



BOARD OF DIRECTORS REGULAR MEETING AGENDA

District Office: 202 W. El Roblar Drive, Ojai, CA 93023

JOIN BY COMPUTER: <https://meet.goto.com/710078525>

DIAL-IN (US TOLL-FREE): 1 866 899 4679

ACCESS CODE: 710-078-525

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114.

(Govt. Code Section 94594.1 and 94594.2 (a))

April 16, 2024, at 6:00 pm.

- 1. Call meeting to order.**
- 2. Roll call**
- 3. Approval of the minutes:** March 19, 2024, Regular Meeting
April 9, 2024, Special Meeting
- 4. Public comment for items not appearing on the agenda**

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card or send a virtual “chat” note to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board’s consideration of that item.

Closed Session Agenda - Adjourn to Closed Session (**Estimated 6:05 pm**): *It is the intention of the Board of Directors to meet in Closed Session to consider the following items:*

5. Closed Session Items

- The Board of Directors may hold a closed session to discuss the following items:
 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Gov. Code § 54957)
 - CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Gov. Code § 54956.9)

Regular Agenda (Reconvene Regular Meeting, Estimated Time 6:35 pm**)**

6. Financial matters

Approval of Payroll and Payables from March 16, 2024, to April 15, 2024, in the amount of:

Payables \$ 123,827.88

Payroll \$ 54,948.15

Total \$178,776.03

7. Board action and/or discussion

- a) FY 22/23 Financial Audit Letter to the Board. (Ward) -Attachment
 - a. Recommended Action: Receive and file FY 22/23 Financial Audit Letter.
- b) Approve Resolution 20240416: General Election Consolidation. (Etchart/Ward) –Attachment
 - a. Recommended Action: Approve Resolution 20240416: General Election Consolidation.
- c) Approve revision of Hwy 33 12” Main Line Pipe Removal expense from \$9,829.90 to \$14,925, and approve revised replacement materials cost from \$13,011.00 to \$16,409.85, total not to exceed from \$30,000 to \$47,751.92. (Martinez) – Attachments
 - a. Recommended Action: Approve revised Toro Enterprises with an expense of \$14,925 and replacement materials expense of \$16,409.85, for a total not to exceed of \$47,751.92 (Valve Replacements budget).
- d) Discussion of modeling MOWD’s impacts on surface water. (Kentosh) – No Attachments
 - a. Recommended Action: Discussion only.

8. General Manager’s Report

The Board will receive an update from the General Manager on District operations and maintenance.

9. Board Secretary’s Report

The Board will receive an update from the Board Secretary on District administrative and related matters.

10. Board Committee Reports

- Executive & Personnel Committee
- Upper Ventura River Groundwater Agency
- Allocation, New Meters & Expansion of Services Committee
- Budget & Rate Committee

- Grants Committee
- Emergency Management Committee
- Treatment Plant Design Ad Hoc Committee

11. Old Business

- State Water update
- Matilija Dam removal update
- Casitas Water Rates – Rate Study

12. Director Announcements/Reports

13. Adjournment: The next scheduled Regular Board meeting is May 21, 2024 at 6:00 pm.

Regular Meeting
March 19, 2024
6:00 pm

Meiners Oaks Water District
202 W. El Roblar Drive
Ojai, CA 93023-2211

Minutes

The meeting was called to order at 6:00 pm.

1. Call to Order

The Board President, Mike Etchart, called the meeting to order at 6:00 pm. The meeting was also available via teleconference.

2. Roll Call

Present: Board President, Mike Etchart, Board Directors: Christian Oakland, James Kentosh, Joe Pangea, and Christy Cooper. Staff Present: General Manager, Justin Martinez, Summer Ward, Board Secretary. Attorney Present: Stuart Nielson.

Absent: None.

3. Approval of the Minutes

Approval of February 20, 2024, Regular Board Meeting minutes.

Director Etchart made the motion to approve the February 20, 2024, Regular Meeting minutes. Director Pangea seconded the motion.

No Public Comment.

Etchart/Pangea

(5) Ayes- M/S/C

4. Public Comments

- None

****The Board went into closed session at 6:02 pm.****

5. Closed Session: The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.

- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Gov. Code § 54956.9)
Name of case: *Santa Barbara Channelkeeper v. State Water Resources Control Board, et al.*,
Los Angeles County Superior Court Case No. 19STCP01176

****The Board ended closed session at 6:40 pm.****

Attorney S. Nielson reported that the Board discussed pending litigation, and there are no actions to report.

****Agenda reorder****

7. a). FY22/23 Financial Audit Statements and Reports. (C. Fanning)

Ms. Cindy Fanning presented the FY22/23 Financial Audit Statements and Reports, including the Independent Auditor's Report, the Management's Discussion and Analysis, Required Supplementary Information, and the letter to the Senior Management and Board of Directors. Ms. Fanning noted no significant changes from the previous fiscal year. She summarized the audit adjustments, primarily capital assets and GASB reports, including four accruals, unbilled receivables, and one payable. Ms. Fanning stated that two new requirements must be addressed in the next audit. The first concerns any leases and GASB 101 related to compensated absence accrual.

Director Kentosh asked if this was a clean audit. Ms. Fanning replied that although it is not stated in those words, the opinion section of the Independent Auditor's report states that the fiscal year was in accordance with accounting principles generally accepted in the United States of America, so essentially, yes, it was a clean audit.

Ms. Fanning and Ms. Ward reviewed the Staff's completion of the recommended actions, including the October 2023 adoption of the Capital Asset policy, corrected the timing of Trust Fund reconciliation to prevent carryover of balances, Accounts Payable historical balance is in the process of being adjusted off, and Unbilled Receivables covering water consumption from June 19 – June 30 that gets billed in July.

Ms. Fanning reminded the Board that this would be her final audit and that she was set to retire. Staff is working on preparing an RFP for a replacement auditing firm. Ms. Fanning will submit the final audit documents, disengagement, and consent request to the District.

The Board had no further questions for Ms. Fanning, thanked her for her service, and wished her a great retirement.

No Public Comment.

No Motion.

b). Approve Resolution 20240319: FY 22/23 Financial Audit. (Etchart)

Director Etchart presented Resolution 20240319: FY 22/23 Financial Audit.

Director Cooper made the motion to approve Resolution 20240319: FY 22/23 Financial Audit. Director Kentosh seconded the motion.

No Public Comment.

Cooper/Kentosh

(5) Ayes – M/S/C

****Resume Agenda Order****

6. **Financial Matters**

Approval of Payroll and Payables from February 16, 2024, to March 15, 2024, in the amount of:

Payables: \$ 87,146.87

Payroll: \$ 51,684.13

Total: \$ 138,831.00

Director Pangea made the motion to approve the Payroll and Payables from February 16, 2024, to March 15, 2024. Director Oakland seconded the motion.

No Public Comment.

Pangea/Oakland

(5) Ayes – M/S/C

7. **Board Discussion/Actions**

c). **Approve Hwy 33 12” AC Mainline Pipe Removal Contractor and expense of**

\$9,829.90, and approve replacement materials cost of \$13,011.00, for a total not to exceed of \$30,000. (Martinez)

Mr. Martinez provided an update on the Hwy 33 road slide, which exposed the District’s main line. The initial slide occurred March 16, 2023; the repairs have been pending coordination with CalTrans and all affected utilities. The slide began to grow again in the past two weeks. District staff did contact FEMA in March 2023 and were referred to disaster loans if needed. The District’s liability insurance does not cover underground pipes. CalTrans has contracted Union Engineering to complete the road and hillside repair. MOWD needs to temporarily remove that mainline section while repairs are being made to the hillside and road. Then, MOWD will replace the pipe section, and Union Engineering will backfill and compact it per CalTrans standards. The District needs to hire a contractor to remove and dispose of the mainline pipe section and purchase the materials to replace the pipe section.

Mr. Martinez prepared an RFP and received three proposals: VenTerra Environmental, Toro Enterprises, and Sam Hills & Sons. Mr. Martinez recommends that the Board approve Toro Enterprises' removal and disposal of the line with a lump sum of \$9,829. Additionally, Mr. Martinez recommends that the Board approve purchasing the materials

needed to replace the line, which the District staff will install. Mr. Martinez recommends approving a total not exceeding \$30,000 to be taken from the Valve Replacement budget.

Director Kentosh made the motion to approve Toro Enterprises to remove and dispose of the main line for \$9,829 and Famcon replacement materials for \$13,011, a total not exceeding \$30,000, from the Valve Replacement budget. Director Pangea seconded the motion.

No Public Comment.

Kentosh/Pangea

(5) Ayes – M/S/C

d). **Authorize Staff to approve and issue Will-Serve Letters based on the approved District process and policies. (Martinez/Ward)**

Mr. Martinez reviewed the District policies and process for reviewing and approving Will-Serve Letters, which were implemented over the past 24 months. When the Board implemented the new policies and application process, a Committee was tasked with reviewing and approving to ensure the policy and process worked appropriately. Now, with almost two years of experience and fine-tuning, it is time to reassess whether the Board Committee is needed to review and approve requests that fall within the approved policies. Mr. Martinez added that each Committee meeting costs approximately \$700, and Staff wants to be mindful of these expenses. Staff recommends that the Board authorize the General Manager to approve and issue Will-Serve Letters that fall within the approved policies and process and to bring any outliers or complicated cases to the Committee.

Director Pangea made the motion to authorize Staff to approve and issue Will-Serve letters based on the approved District process and policies. Director Oakland seconded the motion.

No Public Comment.

Pangea/Oakland

(5) Ayes – M/S/C

8. **General Manager's Report**

Mr. Martinez reported that the Casitas Lake level is 91.4%. Seasonal rainfall totals, as of 3/13/2024: M.O. Fire Station 22.59", Casitas Dam 29.46", Matilija Dam 35.03", and Nordhoff Ridge 40.04." Due to abundant rainfall and water flowing near our wells, the District had to stop pumping, turn on the Casitas connection on 2/8/2024, and returned to our wells on March 9. The District is waiting for the delivery of 55 – 1" AMI meters. The electrical design plans for the Office Emergency Generator are still pending. Union Engineering has removed the asphalt for the entire stretch of the Hwy 33 work site and grubbed the surrounding hillside. Staff met with the Bureau of Reclamation to discuss a Small Scale Water Efficiency AMI project, Staff will be researching further in hopes of applying before the July deadline. Mr. Martinez reported that Jeffrey Groves passed his T-1 exam. The Fire Hydrant upgrade project on El Camino Drive was completed by Gruber Grading & Ag. Nitrate levels at Well 8 and Ranchitos appear to be decreasing.

No Public Comment.

9. **Board Secretary's Report**

Ms. Ward presented the monthly Board Secretary report. She highlighted that CA Water & Wastewater Arrearage Program extension award of \$17,804 was received, funds were applied to 41 customers' accounts, and \$2,042 was returned back to SWRCB, as required. The annual SWRCB eAR report is in progress and due by April 15. The Ventura County Form 700 Conflict of Interest Forms are due by April 1, and the Ventura County Elected Officials Salary report was submitted on March 12. A new state mandate for the Advanced Clean Fleet Regulation, enforced by the CA Air Resources Board, requires fleets to transition to zero emissions; annual reports will be due by April 1, and MOWD's initial report will be submitted before March 29. Ms. Fanning presented the FY 22/23 financial audit. Staff are working on the RFP to select a new auditing firm. The Low Income Household Water Assistance Program announced that they plan to issue a fixed supplemental award to each household that qualified during the program period; those funds are expected to be around \$200/household, likely in May 2024. Ms. Ward has been working on the final drafts of the updated Employee Handbook and Emergency and Operations Plans.

No Public Comment.

10. **Board Committee Reports**

- Executive & Personnel Committee: No report.
- UVRGA: Met, routine meeting, no report.
- Budget/Rate Committee: No report.
- Emergency Management Committee: No report.
- Allocations, New Meters & Expansion of Services Committee: No report.
- Grants: No report.
- Treatment Plant Design Ad Hoc Committee: No report.

11. Old Business

- State Water: No report.
- Matilija Dam Removal Update: No report.
- Casitas Rates – No report.

12. Director Announcements/Reports

- Director Kentosh: No report.
- Director Oakland: No report.
- Director Pangea: No report.
- Director Cooper: Meeting with the State tomorrow to discuss progress on the Replacement Treatment Plant grand application.
- Director Etchart: No report.

13. Meeting Adjournment

The next meeting will be held on April 16, 2024, at 6:00 pm. There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 7:56 pm.

Board Secretary

Board President

Special Meeting
April 9, 2024
5:00 pm

Meiners Oaks Water District
202 W. El Roblar Drive
Ojai, CA 93023-2211

Minutes

The meeting was called to order at 5:00 pm.

1. Call to Order

The Board President, Mike Etchart, called the meeting to order at 5:00 pm. The meeting was also available via teleconference.

2. Roll Call

Present: Board President, Mike Etchart, Board Directors: Christian Oakland, James Kentosh, Joe Pangea, and Christy Cooper. Staff Present: General Manager, Justin Martinez, Summer Ward, Board Secretary. Attorneys Present: Stuart Nielson, Jeanne Zolezzi.

Absent: None.

3. Approval of the Minutes

None.

4. Public Comments

- None

****The Board went into closed session at 5:02 pm.****

5. Closed Session: The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.

- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Gov. Code § 54956.9)
Name of case: *Santa Barbara Channelkeeper v. State Water Resources Control Board, et al.*,
Los Angeles County Superior Court Case No. 19STCP01176

****The Board ended closed session at 6:00 pm.****

Attorney S. Nielson reported that the Board discussed pending litigation, and there are no actions to report.

6. **Meeting Adjournment**

There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 6:01 pm.

Board Secretary

Board President

DRAFT

Report of Income as of 3/31/2024

Income	Month of March	Year To Date	Budget Appropriation	Appropriation Balance
Interest	0.26	37,491.45	--	37,491.45
Taxes	460.73	121,327.50	--	121,327.50
Pumping Charges	295.29	3,501.43	--	3,501.43
Fire Protection	71.11	1,137.47	--	1,137.47
Meter & Inst. Fees	--	--	--	0.00
Water Sales	42,491.36	730,019.15	1,214,753.00	484,733.85
¹ Casitas Water/Standby	1,003.58	8,698.77	--	8,698.77
MWAC Charges	62,527.77	509,736.80	552,960.00	43,223.20
MCC Chg.	6,695.73	61,543.91	85,000.00	23,456.09
² Misc. Income	902.23	29,509.38	--	29,509.38
Late & Delinquent Chgs.	4,435.95	29,381.98	--	29,381.98
Conservation Penalty	--	--	--	0.00
Capital Improvement	--	4,289.37	--	4,289.37
Drought Surcharge	75.33	(524.58)	--	524.58
Fire Flow/Will Serve Letters	1,200.00	5,309.74	6,000.00	690.26
	--	--	--	0.00
	--	--	--	0.00
TOTAL INCOME	120,159.34	1,541,422.37	1,858,713.00	317,290.63

Note:

¹ This line item is necessary because these sales are tracked in the expenditures

² Hartmann Allocation, US Bank NASPO Payment, and Credit Back from HACH for an Invoice from 02/2020

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of March	Year To Date	Budget Approp	Approp Bal 03/31/24	Current April	Approp FY Bal To Date
Salaries	52,256.27	473,960.31	650,000.00	176,039.69	-	176,039.69
Payroll Taxes	4,148.45	38,515.15	45,000.00	6,484.85	-	6,484.85
Retirement Contributions	7,148.44	63,909.79	73,000.00	9,090.21	-	9,090.21
Group Insurance	7,523.05	62,859.13	96,000.00	33,140.87	-	33,140.87
Company Uniforms	-	2,736.62	4,500.00	1,763.38	-	1,763.38
Phone Office	1,365.97	6,863.42	7,000.00	136.58	-	136.58
Janitorial Service	683.09	5,434.18	6,500.00	1,065.82	131.86	933.96
Refuse Disposal	427.93	3,152.09	5,000.00	1,847.91	-	1,847.91
Liability Insurance	-	84,151.62	77,000.00	(7,151.62)	-	(7,151.62)
Workers Compensation	-	42,682.68	42,000.00	(682.68)	-	(682.68)
Wells	29.99	3,500.06	16,000.00	12,499.94	-	12,499.94
Truck Maintenance	175.00	4,762.98	3,500.00	(1,262.98)	-	(1,262.98)
Office Equipment Maintenance	184.00	4,119.60	7,500.00	3,380.40	-	3,380.40
Security System	160.00	2,183.16	1,000.00	(1,183.16)	-	(1,183.16)
Cell Phones	363.06	3,575.08	4,500.00	924.92	-	924.92
System Maintenance	1,409.51	36,234.11	60,000.00	23,765.89	-	23,765.89
Safety Equipment	-	6,353.92	6,000.00	(353.92)	-	(353.92)
Laboratory Services	1,090.00	11,181.00	14,500.00	3,319.00	118.00	3,201.00
Membership and Dues	-	9,932.00	10,000.00	68.00	-	68.00
Printing and Binding	-	-	2,000.00	2,000.00	-	2,000.00
Office Supplies	329.95	6,937.84	6,000.00	(937.84)	-	(937.84)
Postage and Express	947.61	9,901.70	13,000.00	3,098.30	-	3,098.30
B.O.D. Fees	2,500.00	19,000.00	30,000.00	11,000.00	-	11,000.00
Engineering & Technical Services	1,100.00	2,423.19	50,000.00	47,576.81	445.01	47,131.80
Computer Services	2,959.47	34,362.63	25,000.00	(9,362.63)	894.82	(10,257.45)
Other Prof. & Regulatory Fees	722.64	26,292.96	40,000.00	13,707.04	50.25	13,656.79
Public and Legal Notices	-	-	2,000.00	2,000.00	-	2,000.00
Attorney Fees	812.50	13,232.50	40,000.00	26,767.50	1,202.50	25,565.00
GSA Fees	-	63,000.00	90,000.00	27,000.00	-	27,000.00
VR/SBC/City of VTA Law Suit	2,679.04	6,916.73	75,000.00	68,083.27	-	68,083.27
Rental Equipment	-	-	10,000.00	10,000.00	-	10,000.00
Audit Fees	14,050.00	25,550.00	26,000.00	450.00	-	450.00
Small Tools	43.58	3,798.43	5,000.00	1,201.57	-	1,201.57
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Treatment Plant	-	6,243.41	10,000.00	3,756.59	-	3,756.59
Fuel	1,481.73	14,900.01	20,000.00	5,099.99	-	5,099.99
Travel Exp./Seminars	-	717.72	2,000.00	1,282.28	-	1,282.28
Utilities	271.00	3,001.45	3,500.00	498.55	-	498.55
Power and Pumping	3,390.47	68,251.30	80,000.00	11,748.70	-	11,748.70
Meters	-	66,546.03	80,000.00	13,453.97	-	13,453.97
Online AutoPay Transactions Fees	-	-	10,000.00	10,000.00	-	10,000.00
Total Expenditures	108,252.75	1,237,182.80	1,751,000.00	513,817.20	2,842.44	510,974.76

Water Distribution System	-	-	-	-	-	-
	-	-	-	-	-	-
<i>New Well</i>	-	-	25,000.00	25,000.00	-	25,000.00
<i>Valve Replacements</i>	27,248.06	27,248.06	75,000.00	47,751.94	-	47,751.94
<i>Rehab Well 4</i>	-	-	30,000.00	30,000.00	-	30,000.00
<i>Meiners Rd. Tank/Zone</i>	-	-	75,000.00	75,000.00	-	75,000.00
	-	-	-	-	-	-
Structures and Improvements	-	-	-	-	-	-
	-	-	-	-	-	-
<i>Treatment Plant 100% Eng. Design</i>	6,095.30	55,759.34	160,000.00	104,240.66	7,897.78	96,342.88
<i>TP Grant & Environmental Assistance</i>	-	-	60,000.00	60,000.00	-	60,000.00
<i>Field Truck 3/4 Ton</i>	-	63,312.84	70,000.00	6,687.16	-	6,687.16
<i>Office HVAC System</i>	-	19,786.00	20,000.00	214.00	-	214.00
<i>Emergency Generator Electrical Design</i>	-	10,625.00	15,000.00	4,375.00	3,675.00	700.00
Field Equipment	-	-	-	-	-	-
	-	-	-	-	-	-
<i>Chlorine Alarms</i>	-	-	20,000.00	20,000.00	-	20,000.00
<i>Air Compressor</i>	-	-	6,500.00	6,500.00	-	6,500.00
<i>Generator Welder</i>	-	-	6,500.00	6,500.00	-	6,500.00
	-	-	-	-	-	-
Appropriations for Contingencies	50.00	81,404.43	100,000.00	18,595.57	-	18,595.57
Total CIP Spending	33,393.36	258,135.67	663,000.00	404,864.33	11,572.78	393,291.55
GRAND TOTAL	141,646.11	1,495,318.47	2,414,000.00	918,681.53	14,415.22	904,266.31



Meiner's Oaks County Water District, CA

Check Report

By Vendor Name

Date Range: 03/16/2024 - 04/15/2024

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP Bank-AP Bank							
ARC 1730	Actuarial Retirement Consulting Invoice	03/14/2024	03/27/2024 GASB 75 Report	Regular	0.00 0.00	2,550.00 2,550.00	11188
ABT 8468	Applied Backflow Technologies, Inc. Invoice	03/14/2024	03/27/2024 Meter Testing	Regular	0.00 0.00	1,100.00 1,100.00	11189
AQUA-F S12272599 S12282562	Aqua-Flo Supply Invoice Invoice	03/08/2024 03/27/2024	04/11/2024 Parts for Customer Service Repair Marico Stock	Regular	0.00 0.00 0.00	58.59 19.68 38.91	11200
AT&T 4190997804	AT&T Invoice	03/19/2024	03/27/2024 SCADA phone line	Regular	0.00 0.00	592.24 592.24	11190
BADGER 80155637	Badger Meter Invoice	03/28/2024	04/11/2024 Beacon Hosting	Regular	0.00 0.00	77.40 77.40	11201
CALPERS INV0002561	California Public Employees' Retirement Invoice	03/15/2024	03/31/2024 Health	Bank Draft	0.00 0.00	3,998.06 3,998.06	DFT0002057
CALPERS 031424	California Public Employees' Retirement Invoice	03/14/2024	03/26/2024 Premium	Bank Draft	0.00 0.00	25.59 25.59	DFT0002066
CALPERS INV0002573	California Public Employees' Retirement Invoice	03/29/2024	03/31/2024 Health	Bank Draft	0.00 0.00	3,998.02 3,998.02	DFT0002068
CAL-STATE 270729 271070	Cal-State Invoice Invoice	03/28/2024 04/02/2024	04/11/2024 Portable Toilet Portable Toilet	Regular	0.00 0.00	258.09 126.23 131.86	11202
CMWD 261150324 261150324-2 262000324 300650324	Casitas Municipal Water District Invoice Invoice Invoice Invoice	03/29/2024 03/29/2024 03/29/2024 03/29/2024	04/11/2024 Fairview Standby Purchased Water Hartmann Allocation Tico & La Luna Standby	Regular	0.00 0.00 0.00 0.00 0.00	28,560.59 1,585.02 25,129.50 261.05 1,585.02	11203
CLEANCO 3030	Cleancoast Janitorial Invoice	03/27/2024	04/11/2024 March Janitorial	Regular	0.00 0.00	425.00 425.00	11204
CVTDEP 371523	County of Ventura Transport. Dept. Invoice	03/05/2024	04/11/2024 El Camino Dr.- Encroachment Permit	Regular	0.00 0.00	400.00 400.00	11205
DATAP DP2401245	Dataprose LLC Invoice	03/31/2024	04/11/2024 Bulk Billing & Postage	Regular	0.00 0.00	947.61 947.61	11206
EJHAR 281300324 994260324	E. J. Harrison Rolloffs, Inc. Invoice Invoice	03/14/2024 03/14/2024	03/27/2024 Office Trash 3 Yard Dumpster	Regular	0.00 0.00 0.00	427.93 165.60 262.33	11191
E H D IN0250342	Environmental Health Division Invoice	03/26/2024	04/11/2024 Admin. Fee,Base Fee,& Business Plan	Regular	0.00 0.00	693.39 693.39	11207
FAMCON S100123017.001	Famcon Pipe and Supply, Inc Invoice	03/12/2024	04/11/2024 Inventory	Regular	0.00 0.00	346.69 346.69	11208
CFANN 031324	Fanning & Karrh Invoice	03/18/2024	03/27/2024 Final Billing	Regular	0.00 0.00	11,500.00 11,500.00	11192

Check Report

Date Range: 03/16/2024 - 04/15/2024

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
FERRANTI 24-10	Ferranti Engineering Invoice	04/08/2024	04/11/2024 MOWD Generator	Regular	0.00 0.00	3,675.00 3,675.00	11209
FGLENV 402882A 403163A 403494A 403592A 403595A	FGL Environmental Invoice Invoice Invoice Invoice Invoice	03/12/2024 03/19/2024 03/22/2024 03/22/2024 03/19/2024	03/27/2024 Samples Samples Samples Samples Samples	Regular	0.00 0.00 0.00 0.00 0.00	481.00 143.00 113.00 73.00 113.00 39.00	11193
FGLENV 403593A 404083A 404486A 404859A 404860A	FGL Environmental Invoice Invoice Invoice Invoice Invoice	03/27/2024 03/29/2024 03/29/2024 04/08/2024 04/08/2024	04/11/2024 Samples Samples Samples Samples Samples	Regular	0.00 0.00 0.00 0.00 0.00	349.00 79.00 113.00 39.00 39.00 79.00	11210
FTB 2019-6	Franchise Tax Board Invoice	03/26/2024	03/27/2024 Earnings Withholding - Maxwell	Regular	0.00 0.00	61.60 61.60	11194
GRUBER INV153	Gruber Grading & Ag Invoice	03/18/2024	03/27/2024 Valve Replacements	Regular	0.00 0.00	27,248.06 27,248.06	11195
GUARDIAN INV0002562 INV0002574	Guardian Invoice Invoice	03/15/2024 03/29/2024	03/27/2024 Dental Dental	Regular	0.00 0.00 0.00	610.61 305.33 305.28	11186
HLTHNE 61790324	Health Net Life Insurance Company Invoice	03/06/2024	03/27/2024 Life Insurance	Regular	0.00 0.00	56.70 56.70	11196
HCS 111275	Herum/Crabtree/Suntag Invoice	03/25/2024	04/11/2024 SBCK vs VTA	Regular	0.00 0.00	2,679.04 2,679.04	11211
HODGE 11900	Hodgepodge Mobile Garage Invoice	03/21/2024	04/11/2024 2015 Ram Service	Regular	0.00 0.00	175.00 175.00	11212
MOHARD 072514 072827 073074 073129 073905 073972 074195 074601 074726 074867	Meiners Oaks Hardware Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	03/01/2024 03/01/2024 03/04/2024 03/04/2024 03/12/2024 03/12/2024 03/14/2024 03/18/2024 03/19/2024 03/21/2024	04/11/2024 Liquid Chlorinator Brooms & Shovel Pliers,Scissors,Bolts & Screws Buckets Zipties,Shop Towels, Bolts & Screws Tape Measure,Valve Flap Kit Wire Brush, Hot Glue Liquid Chlorinator Key Ring, Bucket Liquid Chlorinator	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	319.95 29.99 79.15 43.58 16.38 38.62 25.85 11.30 29.99 15.10 29.99	11213
MKN&A 1039998717 1039998718	Michael K. Nunley & Associates, Inc. Invoice Invoice	04/08/2024 04/03/2024	04/11/2024 Water Treatment Final Design Zone 2 Peer Review	Regular	0.00 0.00 0.00	8,342.79 7,897.78 445.01	11214
MITEC 101048 101070 1482	MiTec Solutions LLC Invoice Invoice Invoice	03/15/2024 03/15/2024 03/15/2024	03/27/2024 SplashTop Antivirus VoIP/Elevate Communications	Regular	0.00 0.00 0.00 0.00	307.11 20.00 50.00 237.11	11197
MITEC 101117 101149 101182 1070234 1070262	MiTec Solutions LLC Invoice Invoice Invoice Invoice Invoice	04/01/2024 04/01/2024 04/01/2024 03/26/2024 03/28/2024	04/11/2024 Exchange,Web Hosting,ShareSync Off Site Back Up X360 Recover Remote Labor Grandstream Install for SCADA Communic	Regular	0.00 0.00 0.00 0.00 0.00	1,396.46 316.82 98.00 240.00 60.00 441.64	11215

Check Report

Date Range: 03/16/2024 - 04/15/2024

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
1070312	Invoice	04/03/2024	Monthly Maintenance		0.00	240.00	
NCK&K 12489	Nelson Comis Kettle & Kinney, LLP Invoice	04/01/2024	04/11/2024 Attorney Fees	Regular	0.00	1,202.50	11216
OFFDEP 357518365001	Office Depot Invoice	03/15/2024	04/11/2024 Binder Clips,Paper,Sharpies,etc.	Regular	0.00	130.09	11217
PATHIAN INV0002564 INV0002576	Pathian Administrators Invoice Invoice	03/15/2024 03/29/2024	03/27/2024 HSBS HSBS	Regular	0.00 0.00 0.00	114.47 57.24 57.23	11187
PERS INV0002560	Public Employees' Retirement System Invoice	03/15/2024	03/31/2024 457 Withholdings	Bank Draft	0.00	700.00	DFT0002056
PERS INV0002563	Public Employees' Retirement System Invoice	03/15/2024	03/31/2024 PERS	Bank Draft	0.00	4,168.53	DFT0002058
PERS INV0002572	Public Employees' Retirement System Invoice	03/29/2024	03/31/2024 457 Withholdings	Bank Draft	0.00	700.00	DFT0002067
PERS INV0002575	Public Employees' Retirement System Invoice	03/29/2024	03/31/2024 PERS	Bank Draft	0.00	3,956.07	DFT0002069
PERS 10000001749773	Public Employees' Retirement System Invoice	04/01/2024	04/10/2024 Unfunded Accrued Liability	Bank Draft	0.00	2,772.17	DFT0002077
RWC 5-612	Robert William Company Invoice	03/01/2024	04/11/2024 33 Water Main Relocation	Regular	0.00	50.00	11218
SCE OFFELE0324 TNKFRM0324 WELL1-0324 WELL2-0324 WELL4&70324 WELL8-0324 Z-10324 Z-2FIRE0324 Z-2PWR0324 Z-3FIRE0324	Southern California Edison Co. Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024 03/26/2024	03/27/2024 Office Electricity Tank Farm Well 1 Well 2 Wells 4&7 Well 8 Zone 1 Zone 2 Fire Zone 2 Power Zone 3 Fire	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	3,586.59 196.12 36.64 495.58 502.26 1,665.14 211.85 108.78 55.07 298.18 16.97	11198
SCGAS 0868	Southern California Gas Co. Invoice	03/28/2024	04/11/2024 Office Heat	Regular	0.00	74.88	11219
SPECTRUM 0299421042724	Spectrum Invoice	03/27/2024	04/11/2024 Internet	Regular	0.00	94.98	11220
TYLER 025-459845	Tyler Technologies, Inc. Invoice	03/31/2024	04/11/2024 Insite Transaction Fees	Regular	0.00	1,857.25	11221
UAOFSC 320240417	Underground Service Alert of So.Ca. Invoice	04/01/2024	04/11/2024 Digalerts	Regular	0.00	50.25	11222

Check Report

Date Range: 03/16/2024 - 04/15/2024

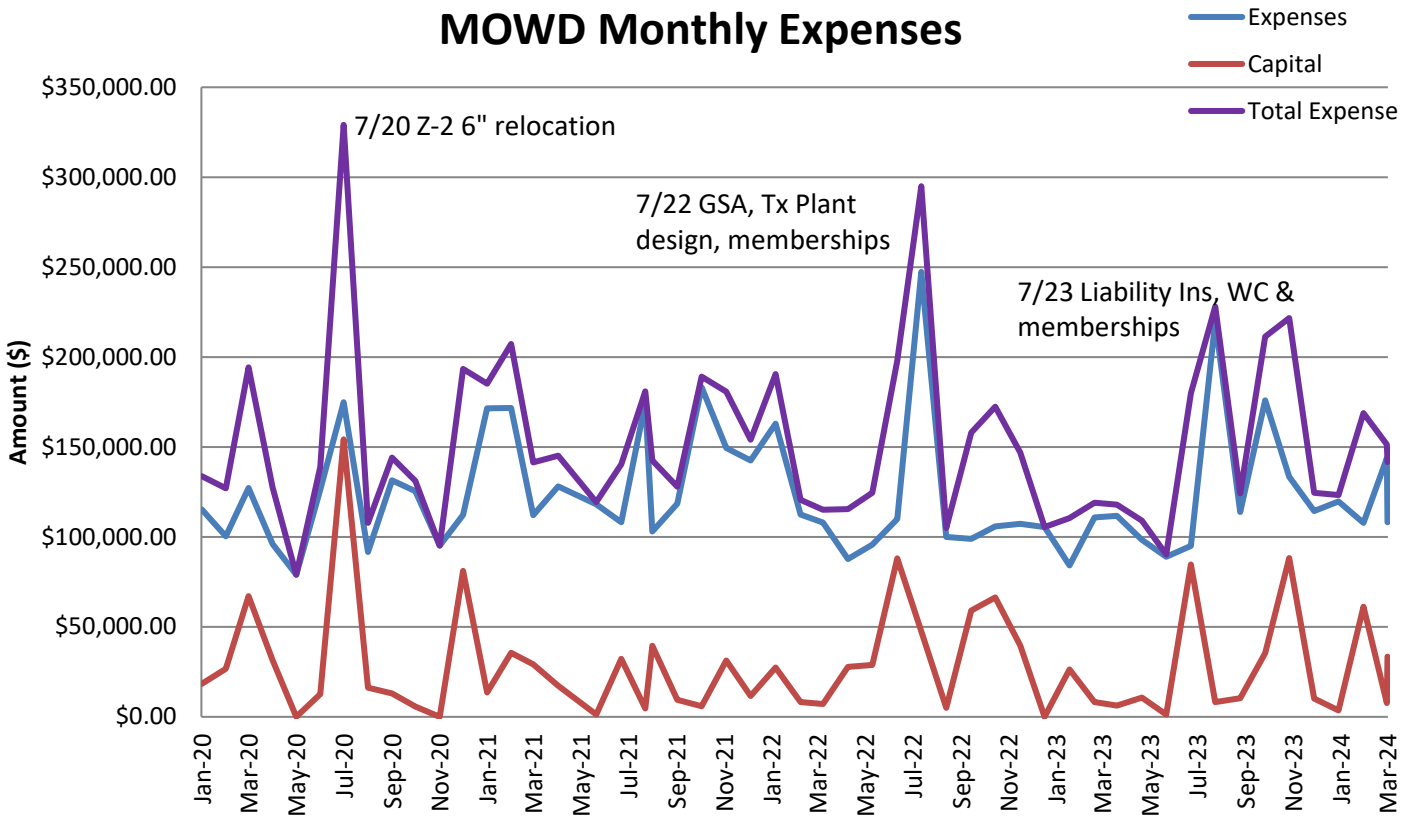
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
USBANK	US Bank Corporate Pmt. System	04/11/2024	Regular	0.00	863.79	11223
AMAZON022624	Invoice	03/01/2024	Eyeglass Wipes, Hand Soap,Pencils	0.00	42.89	
AMAZON022724	Invoice	03/01/2024	Screen Protectors,Bones,Case	0.00	53.30	
BLINK031124	Invoice	03/11/2024	Security Camera Cloud Subscription	0.00	100.00	
EIOT022624	Invoice	03/01/2024	Security Data Renewal	0.00	15.00	
EIOT022724	Invoice	03/01/2024	Security Data Renewal	0.00	15.00	
EIOT022824	Invoice	03/01/2024	Security Data Renewal	0.00	15.00	
EIOT032124	Invoice	03/21/2024	Security Data Renewal	0.00	15.00	
GOTO031824	Invoice	03/18/2024	Remote Meetings	0.00	10.00	
OSS031124	Invoice	03/11/2024	Storage Unit	0.00	184.00	
PRECISION03012	Invoice	03/01/2024	Generator Repair	0.00	226.75	
TOTALSIGNS0324	Invoice	03/07/2024	No Parking Sign	0.00	131.10	
VISTA030424	Invoice	03/04/2024	Business Cards	0.00	55.75	
VERIZON	Verizon Wireless	04/11/2024	Regular	0.00	363.06	11224
9960196624	Invoice	03/26/2024	Cell Phones	0.00	363.06	
WEX	WEX BANK	03/27/2024	Regular	0.00	1,481.73	11199
95786380	Invoice	03/15/2024	Fuel	0.00	1,481.73	

Bank Code AP Bank Summary

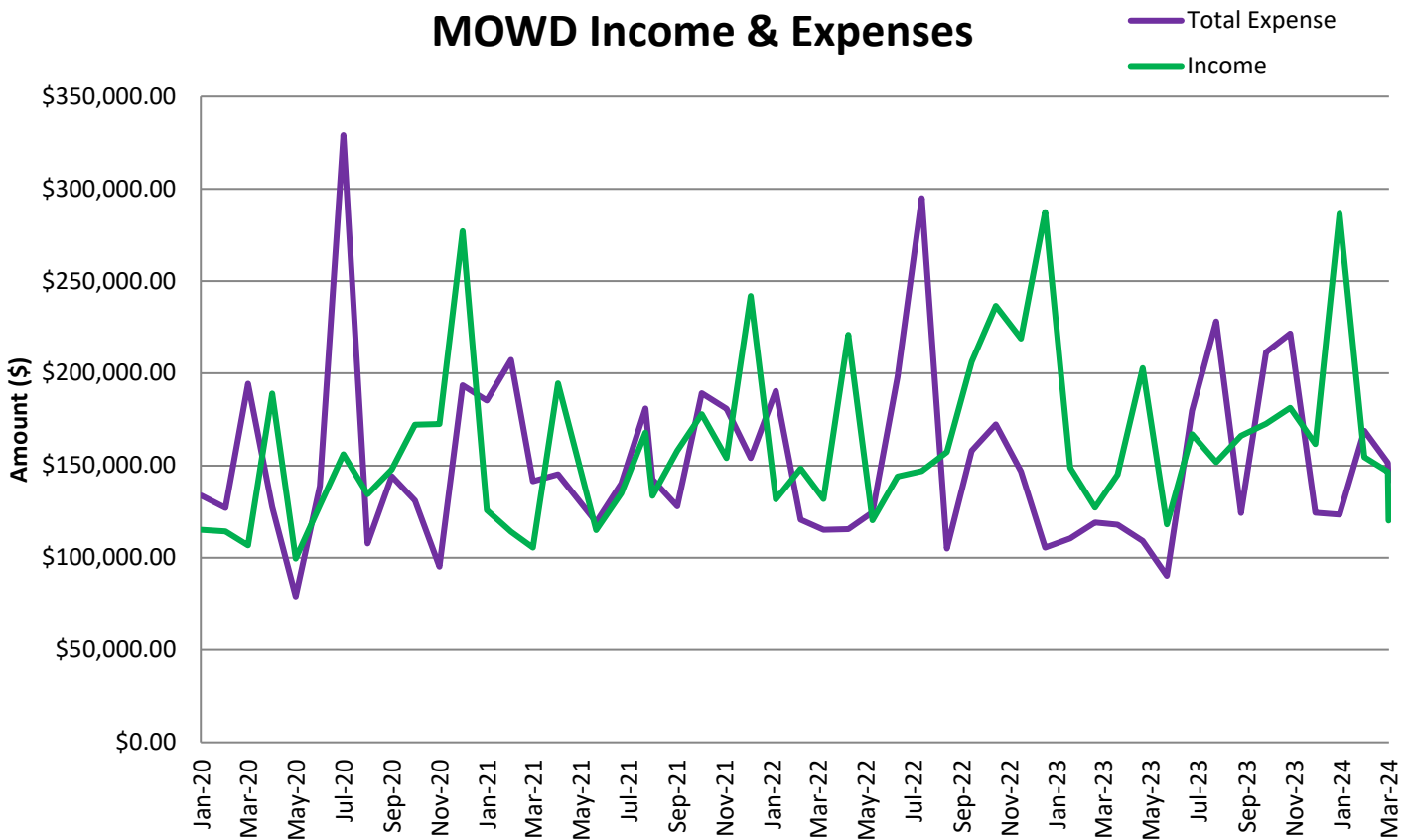
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	39	0.00	103,509.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	20,318.44
EFT's	0	0	0.00	0.00
	100	47	0.00	123,827.88

PR 54,948.15

MOWD Monthly Expenses



MOWD Income & Expenses





To the Board of Directors of
Meiners Oaks Water District:

March 20, 2024

We have audited the financial statements of Meiners Oaks Water District for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 2, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Meiners Oaks Water District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2023. We noted no transactions entered into by Meiners Oaks Water District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The uncorrected misstatement or the matter underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit.

The following material misstatement detected as a result of audit procedures was corrected by management:

- Adjustment of capital asset additions and repair expense

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 19, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Meiners Oaks Water District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Meiners Oaks Water District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

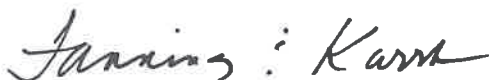
Other Matters

We applied certain limited procedures to Management's Discussion and Analysis and the Schedules of Proportionate Share of Net Pension Liability and of Contributions of the Cost Sharing Defined Benefit Plan and the Schedules of Changes in the Net OPEB Liability and Related Ratios, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of Meiners Oaks Water District and is not intended to be, and should not be, used by anyone other than these specified parties.

Yours truly,



Fanning & Karrh



RESOLUTION NO. 20240416

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MEINERS OAKS WATER DISTRICT**

REQUESTING THAT THEIR GENERAL DISTRICT ELECTION
TO BE HELD ON NOVEMBER 5, 2024, BE CONSOLIDATED
WITH OTHER ELECTIONS CALLED TO BE HELD ON THE SAME DAY AND IN THE SAME
TERRITORY

WHEREAS, an election shall be conducted for the Meiners Oaks Water District pursuant to the Uniform District Election Law commencing with section 10403 of the Elections Code on November 5, 2024, for the purpose of electing Two Directors; and

WHEREAS, the Board of Directors wishes the Elections Division of the Office of the County Clerk to conduct said election; and

WHEREAS, pursuant to Section 10418 et seq. of the Elections Code, said election may be consolidated with other elections to be held on the same day; and

WHEREAS, the Board of Directors desires to request that this District’s General District Election be consolidated with any other election which may be held on the same date and involving the same territory.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS as follows:

THAT the General District Election of this District is to be held on November 5, 2024, and consolidated with any other elections held on the same date and involving all or a portion of the territory of the District pursuant to Section 10418 et seq. of the Elections Code; and further

THAT, pursuant to Elections Code Section 10002, the District shall reimburse the County in full for the services performed upon presentation of a bill to the District.

PASSED, APPROVED AND ADOPTED this 16th day of April 2024.

President of the Board
Michel Etchart

Secretary to the Board
Summer Ward



4/10/2024

Hwy 33 Slide Project: Revision

Summary:

On March 16, 2023, it was brought to the attention of Meiners Oaks Water District that a big crack on the edge of Hwy 33, south of the Treatment Plant, was starting to form. Upon immediate investigation by District staff, it was determined that the hillside was actively moving and may put MOWD's water main, from the Treatment Plant to the Tank Farm, in jeopardy. The slide grew over the following two weeks, exposing MOWD 12" water main.

District staff contacted FEMA on March 22, 2023, hoping to file a claim and secure emergency funding for the repair cost. A FEMA representative explained that the California DR-4683-CA incident period was already closed for applications, and the other option was to apply for a Small Business Administration Disaster loan.

District staff contacted our insurance provider, SDRMA, on February 22, 2024, and was told the insurance does not cover underground pipes.

After one year of waiting, discussing, and planning, construction finally began to make the necessary repairs to the hillside and roadway. To make these repairs MOWD's 12" water main must be removed from the work area temporarily. Union Engineering has agreed to expose MOWD's water main and prepare a safe work site, as this is part of their already planned scope of work. The district must remove and dispose of the water main properly.

Once Union Engineering had fully exposed MOWD's water main. It was confirmed that the line was, in fact, MLC Pipe and not ACP, as stated on District maps. The length of the pipe that needed to be removed had increased from what was stated on the plans. MOWD asked the previous contractors to rebid the line removal. Bids are as Followed:

- VenTerra Environmental, Inc. n/a
- Toro Enterprises \$ 14,925.00
- Sam Hill & Sons, no bid
- Union Engineering no bid



When the time comes, Union Engineering has agreed to work with MOWD to reinstall the 12” water main. This task will be within Union Engineers' scope of work as they are responsible for backfill and compaction per Caltrans standards.

Recommendations:

The General Manager recommends that the Board revise the approval of Toro Enterprises to remove and dispose of the MOWD 12” water main on Maricopa Hwy, with a lump sum of \$14,925. Additionally, the General Manager recommends that the BOD approve the purchase of the materials needed to replace the 12” water main that Union Engineering and District staff will install.

Toro Enterprises: \$14,925.00

-Change Order: \$1,122.84

Famcon Pipe: \$16,409.85

Approval Request: Not to Exceed \$47,751.92

Budget Appropriations: Valve Replacement \$47,751.92



Proposal and Contract

Toro Enterprises, Inc.
 P.O. Box 6285
 Oxnard, CA. 93031
 P: 805-483-4515
 F: 805-483-2001

03/28/2024

www.toroenterprises.com

License No. 710580 A

CA DIR #1000002410

Toro Enterprises, Inc. Is an
 Equal Opportunity Employer

QUOTE M.O.W.D. DEMO 12" WATERLINE-REV1
 BID #14172REV1

TO Meiners Oaks Water District - Justin Martinez

Client #	Description	Quantity	U/M	Unit Price	Ext Price
1	MOBILIZATION	1.000	EA	\$1,138.00	\$1,138.00
2	EXCAVATE & DEMO 12" CML&C PIPE	1.000	LS	\$5,196.00	\$5,196.00
3	BIN RENTAL & DISPOSAL	1.000	LS	\$8,591.00	\$8,591.00
Grand Total:					\$14,925.00

ESTIMATOR: Brett Franklin

Date: _____ Accepted By: _____

STANDARD CONDITIONS

1. THE ABOVE PRICES EXPIRE ON 5/31/2024
2. ALL PROPOSALS MUST BE SIGNED AND RETURNED WITHIN 30 DAYS OF BID IN ORDER TO SECURE MATERIAL PRICES AND AVAILABILITY.
3. THE ABOVE PRICE IS BASED ON 1 MOVE IN. COST FOR ADDITIONAL MOVES ARE \$1,000.00 EACH
4. PRICES ARE SUBJECT TO CHANGE IF THERE ARE ANY VARIATIONS TO THE ABOVE QUALIFIED STRUCTURAL SECTIONS AND FINISH.
5. PRICING IS FOR ONLY THE ITEMS OUTLINED ABOVE. IT SHOULD NOT BE INFERED THAT ANY OTHER ITEMS SHOWN ON THE PLANS IS INCLUDED IN OUR SCOPE OF WORK.

6. THIS PROPOSAL AND TERMS MUST BE ACCEPTED AS PART OF THE CONTRACT AND SO SPECIFIED IF A SPECIAL CONTRACT FORM IS USED.
7. FOUR WEEK ADVANCE NOTICE IS REQUIRED FOR SCHEDUELING.
8. IF ROCK OR ANY OTHER UNSUITABLE MATERIAL IS ENCOUNTERED IT WILL BE PAID ON A TIME AND MATERIAL BASIS.
9. REMOVAL OR HANDLING OF WET OR UNSUITABLE MATERIAL WILL BE PAID FOR ON A TIME AND MATERIAL BASIS.
10. TERMS OF PAYMENT: 95% 30 DAYS. 5% RETENTION WITHIN 30 DAYS OF COMPLETION.
11. THE ABOVE BID IS NOT DIVISIBLE. ALL ITEMS IN THIS QUOTATION MUST BE ACCEPTED FOR THE PRICES SET FORTH ABOVE TO BE EFFECTIVE.
12. ALL WORK IS TO BE FIELD MEASURED AND PAID FOR AT THE APPROPRIATE UNIT OR LUMP SUM PRICES. WORK FOR WHICH THERE IS NO UNIT OR LUMP SUM PRICES WILL BE PAID FOR AS EXTRA WORK.
13. ENGINEERING COMPACTION TEST, CONCRETE TESTING, & SUFFICIENT CONCRETE STAKING, INCLUDING A SET OF CURB AND GUTTER AND CROSSGUTTER STAKES TO BE PROVIDED BY OTHERS.
14. QUANTITIES ARE APPROXIMATE AND ACTUAL QUANTITIES WILL BE FIELD MEASURED AT COMPLETION OF WORK TO DETERMINE PAYMENT AT THE ABOVE UNIT PRICES.
15. THE ABOVE QUANTITIES AND UNIT PRICES ARE SUBJECT TO CHANGE WHEN FINAL PLANS HAVE APPROVED AND SUBMITTED TO TORO ENTERPRISES, INC.
16. TORO ENTERPRISES, INC. IS NOT RESPONSIBLE FOR DAMAGE TO CONCRETE AND/OR UTILITIES CAUSED BY OTHERS.
17. PROTECTION OF CONCRETE AFTER PLACEMENT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
18. ALL UNIT PRICES ARE SUBJECT TO THE AVAILABILITY OF MATERIALS FROM LOCALLY APPROVED SUPPLIERS.
19. ALL WORK COMPLETED IN ANY ONE MONTH WILL BE BILLED BY THE 25TH OF SAID MONTH WITH PAYMENT OF 95% DUE BY THE 10TH OF THE FOLLOWING MONTH. THE REMAINING 5%(RETENTION) IS DUE AND PAYABLE NOT LATER THAN 35 DAYS FROM COMPLETION OF OUR CONTRACT ITEMS.
20. TIME AND MATERIAL (RENTAL) IF REQUIRED TO BE PAID IN FULL MONTHLY, WITH NO RETENTION HELD.
21. IF QUANTITIES DECREASE MORE THAN 15%, UNIT PRICES ARE SUBJECT TO CHANGE.
22. IF WORK IS NOT COMPLETED BY 5/31/2024 PRICES ARE SUBJECT TO CHANGE.

STANDARD EXCLUSIONS

1. TRAFFIC CONTROL, TRAFFIC CONTROL PLAN, CONSTRUCTION SIGNS, POSTING.
2. ENGINEERING, TESTING, PERMITS, BONDS, SURVEY STAKING, SPECIAL INSURANCE.
3. EXCAVATION, SUBGRADE PREPARATION, REMOVALS, SAWCUTTING, AND BACKFILL.
4. IMPORT
5. STRIPING, MARKING, AND SIGNAGE.
6. CLEARING AND GRUBBING, TREE REMOVAL
7. LIGHT POLE BASES.
8. ANY AND ALL STRUCTURAL CONCRETE UNLESS STATED ABOVE.
9. REMOVAL OR HANDLING OF HAZARDOUS, TOXIC AND LEAD MATERIALS IS EXCLUDED.
10. STORM WATER POLLUTION CONTROL PLAN OR IMPLEMENTION.
11. COMPACTION TESTING
12. LIQUIDATED DAMAGES
13. SPECIFICALLY EXCLUDED FROM THIS PROPOSAL ARE BACK-FILL OF CONCRETE.
14. EROSION CONTROL
15. UNLESS SPECIFICALLY STATED ELSEWHERE, CLEANUP OF SPOILS CAUSED BY "OTHERS" IS EXCLUDED.
16. TORO ENTERPRISES, INC. ASSUMES NO RESPONSIBILITY FOR SETTLEMENT WITHIN THE LIMITS OF UTILITY TRENCHES DONE BY OTHERS.
17. BASE MATERIAL
18. SAWCUTS / LAYOUT
19. HOME OWNER NOTIFICATION
20. LANDSCAPE RESTORATION

21. IRRIGATION RELOCATION
22. GATE TRACK FOOTING
23. INSTALLATION AND/OR RELOCATION AND/OR HANDLING OF TEMPORARY AND/OR PERMANENT FENCING OF ANY KIND. IN CASE OF ANY FENCING WORK DIRECTED BY OWNER OR GC, SUCH WORK WILL BE CONSIDERED AS EXTRA WORK, AND TORO SHALL BE PAID FOR IT ON T&M BASIS.

Fuel & Lubricants Price Escalation:

Prices in Toro's bid for projects with high fuel & lubricants consumption (i.e. including but not limited to grading jobs) are based substantially on fuel & lubricants prices that were in effect on the date of Toro's final bid (**Base Price**). Due to extreme volatility in fuel & lubricants market, project Owner and/or General Contractor concur that by entering into Subcontract Agreement with Toro in this project, project Owner and/or General Contractor agree to reimburse Toro for fuel & lubricants price escalation that occurred during the life of this project as stipulated herein:

- The contractual base prices for fuel & lubricants are the prices that were in effect on the date of Toro's final bid (**Base Price**).
- Toro shall absorb the initial 10% percent increase in fuel & lubricants prices above the **Base Price**.
- Project Owner and/or General Contractor agree to reimburse Toro for fuel & lubricants price increase that exceeds the initial 10%.
- Reimbursement for fuel & lubricants price increase shall not include any markup for overhead and profit.
- The burden of proof to demonstrate fuel & lubricants price increase shall rest solely on Toro, and it shall consist of proving documented difference between fuel & lubricants prices on final bid date (**Base Price**) vs. prices at any given date during the life of the project, in which the price exceeds the **Base Price** plus 10%.
- Calculations of fuel & lubricants price increase shall be prepared and submitted by Toro to project Owner and/or General Contractor at the end of each month. Upon review and approval, project Owner and/or General Contractor shall issue an Add Change Order to reimburse Toro for the monthly increase in fuel & lubricants price.

Important Bid Note:

- A. *Prices in Toro's bid for this project are based in part on labor and materials cost that were in effect on the date of Toro's final bid. Due to dynamic market conditions, labor & materials cost are expected to rise during the life of this project. Therefore, by entering into Contract with Toro, project Owner and/or GC agree to pay Toro for price escalation in labor and/or materials, for escalation that occurs between Toro's final bid date and final completion of the project. In such cases, the burden of proof to demonstrate escalated cost of labor and/or materials rests solely on Toro, and it shall consist of proving documented difference between labor and/or materials prices on final bid date vs. prices at any given date during the life of the project. Payment to Toro for escalated prices of labor and/or materials shall be limited to actual proven cost increase, without any markup.*
- B. *In case that actual number of Mobilizations per specific discipline and/or phase exceed the number stipulated in Toro's Bid, then each additional mobilization for such discipline and/or phase shall be paid to Toro as an extra at unit price stipulated in the Bid. One continued operation per period in specific discipline and/or phase counts for one mobilization in that discipline and/or phase.*



GENERAL ENGINEERING CONTRACTORS

CHANGE ORDER REQUEST

Toro Enterprises, Inc.
P.O. Box 6285
Oxnard, CA. 93031
P: 805-483-4515
F: 805-483-2001

04/08/2024

www.toroenterprises.com

License No. 710580 A

CA DIR #1000002410

Toro Enterprises, Inc. Is an
Equal Opportunity Employer

JOB NO. 14172RFCO1
JOB NAME: M.O.W.D. RFCO #1
DESCRIPTION: POUR CONCRETE THRUST BLOCK AT THE END OF 12''WATERLINE
ESTIMATOR: BRETT FRANKLIN

TO Meiners Oaks Water District / Justin Martinez

Client #	Description	Quantity	Unit	Unit Price	Ext Price
1	POUR CONCRETE THRUST BLOCK / MATERIAL ONLY	1.000	LS	\$1,122.84	\$1,122.84
Grand Total:					\$1,122.84

Date: 4-9-24

Accepted By: [Signature]

Print Name: JUSTIN MARTINEZ

Date: 4/9/24

Toro Enterprises, Inc: [Signature]

Print Name: Sean Castillo, President

Important Bid Note:

Prices in Toro's bid for this project are based in part on labor and materials cost that were in effect on the date of Toro's final bid. Due to dynamic market conditions, labor & materials cost are expected to rise during the life of this project. Therefore, by entering into Contract with Toro, project Owner and/or GC agree to pay Toro for price escalation in labor and/or materials that occurred during the life of this project. In such cases, the burden of proof to demonstrate escalated cost of labor and/or materials shall rest solely on Toro, and it shall consist of proving documented difference between labor and/or materials prices on final bid date vs. prices at any



Famcon Pipe & Supply, Inc
 200 Lambert St
 OXNARD, CA 93036
 Phone 805-485-4350
 Fax 805-485-3070



Acknowledgement

ORDER DATE	ORDER NUMBER	PAGE NO.
03/13/2024	S100123123	
Famcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036 Phone 805-485-4350 Fax 805-485-3070		1 of 2

SOLD TO:

SHIP TO:

MEINERS OAKS COUNTY WATER DISTRICT
 ATTN: JUSTIN MARTINEZ
 202 W. EL ROBLAR
 OJAI, CA 93023

MEINERS OAKS COUNTY WATER DISTRICT
 ATTN: JUSTIN MARTINEZ
 202 W. EL ROBLAR
 OJAI, CA 93023

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
298	12" C900		Doug Hampton	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Doug Hampton	WILL CALL	Net 30 Days	03/13/2024	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
260ft	PDR1812 PIPE, 12" DR18 CL235 C900 TS Pn: 12306		52.550/ft	13663.00
1ea	XR50112 12"ROMAC XR501-14.41X7 WIDE RANGE BLTED CPL. W/EPOXY+S.S. B+N Pn: 12881		659.000/ea	659.00
1ea	LUBEQT QUART PIPE LUBE 30600 Pn: 1365		6.000/ea	6.00
1ea	12G500I WIRE, HMWPE BLUE INSULATED COPPER 12GA X 500' SOL Pn: 148		126.000/ea	126.00
1ea	SSBMFA120 ADT, MJ X FLG 12" SSB L/ACC, C153 Pn: 12607		332.000/ea	332.00
1ea	2012PVP 12" PACKAGED MEGA-LUG FOR PVC #1500 (PVC PK4012) (EZPVCUP12) Pn: 185		181.000/ea	181.00
1ea	NARG120 GASKET, NON-ASB. RING, 150# 12"X 1/16" Pn: 1503		5.310/ea	5.31
1ea	1012 SET, 10"/12" BOLT & NUT PLATED Pn: 117		27.250/ea	27.25

** Continued on Next Page **



Acknowledgement

ORDER DATE	ORDER NUMBER	PAGE NO.
03/13/2024	S100123123	2 of 2

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
2ea	V325.50.40T VITA-D-CHLOR TABLETS 40 EA TUB Pn: 17992	318.000/ea	636.00
		Subtotal	15635.56
		S&H Charges	0.00
		Tax	1133.58
		Pymt & Disc	0.00
		Amount Due	16769.14



District Summary/Update

- **Casitas Lake Level:** 98.1% 4/11/24
- **Wells:** MOWD is temporarily back on Casitas as of 4/2/2024
- **Rain Fall Totals (Season):**

Casitas Dam	34.19"
Matilija Dam	40.13"
4/11/24 M.O. Fire Station	25.13"
Stewart Canyon	24.89"
Nordhoff Ridge	46.10"
- **AMI Meter Installations:** Waiting on 55-1" Meters to be delivered (Maricopa Hwy & S. La Luna; In Progress)
- **Emergency Generator Office:** Electrical Design Plans (Pending, Final Design)
- **Hwy 33 Slide:** MOWD's main has been removed. Union Engineering should start to drill support beams for wall any day.
- **Treatment Plant Project:** MKN grant assistance (In Progress)

<u>Type of Work</u>	<u>Cause</u>	<u>Date</u>	<u>Location</u>	<u>Contractor</u>	<u>Amount \$</u>
Remove 12" Water Main	Landslide	4/8/2024.	Hwy 33	Toro Enterprises	\$14,925.00

Current Well Levels and Specific Capacity

WELL #1	JAN 24'	FEB 24'	MAR 24'	APR 24'	MAY 24'	JUN 24'	JUL 24'	AUG 24'	SEP 24'	OCT 24'	NOV 24'	DEC 24'
STATIC (ft)	24.8'	18.8'	19.7'	21.5'								
RUNNING (ft)	OFF	OFF	OFF	OFF								
DRAW DOWN (ft)	OFF	OFF	OFF	OFF								
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF								
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF								
WELL #2	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	24.3'	18.8'	19.8	20.7'								
RUNNING (ft)	OFF	OFF	OFF	OFF								
DRAW DOWN (ft)	OFF	OFF	OFF	OFF								
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF								
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF								
WELL #4A	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	35.6'	28'	26.1	28.5'								
RUNNING (ft)	57.25'	OFF	OFF	OFF								
DRAW DOWN (ft)	21.65'	OFF	OFF	OFF								
Gallons Per Minute (GPM)	384	OFF	OFF	OFF								
Specific Capacity (gal/ft DD)	17.7	OFF	OFF	OFF								
WELL #7	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	32'	17.5'	14.3	18.5								
RUNNING (ft)	33.8'	OFF	OFF	OFF								
DRAW DOWN (ft)	1.8'	OFF	OFF	OFF								
Gallons Per Minute (GPM)	323	OFF	OFF	OFF								
Specific Capacity (gal/ft DD)	179	OFF	OFF	OFF								
WELL #8	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATIC (ft)	61.4	45.8'	36.6'	43.8'								
RUNNING (ft)	OFF	OFF	OFF	OFF								
DRAW DOWN (ft)	OFF	OFF	OFF	OFF								
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF								
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF								

Non-Reportable Nitrate Levels 2024												
	January	February	March	April	May	June	July	August	September	October	November	December
Well #8	11.5	6.0	2.5	2.6								
Ranchitos	14.4	13.4	12.4	13								

Water Pumped, Sold, Purchased & Water Sales

MONTH	PUMPED (AF)	PURCHASED (AF)	SOLD (AF)	WATER SALES (\$)
2024 JAN	32.34	0.00	27.69	\$83,568.46
FEB	4.20	20.14	23.62	\$51,163.29
MAR	21.66	10.32	26.39	\$42,491.36
APR				
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				
YTD 2024	58.20	30.46	77.70	\$177,223.11
TOTAL 2023	441.18	107.75	499.61	\$865,783.96
TOTAL 2022	451.43	216.43	615.38	\$823,145.74
TOTAL 2021	411.94	266.57	640.95	\$648,269.32
TOTAL 2020	485.71	197.26	635.47	\$657,912.06

Reserve Funds

* Balance at the County of Ventura	\$ 1,502,562.61
Total Taxes	\$460.73
Total Interest from reserve account#	\$ 0.00

Fiscal Year Total Revenues

July 1 st – March 31st	2023	\$1,674,280.96
July 1 st – March 31st	2024	\$1,541,422.37

Bank Balances

* LAIF Balance	\$ 210,196.51
Transferred from L.A.I.F. to General	\$ 0.00
(#) Quarterly Interest from LAIF	\$0.00
* Money Market (Mechanics Bank)	\$ 7,626.30
Amount Transferred to Mechanics from County this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
Monthly Interest received from Money Market	\$.12
General Fund Balance	\$ 49,136.80
Trust Fund Balance	\$ 6,100.15
* Capital Improvement Fund	\$ 17,858.72
(#) Quarterly Interest from Capital Account	\$.14
Total Interest accrued	\$ 0.26



Board Secretary Report

April 2024

Administrative

- Annual SWRCB eAR report was submitted 4/28/2024.
- *NEW* Advanced Clean Fleets Regulation – CA Air Resources Board, transition to Zero Emissions fleet vehicles. Annual reports due by April 1, effective January 1, 2024. MOWD's first report was submitted March 26, 2024.
- Staff is preparing to send out the RFP for the Financial Auditing Service, potential selections will be presented to the Board for approval.

Financial (any items not covered in separate Financials Report)

- Low Income Household Water Assistance Program FY 22-23 Total: \$4,306.00; FY 23-24: \$3510. The program ended March 31, 2024; the remaining state funds will be distributed as supplemental assistance to each household that received an award anytime during the LIHWAP period, estimate fixed amount \$200-300/household. The state anticipates those funds will arrive in May 2024.

Billing/Customer Service

Month	#Total Service Orders	# Account Owner Changes	Total HCF Billed	Monthly Customer Bill Total
Mar 23	64	9	9,896	\$113,382.75
Apr 23	53	7	10,730	\$115,712.99
May 23	110	10	17,881	\$152,408.32
Jun 23	75	11	16,895	\$134,304.67
Jul 23	164	7	25,791	\$167,342.66
Aug 23	106	13	26,563	\$168,236.03
Sep 23	139	12	25,216	\$161,828.48
Oct 23	89	7	25,209	\$160,983.08
Nov 23	93	3	22,876	\$152,824.26
Dec 23	149	1	21,255	\$147,061.27
Jan 24	128	6	12,636	\$116,133.98
Feb 24	84	4	10,629	\$109,034.47
Mar 24	156	5		

- May 23 Service Orders: 80 re-reads during meter reading for abnormal consumption, 10 account changes and 7 leak checks.
- Jul 23 Service Orders: 142 Re-reads mainly due to abnormally high consumption, and some leaks, but most were customer-increased outside irrigation.
- Sep 23 Service Orders: 110 Re-reads, mainly due to a software glitch.

- Dec 23 Service Orders: 121 Re-reads, due to heavy rainfall during meter reading; 9 new meter installs (replaced with AMI meters)
- Mar 24 Service Orders: 88 New AMI Meters installed and 41 Re-reads.

Board of Directors

Board Member	Position	Term Ends	Term Type
Michel Etchart	President	2026	Long Term (Re-elected 2022)
Christian Oakland	Vice President	2024	Long Term (Elected 2020)
James Kentosh	Director	2026	Long Term (Re-elected 2022)
Christy Cooper	Director	2024	Short-Term Re-elect for 2 yr term to 2024
Joe Pangea	Director	2026	Long Term (Elected 2022)

Projects

- Staff is working on the Replacement Treatment Plant Upgrade Project grant application documents.
- Employee Handbook 2024 – draft is complete pending revisions recommended by the Executive Committee, anticipate May Regular Board meeting for approval.
- Emergency and Operations related policies and procedures drafts are complete and will go to the Safety/Emergency Committee for review.
- Staff working on scanning, archiving District documents, including deeds, easements, and historical maps.

Recommended Actions: *Receive an update from the Board Secretary concerning miscellaneous matters and District correspondence. Provide feedback to staff.*

Attachments: None.