



## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

District Office: 202 W. El Roblar Drive, Ojai, CA 93023

**JOIN BY COMPUTER:** <https://meet.goto.com/418214941>

**DIAL-IN (US):** +1 (571) 317-3122

**ACCESS CODE:** 418-214-941

*If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-2114.*

*(Govt. Code Section 94594.1 and 94594.2 (a))*

**June 18, 2024, at 6:00 pm.**

- 1. Call meeting to order.**
- 2. Roll call**
- 3. Approval of the minutes:** May 21, 2024, Regular Meeting
- 4. Public comment for items not appearing on the agenda**

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card or send a virtual “chat” note to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board’s consideration of that item.

**Closed Session Agenda** - Adjourn to Closed Session (**Estimated 6:05 pm**): *It is the intention of the Board of Directors to meet in Closed Session to consider the following items:*

### **5. Closed Session Items**

- The Board of Directors may hold a closed session to discuss the following items:
  - CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Gov. Code § 54956.9)  
Name of case: *Santa Barbara Channelkeeper v. State Water Resources Control Board, et al.*, Los Angeles County Superior Court Case No. 19STCP01176

**Regular Agenda (\*\*Reconvene Regular Meeting, Estimated Time 6:25 pm\*\*)**

## 6. Financial matters

Approval of Payroll and Payables from May 16, 2024, to June 15, 2024, in the amount of:

Payables	\$ 88,432.91
<u>Payroll</u>	<u>\$ 53,035.15</u>
Total	\$141,468.06

## 7. Board action and/or discussion

- a) Approve staff position salary range adjustments, effective July 1, 2024. (Etchart/Martinez) - Attachment
  - a. Recommended Action: Approve staff position salary range adjustments, effective July 1, 2024.
- b) Approve a 7% Cost of Living Adjustment (COLA) for staff's current pay, effective July 1, 2024. (Etchart/Oakland) -Attachment
  - a. Recommended Action: Approve a 7% Cost of Living Adjustment to staff's current pay, effective July 1, 2024.

## 8. General Manager's Report

The Board will receive an update from the General Manager on District operations and maintenance.

## 9. Board Secretary's Report

The Board will receive an update from the Board Secretary on District administrative and related matters.

## 10. Board Committee Reports

- Executive & Personnel Committee
- Upper Ventura River Groundwater Agency
- Allocation, New Meters & Expansion of Services Committee
- Budget & Rate Committee
- Grants Committee
- Emergency Management Committee
- Treatment Plant Design Ad Hoc Committee

## **11. Old Business**

- State Water update
- Matilija Dam removal update
- Casitas Water Rates – Rate Study

## **12. Director Announcements/Reports**

**13. Adjournment:** The next scheduled Regular Board meeting is July 16, 2024, at 6:00 pm.

Regular Meeting  
May 21, 2024  
6:00 pm

Meiners Oaks Water District  
202 W. El Roblar Drive  
Ojai, CA 93023-2211

## Minutes

The meeting was called to order at 6:00 pm.

### 1. Call to Order

The Board President, Mike Etchart, called the meeting to order at 6:01 pm. The meeting was also available via teleconference.

### 2. Roll Call

**Present:** Board President, Mike Etchart, Board Directors: Christian Oakland, James Kentosh, Joe Pangea, and Christy Cooper. Staff Present: General Manager, Justin Martinez, Summer Ward, Board Secretary. Attorney Present: None.

**Absent:** Attorneys Stuart Nielson and Jeanne Zolezzi.

### 3. Approval of the Minutes

**Approval of April 16, 2024, Regular Board Meeting and May 3, 2024 Special Board Meeting minutes.**

Director Cooper made the motion to approve the April 16, 2024 and May 3, 2024 meeting minutes. Director Pangea seconded the motion.

No Public Comment.

Cooper/Pangea

(5) Ayes- M/S/C

### 4. Public Comments

- None

**\*\*The Board went into closed session at 6:03 pm.\*\***

### 5. Closed Session: The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.

- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Gov. Code § 54956.9)  
Name of case: *Santa Barbara Channelkeeper v. State Water Resources Control Board, et al.*,  
Los Angeles County Superior Court Case No. 19STCP01176

**\*\*The Board ended closed session at 6:36 pm.\*\***

Regular Meeting Minutes  
May 21, 2024

Director Etchart reported that the Board discussed the closed-session item, and there are no actions to report.

## 6. Financial Matters

**Approval of Payroll and Payables from April 16, 2024, to May 15, 2024, in the amount of:**

Payables:	\$ 66,782.63
Payroll:	<u>\$ 55,080.96</u>
Total:	\$ 121,863.59

Director Oakland made the motion to approve the Payroll and Payables from April 16, 2024, to May 15, 2024. Director Pangea seconded the motion.

Director Cooper requested that the financial graphs be converted to bar charts versus the line graphs. Ms. Ward received consensus from the Board to proceed with the change in graph type.

No Public Comment.

Oakland/Pangea

(5) Ayes – M/S/C

## 7. Board Discussion/Actions

a). **Approve Resolution 20240521: Employee Handbook 2024 and adjust Assistant GM vacation accrual. (Etchart/Martinez)**

Mr. Martinez presented the updated 2024 Employee Handbook, which was initially reviewed and edited by the District Labor Attorneys Light & Gabler and further worked on by Ms. Ward. The changes include several new sections, which address state and federal regulatory requirements, district personnel policies, including the standalone policies previously approved by the Board. The intention is to create a single location for all personnel-related policies and procedures, including Performance Reviews, Illness and Injury Prevention, and Workplace Violence. Additionally, the attorneys recommended additional signature pages at the back of the handbook, such as Employee Acknowledgments and a Confidentiality Agreement. Mr. Martinez noted that the Executive Committee, specifically Director Oakland, provided an extensive review and recommended revisions, which are reflected in this handbook.

Director Etchart stated that the Executive Committee realized during the handbook review that the Assistant General Manager's vacation accrual had not been adjusted to

the Manager accrual rate. The Executive Committee recommends adjusting the Assistant General Manager's vacation accrual retroactive to August 2021, when the position started.

Director Cooper stated that this Employee Handbook is very well written and organized, and she is very impressed.

Director Cooper made the motion to approve Resolution 20240521: Employee Handbook 2024. Director Oakland seconded the motion.

No Public Comment.

Cooper/Oakland

(5) Ayes- M/S/C

Director Oakland made the motion to approve the adjustment of the Assistant General Manager to match the General Manager retroactive to August 2021. Director Cooper seconded the motion.

No Public Comment

Oakland/Cooper

(5) Ayes- M/S/C

## 8. **General Manager's Report**

Mr. Martinez reported that the Casitas Lake level is 100%. Seasonal rainfall totals, as of 5/16/2024: M.O. Fire Station 25.9", Casitas Dam 35.2", Matilija Dam 42.22", and Nordhoff Ridge 48.35." Due to abundant rainfall and water flowing near our wells, the District had to stop pumping and turn the Casitas connection; the District returned to pumping wells on 4/17/24. The District received the 55 – 1" AMI meters today. The electrical design plans for the Office Emergency Generator are 100% complete; we are waiting for a quote from Oilfield Electric. Union Engineering has installed all of the pillars; they are currently excavating unstable soil. It will likely be a few months before the District can replace the water line. Mr. Martinez reviewed recent repairs, including a hit hydrant on N. La Luna at Maricopa Hwy. The hydrant was hit by a Granite Construction truck and will be replaced with an upgraded hydrant per county regulations. Expenses incurred will be billed to Granite Construction, estimated at \$42,000. Field staff has performed valve exercising preventative maintenance on approximately 50% of District valves and are working on the remaining portion. Two will-serve letters were issued both within policy guidelines.

No Public Comment.

## 9. **Board Secretary's Report**

Ms. Ward presented the monthly Board Secretary report. She highlighted that the quarterly SWRCB drought reporting was submitted on 4/28/2024. The staff has sent out the RFP for professional auditing services, with a response deadline of June 10, potential firms will be presented to the Board. Qualified households that received Low Income Household Water Assistance Program funds were awarded a supplemental payment of \$198.23; one customer had disconnected their account, and those funds were returned to the State program. Ms. Ward reported that the total supplemental funding received was \$2,180.53, and the total program funding received \$10,563.53. SWRCB Water Arrearages Assistance Program funding summarized: Initial Program (2020-2021) \$14,351.24; Extended Program (2021-2022) \$15,761.75; total program funding \$30,112.99. Ms. Ward noted an average number of service orders and account change-overs in April 2024.

No Public Comment.

## 10. **Board Committee Reports**

- Executive & Personnel Committee: No report.
- UVRGA: Met, passed annual budget..
- Budget/Rate Committee: No report.
- Emergency Management Committee: No report.
- Allocations, New Meters & Expansion of Services Committee: No report.
- Grants: No report.
- Treatment Plant Design Ad Hoc Committee: No report.

## 11. **Old Business**

- State Water: No report.
- Matilija Dam Removal Update: No report.
- Casitas Rates – No report.

## 12. **Director Announcements/Reports**

- Director Kentosh: No report.
- Director Oakland: Requested an update on the salary study and to schedule an Executive Committee meeting.
- Director Pangea: Ojai Land Conservancy land for sale; which property is for sale, and will it affect the District's operations or facility access? Mr. Martinez replied that he has been in communication with the OLC, and there is no anticipated adverse impact to the District's access to its facilities.
- Director Cooper: The Cozy Dell Replacement Treatment Plant 100% design plans are completed; however, the County just updated the potential flood plain and silt levels during the Matilija Dam Removal, which may impact the facility. Director Cooper

requested that Ms. Ward contact the County to set up a meeting with the Water Treatment Plant Committee to discuss potential risks and design modifications.

- Director Etchart: No report.

### 13. Meeting Adjournment

The next meeting will be held on June 18, 2024, at 6:00 pm. There being no further business to conduct at this time, Board President Mike Etchart adjourned the meeting at 7:12 pm.

---

**Board Secretary**

---

**Board President**

DRAFT



### Report of Income as of 5/31/2024

Income	Month of May	Year To Date	Budget Appropriation	Appropriation Balance
Interest	7,131.88	54,001.08	--	54,001.08
Taxes	87,894.70	209,222.20	--	209,222.20
Pumping Charges	234.67	4,006.71	--	4,006.71
Fire Protection	(65.71)	1,119.55	--	1,119.55
Meter & Inst. Fees		--	--	0.00
Water Sales	55,624.06	836,196.12	1,214,753.00	378,556.88
<sup>1</sup> Casitas Water/Standby	886.59	10,491.48	--	10,491.48
MWAC Charges	58,004.11	624,044.10	552,960.00	(71,084.10)
MCC Chg.	6,718.39	76,086.47	85,000.00	8,913.53
<sup>2</sup> Misc. Income	2,592.23	32,809.37	--	32,809.37
Late & Delinquent Chgs.	2,254.36	34,893.23	--	34,893.23
Conservation Penalty		--	--	0.00
Capital Improvement		8,648.53	--	8,648.53
Drought Surcharge	0.57	(2,574.11)	--	2,574.11
Fire Flow/Will Serve Letters	800.00	6,409.74	6,000.00	(409.74)
		--	--	0.00
		--	--	0.00
<b>TOTAL INCOME</b>	<b>222,075.85</b>	<b>1,895,354.47</b>	<b>1,858,713.00</b>	<b>(36,641.47)</b>

Note:

<sup>1</sup> This line item is necessary because these sales are tracked in the expenditures

<sup>2</sup> Hartmann Allocation & LIWAP Supp. Check #019414 applied to various accounts @ \$198.23 each



Meiners Oaks County Water District, CA

# Check Report

By Vendor Name

Date Range: 05/16/2024 - 06/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Bank-AP Bank</b>						
AQUA-F	Aqua-Flo Supply	06/12/2024	Regular	0.00	769.74	11276
<a href="#">SC0044500</a>	Invoice	05/31/2024	Stock	0.00	4.05	
<a href="#">S12288943</a>	Invoice	05/01/2024	PVC Plug,Port Ball Valve,Brass Nipple	0.00	95.08	
<a href="#">S12288947</a>	Invoice	05/01/2024	Thread Seal Tape	0.00	29.38	
<a href="#">S12288965</a>	Invoice	05/01/2024	Brass Nipple	0.00	76.37	
<a href="#">S12292026</a>	Invoice	05/01/2024	Threaded Galvanized for Well 7	0.00	9.37	
<a href="#">S12293002</a>	Invoice	05/01/2024	Brass Nipple, Brass Coupling-Maricopa Air	0.00	60.05	
<a href="#">S12310141</a>	Invoice	05/13/2024	Blue Marking Flags	0.00	16.35	
<a href="#">S12321078</a>	Invoice	05/28/2024	Inventory	0.00	479.09	
BADGER	Badger Meter	05/29/2024	Regular	0.00	13,714.90	11263
<a href="#">1658198</a>	Invoice	05/16/2024	1" Meters	0.00	13,714.90	
CALPERS	California Public Employees' Retirement	05/31/2024	Bank Draft	0.00	4,867.20	DFT0002101
<a href="#">INV0002609</a>	Invoice	05/15/2024	Health	0.00	4,867.20	
CALPERS	California Public Employees' Retirement	05/22/2024	Bank Draft	0.00	31.15	DFT0002110
<a href="#">051524</a>	Invoice	05/14/2024	Active Premium	0.00	31.15	
CALPERS	California Public Employees' Retirement	05/31/2024	Bank Draft	0.00	4,867.16	DFT0002112
<a href="#">INV0002621</a>	Invoice	05/31/2024	Health	0.00	4,867.16	
CAL-STATE	Cal-State	05/29/2024	Regular	0.00	258.09	11264
<a href="#">274909</a>	Invoice	05/23/2024	Portable Toilet	0.00	126.23	
<a href="#">275242</a>	Invoice	05/28/2024	Portable Toilet	0.00	131.86	
CMWD	Casitas Municipal Water District	06/12/2024	Regular	0.00	25,136.84	11277
<a href="#">261150524</a>	Invoice	05/31/2024	Fairview Standby	0.00	1,585.02	
<a href="#">261150524-2</a>	Invoice	05/31/2024	Fairview Purchased Water	0.00	21,705.75	
<a href="#">262000524</a>	Invoice	05/31/2024	Hartmann Allocation	0.00	261.05	
<a href="#">300650524</a>	Invoice	05/31/2024	Tico & La Luna Standby	0.00	1,585.02	
CMWDMED	Casitas Municipal Water District	06/12/2024	Regular	0.00	6,527.28	11278
<a href="#">202406034169</a>	Invoice	06/04/2024	Mediation Services	0.00	6,527.28	
CIMED	CI Medical Supply	06/12/2024	Regular	0.00	119.32	11279
<a href="#">34-103187</a>	Invoice	05/29/2024	Medical Kit - Refill	0.00	119.32	
CLEANCO	Cleancoast Janitorial	05/29/2024	Regular	0.00	340.00	11265
<a href="#">3034</a>	Invoice	05/21/2024	May Janitorial	0.00	340.00	
CVTDEP	County of Ventura Transport. Dept.	06/12/2024	Regular	0.00	400.00	11280
<a href="#">374712</a>	Invoice	05/02/2024	Encroachment Permit PE24-0424-1	0.00	400.00	
DATAP	Dataprose LLC	06/12/2024	Regular	0.00	946.34	11281
<a href="#">DP2402302</a>	Invoice	05/31/2024	Bulk Billing & Postage	0.00	946.34	
EJHAR	E. J. Harrison Roloffs, Inc.	05/29/2024	Regular	0.00	427.93	11266
<a href="#">231300524</a>	Invoice	05/15/2024	Office Trash	0.00	165.60	
<a href="#">994260524</a>	Invoice	05/15/2024	2680 Maricopa Hwy.	0.00	262.33	
CFANN	Fanning & Karrh	05/29/2024	Regular	0.00	672.00	11267
<a href="#">051024</a>	Invoice	05/10/2024	Assistance with Recon. of AP & Rollforwar	0.00	672.00	

Check Report

Date Range: 05/16/2024 - 06/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>FGLENV</b>	<b>FGL Environmental</b>	<b>05/29/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>225.00</b>	<b>11268</b>
<a href="#">406845A</a>	Invoice	05/21/2024	Samples	0.00	73.00	
<a href="#">407117A</a>	Invoice	05/14/2024	Samples	0.00	39.00	
<a href="#">407118A</a>	Invoice	05/21/2024	Samples	0.00	113.00	
<b>FGLENV</b>	<b>FGL Environmental</b>	<b>06/12/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>841.00</b>	<b>11282</b>
<a href="#">400839A</a>	Invoice	06/03/2024	Samples	0.00	274.00	
<a href="#">407116A</a>	Invoice	05/23/2024	Samples	0.00	223.00	
<a href="#">407602A</a>	Invoice	06/04/2024	Samples	0.00	39.00	
<a href="#">407603A</a>	Invoice	06/05/2024	Samples	0.00	79.00	
<a href="#">407604A</a>	Invoice	05/29/2024	Samples	0.00	113.00	
<a href="#">408073A</a>	Invoice	05/29/2024	Samples	0.00	113.00	
<b>GUARDIAN</b>	<b>Guardian</b>	<b>05/29/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>610.61</b>	<b>11261</b>
<a href="#">INV0002610</a>	Invoice	05/15/2024	Dental	0.00	305.33	
<a href="#">INV0002622</a>	Invoice	05/31/2024	Dental	0.00	305.28	
<b>HLTHNE</b>	<b>Health Net Life Insurance Company</b>	<b>05/29/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>79.80</b>	<b>11269</b>
<a href="#">61790524</a>	Invoice	05/03/2024	Life Insurance	0.00	79.80	
<b>HCS</b>	<b>Herum/Crabtree/Suntag</b>	<b>06/12/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>2,528.97</b>	<b>11283</b>
<a href="#">111687</a>	Invoice	05/28/2024	SBCK vs VTA	0.00	2,528.97	
<b>HORNE</b>	<b>HORNE LLP dba CA LIHWAP</b>	<b>05/29/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>198.23</b>	<b>11270</b>
<a href="#">2549</a>	Invoice	05/23/2024	To Recapture Pay Run 04302024	0.00	198.23	
<b>MOHARD</b>	<b>Meiners Oaks Hardware</b>	<b>06/12/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>872.58</b>	<b>11284</b>
<a href="#">078569</a>	Invoice	05/01/2024	Broom Handles/Batteries	0.00	34.13	
<a href="#">078777</a>	Invoice	05/01/2024	Gas Can	0.00	18.22	
<a href="#">078929</a>	Invoice	05/01/2024	Weed Killer/Replacement Cartridges	0.00	285.92	
<a href="#">079027</a>	Invoice	05/01/2024	Weed Killer/Replacement Cartridges	0.00	198.09	
<a href="#">079228</a>	Invoice	05/02/2024	Asphalt Patch	0.00	86.26	
<a href="#">079468</a>	Invoice	05/06/2024	Liquid Chlorinator	0.00	29.99	
<a href="#">079565</a>	Invoice	05/06/2024	Silicone, Blue Paint, Valve Cover Paint	0.00	73.09	
<a href="#">079687</a>	Invoice	05/07/2024	Wire Brushes,Valve Cover Paint, Rust Stop	0.00	30.22	
<a href="#">080178</a>	Invoice	05/13/2024	Weed Killer	0.00	87.83	
<a href="#">080405</a>	Invoice	05/14/2024	Bushing, Tee, Nipple for Well 4	0.00	11.29	
<a href="#">080417</a>	Invoice	05/14/2024	Unions	0.00	17.54	
<b>MKN&amp;A</b>	<b>Michael K. Nunley &amp; Associates, Inc.</b>	<b>06/12/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>560.58</b>	<b>11285</b>
<a href="#">01050000004</a>	Invoice	06/03/2024	Water Treatment Final Design	0.00	560.58	
<b>MITEC</b>	<b>MiTec Solutions LLC</b>	<b>05/29/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>140.00</b>	<b>11272</b>
<a href="#">101234-2</a>	Invoice	05/01/2024	SplashTop	0.00	20.00	
<a href="#">101255-2</a>	Invoice	05/01/2024	AntiVirus	0.00	50.00	
<a href="#">101409</a>	Invoice	05/15/2024	SplashTop	0.00	20.00	
<a href="#">101458</a>	Invoice	05/15/2024	AntiVirus	0.00	50.00	
<b>MITEC</b>	<b>MiTec Solutions LLC</b>	<b>06/12/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>1,144.82</b>	<b>11286</b>
<a href="#">101542</a>	Invoice	06/01/2024	Exchange/Web Hosting/ShareSync	0.00	316.82	
<a href="#">101553</a>	Invoice	06/01/2024	Off Site back Up	0.00	98.00	
<a href="#">101562</a>	Invoice	06/01/2024	X360Recover	0.00	240.00	
<a href="#">1070767</a>	Invoice	06/05/2024	Monthly Maintenance	0.00	240.00	
<a href="#">1070787</a>	Invoice	06/07/2024	Service Bench Labor	0.00	250.00	
<b>ELEVATE</b>	<b>MITEC Solutions</b>	<b>05/29/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>237.11</b>	<b>11271</b>
<a href="#">2504</a>	Invoice	05/01/2024	Elevate Communications/VoIP	0.00	237.11	
<b>OFFDEP</b>	<b>Office Depot</b>	<b>05/29/2024</b>	<b>Regular</b>	<b>0.00</b>	<b>45.03</b>	<b>11273</b>
<a href="#">368285986001</a>	Invoice	05/17/2024	Paper	0.00	45.03	

Check Report

Date Range: 05/16/2024 - 06/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
PATHIAN	Pathian Administrators	05/29/2024	Regular	0.00	114.47	11262
<a href="#">INV0002612</a>	Invoice	05/15/2024	HSBS	0.00	57.24	
<a href="#">INV0002624</a>	Invoice	05/31/2024	HSBS	0.00	57.23	
POWER	Power Machinery Center	06/12/2024	Regular	0.00	115.08	11287
<a href="#">W84032</a>	Invoice	06/04/2024	Maintenance on Golf Cart	0.00	115.08	
PERS	Public Employees' Retirement System	05/31/2024	Bank Draft	0.00	700.00	DFT0002100
<a href="#">INV0002608</a>	Invoice	05/15/2024	457 Withholdings	0.00	700.00	
PERS	Public Employees' Retirement System	05/31/2024	Bank Draft	0.00	4,168.53	DFT0002102
<a href="#">INV0002611</a>	Invoice	05/15/2024	PERS	0.00	4,168.53	
PERS	Public Employees' Retirement System	05/31/2024	Bank Draft	0.00	700.00	DFT0002111
<a href="#">INV0002620</a>	Invoice	05/31/2024	457 Withholdings	0.00	700.00	
PERS	Public Employees' Retirement System	05/31/2024	Bank Draft	0.00	4,380.98	DFT0002113
<a href="#">INV0002623</a>	Invoice	05/31/2024	PERS	0.00	4,380.98	
PERS	Public Employees' Retirement System	06/11/2024	Bank Draft	0.00	2,772.17	DFT0002121
<a href="#">10000001755766</a>	Invoice	06/01/2024	Unfunded Accrued Liability	0.00	2,772.17	
SCE	Southern California Edison Co.	05/29/2024	Regular	0.00	4,897.83	11274
<a href="#">OFFELE0524</a>	Invoice	05/22/2024	Office Electricity	0.00	210.25	
<a href="#">TNKFRM0524</a>	Invoice	05/22/2024	Tank Farm	0.00	31.72	
<a href="#">WELL1-0524</a>	Invoice	05/22/2024	Well 1	0.00	499.02	
<a href="#">WELL2-0524</a>	Invoice	05/22/2024	Well 2	0.00	510.18	
<a href="#">WELL4&amp;70524</a>	Invoice	05/22/2024	Wells 4&7	0.00	2,940.80	
<a href="#">WELL8-0524</a>	Invoice	05/22/2024	Well 8	0.00	157.74	
<a href="#">Z-10524</a>	Invoice	05/22/2024	Zone 1	0.00	110.42	
<a href="#">Z-2FIRE0524</a>	Invoice	05/22/2024	Zone 2 Fire	0.00	73.98	
<a href="#">Z-2PWRO524</a>	Invoice	05/22/2024	Zone 2 Power	0.00	347.51	
<a href="#">Z-3FIRE0524</a>	Invoice	05/22/2024	Zone 3 Fire	0.00	16.21	
SCGAS	Southern California Gas Co.	06/12/2024	Regular	0.00	12.24	11288
<a href="#">0890</a>	Invoice	05/28/2024	Office Heat	0.00	12.24	
SPECTRUM	Spectrum	06/12/2024	Regular	0.00	114.98	11289
<a href="#">029942106274</a>	Invoice	05/27/2024	Internet	0.00	114.98	
UAOFSC	Underground Service Alert of So.Ca.	06/12/2024	Regular	0.00	179.75	11290
<a href="#">520240449</a>	Invoice	06/01/2024	Digalerts	0.00	179.75	
USBANK	US Bank Corporate Pmt. System	06/12/2024	Regular	0.00	1,248.08	11291
<a href="#">ADOBE050224</a>	Invoice	05/02/2024	Adobe	0.00	239.88	
<a href="#">AMAZON051024</a>	Invoice	05/10/2024	Batteries, Letter Openers, Staple Remover	0.00	28.67	
<a href="#">GOTO051624</a>	Invoice	05/16/2024	Remote Meetings	0.00	384.00	
<a href="#">GRAMMARLY050</a>	Invoice	05/02/2024	Grammarly	0.00	144.00	
<a href="#">MOTION042624</a>	Invoice	05/01/2024	Tire Rotation/Oil Change	0.00	133.96	
<a href="#">OSS050924</a>	Invoice	05/09/2024	Storage Unit	0.00	184.00	
<a href="#">PRECISION04292</a>	Invoice	05/01/2024	Weed Wacker Line & Oil	0.00	100.18	
<a href="#">PRECISION05012</a>	Invoice	05/01/2024	Fix Cut	0.00	33.39	
VERIZON	Verizon Wireless	06/12/2024	Regular	0.00	362.92	11292
<a href="#">9965198101</a>	Invoice	05/26/2024	Cell Phones	0.00	362.92	

Check Report

Date Range: 05/16/2024 - 06/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
WEX	WEX BANK	05/29/2024	Regular	0.00	2,104.20	11275
<a href="#">97056019</a>	Invoice	05/15/2024	Fuel	0.00	2,104.20	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	86	32	0.00	65,945.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	22,487.19
EFT's	0	0	0.00	0.00
	<b>94</b>	<b>40</b>	<b>0.00</b>	<b>88,432.91</b>

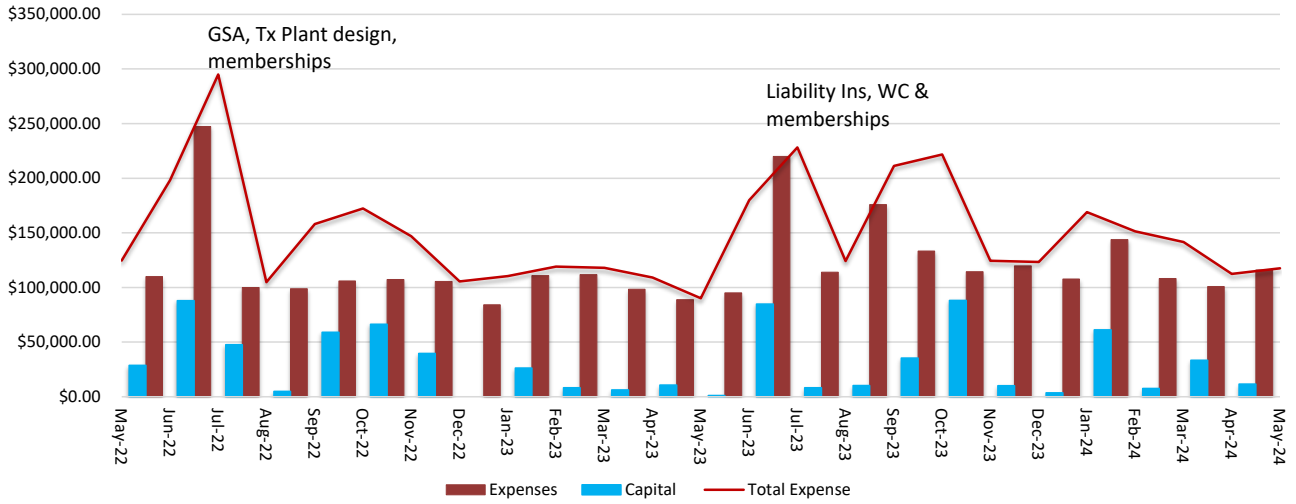
PR 53,035.15

Meiners Oaks Water District

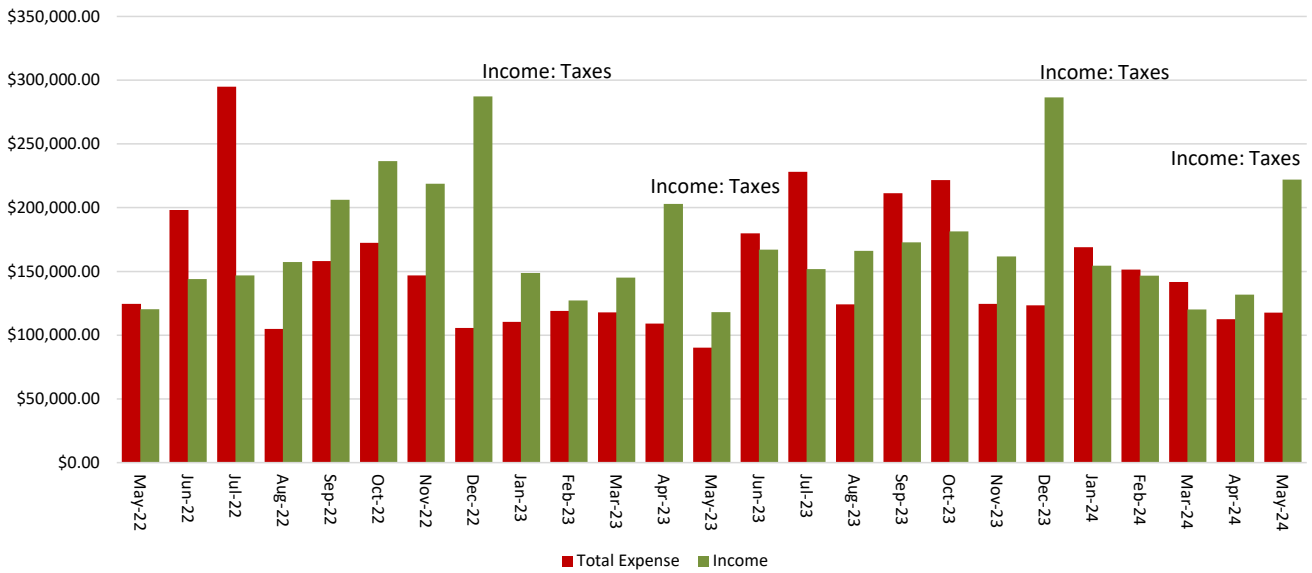
Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of May	Year To Date	Budget Approp	Approp Bal 05/31/24	Current June	Approp FY Bal To Date
Salaries	55,050.18	582,259.27	650,000.00	67,740.73	-	67,740.73
Payroll Taxes	4,445.11	47,491.46	45,000.00	(2,491.46)	-	(2,491.46)
Retirement Contributions	7,372.08	78,542.14	73,000.00	(5,542.14)	-	(5,542.14)
Group Insurance	9,072.71	80,984.60	96,000.00	15,015.40	-	15,015.40
Company Uniforms	-	2,780.32	4,500.00	1,719.68	-	1,719.68
Phone Office	114.98	7,946.82	7,000.00	(946.82)	-	(946.82)
Janitorial Service	598.09	6,894.08	6,500.00	(394.08)	-	(394.08)
Refuse Disposal	427.93	4,007.95	5,000.00	992.05	-	992.05
Liability Insurance	-	84,151.62	77,000.00	(7,151.62)	-	(7,151.62)
Workers Compensation	-	42,682.68	42,000.00	(682.68)	-	(682.68)
Wells	28.83	3,528.89	16,000.00	12,471.11	-	12,471.11
Truck Maintenance	133.96	4,896.94	3,500.00	(1,396.94)	115.08	(1,512.02)
Office Equipment Maintenance	1,100.26	5,403.86	7,500.00	2,096.14	-	2,096.14
Security System	98.85	2,883.01	1,000.00	(1,883.01)	-	(1,883.01)
Cell Phones	362.92	4,305.92	4,500.00	194.08	-	194.08
System Maintenance	2,113.67	41,566.28	60,000.00	18,433.72	-	18,433.72
Safety Equipment	332.76	6,686.68	6,000.00	(686.68)	-	(686.68)
Laboratory Services	1,911.00	13,848.00	14,500.00	652.00	392.00	260.00
Membership and Dues	-	9,932.00	10,000.00	68.00	-	68.00
Printing and Binding	-	-	2,000.00	2,000.00	-	2,000.00
Office Supplies	856.58	8,253.23	6,000.00	(2,253.23)	-	(2,253.23)
Postage and Express	946.34	11,794.09	13,000.00	1,205.91	-	1,205.91
B.O.D. Fees	3,500.00	28,250.00	30,000.00	1,750.00	-	1,750.00
Engineering & Technical Services	-	2,868.20	50,000.00	47,131.80	-	47,131.80
Computer Services	1,294.46	37,811.91	25,000.00	(12,811.91)	1,144.82	(13,956.73)
Other Prof. & Regulatory Fees	262.98	26,606.19	40,000.00	13,393.81	179.75	13,214.06
Public and Legal Notices	-	-	2,000.00	2,000.00	-	2,000.00
Attorney Fees	2,080.00	16,515.00	40,000.00	23,485.00	-	23,485.00
GSA Fees	-	63,000.00	90,000.00	27,000.00	-	27,000.00
VR/SBC/City of VTA Law Suit	2,528.97	15,852.03	75,000.00	59,147.97	6,527.28	52,620.69
Rental Equipment	-	-	10,000.00	10,000.00	-	10,000.00
Audit Fees	672.00	26,222.00	26,000.00	(222.00)	-	(222.00)
Small Tools	33.39	3,948.93	5,000.00	1,051.07	-	1,051.07
Election Supplies	-	-	2,500.00	2,500.00	-	2,500.00
Treatment Plant	-	6,333.37	10,000.00	3,666.63	-	3,666.63
Fuel	2,104.20	18,580.06	20,000.00	1,419.94	-	1,419.94
Travel Exp./Seminars	-	717.72	2,000.00	1,282.28	-	1,282.28
Utilities	222.49	3,398.77	3,500.00	101.23	-	101.23
Power and Pumping	4,687.58	72,938.88	80,000.00	7,061.12	-	7,061.12
Meters	13,714.90	80,260.93	80,000.00	(260.93)	-	(260.93)
Online AutoPay Transactions Fees	-	-	10,000.00	10,000.00	-	10,000.00
<b>Total Expenditures</b>	<b>116,067.22</b>	<b>1,454,143.83</b>	<b>1,751,000.00</b>	<b>296,856.17</b>	<b>8,358.93</b>	<b>288,497.24</b>
<b>Water Distribution System</b>	-	-	-	-	-	-
<i>New Well</i>	-	-	25,000.00	25,000.00	-	25,000.00
<i>Valve Replacements</i>	-	27,248.06	75,000.00	47,751.94	-	47,751.94
<i>Rehab Well 4</i>	-	-	30,000.00	30,000.00	-	30,000.00
<i>Meiners Rd. Tank/Zone</i>	-	-	75,000.00	75,000.00	-	75,000.00
<b>Structures and Improvements</b>	-	-	-	-	-	-
<i>Treatment Plant 100% Eng. Design</i>	1,520.54	65,177.66	160,000.00	94,822.34	560.58	94,261.76
<i>TP Grant &amp; Environmental Assistance</i>	-	-	60,000.00	60,000.00	-	60,000.00
<i>Field Truck 3/4 Ton</i>	-	63,312.84	70,000.00	6,687.16	-	6,687.16
<i>Office HVAC System</i>	-	19,786.00	20,000.00	214.00	-	214.00
<i>Emergency Generator Electrical Design</i>	-	14,300.00	15,000.00	700.00	-	700.00
<b>Field Equipment</b>	-	-	-	-	-	-
<i>Chlorine Alarms</i>	-	-	20,000.00	20,000.00	-	20,000.00
<i>Air Compressor</i>	-	-	6,500.00	6,500.00	-	6,500.00
<i>Generator Welder</i>	-	-	6,500.00	6,500.00	-	6,500.00
<b>Appropriations for Contingencies</b>	-	81,404.43	100,000.00	18,595.57	-	18,595.57
<b>Total CIP Spending</b>	<b>1,520.54</b>	<b>271,228.99</b>	<b>663,000.00</b>	<b>391,771.01</b>	<b>560.58</b>	<b>391,210.43</b>
<b>GRAND TOTAL</b>	<b>117,587.76</b>	<b>1,725,372.82</b>	<b>2,414,000.00</b>	<b>688,627.18</b>	<b>8,919.51</b>	<b>679,707.67</b>

Monthly Expenditures Past 24 Months



Monthly Income & Total Expenses Past 24 Months





## Salary Range Adjustments

**Summary:**

The Executive Committee discussed during the April 2, 2024 meeting the need to review staff salary ranges compared to other local water districts. Staff presented salary ranges to the Committee for similar positions from the City of Ventura, Casitas MWD, Carpentaria WD, and Ventura River WD. It was noted that MOWD staff salary ranges are significantly below most agencies and within range but below Ventura River WD. After a review of staff roles and responsibilities, it is recommended that to be competitive with recruitment and retention, MOWD should increase the salary caps to closer align with Ventura River WD.

**Fiscal Impact:**

There is no immediate fiscal impact; this increase in the salary range will allow more room within the salary range for merit incentive increases and aid in recruiting new staff, as appropriate.

<b>MOWD Position</b>	<b>MOWD Current Salary Range</b>	<b>Recommended Salary Range</b>	<b>Approximate Increase in Cap</b>
General Manager	<\$168,596	<\$175,500	4%
Assistant General Manager & Board Secretary	\$92,8200 - \$131,040	\$92,800 - \$140,250	7%
Office Administrator	\$71,393 - \$86,777	\$71,393 - \$105,000	21%
Administrative Assistant	\$ 43,829 - \$67,993	\$43,829 - \$80,000	18%
Field Supervisor	\$81,592 - \$99,175	\$81,592 - \$120,000	21%
Water Operator II	\$67,125 - \$81,592	\$67,125 - \$100,000	23%
Water Operator I	\$52,595 - \$63,929	\$52,595 - \$75,000	18%

**Recommended Action:**

Based on the local water district salary ranges, it is recommended that MOWD adjust the current position salary ranges, retaining the current minimum and increasing the caps to the above-recommended amounts, effective July 1, 2024.





## Cost of Living Adjustment (COLA) FY 2024-2025

**Summary:**

The Board of Directors has determined annual Cost of Living increases for staff based on the Bureau of Labor Statistics Los Angeles/Riverside Consumer Price Index following the new fiscal year. February 2024 CPI of 3.4%, April 2024 CPI up to 3.9%. In FY 22/23, the CPI was 8%, and the District approved a staff COLA of 4%. FY 23/24, the CPI was 5.1%. The approved COLA was 5%. Director Kentosh stated in the April 2023 Board minutes that if inflation flattens out some, the Board should consider adding the future CPI and the remaining 4% from FY 22/23.

**Fiscal Impact:**

The budgeted salaries for FY 23/24 were \$650,000, including base salaries, standby, overtime pay, and the incentive pay pool, including the additional staff. Payroll taxes and retirement were on separate budget line items, \$45,000 and \$73,000, respectively. Due to variable monthly payroll amounts depending on overtime, standby time, and the number of days within the pay period, the amounts due for payroll taxes and retirement contributions vary. Historically, those percentages have been about 7% and 11% of salaries, respectively.

Projections for FY 24/25 salaries, payroll taxes, and retirement contribution budgets, with a 7% COLA:

	<b>Projected Actual FY23/24</b>	<b>Adjusted for 7% COLA</b>
Annual Salaries (w/OT)	\$633,500.00	\$677,850.00
Payroll Taxes (7%)	\$ 44,350.00	\$ 47,500.00
Retirement Contributions (11%)	\$ 70,000.00	\$ 74,500.00
Total	\$747,850.00	\$800,000.00

Total Annual Impact: \$52,150.

**Recommended Action:**

Based on the Los Angeles area Consumer Price Index for 2024 and including the remaining 4% from FY 22/23, it is recommended the Board approve a 7% cost of living salary increase for staff, effective July 1, 2024.



# Western Information Office

Go

[Western Home](#)

[Western Geography ▾](#)

[Western Subjects ▾](#)

[Western Archives ▾](#)

[Contact Western](#)

### News Release Information

24-513-SAN  
Tuesday, March 12, 2024

---

### Contacts

**Technical information:**

(415) 625-2270  
[BLInfoSF@bls.gov](mailto:BLInfoSF@bls.gov)  
[www.bls.gov/regions/west](http://www.bls.gov/regions/west)

**Media contact:**

(415) 625-2270

---

### Related Links

[CPI historical databases](#)

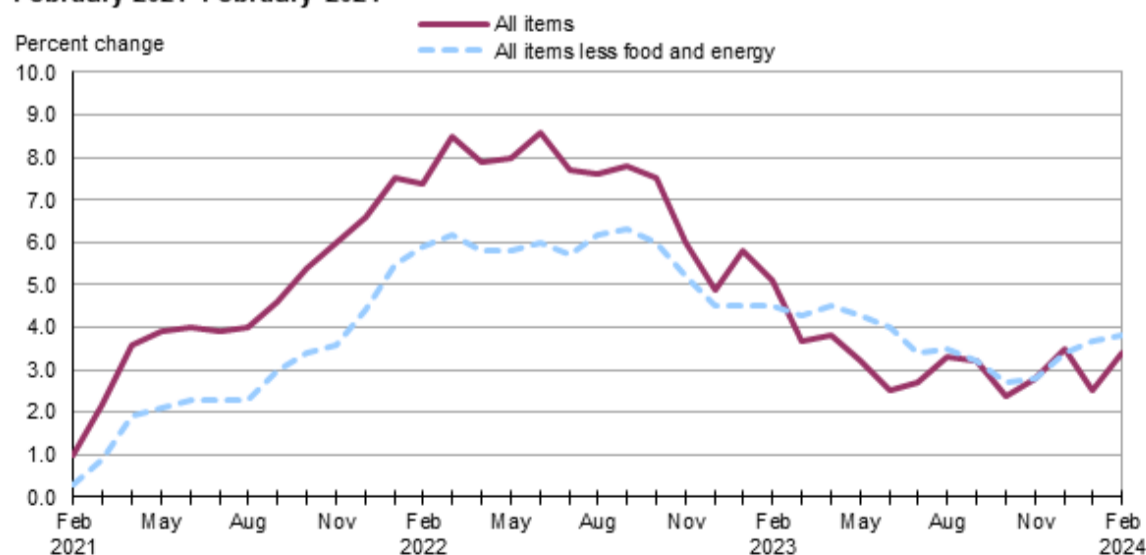
## Consumer Price Index, Los Angeles area — February 2024

**Area prices were up 0.5 percent over the past month, up 3.4 percent from a year ago**

Prices in the Los Angeles area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.5 percent in February, the U.S. Bureau of Labor Statistics reported today. (See [table A](#).) Regional Commissioner Chris Rosenlund noted that the February increase was influenced by higher prices for shelter and medical care. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 3.4 percent. (See [chart 1](#) and [table A](#).) Food prices advanced 2.9 percent. Energy prices fell 0.9 percent, largely the result of a decrease in the price of natural gas service. The index for all items less food and energy advanced 3.8 percent over the year. (See [table 1](#).)

**Chart 1. Over-the-year percent change in CPI-U, Los Angeles-Long Beach-Anaheim, CA, February 2021–February 2024**



[View Chart Data](#)

### Food

Food prices advanced 0.1 percent for the month of February. (See [table 1](#).) Prices for food at home rose 0.2 percent, led by higher prices for other food at home (1.7 percent) and meats, poultry, fish, and eggs (1.2 percent). Prices for food away from home increased 0.1 percent for the same period.

Over the year, food prices advanced 2.9 percent. Prices for food at home advanced 1.7 percent since a year ago, led by higher prices for meats, poultry, fish, and eggs (3.9 percent) and other food at home (3.8 percent). Prices for food away from home rose 5.0 percent.

### Energy

The energy index increased 2.0 percent over the month. The increase was mainly due to higher prices for gasoline (3.1 percent). Prices for natural gas service rose 3.0 percent, while prices for electricity were unchanged for the same period.

Energy prices fell 0.9 percent over the year, largely due to lower prices for natural gas service (-24.4 percent). Prices paid for electricity increased 5.1 percent, and prices for gasoline advanced 0.9 percent during the past year.

### All items less food and energy

The index for all items less food and energy advanced 0.4 percent in February. Higher prices for medical care (2.7 percent) and shelter (0.6 percent) were partially offset by lower prices for apparel (-5.3 percent) and household furnishings and operations (-1.8 percent).

Over the year, the index for all items less food and energy advanced 3.8 percent. Components contributing to the increase included shelter (5.3 percent) and medical care (2.9 percent). Partly offsetting the increases were price decreases in new and used motor vehicles (-1.1 percent) and household furnishings and operations (-1.1 percent).

**Table A. Los Angeles-Long Beach-Anaheim, CA, CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted**

Month	2020		2021		2022		2023		2024	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.8	3.1	0.2	0.9	1.1	7.5	1.9	5.8	1.0	2.5
February	0.3	3.4	0.4	1.0	0.3	7.4	-0.3	5.1	0.5	3.4
March	-0.7	1.9	0.5	2.2	1.5	8.5	0.1	3.7		
April	-0.3	0.7	1.1	3.6	0.5	7.9	0.7	3.8		
May	0.4	0.9	0.6	3.9	0.8	8.0	0.1	3.2		
June	0.5	1.4	0.6	4.0	1.1	8.6	0.5	2.5		
July	0.6	1.9	0.6	3.9	-0.2	7.7	0.0	2.7		
August	0.1	2.0	0.2	4.0	0.1	7.6	0.7	3.3		
September	-0.3	1.2	0.3	4.6	0.5	7.8	0.3	3.2		
October	0.2	0.7	0.9	5.4	0.6	7.5	-0.1	2.4		
November	0.1	1.0	0.6	6.0	-0.8	6.0	-0.4	2.8		
December	-0.2	1.5	0.4	6.6	-0.6	4.9	0.0	3.5		

The March 2024 Consumer Price Index for the Los Angeles area is scheduled to be released on April 10, 2024.

### Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the Internet at [www.bls.gov/cpi](http://www.bls.gov/cpi) and the CPI section of the BLS Handbook of Methods available on the internet at [www.bls.gov/opub/hom/cpi/](http://www.bls.gov/opub/hom/cpi/).

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Los Angeles-Long Beach-Anaheim, CA metropolitan area includes Los Angeles and Orange Counties in California.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: 202-691-5200; Telecommunications Relay Service: 7-1-1.

**Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods**

**Los Angeles-Long Beach-Anaheim (1982-84=100 unless otherwise noted)**

Item and Group	Indexes				Percent change from-		
	Historical data	Dec. 2023	Jan. 2024	Feb. 2024	Feb. 2023	Dec. 2023	Jan. 2024
<b>Footnotes</b>							
(1) Indexes on a December 1977=100 base.							
(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.							
(3) Indexes on a December 1982=100 base.							
(4) Special index based on a substantially smaller sample.							
(5) Indexes on a December 1993=100 base.							
(6) Indexes on a December 1997=100 base.							
- Data not available							
NOTE: Index applies to a month as a whole, not to any specific date.							

Item and Group	Indexes				Percent change from-		
	Historical data	Dec. 2023	Jan. 2024	Feb. 2024	Feb. 2023	Dec. 2023	Jan. 2024
<b>Expenditure category</b>							
<b>All items</b>		323.456	326.640	328.232	3.4	1.5	0.5
<b>All items (1967=100)</b>		955.632	965.040	969.743	-	-	-
<b>Food and beverages</b>		333.802	335.312	335.560	2.7	0.5	0.1
<b>Food</b>		335.923	337.261	337.751	2.9	0.5	0.1
<b>Food at home</b>		319.805	321.664	322.334	1.7	0.8	0.2
<b>Cereals and bakery products</b>		351.146	349.337	351.618	0.5	0.1	0.7
<b>Meats, poultry, fish, and eggs</b>		349.043	348.207	352.507	3.9	1.0	1.2
<b>Dairy and related products</b>		302.927	302.835	296.315	-3.6	-2.2	-2.2
<b>Fruits and vegetables</b>		415.278	419.481	415.558	0.0	0.1	-0.9
<b>Nonalcoholic beverages and beverage materials(1)</b>		300.440	308.219	303.271	0.6	0.9	-1.6
<b>Other food at home</b>		258.853	260.755	265.093	3.8	2.4	1.7
<b>Food away from home</b>		349.499	350.233	350.514	5.0	0.3	0.1
<b>Alcoholic beverages</b>		283.123	287.206	283.712	-0.3	0.2	-1.2
<b>Housing</b>		372.378	375.856	377.297	4.4	1.3	0.4
<b>Shelter</b>		427.059	429.501	432.052	5.3	1.2	0.6
<b>Rent of primary residence(2)</b>		453.306	454.118	455.850	4.8	0.6	0.4
<b>Owners' equiv. rent of residences(2)(3)</b>		445.317	448.036	450.137	6.0	1.1	0.5
<b>Owners' equiv. rent of primary residence(1)(2)</b>		445.292	448.010	450.112	6.0	1.1	0.5
<b>Fuels and utilities</b>		467.928	475.860	478.022	0.2	2.2	0.5
<b>Household energy</b>		419.952	418.822	421.506	-2.9	0.4	0.6
<b>Energy services(2)</b>		418.283	417.202	419.946	-2.9	0.4	0.7
<b>Electricity(2)</b>		500.343	496.375	496.279	5.1	-0.8	0.0
<b>Utility (piped) gas service(2)</b>		291.498	296.238	305.093	-24.4	4.7	3.0
<b>Household furnishings and operations</b>		129.068	134.374	131.896	-1.1	2.2	-1.8
<b>Apparel</b>		115.263	127.262	120.505	0.0	4.5	-5.3
<b>Transportation</b>		261.051	261.850	266.174	2.6	2.0	1.7
<b>Private transportation</b>		263.268	262.944	266.791	2.6	1.3	1.5
<b>New and used motor vehicles(4)</b>		111.242	111.770	110.532	-1.1	-0.6	-1.1
<b>New vehicles(1)</b>		193.132	193.458	193.296	-1.1	0.1	-0.1
<b>Used cars and trucks(1)</b>		355.740	342.665	344.429	-1.8	-3.2	0.5
<b>Motor fuel</b>		360.249	349.563	360.451	0.8	0.1	3.1
<b>Gasoline (all types)</b>		350.793	340.400	351.094	0.9	0.1	3.1
<b>Gasoline, unleaded regular(4)</b>		351.222	340.618	351.507	0.8	0.1	3.2
<b>Gasoline, unleaded midgrade(4)(5)</b>		335.894	326.441	336.312	0.8	0.1	3.0
<b>Gasoline, unleaded premium(4)</b>		337.051	327.729	337.389	1.1	0.1	2.9
<b>Medical care</b>		546.364	557.372	572.628	2.9	4.8	2.7
<b>Recreation(6)</b>		121.374	121.418	122.119	0.3	0.6	0.6
<b>Education and communication(6)</b>		158.821	159.364	160.535	3.0	1.1	0.7
<b>Tuition, other school fees, and child care(1)</b>		2,288.732	2,286.263	2,286.262	4.9	-0.1	0.0
<b>Other goods and services</b>		530.757	537.406	528.754	5.6	-0.4	-1.6
<b>Commodity and service group</b>							
<b>All items</b>		323.456	326.640	328.232	3.4	1.5	0.5
<b>Commodities</b>		215.491	218.074	217.585	0.9	1.0	-0.2
<b>Commodities less food &amp; beverages</b>		157.323	160.220	159.455	-0.1	1.4	-0.5
<b>Nondurables less food &amp; beverages</b>		218.029	223.024	222.894	0.3	2.2	-0.1
<b>Durables</b>		100.569	101.877	100.869	-0.7	0.3	-1.0

**Footnotes**

(1) Indexes on a December 1977=100 base.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Indexes on a December 1982=100 base.












(4) Special index based on a substantially smaller sample.

(5) Indexes on a December 1993=100 base.

(6) Indexes on a December 1997=100 base.

- Data not available

NOTE: Index applies to a month as a whole, not to any specific date.

Item and Group	Indexes				Percent change from-		
	Historical data	Dec. 2023	Jan. 2024	Feb. 2024	Feb. 2023	Dec. 2023	Jan. 2024
Services		419.503	423.191	426.740	4.7	1.7	0.8
<b>Special aggregate indexes</b>							
All items less medical care		313.555	316.435	317.514	3.4	1.3	0.3
All items less shelter		277.532	281.104	282.256	2.0	1.7	0.4
Commodities less food		162.657	165.625	164.782	-0.1	1.3	-0.5
Nondurables		277.055	280.285	280.347	1.6	1.2	0.0
Nondurables less food		224.865	229.872	229.540	0.2	2.1	-0.1
Services less rent of shelter <sup>(3)</sup>		419.579	425.412	430.692	3.6	2.6	1.2
Services less medical care services		406.165	409.674	412.462	4.8	1.6	0.7
Energy		386.254	379.289	386.994	-0.9	0.2	2.0
All items less energy		321.788	325.517	326.798	3.6	1.6	0.4
All items less food and energy		319.457	323.601	325.020	3.8	1.7	0.4
<b>Footnotes</b>							
(1) Indexes on a December 1977=100 base.							
(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.							
(3) Indexes on a December 1982=100 base.							
(4) Special index based on a substantially smaller sample.							
(5) Indexes on a December 1993=100 base.							
(6) Indexes on a December 1997=100 base.							
- Data not available							
NOTE: Index applies to a month as a whole, not to any specific date.							

**Last Modified Date:** Tuesday, March 12, 2024

U.S. BUREAU OF LABOR STATISTICS Western Information Office Attn: EA & I, 90 Seventh Street Suite 14-100 San Francisco, CA 94103-6715

Telephone: 1-415-625-2270 [www.bls.gov/regions/west](http://www.bls.gov/regions/west) [Contact Western Region](#)



**District Summary/Update**

- **Casitas Lake Level:** 100% 6/11/24
- **Wells:** MOWD back on Wells 4A & 7 4/17/24
- **Rain Fall Totals (Season):**

Casitas Dam	35.22"
Matilija Dam	42.22"
6/12/24 M.O. Fire Station	25.93"
Stewart Canyon	25.99"
Nordhoff Ridge	48.35"
- **AMI Meter Installations:** 55-1" Meters delivered (Maricopa Hwy & S. La Luna; Shipped)
- **Emergency Generator Office:** Electrical Design Plans; Complete. Oilfield Electric's recommends a budget of \$138,000.00  
-Exclusions: Concrete Pad and SCE cost, if any...
- **Hwy 33 Slide:** MOWD's main has been removed. Union Engineering has installed all pillars. They are currently working on installing and testing tie-backs to hold the wall up. Then, excavation will continue.
- **Treatment Plant Project:** MKN grant assistance (In Progress)
- **Weed Abatement:** Complete
- **Will Serve Letters Issues:** 0

<u>Type of Work</u>	<u>Cause</u>	<u>Date</u>	<u>Location</u>	<u>Contractor</u>	<u>Amount \$</u>
Hit Hydrant	Granite Construction	5/1/24	N. La Luna & Maricopa Hwy	Toro Enterprises	\$74,447.21

**Current Well Levels and Specific Capacity**

<b>WELL #1</b>	<b>JAN 24'</b>	<b>FEB 24'</b>	<b>MAR 24'</b>	<b>APR 24'</b>	<b>MAY 24'</b>	<b>JUN 24'</b>	<b>JUL 24'</b>	<b>AUG 24'</b>	<b>SEP 24'</b>	<b>OCT 24'</b>	<b>NOV 24'</b>	<b>DEC 24'</b>
STATIC (ft)	24.8'	18.8'	19.7'	21.5'	22.5'							
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF							
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF							
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF							
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF							
<b>WELL #2</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
STATIC (ft)	24.3'	18.8'	19.8	20.7'	21.6'							
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF							
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF							
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF							
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF							
<b>WELL #4A</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
STATIC (ft)	35.6'	28'	26.1	28.5'	29'							
RUNNING (ft)	57.25'	OFF	OFF	OFF	51.5'							
DRAW DOWN (ft)	21.65'	OFF	OFF	OFF	22.5'							
Gallons Per Minute (GPM)	384	OFF	OFF	OFF	397							
Specific Capacity (gal/ft DD)	17.7	OFF	OFF	OFF	17.64							
<b>WELL #7</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
STATIC (ft)	32'	17.5'	14.3	18.5	20.1'							
RUNNING (ft)	33.8'	OFF	OFF	OFF	23.2'							
DRAW DOWN (ft)	1.8'	OFF	OFF	OFF	3.1'							
Gallons Per Minute (GPM)	323	OFF	OFF	OFF	340							
Specific Capacity (gal/ft DD)	179	OFF	OFF	OFF	109.67							
<b>WELL #8</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
STATIC (ft)	61.4	45.8'	36.6'	43.8'	47'							
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF							
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF							
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF							
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF							

Non-Reportable Nitrate Levels 2024												
	January	February	March	April	May	June	July	August	September	October	November	December
Well #8	11.5	6.0	2.5	2.6	2.6							
Ranchitos	14.4	13.4	12.4	13	14.4							

**Water Pumped, Sold, Purchased & Water Sales**

MONTH	PUMPED (AF)	PURCHASED (AF)	SOLD (AF)	WATER SALES (\$)
2024 JAN	32.34	0.00	27.69	\$83,568.46
FEB	4.20	20.14	23.62	\$51,163.29
MAR	21.66	10.32	26.39	\$42,491.36
APR	15.13	18.12	30.58	\$50,552.91
MAY	45.73	0	33.15	\$55,624.06
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				
<b>YTD 2024</b>	119.06	48.58	141.43	\$283,400.08
<b>TOTAL 2023</b>	441.18	107.75	499.61	\$865,783.96
<b>TOTAL 2022</b>	451.43	216.43	615.38	\$823,145.74
<b>TOTAL 2021</b>	411.94	266.57	640.95	\$648,269.32
<b>TOTAL 2020</b>	485.71	197.26	635.47	\$657,912.06



**Reserve Funds**

* Balance at the County of Ventura	<b>\$ 1,554,720.43</b>
Total Taxes	\$87,894.70
Total Interest from reserve account#	\$ 7,131.56

**Fiscal Year Total Revenues**

July 1 <sup>st</sup> – May 31st	2023	\$1,995,184.63
July 1 <sup>st</sup> – May 31st	2024	\$1,895,354.47

**Bank Balances**

* LAIF Balance	\$ 212,442.41
Transferred from L.A.I.F. to General	\$ 0.00
(#) Quarterly Interest from LAIF	\$0.00
* Money Market (Mechanics Bank)	\$ 7,626.56
Amount Transferred to Mechanics from County this month	\$ 0.00
Amount Transferred to General Fund from Money Market	\$ 0.00
Monthly Interest received from Money Market	\$ .13
General Fund Balance	\$ 30,612.80
Trust Fund Balance	\$ 5,974.05
* Capital Improvement Fund	\$ 22,185.83
(#) Quarterly Interest from Capital Account	\$ 0.19
Total Interest accrued	\$ 0.32



## Board Secretary Report - June 2024

### Administrative

- Employee Handbook 2024 – Spiral-bound hardcopies were just delivered; updates will be reviewed with staff; signed acknowledgments will be filed in each employee’s personnel file.
- Staff provided the November 2023 – May 2024 pumping and well level interval data to the UVRGA.
- AR Clerk’s computer was replaced due to age and failing components. It is the primary PC used for the District Server, in-office credit card payments, and Administrative Assistant; the total expense is \$2,665.
- Staff CPR/First Aid training and renewals are being coordinated with VRWD, the consolidated Red Cross training will occur at MOWD this summer.

### Financial (any items not covered in separate Financials Report)

- Financial Auditing Services RFP in process; two out of six firms responded with further clarifying questions, and proposals are pending.

### Billing/Customer Service

Month	#Total Service Orders	# Account Owner Changes	Total HCF Billed	Monthly Customer Bill Total
Apr 23	53	7	10,730	\$115,712.99
May 23	110	10	17,881	\$152,408.32
Jun 23	75	11	16,895	\$134,304.67
Jul 23	164	7	25,791	\$167,342.66
Aug 23	106	13	26,563	\$168,236.03
Sep 23	139	12	25,216	\$161,828.48
Oct 23	89	7	25,209	\$160,983.08
Nov 23	93	3	22,876	\$152,824.26
Dec 23	149	1	21,255	\$147,061.27
Jan 24	128	6	12,636	\$116,133.98
Feb 24	84	4	10,629	\$109,034.47
Mar 24	156	5	11,892	\$113,136.99
Apr 24	66	9	14,099	\$121,095.65
May 24	62	5	15,200	\$124,874.84

- Jul 23 Service Orders: 142 Re-reads mainly due to abnormally high consumption and some leaks, but most were customer-increased outside irrigation.
- Sep 23 Service Orders: 110 Re-reads, mainly due to a software glitch.
- Dec 23 Service Orders: 121 Re-reads, due to heavy rainfall during meter reading; 9 new meter installs (replaced with AMI meters)
- Mar 24 Service Orders: 88 New AMI Meters installed and 41 Re-reads.

## **Board of Directors**

<b>Board Member</b>	<b>Position</b>	<b>Term Ends</b>	<b>Term Type</b>
Michel Etchart	President	2026	Long Term (Re-elected 2022)
<b>Christian Oakland</b>	<b>Vice President</b>	<b>2024</b>	<b>Long Term (Elected 2020)</b>
James Kentosh	Director	2026	Long Term (Re-elected 2022)
<b>Christy Cooper</b>	<b>Director</b>	<b>2024</b>	<b>Short-Term Re-elect for 2 yr term to 2024</b>
Joe Pangea	Director	2026	Long Term (Elected 2022)

## **Projects**

- Staff continues working on the Replacement Treatment Plant Upgrade Project grant application documents.
- DDW Lead & Copper Inventory upload and submission are due before October 2024; staff will complete them before July 1.

**Recommended Actions:** *Receive an update from the Board Secretary concerning miscellaneous matters and District correspondence. Provide feedback to staff.*

**Attachments:** None.