

**Special Meeting
May 3, 2022
5:00 p.m.**



**NOTICE OF SPECIAL MEETING OF
BOARD OF DIRECTORS**

May 3, 2022

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114 (Govt. Code Section 94594.1 and 94594.2 (a))

Due to the ongoing COVID-19 pandemic, all meetings of the Board will be conducted via teleconference until further notice, in accordance with CA AB 361.

GoToMeeting:

Meeting Link: <https://meet.goto.com/688561045>

United States (Toll-Free): [1 866 899 4679](tel:18668994679)

Access Code: 688-561-045

The meeting will be called to order at 5:00 p.m.

1. Roll Call

2. Approval of Minutes – No minutes to approve.

3. Public Comments

The Board will receive comments from the public at this time on any item of interest to the public that is not on the agenda that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. Matters raised by public comment requiring Board action will be referred to staff or placed on a subsequent agenda where appropriate.

When addressing the Board, please state your name and address and limit your comments to three (3) minutes.

Please Note: If you have comments on specific agenda items, please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

4. Board Discussion and/or Action

- a) Board Director Candidate Interviews (30 minutes each). (Etchart) - Attachments
 - a. 5:00 pm: Christy Cooper
 - b. 5:30 pm: Jeffrey Starkweather
 - c. 6:00 pm: Willi Coeler

Closed Session Agenda - Adjourn to Closed Session (**6:30 pm**): *It is the intention of the Board of Directors to meet in Closed Session to consider the following items:*

5. Closed Session Items

The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to attorney/client privilege, as authorized by Government Code Section 54957, 54956.8, & 54956.9 and 54957.

- Personnel Matters

Regular Agenda - (**Reconvene Regular Meeting, Estimated Time **6:45 p.m.** **)

6. Adjourn Meeting to May 4, 2022 at 5:00 pm.

APPLICATION FOR APPOINTMENT TO A SPECIAL DISTRICT VACANCY

Instructions

If you are interested in serving on a special district Board of Directors, please complete this application and return it to: summer@meinersoakswater.com or 202 W. El Roblar Dr., Ojai, CA 93023

Date Due: April 15, 2022

You will be advised by the district board if your appointment is confirmed. Thank you for your interest.

District: Meiners Oaks Water District

Date: April 5, 2022

Name: Christy Cooper

Residence Address: ██████ W. El Roblar, Ojai (Meiner's Oaks), CA 93023

Business or Mailing Address: ██████████ Ojai, CA 93024

Phone (Daytime): 513-53-██████ Phone (Evening):

E-Mail: c-██████████@gmail.com

Education

Institution	Major	Degree	Year
University of California, San Diego	Economics	B.A	1984
San Diego State University	Masters	MBA, Finance	1987

Work / Volunteer Experience

Organization	City	Position	From	To
Harris & Associates	Work from home (P/T)	Sr. Consultant	2020	Present
Ellis & Watts	Batavia, OH	Dir of Finance	2016	2018
Tetra Tech	Cincinnati, OH	Dir of Program Dev	2010	2015

STATEMENT OF QUALIFICATIONS:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

Meiners Oaks Water District addresses a plethora of complex issues across multiple disciplines in order to provide a reliable water supply that serves our community's drinking and fire suppression needs. I have spent my career in the water industry, working for two global engineering firms serving the municipal utility water business (Black & Veatch and Tetra Tech) and now for a California based engineering and consulting firm, Harris & Associates. I have a broad background with experience across numerous financial, technical, and project delivery aspects of the business. As the Director of Strategic Planning for Black & Veatch Water, I implemented and/or oversaw numerous initiatives, including working with numerous utilities, Water Environment Federation, and the U.S. EPA to assess the impacts of Hurricane Katrina on wastewater utilities in three states. While working at Tetra Tech in Cincinnati, Ohio and Louisville, KY, I helped large utilities address their most complex projects.

After moving back to California, I now work part-time for Harris & Associates, serving California water and wastewater utilities that, like most utilities, must balance community needs, financial limitations, and regulatory requirements. As a resident of Meiners Oaks, I want to serve my community in an area where I have extensive experience and can bring the most value.

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.



Signature

April 5, 2022

Date

CHRISTINE A. COOPER

[REDACTED], Ojai, CA 93024

513-5 [REDACTED]

c [REDACTED]@gmail.com

EXPERIENCE

HARRIS & ASSOCIATES, 2020 - Present

Project Manager / Senior Consultant

Work with a diverse and talented team of over 200 people to build a new division focused on small-to-medium sized utilities and cities overseeing systems with large water and wastewater needs. Project work includes project/client development, proposal submittals, contract negotiation, project management, and working collaboratively with internal and client teams to ensure highly professional deliverables that exceed client expectations. Developed and implemented Urban Water Management Plan initiative and positioned firm for next round of State-required submittals. Team-building and mentoring of Harris staff are also highlights of the job.

ELLIS & WATTS 2016-2018

Finance Director / Controller

Provided financial controls and oversaw all finance, budgeting, and accounting functions for custom manufacturing business. Supervised A/R, A/P, payroll, invoicing, month-end close (2.5 days), and quarterly and annual reporting functions. Converted firm to Percent of Completion revenue recognition method, which leveled monthly revenue for enhanced management and reporting, and greatly improved customer support by decoupling year-end financial results from milestone targets. Led finance/accounting portion of ERP implementation.

TETRA TECH 2010-2015

Director of Program Development

Responsible for re-establishment of municipal water/wastewater consulting business in Ohio Valley Region. Built strong relationships with MSDGC, GCWW, Dayton Water, and Louisville MSD. Performed C-Suite projects for MSDGC, while positioning firm for Master Service Agreements (MSAs) that would lead to large stormwater control projects. Helped the City of Cincinnati and Hamilton County overcome challenges to support constructive progression of a \$500 million project that was integral to meeting the terms of their Consent Decree.

BLACK & VEATCH 1992 - 2009

1992-2009 Director of Strategic Planning and Market Communications

Advanced from Senior Financial Analyst to Director of Strategic Planning for \$1.2 billion global engineering and construction firm. Led strategic planning at division and department levels to develop insightful market analyses that guided initiatives and investment. Wrote and presented annual strategic plans.

EDUCATION

B.A., Economics, University of California, San Diego

M.B.A., Emphasis in Finance, San Diego State University

CHRISTINE A. COOPER

██████████, Ojai, CA 93024

513-5 ██████████

c ██████████@gmail.com

PUBLICATIONS

"Assessment of Reconstruction Costs and Debt Management for Wastewater Utilities Affected by Hurricane Katrina," Water Environment Federation, 2006, <http://www.wef.org/NR/rdonlyres/DF8D6AED-D72E-49A3-9711-E956D750E720/0/katrinafinal.pdf>

2006 Capital Needs Report for Sewerage & Water Board of New Orleans.
<http://www.swbno.org/documents/Reports/Needs%20Report%202006.pdf>

"Underwater Utility, Undeterred and Undaunted," US Conference of Mayors, 2006

"Key Elements of an Emergency Response Plan," American City and County magazine, 2002

"Maximum Security. Protect your Infrastructure with a Structured Approach for Security Assessment," Water Environment & Technology, Vol. 14, No 1, 2002, (pp. 39-41).

Emergency Planning for Water Utility Management Manual M-19, Security Analysis & Response for Water Utilities (chapter). American Water Works Association, 2002.

Christy Cooper

Christy Cooper has 25 years of professional experience in financial management, planning, market research and communications. She has an extensive history of strategic planning and financial and economic analyses. She led the strategic planning function for a \$1 billion water engineering business and was the Director of Finance for a custom manufacturing firm. Her strong finance and water industry background provide valuable perspectives to consulting projects that require innovative approaches based on sound financial principles. A sample of her project experience is provided below.

PROJECT EXPERIENCE

- City of Berkeley, *Measure T1 Bond, Policies and Procedures Manual V02*, Project Manager.
- City of Sausalito, *Post Disaster Recovery Process*, Project Manager.
- City of Watsonville, *Grant Planning and Submittals*, Project Manager.
- City of Salinas, *Caltrans Clean California Grant*, Project Manager.
- City of East Palo Alto, *Grant Planning and Grant Submittals*, Project Manager.
- City of East Palo Alto, *Water Asset Management Plan*, Senior Consultant.
- City of Soledad, *2020 Urban Water Management Plan*, Project Manager.
- City of Watsonville, *2020 Urban Water Management Plan*, Project Manager.
- Hawaii Department of Water Services, *Water Rate Study, Water Master Plan and Facilities Charge Update*. Senior Consultant.
- Honolulu Board of Water Supply, *Peer Review of Financial Plan and Miscellaneous Charges*. Senior Consultant.
- Metropolitan Sewer District of Greater Cincinnati, *Business Model Development*, Project Manager.
- Dayton Water Supply & Treatment, *Lime Reclamation Facility Expansion*, Project Manager.
- Detroit Water & Sewer District, *Detroit Stormwater Incentive Program*, Senior Consultant.
- Metropolitan Sewer District of Greater Cincinnati, *Wet Weather Operational Optimization System*, Project Manager.
- United States Aid for International Development, *Bauchi Water Strategic Plan*, Strategic Planning advisor.
- Hamilton County, Ohio, and Metropolitan Sewer District of Greater Cincinnati, *Hydrologic/Hydraulic and Water Quality Model Review*, Project Director.
- Metropolitan Sewer District of Greater Cincinnati, *Owner-Controlled Insurance Program (OCIP) Feasibility Study and Construction Health & Safety (CHS) Services*, Project Manager.
- Sewerage and Water Board of New Orleans, *Report on Current and Future Capital Needs*, Project Manager and Author.
- Water Environment Federation, *Assessment of Reconstruction Costs and Debt Management for Wastewater Utilities Affected by Hurricane Katrina, Louisiana, Mississippi, and Alabama*, Principal Investigator and Lead Author.
- Multiple clients, *Water Utility Vulnerability Assessments and Grants*, Director.

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Date Due: April 15, 2022

You will be advised by the district board if your appointment is confirmed. Thank you for your interest.

District: Meiners Oaks Water District

Date: April 8, 2022

Name: Jeffrey Starkweather

Residence Address: So. Lomita, Ojai, California, 93023

Business or Mailing Address: Same

Phone (Daytime): Phone (Evening): Same

E-Mail: @gmail.com

Education

Institution	Major	Degree	Year
University of Redlands	Political science/econ.	BA	1969
North Carolina Central University	Law	JD	1989

Work / Volunteer Experience

Organization	City	Position	From	To
Self-employed, State of North Carolina, Fed. Public Defender	Pittsboro and Raleigh, NC	Attorney	10/89	10/2012
Chatham County Herald	Pittsboro, NC	Editor/Publisher	8/73	8/84
Federal Dept. of Health, Education, and Welfare	Washington D.C.	Staff Advisor for Civil Rights and EEO	6/70	8/72

STATEMENT OF QUALIFICATIONS:

I am a native of Meiners Oaks. I graduated from Nordhoff High School (1965) and the University of Redlands (1969), where I majored in government, with an emphasis on California state and local government. My first professional job was with the City of Oxnard, part of a city manager training program that I left to work for a United States Senator in Washington D.C.

After I retired from a long professional career in journalism, law, public policy and local government voluntary advocacy and service, mostly in the county seat of Chatham County North Carolina, my wife I moved back to our family home here in the summer of 2018. Since that time I have been extremely active on local government issues, including water sustainability, affordable housing, county and city General Plans, climate, drought and fire resilience, and public school revitalization. I have done this by giving input to the Ojai city council and Ventura county supervisors, as well as writing articles in the local newspaper and giving public input at the Ojai City Council, Ventura County Board of Supervisors, Ojai Unified School District Trustees, the Ojai Municipal Advisory Council, Ojai and Ventura County Planning Commissions, and the Casitas Water District Board of Directors.

I have organized and moderated public non-partisan forums concerning the lawsuit involving the Santa Barbara Channel Keeper, City of Ventura and Ojai Valley water agencies and users, as well as issues associated with the water crises, fire protection and mitigation, affordable housing, and environmental protection. In preparing to moderate two water forums and to publicly address our water challenges, I did considerable research and reading on these issues, including reading much of the adjudication filings, the statute and guides to the Sustainable Groundwater Act and Solano Press' attorneys guide to California water – *California Water*, (3rd Edition, 2019).

I am interested in serving on the Meiners Oaks Water District board because I have a deep interest and concern for the water needs of the Ojai Valley and how that impacts such important issues as the need for affordable housing and business diversity, as well as protecting our ecology. I believe I can bring to the board more than 50 years of professional and volunteer experience in addressing local government issues. As you can see from my attached resume, I have extensive experience serving on local government advisory boards addressing planning, sustainability, affordable housing, climate change, energy conservation, and economic development. I also created and taught for three years a community college degree course entitled "Introduction to Sustainable Communities," which included water conservation and quality issues. In addition, I provided more than a decade of volunteer legal advocacy to community groups on planning, zoning and affordable housing issues.

I was involved for more than a decade in Chatham County, NC, as a volunteer policy advisor to county commissioners, city council members, Mayor and School Board on virtually every area of public policy they addressed, including water policy, which in North Carolina is the responsibility of county and city government.

I am retired and have the time and energy to participate fully in what is needed for this critical responsibility.

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Signature

Date

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.


Signature

April 8, 2022
Date

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Date Due: April 15, 2022

You will be advised by the district board if your appointment is confirmed. Thank you for your interest.

District: Meiners Oaks Water District

Date: APRIL 12, 2022

Name: WILLI HAROLD COELER

Residence Address: ██████████ OSD RD. OJAI, CA 93023

Business or Mailing Address: N/A

Phone (Daytime): (805) 646-██████████ Phone (Evening): (805) 340-██████████

E-Mail: ██████████@ROADRUNNER.COM

Education			
Institution	Major	Degree	Year
U.S.C.	Police	BA	1981

Work / Volunteer Experience				
Organization	City	Position	From	To
MARINE CORPS	—	PILOT	1981	1989
DELTA AIR LINES	ATLANTA	PILOT, INSTRUCTOR	1989	Present
OJAI VALLEY LAND CONSERVANCY	OJAI	TRAIL CREW/VOLUNTEER	2002	Present
C.R.E.W.	OJAI	ADVISORY BOARD	2018	Present

STATEMENT OF QUALIFICATIONS:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.


WE HAVE ENJOYED THE FINE SERVICE OF THE MOWD FOR THE LAST 31 YEARS. I HAVE EXPERIENCE IN SOME ASPECTS OF PLUMBING, ELECTRICAL, AND CONSTRUCTION DUE TO YEARS AS A RENTAL HOUSE OWNER, FIXING UP HOUSES FOR RENTALS, AND SOME NEW CONSTRUCTION PROJECTS.

I HAVE BEEN VERY IMPRESSED BY THE ABILITY OF THE MOWD TO KEEP PRICING REASONABLE, PROVIDE EXCELLENT SERVICE TO THE COMMUNITY, AND PROTECT THE COMMUNITY FROM SEVERE WATER SHORTAGE.

MY GOAL WOULD BE TO KEEP THE WATER DISTRICT IN ITS FINE FUNCTIONING FORM, AND HELP MAKE GOOD DECISIONS GOING FORWARD TO ENSURE THAT THIS IS THE CASE.


THANKS FOR YOUR TIME,

Respectfully,


WILLIE COFER

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.


Signature

12 APRIL 2022
Date