



MEINERS OAKS WATER DISTRICT BOARD OF DIRECTORS **REGULAR MEETING AGENDA**

Due to the ongoing COVID-19 pandemic, all meetings of the Board will be conducted via teleconference until further notice, in accordance with CA AB 361.

JOIN BY COMPUTER: <https://global.gotomeeting.com/join/173430789>

DIAL-IN (US TOLL-FREE): [1 866 899 4679](tel:18668994679)

ACCESS CODE: 173-430-789

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114.

(Govt. Code Section 94594.1 and 94594.2 (a))

December 21, 2021 at 6:00 pm.

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of the minutes:** November 16, 2021, Regular Meeting
- 4. Public comment for items not appearing on the agenda**

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

Closed Session Agenda - Adjourn to Closed Session (**6:10 pm**): *It is the intention of the Board of Directors to meet in Closed Session to consider the following items:*

5. Closed Session Items

- a) The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to attorney/client privilege, as authorized by Government Code Section 54957, 54956.8, & 54956.9 and 54957.
 - State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875
 - Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/

Regular Agenda (Reconvene Regular Meeting, Estimated Time 6:45 p.m.**)**

6. Financial matters

Approval of Payroll and Payables from November 16, 2021, to December 15, 2021, in the amount of:

Payables – \$ 133,417.99
Payroll – \$ 41,727.52
Total – \$ 175,145.51

7. Board action and/or discussion

- a) Receive and discuss request from customer D. Hill regarding the Meiners Rd. tank location. (D. Hill) – Attachment
Recommended Action: Receive information and provide direction to staff.
- b) Approve Resolution 20211221: AB 361 – Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 20211116. (Ward) – Attachment
Recommended Action: Approve Resolution 20211221: AB 361.
- c) Review revised Ordinance: Director Compensation, for public hearing notice to publish on 12/24/2021 and 12/31/2021. (Etchart/Ward) – Attachment
Recommended Action: Review and provide direction to staff on draft Ordinance, staff to publish in accordance with Water Code regulations for public comment for hearing scheduled on 1/18/22.
- d) Discuss and approve future District financial auditing standards to be followed per District auditor's recommendations. (Ward/Martinez) – Attachment
Recommended Action: Approve method for future financial audits and provide direction to staff.

8. General Manager's Report

The Board will receive an update from the General Manager on District Operations and Maintenance.

9. Board Secretary's Report

The Board will receive an update from the Board Secretary on District Administrative and related matters.

10. Board Committee Reports

- Executive Committee
- UVRGA
- Allocation Program Committee
- Budget/Rate Committee
- Emergency Management Committee

- Staff Procedures Ad-hoc Committee
- New Meters & Expansion of Services Committee

11. Old Business

- State Water
- Matilija Dam Removal Update
- Nitrate Removal – CA Wildlife Conservation Grant

12. Director Announcements/Reports

13. Adjournment The next scheduled Regular Board meeting is January 18, 2022.

Regular Meeting
November 16, 2021
6:00 pm

Meiners Oaks Water District
202 W. El Roblar Drive
Ojai, CA 93023-2211

Minutes

The meeting was called to order at 6:00 pm.

1. Call to Order

The meeting was called to order by the Board President, Mike Etchart, at 6:02 pm via teleconference.

2. Roll Call

Present: Board President, Mike Etchart, Board Directors: James Kentosh, Diana Engle, Christian Oakland, and Loni Anderson. Staff Present: General Manager, Justin Martinez, and Board Secretary, Summer Ward. Attorney Present: Stuart Nielson, Jeanne Zolezzi, and Greg Jones (closed session only).

Absent: None.

3. Approval of the Minutes

Approval of October 11, 2021, Special Meeting Minutes

Approval of October 19, 2021, Regular Meeting Minutes

Director Engle made the motion to approve October 11, 2021, Special Meeting minutes, and the October 19, 2021, Regular Meeting minutes. Director Anderson seconded the motion.

No public comment.

Engle/Anderson

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

4. Public Comments – None present.

****The Board went into closed session at 6:05 pm****

**** J. Zolezzi joined at 6:05 pm ** G. Jones joined at 6:35 pm****

5. **Closed Session:** The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.

- State Case: SBCK v. SWRCB, San Francisco Superior Court, Case # CPF-14-513875
- Meiners Oaks Water District v. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- Personnel matters

**** J. Zolezzi left at 6:28 pm ** G. Jones left at 7:01 pm ****

****The Board adjourned closed session at 7:15 pm****

Attorney S. Nielson stated that the Board discussed current ongoing litigation and personnel matters in closed session, and no actions were taken.

6. **Financial Matters**

Approval of Payroll and Payables from October 16 to November 15, 2021, in the amount of:

Payables: \$161,117.20

Payroll: \$ 40,926.73

Total: \$202,043.93

Director Anderson made the motion to the Payroll and Payables from October 16 to November 15, 2021. Director Engle seconded the motion.

No public comment.

Anderson/Engle

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

7. **Board Discussion/Actions**

a. Approve Financial Audit FY 2019-2020. (C. Fanning)

Ms. Fanning, CPA, presented the MOWD 2019-2020 Financial Audit, including a review of the financial statements, audit findings, management letter, and required supplemental information. Ms. Fanning noted that the financial statements were comparable to the previous year, with no new disclosures. Footnote contingencies described unknown future economic impact of COVID-19 on the District.

The Board engaged with Ms. Fanning regarding recommended practices, including policies and procedures, internal controls, allowance for doubtful debts, and summary of unadjusted errors.

Ms. Fanning stated there were no deficiencies or issues of non-compliance.

No Public Comment.

No Motion.

b. Approve Resolution 20211116-1: FY 19-20 Financial Audit (Ward)

Ms. Ward presented Resolution 20211116-1: FY 19-20 Financial Audit to accept the financial audit presented by Ms. Fanning, CPA.

Director Kentosh made the motion to approve Resolution 20211116-1: FY 19-20 Financial Audit. Director Anderson seconded the motion.

No Public Comment.

Kentosh/Anderson

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

*****Ms. Fanning left the meeting at 8:00 pm.*****

c. Approve Resolution 20211116: AB 361 – Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 2021921: AB 361. (Ward)

Ms. Ward presented Resolution 20211116: AB 361 – Brown Act: Remote Meetings during a State of Emergency. Ms. Ward stated that this is subsequent to Resolution 20211019, approved in October. The resolution maintains that due to the ongoing health and safety concerns described in the most recent Ventura County Health order on September 18, 2021. Therefore, resolution 20211116, if passed, would be in effect for 30 days, and a subsequent resolution will be presented every 30 days until the health orders are lifted.

Director Kentosh made the motion to approve Resolution 20211116: AB 361 –Brown Act: Remote Meetings during a State of Emergency. Director Engle seconded the motion.

Director Kentosh noted a misnumbering on the resolution heading, Ms. Ward to correct.

No Public Comment.

Kentosh/Engle

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

d. Discuss and provide direction to Staff on draft Ordinance 21-11-16: Director Compensation. (Etchart)

Director Etchart presented the draft Ordinance 21-11-16: Director Compensation (replacing Ordinance 98-10-20). Attorney Nielson stated that the District must publish the pending approval of the Ordinance in the local paper for two weeks. The Ordinance can be approved in the public meeting, and then the 60-day public period begins.

Director Anderson requested clarification on whether participation in legal matters would constitute compensation. Attorney Nielson stated yes, it could be listed as a separate line item. Further, any work captured in item 6 of the Board Compensation policy would require board approval each month.

Staff to work with Attorney Nielson and Director Etchart to revise the draft Ordinance and begin the process of publishing the public hearing for the Ordinance approval.

No Public Comment.

No Motion.

e. Select contractor and approve expense for Meiners Rd. tank demolition and removal. (Kentosh/Martinez)

Mr. Martinez presented bids for demolition and removal of the Meiners Rd. tank, with the goal to complete the project by December 31, 2021. Mr. Martinez recommended Toro Enterprises at \$17,268.

Director Oakland requested clarification on the list of exclusions and whether the scope of work was provided. Mr. Martinez stated that the exclusions are standard language for this type of work, and the scope was provided to the contractors in the bid request.

Director Anderson made the motion to select Toro Enterprises up to \$17,268 for demolition and removal of the Meiners Rd. tank. Director Kentosh seconded the motion.

No Public Comment.

Anderson/Kentosh

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

f. Discuss and consider approval of hiring a temporary Administrative Clerk, job description with an estimated payroll expense up to \$25,000. (Ward)

Ms. Ward presented a request to hire a temporary Administrative Clerk to assist with an increase in and backlog of administrative work related to regulatory requirements and current and future projects. The goal would be to have the clerk assist with the daily tasks to free up the other administrative Staff to focus efforts on more complex tasks and allow for staff cross-training.

Director Engle asked why request a temporary versus permanent position. Ms. Ward stated that this would be an ideal way to study the possible need for a permanent position if the position proves to be efficient and effective.

Director Engle made the motion to approve hiring a temporary Administrative Clerk, the job description, and payroll expense up to \$25,000. Director Anderson seconded the motion.

No Public Comment.

Engle/Anderson

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

g. Approve draft Fraud Detection & Prevention policy. (Ward/Martinez)

Ms. Ward presented the draft Fraud Detection & Prevention policy in response to the financial audit recommended actions. The draft policy was reviewed by the District Auditor, Staff, Director Kentosh, and Attorney Nielson and is reflective of their input. Ms. Ward added that the Staff's goal is to review the District policies and procedures, update as necessary, and post to the District website.

Director Anderson made the motion to approve the Fraud Detection & Prevention policy. Director Oakland seconded the motion.

No Public Comment.

Anderson/Oakland

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

h. Discuss and consider approval of the request to release/sell two District vehicles. (Martinez)

Mr. Martinez shared that the District was made aware by the CHP that per the slow-moving vehicle code, the District golf carts will no longer be permitted to drive throughout the District. In addition, the EZ-Go registration officer was renewing tags, but will no longer be allowed to re-register these vehicles. Additionally, the District's old crew truck has been replaced with the truck purchased in 2020. Mr. Martinez has requested approval to sell one golf cart and the old crew truck through GovDeal, associated with CSDA. A portion of the auction sales goes back to CSDA. GovDeals currently works with 115 special districts in California. The funds received would be allocated toward the AMI meter exchange program.

Director Engle made the motion to approve the sale of the two District vehicles. Director Anderson seconded the motion.

No Public Comment.

Engle/Anderson

Roll Call Vote:

Etchart - Y Engle- Y Kentosh - Y Oakland – Y Anderson - Y

All Ayes – M/S/C

i. Discuss alternative filtration options for the replacement treatment plant. (Kentosh)

Director Kentosh discussed the alternative filtration process for the replacement treatment plant, specifically stainless cartridge filters. The cost of replacing the cartridge filters is estimated at \$60,000 per year. Overall, the cost of the alternative filtration process would be too expensive. Director Kentosh, based on his findings, recommends the District go back to the original plan to design a filtration plant based on EPD pressure filters. The RFP will be sent out at the end of November.

No Public Comment.

No Motion.

j. Discuss Redemption Church will-serve letter request, provide direction to the Allocation Committee. (Engle/Kentosh)

Directors Engle and Kentosh provided background on the parcel and active water account, currently without a dwelling, only animals. The church would like to relocate the animals and build a primary dwelling with an ADU for church staff housing. Director Engle provided that the current allocation for that parcel is enough to supply a house and ADU, with minimal remaining variable allocation for outside irrigation. This request has come to the Board due to its unique nature. The District has not been presented with a case where a customer with an existing meter and allocation has asked for new

construction of both a primary dwelling and an ADU at the same time. The Board needs to have a consensus on the formula for debiting the current variable allocation (286 HCF/yr) by an amount to cover both dwellings. For example, current variable 286 HCF/yr – 140 HCF/yr (principal dwelling) – 100 HCF/yr (ADU) = 46 HCF/yr remaining. The Board agreed that California is facing an acute housing shortage and supports the calculation of the fixed and variable allocation. The Board provided direction to Staff to issue a will-serve letter to Redemption Church based on the existing allocation.

No Public Comment.

No Motion.

k. Review Board Committee membership, discuss and approve any membership changes. (Etchart)

Director Etchart presented the 2021 Board Committee Membership roster for review; consider changing some membership to include the newest Director. The Board discussed the following revisions: add staff procedure functions to the Executive Committee, remove “Drought” from Allocation Committee, New Meters & Expansion of Services membership will include Kentosh and Anderson, Emergency Management & Safety membership will include Oakland and Anderson, Grants Committee membership will include Etchart and Anderson, Ventura River Watershed Council representatives will include Martinez and Anderson. Ms. Ward to update the Board Committee Membership listing.

No Public Comment.

No Motion.

8. General Manager’s Report

Mr. Martinez reported that the Casitas Lake level is at 32.8%. The District is currently on Casitas water, demand has slowed, and the lower connection was turned off 10/28/2021. Mr. Martinez has continued working with Patrick at the Division of Drinking Water on the blending pilot project. The over-excavation for the antenna tower footing was completed on 11/5/2021. The grant application for source water options is in process. The District completed its 3-year Division of Drinking Water on-site inspection on 11/1/2021 and is working on recommended actions. Mr. Maxwell returned from military leave on 11/8/2021. Mr. Martinez stated that he has started working with Regina Hirsch on a potential grant to assist the District with converting to AMI smart meters. Transitioning to smart meters would allow customers and the District to have real-time eyes on the water, help with leak detection and overall conservation. The estimated cost of replacing all District meters with AMI is approximately \$400,000. The goal is to start with Agriculture, Commercial and high residential users and then phase in approximately 5% per year for the remaining residential customers.

No Public Comment.

9. **Board Secretary's Report**

Ms. Ward presented the monthly Board Secretary report, highlighting that the District received a Public Records Request from VC Reporter on 10/18/2021 requesting 2016 to current budgeted and actual attorney expenses, legal cases, District real estate holdings, and District wells. The response was provided 10/28/2021 with a follow-up request to review deeds in person, to be scheduled. The annual PCI Control Assessment for the District's online bill pay platform was completed on time. CA Executive Order N-42-20, the moratorium on water disconnections for non-payment, is set to expire 12/31/2021. Ms. Ward noted improvement with the number of customers starting to make payment arrangements for arrearages and, in some cases paying off full balances. Ms. Ward noted that work on the Allocation Program continues to near implementation; DataProse, the bill printing vendor, is working on formatting the data file and bill template to capture the new allocation data by customer classification.

No Public Comment.

10. **Board Committee Reports**

- Executive Committee: No update.
- UVRGA: Director Engle reported that the GSA has achieved a milestone and approved the tentative GSP final draft for a public hearing set for December 9, 2021.
- Allocation Committee: Director Engle reported a productive meeting to review pending will-serve letters and the creation of a will-serve request template form. The Committee will begin meeting more frequently to review the will-serve letter and waiver requests.
- Budget/Rate Committee: Pending allocation program implementation.
- Emergency Management Committee: No update.
- Staff Procedures Committee: No update.
- New Meters & Expansion of Services Committee: No update.

11. **Old Business**

- State Water: Director Kentosh stated that he attended the Casitas Board meeting last week, and they are still pursuing the Carpinteria connection; the City of Ventura has given Casitas a decision deadline of 12/31/2021 for the pipeline through Callagous.
- Matilija Dam Removal Update: No update.
- Nitrate Removal: Director Kentosh reported that the MKN draft report should be arriving soon.

12. **Director Announcements/Reports**

- Director Engle: No report.
- Director Oakland: No report.
- Director Kentosh: Will the District have its annual holiday dinner this year?
- Director Anderson: Stated that some ratepayers expressed concerns regarding high water pressure on the customer side of the meter. Mr. Martinez can discuss with customers options for protecting property with pressure regulators.
- Director Etchart: Stated he is happy to discuss options for the holiday dinner with Staff.

13. **Meeting Adjournment**

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 9:40 pm.

Board Secretary

Board President

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of November	Year To Date	Budget Approp	Approp Bal 11/30/21	Current December	Approp FY Bal To Date
Salaries	40,437.21	213,072.95	600,000.00	386,927.05	-	386,927.05
Payroll Taxes	3,090.98	16,800.05	45,000.00	28,199.95	-	28,199.95
Retirement Contributions	5,492.99	22,413.86	55,000.00	32,586.14	-	32,586.14
Group Insurance	6,342.26	28,912.86	96,000.00	67,087.14	-	67,087.14
Company Uniforms	949.11	1,809.82	4,500.00	2,690.18	200.00	2,490.18
Phone Office	793.76	3,975.94	9,000.00	5,024.06	-	5,024.06
Janitorial Service	427.09	3,241.08	4,400.00	1,158.92	427.09	731.83
Refuse Disposal	673.33	1,916.53	4,500.00	2,583.47	-	2,583.47
Liability Insurance	-	53,916.53	54,000.00	83.47	-	83.47
Workers Compensation	-	11,436.56	18,000.00	6,563.44	-	6,563.44
Wells	11.69	69.31	10,000.00	9,930.69	-	9,930.69
Truck Maintenance	353.77	2,023.89	3,500.00	1,476.11	-	1,476.11
Office Equipment Maintenance	184.00	1,418.81	5,000.00	3,581.19	-	3,581.19
Security System	472.84	568.69	600.00	31.31	-	31.31
Cell Phones	-	1,246.91	4,500.00	3,253.09	626.15	2,626.94
System Maintenance	4,262.44	11,374.56	100,000.00	88,625.44	474.61	88,150.83
Safety Equipment	603.98	1,391.67	6,000.00	4,608.33	196.54	4,411.79
Laboratory Services	1,401.00	6,479.00	12,000.00	5,521.00	85.00	5,436.00
Membership and Dues	-	7,316.00	9,000.00	1,684.00	-	1,684.00
Printing and Binding	-	21.96	2,500.00	2,478.04	-	2,478.04
Office Supplies	809.54	3,068.05	6,000.00	2,931.95	4.00	2,927.95
Postage and Express	402.19	5,097.29	11,000.00	5,902.71	-	5,902.71
B.O.D. Fees	550.00	4,250.00	15,000.00	10,750.00	-	10,750.00
Engineering & Technical Services	-	-	30,000.00	30,000.00	-	30,000.00
Computer Services	584.85	8,845.79	17,000.00	8,154.21	1,466.71	6,687.50
Other Prof. & Regulatory Fees	50.49	2,179.13	40,000.00	37,820.87	60.39	37,760.48
Public and Legal Notices	-	19.06	2,000.00	1,980.94	-	1,980.94
Attorney Fees	17,963.70	69,308.45	75,000.00	5,691.55	3,182.50	2,509.05
GSA Fees	-	21,451.57	50,000.00	28,548.43	-	28,548.43
VR/SBC/City of VTA Law Suit	6,129.91	11,072.23	75,000.00	63,927.77	-	63,927.77
Rental Equipment	-	-	-	-	-	-
Audit Fees	-	6,000.00	25,000.00	19,000.00	-	19,000.00
Small Tools	-	384.21	5,000.00	4,615.79	-	4,615.79
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Water Purchase	51,057.93	149,826.60	150,000.00	173.40	-	173.40
CMWD Standby Charges	2,278.69	11,191.79	20,000.00	8,808.21	-	8,808.21
Treatment Plant	355.18	4,360.54	20,000.00	15,639.46	-	15,639.46
Fuel	1,559.00	5,832.76	13,000.00	7,167.24	-	7,167.24
Travel Exp./Seminars	-	310.00	2,000.00	1,690.00	-	1,690.00
Utilities	73.98	1,252.04	3,500.00	2,247.96	11.76	2,236.20
Power and Pumping	2,094.58	27,028.05	80,000.00	52,971.95	-	52,971.95
Meters	-	1,931.44	10,000.00	8,068.56	-	8,068.56
Total Expenditures	149,406.49	722,815.98	1,695,500.00	972,684.02	6,734.75	965,949.27
Water Distribution System	-	-	-	-	-	-
<i>Fairview Connection (FY22-23)</i>	-	-	-	-	-	-
<i>Well 8 Nitrate Removal/Blending</i>	13,190.19	21,870.12	8,000.00	(13,870.12)	4,982.12	(18,852.24)
<i>4 Valve Replacements/Deadends</i>	-	-	100,000.00	100,000.00	-	100,000.00
<i>Tank Cleaning</i>	-	-	6,000.00	6,000.00	-	6,000.00
<i>El Sol to Lomita Tie-In Engineering</i>	-	-	5,000.00	5,000.00	-	5,000.00
<i>Repairs to Meiners Rd. 80K Gallon Tank</i>	17,741.21	21,721.21	30,000.00	8,278.79	-	8,278.79
Structures and Improvements	-	-	-	-	-	-
<i>Chlorine Alarms</i>	-	-	40,000.00	40,000.00	-	40,000.00
<i>T.P. Final Eng. 100% Design</i>	-	-	175,000.00	175,000.00	-	175,000.00
<i>Treatment Plant Set-Aside Fund</i>	-	-	200,000.00	200,000.00	-	200,000.00
<i>Wells 4&7 CL 17</i>	-	-	15,000.00	15,000.00	-	15,000.00
Office Machines	-	-	-	-	-	-
<i>Radio/Cellular Meters (FY22/23)</i>	-	-	-	-	-	-
Field Equipment	-	-	-	-	-	-
<i>Sounder</i>	-	-	2,500.00	2,500.00	-	2,500.00
<i>New Truck Generator</i>	-	-	3,500.00	3,500.00	-	3,500.00
<i>Welder</i>	-	-	3,500.00	3,500.00	-	3,500.00
<i>Air Compressor (Tow Behind)</i>	-	-	16,000.00	16,000.00	-	16,000.00
<i>Crane for New Truck</i>	-	14,896.19	15,000.00	103.81	-	103.81
<i>New Truck Tools</i>	407.38	4,201.80	5,000.00	798.20	317.19	481.01
Appropriations for Contingencies	-	29,217.14	100,000.00	70,782.86	-	70,782.86
Total CIP Spending	31,338.78	91,906.46	724,500.00	632,593.54	5,299.31	627,294.23
GRAND TOTAL	180,745.27	814,722.44	2,420,000.00	1,605,277.56	12,034.06	1,593,243.50



Meiners Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 11/16/2021 - 12/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Bank-AP Bank						
AQUA-F	Aqua-Flo Supply	12/14/2021	Regular	0.00	557.42	9998
SCM0156073	Credit Memo	11/15/2021	Solvent Weld Return	0.00	-114.28	
SI1833696	Invoice	11/08/2021	Bushing, Hose Bib, Nipples, etc.	0.00	68.70	
SI1836528	Invoice	11/15/2021	Garden Valve, Brass Swivel Adapter, Clam	0.00	172.84	
SI1840020	Invoice	11/22/2021	Fire Adapter	0.00	37.04	
SI1840021	Invoice	11/22/2021	PVC Sweep, Conduit	0.00	19.21	
SI1842468	Invoice	11/17/2021	PVC	0.00	223.90	
SI1842724	Invoice	11/29/2021	Adapter, Coupling, Conduit, PVC	0.00	150.01	
AT&T	AT&T	11/24/2021	Regular	0.00	209.78	9984
01841121	Invoice	11/13/2021	Office Phones	0.00	209.78	
AT&T	AT&T	12/14/2021	Regular	0.00	583.98	9999
08331121	Invoice	11/19/2021	Office Phones	0.00	583.98	
CALPERS	California Public Employees' Retirement	11/30/2021	Bank Draft	0.00	3,380.26	DFT0001422
INV0001886	Invoice	11/15/2021	Health	0.00	3,380.26	
CALPERS	California Public Employees' Retirement	11/30/2021	Bank Draft	0.00	3,380.26	DFT0001432
INV0001898	Invoice	11/30/2021	Health	0.00	3,380.26	
CALPERS	California Public Employees' Retirement	11/24/2021	Bank Draft	0.00	16.90	DFT0001441
111521	Invoice	11/15/2021	Active Premium	0.00	16.90	
CAL-STATE	Cal-State	11/24/2021	Regular	0.00	237.09	9985
201741	Invoice	11/10/2021	Portable Toilet	0.00	115.73	
202231	Invoice	11/15/2021	Portable Toilet	0.00	121.36	
CAL-STATE	Cal-State	12/14/2021	Regular	0.00	237.09	10000
205306	Invoice	12/08/2021	Portable Toilet	0.00	115.73	
205646	Invoice	12/13/2021	Portable Toilet	0.00	121.36	
CMWD	Casitas Municipal Water District	12/14/2021	Regular	0.00	53,336.62	10001
261151121	Invoice	11/30/2021	Fairview Stby	0.00	1,033.31	
261151121-2	Invoice	11/30/2021	Fairview Purchased Water	0.00	43,118.46	
262001121	Invoice	11/30/2021	Hartmann Allocation	0.00	212.07	
300651121	Invoice	11/30/2021	Tico/La Luna Stby	0.00	1,033.31	
300651121-2	Invoice	11/30/2021	Tico/La Luna Purchased Water	0.00	7,939.47	
CVTDEP	County of Ventura Transport. Dept.	12/14/2021	Regular	0.00	370.00	10002
326349	Invoice	11/29/2021	156 S. Poli	0.00	370.00	
DATAP	Dataprose LLC	12/14/2021	Regular	0.00	402.19	10003
DP2104282	Invoice	11/30/2021	Billing & Postage	0.00	402.19	
EJHAR	E. J. Harrison Rolloffs, Inc.	11/24/2021	Regular	0.00	310.80	9986
281301121	Invoice	11/12/2021	Office Trash	0.00	89.90	
994261121	Invoice	11/12/2021	3 Yard Dumpster	0.00	220.90	
EJHAR	E. J. Harrison Rolloffs, Inc.	12/14/2021	Regular	0.00	362.53	10004
974661121	Invoice	11/24/2021	Roll Off Container	0.00	362.53	
FAMCON	Famcon Pipe and Supply, Inc	12/14/2021	Regular	0.00	675.89	10005
S100066801.001	Invoice	11/08/2021	Saddles, Washers, Caps, etc.	0.00	397.90	
S100067833.001	Invoice	11/30/2021	Bolts, Elbows, Nuts	0.00	277.99	

Check Report

Date Range: 11/16/2021 - 12/15/2021

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
FGLENV 114000A 115597A	FGL Environmental Invoice Invoice	11/04/2021 11/16/2021	11/24/2021 Samples Samples	Regular	0.00 0.00 0.00	260.00 175.00 85.00	9987
FGLENV 115953A 115956A 116386A 116387A 116389A 116784A	FGL Environmental Invoice Invoice Invoice Invoice Invoice Invoice	11/30/2021 11/19/2021 11/30/2021 11/29/2021 11/29/2021 12/02/2021	12/14/2021 Samples Samples Samples Samples Samples Samples	Regular	0.00 0.00 0.00 0.00 0.00 0.00	966.00 651.00 85.00 85.00 30.00 30.00 85.00	10006
GREG RENTS 32961	Greg Rents Invoice	12/02/2021	12/14/2021 Gravel	Regular	0.00 0.00	474.61 474.61	10007
GUARDIAN INV0001887 INV0001899	Guardian Invoice Invoice	11/15/2021 11/30/2021	11/24/2021 Dental Dental	Regular	0.00 0.00 0.00	606.56 303.30 303.26	9982
GUARDIAN 7690461121	Guardian Invoice	11/11/2021	11/24/2021 Admin. Fee	Regular	0.00 0.00	8.00 8.00	9988
HACHCO 12751945	Hach Company Invoice	11/17/2021	11/24/2021 DPD Total Refill Vial	Regular	0.00 0.00	355.18 355.18	9989
HPWP&C 115219	Hathaway, Perrett, Webster, Powers Invoice	11/30/2021	12/14/2021 Attorney Fees	Regular	0.00 0.00	12,833.70 12,833.70	10008
HLTHNE 61791121	Health Net Life Insurance Company Invoice	11/03/2021	11/24/2021 Life Insurance	Regular	0.00 0.00	22.20 22.20	9990
HCS 101399	Herum/Crabtree/Suntag Invoice	11/01/2021	11/24/2021 SBCK vs VTA	Regular	0.00 0.00	1,281.14 1,281.14	9991
HCS 101765 101766	Herum/Crabtree/Suntag Invoice Invoice	11/30/2021 11/30/2021	12/14/2021 SBCK vs VTA SBCK vs VTA	Regular	0.00 0.00 0.00	4,848.77 4,687.61 161.16	10009
LEVI 121321	Levi Maxwell Invoice	12/13/2021	12/14/2021 Reimburse for WorkPants	Regular	0.00 0.00	200.00 200.00	10010
LGABLER 61481	Light Gabler Invoice	12/07/2021	12/14/2021 Attorney Fees	Regular	0.00 0.00	30.00 30.00	10011
MAR 12418	MAR Lawn & Landscape, Inc. Invoice	12/01/2021	12/14/2021 Monthly Yard Maintenance	Regular	0.00 0.00	190.00 190.00	10012
MOHARD 986052 986747 987134 987960 988059 988829	Meiners Oaks Hardware Invoice Invoice Invoice Invoice Invoice Invoice	11/01/2021 11/04/2021 11/08/2021 11/16/2021 11/17/2021 11/24/2021	12/14/2021 Mineral Spirits Oil, Marking Paint Clamps, Plugs, Garden Staples, etc. Coupling, Elbows, Adapters, etc. Parts for Wells Bolts & Screws, Screws, Washers, etc.	Regular	0.00 0.00 0.00 0.00 0.00 0.00	242.94 11.70 57.35 96.07 22.01 11.69 44.12	10013
MKN&A 9933	Michael K. Nunley & Associates, Inc. Invoice	12/02/2021	12/14/2021 Nitrate Removal Work	Regular	0.00 0.00	4,982.12 4,982.12	10014
MITEC 1061371 75164	MiTec Solutions LLC Invoice Invoice	11/19/2021 11/15/2021	11/24/2021 New Computer Splashtop/Anti-Virus	Regular	0.00 0.00 0.00	1,493.80 1,443.80 50.00	9992
MITEC 1061448 1061470	MiTec Solutions LLC Invoice Invoice	11/30/2021 12/01/2021	12/14/2021 Difference on New Computer Remote Labor	Regular	0.00 0.00 0.00	1,574.46 107.75 190.00	10015

Check Report

Date Range: 11/16/2021 - 12/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1061492	Invoice	12/06/2021	Pick up of Summer's Computer	0.00	120.00	
1061543	Invoice	12/10/2021	Installing New Computer	0.00	669.36	
1061565	Invoice	12/13/2021	Remote Labor	0.00	142.50	
75591	Invoice	12/01/2021	Exchange, Web Hosting, ShareSync	0.00	246.85	
75678	Invoice	12/01/2021	Off Site Back Up	0.00	98.00	
NCK&K	Nelson Comis Kettle & Kinney, LLP	12/14/2021	Regular	0.00	3,152.50	10016
5656	Invoice	12/01/2021	Attorney Fees	0.00	3,152.50	
OFFDEP	Office Depot	12/14/2021	Regular	0.00	480.35	10017
208764074001	Invoice	11/19/2021	Desk	0.00	450.44	
210867437001	Invoice	11/16/2021	Check Stub File Box, Highlighters	0.00	29.91	
OILELE	Oilfield Electric Company, Inc.	11/24/2021	Regular	0.00	359.00	9993
2031940	Invoice	11/16/2021	Move 1 Inch Pipe	0.00	359.00	
PATHIAN	Pathian Administrators	11/24/2021	Regular	0.00	111.84	9983
INV0001889	Invoice	11/15/2021	HSBS	0.00	55.93	
INV0001901	Invoice	11/30/2021	HSBS	0.00	55.91	
POLLARD	Pollard Water	12/14/2021	Regular	0.00	317.19	10018
0204426	Invoice	12/03/2021	Shutoff Tool	0.00	317.19	
PERS	Public Employees' Retirement System	11/30/2021	Bank Draft	0.00	250.00	DFT0001421
INV0001885	Invoice	11/15/2021	457 Withholdings	0.00	250.00	
PERS	Public Employees' Retirement System	11/30/2021	Bank Draft	0.00	2,610.30	DFT0001423
INV0001888	Invoice	11/15/2021	PERS	0.00	2,610.30	
PERS	Public Employees' Retirement System	11/30/2021	Bank Draft	0.00	250.00	DFT0001431
INV0001897	Invoice	11/30/2021	457 Withholdings	0.00	250.00	
PERS	Public Employees' Retirement System	11/30/2021	Bank Draft	0.00	2,814.74	DFT0001433
INV0001900	Invoice	11/30/2021	PERS	0.00	2,814.74	
PERS	Public Employees' Retirement System	12/14/2021	Bank Draft	0.00	109.17	DFT0001452
10000001663163	Invoice	12/01/2021	Unfunded Accrued Liability	0.00	109.17	
PERS	Public Employees' Retirement System	12/14/2021	Bank Draft	0.00	2,443.25	DFT0001453
10000001663161	Invoice	12/01/2021	Unfunded Accrued Liability	0.00	2,443.25	
QUINNNTL	Quinn Rental Services	12/14/2021	Regular	0.00	877.04	10019
20172002	Invoice	11/24/2021	Backhoe, Bucket	0.00	877.04	
RMEIER	R. Meier Construction	11/24/2021	Regular	0.00	10,324.00	9994
3087	Invoice	11/10/2021	Digout and Recompact Meiners Rd. Tank	0.00	9,879.00	
3088	Invoice	11/10/2021	Meiners Rd. Tank Site Dirt Haul	0.00	445.00	
SCE	Southern California Edison Co.	11/24/2021	Regular	0.00	2,168.56	9995
OFFELE1121	Invoice	11/23/2021	Office Electricity	0.00	73.98	
TNKFRM1121	Invoice	11/23/2021	Tank Farm	0.00	28.65	
WELL1-1121	Invoice	11/23/2021	Well 1	0.00	101.16	
WELL2-1121	Invoice	11/23/2021	Well 2	0.00	78.49	
WELL4&71121	Invoice	11/23/2021	Wells 4 & 7	0.00	1,371.51	
WELL81121	Invoice	11/23/2021	Well 8	0.00	131.54	
Z-21121	Invoice	11/23/2021	Zone 2	0.00	86.81	
Z-2FIR1121	Invoice	11/23/2021	Zone 2 Fire	0.00	78.62	
Z-2PWR1121	Invoice	11/23/2021	Zone 2 Power	0.00	281.34	
Z-3FIR1121	Credit Memo	11/23/2021	Zone 3 Fire	0.00	-63.54	
SCGAS	Southern California Gas Co.	12/14/2021	Regular	0.00	11.76	10020
0481	Invoice	12/01/2021	Office Heat	0.00	11.76	

Date Range: 11/16/2021 - 12/15/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
SUMMER	Summer Ward	12/14/2021	Regular	0.00	4.00	10021
121321	Invoice	12/13/2021	Water for Office	0.00	4.00	
TORO	Toro Enterprises, Inc.	12/14/2021	Regular	0.00	7,039.00	10022
15138	Invoice	11/30/2021	Tower Foundation	0.00	7,039.00	
UAOFSC	Underground Service Alert of So.Ca.	12/14/2021	Regular	0.00	60.39	10023
1120210434	Invoice	12/01/2021	Digalert	0.00	47.95	
dsb20206026	Invoice	12/01/2021	State Fee	0.00	12.44	
USBANK	US Bank Corporate Pmt. System	12/14/2021	Regular	0.00	3,222.92	10024
A&I111721	Invoice	11/17/2021	Additive for Fuel	0.00	18.50	
AMAZON110121	Invoice	11/01/2021	Wall Calendar	0.00	20.54	
AMAZON111121	Invoice	11/11/2021	Trail Cams	0.00	326.07	
AMAZON111521	Invoice	11/15/2021	SanDisk	0.00	50.92	
AMAZON111921	Invoice	11/19/2021	Batteries	0.00	14.55	
AMAZON112221	Invoice	11/22/2021	Office Cordless Phone	0.00	58.93	
CARHARTT11012	Invoice	11/01/2021	Company Jackets	0.00	949.11	
HERTZ110521	Invoice	11/05/2021	Rental Car	0.00	310.78	
HOSEMAN11092	Invoice	11/09/2021	Fire Hose, Hydrant Wrenches	0.00	407.38	
LOGMEIN111621	Invoice	11/16/2021	Remote Meetings	0.00	10.00	
OSPRING110121	Invoice	11/01/2021	Truck Wash	0.00	42.99	
OSS111021	Invoice	11/10/2021	Storage Unit	0.00	184.00	
PRIME112221	Invoice	11/22/2021	Membership	0.00	13.93	
SECORP110121	Invoice	11/01/2021	Face Mask, Fitting, Training	0.00	603.98	
TAXFORMS11152	Invoice	11/15/2021	W-2's & 1099's	0.00	211.24	
VERIZON	Verizon Wireless	12/14/2021	Regular	0.00	626.15	10026
9893779333	Invoice	12/18/2021	Cell Phones	0.00	626.15	
WRIGHT EXP	WEX Bank	11/24/2021	Regular	0.00	1,559.00	9996
75832858	Invoice	11/15/2021	Fuel	0.00	1,559.00	
ZEEMED	ZEE MEDICAL SERVICE	12/14/2021	Regular	0.00	196.54	10027
34-117924	Invoice	12/10/2021	Pills	0.00	196.54	

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	105	44	0.00	118,163.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	15,254.88
EFT's	0	0	0.00	0.00
	114	53	0.00	133,417.99

PR 41,727.52

Report of Income as of 11/30/2021

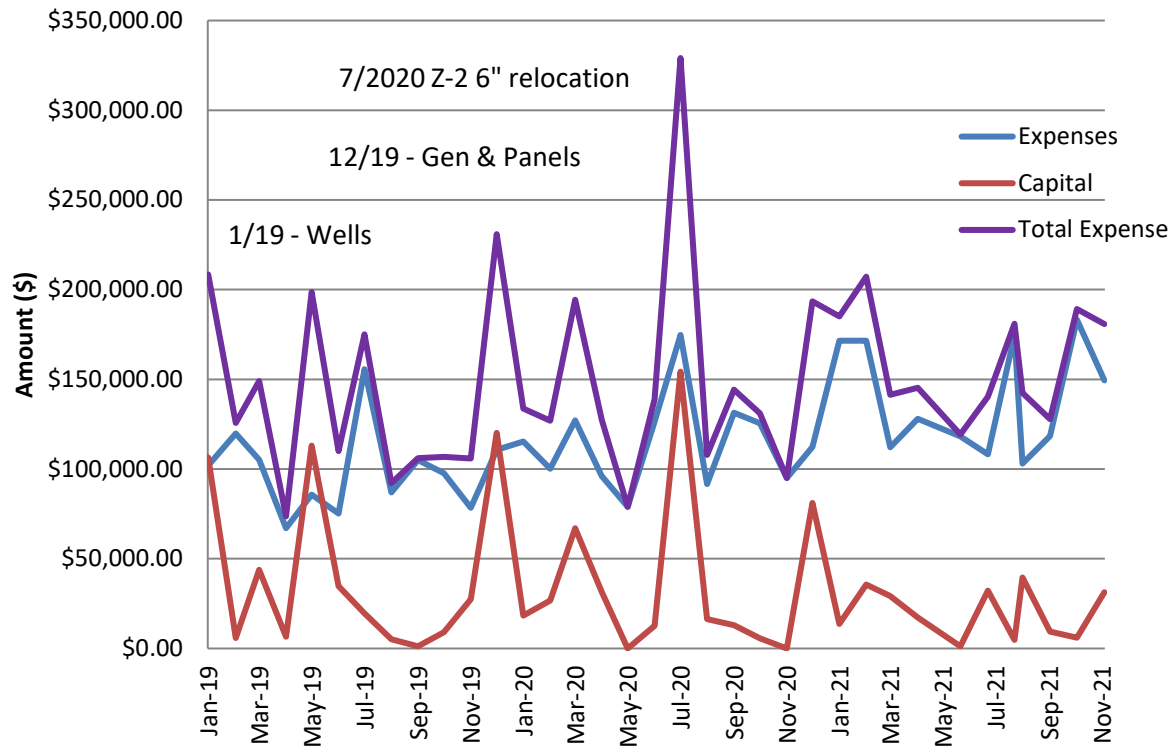
Income	Month of November	Year To Date	Budget Appropriation	Appropriation Balance
Interest	0.25	2,313.61	--	2,313.61
Taxes	5,210.07	6,221.62	--	6,221.62
Pumping Charges	366.47	1,734.33	--	1,734.33
Fire Protection	131.13	691.41	--	691.41
Meter & Inst. Fees	--	--	--	--
Water Sales	58,406.98	357,843.78	--	(357,843.78)
¹ Casitas Water/Standby	28,107.96	56,863.46	--	56,863.46
MWAC Charges	49,696.80	285,081.43	--	(285,081.43)
MCC Chg.	6,010.60	31,385.41	--	(31,385.41)
² Misc. Income	420.33	8,096.88	--	8,096.88
Late & Delinquent Chgs.	--	35.00	--	35.00
Conservation Penalty	--	--	--	--
Capital Improvement	--	--	--	--
Drought Surcharge	5,663.00	41,005.15	--	41,005.15
	--	--	--	--
		--	--	--
		--	--	--
TOTAL INCOME	154,013.59	791,272.08	--	(791,272.08)

Note:

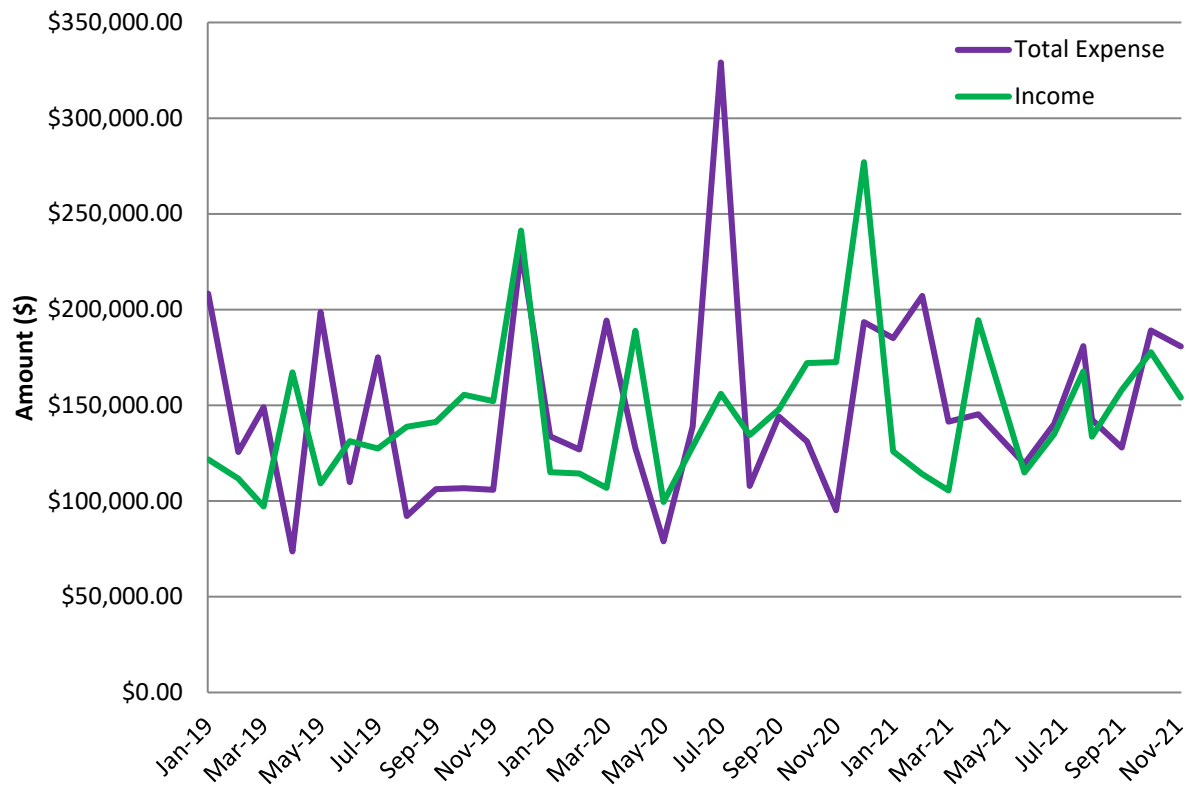
¹ This line item is necessary because these sales are tracked in the expenditures

² This line item includes: Hartmann Allocation

MOWD Monthly Expenses



MOWD Income & Expenses



DEREK HILL

Friday, December 17, 2021

Subject: Easement considerations at 1923 Meiners Rd.

To the Board members of Meiners Oaks Water Company,

As time has gone by and seeing the new antennae tower erected and with the water tank coming down, I would like to make a request to the Board that we have an on-site visit at my property, 1923 Meiners Rd, to take into consideration the future of the water company's placement of it's equipment.

I understand you all have big priorities to attend to, and I'm not trying to make this a priority right now, but I'd like to at least get the conversation started and to see if we can start taking actionable steps towards understanding the feasibility of relocating the pumps, pipes, and possible future water tank closer to Meiners road on my property. My request to Board Members is that we have an onsite visit at the easement to discuss, as photos don't really do it justice, given the contours of my property and the surrounding neighborhood.

The solution I'm seeking to attain would allow a separate access for water company maintenance trucks much closer to the road that wouldn't require driving through the middle of my property every day, it would also remove the liability and underlying uncertainty of a possible pipe burst affecting my personal property, it would also remove water company infrastructure from such a highly visible hill top from the whole Meiners Oaks valley. I could go on and on how many reasons my family and I would like to work out a new solution to the placement of the current infrastructure and believe that we can mutually find a solution that works for everyone.

If we could at least get to an on-site visit with all the pertinent people, I think it would be a great first step. Wishing everyone a happy holiday season!

Very best,

Derek Hill



RESOLUTION NO. 20211221:

AB 361-Brown Act: Remote Meetings During a State of Emergency (Subsequent)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY CA EXECUTIVE ORDER N-29-20 MARCH 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF MEINERS OAKS WATER DISTRICT FOR THE PERIOD DECEMBER 22, 2021 – JANUARY 22, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the MEINERS OAKS WATER DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of MEINERS OAKS WATER DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, March 4, 2020 CA Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; despite sustained efforts the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS, the Ventura County Public Health Officer issued order October 18, 2021 regarding the highly transmissible Delta Variant, recommends vaccinated and unvaccinated persons to mask and social distance until health metric criteria are met or rescinded, superseded, or amended by the Health Officer; and

WHEREAS, the Board of Directors does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus, will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and

facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of MEINERS OAKS WATER DISTRICT shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times and manner in which the public may attend the meeting and offer public comment by call-in option or internet-based service option, are posted at a minimum, on the District website and physically outside the District Office.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF MEINERS OAKS WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and the ongoing risk posed by the highly transmissible COVID-19 virus, and, Ventura County Public Health orders for social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager, Board Secretary and legislative bodies of MEINERS OAKS WATER DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 22, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of MEINERS OAKS WATER DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of MEINERS OAKS WATER DISTRICT, this 21 day of DECEMBER, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



Ordinance 22-01-18: Director Compensation (Replacing Ordinance 98-10-20)

AN ORDINANCE TO THE BOARD OF DIRECTORS OF MEINERS OAKS WATER DISTRICT AMENDING DIRECTOR COMPENSATION

WHEREAS, pursuant to California Water Code (“Water Code”) Section 20201, the governing board of a water district may, by ordinance adopted pursuant to Division 10, Chapter 2 of the Water Code and in accordance with Water Code Section 20202, increase the compensation received by members of the governing board for each day’s attendance at meetings of the board, or for each day’s service rendered as a member of the board by request of the board; and

WHEREAS, pursuant to Water Code Section 20202, in any such ordinance increasing the amount of compensation which may be received by members of the governing board of a water district, the increase may not exceed an amount equal to five percent (5%) for each calendar year since the effective date of the last increase; and

WHEREAS, pursuant to Water Code Section 20202, any such ordinance may authorize compensation for a total of up to ten (10) days in any calendar month; and

WHEREAS, pursuant to Ordinance No. 98-10-20 adopted by the Board of Directors (“Board”) of Meiners Oaks Water District (“MOWD”) following a public hearing held on October 20, 1998, the Board last adjusted the amount of compensation authorized to be paid to the members of the Board to the amount of \$150.00 for each full meeting of the Board and \$50.00 for each committee meeting, for up to three (3) meetings in any calendar month; and

WHEREAS, the Board desires to establish the amount of compensation by way of this Ordinance in accordance with the provisions of the Water Code; and

WHEREAS, in accordance with Water Code Section 20203 and Section 6066 of the California Government Code, a public hearing was held on January 18, 2022, at 6:00 p.m., or soon thereafter, and a notice of said hearing was duly published in Ojai Valley News, a newspaper of general circulation, once a week for two weeks as follows: on December 24, 2021 and December 31, 2021;

NOW THEREFORE, THE BOARD OF DIRECTORS OF MEINERS OAKS WATER DISTRICT DOES HEREBY ORDAIN AS FOLLOWS:

Section 1 The amount of compensation to be received by the members of the Board for each day’s attendance at meetings of the Board and for each day’s service rendered by a member of the Board by request of the Board shall be in the amount of two hundred fifty dollars (\$250). Said increase does not exceed an amount equal to five percent (5%) for each calendar year since the date of the last adjustment. The categories of meetings, services, events, and other types of occasions that constitute the performance of official duties and for which said

compensation shall be paid shall be those specified in the Board Compensation Policy (“Policy”) set forth in Exhibit “A” attached hereto and incorporated herein by reference.

Section 2 In accordance with Section 20202 of the California Water Code, no member of the Board shall receive the compensation set forth in Section 1 of this Ordinance for more than ten (10) days in any calendar month.

Section 3 All ordinances, resolutions, or administrative actions by the Board, or parts thereof, that are inconsistent with any provision of this Ordinance are hereby superseded only to the extent of such inconsistency.

Section 4 The President of the Board shall sign this Ordinance and the Secretary of the Board shall attest thereto, and pursuant to Section 20204 of the California Water Code, this Ordinance shall take effect sixty (60) days from the date of adoption.

Section 5 If any section, subsection, clause or phrase in this Ordinance is for any reason held invalid, the validity of the remainder of this Ordinance shall not be affected thereby. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.

Section 6 The Recitals set forth above are incorporated herein and made an operative part of this Ordinance.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2022, by the following vote:

Ayes: _____
Noes: _____
Absent: _____

Mike Etchart, President
Board of Directors

ATTEST:

Summer Ward, Board Secretary

MEINERS OAKS WATER DISTRICT BOARD COMPENSATION POLICY

General

Directors receive \$250 per day (“daily meeting stipend”) for each day’s attendance at meetings, as defined in this policy. Such compensation is in addition to any reimbursement for meals, lodging, travel and expenses consistent with District policy.

Meetings And Service Subject To Daily Meeting Stipend

To be entitled to a daily meeting stipend under this policy, the event in question must constitute one of the following:

1. A meeting of the Board within the meaning of Government Code section 54952.2(a);
2. A meeting of a District committee within the meaning of Government Code section 54952(b);
3. An advisory body meeting within the meaning of Government Code section 54952(b);
4. A conference, organized educational activity, or similar gathering conducted in compliance with Government Code section 54952.2(c), including ethics training required by Government Code Section 53234 et seq.;
5. A meeting of any multi-jurisdictional governmental body on which the Director serves as the District’s designated representative;
6. The participation by a Board member in legal, administrative, or other official proceedings on behalf of the District; and
7. Any meeting attended or service provided on a given day which the Board determines constitutes the performance of official duties and for which the Board provides approval of payment of a daily meeting stipend, including, without limitation, attendance at member agency meetings and/or workshops, participation in District staff interviews and/or termination meetings, and production of technical/expert level work of at least two (2) or more hours.

Aggregate Limits

The number of days for which a Director receives a daily meeting stipend will not exceed the aggregate limits established by state law and District policy. Said District policy provides that compensation shall not exceed ten (10) meetings/days per month.



Financial Auditing Standards

Meiners Oaks Water has been notified by its financial auditor, Fanning & Karrh, that there have been some updates to auditing requirements that require the District to decide how it will proceed with future financial audits. Government Auditing Standards has independence requirements that Fanning & Karrh, CPAs do not feel they can adhere to under the existing circumstances. The performance of the audit in addition to the preparation of financial statements and preparation of adjusting journal entries present threats to independence. MOWD is not required to follow the Government Auditing Standards, but rather the generally accepted auditing standards in the US and State Controller's Minimum Audit Requirements for California Special Districts. As a reference VRWD is not subject to government auditing standards, but rather, follows the generally accepted auditing standards in the US and the State Controller's Minimum Audit Requirements for California Special Districts.

Items to consider:

- Does MOWD want to follow the Government Auditing Standards (not required)?
- If yes, the District has two options:
 - Engage a larger CPA firm, that has the ability to assign multiple CPAs to the District, to separate duties; or
 - Continue with Fanning & Karrh and engage a separate CPA firm to prepare the financial statements and auditing adjustments.
- If no, the District can continue with Fanning & Karrh for annual financial audits and preparation of financial statements.



District Summary/Update

- **Casitas Lake Level: 32.7%** 12/17/2021
- **Purchased Water:** The demand on our system has slowed down and the south casitas connection has been turned off as of 10/28/2021. MOWD has continued limited blending with Casitas one day per week.
- **Meiners Rd Tank:** Antenna Tower Project (Complete)
- **Source Water Options:** Grant application (In Process)
- **Tank Farm:** Tanks have been inspected by CSI (Report In Progress)
- **Vehicles:** Golf Cart and Old Crew Truck are listed on GovDeals auction platform ending 12-29-2021
 - Antenna tower footing complete
 - Antenna tower conduit installed
 - Service leak/meter relocation
 - Antenna tower installation
 - Tank Inspection
 - Tower communication complete
 - Continue limited blending of Wells 4 & 7 with Casitas
 - 3 Yr. DDW Inspection; Corrections
 - Dig Alerts and Service Orders
- **Wells:** Wells 1, 2, are all off-line and the system is being supplied by Casitas with supplemental water from MOWDs well 4 & 7.
- **Advanced Metering Infrastructure (AMI):** Grant Application (In Process)
- **Grant Funding:** Bipartisan Infrastructure Bill
- **28 Day Rain Fall Totals:**

Casitas Dam	4.52"
Matilija Canyon	6.18"
Stewart Canyon	3.33"
Last Chance	4.56"
- **Staff:** Closed Session

Scheduled/Unscheduled Work

<u>Type of Repair</u>	<u>Cause</u>	<u>Date</u>	<u>Location</u>	<u>Contractor</u>	<u>Amount \$</u>
Pour Footing	Antenna Tower	11-22-2021	Meiners Rd	Toro	\$7,039.00
Install Couduit	Antenna tower	11-29-2021	Meiners Rd	DTL	\$680.00
Leak/Meter Relocation	Age	12/1/2021	156 S Poli	Staff	N/A
Install Antenna Tower		12/8/2021	Meiners Rd	T&T Crane/Staff	\$660.00
Tank Inspection	Every 3/5 yrs	18/8-12/9	Tank Farm	CSI	Proposed \$7,950
Relocate Communications	New Tower	12/10	Meiners Rd	Cricket Consulting/Staff	\$1,738.57
Blending MOWD & CMWD	Well 4&7 Casitas	11-23-2021 11-29-2021 12-14-2021		Staff	N/A

Well Drilled Dates & Depths

Well	Date Drilled	Drill Depth
Well #1	1969	65' (Rehab 2018)
Well #2	1969	110' (Rehab 2018)
Well #4	1969	240' (Non-Op)
Well #4 (New)	2018	165'
Well #7	1961	156'
Well #8	1968	144' (Non-Op)

Current Well Levels and Specific Capacity

WELL #1	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	OFF	OFF	31.52	27	34.74	36.1	39.2	31.5	35.35	35.3	32.5	34.4
RUNNING (ft)	OFF	OFF	OFF	41	43.24	38.3	40.95	31.75	OFF	OFF	OFF	OFF
DRAW DOWN (ft)	7.7	OFF	OFF	14	8.5	2.2	1.75	.25	OFF	OFF	OFF	OFF
Gallons Per Minute (GPM)			OFF	191	187	105	104	97	OFF	OFF	OFF	OFF
Specific Capacity (gal/ft DD)	13.0	OFF	OFF	13.86	22	47.73	59.42	ERROR	OFF	OFF	OFF	OFF
WELL #2	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	35.5	28.9	31.23	37	37.4	37	40.95	32.3	34.1	34.4	31.8	33.1
RUNNING (ft)	OFF	OFF	OFF	49.9	47.4	42.4	44.1	33.1	OFF	OFF	OFF	OFF
DRAW DOWN (ft)	OFF	OFF	OFF	12.9	10	5.4	3.15	.8	OFF	OFF	OFF	OFF
Gallons Per Minute (GPM)			OFF	126	127	82	59	59	OFF	OFF	OFF	OFF
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	9.84	12.7	15.19	18.73	73.75	OFF	OFF	OFF	OFF
WELL #4	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	48.9	28.9	45.70	47.9	52.40	57.6	67.3	70.3	60.8	61.7	62	55.8
RUNNING (ft)	97.0	76.8	77.35	80.3	79.90	81.7	80.4	85.55	OFF	OFF	OFF	OFF
DRAW DOWN (ft)	48.1	35.9	31.65	32.4	27.5	24.1	13.1	15.25	OFF	OFF	OFF	OFF
Gallons Per Minute (GPM)			375	388	375	390	197	178	OFF	OFF	OFF	OFF
Specific Capacity (gal/ft DD)	7.3	10.1	11.84	11.98	13.63	16.18	15.03	11.67	OFF	OFF	OFF	OFF
WELL #7	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	53.9	46.9	50.60	54	54.70	60.3	70.2	72.9	63.3	63.7	64.65	58.4
RUNNING (ft)	62.7	50.1	53.15	58	60.40	64.1	73.5	77.2	OFF	OFF	OFF	OFF
DRAW DOWN (ft)	8.8	3.2	2.55	4	5.7	3.8	3.3	4.3	OFF	OFF	OFF	OFF
Gallons Per Minute (GPM)			292	337	278	280	172	167	OFF	OFF	OFF	OFF
Specific Capacity (gal/ft DD)	32.9	92.5	114.51	84.25	48.77	73.8	52.12	38.83	OFF	OFF	OFF	OFF
WELL #8	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	OFF	OFF	OFF	67.6	65.7	68.3	72.6	71	73	74.05	71.5	66.25
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF

Water Pumped, Sold, Purchased & Water Sales

MONTH	PUMPED (AF)	SOLD (AF)	PURCHASED (AF)	WATER SALES (\$)
JAN	0	40.35	40.35	\$55,869.54
FEB	59.13	43.26	0	\$45,273.85
MAR	45.88	37.35	0	\$38,245.86
APR	54.26	52.05	0	\$52,993.98
MAY	55.31	53.77	0	\$50,789.57
JUN	68.5	68.23	0	\$69,254.64
JUL	74.30	66.27	1.46	\$78,149.92
AUG	46.76	72.24	13.2	\$73,260.72
SEP	0.00	66.49	66.49	\$79,486.92
OCT	3.14	56.89	53.75	\$56,983.68
NOV	2.21	45.07	48.80	\$43,449.12
DEC				
TOTAL 2021	231.42	427.92	224.05	\$600,308.68
TOTAL 2020	485.71	635.47	197.26	\$657,912.06

Reserve Funds

* Balance at the County of Ventura	\$ 1,317,026.94
Total Taxes	\$ 5210.07
Total Interest from reserve account#	\$ 0.00

Fiscal Year Total Revenues

July 1 st – November 30 st	2020	\$ 610,925.53
July 1 st – November 30 st	2021	\$ 613,482.51

Bank Balances

* LAIF Balance	\$ 230,058.96
Transferred from L.A.I.F. to General	\$ 0.00
(#) Quarterly Interest from LAIF	\$0.00
* Money Market (Mechanics Bank)	\$ 7,622.72
Amount Transferred to Mechanics from County this month	\$0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
Monthly Interest received from Money Market	\$.13
General Fund Balance	\$ 123,215.28
Trust Fund Balance	\$ 7,684.04
* Capital Improvement Fund	\$ 14,081.67
(#) Quarterly Interest from Capital Account	\$.12
Total Interest accrued	\$ 00.25

Capital Improvement Projects for 2021-2022
Budgeted capital funds \$ 724,000.00 FY 2021-2022

1. Well 8 Nitrate Feasability Study (In Progress)
2. Engineer design report for the treatment plant (100% In Process)
3. Valve Replacements
4. El Sol and Lomita Tie-in (Engineerin,TBD)
5. Tank Cleaning and Inspection (Complete)
6. Remove Meiners Rd Tank & Antenna Tower Install (In Proress)
7. Chlorine Gas Alarms at well sites
8. Install CL17 at Wells 4 & 7
9. Crane for New Service Truck (Complete)
10. Air Compressor
11. Service Truck Generator
12. Service Truck Welder
13. Service Truck Tool (Complete)
14. Leak Detector/Sounder
15. Appropriations and Contingencies

December 2021

1. Administrative

- Temporary Administrative Clerk recruitment in process.
- CA Executive Orders N-42-20 moratorium on customer disconnections for non-payment extended to December 31, 2021.
- Direct Deposit is available to all Directors, contact Brandi for details.
- Public Records Request from UC Berkeley/SPUR regarding customer water shut-offs after March 4, 2020 received 12/17/2021.

2. Financial (any items not covered in separate Financials Report)

- Audit for FY 20-21 – *Pending*
- Accounts Receivable – Customer account balance aging during COVID-19 moratorium on disconnections due to non-payment. This past month customer contact and payment arrangements have stalled, individual letters are being mailed to account holders with arrearages. No flow restrictors have been implemented at this time. *The CA Executive Order 42-20 is set to expire on 12/31/2021. Customers' full balances will be due after 12/31/2021, or they can contact the office to setup a 12-month payment plan per Gov. Code §60372(2). After EO 42-20 expires, the "new" 4/1/2020 SB 998 timeline for disconnects for non-payment (>\$200 @ 60 days) will go into effect.*

Class	#Customers (>\$200 bal & >60 days)	Balances \$ >2 mo	Notes
Residential	29	\$12,519	10 RES accounts have not made a payment in the past 4 months.
Commercial	0	\$0	
Agriculture	2	\$2,485	(1) Last pmt 7/2021 of \$400 (2) Last pmt 9/2021 of \$775

3. Projects

- Allocation Program: (1) Dataprose bill printing vendor completed the reformatting of the data file extract and bill printing templates; (2) Customer letters to Commercial & Agriculture accounts were mailed out with program updates and reminders. (3) Commercial & Ag customers prorated annual allocations have been updated in the billing system. (4) New allocations will appear on the December 31 bill statements.
- District job description and salary table review and updates.
- Policy & Procedure review and web posting.

4. Billing/Customer Service

- a. Summary of Billing Statements & Customer Service Orders
- b. Casitas Connection turned on 7/27/2021.

Month	#Total Service Orders	# Account Owner Changes	Monthly Customer Bill Total	Monthly Casitas Surcharge	Over-Allocation \$ (drought)	Other Conservation Penalties
Jan 20	88	5	\$103,517.04	\$0	\$3,060.00	\$0
Feb 20	75	11	\$102,457.21	\$0	\$1,919.00	\$0
Mar 20	109	11	\$104,012.24	\$0	\$1,849.00	\$0
Apr 20	78	9	\$ 94,817.80	\$0	\$1,106.00	\$0
May 20	112	2	\$124,586.74	\$0	\$5,220.00	\$0
Jun 20	201	7	\$144,471.57	\$0	\$9,483.00	\$0
Jul 20	246	27	\$144,736.42	\$0	\$8,937.00	\$0
Aug 20	147	18	\$148,635.97	\$0	\$10,417.00	\$0
Sep 20	210	18	\$164,667.04	\$0	\$14,472.00	\$0
Oct 20	93	12	\$172,773.27	\$23,868.19	\$9,958.00	\$0
Nov 20	79	7	\$172,514.41	\$37,554.48	\$6,779.00	\$0
Dec 20	74	5	\$130,327.05	\$0	\$5,631.00	\$0
Jan 21	89	12	\$115,479.25	\$0	\$2,730.00	\$0
Feb 21	75	13	\$108,605.39	\$0	\$2,460.00	\$0
Mar 21	73	16	\$108,985.68	\$0	\$1,936.00	\$0
Apr 21	125	9	\$127,363.90	\$0	\$5,084.00	\$0
May 21	134	11	\$129,394.85	\$0	\$5,525.00	\$0
Jun 21	72	20	\$147,682.37	\$0	\$9,566.00	\$0
Jul 21	139	8	\$145,721.09	\$0	\$8,865.00	\$0
Aug 21	151	13	\$153,370.61	\$0	\$10,660.00	\$0
Sep 21	116	10	\$174,988.52	\$29,089.01	\$8,742.00	\$0
Oct 21	93	17	\$163,260.86	\$31,512.78	\$6,206.00	\$0
Nov 21	52	15	\$141,776.01	\$25,886.00	\$3,094.00	\$0

Note: May 2020 over-allocation fees increase attributed to very high Ag consumption, (1) account over 500 units, and (2) accounts both over 850 units each. These reads were verified, and meters did not indicate leaks. Jun-Aug meter readings indicated significant abnormally high consumption, several customer leaks, and increased irrigation overall. Aug 2021 70% were due to abnormal consumption during meter reading.

Board of Directors

Board Member	Position	Term Ends	Term Type
Michel Etchart	President	2022	Long Term (Re-elected 2018)
James Kentosh	Vice President	2022	Long Term (Re-elected 2018)
Diana Engle	Director	2024	Long Term (Re-elected 2020)
Christian Oakland	Director	2024	Long Term (Elected 2020)
Loni Anderson	Director	2022	Appointed July 2021

5. Complaints & Compliments

Recommended Actions: *Receive an update from the Board Secretary concerning miscellaneous matters and District correspondence. Provide feedback to staff.*

Attachments: None.