 15%

Began work on this task in the prior quarter.

Task 3 – Final (100%) Design Plans, Due Diligence, and Permitting – 30%

Project 25 – Pumping and Nutrient Balance Project – 30%

◆ Feasibility Study – 30%

Evaluate methods of nitrate removal – 60%

Draft recommendation is for ion-exchange.

Evaluate brine disposal options – 50%

Have met with OVSD staff.

Estimate project costs – 10%

Study blending options – 30%

A simple blending option has been identified and is under study.

Develop project approach and schedule – 10%

◆ Coordinate with OVSD for brine disposal options – 25%

Met with OVSD.

◆ Refined estimate of potential instream flow benefits 25%

Continued work on this task. See the draft White Paper.

Section 4. Problems/Delays and Proposed Resolution

Delays due to coronavirus issues are resolved. We have resumed face to face meetings and have access to available data. So far we expect to meet the project deadline of March 2022.

Section 5. List of Proposed Activities and Tasks for the Next Quarter

Our goals for the next quarter are as follows:

- Complete the engineers' data request.
- Develop a preferred treatment process for the project.
- Hold a technical status meeting with MOWD and MKN.
- Complete about 90% the feasibility study.
- Complete the draft benefits analysis.