

Regular Meeting  
December 17, 2024  
6:00 pm

Meiners Oaks Water District  
202 W. El Roblar Drive  
Ojai, CA 93023-2211

## Minutes

The meeting was called to order at 6:00 pm.

### 1. Call to Order

The Board President, Mike Etchart, called the meeting to order at 6:01 pm. The meeting was also available via teleconference.

### 2. Oath of Office

Mr. Martinez performed the Oath of Office with Directors Cooper and Oakland, each of whom recited the Oath of Office on video; signed Oaths will be maintained at the District Office.

### 3. Roll Call

**Present:** Board President, Mike Etchart, Board Directors: Christian Oakland, Joe Pangea, and Christy Cooper. Staff Present: General Manager, Justin Martinez, Summer Ward, Board Secretary. Attorney Present: Stuart Nielson.

**Absent:** Director James Kentosh

### 4. Approval of the Minutes

**Approval of the October 15, 2024, and November 19, 2024 Regular Board Meeting minutes.**

Director Cooper made the motion to approve the October 15 and November 19, 2024 meeting minutes. Director Pangea seconded the motion.

No Public Comment.

Cooper/Pangea

(4) Ayes – M/S/C

(1) Absent - Kentosh

### 5. Public Comments

J. Kentosh joined by phone to listen to the discussion.

**\*\*The Board went into closed session at 6:17 pm.\*\***

6. **Closed Session:** The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.

- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Gov. Code § 54956.9)  
Name of case: *Santa Barbara Channelkeeper v. State Water Resources Control Board, et al.*,  
Los Angeles County Superior Court Case No. 19STCP01176

**\*\*The Board ended closed session at 6:32 pm.\*\***

Attorney Nielson reported that the Board discussed pending litigation, and there are no reportable actions to report.

7. **Financial Matters**

**Approval of Payroll and Payables from November 16, 2024, to December 15, 2024, in the amount of:**

Payables:	\$ 117,190.83
Payroll:	<u>\$ 61,248.92</u>
Total:	\$ 178,439.75

Director Oakland made the motion to approve the Payroll and Payables from November 16, 2024, to December 15, 2024. Director Cooper seconded the motion.

No Public Comment.

Oakland/Cooper

(4) Ayes – M/S/C

(1) Absent- Kentosh

8. **Board Discussion/Actions**

No items.

9. **General Manager's Report**

Mr. Martinez reported that the Casitas Lake level is at 96%. The MOWD mainline on Hwy 33 has been installed and put back into service; staff will be working to bring the Treatment Plant back online in the coming weeks. The Treatment Plant grant application was

submitted to the state today. MOWD's two bolted tanks are scheduled to be cleaned on January 6, 2025. Director Oakland recommends assessing the contract performance of the tank cleaners and other contracted work. Mr. Martinez stated that the updated Ziptility Hydrant Maintenance page and the SWRCB Sanitary Survey Inspection are still pending. The Well 4a Rehabilitation project is on hold while the contract with Cascade is revised based on recommendations from Attorney Nielson. The Dodge Ram sold via auction on GovDeals for \$5,100. The funds from the sale will cover the cost of replacing the meters at Wells 1& 2, which were due for replacement based on the most recent calibration testing results. As a pilot project, MOWD is testing a new high-pressure injector for Regal Chlorinators. Mr. Martinez reviewed rainfall totals for the season, which measured less than 1" at each local station. The wells are in good shape and keeping up with water demands. Director Cooper requested clarification on the water loss table and requested that the reserves and county balances be displayed over time rather than a current snapshot.

No Public Comment.

#### 10. **Board Secretary's Report**

Ms. Ward presented the monthly Board Secretary report. The biennial pumping and well-level interval data were submitted to the UVRGA on December 6. MOWD's quarterly PCI compliance control scan for online bill payment and credit card processing passed on November 26. Service orders for the month of November were fewer than normal with only 69 total. Total billed units of water, 27,161, was higher than in November of 2023, which was 22,876. Staff continues working on several projects, including the newly added research of the CalARP requirements, the development of a policy management structure, and identifying controlled, unclassified information for policies and procedures.

No Public Comment.

#### 11. **Board Committee Reports**

- Executive & Personnel Committee: No report.
- UVRGA: Mr. Martinez tried to join the meeting remotely, as Director Kentosh was unable to attend, but had technical difficulties.
- Budget/Rate Committee: Met, reviewed the Financial Management policy for the grant application.
- Emergency Management Committee: No report.
- Allocations, New Meters & Expansion of Services Committee: No report.
- Grants: No report.
- Treatment Plant Design Ad Hoc Committee: No report.

12. **Old Business**

- State Water: No report.
- Matilija Dam Removal Update: No report.

13. **Director Announcements/Reports**

- Director Kentosh: No report
- Director Oakland: Asked if there were any committee meetings scheduled between now and the next regular board meeting. Mr. Martinez replied, no, work is still being done on the Chlorine Safety guide.
- Director Pangea: No report
- Director Cooper: No report
- Director Etchart: No report

14. **Meeting Adjournment**

The next meeting will be held on January 21, 2025, at 6:00 pm. Since there was no further business to conduct, Board President Mike Etchart adjourned the meeting at 7:15 pm.

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**Board Secretary**

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**Board President**