



Safety & Emergency Response Committee Agenda

Thursday, October 5, 2023 at 9:00 a.m.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/684400885>

You can also dial in using your phone.

United States (Toll Free): 1 877 309 2073

Access Code: 684-400-885

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114

(Govt. Code Section 94594.1 and 94594.2 (a))

A. Call To Order

B. Public Comments

C. Discussion Items:

- a. Discuss and consider approval of Lucci & Associates Inc. proposal for Electrical Engineering Services – New Gen-Set backup power at District Office. - Attachment
- b. Update on Emergency Response Plan – No Attachment

D. Adjourn

Date: August 16, 2023

To: **Justin Martinez**/General Manager
Meiners Oaks Water District
202 W. El Roblar Dr
Ojai, CA

From: Kenneth Lucci, P.E.
Lucci & Associates



Subject: Proposal for Electrical Engineering Services – New Gen-Set for backup power at Meiners Oaks Water District Main Office

We are pleased to provide the enclosed proposal for electrical engineering services. Based on our site walk and discussions, it is our understanding that your District Office requires backup power to provide required services during a utility power outage.

Our electrical engineering scope of work for the above effort is:

- Provide a site visit confirming the existing electrical conditions at the site.
- Obtain SCE billing information from the Water District to confirm power loads for this metered location for assistance in sizing of the generator set.
- Coordinate with your staff the size, location and manufacturer of the Genset. (Provide coordination with the genset manufacturer as necessary).
- Provide electrical demolition plans for electrical area and systems affected in the area rework.
- Coordinate with your staff and other design professionals.
- Provide an electrical design to integrate this genset into the site electrical system. This design shall be suitable for submission for plan check in the County of Ventura. If plan check corrections are necessary, we will provide these corrections and resubmit them to the County of Ventura for approval.
- We do not expect any need to coordinate with the Ventura County Air Quality Agency to obtain an operating permit for this genset as the Horsepower is less than 50HP and the unit will be nat gas or propane,
- **Includes structural design of concrete base of the ATS/genset (via an SE)**
- Provide site observation, submittal review, CA/CM and project electrical closeout.

Exclusions

- Value Engineering
- Plan check submittal fees
- Additional design changes to the electrical system not associated with the genset (we will include the ATS and new power panel near the existing meter location).

Change Order hourly work will be compensated based on the following rate schedule.

BASIC FEE SCHEDULE
 Consulting Electrical Engineers – Services
 Effective 6/30/22

<u>Classification</u>	<u>Hourly Rate</u>
Principal.....	\$225.00
Project Manager.....	\$210.00
Project Engineer.....	\$195.00
Design Engineer.....	\$165.00
Drafter	\$135.00
Word/Data Processing.....	\$105.00

Our fee for the above scope of work is as follows:

- Site investigation and load study ----- \$1,200
 - Plan check submittal Electrical Plans for the Genset/Electrical Design - \$7,850
 - Site observation, submittal review, CA/CM and project closeout ----- \$1,900
 - Structural Engineer – design of concrete base for Genset-----\$2,300
- Total ----\$13,250

All invoices are net 30 days from receipt of invoice.

Thank you for this opportunity.