



BOARD OF DIRECTORS REGULAR MEETING AGENDA

Due to the ongoing COVID-19 pandemic, all meetings of the Board will be conducted via teleconference until further notice, in accordance with CA AB 361.

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If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114.

(Govt. Code Section 94594.1 and 94594.2 (a))

May 17, 2022 at 6:00 pm.

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of the minutes:** April 19, 2022, Regular Meeting
May 3, 2022, Special Meeting
May 4, 2022, Special Meeting
May 9, 2022, Special Meeting

4. Oath of Office – Newly Appointed Director

- a) Director, Christy Cooper (Etchart) - Attachment

5. Public comment for items not appearing on the agenda

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card or send a virtual “chat” note, to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board’s consideration of that item.

Closed Session Agenda - Adjourn to Closed Session (**6:15 pm**): *It is the intention of the Board of Directors to meet in Closed Session to consider the following items:*

5. Closed Session Items

- a) The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to attorney/client privilege, as authorized by Government Code Section 54957, 54956.8, & 54956.9 and 54957.
 - State Case: SBCK vs. SWRCB, San Francisco Superior Court, Case # CPF-14-513875
 - Meiners Oaks Water District vs. Moll, Ostling and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/

Regular Agenda (*Reconvene Regular Meeting, Estimated Time 6:30 p.m.***)**

6. Financial matters

Approval of Payroll and Payables from April 16, 2022, to May 15, 2022, in the amount of:

Payables – \$ 83,672.96

Payroll – \$ 41,535.67

Total – \$125,208.63

7. Board action and/or discussion

- a) Approve Resolution 20220517: AB 361 – Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 20220419-3. (Ward) – Attachment
Recommended Action: Approve Resolution 20220517.
- b) Discuss and approve Board Committee membership. (Etchart) – Attachment
Recommended Action: Update Board Committee membership.
- c) Approval of Will-Serve Letter Requests for (1) parcel: 1396 S. La Luna. (Martinez) – Attachment
Recommended Action: Approve the will-serve letter request.
- d) Discussion of Meiners Road Zone 2. (Kentosh/Martinez) – No Attachment
Recommended Action: Receive update and provide direction to Staff.
- e) Update and discussion on Income Survey progress for seeking disadvantaged community status. (Anderson/Martinez) – Attachment
Recommended Action: Receive update and provide direction to Grants Committee.

8. General Manager's Report

The Board will receive an update from the General Manager on District operations and maintenance.

9. Board Secretary's Report

The Board will receive an update from the Board Secretary on District administrative and related matters.

10. Board Committee Reports

- Executive & Personnel Committee
- Upper Ventura River Groundwater Agency
- Allocation, New Meters & Expansion of Services Committee
- Budget & Rate Committee
- Grants Committee
- Emergency Management Committee

11. Old Business

- State Water
- Matilija Dam Removal Update

12. Director Announcements/Reports

13. Adjournment The next scheduled Regular Board meeting is June 21, 2022.

Regular Meeting

April 19, 2022

6:00 pm

Meiners Oaks Water District

202 W. El Roblar Drive

Ojai, CA 93023-2211

Minutes

The meeting was called to order at 6:00 pm.

1. Call to Order

The meeting was called to order by the Board President, Mike Etchart, at 6:00 pm via teleconference.

2. Roll Call

Present: Board President, Mike Etchart, Board Directors: James Kentosh, Christian Oakland, and Loni Anderson. Staff Present: General Manager, Justin Martinez, and Board Secretary, Summer Ward. Attorney Present: Stuart Nielson, Jeanne Zolezzi (closed only), and Greg Jones (closed only).

Absent: None (1 open Director seat)

3. Approval of the Minutes

Approval of March 15, 2022, Regular Meeting Minutes

Director Anderson made the motion to approve the March 15, 2022, Regular meeting. Director Kentosh seconded the motion.

No public comment.

Anderson/Kentosh

Roll Call Vote:

Etchart - Y

Kentosh - Y

Oakland – Y

Anderson - Y

(4) Ayes– M/S/C

4. Public Comments

- Mr. Lange introduced himself to the board and shared his concern regarding an increase in the water rates and feels the district should sell a larger volume of water instead of increasing the price per unit.
- Ms. Engle was present and provided a brief statement regarding the City of Ojai's request to become a member on the UVRGA Board of Directors.

****The Board went into closed session at 6:22 pm****

**** G. Jones joined at 6:20 pm **J. Zolezzi joined at 6:20 pm****

Regular Meeting Minutes

April 19, 2022

5. **Closed Session:** The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.

- Meiners Oaks Water District v. Moll, Ostling, and Ojai Vista Farms 56-2018-00515474-CU-OR-VTA/
- State case: SBCK vs. SWRCB, San Francisco Supreme Court, Case# CPF-14-513875

**** G. Jones left at 6:40 pm **J. Zolezzi left at 6:33 pm****

****The Board adjourned closed session at 6:50 pm****

Attorney S. Nielson stated that the Board discussed pending litigation in closed session, and no actions were taken.

6. **Financial Matters**

Approval of Payroll and Payables from March 16, 2022 to April 15, 2022, in the amount of:

Payables: \$ 75,635.81

Payroll: \$ 40,843.78

Total: \$116,479.59

Director Oakland made the motion to the Payroll and Payables from March 16, 2022, to April 15, 2022. Director Anderson seconded the motion.

No public comment.

Oakland/Anderson

Roll Call Vote:

Etchart - Y Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes – M/S/C

7. **Board Discussion/Actions**

a. Approve Resolution 20220419: Diana Engle Years of Service. (Etchart)

Ms. Ward presented Resolution 20220419, recognizing Director Engle's six years of service on the board. Once approved, the resolution will be framed and delivered to Ms. Engle along with an acrylic water droplet shaped plaque.

Director Anderson made the motion to approve Resolution 20220419: Diana Engle Year of Service. Director Kentosh seconded the motion

No Public Comment.

Anderson/Kentosh

Roll Call Vote:

Etchart - Absent Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes - M/S/C

b. Approve Resolution 20220419-1: UVRGA Director & Alternate 2022-2024. (Ward)

Ms. Ward presented Resolution 20220419-1: UVRGA Director & Alternate for 2022-2024. This resolution was just updated a few months back, however, with Director Engle's resignation, the previously approved resolution was updated to reflect Director Etchart as the primary Director and Director Kentosh as the alternate.

Director Anderson made the motion to approve Resolution 20220419-1: UVRGA Director & Alternate 2022-2024. Director Oakland seconded the motion

No Public Comment.

Anderson/Oakland

Roll Call Vote:

Etchart - Absent Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes – M/S/C

c. Approve Resolution 20220419-2: Consolidated General Elections. (Ward)

Ms. Ward presented Resolution 20220419-2: Consolidated General Elections. The Board will have 3 full term seats up for re-election. It was discussed and clarified that the vacant seat will also be up for re-election, but for a two year term. Ms. Ward stated that this resolution is required by Ventura County Elections Division, so that MOWD can participate in the general election, rather than hosting its own election.

Director Oakland made the motion to approve Resolution 20220419-2: Consolidated General Elections. Director Kentosh seconded the motion

No Public Comment.

Oakland/Kentosh

Roll Call Vote:

Etchart - Absent Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes – M/S/C

d. Approve Resolution 20220419-3: AB 361 – Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 20220315. (Ward)

Ms. Ward presented Resolution 20220419-3: AB 361 - Brown Act: Remote Meetings During a State of Emergency, subsequent to Resolution 20220315. This resolution must be renewed every 30 days to cover the Committee and next regular board meetings.

Director Kentosh made the motion to approve Resolution 20220419-3: AB 361 - Brown Act: Remote Meetings During a State of Emergency. Director Anderson seconded the motion.

No Public Comment.

Kentosh/Anderson

Roll Call Vote:

Etchart - Absent Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes – M/S/C

e. Approve Prop 218 Notice regarding proposed rate increase. (Martinez/Ward)

Mr. Martinez presented the draft Prop 218 Rate Increase Notice. The District has not increased its rates since 2018. Unfortunately, due to the sharp increase in operational costs and major infrastructure projects that are needed, a rate increase is necessary.

Director Kentosh provided an overview of the Prop 218 process, the public hearing is to be scheduled at least 45 days after the notice is provided to the District parcel owners. Protest ballots will be due prior to the public hearing date. If more than 50% of rate payers protest the rates, the Board will be required to re-evaluate. Rate schedule details and supporting documents will be posted on the District website. The District's goal is to have new rates effective in July 2022.

Director Kentosh made the motion to authorize the General Manager to send out the Prop 218 Rate Increase notice. Director Oakland seconded the motion.

No Public Comment.

Kentosh/Oakland

Roll Call Vote:

Etchart - Absent Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes – M/S/C

f. Approve Draft Budget Expenditures FY 2022-2023. (Kentosh/Martinez)

Mr. Martinez presented the draft budget expenditures for FY 2022 – 2023, noting that operational costs have sharply increased due to inflation. For example, the chlorine vendor sent a notice to expect quarterly increases. Director Etchart added that the District is focusing on grant funds; most commonly shovel-ready projects are required for grant funds. The District increased the budget for engineering and technical work, to help get the capital projects designed and ready for funding. Director Kentosh stated that the formal adoption of the budget will occur in sync with the new rates.

No Public Comment.

No Motion.

g. Approve transfer of \$200,000 from reserve funds to general fund for the replacement Treatment Plant 100% design expenses. (Martinez)

Mr. Martinez stated that MKN Associates has begun work on the 100% design plan for the replacement treatment plant, which was approved at \$343,655. This request is to transfer \$200,000 from the District reserve funds, to the General Fund, to help cover the project expenses. Director Anderson commended staff for putting this together and having the forethought to request the funds, so that the District can continue making progress with phasing in these projects.

Director Anderson made the motion to approve the transfer of \$200,000 from reserve funds to general fund for the replacement treatment plant design. Director Oakland seconded the motion.

No Public Comment.

Anderson/Oakland

Roll Call Vote:

Etchart - Absent Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes – M/S/C

h. Approve Watershed Progressive proposal for engagement and fees. (Etchart)

Director Etchart presented the Watershed Progressive proposal for grant work. The District is looking at a number of different grant resources, this will formalize the District's relationship with Regina Hirsch, for assistance with identifying and responding to grant funding opportunities.

Director Anderson made the motion to approve the Watershed Progressive proposal for engagement and fees. Director Oakland seconded the motion.

No Public Comments.

Anderson/Oakland

Roll Call Vote:

Etchart - Absent Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes – M/S/C

i. **Approve Will-Serve Letter requests for (3) parcels: 270 N. Lomita, 578 El Sol, and 1377 S. La Luna. (Martinez/Ward)**

Ms. Ward presented the three Will-Serve Letter request evaluations: (1) 270 N. Lomita, 1,188 sq ft detached ADU on 2.33 acres with an existing meter and adequate variable allocation to support the ADU; (2) 578 El Sol, 800 sq ft detached ADU on 0.38 acres with an existing meter and adequate variable allocation to support the ADU; (3) 1377 S. La Luna, 1,188 sq ft detached ADU on 0.95 acres with an existing meter and adequate variable allocation to support the ADU. Director Kentosh provided a brief overview of ADU allocations and the Will-Serve request process, the New Meters & Expansion of Services draft policy is under revision. Director Kentosh has no objection to issuing Will-Serve letters to the three projects presented.

Director Kentosh made the motion to approve the Will-Serve Letter request for 270 N. Lomita, 578 El Sol, and 1377 S. La Luna. Director Anderson seconded the motion.

Public Comments:

Mr. Lange provided a statement regarding housing and growth in the area.

Kentosh/Anderson

Roll Call Vote:

Etchart - Absent Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes – M/S/C

8. **General Manager's Report**

Mr. Martinez reported that the Casitas Lake level has dropped to 34.3%. The District has grant applications in process. Ms. Hirsch shared that the District should expect the grant funding in August 2022. Wells 1,2,4 & 7 are all online. The replacement treatment plant 100% design is underway. There were three service related leaks this past month, two required contracted work, due to locations of those leaks. Mr. Martinez shared progress photos of the District workshop, starting with images of a year ago versus now with the reorganization and shelving.

No Public Comment.

9. **Board Secretary's Report**

Ms. Ward presented the monthly Board Secretary report highlighting that the Water Boards Electronic Annual Report is in process, due by May 21. Ordinance 22-01-18: Director Compensation public protest ended March 19, the new rate is now in effect. Ms. Ward reminded the board that the late fee process and disconnection for non-payment have resumed. Nomination paperwork for the upcoming November election will be available at the Ventura County Elections Division in mid-July and due by mid-

August. Ms. Ward stated that she received 25 applications for the new Administrative Clerk position, a panel will interview the top 5 candidates. Applicants for the vacant Director seat have been arriving, deadline for applications was April 15. Interviews will be scheduled with each candidate and the board.

No Public Comment.

10. Board Committee Reports

- Executive & Personnel Committee: No report.
- UVRGA: See agenda item 4.
- Budget/Rate Committee: See agenda items 7(e) & 7(f)
- Emergency Management Committee: No report.
- Allocations, New Meters & Expansion of Services Committee: Meeting next week.
- Grants: Director Anderson provided a brief update on the Income Survey, the goal would be to conduct the Income Survey to assist with a potential Disadvantaged Community status; which would facilitate more grant funding opportunities.

11. Old Business

- Meiners Rd. Pressure Zones: Director Kentosh stated that the report is being prepared and will be ready for the next meeting.
- State Water: No update.
- Matilija Dam Removal Update: No update.

12. Director Announcements/Reports

- Director Oakland: No report.
- Director Kentosh: No report.
- Director Anderson: Attended the Watershed Council meeting, received updates on the Matilija Dam removal project and noted that they are aware of MOWD's need to mitigate risks to the District facilities.
- Director Etchart: No report.

13. Meeting Adjournment

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 8:03 pm.

Board Secretary

Board President

Special Meeting

May 3, 2022

5:00 pm

Meiners Oaks Water District

202 W. El Roblar Drive

Ojai, CA 93023-2211

Minutes

The meeting was called to order at 5:02 pm.

1. Call to Order

The meeting was called to order by the Board President, Mike Etchart, at 5:02 pm via teleconference.

2. Roll Call

Present: Board President, Mike Etchart, Board Directors: James Kentosh, Loni Anderson and Christian Oakland. Staff Present: General Manager, Justin Martinez; Board Secretary, Summer Ward. Attorney: Stuart Nielson.

Absent: None. (1 open Director seat)

3. Approval of the Minutes

No minutes to approve.

4. Public Comments

No comments.

5. Board Discussion and/or Action

a) Board Director Candidate Interviews (30 minutes each) – (Etchart)

Ms. Ward welcomed each candidate and provided a brief overview of the interview and appointment process. Each candidate was interviewed by the Board, for up to 30-minutes each. The candidates interviewed were (in order) Christy Cooper, Jeffrey Starkweather and Willi Coeler. The interview questions included: (1) What interested you most about becoming a MOWD board member; (2) Experience serving on a Board in the past; (3) Please share with us your personal and professional experiences that you would bring to the position with the District; (4) Please share how a potential Board appointment would fit in with your personal, work, and other commitments; and (5) What questions do you have for us?

Following each interview, Director Etchart reiterated the District's appreciation for the candidate's interest and time. The appointment vote will take place on Monday, May 9, 2022 during open session of the Special Board Meeting. Director Etchart and all Directors expressed gratitude for having highly qualified candidates.

No Public Comment.

No motion.

Special Meeting Minutes
May 4, 2022

6. **Closed Session**

- a) No closed session held.

7. **Meeting Adjournment**

There being no further business to conduct at this time, Board President, Mike Etchart adjourned the meeting at 6:38 pm, to continue Wednesday, May 4, 2022 at 5:00 pm.

Board Secretary

Board President

Special Meeting

May 4, 2022

5:00 pm

Meiners Oaks Water District

202 W. El Roblar Drive

Ojai, CA 93023-2211

Minutes

The meeting was called to order at 5:04 pm.

1. Call to Order

The meeting, continued from Tuesday, May 3, 2022, was called to order by the Board President, Mike Etchart, at 5:04 pm via teleconference.

2. Roll Call

Present: Board President, Mike Etchart, Board Directors: James Kentosh, Loni Anderson and Christian Oakland. Staff Present: General Manager, Justin Martinez; Board Secretary, Summer Ward. Attorney: Stuart Nielson.

Absent: None. (1 open Director seat)

3. Approval of the Minutes

No minutes to approve.

4. Public Comments

No comments.

5. Board Discussion and/or Action

a) Board Director Candidate Interviews (30 minutes each) – (Etchart)

Ms. Ward welcomed each candidate and provided a brief overview of the interview and appointment process. Each candidate was interviewed by the Board, for up to 30-minutes each. The candidates interviewed were (in order) Pat Tumamait, Richard Haas and Tracey Hess. The interview questions included: (1) What interested you most about becoming a MOWD board member; (2) Experience serving on a Board in the past; (3) Please share with us your personal and professional experiences that you would bring to the position with the District; (4) Please share how a potential Board appointment would fit in with your personal, work, and other commitments; and (5) What questions do you have for us?

Following each interview, Director Etchart reiterated the District's appreciation for the candidate's interest and time. The appointment vote will take place on Monday, May 9, 2022 during open session of the Special Board Meeting. Director Etchart and all Directors expressed gratitude for having highly qualified candidates.

No Public Comment.

No motion.

6. **Closed Session**

- a) No closed session held.

7. **Meeting Adjournment**

There being no further business to conduct at this time, Board President, Mike Etchart adjourned the meeting at 6:09 pm.

Board Secretary

Board President

Special Meeting

May 9, 2022

5:00 pm

Meiners Oaks Water District

202 W. El Roblar Drive

Ojai, CA 93023-2211

Minutes

The meeting was called to order at 5:00 pm.

1. Call to Order

The meeting was called to order by the Board President, Mike Etchart, at 5:00 pm via teleconference.

2. Roll Call

Present: Board President, Mike Etchart, Board Directors: James Kentosh, Loni Anderson and Christian Oakland. Staff Present: General Manager, Justin Martinez; Board Secretary, Summer Ward. Attorney: Stuart Nielson.

Absent: None. (1 open Director seat)

3. Approval of the Minutes

No minutes to approve.

4. Public Comments

No comments.

5. Board Discussion and/or Action

a) Discuss Director Candidate interviews, nominate and vote to appoint the new MOWD Board Director to fill vacancy. (Etchart)

Director Etchart expressed gratitude on behalf of the District, and stated what a treat it is to have so many great candidates. Director Etchart thanked each candidate for their interest and time, encouraged candidates that are not selected to stay involved and there will be more opportunities to join the board.

Director Anderson shared her thoughts on the impressive slate of candidates. Director Anderson stated that the District would be well-served by any of the candidates, for her it came down to the District's need for expertise in grants and projects.

Director Oakland agreed with Directors Etchart and Anderson, all of the candidates had different skill sets and experience. Based on the existing skill sets on the board, Ms. Cooper would fit within our needs very well.

Director Kentosh was impressed with the depth of the field and wanted to recognize all of the candidates abilities. Mr. Starkweather is an attorney that could give perspective on the adjudication lawsuit and new regulations; Mr. Coeler is a pilot and a good team player; Mr.

Tumamait has worked for the District as an employee with construction experience; Mr. Haas is a fighter pilot, geologist and project management; Dr. Hess is a clinical psychologist and academic; Ms. Cooper has experience with engineering and administrative grant projects, data management, and strategic planning.

Director Anderson made the motion to appoint Christy Cooper to the MOWD Board of Directors, to fill the vacancy. Director Oakland seconded the motion.

Ms. Ward stated that she will follow-up with each candidate and will assist Director Cooper with onboarding activities. The Oath of Office will be performed at the beginning of the May 17, 2022, regular meeting.

No Public Comment.

Anderson/Oakland

Roll Call Vote:

Etchart – Y Kentosh - Y Oakland – Y Anderson - Y

(4) Ayes – M/S/C

6. **Closed Session**

a) No closed session held.

7. **Meeting Adjournment**

There being no further business to conduct at this time, Board President, Mike Etchart adjourned the meeting at 5:13 pm.

Board Secretary

Board President

OATH OF OFFICE

(California Government Code §1360)

MEINERS OAKS WATER DISTRICT

STATE OF CALIFORNIA }
 } ss.

COUNTY OF VENTURA }

As a Director for the **MEINERS OAKS WATER DISTRICT**

I, Christy Cooper, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature

Subscribed and sworn to before me this 17 day of May, 2022.

By: _____
Signature & Title

Report of Income as of 4/30/2022

Income	Month of April	Year To Date	Budget Appropriation	Appropriation Balance
Interest	1,114.03	4,388.12	--	4,388.12
Taxes	76,367.13	185,096.24	--	185,096.24
Pumping Charges	325.62	3,067.87	--	3,067.87
Fire Protection	108.35	1,172.50	--	1,172.50
Meter & Inst. Fees		--	--	--
Water Sales	50,795.82	586,494.45	--	(586,494.45)
¹ Casitas Water/Standby	1,994.29	133,865.28	--	133,865.28
MWAC Charges	59,720.32	579,708.96	--	(579,708.96)
MCC Chg.	6,152.63	62,948.99	--	(62,948.99)
² Misc. Income	16,817.75	47,840.97	--	47,840.97
Late & Delinquent Chgs.	2,988.59	4,282.84	--	4,282.84
Conservation Penalty		--	--	--
Capital Improvement		--	--	--
Drought Surcharge	4,513.27	57,242.26	--	57,242.26
		--	--	--
		--	--	--
		--	--	--
TOTAL INCOME	220,897.80	1,666,108.48	--	(1,666,108.48)

Note:

¹ This line item is necessary because these sales are tracked in the expenditures

² This line item is the Hartmann Allocation fee &
SDRMA Reimbursement for Sale of the Truck &
Golf Cart & VCRCD Nitrate Removal Grant
Disbursement (October 2021 - December 2021)

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of April	Year To Date	Budget Approp	Approp Bal 04/30/22	Current May	Approp FY Bal To Date
Salaries	40,582.58	416,184.11	600,000.00	183,815.89	-	183,815.89
Payroll Taxes	3,075.91	33,540.59	45,000.00	11,459.41	-	11,459.41
Retirement Contributions	5,549.48	50,337.64	55,000.00	4,662.36	-	4,662.36
Group Insurance	6,193.72	61,339.08	96,000.00	34,660.92	-	34,660.92
Company Uniforms	78.66	2,703.09	4,500.00	1,796.91	-	1,796.91
Phone Office	788.48	7,925.14	9,000.00	1,074.86	-	1,074.86
Janitorial Service	917.59	6,762.76	4,400.00	(2,362.76)	131.86	(2,494.62)
Refuse Disposal	341.89	3,594.89	4,500.00	905.11	-	905.11
Liability Insurance	-	53,916.53	54,000.00	83.47	-	83.47
Workers Compensation	-	11,436.56	18,000.00	6,563.44	-	6,563.44
Wells	225.51	330.50	10,000.00	9,669.50	-	9,669.50
Truck Maintenance	127.02	2,472.11	3,500.00	1,027.89	-	1,027.89
Office Equipment Maintenance	184.00	3,262.00	5,000.00	1,738.00	585.15	1,152.85
Security System	-	664.54	600.00	(64.54)	95.85	(160.39)
Cell Phones	400.91	4,009.48	4,500.00	490.52	-	490.52
System Maintenance	686.44	40,030.33	100,000.00	59,969.67	-	59,969.67
Safety Equipment	336.22	3,746.24	6,000.00	2,253.76	-	2,253.76
Laboratory Services	996.00	11,708.00	12,000.00	292.00	-	292.00
Membership and Dues	-	8,066.00	9,000.00	934.00	-	934.00
Printing and Binding	-	21.96	2,500.00	2,478.04	-	2,478.04
Office Supplies	340.27	5,910.13	6,000.00	89.87	130.00	(40.13)
Postage and Express	6.14	10,773.00	11,000.00	227.00	-	227.00
B.O.D. Fees	-	6,700.00	15,000.00	8,300.00	-	8,300.00
Engineering & Technical Services	-	-	30,000.00	30,000.00	-	30,000.00
Computer Services	429.85	24,288.74	17,000.00	(7,288.74)	707.86	(7,996.60)
Other Prof. & Regulatory Fees	556.94	14,651.38	40,000.00	25,348.62	23.20	25,325.42
Public and Legal Notices	-	302.56	2,000.00	1,697.44	-	1,697.44
Attorney Fees	4,485.00	119,650.02	75,000.00	(44,650.02)	1,722.50	(46,372.52)
GSA Fees	-	42,903.14	50,000.00	7,096.86	-	7,096.86
VR/SBC/City of VTA Law Suit	1,340.50	29,583.96	75,000.00	45,416.04	-	45,416.04
Rental Equipment	-	-	-	-	-	-
Audit Fees	10,000.00	17,300.00	25,000.00	7,700.00	-	7,700.00
Small Tools	204.71	4,410.44	5,000.00	589.56	-	589.56
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Water Purchase	-	238,639.17	150,000.00	(88,639.17)	-	(88,639.17)
CMWD Standby Charges	2,278.69	22,585.24	20,000.00	(2,585.24)	-	(2,585.24)
Treatment Plant	-	10,667.27	20,000.00	9,332.73	-	9,332.73
Fuel	1,839.19	13,979.68	13,000.00	(979.68)	-	(979.68)
Travel Exp./Seminars	-	1,134.81	2,000.00	865.19	-	865.19
Utilities	168.28	2,278.50	3,500.00	1,221.50	7.08	1,214.42
Power and Pumping	5,626.88	49,192.20	80,000.00	30,807.80	-	30,807.80
Meters	-	1,931.44	10,000.00	8,068.56	-	8,068.56
Total Expenditures	87,760.86	1,338,933.23	1,695,500.00	356,566.77	3,403.50	353,163.27
Water Distribution System	-	-	-	-	-	-
Fairview Connection (FY22-23)	-	-	-	-	-	-
Well 8 Nitrate Removal/Blending	-	30,527.79	40,000.00	9,472.21	-	9,472.21
4 Valve Replacements/Deadends	-	-	68,000.00	68,000.00	-	68,000.00
Tank Cleaning	-	-	6,000.00	6,000.00	-	6,000.00
El Sol to Lomita Tie-In Engineering	-	-	5,000.00	5,000.00	-	5,000.00
Repairs to Meiners Rd. 80K Gallon Tank	-	30,332.06	30,000.00	(332.06)	-	(332.06)
Structures and Improvements	-	-	-	-	-	-
Chlorine Alarms	6,082.62	6,082.62	40,000.00	33,917.38	-	33,917.38
T.P. Final Eng. 100% Design	-	6,045.56	175,000.00	168,954.44	9,667.32	159,287.12
Treatment Plant Set-Aside Fund	-	-	200,000.00	200,000.00	-	200,000.00
Wells 4&7 CL 17	-	-	15,000.00	15,000.00	-	15,000.00
Office Machines	-	-	-	-	-	-
Radio/Cellular Meters (FY22/23)	-	-	-	-	-	-
Field Equipment	-	-	-	-	-	-
Sounder	2,429.15	2,429.15	2,500.00	70.85	-	70.85
New Truck Generator	-	-	3,500.00	3,500.00	-	3,500.00
Welder	-	-	3,500.00	3,500.00	-	3,500.00
Air Compressor (Tow Behind)	-	-	16,000.00	16,000.00	-	16,000.00
Crane for New Truck	-	14,896.19	15,000.00	103.81	-	103.81
New Truck Tools	-	4,201.80	5,000.00	798.20	-	798.20
Appropriations for Contingencies	19,278.69	79,537.52	100,000.00	20,462.48	-	20,462.48
Total CIP Spending	27,790.46	174,052.69	724,500.00	550,447.31	9,667.32	540,779.99
GRAND TOTAL	115,551.32	1,512,985.92	2,420,000.00	907,014.08	13,070.82	893,943.26



Meiner's Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 04/16/2022 - 05/15/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Bank-AP Bank						
AQUA-F	Aqua-Flo Supply	05/11/2022	Regular	0.00	171.58	10227
S11900491	Invoice	04/04/2022	Check Valve	0.00	95.27	
S11914018	Invoice	04/28/2022	Nipples, Union, Drain Spade	0.00	76.31	
AT&T	AT&T	04/27/2022	Regular	0.00	213.15	10213
01840422	Invoice	04/13/2022	Office Phones	0.00	213.15	
AT&T	AT&T	05/11/2022	Regular	0.00	575.33	10228
08330422	Invoice	04/19/2022	Office Phones	0.00	575.33	
DRAGANCHUK	Boyd & Associates	05/11/2022	Regular	0.00	95.85	10229
272623	Invoice	05/01/2022	Security Alarm	0.00	95.85	
CALPERS	California Public Employees' Retirement	04/30/2022	Bank Draft	0.00	3,240.80	DFT0001538
INV0002008	Invoice	04/15/2022	Health	0.00	3,240.80	
CALPERS	California Public Employees' Retirement	04/26/2022	Bank Draft	0.00	16.20	DFT0001545
041422	Invoice	04/14/2022	Active Premium	0.00	16.20	
CALPERS	California Public Employees' Retirement	04/30/2022	Bank Draft	0.00	3,240.78	DFT0001547
INV0002018	Invoice	04/30/2022	Health	0.00	3,240.78	
CAL-STATE	Cal-State	05/11/2022	Regular	0.00	258.09	10230
216391	Invoice	04/28/2022	Portable Toilet	0.00	126.23	
216771	Invoice	05/03/2022	Portable Toilet	0.00	131.86	
CMWD	Casitas Municipal Water District	05/11/2022	Regular	0.00	2,278.69	10231
261150422	Invoice	04/29/2022	Fairview Standby	0.00	1,033.31	
262000422	Invoice	04/29/2022	Hartmann Allocation	0.00	212.07	
300650422	Invoice	04/29/2022	Tico & La Luna Standby	0.00	1,033.31	
CLEANCO	Cleancoast Janitorial	05/11/2022	Regular	0.00	240.00	10232
1481	Invoice	04/28/2022	April Janitorial	0.00	240.00	
CVTDEP	County of Ventura Transport. Dept.	05/11/2022	Regular	0.00	370.00	10233
334470	Invoice	04/26/2022	1019 La Luna	0.00	370.00	
VCRMA	County of Ventura, RMA	05/11/2022	Regular	0.00	313.49	10234
IN225530	Invoice	04/26/2022	Cross Connection Contract	0.00	313.49	
DOCUPRO	DocuProducts Corporation	05/11/2022	Regular	0.00	585.15	10235
239253	Invoice	05/02/2022	Copier Maintenance	0.00	585.15	
EJHAR	E. J. Harrison Rolloffs, Inc.	04/27/2022	Regular	0.00	341.89	10214
281300422	Invoice	04/14/2022	Office Trash	0.00	109.94	
994260422	Invoice	04/14/2022	3 Yard Dumpster	0.00	231.95	
FAMCON	Famcon Pipe and Supply, Inc	05/11/2022	Regular	0.00	144.79	10236
S100076805.001	Invoice	04/13/2022	AMS	0.00	144.79	
CFANN	Fanning & Karrh	04/27/2022	Regular	0.00	10,000.00	10215
41822	Invoice	04/18/2022	Progress Billing for Audit	0.00	10,000.00	

Check Report

Date Range: 04/16/2022 - 05/15/2022

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Post Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
FGLENV 204579A 205417A 205923A 206113A	FGL Environmental Invoice Invoice Invoice Invoice	 04/12/2022 04/21/2022 04/21/2022 04/20/2022	 Samples Samples Samples Samples	 0.00 0.00 0.00 0.00	 411.00 151.00 95.00 132.00 33.00	10216
FGLENV 205927A 205930A 205931A 205933A 206454A	FGL Environmental Invoice Invoice Invoice Invoice Invoice	 04/29/2022 04/29/2022 04/29/2022 04/27/2022 04/29/2022	 Samples Samples Samples Samples Samples	 0.00 0.00 0.00 0.00 0.00	 585.00 30.00 30.00 30.00 95.00 400.00	10237
FIRMAS 0000954135	FireMaster Invoice	 04/27/2022	 Fire Extinguisher Annual Maintenance	 0.00	 131.00 131.00	10238
GRAINGER 9271047640	Grainger Invoice	 04/06/2022	 Fish Tape	 0.00	 126.84 126.84	10217
GUARDIAN INV0002009 INV0002019	Guardian Invoice Invoice	 04/15/2022 04/30/2022	 Dental Dental	 0.00 0.00	 606.56 303.30 303.26	10211
GUARDIAN 7690460422	Guardian Invoice	 04/14/2022	 Admin. Fee	 0.00	 8.00 8.00	10218
HCS 103094 103095	Herum/Crabtree/Suntag Invoice Invoice	 04/25/2022 04/25/2022	 SBCK vs VTA SBCK vs VTA	 0.00 0.00	 1,340.50 1,218.10 122.40	10239
IERDDS 6755	Irina E. Rodriguez D.D.S Inc. Invoice	 04/18/2022	 Dental Exam - Erickson	 0.00	 110.00 110.00	10219
MATT-CHLOR 27047	Matt-Chlor. Inc. Invoice	 04/01/2022	 Cylinder Scale	 0.00	 6,082.62 6,082.62	10240
MOAR 048526	Meiners Oaks Auto Repair Invoice	 04/20/2022	 Truck Repair	 0.00	 127.02 127.02	10241
MOHARD 001583 001728 002359	Meiners Oaks Hardware Invoice Invoice Invoice	 04/05/2022 04/06/2022 04/12/2022	 Steel Stakes Hole Saw Chain Pass,Quick Link Chain	 0.00 0.00 0.00	 98.74 21.41 23.40 53.93	10242
MKN&A 100623	Michael K. Nunley & Associates, Inc. Invoice	 05/02/2022	 Treatment Plant Design	 0.00	 9,667.32 9,667.32	10243
MITEC 79408 79460	MiTec Solutions LLC Invoice Invoice	 04/15/2022 04/15/2022	 Splashtop, Anti-Virus Anti-Virus	 0.00 0.00	 85.00 50.00 35.00	10220
MITEC 1063076 1063089 79862 79914	MiTec Solutions LLC Invoice Invoice Invoice Invoice	 05/05/2022 05/09/2022 05/01/2022 05/01/2022	 Monthly Maintenance Remote Labor Exchange,Web Hosting,ShareSync Off Site Back Up	 0.00 0.00 0.00 0.00	 707.86 237.50 142.50 229.86 98.00	10244
NCK&K 6840	Nelson Comis Kettle & Kinney, LLP Invoice	 05/03/2022	 Attorney Fees	 0.00	 1,722.50 1,722.50	10245
PATHIAN INV0002011 INV0002021	Pathian Administrators Invoice Invoice	 04/15/2022 04/30/2022	 HSBS HSBS	 0.00 0.00	 111.84 55.93 55.91	10212

Check Report

Date Range: 04/16/2022 - 05/15/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
PERS	Public Employees' Retirement System	04/30/2022	Bank Draft	0.00	250.00	DFT0001537
INV0002007	Invoice	04/15/2022	457 Withholdings	0.00	250.00	
PERS	Public Employees' Retirement System	04/30/2022	Bank Draft	0.00	2,828.12	DFT0001539
INV0002010	Invoice	04/15/2022	PERS	0.00	2,828.12	
PERS	Public Employees' Retirement System	04/30/2022	Bank Draft	0.00	250.00	DFT0001546
INV0002017	Invoice	04/30/2022	457 Withholdings	0.00	250.00	
PERS	Public Employees' Retirement System	04/30/2022	Bank Draft	0.00	2,706.01	DFT0001548
INV0002020	Invoice	04/30/2022	PERS	0.00	2,706.01	
PERS	Public Employees' Retirement System	05/11/2022	Bank Draft	0.00	2,443.25	DFT0001566
10000001678735	Invoice	05/01/2022	Unfunded Accrued Liability	0.00	2,443.25	
PERS	Public Employees' Retirement System	05/11/2022	Bank Draft	0.00	109.17	DFT0001567
10000001678736	Invoice	05/01/2022	Unfunded Accrued Liability	0.00	109.17	
QUINNRTL	Quinn Rental Services	04/27/2022	Regular	0.00	1,265.04	10221
21383001	Invoice	04/08/2022	BackHoe	0.00	1,265.04	
QUINNRTL	Quinn Rental Services	04/27/2022	Regular	0.00	-1,265.04	10221
RMEIER	R. Meier Construction	04/27/2022	Regular	0.00	19,278.69	10222
3114	Invoice	04/18/2022	El Roblar Leak	0.00	9,437.50	
3115	Invoice	04/18/2022	Padre Juan Leak	0.00	9,841.19	
SCE	Southern California Edison Co.	04/27/2022	Regular	0.00	5,739.60	10223
OFFELE0422	Invoice	04/22/2022	Office Electricity	0.00	112.72	
TNKFRM0422	Credit Memo	04/22/2022	Tank Farm	0.00	-26.27	
WELL1-0422	Invoice	04/22/2022	Well 1	0.00	974.08	
WELL2-0422	Invoice	04/22/2022	Well 2	0.00	716.22	
WELL4&70422	Invoice	04/22/2022	Wells 4 & 7	0.00	3,591.30	
WELL80422	Invoice	04/22/2022	Well 8	0.00	72.60	
Z-20422	Invoice	04/22/2022	Zone 2	0.00	33.18	
Z-2FIR0422	Invoice	04/22/2022	Zone 2 Fire	0.00	27.67	
Z-2PWR0422	Invoice	04/22/2022	Zone 2 Power	0.00	277.84	
Z-3FIR0422	Credit Memo	04/22/2022	Zone 3 Fire	0.00	-39.74	
SCGAS	Southern California Gas Co.	05/11/2022	Regular	0.00	7.08	10246
0582	Invoice	05/02/2022	Office Heat	0.00	7.08	
OVNEWS	The Ojai Valley News	05/11/2022	Regular	0.00	130.00	10247
77952022	Invoice	05/03/2022	One Year Subscription Print/Online	0.00	130.00	
UAOFSC	Underground Service Alert of So.Ca.	05/11/2022	Regular	0.00	23.20	10248
420220441	Invoice	05/01/2022	Digalert	0.00	23.20	
USBANK	US Bank Corporate Pmt. System	05/11/2022	Regular	0.00	3,242.93	10249
AAS041522	Invoice	04/15/2022	Mailing Pink Slip for Old Crew Truck	0.00	6.14	
AMSTERDAM040	Invoice	04/04/2022	Pens	0.00	145.27	
CAAE041822	Invoice	04/18/2022	D. Engle Plaque	0.00	123.92	
DROPBOX042022	Invoice	04/20/2022	DropBox	0.00	45.00	
GOTO041822	Invoice	04/18/2022	Remote Meetings	0.00	10.00	
GREEN033022	Invoice	04/01/2022	Leaf Blower	0.00	204.71	
JNDESIGN04182	Invoice	04/18/2022	Shirts	0.00	78.66	
OSS041122	Invoice	04/11/2022	Storage Unit	0.00	184.00	
POLLARD040122	Invoice	04/01/2022	Souder	0.00	2,429.15	
PRIME042022	Invoice	04/20/2022	Membership	0.00	16.08	
VCASSESSOR	Ventura County Assessor	04/27/2022	Regular	0.00	212.00	10226
2022-028	Invoice	04/27/2022	Data Request for Parcel Owners	0.00	212.00	
VERIZON	Verizon Wireless	05/11/2022	Regular	0.00	400.91	10250
9905142275	Invoice	04/26/2022	Cell Phones	0.00	400.91	

Check Report

Date Range: 04/16/2022 - 05/15/2022

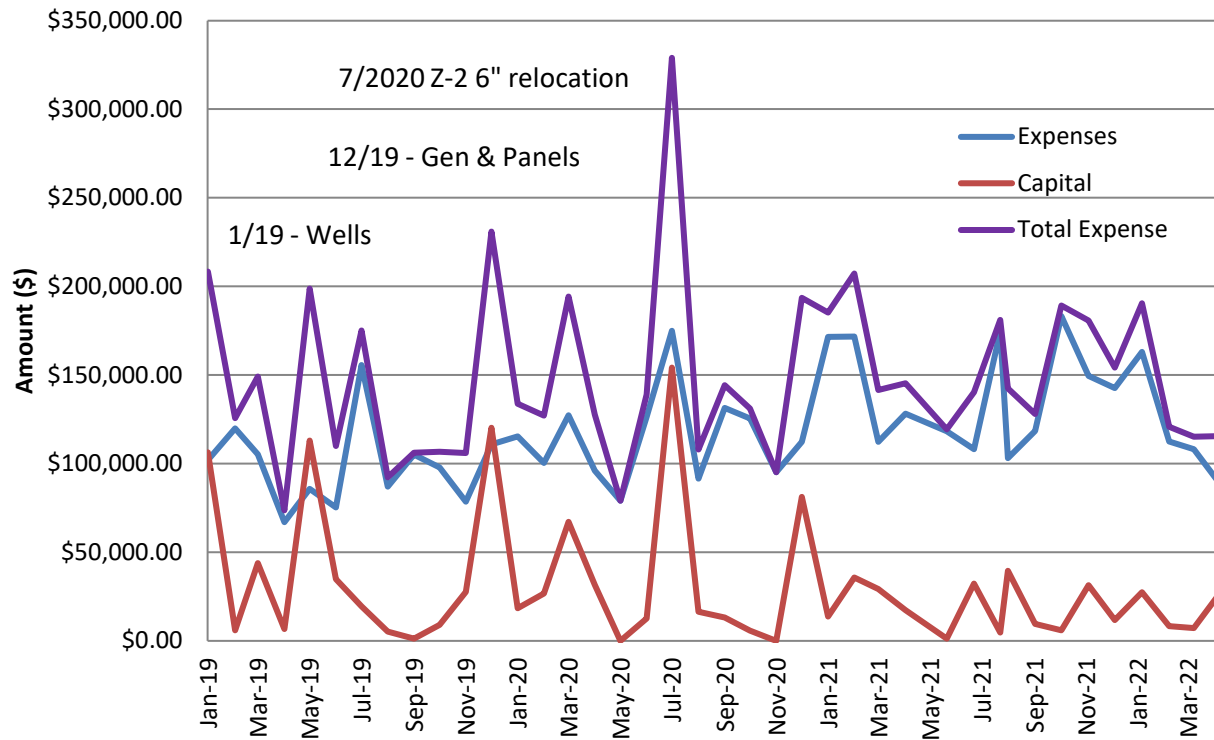
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
WEX	WEX BANK	04/27/2022	Regular	0.00	1,839.19	10224
<u>80224928</u>	Invoice	04/15/2022	Fuel	0.00	1,839.19	
ZEEMED	ZEE MEDICAL SERVICE	04/27/2022	Regular	0.00	205.22	10225
<u>34-118247</u>	Invoice	04/26/2022	Office Medical Kit Refresh	0.00	205.22	

Bank Code AP Bank Summary

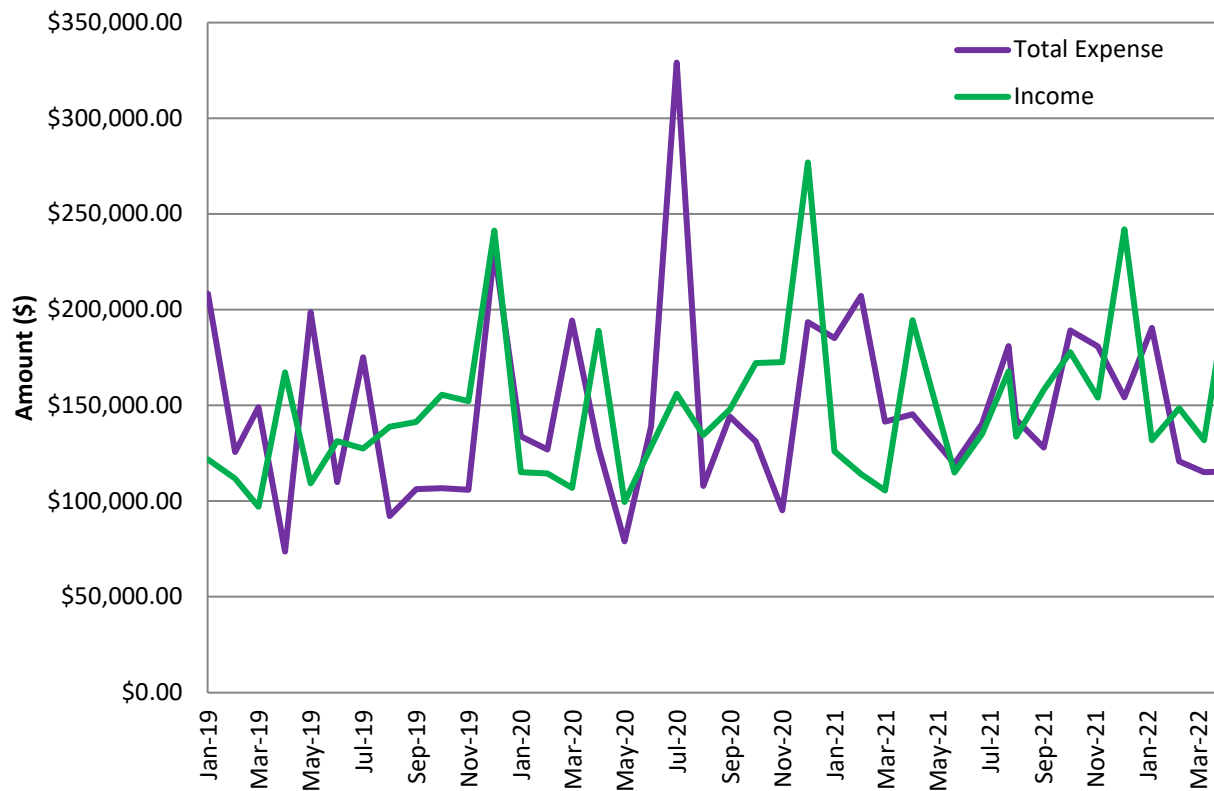
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	80	40	0.00	69,853.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-1,265.04
Bank Drafts	9	9	0.00	15,084.33
EFT's	0	0	0.00	0.00
	<u>89</u>	<u>50</u>	<u>0.00</u>	<u>83,672.96</u>

PR 41,535.67

MOWD Monthly Expenses



MOWD Income & Expenses



RESOLUTION NO. 20220517:

AB 361-Brown Act: Remote Meetings During a State of Emergency (Subsequent)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY CA EXECUTIVE ORDER N-29-20 MARCH 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF MEINERS OAKS WATER DISTRICT FOR THE PERIOD MAY 22, 2022 – JUNE 22, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the MEINERS OAKS WATER DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of MEINERS OAKS WATER DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, March 4, 2020 CA Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; despite sustained efforts the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS, the Ventura County Public Health Officer issued order October 18, 2021 regarding the highly transmissible Delta Variant, recommends vaccinated and unvaccinated persons to mask and social distance until health metric criteria are met or rescinded, superseded, or amended by the Health Officer; and

WHEREAS, the Board of Directors does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus, will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and

facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of MEINERS OAKS WATER DISTRICT shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times and manner in which the public may attend the meeting and offer public comment by call-in option or internet-based service option, are posted at a minimum, on the District website and physically outside the District Office.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF MEINERS OAKS WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and the ongoing risk posed by the highly transmissible COVID-19 virus, and, Ventura County Public Health orders for social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager, Board Secretary and legislative bodies of MEINERS OAKS WATER DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of JUNE 22, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of MEINERS OAKS WATER DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of MEINERS OAKS WATER DISTRICT, this 17 day of MAY, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Board Committee Membership 2022

Executive Committee Mike Etchart Chris Oakland	The executive committee consists of the President and Vice-President of the Board; they will meet and make recommendations to the Board on legal matters, personnel matters with regard to the benefits, and major policy issues.
Budget & Rates Jim Kentosh Chris Oakland	The budget committee will work with the General Manager to prepare and recommend the District's annual budget and proposed water rates. It will also oversee and ensure Prop 218 compliance.
Allocations, New Meters & Expansion of Services Jim Kentosh Loni Anderson	The Allocations, New Meters and Expansion of Services committee will work with the G.M. to develop and recommend policies to the Board to help the District and its customers manage issuance of new meters and services, in relation to current and future conditions, including water shortage emergency declarations. Additionally, the committee is responsible for the District's allocation program and waiver requests.
Emergency Preparedness & Safety Chris Oakland Loni Anderson	The Emergency Preparedness and Safety committee will work with the G.M. to develop and recommend policies and actions to the Board to help the District and its customers mitigate current and future safety risks.
Grants Mike Etchart Loni Anderson	The Grants committee will work with staff to identify grant funding opportunities, support the grant application process and grant activity monitoring and reporting.

Board Representatives:

UVRGA Mike Etchart Alt: Jim Kentosh	The GSA committee is responsible for MOWD's oversight of the policies, operations, budgets and fees, work products and implementation actions of the Upper Ventura River Groundwater Agency. The committee reviews work products, agreements and contracts; makes recommendations; attends meetings and workshops; and may participate in subcommittees of the UVRGA. One committee member will represent MOWD on the Board of Directors of UVRGA, and the other member will serve as alternate director.
Ventura River Watershed Council Loni Anderson Alt: Justin Martinez	The Ventura River Watershed Council is a stakeholder group for watershed planning in the Ventura River Watershed. It is an open group with active participation by government agencies, water and sanitation districts, environmental and educational non-profits, agricultural organizations, community volunteer groups, as well as engineers, biologists, businesses and private citizens.
Matilija Dam Removal Justin Martinez	The G.M. will participate in the Ventura County Matilija Dam Removal project and report to the Board any updates that would pertain to MOWD.

Review of Application for Will Serve Letter

ADU for Property with Existing Meter at 1396 S. La Luna Ave.

Proposal

Conversion of part of an existing detached garage to a 352 sq ft single story ADU and 966 sq ft Interior remodel of existing kitchen and living area on tax assessor parcel 018-0-200-165 at 1396 S. La Luna Ave.

Applicant provided a detailed site plan, showing the location of the existing detached garage and the existing primary residence.

Screening Step 1: Is the proposed building site on a legal lot? YES

Applicant provided a copy of a tax assessor parcel map and a subdivision map that indicated the single APN 018-0-200-165

Screening Step 2. Will the current allocation support an ADU? YES

Allocation Details:

- Allocation Case Identifier: AA-0948
- Allocation Category: 1 RES meter, 1 Parcel
- Parcel Size: 0.38 acre (16,552.8 sq ft)
- Current Base Fixed Allocation: 120 HCF/yr
- Current Base Variable Allocation: 184 HCF/yr
- Fixed Base Allocation Needed to Support ADU: 84 HCF/yr
- Deduction from Variable Allocation needed to Support ADU through drought stages: 84 HCF/yr

If the ADU is provided the customary fixed second dwelling allocation, the new allocation for this property would be as follows:

- New Base Fixed Allocation: $120 + 84 = 204$ HCF/yr
- New Base Variation Allocation: $184 - 84 = 100$ HCF/yr

Recommendation

A will serve letter can be supplied, but must clearly state:

- Letter applies only to the proposed ADU as described in the applicant-provided preliminary site plan with the file date 04-27-2022
- There will be no increase in the total (fixed plus variable) water allocation assigned to the meter
- Will Serve Letter will expire after 1 year



Income Survey for Disadvantaged Community Designation

The California Department of Water Resources (DWR) definition for a Disadvantaged Community (DAC) is a community with an annual median household income (MHI) that is less than 80% of the Statewide annual MHI (PRC Section 75005(g)), and those census geographies with an annual MHI less than 60% of the Statewide annual MHI are considered “Severely Disadvantaged Communities” (SDAC). Water Districts with a DAC or SDAC designation are eligible for additional grant funding opportunities with reduced/eliminated share of cost, as well as no interest loans.

Boykin Witherspoon, CSUSB shared that MOWD, based on initial data places the District at 43% (DAC) and 34% (SDAC). The threshold to meet the definition for DAC designation, is 50%. Boykin proposes the District conduct a community Income Survey, to assist with achieving the DAC designation. Grant funds will be sought for conducting the Income Survey.

The initial plan would be for Boykin’s team to tour the District, mail out the CA standardized Income questionnaire to the community. The team will mail up to two questionnaires, if the response threshold is not met, then door to door surveys will be completed.

Recommendation: Provide direction to the Grants Committee regarding initiation of the Income Survey for DAC designation.



District Summary/Update

- **Casitas Lake Level: 33.9 %** 5/12/2022
- **Purchased Water:** The demand on our system is steady. The south casitas connection has been turned off as of 10/28/2021. The Fairview connection was turned off 1-6-2022.
- **Wells:** Wells 1 & 2 on-line as of 1-7-2022
Wells 4 & 7 on-line as of 1-13-2022
Update Well Documentation with DDW and FGL; Rename the new Well #4 to Well #4A
- **Grant Funding:** Well Feasibility Study, Land Resiliency Partnership Projects, Advanced Metering Infrastructure (application in process)
- **Seasonal Rain Fall Totals:**

Casitas Dam	17.53"
Matilija Dam	21.82"
Stewart Canyon	18.01"
Nordhoff Ridge	22.68"
- **Office:** Open to the public
- **Prop 218:** Notices have been mailed out
- **Office Clerk:** Possition has been filled, Leslie McCleary, Start Date 5-23-2022
- **Treatment Plant Project:** 100% design project is underway and being conducted my MKN & Associates

Scheduled/Unscheduled Work

<u>Type of Repair</u>	<u>Cause</u>	<u>Date</u>	<u>Location</u>	<u>Contractor</u>	<u>Amount \$</u>
Electronic Annual Report "EAR"		4/29/2022		Staff	
Geographical Survey -Tretment Plant Project		5/6/2022	T.P.	Yeh & Associates	
Prop 218 Notice Mailed Out		5/10/2022		Staff	

Current Well Levels and Specific Capacity

WELL #1	DEC 21'	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	26.6	24.9	31.5	31.1	30.6	35.3							
RUNNING (ft)	OFF	31.5	37.3	37.8	37.3	42.7							
DRAW DOWN (ft)	OFF	6.6	5.8	6.7	6.7	7.4							
Gallons Per Minute (GPM)	OFF	276	261	269	261	224							
Specific Capacity (gal/ft DD)	OFF	41.8	45	40.15	38.96	30.27							
WELL #2	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	25.95	24.6	30.5	31.1	30.9	34.95							
RUNNING (ft)	OFF	36.15	44.2	42.7	39.3	41.15							
DRAW DOWN (ft)	OFF	11.55	13.7	11.6	8.4	6.2							
Gallons Per Minute (GPM)	OFF	209	194	172	157	74.8							
Specific Capacity (gal/ft DD)	OFF	18.1	14.16	14.83	18.7	12.06							
WELL #4	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	52.3	28.8	31.2	32.5	34.8	39.2							
RUNNING (ft)	OFF	54.9	56.9	60	59.4	63.4							
DRAW DOWN (ft)	OFF	26.1	25.7	27.5	24.6	24.2							
Gallons Per Minute (GPM)	OFF	380	382	390	377	361							
Specific Capacity (gal/ft DD)	OFF	14.5	14.86	14.18	15.33	14.92							
WELL #7	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	55	19.8	24.5	26.95	31.2	38.95							
RUNNING (ft)	OFF	23.7	28.15	30.65	34.55	42.6							
DRAW DOWN (ft)	OFF	3.95	3.65	3.7	3.35	3.65							
Gallons Per Minute (GPM)	OFF	336	332	342	321	309							
Specific Capacity (gal/ft DD)	OFF	85	90.96	92.43	95.82	84.66							
WELL #8	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	65.5	46	51.55	54.8	57.7	62.9							
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF	OFF							
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF	OFF							
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF	OFF							
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF	OFF							

Water Pumped, Sold, Purchased & Water Sales

MONTH	PUMPED (AF)	SOLD (AF)	PURCHASED (AF)	WATER SALES (\$)
JAN	0	40.35	40.35	\$55,869.54
FEB	59.13	43.26	0	\$45,273.85
MAR	45.88	37.35	0	\$38,245.86
APR	54.26	52.05	0	\$52,993.98
MAY	55.31	53.77	0	\$50,789.57
JUN	68.5	68.23	0	\$69,254.64
JUL	74.30	66.27	1.46	\$78,149.92
AUG	46.76	72.24	13.2	\$73,260.72
SEP	0.00	66.49	66.49	\$79,486.92
OCT	3.14	56.89	53.75	\$56,983.68
NOV	2.21	45.07	48.80	\$43,449.12
DEC	2.44	40.98	42.52	\$47,960.64
2022 JAN	31.61	32.73	5.67	\$42,686.16
FEB	46.91	42.54	0	\$40,700.83
MAR	51.63	46.99	0	\$47,874.06
APR	52.30	41.28	0	\$50,795.82
YTD 2022	182.45	163.54	5.67	\$182,056.87
TOTAL 2021	229.21	382.85	175.25	\$648,269.32
TOTAL 2020	485.71	635.47	197.26	\$657,912.06

Reserve Funds

* Balance at the County of Ventura	\$ 1,420,361.49
Total Taxes	\$ 748.30
Total Interest from reserve account#	\$ 0.00

Fiscal Year Total Revenues

July 1 st – April 30 th	2021	\$ 1,833,844.96
July 1 st – April 30 th	2022	\$ 1,488,318.91

Bank Balances

* LAIF Balance	\$ 230,372.80
Transferred from L.A.I.F. to General	\$ 0.00
(#) Quarterly Interest from LAIF	\$181.40
* Money Market (Mechanics Bank)	\$ 7,623.35
Amount Transferred to Mechanics from County this month	\$0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
Monthly Interest received from Money Market	\$.12
General Fund Balance	\$ 79,036.24
Trust Fund Balance	\$ 7,014.65
* Capital Improvement Fund	\$ 13,983.72
(#) Quarterly Interest from Capital Account	\$.11
Total Interest accrued	\$ 181.63

Capital Improvement Projects for 2021-2022
Budgeted capital funds \$ 724,000.00 FY 2021-2022

1. Well 8 Nitrate Feasibility Study (Complete)
2. Engineer design report for the treatment plant (100% In Process)
3. Valve Replacements
4. El Sol and Lomita Tie-in (Engineering, TBD)
5. Tank Cleaning and Inspection (Complete)
6. Remove Meiners Rd Tank & Antenna Tower Install (Complete)
7. Chlorine Gas Alarms at well sites (Tabled)
8. Install CL17 at Wells 4 & 7 (Tabled)
9. Crane for New Service Truck (Complete)
10. Air Compressor
11. Service Truck Generator
12. Service Truck Welder
13. Service Truck Tool (Complete)
14. Leak Detector/Sounder (On Order)
15. Appropriations and Contingencies



Board Secretary Report

May 2022

1. Administrative

- CA Water Boards Electronic Annual Report completed.
- Public Records requests: (1) Prop 218 Public Hearing dates; (2) Director Candidate applications; (3) Director vacancy term and re-election timing; (4) Total money spent on the adjudication lawsuit attorney fees.
- Prop 218 notices were mailed out to District parcel owners and posted on the District website on May 9, 2022. The public hearing will be held virtually on Thursday, June 30, 2022 at 5:00 pm via GoToWebinar, which can accommodate up to 1,000 attendees.

2. Financial (any items not covered in separate Financials Report)

- a. Audit for FY 20-21 – Fanning & Karrh, CPA anticipate draft audit reports June 2022.
- b. Accounts Receivable –The “new” 4/1/2020 SB 998 timeline for disconnects for non-payment (>\$200 @ 60 days) is in effect. Late fees and District past due processes resumed as of March 26, 2022.

3. Billing/Customer Service

Month	#Total Service Orders	# Account Owner Changes	Monthly Customer Bill Total	Monthly Casitas Surcharge	Over-Allocation \$ (drought)	Other Conservation Penalties
Mar 21	73	16	\$108,985.68	\$0	\$1,936.00	\$0
Apr 21	125	9	\$127,363.90	\$0	\$5,084.00	\$0
May 21	134	11	\$129,394.85	\$0	\$5,525.00	\$0
Jun 21	72	20	\$147,682.37	\$0	\$9,566.00	\$0
Jul 21	139	8	\$145,721.09	\$0	\$8,865.00	\$0
Aug 21	151	13	\$153,370.61	\$0	\$10,660.00	\$0
Sep 21	116	10	\$174,988.52	\$29,089.01	\$8,742.00	\$0
Oct 21	93	17	\$163,260.86	\$31,512.78	\$6,206.00	\$0
Nov 21	52	15	\$141,776.01	\$25,886.00	\$3,094.00	\$0
Dec 21	53	6	\$141,663.91	\$27,318.06	\$3,002.00	\$0
Jan 22	110	5	\$110,228.55	\$12,978.37	\$882.00	\$0
Feb 22	72	10	\$124,078.38	\$7,370.33	\$4,993.00	\$0
Mar 22	80	7	\$123,073.26	\$0	\$5,308.00	\$0
Apr 22	72	14	\$113,351.51	\$0	\$2,131.00	\$0

Board of Directors

Board Member	Position	Term Ends	Term Type
Michel Etchart	President	2022	Long Term (Re-elected 2018)
James Kentosh	Vice President	2022	Long Term (Re-elected 2018)
Christian Oakland	Director	2024	Long Term (Elected 2020)
Loni Anderson	Director	2022	Appointed July 2021
Christy Cooper	Director	2022	Appointed May 2022 Re-elect for 2 yr term to 2024

***2022 Elections Information for candidates will be forthcoming – stay tuned.**

4. Projects

- a. New Administrative Clerk, Leslie McCleary, starting May 23, 2022.
- b. SWRCB Emergency Procedures.
- c. Policy & Procedure, Resolution & Ordinance web posting.
- d. Board Bylaws & Employee Handbook legal review and update.

5. Complaints & Compliments

Recommended Actions: *Receive an update from the Board Secretary concerning miscellaneous matters and District correspondence. Provide feedback to staff.*

Attachments: None.