

# New Meters, Allocations & Expansion of Services Committee Agenda

# Thursday, December 14, 2023 at 9:30 a.m.

202 W. El Roblar Drive, Ojai, CA 93023
Please join my meeting from your computer, tablet or smartphone.

https://meet.goto.com/897020741

You can also dial in using your phone.
United States (Toll Free): 1 877 309 2073
Access Code: 897-020-741

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject mutter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card and return it to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board's consideration of that item.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114 (Govt. Code Section 94594.1 and 94594.2 (a))

- A. Call To Order
- B. Public Comments
- C. <u>Discussion Items:</u>
  - a. Will-Serve Letter Requests
    - i. 347/351 S. Padre Juan Update on Conditional Will-Serve letter
    - ii. 2231 Maricopa Hwy New 514 sf Jr. ADU above existing attached garage.
    - iii. 1911 Meiners Rd New 1200 sf ADU, with addition of 87 sf addition to main residence, with patios and new 864 sf detached garage.
    - iv. 815 W. Lomita Existing garage conversion to 480 sf ADU.
- D. <u>Adjourn</u>



# **Conditional Will Serve Letter**

Date: 9/11/2023

Address: 351 S. Padre Juan

Assessor's Parcel: 017-0-191-11

Subject: New Service Connection and Allocation

Account #: New account to be established

Parcel Size: 0.13 acres

To /

In reference to the above-stated property with a total area of 6,053 sq ft, the property has been served by the Meiners Oaks Water District (MOWD) continuously through an approved source and meter. MOWD is aware of the proposed project and the request for a new meter. The homeowner intends to build a 468 sq. ft. single-family residence on this parcel, which will require additional allocation. An approved meter and allocation will be established on the condition that Ashley Nielsen purchase 0.19 AF of water from Casitas Municipal Water District. This purchased allocation shall then be transferred to MOWD's total allocation per the District's MOU with Casitas MWD.

Proposed Parcel Allocation:

Fixed Allocation: 120 HCF/yr

Variable Allocation: 15 HCF/yr

(Allocations are contingent based upon the purchase and transfer of the recommended allocation as stated above)

This is a CONDITIONAL Will Serve Letter; a Will Serve Letter shall be granted upon the purchase and transfer of allocation from CMWD to MOWD, and all capital improvement fees have been paid. This Conditional Will Serve Letter will expire after 1 year of its filing date, 8/24/2023, or if Lake Casitas water levels drop below 70%, as stated in District policy. Conditional Will Serve Letters are nontransferable in the event the property changes ownership.

Sincerely,

Justin Martinez

General Manager

Meiners Oaks Water District

Detailed Project Description:

This is for the construction of a new detached ADU at 347 S. Padre Juan Ave.

The new address for the ADU will be 351 S Padre Juan Ave.

We have requested a new meter which may or may not need allocation.

The house was built in 1949. We were unable to locate the original permit for the property. We have a permit for re-roofing from 2001.

Our legal lot is a flagpole lot consisting of two parcels. Parcel 1 (017-0-180-310) has the main house. Parcel 2 (017-0-191-110) is the flagpole parcel which is narrow and long. It is used to access the main house from S Padre Juan Ave. We cannot subdivide because we need Parcel 2 in order to access our house and the parcel 2 is too small.

Attachment descriptions.

Subdivision Map 1 - shows Parcel 1 where the main house is located Subdivision Map 2 - shows Parcel 2 where the ADU will be located Will serve letter - We received a will serve letter in 2017 but did not build at that time Parcel Report - information about the parcel and zoning Parcel Map - Our property is Parcel 1.

Historical documents - oldest permit we could find - stamped 1955

We request to attend the committee hearing when it is being reviewed so we can answer questions you may have.

# Review of Application for Will Serve Letter

# New Junior ADU for Property with Existing Meter at 2231 Maricopa Hwy.

# Proposal

The proposed project consists of adding a new 514 sf Junior ADU above existing attached garage.

Applicant provided a detailed site plan, showing the location of the proposed converted space

# Screening Step 1: Is the proposed building site on a legal lot? YES

Applicant provided a copy of a tax assessor parcel map and a subdivision map that indicate a single 0.17-acre parcel.

# Screening Step 2. Will the current allocation support an ADU? YES

# Allocation Details for initial Jr. ADU:

- Allocation Case Identifier: AA-0579
- Allocation Category: 5/8" RES meter, 1 Parcel (017-0-072-10)
- Parcel Size: 0.17 acre (7405 sq ft)
- Current base Fixed allocation: 120 HCF/yr
- Current base Variable allocation: 101 HCF/yr
- Fixed base allocation needed to support Jr ADU: 84 HCF/yr
- Deduction from base variable allocation needed to support new Jr. ADU through drought stages: 100
   HCF/yr

If the primary dwellings are provided the customary fixed dwelling allocations, the new allocation for this property would be as follows:

- New Base Fixed Allocation: 204 HCF/yr (1 Primary & 1 Jr. ADU)
- New Base Variable Allocation: 1 HCF/yr (Stage 1)

### Recommendation

The base allocation for this property does support the new junior ADU, with no remaining variable allocation.

- It is recommended the applicant purchase an additional 15 units of allocation from Casitas MWD to provide variable allocation.
- Letter applies only to the proposed Jr ADU, as described in the applicant-provided preliminary site plan with the file date 10-18-2023.
- There will be no increase in the total (fixed plus variable) water allocation assigned to the meter, the Will Serve Letter will expire after 1 year.



# Will-Serve/Proof of Service/New Meter Request

A "Will-Serve" letter may be issued upon the District's completion of an analysis determining that all conditions of approval are met.

# Required Attachments:

- 1. Drawing/sketch of project (with dimensions)
- 2. Tax Assessors parcel map that includes the subject property.
- 3. Subdivision map covering the location of the project.\*
- 4. Documentation of existing permitted dwellings on the property.
  - \* Clearly indicate all APNs and legal lots involved in the project. Ensure any markups to county documents do not obscure the underlying information.

Applicant Information:	
Account Number:	03-
Name:	
Company:	
Mailing Address:	2231 Maricopa Hwy giai, CA 93023
Phone Number:	
Email Address:	a genail.com
Project Information:  New Meter Requested:	Yes V No
Assessor's Parcel #(s):	0170072100
Service Address:	2231 Maricopa Hwy A.
City, State, Zip code:	Ojai, CA, 93023
Planning Dept Case #:	ZC22-1289
# of Existing Dwellings:	Date Dwellings Permitted: 10/7/97
Type of Construction:	
New Construction	Tenant Improvement ADU Other
Type of Use:	
Single Family Res	Multi-Family Res (# of dwellings) Other
Project Dimensions (Sqft	): 514

Continued on Next Page



# Will-Serve/Proof of Service/New Meter Request

# Detailed Project Description:

New 514 sq st addition above an existing attached garage to an existing 1725 sq. fit non sprinklered single family residence.

Please allow a minimum of 60 days to evaluate and process Will-Serve letter and new meter requests. The time frame will depend on receipt of satisfactory information from the applicant and schedule of pertinent District Committees and Board of Directors meetings.

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V	

I acknowledge that MOWD will bill corresponding fees (listed below) for processing this request.

Δn	nlicant	Signature
~P	piicant	Signature

# Date

10/18/23

# Fee Schedule

Will-Serve & New Meter Requests - Administrative Fee	\$100
Fire Flow Testing Fee	\$300
Capital Improvement New Connection (5/8")	\$4,009.52
Capital Improvement New Connection (1")	\$6,655.80
Capital Improvement New Connection (1.5")	\$10,023.80
Capital Improvement New Connection (2")	\$21,370.74
Capital Improvement New Connection (3")	\$46,751.00
Capital Improvement New Connection (4")	\$133,637.30

# County View

Ventura County, California

Parcels (1)

17007203

0.2000

want to...

017007202

# な Parcel APN - 017007210

Tools

Property Identification

017007210 Assessor's Parcel #:

2231 MARICOPA Situs Address: APN Suffix:

o View Assessor Map Acreage:

0.1700

0.4900

07213 3.2600 017007204

Parcel Description

Tract Number;

Map Number:

15 MR 45

Parcel Reports

017007209 0.1700



Special Districts

017007208

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Displaying 1 - 1 (Total: 1)

017007207

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017008402

017007211

017007210

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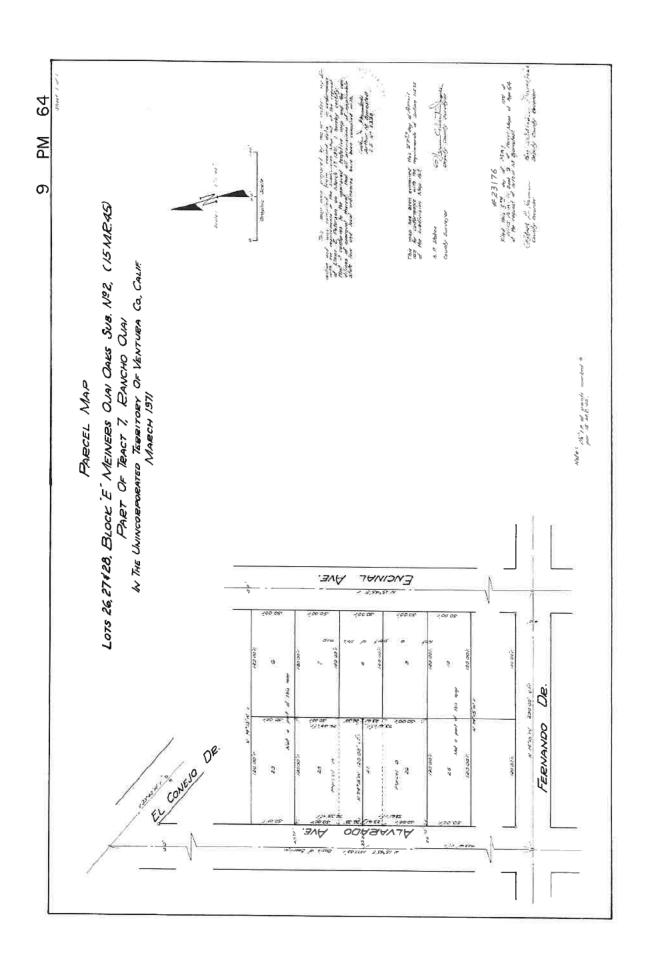


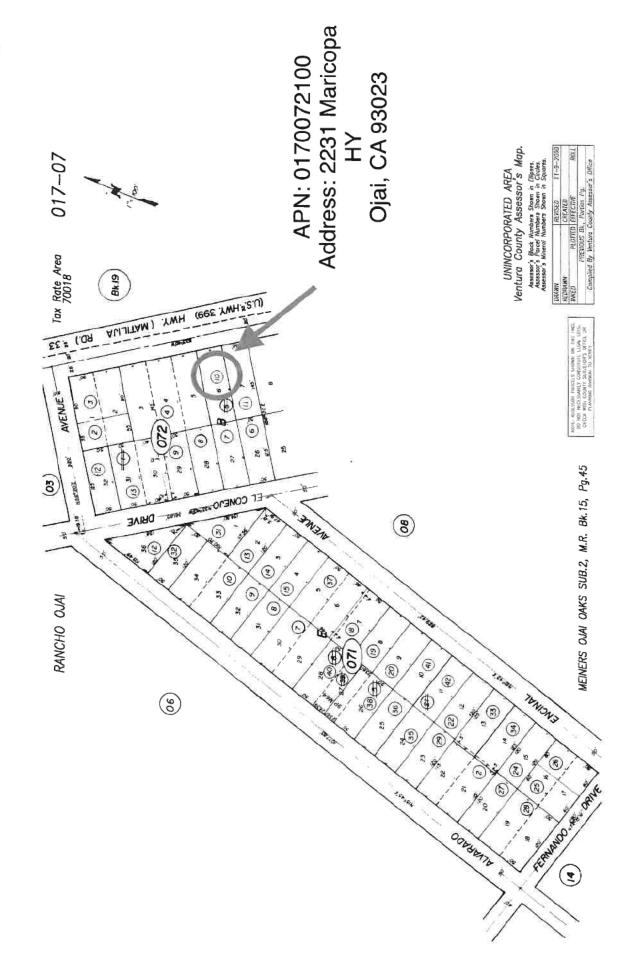


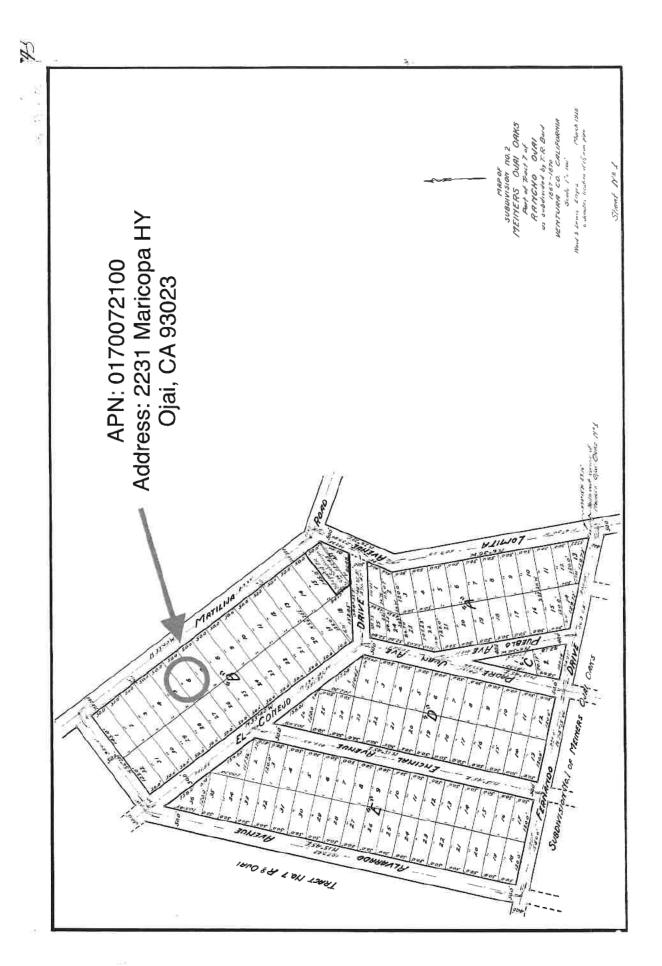
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Home Layers 🖨 Parcels (1)

Basemaps Ò







CAO: A-1012

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# COUNTY OF VENTURA

APPL	ICATION	& PERMIT

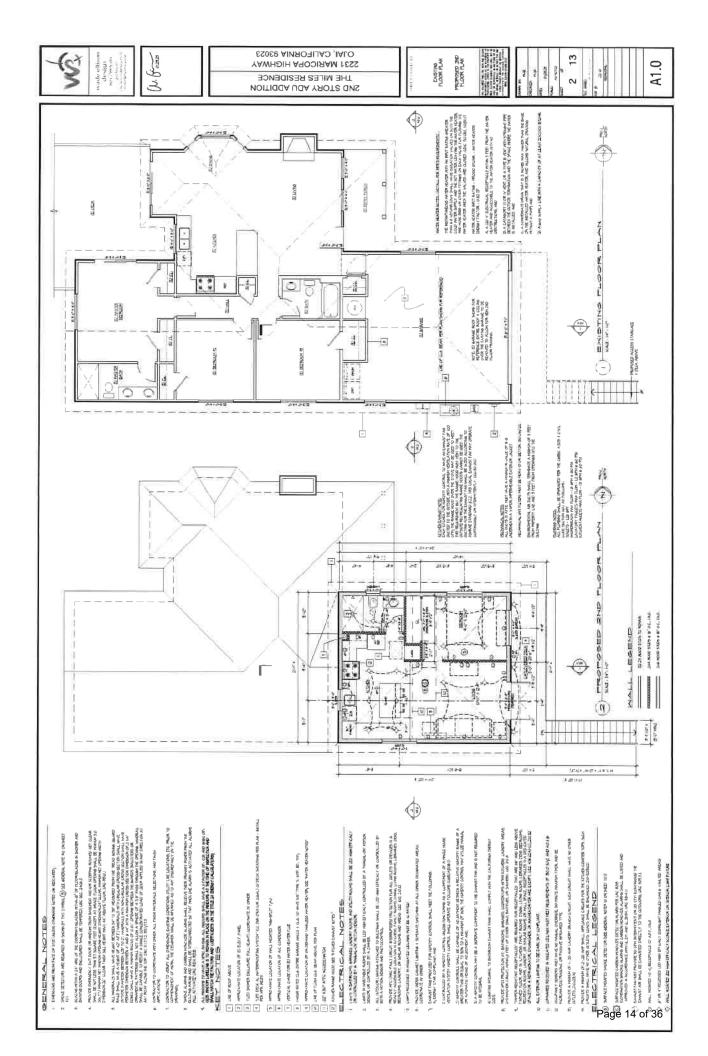
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Method of Sewage Disposal: Private Public X OUS D	_		000			
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[commencing with Section 7000] of Division 3 of the Business and Professions Code, and my license is in full force and effect.	ENERGY FE	E \$	97.8	SEIST	E MIC FEE \$	11.30
Lic, Number 47/622 License Class B	4		PLI	UMBING		11.00
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OWNER-BUILDER DECLARATION	SINKE	2	CLOT	2	PLEON BRAIN	Q7HEN
I hereby affirm that I am exempt from the Contractor's License Law for the following reason	SAVADAT THE	TH. HEATER	Tata	1	COST EACH	13455
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	Water S	vstem	-		58.00 E	
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WORKERS' COMPENSATION DECLARATION			_			
I hereby affirm that I have a certificate of consent to self-insure, or a certificate of Workers' Compensation Insurance, or a certified copy thereof (Sec. 3800, 138 C.).	PLMBG, PLAN					
(Sec. 3800, Lys. F.) take French O75 4 Certified copy thereof	REVIEW FEE			PERM	G. IT FEE S	157.00
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I certify that I have read this application and state that the above infor- ation is correct. I agree to comply with all city and county ordinances and	Residence	1		1223	.05	61.15
	Garage		_	458	.02	9.16
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PLAN REVIEW VALIDATION

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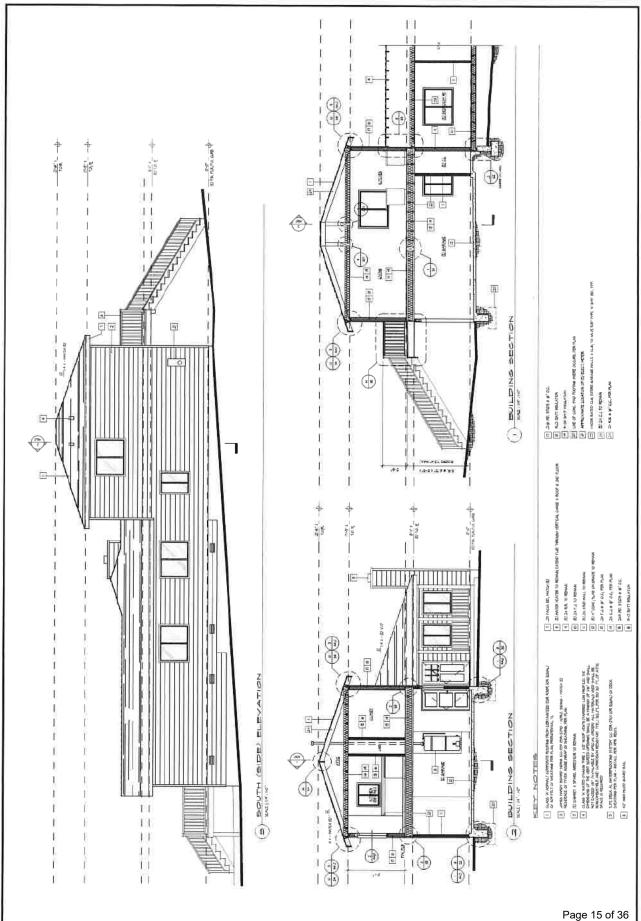
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# Review of Application for Will Serve Letter

# New 1,200 sf ADU for Property with Existing Meter at 1911 Meiners Rd.

# Proposal

The proposed project consists of adding a new 1,200 sf ADU, along with an 87sf addition to primary residence and 864 sf garage. The applicant provided a detailed site plan showing the location of the proposed structures.

# Screening Step 1: Is the proposed building site on a legal lot? YES

The applicant provided a copy of a tax assessor parcel map and a subdivision map that indicates a single 2.34 acre parcel. APN: 019-0-010-275.

# Screening Step 2. Will the current allocation support an ADU? YES

## Allocation Details:

Allocation Case Identifier: F-0005

Allocation Category: 1" RES meter & 1" AG meter, 1 Parcel

Parcel Size: 2.34 acres

Current Base Fixed Allocation: 120 HCF/yr

Current Base Variable Allocation: 206 HCF/yr

Fixed Base Allocation Needed to Support ADU: 84 HCF/yr

Deduction from Variable Allocation needed to Support ADU through drought stages: 100 HCF/yr

If the ADU is provided the customary fixed dwelling allocations, the new allocation for this property would be as follows:

New Base Fixed Allocation: 204 HCF/yr
 New Base Variable Allocation: 106 HCF/yr

## Recommendation

If a will-serve letter is to be supplied, it must clearly state:

- Letter applies only to the proposed 1,200 sf ADU as described in the applicant-provided preliminary site plan with the filing date of 10-18-2023.
- There will be no increase in the total (fixed plus variable) water allocation assigned to the meter Will Serve Letter will expire after 1 year.



# Will-Serve/Proof of Service/Meter Request Form

A "Will-Serve" letter may be issued upon the District's completion of an analysis determining that all conditions of approval are met.

# Required Attachments:

Parcel Owner Information:

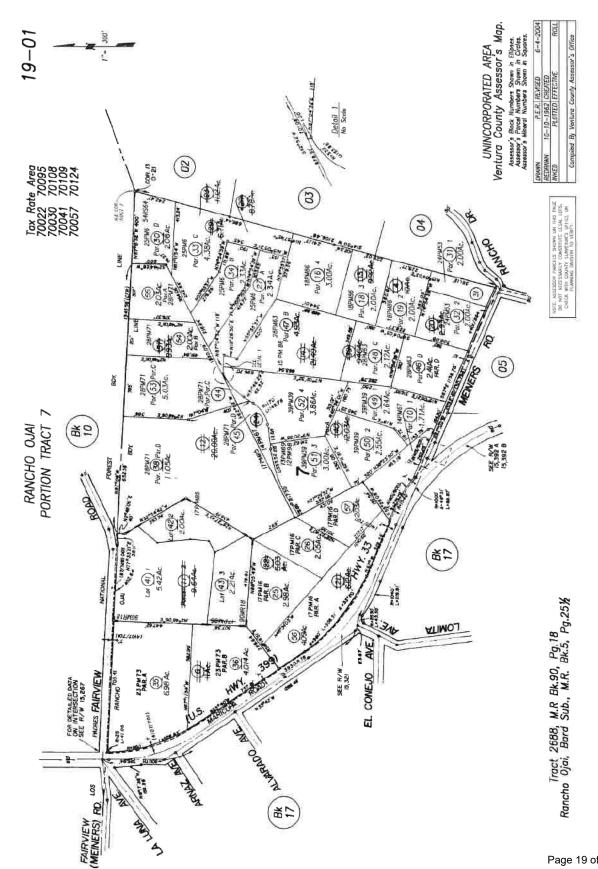
- 1. Drawing/sketch of project (with dimensions)
- 2. Tax Assessors parcel map that includes the subject property.
- 3. Subdivision map covering the location of the project.\*
- 4. Documentation of existing permitted dwellings on the property.
  - \* Clearly indicate all APNs and legal lots involved in the project. Ensure any markups to county documents do not obscure the underlying information.

Account Number: Name:	04-
Mailing Address:	<u> </u>
	1911 Meiners Road
Phone Number:	
Email Address:	
	·
Applicant Information:	
Name:	
Company:	Whitman Architectural Poskin. Inc.
Mailing Address: Phone	III W. Toph Toph St. Oxi CA 93023
Number:	(805) 646-8485
Email Address:	office @ whitman-architect.com
Project Information:	
New Meter Requested:	Yes No
Assessor's Parcel #(s):	019-0-010-275
Service Address:	1911 Meiners Roud
City, State, Zip code:	Ovin Ca 93023
Planning Dept Case #:	ZE Z3-0324
# of Existing Dwellings:	Date Dwellings Permitted:

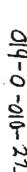


# Will-Serve/Proof of Service/Meter Request Form

Type of Construction:			_	
New Construction	Tenant Im	provement	ADU	Other
Type of Use: Single Family Res	Multi-Fam	ily Res (# of dwelli	ngs)	Other
Project Dimensions (sqft):	1200sF			
Detailed Project Description:				
Proposed 87SF add	ition to the	main reside	nec including	a 135F
Covered perch or a	484 SF Pat	a with tielli	s that con	nets to a
new 1200SF detail	chal ADU	lhat has an	additional 4	95SF patio
with trellis, and	a new 80	64SF detacher	l garage.	
Please allow a minimum of 60 The time frame will depend of pertinent	on receipt of satis	-	n from the applica	ant and schedule
I acknowledge that MOV	VD will bill a \$10	0 Administrative	Fee for processi	ing this request.
Applicant Signature			Date	
			Aug	9, 2023



Page 19 of 36



Resource Management Agency





**Planning Division** 800 South Victoria Avenue L#1740 Ventura, CA 93009 (805) 654-2488

Date Issued:09/27/2005

**ZONING CLEARANCE (NON-COASTAL) ZC05-1386** 

Assessor's Parcel No.: 0190010275

PROPOSED USE/STRUCTURES

1 - Principal

Principal Dwelling Addition

1 - Accessory

2 - Principal

2 - Accessory

3 - Principal

3 - Accessory

EXISTING PRINCIPAL USE/STRUCTURES

Principal Dwelling w/attached parking

ZONING CLEARANCE TYPE

Construction

**EXISTING ACCESSORY USE/STRUCTURES** 

Site Address: 1911 MEINERS RD VECO

Cross Sts.: MEINERS & RANCHO

Violation No.: N/A

Legal Lot Status: Parcel Map

Ojai Clean Air Ord No.: N/A

Parent Case No.: N/A

Number: 2779 PAR A

Lot Area: 101930.4 sf

Lot Area:

2.34 ac

Applicable:

Zoning: RE-2 AC

General Plan: Rural Urban Reserve (2 Ac. Min.)

Area Plan: Ojai Valley

Split Zoning:

Zoning:

General Plan:

Area Plan:

General Plan Max. Bldg. Coverage:

0 sf

Area Plan Max. Bldg. Coverage:

25 %

Maximum Building Coverage for accessory non-habitable structures and decks in rear setback - 40%

Maximum Gross Floor Area (GFA) Allowed with Zoning Clearance for Accessory Structures to Principal Use:

Dwelling: 2,000 sf

Agriculture: 0 sf

Other: 0 sf

# **ZONING CLEARANCE NO. 2005-1386**

<b>Building Coverage</b>	Existing	Proposed Combined T	
Prin. Structure(s) sf	2100 sf	1004 sf	3104 sf '
Accessory Structure(s) sf	0 sf	400 sf	400 sf
Total sf	2100 sf	1404 sf	3504 sf
% of Bldg. Coverage	2 %	1 %	3 %

# DEVELOPMENT STANDARDS PROPOSED USE/STRUCTURE #1

Height: Dwelling w/standard setbacks - 25 ft

Parking Requirements

Principal Dwelling: 2 Principal Dwelling, 1-4 Bedrooms - 2 covered

Second Dwelling: (

Farmworker/Animal Caretaker: 0

Other: (

Parking Space Size: 9ft x 20ft

Standard - 9ft x 20ft

Parking Configuration: Standard

Standard - Side by Side

Parking Space Surface: Paved

**Driveway Surface: Paved** 

Driveway Width: Equal to width

of required parking space

SETBACKS FROM LOT LINE OR ROAD EASEMENT

Front Lot line/Road Easement: Standard - 20ft Rear Lot Line/Road Easement: Standard - 15ft Side Lot Line/Road Easement: Standard - 5ft

Side Lot Line/Easement ( Adjacent to a street or Reserve Corner Lot ):

Irregular Lot:

Misc.:

# **DEVELOPMENT STANDARDS PROPOSED USE/STRUCTURE #2**

Height:

Parking Requirements

Principal Dwelling: 0

Second Dwelling:

Farmworker/Animal Caretaker:

Λ

Other:

0

Parking Space Size: Parking Configuration: Parking Space Surface:

**Driveway Surface:** 

**Driveway Width:** 

SETBACKS FROM LOT LINE OR ROAD EASEMENT

Front Lot line/Road Easement:

Rear Lot Line/Road Easement:

Side Lot Line/Road Easement:

Side Lot Line/Easement ( Adjacent to a street or Reserve Corner Lot ):

Irregular Lot:

Misc.:

# ZONING CLEARANCE NO. ZC05-1386 DEVELOPMENT STANDARDS PROPOSED USE/STRUCTURE

Height;

Parking Requirements

**Principal Dwelling:** 

Second Dwelling:

Farmworker/Animal Caretaker:

0

Other:

Parking Space Size: Parking Configuration:

Parking Space Surface:

**Driveway Surface:** 

Driveway Width:

SETBACKS FROM LOT LINE OR ROAD EASEMENT

Front Lot line/Road Easement:

Rear Lot Line/Road Easement:

Side Lot Line/Road Easement:

Side Lot Line/Easement ( Adjacent to a street or Reserve Corner Lot ):

Irregular Lot:

Misc.:

ADDITIONAL STANDARDS

Setbacks Between: Habitable Structures 10'; Habitable & Non-habitable Structures 6'; Non-habitable Structures 6' Other - 0

Allowed Intrusions Into Setbacks:

Stairways & balconies, open & unenclosed, -2.5' front, 4' rear

Porches & Landings, uncovered/unenclosed, at or below 1st floor - 6' front, 3' rear & side

Chimneys/fireplaces, masonry - 2' into all setbacks, but keep min. 3' side setback

Architectural Features (e.g. eaves, comices, canopies, etc.) - 2.5' front, 2' side, 4' rear; min. 2' side/rear setback

Other - 0

Owner's Name Mailing Address/Zip

1911 MEINERS RD OJAI CA

Phone Nos.

93023

Applicant's Name Mailing Address/Zip

1911 MEINERS RD **OJAI CA** 

Phone Nos.

93023

FEES:

Calculated Fees: \$275.00 Total Fees: \$275.00

ATTACHMENT(S):

(Y)Plot/Site Plan

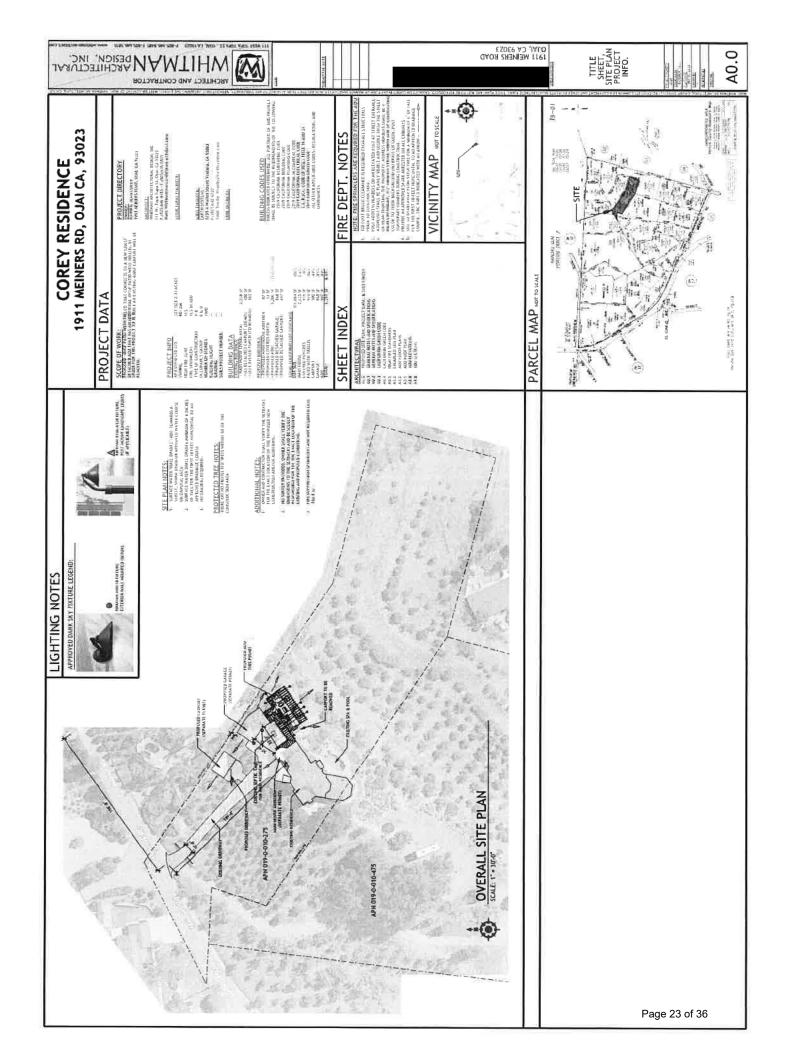
( N ) Ordinance Standards

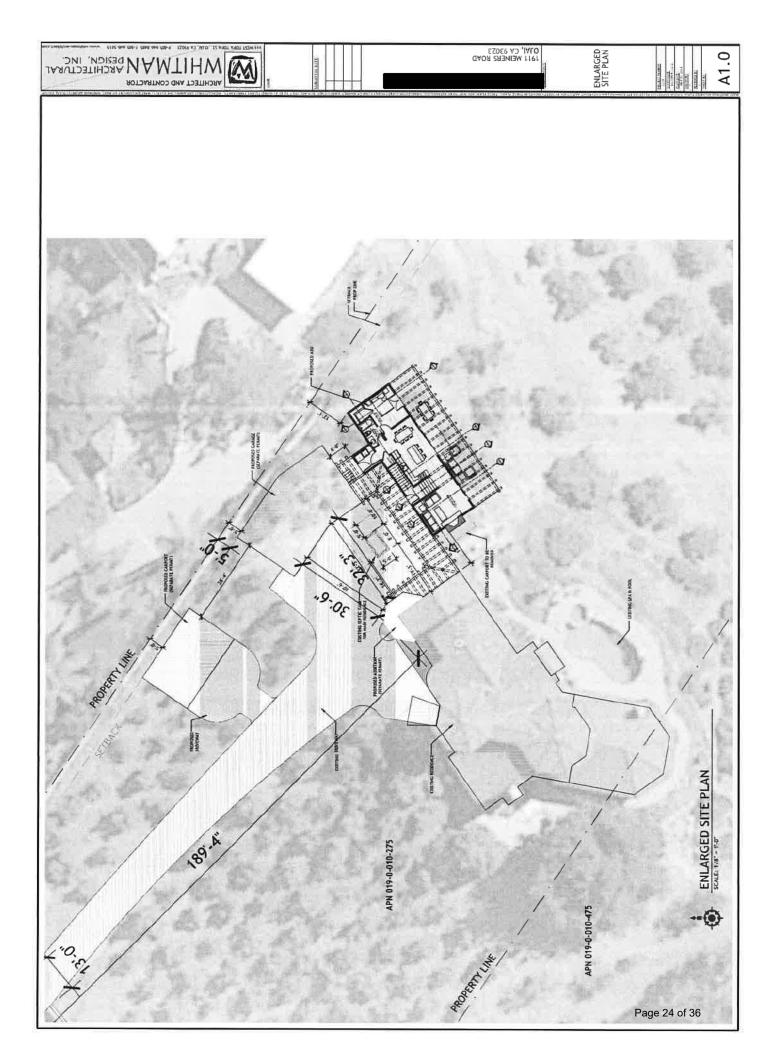
( N ) Compliance Agreement

(N) Other -

(N) Building Plans

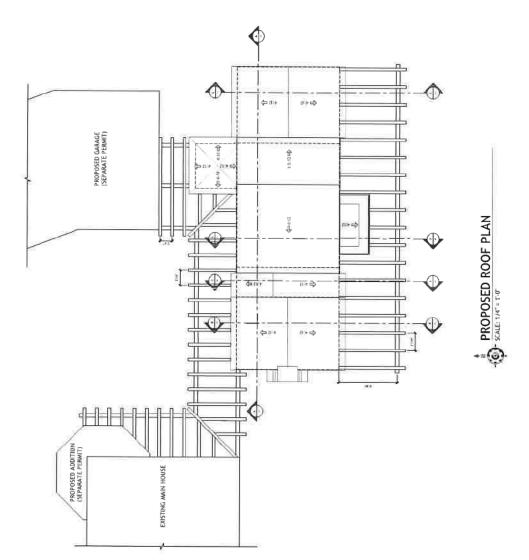
( N )Permit Conditions

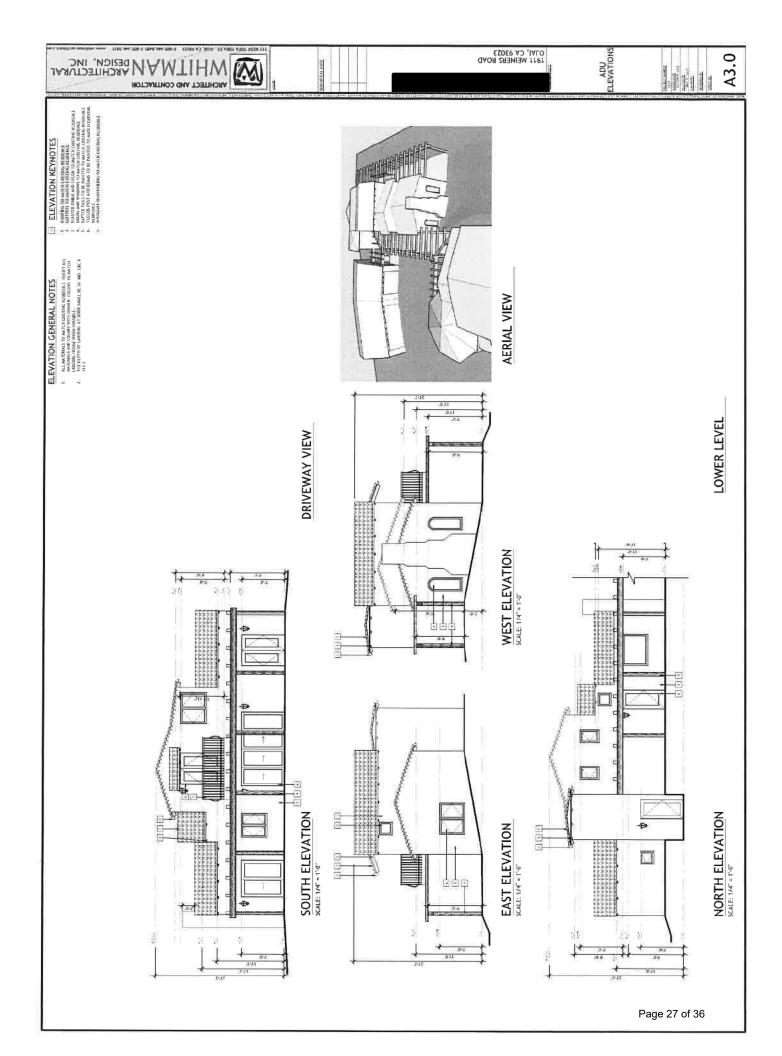


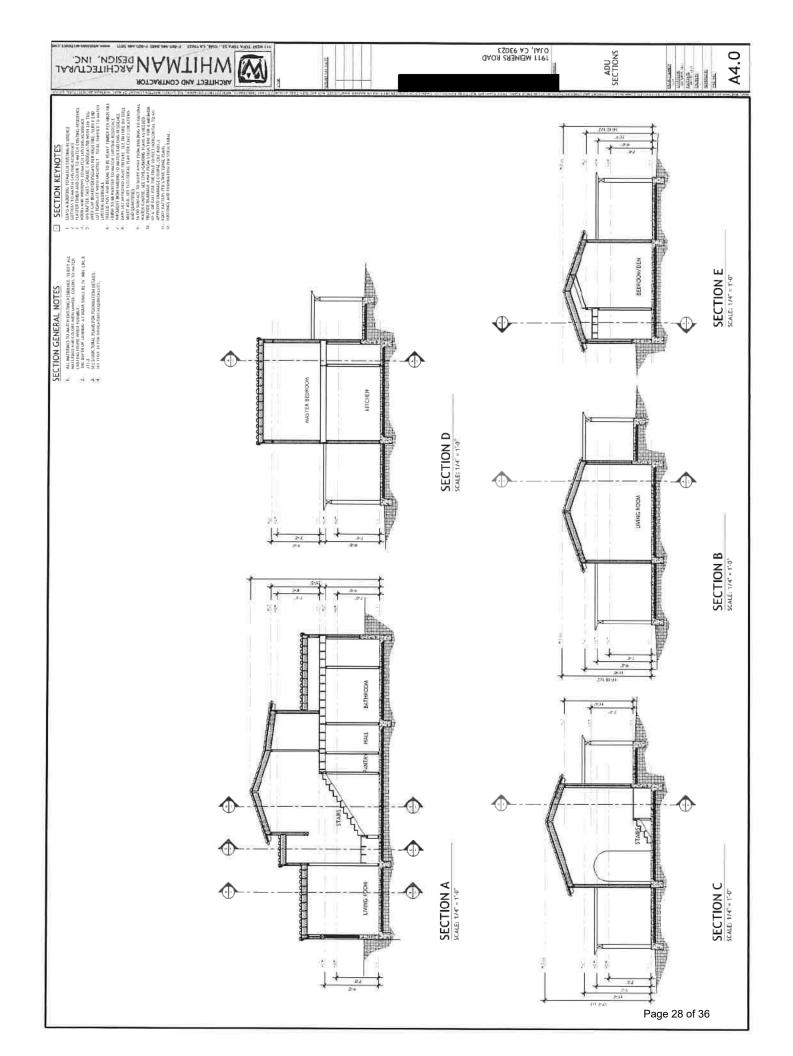


# ROOF PLAN GENERAL NOTES

# ROOF KEYNOTES







# Review of Application for Will Serve Letter

# Conversion of a permitted garage into a 480sf "Tiny Home" ADU for Property with Existing Meter at 815 W. Lomita Ave.

# Proposal

The proposed project consists of converting an existing garage to a 480-sf permitted "Tiny Home" ADU.

Applicant provided a detailed site plan, showing the location of the proposed structure.

# Screening Step 1: Is the proposed building site on a legal lot? YES

Applicant provided a copy of a tax assessor parcel map and a subdivision map that indicate a single 0.23-acre parcel. APN: 017-0-241-31

# Screening Step 2. Will the current allocation support an ADU? YES

### Allocation Details:

Allocation Case Identifier: AA-0903

• Allocation Category: 5/8" RES meter, 1 Parcel

Parcel Size: 0.23 acre

Current Base Fixed Allocation: 120 HCF/yr

Current Base Variable Allocation: 115 HCF/yr

Fixed Base Allocation Needed to Support "Tiny Home" ADU: 60 HCF/yr

 Deduction from Variable Allocation needed to Support "Tiny Home" ADU through drought stages: 70 HCF/yr

If the ADU are provided the customary fixed dwelling allocations, the new allocation for this property would be as follows:

New Base Fixed Allocation: 180 HCF/yr
 New Base Variable Allocation: 45 HCF/yr

# Recommendation

If a will serve letter is to be supplied, but must clearly state:

- Letter applies only to the proposed "Tiny Home" ADU as described in the applicant-provided preliminary site plan with the file date 11-14-2023.
- There will be no increase in the total (fixed plus variable) water allocation assigned to the meter Will Serve Letter will expire after 1 year.



# Will-Serve/Proof of Service/New Meter Request

A "Will-Serve" letter may be issued upon the District's completion of an analysis determining that all conditions of approval are met.

# Required Attachments:

- 1. Drawing/sketch of project (with dimensions)
- 2. Tax Assessors parcel map that includes the subject property.
- 3. Subdivision map covering the location of the project.\*
- 4. Documentation of existing permitted dwellings on the property.
  - \* Clearly indicate all APNs and legal lots involved in the project. Ensure any markups to county documents do not obscure the underlying information.

Applicant Information:	
Account Number:	04-
Name:	
Company:	N/A
Mailing Address:	
Phone Number:	
Email Address:	@gmail.com
Project Information: New Meter Requested:	Yes No
Assessor's Parcel #(s):	Parcel 2 of map 5177, book 58,pages 41 to 43 AP#: 017-0-241-310
Service Address:	815 W. Lomita Ave.
City, State, Zip code:	Ojai, CA 93023
Planning Dept Case #:	C22-001419
# of Existing Dwellings:	2 Date Dwellings Permitted: Pending
Type of Construction:	
New Construction	Tenant Improvement ADU Other
Type of Use:	
Single Family Res	Multi-Family Res (# of dwellings)
Project Dimensions (Sal	480

**Continued on Next Page** 



# Will-Serve/Proof of Service/New Meter Request

# **Detailed Project Description:**

Convertion of a 480 Sq Ft garage into an ADU.	

Please allow a minimum of 60 days to evaluate and process Will-Serve letter and new meter requests.

The time frame will depend on receipt of satisfactory information from the applicant and schedule of pertinent District Committees and Board of Directors meetings.



I acknowledge that MOWD will bill corresponding fees (listed below) for processing this request.

# **Applicant Signature**

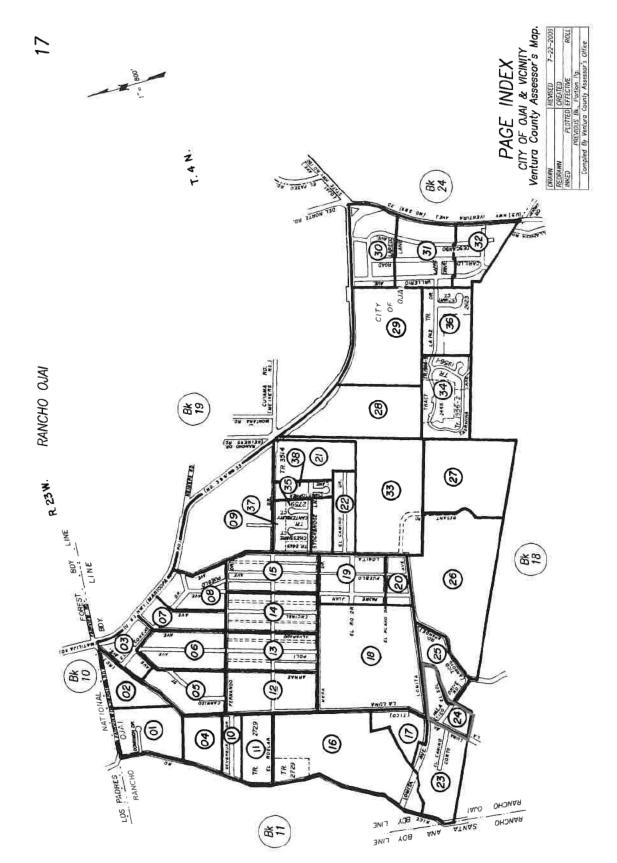


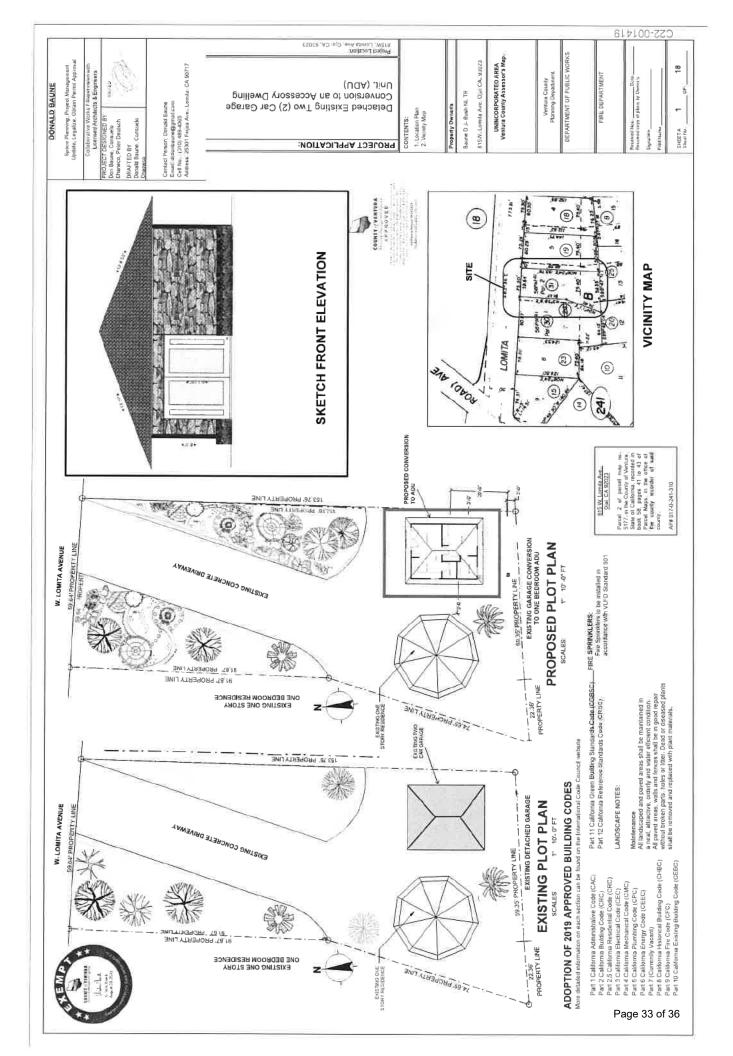
# **Date**

11/14/2023	
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# Fee Schedule

Will-Serve & New Meter Requests - Administrative Fee	\$100 \$300
Fire Flow Testing Fee	
Capital Improvement New Connection (5/8")	\$4,009.52
Capital Improvement New Connection (1")	\$6,655.80
Capital Improvement New Connection (1.5")	\$10,023.80
Capital Improvement New Connection (2")	\$21,370.74
Capital Improvement New Connection (3")	\$46,751.00
Capital Improvement New Connection (4")	\$133,637,30





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03/23/2012 by AACONV

Ventura County Unincorp > 815 LOMITA AV LOCATION

> None Provided CONTACT

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> 815 LOMITA AV LOCATION

Ventura County Unincorp

> None Provided CONTACT

WORKFLOW

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A notice was added to this record on 2019-03-19. Condition: Dark Sky Overlay Zone Seventy Notice Total conditions: 1 (Notice. 1)

View notice

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DETAICHED GARAGE 480 SQ FT

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Closed Date

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