



**BOARD OF DIRECTORS PROP 218 HEARING & REGULAR MEETING AGENDA**

District Office: 202 W. El Roblar Drive, Ojai, CA 93023

Meeting Location: 400 S. Lomita Ave, Ojai, CA 93023 – Meiners Oaks School Multipurpose Room

**JOIN BY COMPUTER:** <https://meet.goto.com/964335605>

**DIAL-IN (US):** +1 (646) 749-3122

**ACCESS CODE:** 964-335-605

*If you require special accommodations for attendance at or participation in this meeting, please notify our office at least 24 hours in advance at (805) 646-2114 ext 3 or [agenda@meinersoakswater.com](mailto:agenda@meinersoakswater.com)*

*(Govt. Code Section 94594.1 and 94594.2 (a))*

**June 16, 2026, at 6:00 pm.**

- 1. Call the meeting to order.**
- 2. Roll call**
- 3. Approval of the Minutes:** May 19, 2026, Regular Meeting
- 4. Public comment for items not appearing on the agenda**

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

Please Note: If you have comments on a specific agenda item(s), please fill out a comment card or send a virtual “chat” note to the Board Secretary. The Board President will call on you for your comments at the appropriate time, either before or during the Board’s consideration of that item.

**5. Financial matters**

- a) Approval of Payroll and Payables from May 16, 2026, to June 15, 2026, in the amount of:  
Payables \$ 125,689.59

Payroll      \$ 53,087.48

Total          \$178,777.07

## **6. Public Hearing Pursuant to Prop 218 Regarding Possible Adoption of Proposed Water Rate Adjustments - Attachments**

- a) Presentation (Slides & Rate Study Report)
- b) Receive Board Secretary's Preliminary Report of Protest Ballots
- c) Public Comments
- d) Close Public Hearing & Final Tally of Protests

## **7. Board action and/or discussion**

- a) Approve Resolution 20260616-1: Adopting Water Service Rates for FY 2026/27-2030/31. (Etchart/Martinez) – Attachment
  - a. Recommended Action: Approve Resolution 20260616-1.
- b) Approve Resolution 20260616-2: Approving and Adopting the FY2026-2027 Budget. (Cooper/Oakland) – Attachment.
  - a. Recommended Action: Approve Resolution 20260616-2.
- c) Approve Resolution 20260616-3: Authorizing the General Manager to Apply for, Accept, and Execute the Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Grant for the Advanced Metering Infrastructure (AMI) Project. (Ward/Martinez) – Attachments
  - a. Recommended Action: Approve Resolution 20260616-3.
- d) Approve redistribution of \$60,000 budgeted funds for emergency leak repair expense of \$57,321.73. (Martinez) – Attachments
  - a. Recommended Action: Approve the redistribution of \$60,000 budget funds.

## **8. General Manager's Report**

The Board will receive an update from the General Manager on District operations and maintenance.

## **9. Board Secretary's Report**

The Board will receive an update from the Board Secretary on District administrative and related matters.

## **10. Board Committee Reports**

- Executive & Personnel Committee
- Upper Ventura River Groundwater Agency
- Allocation, New Meters & Expansion of Services Committee
- Budget & Rate Committee
- Grants Committee

- Emergency Management Committee
- Treatment Plant Design Ad Hoc Committee

### **11. Old Business**

- State Water update
- Matilija Dam removal update

### **12. Director Announcements/Reports**

**13. Adjournment:** The next scheduled Regular Board meeting is July 21, 2026, at 6:00 pm at the District Office.

Regular Meeting  
May 19, 2026  
6:00 pm

Meiners Oaks Water District  
202 W. El Roblar Drive  
Ojai, CA 93023-2211

## **Minutes**

### 1. **Call to Order**

The Board President, Mike Etchart, called the meeting to order at 6:01 pm. The meeting was also available via teleconference.

### 2. **Roll Call**

**Present:** Board President, Mike Etchart, Board Directors: James Kentosh, Christian Oakland, and Christine Cooper. Staff Present: General Manager, Justin Martinez, and Board Secretary, Summer Ward. Attorney Present: Stuart Nielson; and Jeanne Zolezzi (closed-session only).

**Absent:** Director, Joe Pangea.

### 3. **Approval of the Minutes**

#### **Approval of the April 21, 2026, Regular Board Meeting minutes.**

Director Oakland made the motion to approve the minutes from the April 21, 2026, meeting. Director Cooper seconded the motion.

#### **No Public Comment.**

Oakland/Cooper

(4) Ayes – M/S/C

(1) Absent – Pangea

### 4. **Public Comments**

No Comments.

***\*\*The Board went into closed session at 6:05 pm.\*\****

5. **Closed Session:** The Board of Directors held a closed session to discuss litigation, pursuant to the attorney/client privilege, as authorized by Government Code Sections §54957 & 54956.8, 54956.9, and 54957.

- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Gov. Code § 54956.9)  
Name of case: *Santa Barbara Channelkeeper v. State Water Resources Control Board, et al.*,  
Los Angeles County Superior Court Case No. 19STCP01176

**\*\*The Board ended closed session at 6:30 pm.\*\***

Attorney Nielson reported that the Board discussed pending litigation, and there are no actions to report.

6. **Financial Matters**

a) **Approval of Payroll and Payables from April 16, 2026, to May 15, 2026, in the amount of:**

Payables:	\$ 73,146.24
Payroll:	\$ 51,149.11
Total:	\$ 124,295.35

Director Cooper made the motion to approve the Payroll and Payables for April 16, 2026, to May 15, 2026. Director Oakland seconded the motion.

No Public Comment.

Cooper/Oakland  
(4) Ayes – M/S/C  
(1) Absent - Pangea

7. **Board Discussion/Actions**

a) **Approve Resolution 20260519-1: Request a Consolidated General Election.**

Ms. Ward introduced Resolution 20260519-1, requesting a consolidated general election. Ms. Ward explained that this is a standard resolution that the District approves each election cycle to include the MOWD Director seats in the Ventura County Election Division nomination and ballot process. Attorney Nielsen has reviewed and provided input on the resolution language.

Director Kentosh made the motion to approve Resolution 20260519-1: Request a Consolidated General Election. Director Cooper seconded the motion.

No Public Comment.

Kentosh/Cooper

(4) Ayes – M/S/C

(1) Absent - Pangea

**b) Approve Resolution 20260519-2: Conflict of Interest Code.**

Ms. Ward introduced Resolution 20260519-2: Conflict of Interest Code. Ms. Ward explained that this, too, is a standard resolution that the Board reviews and approves at least once every election cycle and serves as the basis for the Form 700 submissions completed each year. Attorney Nielsen has reviewed and provided input on the resolution language.

Director Oakland made the motion to approve Resolution 20260519-2: Conflict of Interest Code. Director Kentosh seconded the motion.

No Public Comment.

Oakland/Kentosh

(4) Ayes – M/S/C

(1) Absent - Pangea

**c) Authorize the GM and Board President to sign the Nigro & Nigro, PC FY25/26 Financial Audit Engagement Letter for the approved and budgeted expense of \$20,500.**

Director Etchart introduced the letter of engagement provided by Nigro & Nigro, to perform the financial audit for FY25/26. Ms. Ward noted that this is a standard engagement letter and that it remains within the MOWD-budgeted audit expense of \$20,500.

Director Cooper made the motion to authorize the General Manager and Board President to sign the FY25/26 Financial Engagement Letter. Director Oakland seconded the motion.

No Public Comment.

Cooper/Oakland

(4) Ayes – M/S/C

(1) Absent – Pangea

- d) **Approve FY26/27 Cost of Living Adjustment of 3% for staff, effective 7/1/2026.** Director Etchart introduced a 3% Cost of Living Adjustment for staff, effective July 1, 2026, based on the Los Angeles-area CPI. He further noted that it is important for the District to support staff with these cost-of-living adjustments. Director Kentosh asked for clarification on why 3% was used instead of the full 3.7% in the CPI report. Mr. Martinez and Ms. Ward expressed that management is proposing a balance between a tight budget and addressing inflation for staff. Director Kentosh proposed that the Board consider capturing the 0.7% in a future fiscal year, should the budget allow.

Director Kentosh made the motion to approve the 3% Cost of Living Adjustment for staff, effective July 1, 2026. Director Cooper seconded the motion.

No Public Comment.

Kentosh/Cooper  
(4) Ayes – M/S/C  
(1) Absent - Pangea

## 8. **General Manager's Report**

Mr. Martinez reported that the Casitas Lake level is at 99.5% as of May 14, 2026. Wells 2, 4a & 7 are running. Site fencing at Well 4a has been reinstalled by staff, following the completion of the Well 4a Rehab Project. The annual Consumer Confidence Report is complete. Parties involved in the Riverview Trailhead culvert have been trying to coordinate a site meeting with the Ventura County representatives, but without success. Mr. Martinez has received three proposals for the culvert repair/replacement, ranging from \$16,000 to \$22,000. Mr. Martinez will work with Attorney Nielsen to reach an agreement among the parties on cost sharing. Mr. Martinez reported that progress is being made on the CalARP list of recommended improvements, including paint, labels, signage, personal wearable detection devices, and drafting additional plans and procedures. Staff is working on a process for customers to request a down-sized meter, which will include policy language and a request form to be approved by the Committee and Board. Director Cooper asked about the status of the grant application for purchasing meters. Ms. Ward noted that she has the application package and will submit it.

No Public Comment.

## 9. **Board Secretary's Report**

Ms. Ward provided a summary of administrative activities. Ms. Ward reported that the Prop 218 notices were mailed out to parcel owners and account holders on April 30, 2026. The Prop 218 Hearing will be held on Tuesday, June 16, 2026, at 6:00 pm in the Multi-Purpose Room at Meiners Oaks School. RDN consultants will be present to assist with the presentation and to help answer questions. The rate study report and notices were also translated into Spanish using Google Translate and made available on the District website and in hard copy at the office. Protest ballots are being collected at the office and are available for review. Ms. Ward stated that she and Mr. Martinez participated in the Ventura County Office of Emergency Services Hazard Mitigation Plan update meetings held on April 21 and 28. The 2026 Consumer Confidence Report, for 2025 data, is complete and will be published by May 29, 2026. A notice will be included in the monthly billing statements, the report will be available on the District website and in hard copy at the office; the report will be available on the District website and in hard copy at the office; and customers may also request that and customers may also request a paper copy be mailed to them directly. The SWRCB approved the MOWD electronic annual report (eAR) on May 14, 2026. Ms. Ward reviewed the Ventura County Elections Division timeline for candidate nomination paperwork (July 13 – August 7, 2026) and the instructions for scheduling a candidate filing appointment. A flyer notice has been posted on the District website and in the display case outside the office for anyone interested in running for a board position in the upcoming election. Ms. Ward reminded Directors that if they need assistance accessing training materials or county-required form submissions, such as the Form 700, they should contact her, and she will set them up on a computer at the office.

No Public Comment.

## 10. **Board Committee Reports**

- Executive & Personnel Committee: No report.
- UVRGA: Met; routine meeting.
- Budget/Rate Committee: Meeting scheduled for May 28<sup>th</sup> at 10:00 am.
- Emergency Management Committee: No Report.
- Allocations, New Meters & Expansion of Services Committee: No report.
- Grants: No report.
- Treatment Plant Design Ad Hoc Committee: No report.

## 11. **Old Business**

- State Water: No report.
- Matilija Dam Removal Update: No report.

12. **Director Announcements/Reports**

- Director Kentosh: No report.
- Director Oakland: No report.
- Director Pangea: Absent.
- Director Cooper: No report.
- Director Etchart: No report.

13. **Meeting Adjournment**

The next meeting and Prop 218 Public Hearing will be held on June 16, 2026, at 6:00 pm, Meiners Oaks School – Multipurpose Room. Since there was no further business to conduct, Board President Mike Etchart adjourned the meeting at 7:17 pm.

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**Board Secretary**

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**Board President**

**Report of Income as of 5/31/2026**

<b>Income</b>	<b>Month of May</b>	<b>Year To Date</b>	<b>Budget Appropriation</b>	<b>Appropriation Balance</b>
Interest	6,807.86	66,217.13	60,000.00	(6,217.13)
Taxes	1,201.10	240,491.26	215,000.00	(25,491.26)
Pumping Charges	78.12	4,100.87	--	4,100.87
Fire Protection	53.92	1,207.28	--	1,207.28
Meter & Inst. Fees		--	--	0.00
Water Sales	79,778.03	993,622.95	1,027,000.00	33,377.05
<sup>1</sup> Casitas Water/Standby	4,068.60	153,853.92	--	153,853.92
MWAC Charges	56,930.74	629,881.72	765,936.00	136,054.28
MCC Chg.	6,858.95	75,277.72	89,736.00	14,458.28
<sup>2</sup> Misc. Income	404.09	36,847.97	--	36,847.97
Late & Delinquent Chgs.	1,097.42	16,382.20	40,000.00	23,617.80
Conservation Penalty		--	--	0.00
Capital Improvement		4,334.42	--	4,334.42
Drought Surcharge		--	--	0.00
Fire Flow/Will Serve Letters	300.00	4,657.80	6,000.00	1,342.20
		--	--	0.00
		--	--	0.00
<b>TOTAL INCOME</b>	<b>157,578.83</b>	<b>2,226,875.24</b>	<b>2,203,672.00</b>	<b>(23,203.24)</b>

Note:

<sup>1</sup> This line item is necessary because these sales are tracked in the expenditures

<sup>2</sup> Hartmann Allocation & R&R Demo Temp Hydrant  
Meter Rental

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of May	Year To Date	Budget Approp	Approp Bal 05/31/26	Current June	Approp FY Bal To Date
Salaries	53,091.02	634,040.27	708,000.00	73,959.73	-	73,959.73
Payroll Taxes	4,061.23	50,494.46	56,500.00	6,005.54	-	6,005.54
Retirement Contributions	8,508.25	97,187.23	98,000.00	812.77	-	812.77
Group Insurance	9,671.41	106,082.23	110,000.00	3,917.77	-	3,917.77
Company Uniforms	484.95	1,427.61	3,500.00	2,072.39	-	2,072.39
Phone Office	237.11	2,608.21	3,500.00	891.79	-	891.79
Janitorial Service	642.16	7,040.47	7,500.00	459.53	-	459.53
Refuse Disposal	465.57	5,014.23	5,000.00	(14.23)	-	(14.23)
Liability Insurance	-	82,825.19	88,000.00	5,174.81	-	5,174.81
Workers Compensation	-	28,212.93	30,000.00	1,787.07	-	1,787.07
Wells	280.22	4,585.87	10,000.00	5,414.13	-	5,414.13
Truck Maintenance	118.52	8,568.57	5,000.00	(3,568.57)	-	(3,568.57)
Office Equipment Maintenance	946.43	4,874.37	5,500.00	625.63	-	625.63
Security System	101.85	1,236.27	2,000.00	763.73	-	763.73
Cell Phones	350.42	4,719.05	4,500.00	(219.05)	-	(219.05)
System Maintenance	115.11	26,603.17	60,000.00	33,396.83	-	33,396.83
Safety Equipment	1,397.04	7,630.98	15,000.00	7,369.02	-	7,369.02
Laboratory Services	1,921.00	15,220.15	14,500.00	(720.15)	445.00	(1,165.15)
Membership and Dues	-	10,274.00	10,000.00	(274.00)	-	(274.00)
Printing and Binding	-	367.46	1,000.00	632.54	-	632.54
Office Supplies	1,189.70	10,758.10	6,000.00	(4,758.10)	-	(4,758.10)
Postage and Express	2,792.65	13,363.87	13,000.00	(363.87)	-	(363.87)
B.O.D. Fees	1,250.00	20,500.00	25,000.00	4,500.00	-	4,500.00
Engineering & Technical Services	2,900.00	26,931.78	60,000.00	33,068.22	2,193.50	30,874.72
Computer Services	2,654.36	37,997.84	30,000.00	(7,997.84)	614.95	(8,612.79)
Other Prof. & Regulatory Fees	6,562.95	61,314.47	80,000.00	18,685.53	1,202.95	17,482.58
Public and Legal Notices	-	-	2,000.00	2,000.00	-	2,000.00
Attorney Fees	3,055.00	14,490.00	20,000.00	5,510.00	1,592.50	3,917.50
GSA Fees	-	82,992.00	80,000.00	(2,992.00)	-	(2,992.00)
VR/SBC/City of VTA Law Suit	5,145.85	27,716.42	30,000.00	2,283.58	-	2,283.58
Rental Equipment	-	1,307.19	10,000.00	8,692.81	-	8,692.81
Audit Fees	-	20,500.00	22,000.00	1,500.00	-	1,500.00
Small Tools	-	2,791.31	5,000.00	2,208.69	-	2,208.69
Election Supplies	-	-	1,000.00	1,000.00	-	1,000.00
Treatment Plant	977.60	9,577.63	12,000.00	2,422.37	-	2,422.37
Fuel	2,720.11	17,763.29	20,000.00	2,236.71	-	2,236.71
Travel Exp./Seminars	631.35	1,948.64	2,000.00	51.36	-	51.36
Utilities	193.79	3,140.98	3,500.00	359.02	9.87	349.15
Power and Pumping	8,543.89	71,360.50	97,000.00	25,639.50	-	25,639.50
Purchased Water	-	400,263.41	50,000.00	(350,263.41)	-	(350,263.41)
CMWD Standby Passthrough Fees	5,228.19	50,503.51	40,000.00	(10,503.51)	-	(10,503.51)
Meters	1,919.46	43,686.72	50,000.00	6,313.28	-	6,313.28
BackFlow Program	-	910.00	25,000.00	24,090.00	-	24,090.00
Online AutoPay Transactions Fees	-	7,690.50	8,000.00	309.50	-	309.50
<b>Total Expenditures</b>	<b>128,157.19</b>	<b>2,026,520.88</b>	<b>1,929,000.00</b>	<b>(97,520.88)</b>	<b>6,058.77</b>	<b>(103,579.65)</b>
<b>Water Distribution System</b>	-	-	-	-	-	-
Valve Replacements	-	28,530.97	66,500.00	37,969.03	-	37,969.03
<b>Structures and Improvements</b>	-	-	-	-	-	-
Office BackUp Battery Power	-	-	30,000.00	30,000.00	-	30,000.00
<b>Field Equipment</b>	-	-	-	-	-	-
Chlorine Alarms	-	-	10,000.00	10,000.00	-	10,000.00
Storage Container - Yard	-	4,000.00	8,500.00	4,500.00	-	4,500.00
<b>Appropriations for Contingencies</b>	-	286,608.07	100,000.00	(186,608.07)	57,321.73	(243,929.80)
<b>Total CIP Spending</b>	-	<b>319,139.04</b>	<b>215,000.00</b>	<b>(104,139.04)</b>	<b>57,321.73</b>	<b>(161,460.77)</b>
<b>GRAND TOTAL</b>	<b>128,157.19</b>	<b>2,345,659.92</b>	<b>2,144,000.00</b>	<b>(201,659.92)</b>	<b>63,380.50</b>	<b>(265,040.42)</b>



Meiners Oaks County Water District, CA

# Check Report

By Vendor Name

Date Range: 05/16/2026 - 06/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Bank-AP Bank</b>						
BADGER	Badger Meter	05/18/2026	Regular	0.00	-1,292.93	12108
BADGER	Badger Meter	06/11/2026	Regular	0.00	1,844.26	12225
<u>80238749</u>	Invoice	05/28/2026	Beacon Hosting/ORION Cellular/License S	0.00	1,844.26	
CALPERS	California Public Employees' Retirement	05/31/2026	Bank Draft	0.00	5,369.76	DFT0002660
<u>INV0003183</u>	Invoice	05/15/2026	Health	0.00	5,369.76	
CALPERS	California Public Employees' Retirement	05/22/2026	Bank Draft	0.00	8.56	DFT0002667
<u>051426</u>	Invoice	05/14/2026	Admin. Fee	0.00	8.56	
CALPERS	California Public Employees' Retirement	05/31/2026	Bank Draft	0.00	5,369.74	DFT0002669
<u>INV0003193</u>	Invoice	05/29/2026	Health	0.00	5,369.74	
CMWD	Casitas Municipal Water District	06/11/2026	Regular	0.00	5,228.19	12226
<u>261150526</u>	Invoice	05/29/2026	Fairview Standby	0.00	2,448.05	
<u>262000526</u>	Invoice	05/29/2026	Hartmann Allocation	0.00	332.09	
<u>300650526</u>	Invoice	05/29/2026	Tico/La Luna Standby	0.00	2,448.05	
CLEANCO	Cleancoast Janitorial	05/27/2026	Regular	0.00	425.00	12213
<u>17</u>	Invoice	05/21/2026	May Janitorial	0.00	425.00	
CIT	Coastal Instrumentation & Telemetry	06/11/2026	Regular	0.00	5,093.50	12227
<u>26-010</u>	Invoice	05/22/2026	Programming Well 2,3,4a,7 & 8	0.00	2,900.00	
<u>26-011</u>	Invoice	06/04/2026	Replaced turbidity controller & power sup	0.00	2,193.50	
DATAP	Dataprose LLC	06/11/2026	Regular	0.00	1,478.43	12228
<u>2026P-136</u>	Invoice	05/26/2026	2026 Postage Deposit Adjustment	0.00	408.10	
<u>DP2602501</u>	Invoice	05/31/2026	Bulk Billing/Postage	0.00	1,070.33	
EJHAR	E. J. Harrison Roloffs, Inc.	05/27/2026	Regular	0.00	465.57	12214
<u>281300526</u>	Invoice	05/15/2026	Office Trash	0.00	192.78	
<u>994260526</u>	Invoice	05/15/2026	Maricopa Hwy.	0.00	272.79	
FGLENV	FGL Environmental	05/27/2026	Regular	0.00	214.00	12215
<u>608802A</u>	Invoice	05/14/2026	Samples	0.00	125.00	
<u>609375A</u>	Invoice	05/20/2026	Samples	0.00	89.00	
FGLENV	FGL Environmental	06/11/2026	Regular	0.00	1,203.00	12229
<u>608800A</u>	Invoice	05/28/2026	Samples	0.00	633.00	
<u>609358A</u>	Invoice	06/01/2026	Samples	0.00	80.00	
<u>609376A</u>	Invoice	06/01/2026	Samples	0.00	196.00	
<u>610052A</u>	Invoice	05/27/2026	Samples	0.00	125.00	
<u>610567A</u>	Invoice	06/01/2026	Samples	0.00	125.00	
<u>610568A</u>	Invoice	06/01/2026	Samples	0.00	44.00	
HLTHNE	Health Net Life Insurance Company	05/27/2026	Regular	0.00	67.20	12216
<u>61790526</u>	Invoice	05/07/2026	Life Insurance	0.00	67.20	
HCS	Herum/Crabtree/Suntag	06/11/2026	Regular	0.00	5,145.85	12230
<u>118112</u>	Invoice	05/26/2026	SBCK vs VTA	0.00	4,950.01	
<u>118113</u>	Invoice	05/26/2026	SBCK vs VTA	0.00	195.84	
LYTWAVE	Lytwave	05/27/2026	Regular	0.00	237.11	12217
<u>22413</u>	Invoice	05/15/2026	VoIP/Elevate Communications	0.00	237.11	

Check Report

Date Range: 05/16/2026 - 06/15/2026

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Post Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
MOHARD	Meiners Oaks Hardware	06/11/2026	Regular	0.00	375.81	12231
<u>147921</u>	Invoice	05/01/2026	Fitting for Switch to Circulation Pump	0.00	5.46	
<u>147945</u>	Invoice	05/01/2026	Fuse	0.00	3.85	
<u>147963</u>	Invoice	05/01/2026	Cover & Strap	0.00	5.83	
<u>147992</u>	Invoice	05/01/2026	Key Rings/Bolts & Screws	0.00	3.90	
<u>148011</u>	Invoice	05/01/2026	Bolts & Screws	0.00	1.35	
<u>148077</u>	Invoice	05/01/2026	Self-Drill	0.00	8.03	
<u>148304</u>	Invoice	05/01/2026	Parts for AC Project/Stock	0.00	43.83	
<u>148317</u>	Invoice	05/01/2026	Lumber	0.00	9.94	
<u>148354</u>	Invoice	05/01/2026	Silicone/Liquid Nail/Bolts & Screws	0.00	13.36	
<u>148373</u>	Invoice	05/01/2026	AC Unit	0.00	225.21	
<u>148476</u>	Invoice	05/01/2026	Motor Oil	0.00	6.46	
<u>149625</u>	Invoice	05/13/2026	Items for Lights @ 4&7	0.00	6.59	
<u>149629</u>	Invoice	05/13/2026	Dish Soap	0.00	4.48	
<u>149657</u>	Invoice	05/14/2026	Caulk/CableTie/Titanium Drill Bit	0.00	19.29	
<u>318644</u>	Invoice	05/25/2026	Finance Charge	0.00	18.23	
MITEC	MiTec Solutions LLC	05/27/2026	Regular	0.00	638.71	12218
<u>1075823</u>	Invoice	05/14/2026	Remote Labor - Syncing Issue	0.00	150.00	
<u>QB4759</u>	Invoice	05/15/2026	SplashTop	0.00	20.00	
<u>QB4768</u>	Invoice	05/15/2026	O365 Business/x360Cloud	0.00	408.71	
<u>QB4818</u>	Invoice	05/15/2026	AntiVirus	0.00	60.00	
MITEC	MiTec Solutions LLC	06/11/2026	Regular	0.00	614.95	12233
<u>1075979</u>	Invoice	06/03/2026	Monthly Maintenance	0.00	240.00	
<u>QB4874</u>	Invoice	06/01/2026	Web Hosting/ShareSync	0.00	74.95	
<u>QB4922</u>	Invoice	06/01/2026	X360Recover	0.00	202.00	
<u>QB4968</u>	Invoice	06/01/2026	Off Site Back Up	0.00	98.00	
NCK&K	Nelson Comis Kettle & Kinney, LLP	06/11/2026	Regular	0.00	1,592.50	12234
<u>18139</u>	Invoice	06/04/2026	Attorney Fees	0.00	1,592.50	
OFFDEP	Office Depot	06/11/2026	Regular	0.00	67.54	12235
<u>470309687001</u>	Invoice	05/20/2026	Paper/Moistener	0.00	67.54	
OILELE	Oilfield Electric Company, Inc.	05/27/2026	Regular	0.00	968.29	12219
<u>2040196</u>	Invoice	05/14/2026	Temp. Switch Install on Pump Motor	0.00	968.29	
PATHIAN	Pathian Administrators	05/27/2026	Regular	0.00	114.47	12211
<u>INV0003186</u>	Invoice	05/15/2026	HSBS	0.00	57.24	
<u>INV0003196</u>	Invoice	05/29/2026	HSBS	0.00	57.23	
PRINCIPAL	Principal	05/27/2026	Regular	0.00	358.15	12212
<u>INV0003184</u>	Invoice	05/15/2026	Dental	0.00	179.10	
<u>INV0003194</u>	Invoice	05/29/2026	Dental	0.00	179.05	
PRINCIPAL	Principal	05/27/2026	Regular	0.00	44.99	12220
<u>9511671610526</u>	Invoice	05/22/2026	Maxwell's Premium	0.00	44.99	
PERS	Public Employees' Retirement System	05/31/2026	Bank Draft	0.00	400.00	DFT0002659
<u>INV0003182</u>	Invoice	05/15/2026	457 Withholdings	0.00	400.00	
PERS	Public Employees' Retirement System	05/31/2026	Bank Draft	0.00	4,102.97	DFT0002661
<u>INV0003185</u>	Invoice	05/15/2026	PERS	0.00	4,102.97	
PERS	Public Employees' Retirement System	05/31/2026	Bank Draft	0.00	400.00	DFT0002668
<u>INV0003192</u>	Invoice	05/29/2026	457 Withholdings	0.00	400.00	
PERS	Public Employees' Retirement System	05/31/2026	Bank Draft	0.00	3,915.39	DFT0002670
<u>INV0003195</u>	Invoice	05/29/2026	PERS	0.00	3,915.39	
PERS	Public Employees' Retirement System	06/05/2026	Bank Draft	0.00	3,974.33	DFT0002678
<u>10000001831259</u>	Invoice	06/01/2026	Unfunded Accrued Liability	0.00	3,974.33	

Check Report

Date Range: 05/16/2026 - 06/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
PERS	Public Employees' Retirement System	06/05/2026	Bank Draft	0.00	129.92	DFT0002679
<u>10000001831761</u>	Invoice	06/01/2026	Unfunded Accrued Liability	0.00	129.92	
RESCOMP	Resource Compliance Inc.	06/11/2026	Regular	0.00	1,165.00	12236
<u>INV7519</u>	Invoice	06/01/2026	Chlorine Safety Agreement	0.00	1,165.00	
SECORP	Secorp Industries	05/27/2026	Regular	0.00	1,243.68	12221
<u>I0100045</u>	Invoice	05/13/2026	Regulator/Chlorine	0.00	1,243.68	
SCE	Southern California Edison Co.	05/27/2026	Regular	0.00	8,737.68	12222
<u>OFFELE-0526</u>	Invoice	05/22/2026	Office Electricity	0.00	193.79	
<u>TNKFRM0526</u>	Invoice	05/22/2026	Tank Farm	0.00	33.33	
<u>WELL1-0526</u>	Invoice	05/22/2026	Well 1	0.00	180.90	
<u>WELL2-0526</u>	Invoice	05/22/2026	Well 2	0.00	1,044.08	
<u>WELL4&amp;70526</u>	Invoice	05/22/2026	Well 4 & 7	0.00	6,221.49	
<u>WELL8-0526</u>	Invoice	05/22/2026	Well 8	0.00	304.55	
<u>Z-1-0526</u>	Invoice	05/22/2026	Zone 1	0.00	127.51	
<u>Z-2FIRE0526</u>	Invoice	05/22/2026	Zone 2 Fire	0.00	85.13	
<u>Z-2PWR0526</u>	Invoice	05/22/2026	Zone 2 Power	0.00	530.69	
<u>Z-3FIRE0526</u>	Invoice	05/22/2026	Zone 3 Fire	0.00	16.21	
SCGAS	Southern California Gas Co.	06/11/2026	Regular	0.00	9.87	12237
<u>1314</u>	Invoice	06/01/2026	Office Heat	0.00	9.87	
WHARF	The Wharf	06/11/2026	Regular	0.00	242.39	12238
<u>81600</u>	Invoice	05/12/2026	Work Boots - J. Martinez	0.00	242.39	
TORO	Toro Enterprises, Inc.	06/11/2026	Regular	0.00	57,321.73	12239
<u>16714TMP</u>	Invoice	06/09/2026	Emergency 12" Water Repair	0.00	57,321.73	
UAOFSC	Underground Service Alert of So.Ca.	06/11/2026	Regular	0.00	37.95	12240
<u>520260461</u>	Invoice	06/01/2026	Digalerts	0.00	37.95	
USBANK	US Bank Corporate Pmt. System	06/11/2026	Regular	0.00	5,305.50	12241
<u>ADOBE050426</u>	Invoice	05/04/2026	Adobe Program	0.00	239.88	
<u>AMAZON042326</u>	Invoice	05/01/2026	Work Shirts	0.00	111.46	
<u>AMAZON042426</u>	Invoice	05/01/2026	Address Labels - Prop 218	0.00	30.02	
<u>AMAZON042526</u>	Invoice	05/01/2026	Envelope Sealer Stickers	0.00	37.64	
<u>AMAZON042926</u>	Invoice	05/01/2026	Ceramic Fuses	0.00	8.46	
<u>AMAZON051426</u>	Invoice	05/14/2026	Storage Cabinets	0.00	153.36	
<u>AMAZON051526</u>	Invoice	05/14/2026	Insect Repellants	0.00	26.80	
<u>AMAZON052026</u>	Invoice	05/20/2026	Phone Charger Cords	0.00	19.75	
<u>FACILITRON0424</u>	Invoice	05/01/2026	Public Meeting Room Rental	0.00	220.97	
<u>FACILITRON0430</u>	Invoice	05/01/2026	Final Payment Prop 218 Meeting Room	0.00	410.38	
<u>GOTO051826</u>	Invoice	05/18/2026	Remote Meetings	0.00	384.00	
<u>GRAMMAR05042</u>	Invoice	05/04/2026	Grammarly Program	0.00	144.00	
<u>INSOURCE05082</u>	Invoice	05/08/2026	WIN-911 Subscription	0.00	1,111.80	
<u>JNDESIGNS05132</u>	Invoice	05/13/2026	Imprint for Work Shirts	0.00	131.10	
<u>JWENT050126</u>	Invoice	05/01/2026	Portable Toilets	0.00	217.16	
<u>MOTION050526</u>	Invoice	05/05/2026	Oil Change	0.00	118.52	
<u>OFFDEP042726</u>	Invoice	05/01/2026	Paper	0.00	50.40	
<u>OJAILUMBO4292</u>	Invoice	05/01/2026	Wire for Well 4a	0.00	20.37	
<u>OSS051126</u>	Invoice	05/11/2026	Storage Unit	0.00	212.00	
<u>PRIME051426</u>	Invoice	05/14/2026	Membership	0.00	16.08	
<u>REALVNC050826</u>	Invoice	05/08/2026	Real VNC Connect	0.00	386.10	
<u>SPECTRUM05182</u>	Invoice	05/18/2026	Internet	0.00	121.25	
<u>STARLINK050426</u>	Invoice	05/04/2026	Internet	0.00	120.00	
<u>USPS042426</u>	Invoice	05/01/2026	Stamps - Prop 218	0.00	1,014.00	
VERIZON	Verizon Wireless	06/11/2026	Regular	0.00	350.42	12243
<u>6144638402</u>	Invoice	05/26/2026	Cell Phones	0.00	350.42	

Check Report

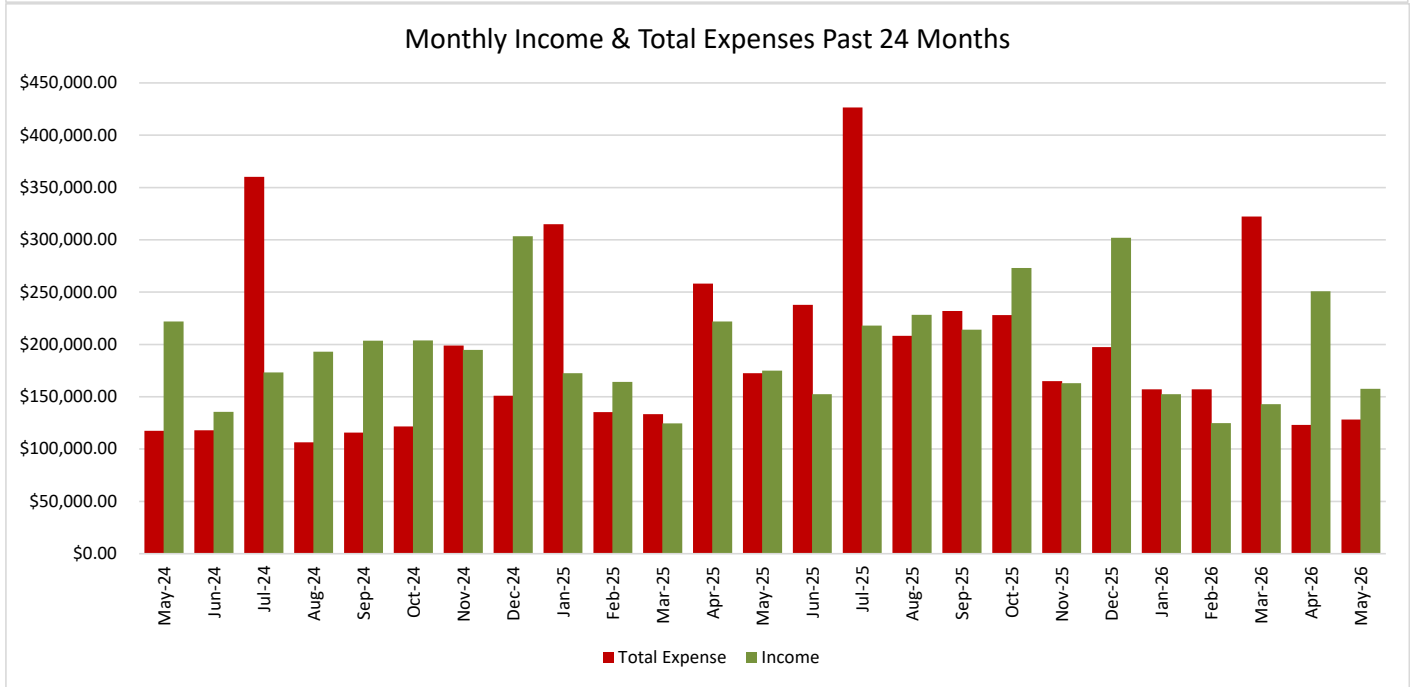
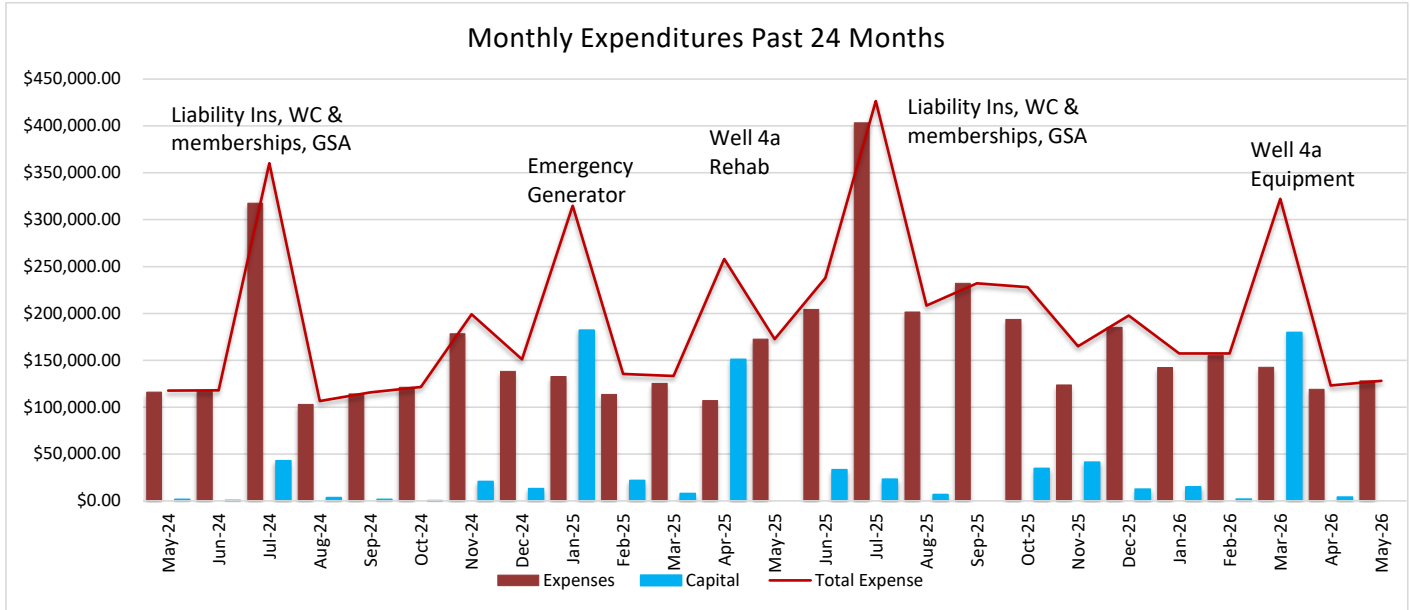
Date Range: 05/16/2026 - 06/15/2026

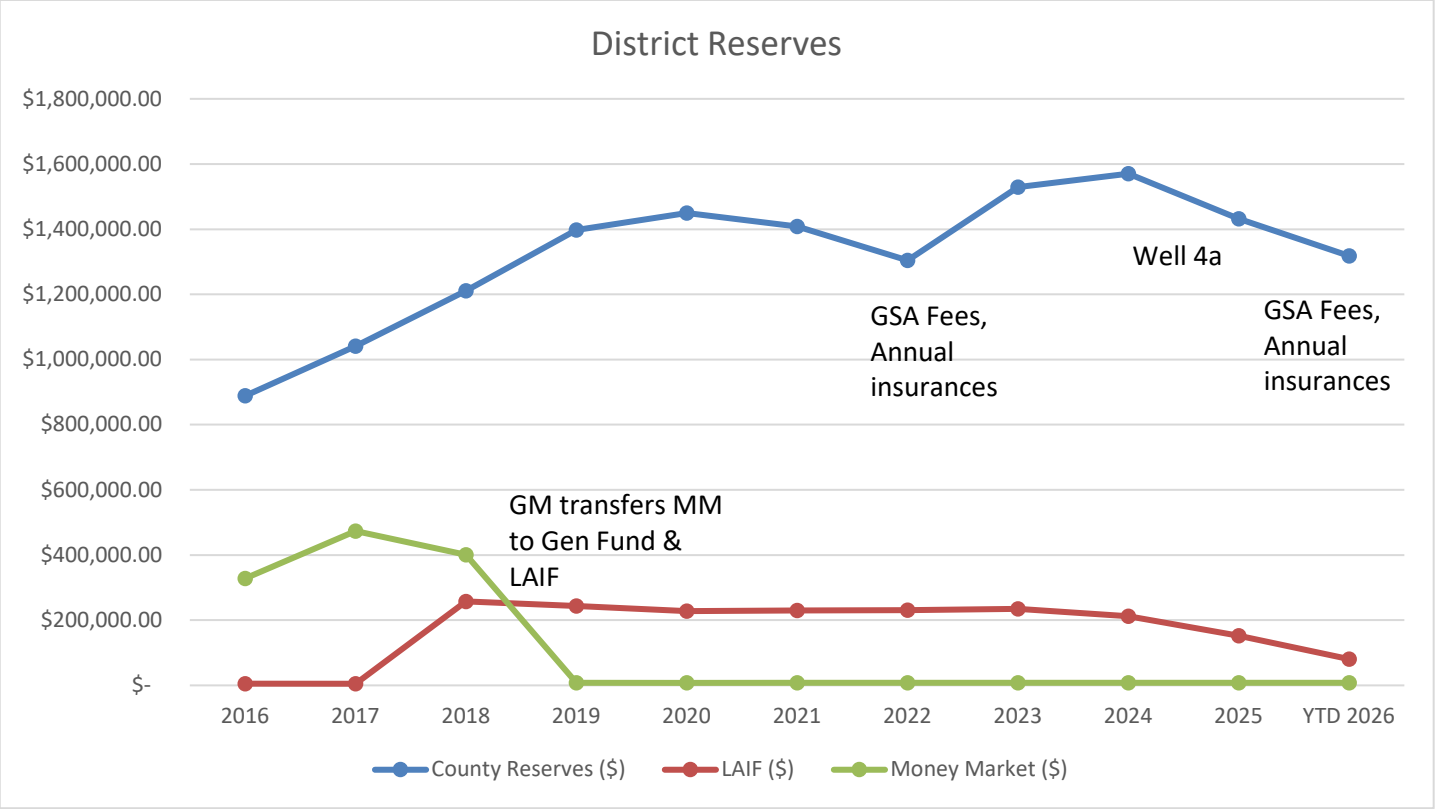
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
WEX	WEX BANK	05/27/2026	Regular	0.00	2,720.11	12223
<u>112549655</u>	Invoice	05/15/2026	Fuel	0.00	2,720.11	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	96	30	0.00	103,311.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-1,292.93
Bank Drafts	9	9	0.00	23,670.67
EFT's	0	0	0.00	0.00
	<b>105</b>	<b>40</b>	<b>0.00</b>	<b>125,689.59</b>

PR 53,087.48





## **MEINERS OAKS WATER DISTRICT**

**June 16, 2026**

### **Staff Report: Public Hearing and Possible Adoption of the Proposed Rate Adjustments, Fees, and Charges for Water Service**

#### **Recommendation**

The General Manager recommends that, after the close of the public hearing, the Board take the following actions:

1. Review all received written protest notices.
2. Adopt a resolution approving the proposed rate structure and 5-year rate schedule for water service, included in agenda item 7a.

#### **Background**

Meiners Oaks Water District retained an independent consultant, Robert D. Niehaus, Inc. (RDN), in August 2025 to prepare a comprehensive rate study. The Rate Study was completed in April 2026. The study establishes water rates based on the cost of providing service, as required by Proposition 218. The study developed a financial plan that incorporated the capital improvement plan, operating budgets, customer billing, and water-use data, and future growth and inflation assumptions for the study period.

RDN presented initial financial options in the draft Water Rate Study with the Board of Directors at the January 20, 2026, public board meeting. Additional Rate Study follow-up reports and discussions were held at the February 17, 2026, public board meeting, and the final Rate Study was presented and discussed at the April 21, 2026, public Board meeting.

The District is proposing adjustments to water rates and monthly fixed charges effective July 1, 2026. Following the April 21, 2026, board meeting, the District initiated the Proposition 218 notice process, which notified customers of the public hearing date and the proposed rate increases.

#### **Proposed Water Rates and Implementation Schedule**

The proposed rates for all customer classes for the five-year rate study period are included in the presentation and in the attachments to Resolution 20260616-1.

#### **Customer Impacts**

If approved, the first increase would take effect on July 1, 2026, and customers would see the new rates reflected on their August bills. Approved rates would also be incorporated into the Water Service Policy as shown in Resolution 20260616-1 (agenda item 7a).

The District has prepared billing impact information for customers with the most common 5/8" and 1" meters to illustrate how the proposed rates, if implemented, may affect average-use customers. The District's average 5/8-inch meter customer uses 14 units of water per month, while the average 1-inch meter customer uses 26 units. A comparison of monthly billing for both customer groups is provided in the presentation, including scenarios in which the District is on Casitas MWD.

### Purpose of the Rate Adjustments

Customer rates support critical water infrastructure, including the District's 19 miles of water pipelines, 2 pump stations, 4 groundwater wells, 3 water storage tanks, and a treatment plant. Rates fund operations, maintenance, repairs, emergency reserves, and forward-looking capital improvement projects.

The District has identified the following critical projects for Fiscal Years 2026-2030, with an approximate total cost of \$4.97 million:

- **Tank 2 Replacement** – Tank 2 is a 500,000-gallon galvanized bolted-steel tank. Recent tank inspections determined that Tank 2 is at the end of its life and will need to be replaced. The District is estimating total project costs of \$2-3 million and is actively seeking grant funding to offset 50% of the cost.
- **Rehabilitation of Well 1 & Inspection of Well 2** – The District had equipment pulled from Well 1 in FY25/26 and determined that the well needs rehabilitation, including replacement of some downhole equipment. The District plans to have Well 2 equipment pulled in FY26/27 to assess its condition and determine whether further work is needed, ensuring maximum production and efficiency. (\$150,000)
- **Tico Booster Electrical Relocation** – Currently, the electrical hookup for the MOWD emergency backup generator is located in a position that would block access for residents and emergency responders. The power pole is deteriorating and must be replaced by MOWD, per So Cal Edison. The new pole will be relocated to a position that will not block access. (\$15,000)
- **Replace 2009 Ford Ranger** – The General Manager drives a 2009 Ford Ranger for District business, and the truck is approaching end-of-life. Per the California Advanced Clean Fleet regulations, MOWD will be required to replace the 2009 Ford Ranger with a zero-emission vehicle (ZEV). (\$60,000)
- **District Office Rehabilitation** – The District Office roof needs replacement, along with exterior carpentry work and replacement of the 20+ year-old carpet. A recent site assessment conducted by the District's Liability Insurance carrier determined the flooring to be a tripping hazard. (\$60,000)

- **Replace Valves** – The District has 300 valves throughout the 19 miles of pipeline. Valves are inspected and tested annually. The District’s annual budget for replacing aged or broken valves is \$75,000.
- **AMI Smart Meters** – The District is in the process of replacing old analog water meters with smart meters, connected to analytical software and a customer notification application to help alert customers and the District to potential leaks. The District began with Agriculture and Commercial meters, and has started replacing residential meters. The District submitted a grant application to the Bureau of Reclamation WaterSMART program for \$95,000 to offset some of the meter purchase cost. The District has an annual meter budget of \$50,000.
- **Replacement Treatment Plant** – The current treatment plant is nearing the end of its life. The District submitted a \$7 million grant application to the DWSRF in 2025. The District was notified that the eligibility criteria would only fund projects in failure or “at-risk” of failure status. The MOWD grant application remains active for consideration in the upcoming funding cycle. Meanwhile, MOWD is considering alternative, less expensive replacement options.

### Consequences of Deferred Investment

Water service is a core public service necessary for a healthy community. The District routinely evaluates the condition of its facilities and infrastructure to identify needs and reduce risk. Continued investment in maintenance and improvements helps avoid system failures and costly emergency repairs. Proactive investment supports reliable and affordable water service now and into the future.

### Public Protest Summary

To avoid implementation of the rate increases, written protests must be submitted by at least 50% plus 1 of the District’s parcels. The District has 1,426 parcels. As of June 12, 2026, the District had received 87 written protest ballots, representing 6.10%. All protest ballots are available for review.

### Fiscal Impact

If the rate changes are approved, Budget Scenario 1 (New Rates) for FY 2026/27 will be adopted on June 16, 2026. If the rate changes are not approved, Budget Scenario 2 (Current Rates) for FY2026/27 will be adopted on June 16, 2026.

### Attachments

- A – Presentation
- B – Rate Study Report
- C – Report of Preliminary Protest Ballot Count



# Water Rate Study

## Meiners Oaks Water District

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PROPOSITION 218 HEARING

ROBERT D. NIEHAUS, INC.

JUNE 16, 2026



# Objective of Today's Meeting

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- Discuss Proposition 218
- Review Rate Study recommendations
- Answer customer questions

# Proposition 218

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Customers have the right to protest any increase in fees

Notices must be sent more than 45 days ago  
Written Protests can be submitted until the end of the hearing



Customers should not pay more than the fair share of cost of service



Public agencies cannot make a profit

# Proposition 218 Requirements

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# Rate Study Recommendations

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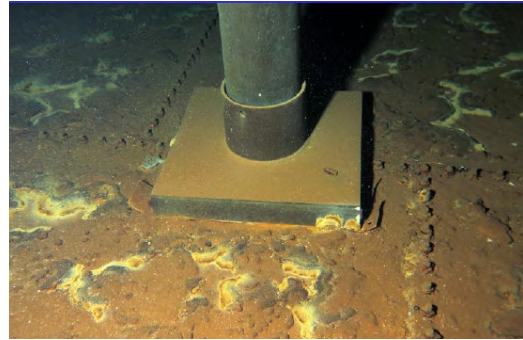
# Background

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## **Challenges**

- Assessed the impacts of issuing debt to complete the \$2.5 million Tank # 2 Project
- Assessed the costs of increased reliance on Casitas Municipal Water District water

## **Solutions**

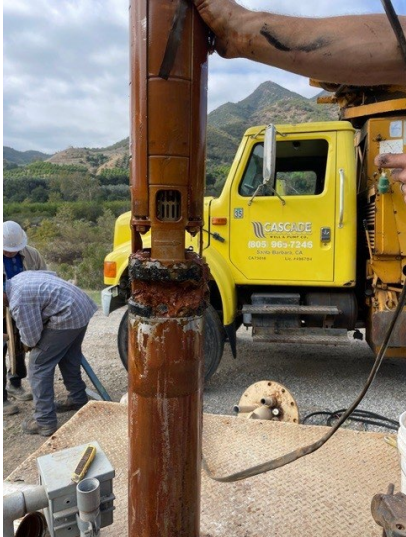


# Capital Improvement Project Plan

- Water Storage Tank 2 (Estimate \$2M-3M): Constructed in 2003, it is a galvanized bolted-steel tank with a capacity of 500,000 gallons. Based on CSI's 2021 inspection and Catalyst Divers' report in January 2025, there is heavy corrosion in the wall panels, floor, seams, and welds. It is strongly recommended that immediate action be taken to repair/replace the tank.
- MOWD is currently applying for Bureau of Reclamation Drought Resilience Grant Funding to help offset the costs of constructing a new, possibly larger-capacity tank. Increased capacity is critical for drought resilience and fire protection, as well as for meeting daily customer demand.

# Capital Improvement Project Plan

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- Wells 1 & 2 Rehabilitation (\$150,000): Pull and assess equipment at Well 2, replace damaged equipment at Well 1, and rehabilitate Well 1 to increase production and efficiency. Depending on the Well 2 equipment condition, funds may be budgeted in a future fiscal year.

# Capital Improvement Project Plan

- Chlorine Analyzers – \$36,000 to purchase and install 2 Chlorine Analyzers at Wells 4a & 7 for continuous real-time chlorine monitoring of pumped water before distribution to customers, replacing daily manual testing. The Treatment Plant (Wells 1 & 2) already has this in place. The analyzers will be connected to the SCADA alarm system for added protection.



# Capital Improvement Project Plan

- Tico Booster Electrical Relocation (\$15,000): Relocate the electrical hookup box for backup emergency generation to prevent blocking access to residents and emergency responders and to replace the deteriorating power pole, as required by So Cal Edison.





## Capital Improvement Project Plan

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- Replace 2009 Ford Ranger (End-of-Life) (\$60,000): The California Air Resources Board (CARB) regulates special district vehicles primarily through the Advanced Clean Fleets (ACF) regulation. Starting 2027: 100% of all vehicle purchases must be ZEVs. 50% ZEV requirement: Any medium- or heavy-duty vehicles purchased must be Zero-Emission Vehicles.



# Capital Improvement Project Plan

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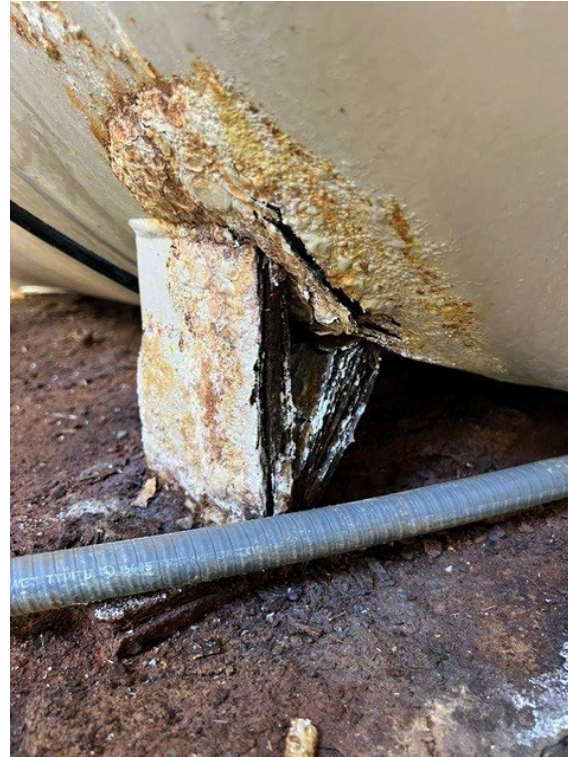
- District Office Rehabilitation (\$60,000): Priority given to roof replacement, exterior carpentry, and replacing 20+ year old carpet, due to tripping hazards.



# Capital Improvement Project Plan

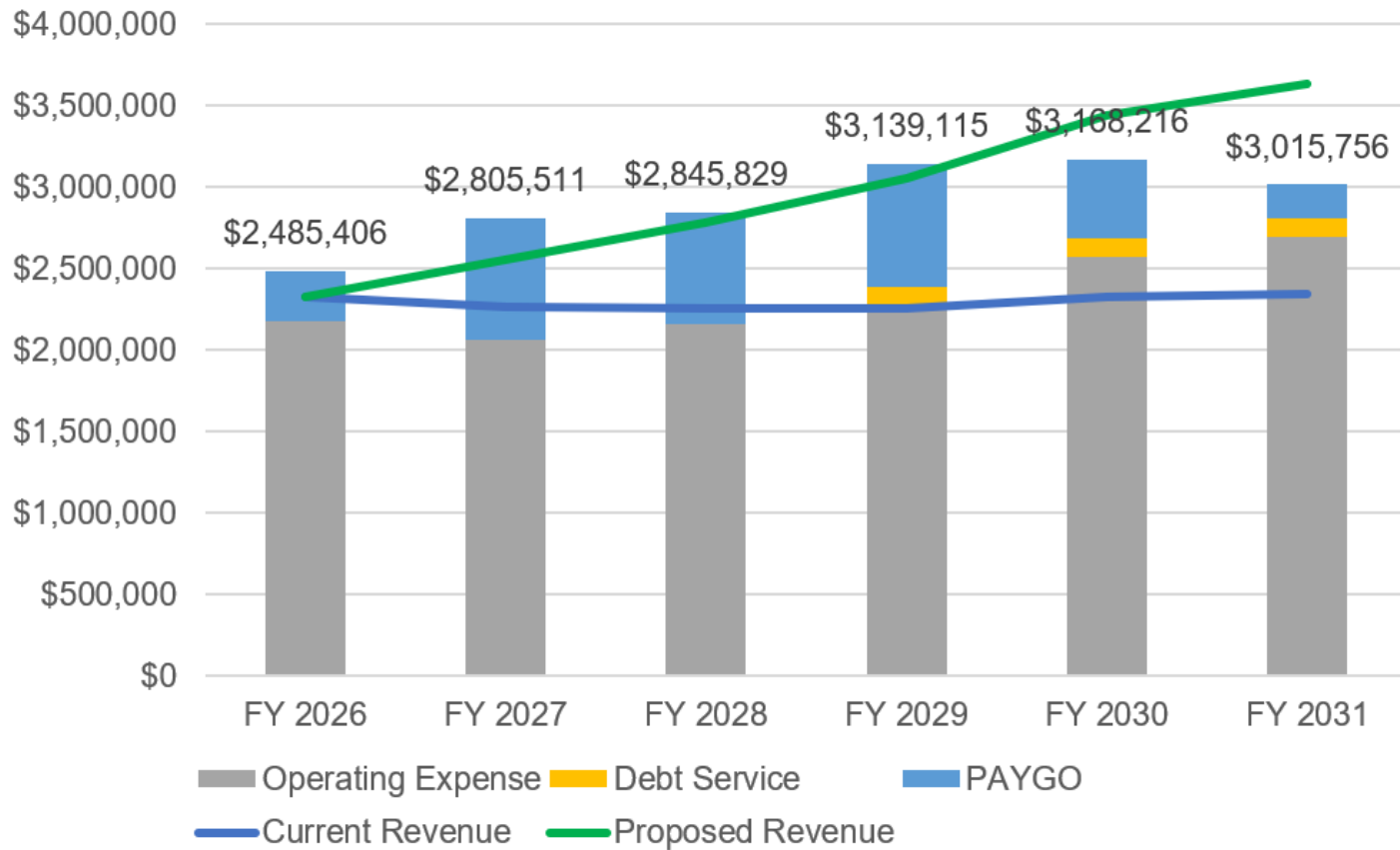
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- Replacement Treatment Plant (up to \$7M) – Pressurized filtration water treatment plant that treats the groundwater under the influence of surface water is nearing the end of its useful life due to corrosion of the carbon steel piping and vessels and failure of the housing. MOWD submitted a comprehensive Drinking Water State Revolving Fund grant application in 2025. In September 2025, the SWRCB Division of Financial Assistance informed MOWD that DWSRF funding would be available only for projects deemed failing or At-Risk; proactive replacement is no longer considered eligible. SWRCB encouraged MOWD to keep the application on file in case funding opens up under the next Intended Use Plan.
- MOWD is evaluating smaller-scale, less expensive replacement options. This project is currently on hold pending funding.
- Photos of the existing water treatment plant on the next slide.



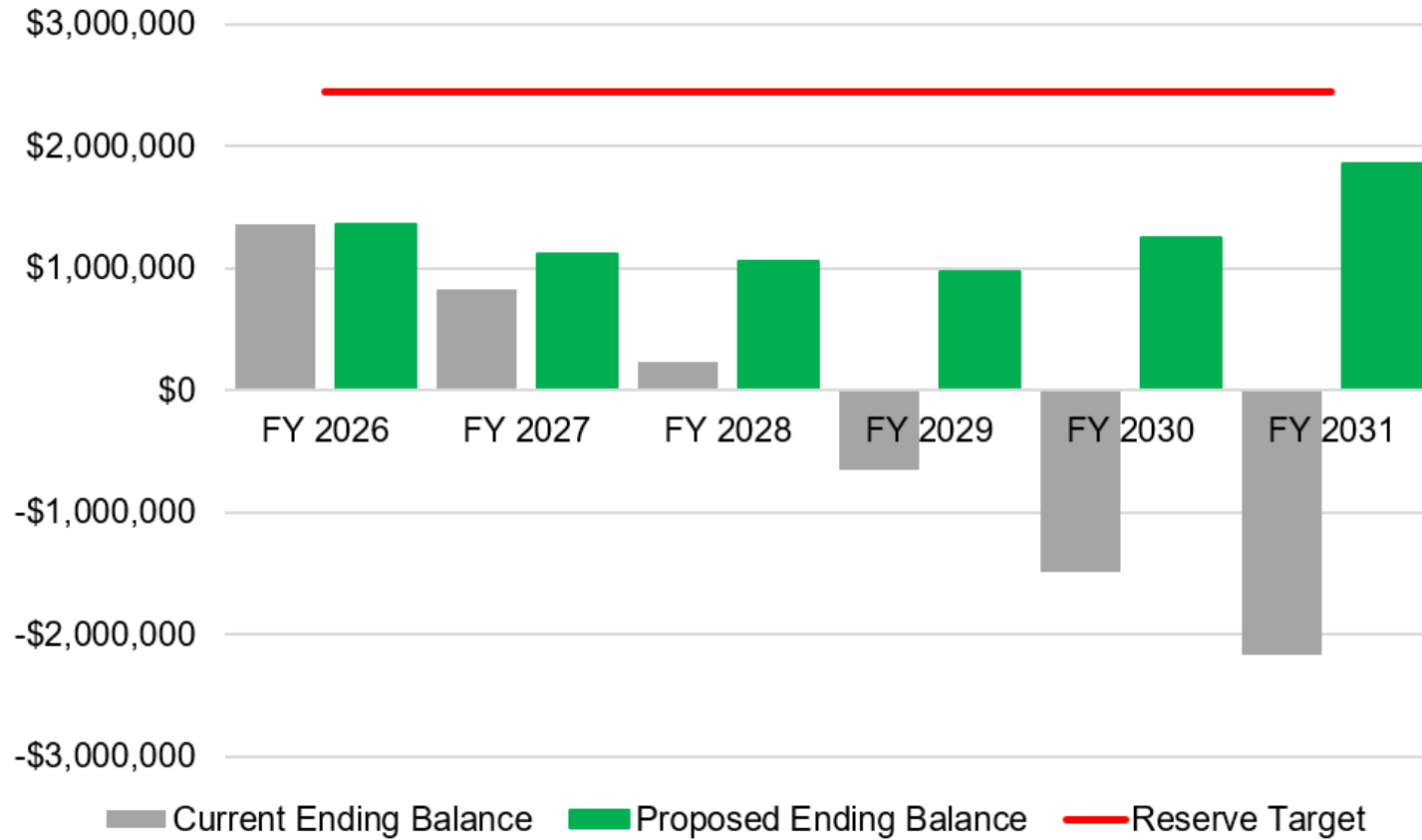
# Capital Improvement Project Plan

EXISTING TREATMENT PLANT



# Financial Results

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenue Adjustment	15.0%	10.0%	10.0%	10.0%	5.0%



# Financial Results

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenue Adjustment	15.0%	10.0%	10.0%	10.0%	5.0%

# Current Rates

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Current Rates	
<b>Fixed Charge</b>	
Monthly Water Availability Charge	\$36.00
<b>Monthly Meter Capacity Charge</b>	
Meter Size	Monthly Rate
5/8"	\$0.00
3/4"	\$0.00
1"	\$17.60
1 1/2"	\$39.70
2"	\$114.70
3"	\$282.20
4"	\$855.50
6"	\$1,737.50
Variable Charge	Unit Rate
1 hcf	\$3.95
<b>Casitas Standby Fee</b>	
Per Meter	\$3.37
<b>Casitas Surcharge</b>	
1 hcf	\$1.00

# Proposed Rates

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<b>Meter Charge</b>					
<b>Meter Size</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>
5/8"	\$43.33	\$47.66	\$52.43	\$57.67	\$60.55
3/4"	\$64.39	\$70.83	\$77.91	\$85.70	\$89.99
1"	\$106.48	\$117.13	\$128.84	\$141.72	\$148.81
1 1/2"	\$211.72	\$232.89	\$256.18	\$281.80	\$295.89
2"	\$338.00	\$371.80	\$408.98	\$449.88	\$472.37
3"	\$737.87	\$811.66	\$892.83	\$982.11	\$1,031.22
4"	\$1,327.19	\$1,459.91	\$1,605.90	\$1,766.49	\$1,854.81
6"	\$2,737.32	\$3,011.05	\$3,312.16	\$3,643.38	\$3,825.55
<b>Variable Charge</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>
1 hcf	\$4.70	\$5.17	\$5.69	\$6.26	\$6.57

## Average 5/8" Meter Monthly Bill Comparison

*Based on Average Monthly Water Usage (2025-2026): 14 HCF (Hundred Cubic Feet)*

Bill Component	CURRENT RATES		PROPOSED FY 26/27 RATES		CHANGE
	Unit Rate	Amount	Unit Rate	Amount	\$ Change
Monthly Fixed Charge	per dwelling	\$36.00	per meter	\$43.33	\$7.33
Standby (Casitas Connection)	per month	\$3.37	—	\$0.00	-\$3.37
Water Use (14 HCF)	\$3.95/HCF	\$55.30	\$4.70/HCF	\$65.80	\$10.50
Subtotal (Not on CMWD)		\$94.67		\$109.13	\$14.46
Casitas Surcharge*	\$1.00/HCF	\$14.00	Included	\$0.00	-\$14.00
<b>TOTAL (Not on CMWD)</b>		<b>\$94.67</b>		<b>\$109.13</b>	<b>\$14.46</b>
<b>TOTAL (While on CMWD)</b>		<b>\$108.67</b>		<b>\$109.13</b>	<b>\$0.46</b>

*\*Note: Under proposed rates, Casitas Surcharge is incorporated into the base water rate - no separate charge while on CMWD supply.*

# Customer Impact

NOTE: 83% OF MOWD ARE 5/8" METER CUSTOMERS

## Average 1" Meter Monthly Bill Comparison

*Based on Average Monthly Water Usage (2025-2026): 26 HCF (Hundred Cubic Feet)*

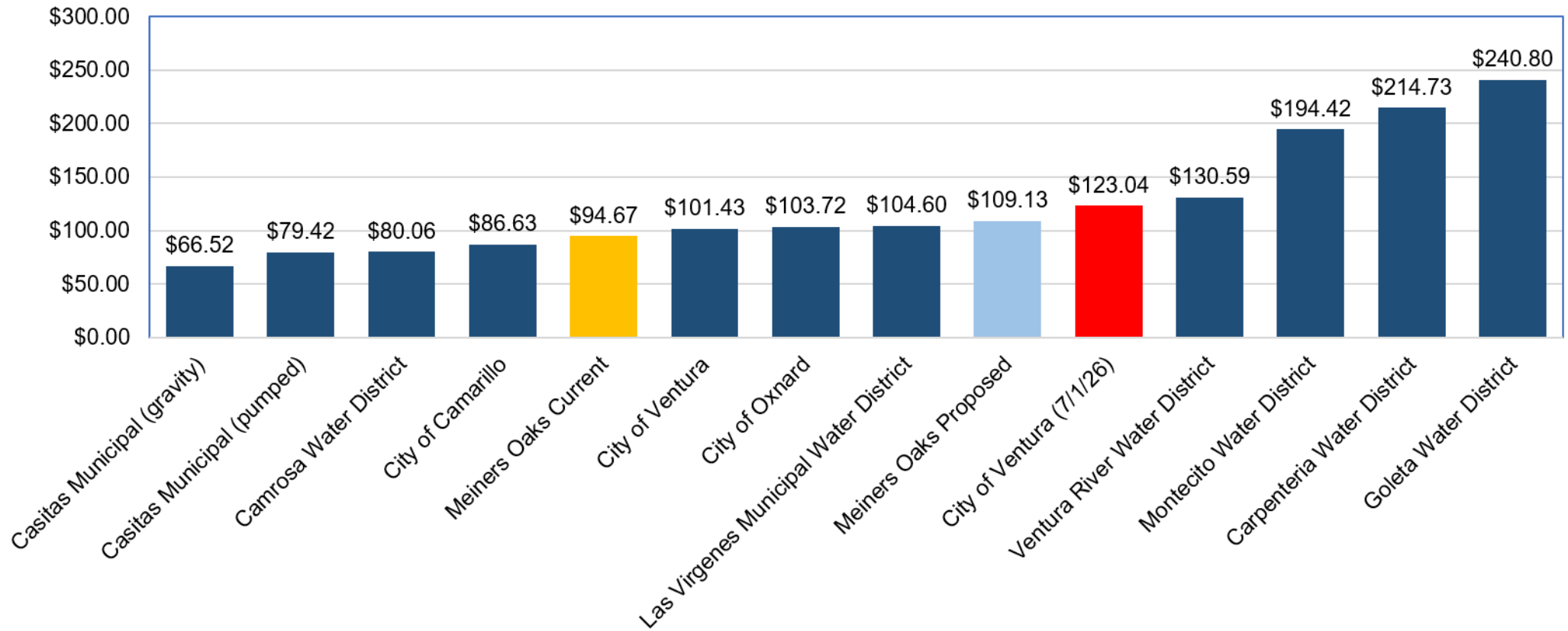
Bill Component	CURRENT RATES			PROPOSED FY 26/27 RATES		CHANGE
	Unit Rate	Amount		Unit Rate	Amount	\$ Change
Monthly Fixed Charge	per dwelling	\$36.00		per meter	\$106.48	\$70.48
Standby (Casitas Connection)	per month	\$3.37		—	\$0.00	-\$3.37
Monthly Meter Capacity Charge	per meter	\$17.60		—	\$0.00	-\$17.60
Water Use (26 HCF)	\$3.95/HCF	\$102.70		\$4.70/HCF	\$122.20	\$19.50
Subtotal (Not on CMWD)		\$159.67			\$228.68	\$69.01
Casitas Surcharge*	\$1.00/HCF	\$26.00		Included	\$0.00	-\$26.00
<b>TOTAL (Not on CMWD)</b>		<b>\$159.67</b>			<b>\$228.68</b>	<b>\$69.01</b>
<b>TOTAL (While on CMWD)</b>		<b>\$185.67</b>			<b>\$228.68</b>	<b>\$43.01</b>

*\*Note: Under proposed rates, Casitas Surcharge is incorporated into the base water rate - no separate charge while on CMWD supply.*

# Customer Impact

NOTE: 14% OF MOWD ARE 1" METER CUSTOMERS, OPTIONS FOR DOWNSIZING THE METER WILL BE AVAILABLE AND REVIEWED ON A CASE-BY-CASE BASIS.

# Rate Comparison (5/8" Meter – 14 HCF)



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# Questions?

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# **MEINERS OAKS WATER DISTRICT**

**2026 Water Rate Study**

**Final Report**

**April 22, 2026**



**MEINERS OAKS WATER DISTRICT  
2026 WATER RATE STUDY**

**FINAL REPORT**

Prepared for:

Meiners Oaks Water District  
202 W El Roblar Dr.  
Ojai, CA 93023

Prepared by:

ROBERT D. NIEHAUS, INC.  
140 East Carrillo Street  
Santa Barbara, CA 93101  
(805) 962-0611

RDN Project Number 393

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April 22, 2026



Summer Ward  
Assistant General Manager  
Meiners Oaks Water District  
202 West El Roblar Drive  
Ojai, CA 93023

**Subject: 2026 Water Rate Study**

Dear Ms. Ward,

Robert D. Niehaus, Inc. is pleased to provide this Financial Planning, Revenue Requirements, Cost of Service, and Rate Setting Analysis report to the Meiners Oaks Water District for its Water services. This rate study includes a financial plan to determine the revenue requirements for the next five years and a comprehensive review of the District's current rates based on the cost of service principles. This report outlines the approach, methodology, findings, and recommendations of the study. Each of the components of this study has enhanced the equitability of the rates we propose.

The proposed rates were developed utilizing the District's customer usage data, billing records, accounting, operating and management records, capital plans, and reserve policies. Based on the District-provided data, key assumptions were made for the study using appropriate resources and our econometric and financial expertise. We are confident that the rates proposed in this report are cost-based and are fully compliant with Proposition 218 and other legal requirements.

It has been an absolute pleasure and honor to work with your District. We thank you and all additional staff who helped complete this report.

Respectfully submitted,

A handwritten signature in blue ink that reads "Robert D. Niehaus".

Robert D. Niehaus, Ph.D.  
Managing Director/Principal Economist - RDN

Anthony Elowsky  
Project Manager - RDN

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# TABLE OF CONTENTS

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<b>TABLE OF CONTENTS</b> .....	<b>i</b>
<b>LIST OF TABLES</b> .....	<b>iv</b>
<b>LIST OF FIGURES</b> .....	<b>v</b>
<b>Executive Summary</b> .....	<b>1</b>
1.1 Background.....	1
1.2 Purpose of Study .....	2
1.3 Rate Recommendations and Proposed Rates.....	3
<b>Methodology</b> .....	<b>6</b>
2.1 General Methodology.....	6
2.2 Key Assumptions .....	6
Escalation Factors .....	7
Customer Growth.....	8
Reserve Policy .....	9
Equivalent Meter Ratio.....	9
Water Supply .....	10
<b>Financial Plan</b> .....	<b>11</b>
3.1 Water Utility.....	11
Current Rate Revenue Categories.....	11
Revenues .....	11
Operating and Maintenance (O&M) Expense .....	12
Capital Improvement Projects.....	14
Debt Service and Coverage Ratios.....	14
Reserves .....	15
Financial Plan .....	16
Revenue Requirements .....	18
<b>Cost of service</b> .....	<b>19</b>
4.1 Water Cost of Service Analysis .....	19
Functionalization of Costs .....	19
Allocation to Customers.....	27
Allocation to Units .....	27
<b>Rate Design</b> .....	<b>29</b>
5.1 Water Rate Design .....	29

Monthly Fixed Charge ..... 29

Variable Water Rates ..... 31

5.2 Bill Impact Analysis..... 31

**Conclusion.....33**

5.3 Summary of Recommendations and Financial Results ..... 33

5.4 Water Rate Comparison ..... 37

**Appendix.....40**

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# LIST OF TABLES

---

Table 1. Current Water Rates .....4

Table 2. Proposed Revenue Adjustments FY 2027 to FY 2031 .....4

Table 3. Proposed Water Rates for All Customers, FY 2027 to FY 2031 .....5

Table 4. Annual Meter Count FY 2026 to FY 2031.....9

Table 5. Water Reserve Policies and FY 2026 target .....9

Table 6. AWWA Equivalent Meter Ratios .....10

Table 7. Projected Water Supply by Source .....10

Table 8. Annual Water Use by Customer Rate Classification in hcf, FY 2026 to FY 2031 .....11

Table 9. Water Rate Revenue by Source, FY 2026 to FY 2031 .....12

Table 10. Annual Other Revenue by Source, FY 2026 to FY 2031 .....12

Table 11. Operating Expenses by Expense Category, FY 2026 to FY 2031 .....13

Table 12. Rate Study CIP Expenses by Funding Source, FY 2026 to FY 2031 .....14

Table 13. Rate Study Debt Service Expenses, FY 2026 to FY 2031 .....15

Table 14. Projected Debt Service Coverage, FY 2026 to FY 2031 .....15

Table 15. Water Reserve Target, FY 2026 to FY 2031 .....16

Table 16. Status Quo Financial Pro Forma for Meiners Oaks Water District Water System, FY 2026 to FY 2031 .....16

Table 17. Proposed Financial Pro Forma for Meiners Oaks Water District Water System, FY 2026 to FY 2031 .....17

Table 18. Revenue Requirements for Meiners Oaks Water District Water Utility, FY 2027 .....18

Table 19. Percentage of Operating Costs Allocated to Standard Functions .....20

Table 20. Percentage of Assets Costs Allocated to Standard Functions .....20

Table 21. System-Wide Potable Water Use by Billing Period in hcf.....21

Table 22. Water Use Divided by Billing Days in hcf .....21

Table 23. System-Wide Delivery Factors.....22

Table 24. Percent of Operating Function Categories Allocated to Cost Components .....23

Table 25. Total of Operating Functional Categories Allocated to Cost Components .....23

Table 26. Percent of Non-Operating Function Categories Allocated to Cost Components.....24

Table 27. Total of Non-Operating Functional Categories Allocated to Cost Components .....24

Table 28. Operating and Non-Operating Cost Allocation to Cost Components .....25

Table 29. Rate Revenue Requirements for Test Year, FY 2027 .....25

Table 30. Cost of Service Allocations with Other Operating, Non-Operating, and Net Balance Adjustments .....26

Table 31. Systemwide Units .....27

Table 32. Rate Revenue Requirements Divided by the Corresponding Units .....28

Table 33. Monthly Meter Cost Calculation .....30

Table 34. Monthly Water Service Fixed Charge Calculation.....30

Table 35. Proposed 5-year Fixed Charge Schedule .....30

Table 36. Water Variable Rate Calculation.....31

Table 37. Proposed 5-Year Water Variable Rate Schedule .....31

Table 38. Proposed Fixed Rates for FY 2027 to FY 2031 .....35

# LIST OF FIGURES

---

Figure 1. Meiners Oaks Water District Boundary .....2  
Figure 2. Water Rate Study Process .....6  
Figure 3. Expense Escalation Factors .....8  
Figure 4. A Typical Flow for Cost of Service Analysis Process.....19  
Figure 5. Residential Water Customer Impact by Usage for 5/8” .....32  
Figure 6. Rate Study Water Status Quo Financial Plan .....33  
Figure 7. Recommended Water Revenue Adjustment.....34  
Figure 8. Recommended Rate Study Adjusted Water Financial Plan .....35  
Figure 9. Ending Water Cash Balances Before and After Recommended Revenue Adjustments .....36  
Figure 10. Single Family Residential 5/8” Water Rate Comparison at 14 hcf a Month .....37  
Figure 11. Single Family Residential 2” Monthly Fixed Rate.....38

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# EXECUTIVE SUMMARY

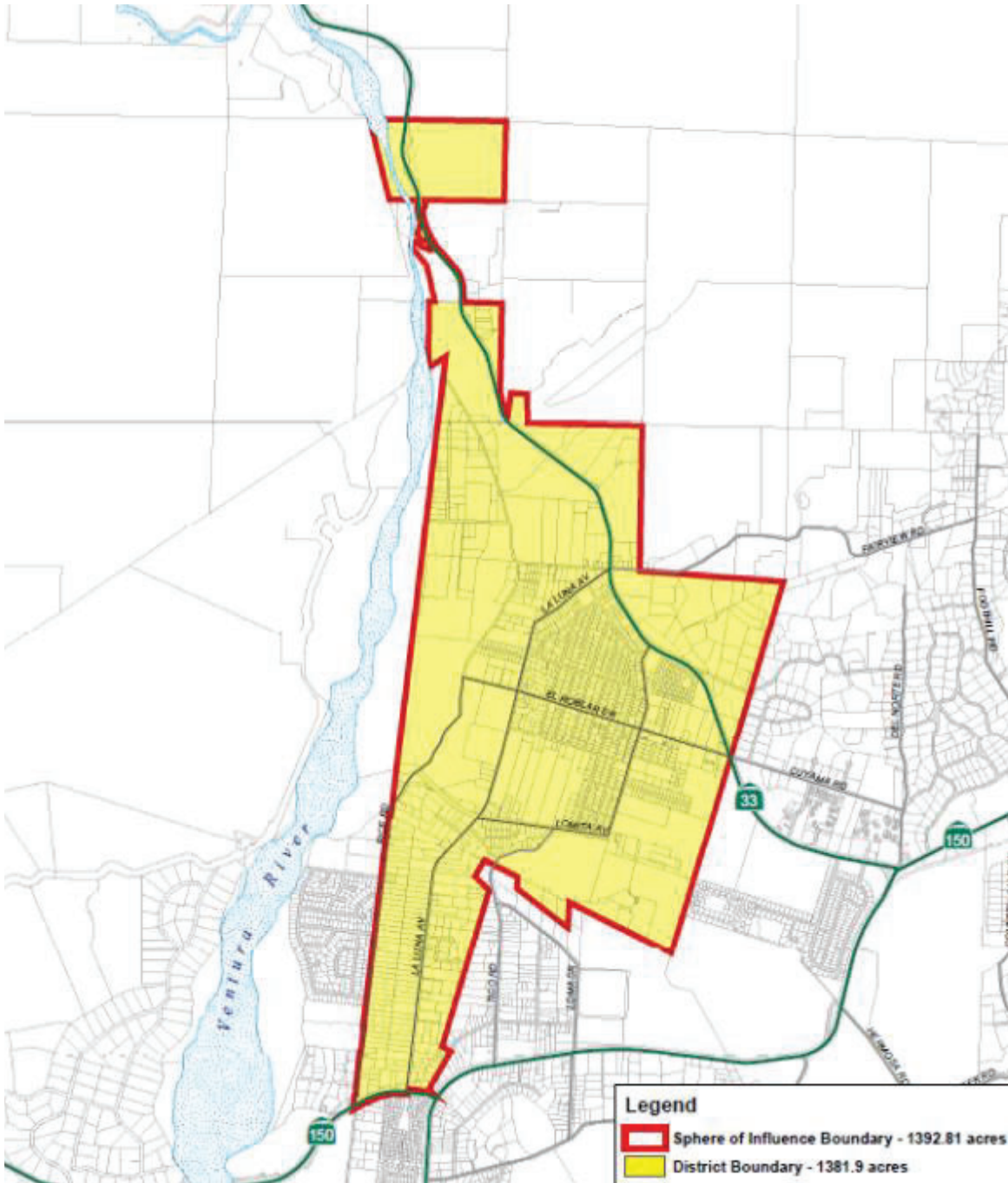
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## 1.1 Background

The Meiners Oaks Water District (MOWD, District) provides potable water to the unincorporated community of Meiners Oaks, immediately west of the City of Ojai. MOWD's jurisdiction area is entirely within the boundaries of the Casitas Municipal Water District (CMWD). At its southern jurisdictional boundary in the vicinity of Rice Road and Baldwin Road, the MOWD overlaps the jurisdictional area of the Ventura River Water District (VRWD). The area of overlap is limited to right-of-way within Rice Road and Baldwin Road, within which both districts own water pipelines. The District has two water sources: (1) groundwater (pumped from the Upper Ventura River Groundwater Basin and (2) surface water (supplied by the CMWD, as a water wholesaler, from its reservoir known as Lake Casitas). MOWD's water distribution system consists of 19 miles of pipeline that serves 1,704 customers. It owns and operates four wells, three pump stations, and three reservoirs, and has two independent connections to the CMWD distribution system. The District's total available storage capacity is 1.75 million gallons; however, actual storage volume fluctuates and averages 1.3 million gallons. In an effort to ensure adequate back-up water supply and improve system reliability, the District also plans to pursue replacement of a 500,000-gallon storage tank with a 750,000-gallon storage tank. The District relies on groundwater whenever possible but supplements its supply with surface water provided by the CMWD when necessary, during well repair/maintenance activities, and when groundwater wells are unable to meet water demand. According to the District, the estimated population within the District's jurisdictional boundary is 4,200. Given the trend of a low growth rate and limited opportunities for development within its service area and sphere of influence, the District estimates that the maximum future population will be around 5,000.

**Figure 1** presents the limits of the Meiners Oaks Water District.

Figure 1. Meiners Oaks Water District Boundary



## 1.2 Purpose of Study

The purpose of this analysis is to conduct a rate study which evaluates the District's current utility rates and financial data and propose new rates for its Water services, if necessary, to meet the District's

financial and strategic goals. Strategic goals include funding critical capital improvements and increasing system resilience.

The primary objectives of this Study include:

- Assess the impacts of issuing debt to complete the \$2.5 million Tank # 2 Project
- Proposing a five-year revenue adjustment schedule to fund the District’s operational and capital plans to ensure long-term performance of the systems
- Proposing rates that aim to minimize the impact on customers
- Producing an administrative record which effectively summarizes all findings

### 1.3 Rate Recommendations and Proposed Rates

#### Water

- Adjusting rates annually by the recommended revenue adjustments of 15.0 percent in Fiscal Year 2027, 10.0 percent in FY 2028, 10.0 percent in FY 2029, 10.0 percent in FY 2030, and 5.0 percent in FY 2031
- Simplifying the rate structure by reducing the rate categories to only include a monthly fixed charge based on meter size and a variable charge for all water use
- Performing a cost of service analysis
- Billing all meters based on AWWA ratios

#### Current Water Rates

Currently, the District’s water customers pay a monthly fixed charge called the monthly water availability charge (MWAC) based on the number of connected meters or units on a connection. Customers with meters larger than ¾” may also be billed a monthly meter capacity charge (MCC) which increases based on the customers meter size. Customers pay a monthly variable charge based on water use, which is billed per hundred cubic feet (hcf). Customers also pay a standby fee for access to Casitas Municipal Water District’s (CMWD) supply. When the District switches from their groundwater source to Casitas Municipal Water District water, customers are also assessed a per hcf charge called the “Casitas Surcharge” which is designed to account for the cost difference between groundwater and CMWD water. The current rates as described are displayed in **Table 1**.

**Table 1. Current Water Rates**

Current Rates	
Fixed Charge	
Monthly Water Availability Charge	\$36.00
Monthly Meter Capacity Charge	
Meter Size	Monthly Rate
5/8"	\$0.00
3/4"	\$0.00
1"	\$17.60
1 1/2"	\$39.70
2"	\$114.70
3"	\$282.20
4"	\$855.50
6"	\$1,737.50
Variable Charge	Unit Rate
1 hcf	\$3.95
Casitas Standby Fee	Unit Rate
Per Meter	\$2.75
Casitas Surcharge	Unit Rate
1 hcf	\$1.00

**Proposed Water Rates**

RDN proposes the following rate and revenue adjustments to accomplish the District’s financial goals of capital and reserve funding as well as maintaining the balance between operating expenses and revenue.

**Table 2. Proposed Revenue Adjustments FY 2027 to FY 2031**

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenue Adjustment	15.0%	10.0%	10.0%	10.0%	5.0%

Costs were allocated equitably between all customers during the cost of service analysis. The proposed rates simplify the District’s current rate structure by reducing the rate categories to only include a monthly fixed charge based on meter size and a variable charge for all water use. The proposed rates will no longer include passthrough charges based on water source. The proposed rates reduce complexity and should increase customer understanding, allow for better revenue and bill predictability, and ease administrative burden. The rates for each meter size represent an equitable portion of the total cost of service for each customer allocated to the respective meter. Variable rates are based on the costs allocated to variable rates and variable rates are offset by non-operating revenues. The proposed rates which result from these adjustments are shown in **Table 3**.

**Table 3. Proposed Water Rates for All Customers, FY 2027 to FY 2031**

<b>Meter Charge</b>					
<b>Meter Size</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>
5/8"	\$43.33	\$47.66	\$52.43	\$57.67	\$60.55
3/4"	\$64.39	\$70.83	\$77.91	\$85.70	\$89.99
1"	\$106.48	\$117.13	\$128.84	\$141.72	\$148.81
1 1/2"	\$211.72	\$232.89	\$256.18	\$281.80	\$295.89
2"	\$338.00	\$371.80	\$408.98	\$449.88	\$472.37
3"	\$737.87	\$811.66	\$892.83	\$982.11	\$1,031.22
4"	\$1,327.19	\$1,459.91	\$1,605.90	\$1,766.49	\$1,854.81
6"	\$2,737.32	\$3,011.05	\$3,312.16	\$3,643.38	\$3,825.55
<b>Variable Charge</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>
1 hcf	\$4.70	\$5.17	\$5.69	\$6.26	\$6.57

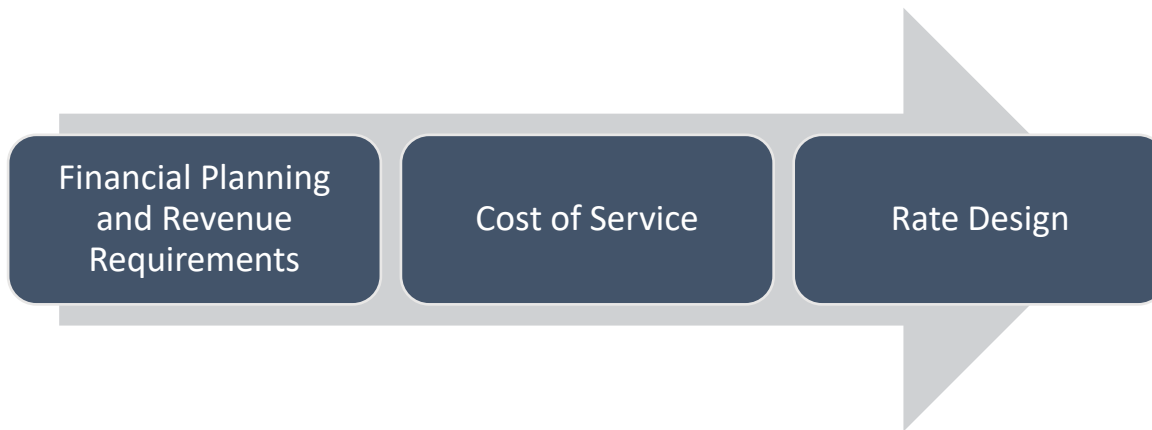
# METHODOLOGY

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## 2.1 General Methodology

The Water rates were developed using requirements set forth in article XIII D, Section 6 of the California Constitution. Where appropriate and to the extent consistent with the California Constitution, RDN looked to guidance provided by principles set forth by the American Water Works Association (AWWA). RDN rate-making practices incorporate methods described in the AWWA Manual 1 (M1)<sup>1</sup> for Water Systems wherever possible. **Figure 2** presents the steps taken to develop the District’s proposed rates.

*Figure 2. Water Rate Study Process*



- **Financial Planning and Revenue Requirements:** develop a ten-year financial plan based on the projected revenues and annual costs which include operating, debt service, and capital expenses. The District’s target reserve level should also be considered as part of the financial planning. Based on the financial planning, revenue requirements are determined for each year of the study period.
- **Cost of Service:** evaluate the customer classifications and allocate costs based on their service requirements.
- **Rate Design:** design rates to equitably recover the rate revenue requirements from each customer.

## 2.2 Key Assumptions

A test year, FY 2027, was selected for which costs are to be analyzed and rates to be established for this study. The financial plan was built for the next ten years, including the five-year rate setting period with a detailed revenue adjustment plan. The cost of service rates are adjusted each year by the determined

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<sup>1</sup> Principles of Water Rates, Fees, and Charges, Seventh Edition, Manual of Water Supply Practices, American Water Works Association

revenue adjustments based on the financial plan. The District's fiscal year starts on July 1 and ends on June 30.

## Escalation Factors

The financial plan was built based on an assumption in the projected escalation of revenues and expenses associated with both operations and maintenance (O&M) and capital improvement projects (CIPs). Bureau of Labor Statistics (BLS) Los Angeles-Long Beach-Anaheim Consumer Price Index (CPI), Federal Reserve Bank of St. Louis (FRED) Economic Research Division, Quarterly Census of Employment and Wages (QCEW), and Engineering News Record (ENR) Building Cost Index (BCI). Escalation factors for FY 2027 are shown in **Figure 3**. The Los Angeles-Long Beach-Anaheim statistical area was chosen due to the geographic proximity to the District.

The overall escalation factor is derived solely from the All Items series of the BLS Los Angeles-Long Beach-Anaheim CPI. The All Items series represents a broad measure of the average change in prices over time for a wide array of goods and services. The market basket includes categories such as food and beverage, housing, apparel, transportation, medical, and other goods and services.

The Utilities escalation factor is derived from the Fuels and utilities and Energy series of the BLS Los Angeles-Long Beach-Anaheim CPI. RDN takes a weighted average of the Energy and Fuels and Utilities data sets to form a combined utilities inflation factor. This escalation factor accurately captures the costs associated with energy consumption and utility service.

The payroll escalation factor was provided by District Staff based on historical actual costs and unknown impacts of employee bargaining unit negotiations.

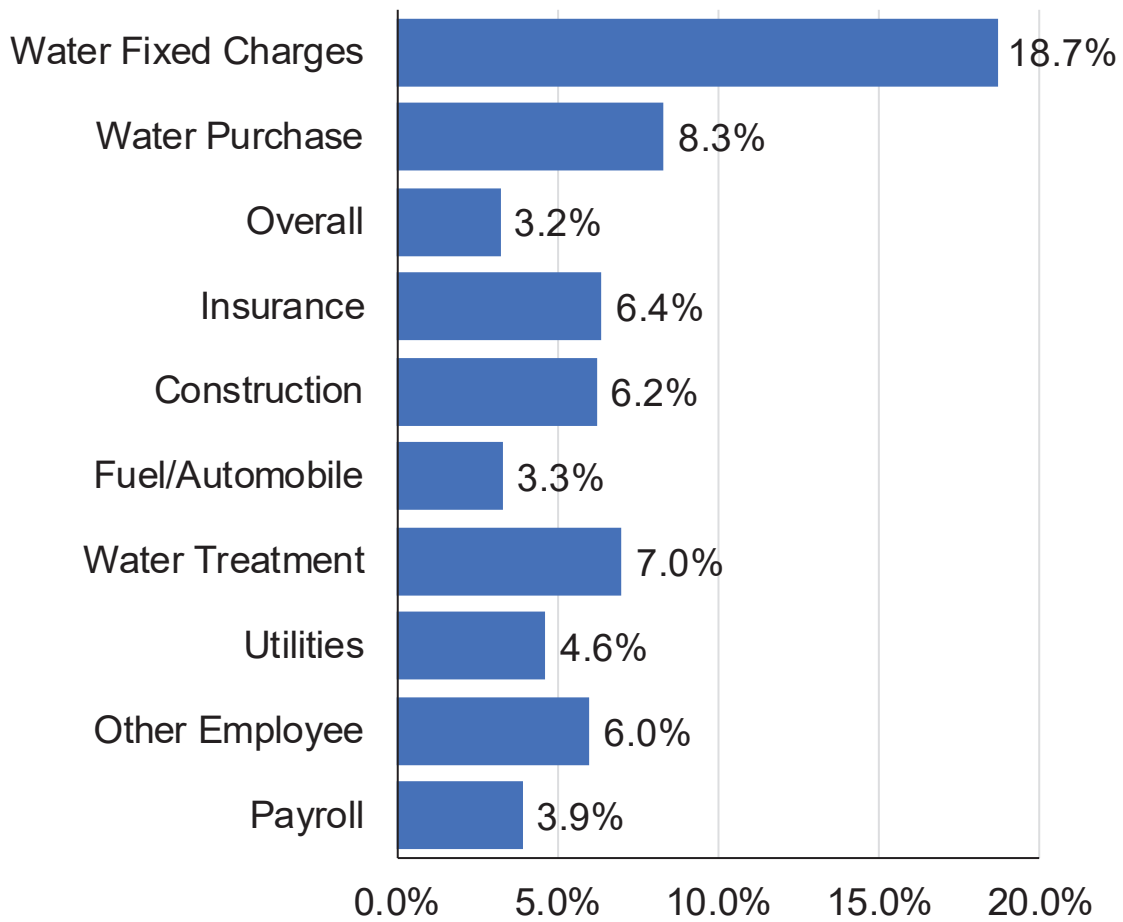
The fuels and automobile escalation factor is derived from the Private Transportation, Fuels and Utilities, and Motor Fuel series of the BLS Los Angeles-Long Beach-Anaheim CPI. RDN takes a weighted average of Private Transportation, Fuels and utilities, and Motor Fuel data sets to form a combined Fuels and Automobile inflation factor.

The Construction escalation factor is derived using ENR's BCI for the selected geography. ENR publishes a building cost index for Los Angeles, San Francisco, California, and the National level. RDN analyzed all four indices and, in coordination with staff, ultimately selected the index which best represents the building cost environment in the Agency, the Los Angeles BCI.

The insurance escalation factor is derived solely from the Federal Reserve Bank of St. Louis' Producer Price Index for insurance premiums. This index tracks the insurance costs for both liability and property coverage for businesses in the United States.

Water purchase costs are based on planned future increases published by the CMWD.

Figure 3. Expense Escalation Factors



### Customer Growth

Customer growth projections were developed based on an analysis of historical billing records and long-term growth trends observed within the District. Additionally, per-account water use was assumed to remain stable throughout the study period.

There are currently approximately 1,300 water meters connected to the District's water system, which includes Residential, Commercial, Agricultural customer accounts. In ten years, 1,318 meters are projected. A total of 9 new Water Service connections are projected to join the water system during the 5-year planning period, approximately 2 per year. **Table 4** shows the projected number of meters by meter size and customer classes during the rate setting period.

**Table 4. Annual Meter Count FY 2026 to FY 2031**

Meter Size	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
5/8"	1,066	1,068	1,070	1,071	1,073	1,075
3/4"	10	10	10	10	10	10
1"	191	191	191	191	191	191
1 1/2"	9	9	9	9	9	9
2"	18	18	18	18	18	18
3"	3	3	3	3	3	3
4"	2	2	2	2	2	2
6"	1	1	1	1	1	1
<b>Total</b>	<b>1,300</b>	<b>1,302</b>	<b>1,304</b>	<b>1,305</b>	<b>1,307</b>	<b>1,309</b>
<b>Residential</b>	1,230	1,232	1,234	1,235	1,237	1,239
<b>Commercial</b>	51	51	51	51	51	51
<b>Agricultural</b>	19	19	19	19	19	19

### Reserve Policy

The total water fund reserve target for FY 2026 is \$1.4 million. **Table 5** shows the reserve targets for the Water utility for FY 2026, as well as the reserve policy for each individual reserve. According to the District’s reserve policy, the emergency fund is the sum of the other reserve funds.

**Table 5. Water Reserve Policies and FY 2026 target<sup>2</sup>**

Reserve	Policy	FY 2026 Target
<b>Operating Reserve</b>	2 Months of Operating Expenses	\$363,401
<b>Capital Replacement Fund</b>	Annual Contributions of \$200,000	\$1,000,000
<b>Total (Emergency Fund)</b>		<b>\$1,363,401</b>

### Equivalent Meter Ratio

When designing fixed water service charges, the potential demand or capacity requirements placed on the water system can be measured by the size of installed meters which receive services from the system. The safe operating flow (or capacity) of a particular size of the meter is essentially the limiting factor in terms of the demand that can be exerted on the water system through the meter. Larger meters typically pay a higher cost to join the system, and higher fixed rates. The ratio of the safe operating capacity of various sizes of meters relative to the capacity of a base meter may be used to determine appropriate charges for the larger meter sizes<sup>3</sup>. The capacity ratio is calculated using the meter capacities in gallons

<sup>2</sup> Meiners Oaks Water District Resolution 21908-1 Reserve Fund Policies. February 19, 2008.

<sup>3</sup> From “Principles of Water Rates, Fees, and Charges” by American Water Works Association, 2017, Seventh Edition, Appendix B, p. 385.

per minute (gpm) provided in the AWWA M1 for meters. **Table 6** shows the equivalent water meter ratios used in this study.

**Table 6. AWWA Equivalent Meter Ratios<sup>4</sup>**

Meter Size	Meter Ratio
5/8"	1.00
3/4"	1.50
1"	2.50
1 1/2"	5.00
2"	8.00
3"	17.50
4"	31.50
6"	65.00

### Water Supply

The District has two water sources: (1) groundwater (pumped from the Upper Ventura River Groundwater Basin and (2) surface water supplied by the CMWD. The mix of water directly impacts the costs associated with the District’s water supply, pumping, groundwater sustainability agency (GSA), and treatment costs. Historically, the District has purchased an average of approximately 71 acre feet (AF) of their total annual water use, 600 AF, from the CMWD. In FY 2026, the District is expecting to use around 250 AF of CMWD water due to infrastructure disruptions. As part of the current analysis, RDN projected that Meiners’ Oaks Water District’s need for Casitas Water would increase beginning if FY 2030 due to a reduction in treatment plant capacity. **Table 7** shows the projected water supply by source for FY 2026 through FY 2031.

**Table 7. Projected Water Supply by Source**

Source of Supply	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Groundwater (AF)	345	527	528	529	400	401
Surface Water (AF)	253	71	71	71	200	200
<b>Total Water (AF)</b>	<b>598</b>	<b>598</b>	<b>599</b>	<b>600</b>	<b>600</b>	<b>601</b>

<sup>4</sup> Meter capacity is measured in maximum gallon per minute (gpm) capacity of each meter size.

# FINANCIAL PLAN

## 3.1 Water Utility

RDN built a 10-year financial model for the water utility to meet the District’s long-term financial goals.

### Current Rate Revenue Categories

Using historical billing records, RDN projected each of the billing categories used by the District. For the purposes of this study, per-account usage was assumed to remain constant over the forecast period. This assumption allows projected changes in water demand to be driven solely by changes in the number of accounts. Finally, projected accounts were multiplied by per-account usage to estimate total water demand by customer class. Casitas surcharges were use levels were based on the District’s internal projection of CMWD water needs.

**Table 8** shows the annual water use projection by customer class for the rate setting period.

*Table 8. Annual Water Use by Customer Rate Classification in hcf, FY 2026 to FY 2031<sup>5</sup>*

Rate Category	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
<b>MWAC</b>	1,687	1,689	1,691	1,693	1,695	1,697
<b>MMC by Meter Size</b>						
1"	161	161	161	161	161	161
1 1/2"	7	7	7	7	7	7
2"	18	18	18	18	18	18
3"	2	2	2	2	2	2
4"	0	0	0	0	0	0
6"	1	1	1	1	1	1
<b>Standby Fee</b>	1,300	1,300	1,300	1,300	1,300	1,300
<b>Water Use (hcf)</b>	260,438	260,694	260,950	261,206	261,462	261,718
<b>Casitas Surcharge (hcf)</b>	110,369	30,983	30,983	30,983	87,120	87,120

### Revenues

Based on the account growth and water demand projections, RDN forecasted revenues generated from customer rates using the current water rates for the study period, which total approximately \$2.0 million annually.

<sup>5</sup> Use projections derived from historical monthly customer billing records provided by the District and trends in water use

**Table 9. Water Rate Revenue by Source, FY 2026 to FY 2031**

Rate Category	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
<b>MWAC</b>	\$728,784	\$729,648	\$730,512	\$731,376	\$732,240	\$733,104
<b>MMC by Meter Size</b>						
1"	\$34,003	\$34,003	\$34,003	\$34,003	\$34,003	\$34,003
1 1/2"	\$3,335	\$3,335	\$3,335	\$3,335	\$3,335	\$3,335
2"	\$24,775	\$24,775	\$24,775	\$24,775	\$24,775	\$24,775
3"	\$6,773	\$6,773	\$6,773	\$6,773	\$6,773	\$6,773
4"	\$0	\$0	\$0	\$0	\$0	\$0
6"	\$20,850	\$20,850	\$20,850	\$20,850	\$20,850	\$20,850
<b>Standby Fee</b>	\$42,900	\$50,932	\$60,481	\$71,773	\$85,052	\$93,557
<b>Water Use (hcf)</b>	\$1,028,729	\$1,029,741	\$1,030,752	\$1,031,763	\$1,032,774	\$1,033,785
<b>Casitas Surcharge (hcf)</b>	\$110,369	\$30,983	\$30,983	\$30,983	\$87,120	\$87,120
<b>Total Rate Revenue</b>	<b>\$2,000,519</b>	<b>\$1,931,039</b>	<b>\$1,942,464</b>	<b>\$1,955,631</b>	<b>\$2,026,921</b>	<b>\$2,037,302</b>

Other operating income and non-operating revenue are estimated to provide supplemental revenue each year. **Table 10** shows the projected other operating and non-operating revenue for the water utility by source for FY 2026 to FY 2031.

**Table 10. Annual Other Revenue by Source, FY 2026 to FY 2031<sup>6</sup>**

Revenue Category	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
<b>Other Operating Revenue</b>						
Late Fees	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Fire	\$1,607	\$1,607	\$1,607	\$1,607	\$1,607	\$1,607
Zone 1 Pumping Charges	\$168	\$168	\$168	\$168	\$168	\$168
Zone 2 Pumping Charges	\$4,621	\$4,621	\$4,621	\$4,621	\$4,621	\$4,621
<b>Non-Operating Revenue</b>						
Administrative Fees	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Property Tax Revenue	\$215,000	\$221,764	\$228,741	\$235,937	\$243,359	\$251,015
Interest Income	\$60,000	\$60,000	\$36,242	\$10,476	\$0	\$0
<b>Total Non-Rate Revenue</b>	<b>\$327,396</b>	<b>\$334,159</b>	<b>\$317,378</b>	<b>\$298,808</b>	<b>\$295,755</b>	<b>\$303,411</b>

### Operating and Maintenance (O&M) Expense

The water utility’s budget includes \$1.9 million in operating expenses for FY 2026. Total operating expenses are expected to increase approximately 4.6 percent per year based on the application of specific inflation factors to each budget line-item. By the end of the five-year rate setting period, total operating expenses are expected to reach \$2.4 million. **Table 11** shows projected operating expenses for the rate setting period by budget category.

<sup>6</sup> Fire and zone pumping charges are direct passthrough of energy costs to customers within each zone and are based on the actual costs incurred by the District. Interest income is based on available fund balances, which deplete to \$0 by FY 2030 under the status quo financial plan, resulting in \$0 interest income.

**Table 11. Operating Expenses by Expense Category, FY 2026 to FY 2031<sup>7</sup>**

<b>Operating Expense</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>
Water Purchases	\$298,506	\$91,532	\$99,552	\$107,547	\$309,957	\$334,123
Salaries	\$708,000	\$735,676	\$764,433	\$794,315	\$825,365	\$857,628
Payroll Taxes	\$56,500	\$59,890	\$63,483	\$67,292	\$71,330	\$75,610
Retirement Contributions	\$98,000	\$103,880	\$110,113	\$116,720	\$123,723	\$131,146
Group Insurance	\$110,000	\$116,600	\$123,596	\$131,012	\$138,872	\$147,205
Company Uniforms	\$3,500	\$3,612	\$3,728	\$3,848	\$3,971	\$4,099
Phone Office	\$3,500	\$3,612	\$3,728	\$3,848	\$3,971	\$4,099
Janitorial Service	\$7,500	\$7,741	\$7,989	\$8,245	\$8,510	\$8,783
Refuse Disposal	\$5,000	\$5,232	\$5,475	\$5,729	\$5,994	\$6,207
Liability Insurance	\$88,000	\$93,614	\$99,587	\$103,859	\$108,315	\$112,962
Workers Compensation	\$30,000	\$31,800	\$33,708	\$35,730	\$37,874	\$40,147
Wells	\$10,000	\$10,621	\$11,281	\$11,982	\$12,727	\$13,345
Truck Maintenance	\$5,000	\$5,165	\$5,335	\$5,511	\$5,693	\$5,880
Office Equip. Maintenance	\$5,500	\$5,676	\$5,859	\$6,046	\$6,240	\$6,441
Cell Phones	\$4,500	\$4,644	\$4,793	\$4,947	\$5,106	\$5,270
System Maintenance	\$60,000	\$63,728	\$67,687	\$71,893	\$76,359	\$80,068
Safety Equipment	\$15,000	\$15,481	\$15,978	\$16,490	\$17,019	\$17,565
Security	\$2,000	\$2,064	\$2,130	\$2,199	\$2,269	\$2,342
Laboratory Services	\$14,500	\$14,965	\$15,445	\$15,941	\$16,452	\$16,980
Membership and Dues	\$10,000	\$10,321	\$10,652	\$10,994	\$11,346	\$11,710
Printing and Binding	\$1,000	\$1,032	\$1,065	\$1,099	\$1,135	\$1,171
Office Supplies	\$6,000	\$6,192	\$6,391	\$6,596	\$6,808	\$7,026
Postage and Express	\$13,000	\$13,417	\$13,847	\$14,292	\$14,750	\$15,223
B.O.D. Fees	\$25,000	\$26,750	\$28,623	\$30,626	\$32,770	\$35,064
Engineering & Technical Services	\$60,000	\$61,925	\$63,911	\$65,962	\$68,078	\$70,262
Computer Services	\$30,000	\$30,962	\$31,956	\$32,981	\$34,039	\$35,131
Other Prof. & Regulatory Fees	\$80,000	\$82,566	\$85,215	\$87,949	\$90,770	\$93,682
Public and Legal Notices	\$2,000	\$2,064	\$2,130	\$2,199	\$2,269	\$2,342
Attorney Fees	\$20,000	\$20,642	\$21,304	\$21,987	\$22,693	\$23,421
GSA Fees	\$80,000	\$82,566	\$85,215	\$87,949	\$90,770	\$93,682
VR/SBC/City of VTA Law Suit	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Rental Equipment	\$10,000	\$10,321	\$10,652	\$10,994	\$11,346	\$11,710
Audit Fees	\$22,000	\$22,706	\$23,434	\$24,186	\$24,962	\$25,763
Small Tools	\$5,000	\$5,160	\$5,326	\$5,497	\$5,673	\$5,855
Election Supplies	\$1,000	\$1,032	\$1,065	\$1,099	\$1,135	\$1,171
Treatment Plant	\$12,000	\$12,840	\$13,739	\$14,701	\$15,730	\$16,831
Fuel	\$20,000	\$20,659	\$21,340	\$22,044	\$22,771	\$23,521
Travel Exp./Seminars	\$2,000	\$2,064	\$2,130	\$2,199	\$2,269	\$2,342
Utilities	\$3,500	\$3,662	\$3,832	\$4,010	\$4,196	\$4,345
Power and Pumping	\$97,000	\$101,500	\$106,208	\$111,135	\$116,290	\$120,411
CMWD Standby Passthrough Fees	\$42,900	\$50,932	\$60,481	\$71,773	\$85,052	\$93,557
Meters	\$50,000	\$51,604	\$53,259	\$54,968	\$56,731	\$58,551
Backflow Program	\$25,000	\$25,802	\$26,630	\$27,484	\$28,366	\$29,276
Online Bill AutoPay Transaction Fees	\$8,000	\$8,257	\$8,522	\$8,795	\$9,077	\$9,368
<b>Total Operating</b>	<b>\$2,180,406</b>	<b>\$2,060,511</b>	<b>\$2,160,829</b>	<b>\$2,264,671</b>	<b>\$2,568,772</b>	<b>\$2,691,312</b>

<sup>7</sup> District staff provided current year operating expenses by category; projections are based on individual line-item inflationary factors shown in Figure 3. Water Purchase costs are projected to fluctuate based on the District's need for CMWD supplies, with an increased reliance beginning in FY 2030 which occurs due to a projected reduction in treatment

## Capital Improvement Projects

The District plans to spend an average of \$1.1 million a year on capital projects during the rate setting period. **Table 12** shows the District’s scheduled capital improvement projects for the next five years. All capital Projects will be rate funded (PAYGO) except the planned replacement of Tank #2, which the District will issue debt for in FY 2028.

**Table 12. Rate Study CIP Expenses by Funding Source, FY 2026 to FY 2031<sup>8</sup>**

Capital Project	Funding Source	Total Cost	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Meiners Rd Zone	PAYGO	\$275,000	\$0	\$0	\$50,000	\$0	\$225,000	\$0
Replace Tank #2	Financing	\$2,500,000	\$0	\$0	\$2,500,000	\$0	\$0	\$0
Old Well 4 Rehab	PAYGO	\$350,000	\$0	\$175,000	\$175,000	\$0	\$0	\$0
Tico Booster Relocate Electricity	PAYGO	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
District Office Rehab	PAYGO	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$0
New Well Replace Well 1	PAYGO	\$200,000	\$50,000	\$150,000	\$0	\$0	\$0	\$0
Chloramination Trailer	PAYGO	\$130,000	\$0	\$0	\$130,000	\$0	\$0	\$0
Replace Mains	PAYGO	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Replace Valves	PAYGO	\$815,000	\$65,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
AMI Meters	PAYGO	\$250,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0
Truck Replace - Ford Ranger	PAYGO	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$0
Truck Replace - 2013 Dodge	PAYGO	\$75,000	\$0	\$0	\$75,000	\$0	\$0	\$0
Other	PAYGO	\$340,000	\$40,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Replace Tank #2 - Engineering	PAYGO	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$0
Appropriations for Contingencies	PAYGO	\$1,100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Blending Station	PAYGO	\$500,000	\$0	\$0	\$0	\$500,000	\$0	\$0
<b>Total Capital Expenditures</b>		<b>\$6,700,000</b>	<b>\$305,000</b>	<b>\$745,000</b>	<b>\$3,185,000</b>	<b>\$755,000</b>	<b>\$480,000</b>	<b>\$205,000</b>

## Debt Service and Coverage Ratios

The water utility currently has no outstanding debt. As part of the financial planning process, an analysis was completed which evaluated the customer impact of completing the Tank #2 Replacement Project with customer rate increases or with debt service. The District’s Board of Directors determined that debt financing would have the least impact on customer rates while spreading the cost of critical infrastructure between current and future customers, thus creating generational equity in system investment. The proposed debt service assumed a 30-year issuance at 2.5 percent interest which will be issued in FY 2028 and will have a 1.0 percent debt issuance fee. **Table 13** shows the water utility’s annual debt payments used in this study.

plant capacity. Additionally, water purchase costs are offset by a reduction in pumping electricity and GSA Fees, which are reduced when less groundwater is used.

<sup>8</sup> District’s 10-year CIP budget as well as input from staff was used for project costs.

**Table 13. Rate Study Debt Service Expenses, FY 2026 to FY 2031<sup>9</sup>**

Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Tank #2 Loan Principal	\$0	\$0	\$0	\$56,944	\$57,743	\$59,186
Tank #2 Loan Interest	\$0	\$0	\$0	\$62,500	\$61,701	\$60,258
<b>Total Debt Service</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$119,444</b>	<b>\$119,444</b>	<b>\$119,444</b>

Generally, as a condition of debt issuance, a coverage requirement for revenues to exceed operating expenses is included in debt covenants. The proposed debt service coverage requirement under the debt issuance scenario is 125 percent, or 1.25 times the operating expenses, which is standard for municipal loans. Maintaining a healthy debt coverage ratio will help the District keep a good credit rating and will allow the District to issue debt at lower rates. **Table 14** shows the current debt service coverage calculation based on the revenues and expenses under current rates.

**Table 14. Projected Debt Service Coverage, FY 2026 to FY 2031**

Category	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Total Revenue	\$2,327,914	\$2,265,199	\$2,259,842	\$2,254,439	\$2,322,676	\$2,340,713
Total Operating	\$2,180,406	\$2,060,511	\$2,160,829	\$2,264,671	\$2,568,772	\$2,691,312
Total Debt Service	\$0	\$0	\$0	\$119,444	\$119,444	\$119,444
<b>Debt Service Coverage Ratio</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-0.09</b>	<b>-2.06</b>	<b>-2.94</b>

## Reserves

The District must maintain an appropriate reserve balance to ensure the day-to-day operation will continue during emergencies and guarantee the future stability of the system. The District’s financial goal is to build an appropriate level of cash reserves for each reserve fund included in the financial plan of this Study. The reserve target for the water utility is described below:

- **Operating Reserve:** two months of operating expenses
- **Capital Replacement Fund:** Annual Contribution of \$200,000
- **Emergency Reserve:**<sup>10</sup> The sum of the total reserve target

The reserve target at the end of the study period reaches \$2.4 million. **Table 15** shows the District’s reserve targets for FY 2026 through FY 2031 based on the current reserve policy. Reserve targets are based on reserve policy shown in **Table 5**.

<sup>9</sup> Debt service payment schedules are based on the issuance of a 30-year loan at 2.5 percent interest

<sup>10</sup> The Emergency Reserve is not a specific reserve target, but a naming convention for total reserves

**Table 15. Water Reserve Target, FY 2026 to FY 2031**

<b>Reserve Target</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>
Operating Reserve	\$363,401	\$343,419	\$360,138	\$377,445	\$428,129	\$448,552
Capital Replacement Fund	\$1,000,000	\$1,200,000	\$1,400,000	\$1,600,000	\$1,800,000	\$2,000,000
<b>Emergency Reserve</b>	<b>\$1,363,401</b>	<b>\$1,543,419</b>	<b>\$1,760,138</b>	<b>\$1,977,445</b>	<b>\$2,228,129</b>	<b>\$2,448,552</b>

**Financial Plan**

Based on the projected total revenue and necessary costs to be recovered during the study period, RDN built a financial plan that will generate sufficient revenues for the day-to-day operation and annual PAYGO and make appropriate contributions to reserves. The District’s ending cash balance was \$1.5 million in FY 2025, which constitutes the beginning balance for FY 2026. **Table 16** shows the status quo water pro forma with no revenue adjustments and the resulting ending balances based on the revenues and expenses outlined in this section.

**Table 16. Status Quo Financial Pro Forma for Meiners Oaks Water District Water System, FY 2026 to FY 2031**

<b>Category</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>
<b>Cash Position Opening Balance</b>	<b>\$1,522,029</b>	<b>\$1,364,537</b>	<b>\$824,225</b>	<b>\$238,237</b>	<b>-\$646,439</b>	<b>-\$1,491,979</b>
<b>Revenues</b>						
Rate Revenue	\$2,000,519	\$1,931,039	\$1,942,464	\$1,955,631	\$2,026,921	\$2,037,302
Other Operating Revenue	\$46,396	\$46,396	\$46,396	\$46,396	\$46,396	\$46,396
Non-Operating Revenue	\$281,000	\$287,764	\$270,983	\$252,412	\$249,359	\$257,015
<b>Total Revenue</b>	<b>\$2,327,914</b>	<b>\$2,265,199</b>	<b>\$2,259,842</b>	<b>\$2,254,439</b>	<b>\$2,322,676</b>	<b>\$2,340,713</b>
<b>Operating Expense</b>	<b>\$2,180,406</b>	<b>\$2,060,511</b>	<b>\$2,160,829</b>	<b>\$2,264,671</b>	<b>\$2,568,772</b>	<b>\$2,691,312</b>
<b>Net Operating Revenues</b>	<b>\$147,508</b>	<b>\$204,687</b>	<b>\$99,012</b>	<b>-\$10,232</b>	<b>-\$246,096</b>	<b>-\$350,600</b>
<b>Debt Service</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$119,444</b>	<b>\$119,444</b>	<b>\$119,444</b>
<b>Total Capital Expenditures</b>	<b>\$305,000</b>	<b>\$745,000</b>	<b>\$3,185,000</b>	<b>\$755,000</b>	<b>\$480,000</b>	<b>\$205,000</b>
Debt Funded	\$0	\$0	\$2,500,000	\$0	\$0	\$0
PAYGO	\$305,000	\$745,000	\$685,000	\$755,000	\$480,000	\$205,000
<b>Net Income</b>	<b>-\$157,492</b>	<b>-\$540,313</b>	<b>-\$585,988</b>	<b>-\$884,676</b>	<b>-\$845,540</b>	<b>-\$675,044</b>
<b>Ending Balance</b>	<b>\$1,364,537</b>	<b>\$824,225</b>	<b>\$238,237</b>	<b>-\$646,439</b>	<b>-\$1,491,979</b>	<b>-\$2,167,023</b>
<b>Reserve Target</b>	<b>\$1,363,401</b>	<b>\$1,543,419</b>	<b>\$1,760,138</b>	<b>\$1,977,445</b>	<b>\$2,228,129</b>	<b>\$2,448,552</b>
<b>Debt Service Coverage Ratio</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-0.09</b>	<b>-2.06</b>	<b>-2.94</b>

Table 17 shows the proposed water pro forma for the study period with the recommended revenue adjustments per year.

**Table 17. Proposed Financial Pro Forma for Meiners Oaks Water District Water System, FY 2026 to FY 2031**

Category	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
<b>Cash Position Opening Balance</b>	<b>\$1,522,029</b>	<b>\$1,364,537</b>	<b>\$1,113,881</b>	<b>\$1,055,382</b>	<b>\$972,266</b>	<b>\$1,245,064</b>
<b>Revenues</b>	<b>Adjustment</b>	<b>15.0%</b>	<b>10.0%</b>	<b>10.0%</b>	<b>10.0%</b>	<b>5.0%</b>
Rate Revenue	\$2,000,519	\$1,931,039	\$1,942,464	\$1,955,631	\$2,026,921	\$2,037,302
Additional Rate Revenue	\$0	\$289,656	\$514,753	\$765,630	\$1,075,586	\$1,237,014
Other Operating Revenue	\$46,396	\$46,396	\$46,396	\$46,396	\$46,396	\$46,396
Non-Operating Revenue	\$281,000	\$287,764	\$283,719	\$288,343	\$292,111	\$311,762
<b>Total Revenue</b>	<b>\$2,327,914</b>	<b>\$2,554,855</b>	<b>\$2,787,331</b>	<b>\$3,055,999</b>	<b>\$3,441,014</b>	<b>\$3,632,473</b>
<b>Operating Expense</b>	<b>\$2,180,406</b>	<b>\$2,060,511</b>	<b>\$2,160,829</b>	<b>\$2,264,671</b>	<b>\$2,568,772</b>	<b>\$2,691,312</b>
<b>Net Operating Revenues</b>	<b>\$147,508</b>	<b>\$494,343</b>	<b>\$626,502</b>	<b>\$791,328</b>	<b>\$872,241</b>	<b>\$941,161</b>
<b>Debt Service</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$119,444</b>	<b>\$119,444</b>	<b>\$119,444</b>
<b>Total Capital Expenditures</b>	<b>\$305,000</b>	<b>\$745,000</b>	<b>\$3,185,000</b>	<b>\$755,000</b>	<b>\$480,000</b>	<b>\$205,000</b>
Debt Funded	\$0	\$0	\$2,500,000	\$0	\$0	\$0
PAYGO	\$305,000	\$745,000	\$685,000	\$755,000	\$480,000	\$205,000
<b>Net Income</b>	<b>-\$157,492</b>	<b>-\$250,657</b>	<b>-\$58,498</b>	<b>-\$83,116</b>	<b>\$272,797</b>	<b>\$616,717</b>
<b>Ending Balance</b>	<b>\$1,364,537</b>	<b>\$1,113,881</b>	<b>\$1,055,382</b>	<b>\$972,266</b>	<b>\$1,245,064</b>	<b>\$1,861,780</b>
<b>Reserve Target</b>	<b>\$1,363,401</b>	<b>\$1,543,419</b>	<b>\$1,760,138</b>	<b>\$1,977,445</b>	<b>\$2,228,129</b>	<b>\$2,448,552</b>
<b>Debt Service Coverage Ratio</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.63</b>	<b>7.30</b>	<b>7.88</b>

## Revenue Requirements

**Table 18** displays the water utility’s revenue requirements for FY 2027. In the rate design section, the proposed revenue adjustments will be applied to the cost of service-based rates which were designed considering the FY 2027 revenues and expenses, as this represents a typical year of CMWD purchases versus FY 2026. The total expense for each year is offset by other operating revenues and non-operating revenues to compute a pure portion of revenue requirements that need to be recovered from customers’ rates. RDN proposes annual revenue adjustments in FY 2027 through FY 2031 to reach the financial goals set by the District.

*Table 18. Revenue Requirements for Meiners Oaks Water District Water Utility, FY 2027*

<b>Category</b>	<b>FY 2027</b>
Operating Expense	\$2,060,511
PAYGO	\$745,000
Other Operating Revenue	-\$46,396
Non-Operating Revenue	-\$287,764
Net Income	-\$540,313
<b>Rate Revenue Requirement</b>	<b>\$1,931,039</b>

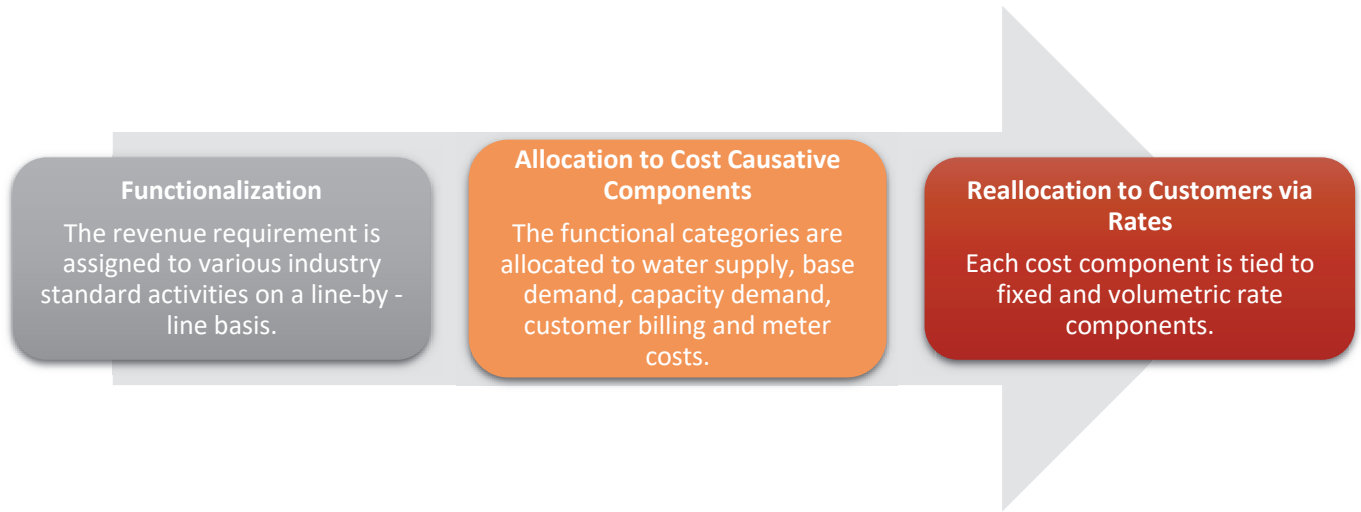
# COST OF SERVICE

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## 4.1 Water Cost of Service Analysis

The purpose of a Cost of Service (COS) analysis is to allocate costs among customers commensurate with their service requirements. RDN employed the “commodity-demand” cost-of-service method promulgated in AWWA’s M1, whereby costs are first allocated to individual functions, which are typical industry standard activities, then the costs of each function are distributed to appropriate cost causative components, which are defined by the cost driving elements. **Figure 4** displays a typical process for the COS analysis.

*Figure 4. A Typical Flow for Cost of Service Analysis Process*



### Functionalization of Costs

Operating and capital costs are functionalized based on operating categories used in the District’s budget and input from District staff with expertise on the system and utility industry knowledge. The functionalization of non-operating expenses is based on total water asset values, which represents a better overall estimate of systemwide needs versus just one year of capital expenditure. The non-operating expenses for the test year are made up capital expenditures totaling approximately \$745,000. The functions of the water system for both operating and non-operating expenses include:

- Water Supply – costs associated with water procurement and purchases
- Pumping – costs associated with general pumping and energy use
- Storage – costs associated with water storage for distribution
- Transmission and Distribution – costs associated with transmitting and distributing water to customers

- Fire – costs associated with public fire protection
- Treatment – costs associated with treating water
- Meters – costs associated with the reading and maintenance of meters
- Customer Service – costs associated with customer service and billing related tasks
- Administrative and General – costs associated with administrative and general functions

Costs and assets were functionalized based on the District’s standard budget determinations and input from staff on a line-item basis. **Table 19** shows the amount and percentage of the test year’s operating expenses allocated to each function. **Table 20** shows the amount and percentage of the District’s fixed assets allocated to each function. Total assets were used as a proxy for the allocation of non-operating expenses because they represent the long-term investment in the system made by the District. A single year of non-operating expenses typically does not reflect an adequate ratio of overall system investments.

**Table 19. Percentage of Operating Costs Allocated to Standard Functions**

Operating Function	Allocation	Percent
<b>Total O&amp;M</b>	<b>\$2,060,511</b>	<b>100%</b>
Water Supply	\$253,180	12%
Pumping	\$133,364	6%
Transmission and Distribution	\$31,864	2%
Treatment	\$54,555	3%
Customer Service	\$3,096	0%
Meters	\$85,663	4%
Administrative and General	\$1,498,790	73%

**Table 20. Percentage of Assets Costs Allocated to Standard Functions**

Asset Function	Allocation	Percent
<b>Total Assets</b>	<b>\$2,589,036</b>	<b>100%</b>
Water Supply	\$1,254,097	48%
Pumping	\$70,657	3%
Storage	\$452,856	17%
Transmission and Distribution	\$298,210	12%
Fire	\$89,204	3%
Treatment	\$4,207	0%
Meters	\$3,379	0%
Administrative and General	\$416,426	16%

A COS analysis considers both the average quantity of water consumed (base costs) and the highest rate at which it is consumed (peaking or capacity costs as identified by maximum demands compared to base demands). Capacity costs are costs that are incurred during peak times of consumption. There are additional costs associated with designing, constructing, operating, and maintaining facilities to meet the

highest capacity of use. All current and future water facilities, including water mains, pump stations, reservoirs, wells, and treatment plants, are designed and constructed to meet this capacity. If deficiencies are found, the existing facilities get upsized, or a secondary line or pump is installed. These peak demand costs should be allocated to those customers whose potential use generates additional costs for the utility, such as larger meters. In other words, not all customers share the same responsibility for capacity related costs. The percent of delivery capacity over an average day or base delivery was determined by using actual customer billing records. **Table 21** shows actual potable customer water use by billing period, and total annual water use. **Table 22** shows the average and the highest monthly water use divided by the number of days included in the period. The August billing period includes 31 days, so to calculate the daily use during the peak billing period, the total use in that period is divided by the increment.

**Table 21. System-Wide Potable Water Use by Billing Period in hcf<sup>11</sup>**

Month	Use (hcf)	Percent of Use
July	25,714	10%
August	27,773	11%
September	30,507	12%
October	26,584	10%
November	23,557	9%
December	16,738	6%
January	22,461	9%
February	12,658	5%
March	11,701	4%
April	19,122	7%
May	18,914	7%
June	24,964	10%
<b>Total FY 2027 Use</b>	<b>260,694</b>	<b>100%</b>

**Table 22. Water Use Divided by Billing Days in hcf**

Category	Use (hcf)	Days	Daily Use
Total FY 2027 Use	260,694	365	714
Maximum Month	30,507	30	1,017

**Table 23** shows the systemwide capacity factors based on customer use patterns as described. Delivery capacity is equal to the max day average use divided by annual average day use. The percentage of delivery capacity over base delivery represents the additional capacity demands which create the need

<sup>11</sup> Total potable water use is based on FY 2025 billing records

for upsizing system assets to provide service under the highest water use conditions. The peak capacity costs are applied only to the fixed charges.

**Table 23. System-Wide Delivery Factors**

<b>Cost Component</b>	<b>Factor</b>	<b>Percent at Base</b>	<b>Percent at Capacity</b>
Base Delivery	1.00	100.0%	0.0%
Delivery Capacity	1.42	70.2%	29.8%

The cost causative components include:

- **Source of Supply** – water purchase costs, groundwater procurement, pumping costs, etc.
- **Base Delivery** – delivering water to customers under average demand conditions
- **Delivery Capacity**– the costs of delivering water to customers with the highest demand
- **Meters** – the costs of servicing and reading meters
- **Customer Service** – billing and other customer service-related costs

Water supply and treatment costs are allocated 100 percent to the Supply component as they relate to purchasing water from other agencies as well as procuring and treating groundwater. Pumping, Storage, and Transmission and Distribution costs are proportionally allocated between base and delivery capacity based on annual water demand patterns shown in **Table 23** since all infrastructure is constructed to meet base and capacity water use requirements. Meter, customer, and conservation costs are allocated directly to those categories. Fire costs are allocated to meters as all meters benefit from fire protection. Administrative and general costs are allocated to cost components based on the percentage of the functions allocated to the other cost categories excluding source of supply costs. **Table 24** through **Table 27** show the percent and total value of functionalized operating costs and assets allocated to the cost causative components. Meter and customer service costs were allocated directly to their respective component.

**Table 24. Percent of Operating Function Categories Allocated to Cost Components**

<b>Operating Function</b>	<b>Total Allocation</b>	<b>Source of Supply</b>	<b>Base</b>	<b>Capacity</b>	<b>Meters</b>	<b>Customer Service</b>
Water Supply	\$253,180	100.0%	0.0%	0.0%	0.0%	0.0%
Pumping	\$133,364	0.0%	70.2%	29.8%	0.0%	0.0%
Storage	\$0	0.0%	70.2%	29.8%	0.0%	0.0%
Transmission and Distribution	\$31,864	0.0%	70.2%	29.8%	0.0%	0.0%
Fire	\$0	0.0%	0.0%	0.0%	100.0%	0.0%
Treatment	\$54,555	100.0%	0.0%	0.0%	0.0%	0.0%
Customer Service	\$3,096	0.0%	0.0%	0.0%	0.0%	100.0%
Meters	\$85,663	0.0%	0.0%	0.0%	100.0%	0.0%
Administrative and General	\$1,498,790	0.0%	45.7%	19.4%	33.7%	1.2%

**Table 25. Total of Operating Functional Categories Allocated to Cost Components**

<b>Operating Function</b>	<b>Total Allocation</b>	<b>Source of Supply</b>	<b>Base</b>	<b>Capacity</b>	<b>Meters</b>	<b>Customer Service</b>
Water Supply	\$253,180	\$253,180	\$0	\$0	\$0	\$0
Pumping	\$133,364	\$0	\$93,668	\$39,696	\$0	\$0
Storage	\$0	\$0	\$0	\$0	\$0	\$0
Transmission and Distribution	\$31,864	\$0	\$22,380	\$9,484	\$0	\$0
Fire	\$0	\$0	\$0	\$0	\$0	\$0
Treatment	\$54,555	\$54,555	\$0	\$0	\$0	\$0
Customer Service	\$3,096	\$0	\$0	\$0	\$0	\$3,096
Meters	\$85,663	\$0	\$0	\$0	\$85,663	\$0
Administrative and General	\$1,498,790	\$0	\$684,805	\$290,213	\$505,501	\$18,271
<b>Total Allocation</b>	<b>\$2,060,511</b>	<b>\$307,735</b>	<b>\$800,853</b>	<b>\$339,393</b>	<b>\$591,164</b>	<b>\$21,367</b>

**Table 26. Percent of Non-Operating Function Categories Allocated to Cost Components**

Asset Function	Total Allocation	Source of Supply	Base	Capacity	Meters	Customer Service
<b>Water Supply</b>	\$1,254,097	100.0%	0.0%	0.0%	0.0%	0.0%
Pumping	\$70,657	0.0%	70.2%	29.8%	0.0%	0.0%
Storage	\$452,856	0.0%	70.2%	29.8%	0.0%	0.0%
Transmission and Distribution	\$298,210	0.0%	70.2%	29.8%	0.0%	0.0%
Fire	\$89,204	0.0%	0.0%	0.0%	100.0%	0.0%
Treatment	\$4,207	100.0%	0.0%	0.0%	0.0%	0.0%
Customer Service	\$0	0.0%	0.0%	0.0%	0.0%	100.0%
Meters	\$3,379	0.0%	0.0%	0.0%	100.0%	0.0%
Administrative and General	\$416,426	0.0%	63.1%	26.8%	10.1%	0.0%

**Table 27. Total of Non-Operating Functional Categories Allocated to Cost Components**

Asset Function	Total Allocation	Source of Supply	Base	Capacity	Meters	Customer Service
Water Supply	<b>\$1,254,097</b>	\$1,254,097	\$0	\$0	\$0	\$0
Pumping	<b>\$70,657</b>	\$0	\$49,626	\$21,031	\$0	\$0
Storage	<b>\$452,856</b>	\$0	\$318,063	\$134,792	\$0	\$0
Transmission and Distribution	<b>\$298,210</b>	\$0	\$209,448	\$88,762	\$0	\$0
Fire	<b>\$89,204</b>	\$0	\$0	\$0	\$89,204	\$0
Treatment	<b>\$4,207</b>	\$4,207	\$0	\$0	\$0	\$0
Customer Service	<b>\$0</b>	\$0	\$0	\$0	\$0	\$0
Meters	<b>\$3,379</b>	\$0	\$0	\$0	\$3,379	\$0
Administrative and General	<b>\$416,426</b>	\$0	\$262,860	\$111,398	\$42,168	\$0
<b>Total Allocation</b>	<b>\$2,589,036</b>	<b>\$1,258,304</b>	<b>\$839,998</b>	<b>\$355,982</b>	<b>\$134,751</b>	<b>\$0</b>
Percent of Allocation	100.0%	48.6%	32.4%	13.7%	5.2%	0.0%

The non-operating expenses for the test year are made up of capital expenditures totaling approximately \$745,000. Those costs are distributed to the cost components based on the final percentages shown in **Table 27**, above, which are based on the total asset book values of water assets owned by the District. Water asset values represent the long-term investment in the District’s water system and serve as a proxy value for how a single year of non-operating expenses should be allocated. Asset values do not fluctuate significantly year over year as annual capital expenditures do, which ensures that cost categories are accurately represented. Operating allocations

are based on the projected test year expenses and the total for each cost component reflects the percentages in **Table 25**. **Table 28** shows the projected test year expenses allocated to each cost component based on the percentages in **Table 25** and **Table 27**.

**Table 28. Operating and Non-Operating Cost Allocation to Cost Components**

<b>Cost Component</b>	<b>Operating Cost</b>	<b>Operating Percentage</b>	<b>Non Operating Costs</b>	<b>Non Operating Percentage</b>
<b>Total</b>	<b>\$2,060,511</b>	<b>100.0%</b>	<b>\$745,000</b>	<b>100.0%</b>
Source of Supply	\$307,735	14.9%	\$362,079	48.6%
Base	\$800,853	38.9%	\$241,711	32.4%
Capacity	\$339,393	16.5%	\$102,435	13.7%
Meters	\$591,164	28.7%	\$38,775	5.2%
Customer Service	\$21,367	1.0%	\$0	0.0%

**Table 29** shows the cost allocation by cost causative components under the proposed financial plan before adjustments. Revenue offsets made up of non-operating revenues for FY 2027 shown in **Table 18** will be used to offset water supply costs in the rate design section. Other operating revenues are allocated to each cost component based on the overall cost allocation percentages shown in the “percent of total” row.

**Table 29. Rate Revenue Requirements for Test Year, FY 2027**

<b>Category</b>	<b>Total Allocation</b>	<b>Source of Supply</b>	<b>Base</b>	<b>Capacity</b>	<b>Meters</b>	<b>Customer Service</b>
Operating Expense	<b>\$2,060,511</b>	14.9%	\$0	16.5%	28.7%	1.0%
O&M Allocation		\$307,735	\$800,853	\$339,393	\$591,164	\$21,367
Non-Operating Costs	<b>\$745,000</b>	48.6%	\$0	13.7%	5.2%	0.0%
Non-Operating Allocation		\$362,079	\$241,711	\$102,435	\$38,775	\$0
Total Allocation	<b>\$2,805,511</b>	<b>\$669,814</b>	<b>\$1,042,564</b>	<b>\$441,828</b>	<b>\$629,939</b>	<b>\$21,367</b>
<b>Percent of Total</b>		<b>23.9%</b>	<b>37.2%</b>	<b>15.7%</b>	<b>22.5%</b>	<b>0.8%</b>

**Table 30** shows the total cost allocation by cost category that will be used to allocate costs to each customer. Other operating revenue and net balances are applied based on the overall percentages allocated to each cost category in the percent of total line. Non-operating revenues are applied directly to the source of supply category to offset the cost of variable rates for water customers.

*Table 30. Cost of Service Allocations with Other Operating, Non-Operating, and Net Balance Adjustments*

<b>Category</b>	<b>Total Allocation</b>	<b>Source of Supply</b>	<b>Base</b>	<b>Capacity</b>	<b>Meters</b>	<b>Customer Service</b>
Operating Expense	<b>\$2,060,511</b>	14.9%	\$0	16.5%	28.7%	1.0%
O&M Allocation		\$307,735	\$800,853	\$339,393	\$591,164	\$21,367
Non-Operating Costs	<b>\$745,000</b>	48.6%	\$0	13.7%	5.2%	0.0%
Non-Operating Allocation		\$362,079	\$241,711	\$102,435	\$38,775	\$0
<b>Total Allocation</b>	<b>\$2,805,511</b>	<b>\$669,814</b>	<b>\$1,042,564</b>	<b>\$441,828</b>	<b>\$629,939</b>	<b>\$21,367</b>
<b>Percent of Total</b>		<b>23.9%</b>	<b>37.2%</b>	<b>15.7%</b>	<b>22.5%</b>	<b>0.8%</b>
Other Operating Revenue	<b>-\$46,396</b>	-\$11,077	-\$17,241	-\$7,307	-\$10,417	-\$353
Non-Operating Revenue	<b>-\$287,764</b>	-\$287,764				
Net Income	<b>-\$540,313</b>	-\$128,999	-\$200,787	-\$85,091	-\$121,320	-\$4,115
Rate Revenue Requirement	<b>\$1,931,039</b>	\$241,974	\$824,535	\$349,430	\$498,201	\$16,899

## Allocation to Customers

All customers are billed based on their meter size and water use level. The total revenue requirements reflect the final cost allocation in **Table 30**. These totals will be applied to customers based on the corresponding number of units allocated to that customer in the rate design. **Table 31** shows the calculation of systemwide units used to allocate costs to each customer class.

**Table 31. Systemwide Units**

Category		Units (hcf)	
Water Use		260,694	
Meters	Count	Ratio	Equivalent Meters
5/8"	1,068	1.00	1,068
3/4"	10	1.50	15
1"	191	2.50	478
1 1/2"	9	5.00	45
2"	18	8.00	144
3"	3	17.50	53
4"	2	31.50	63
6"	1	65.00	65
<b>Total</b>	<b>1,302</b>		<b>1,930</b>
Customer Bills	Count	Months	Total
All	1,302	12	15,621

## Allocation to Units

The final step of the COS analysis is to allocate the cost causative components back to the customers. In order to perform this, unit values were determined for each cost component.

- Source of supply costs are divided by the total projected water use.
- Total water use will be used to distribute the portion of base delivery related service costs which were allocated to the variable rate.
- The number of equivalent meters will be used to distribute capacity delivery related service costs.
- The number of equivalent meters will be used to distribute meter related service costs.
- The number of bills in one year (the number of accounts multiplied by 12) serves as the basis for distributing billing and customer service costs associated with customer billing and collection, and other customer services costs.

**Table 32** shows the total cost allocation by cost component divided by the corresponding unit values to develop a unit cost for each.

**Table 32. Rate Revenue Requirements Divided by the Corresponding Units**

<b>Category</b>	<b>Total Cost</b>	<b>Units</b>	<b>Cost per Unit</b>
Source of Supply	<b>\$241,974</b>	260,694	\$0.93
Base	<b>\$824,535</b>	260,694	\$3.16
Capacity	<b>\$349,430</b>	1,930	\$181.07
Meters	<b>\$498,201</b>	1,930	\$258.16
Customer Service	<b>\$16,899</b>	15,621	\$1.08

# RATE DESIGN

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## 5.1 Water Rate Design

RDN proposes the following adjustments to customer water rate structures:

- Adjusting rates annually by the recommended revenue adjustments of 15.0 percent in Fiscal Year 2027, 10.0 percent in FY 2028, 10.0 percent in FY 2029, 10.0 percent in FY 2030, and 5.0 percent in FY 2031
- Simplifying the rate structure by reducing the rate categories to only include a monthly fixed charge based on meter size and a variable charge for all water use
- Billing all meters based on AWWA ratios

The proposed rates will include the following components:

1. **Fixed monthly service charge:** the rates are established based on the size of the meter at the property receiving water service and are calculated to recover a portion of the District's fixed costs, such as water facilities repairs and replacements, the capacity of that meter, meter reading, and customer service.
2. **Variable rates:** the rates are calculated based on the cost of water supplies, the cost of managing the District's water resources at regular levels and distributing water throughout the system to customers. The variable rates are billed per hundred cubic feet.

Together, the two components (fixed and variable) are calculated to recover the proportionate cost of providing water service attributable to each customer.

### Monthly Fixed Charge

Two different meter ratios were applied in the development of fixed charges. The AWWA meter capacity ratio was used to allocate system-wide capacity-related costs, as it reflects the relative demand potential associated with each meter size. Capacity-related costs include delivery capacity and some base delivery costs. This approach aligns fixed cost responsibility with each customer's ability to place demand on the system. **Table 33** shows the calculation which was used to determine the cost for one equivalent meter, monthly.

**Table 33. Monthly Meter Cost Calculation**

Meter Charge Component	Annual Cost	Months	Monthly Meter Charge
Capacity	\$181.07	12	\$15.09
Meters	\$258.16	12	\$21.51
<b>Total</b>	<b>\$439.24</b>		<b>\$36.60</b>

Table 34 shows the monthly fixed charge calculation by meter size for potable retail water customer connections.

**Table 34. Monthly Water Service Fixed Charge Calculation<sup>12</sup>**

Meter size	Meter Charge	Meter Ratio		Total Meter	Customer Service	COS Fixed Charge
5/8"	\$36.60 x	1.00	=	\$36.60 +	\$1.08 =	<b>\$37.68</b>
3/4"	\$36.60 x	1.50	=	\$54.90 +	\$1.08 =	<b>\$55.99</b>
1"	\$36.60 x	2.50	=	\$91.51 +	\$1.08 =	<b>\$92.59</b>
1 1/2"	\$36.60 x	5.00	=	\$183.01 +	\$1.08 =	<b>\$184.10</b>
2"	\$36.60 x	8.00	=	\$292.82 +	\$1.08 =	<b>\$293.91</b>
3"	\$36.60 x	17.50	=	\$640.55 +	\$1.08 =	<b>\$641.63</b>
4"	\$36.60 x	31.50	=	\$1,152.99 +	\$1.08 =	<b>\$1,154.08</b>
6"	\$36.60 x	65.00	=	\$2,379.19 +	\$1.08 =	<b>\$2,380.28</b>

The proposed monthly fixed charge before revenue adjustments for the base equivalent meter (5/8 inch) is \$37.68.

The proposed five-year monthly fixed charges with revenue adjustments applied for all water customers are shown in Table 35.

**Table 35. Proposed 5-year Fixed Charge Schedule**

Meter Size	Meter Charge				
	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
5/8"	\$43.33	\$47.66	\$52.43	\$57.67	\$60.55
3/4"	\$64.39	\$70.83	\$77.91	\$85.70	\$89.99
1"	\$106.48	\$117.13	\$128.84	\$141.72	\$148.81
1 1/2"	\$211.72	\$232.89	\$256.18	\$281.80	\$295.89
2"	\$338.00	\$371.80	\$408.98	\$449.88	\$472.37
3"	\$737.87	\$811.66	\$892.83	\$982.11	\$1,031.22
4"	\$1,327.19	\$1,459.91	\$1,605.90	\$1,766.49	\$1,854.81
6"	\$2,737.32	\$3,011.05	\$3,312.16	\$3,643.38	\$3,825.55

<sup>12</sup> Note that some calculations may be impacted by rounding to two decimal points

## Variable Water Rates

Variable rates are designed based on variable costs such as water supply and base delivery costs. The variable rates are made up of a number of cost components, all derived based on actual customer use data: Water Supply, Base Costs, and Non-Operating Revenues. Water supply costs are offset by the District’s non-operating revenues.

**Table 36** shows the calculation used to determine the variable rates. Supply and Base Delivery costs are added to Conservation costs to calculate the variable rates. Rates are then reduced by revenue offsets, which were set aside in the cost of service analysis.

**Table 36. Water Variable Rate Calculation**

	Source of Supply		Base		Variable Rate
Rate per hcf	\$0.93	+	3.16	=	<b>\$4.09</b>

The rates will be escalated by the revenue adjustments, and the five-year rate schedule is shown in **Table 37**. Each adjustment will occur in July, the start of the fiscal year.

**Table 37. Proposed 5-Year Water Variable Rate Schedule**

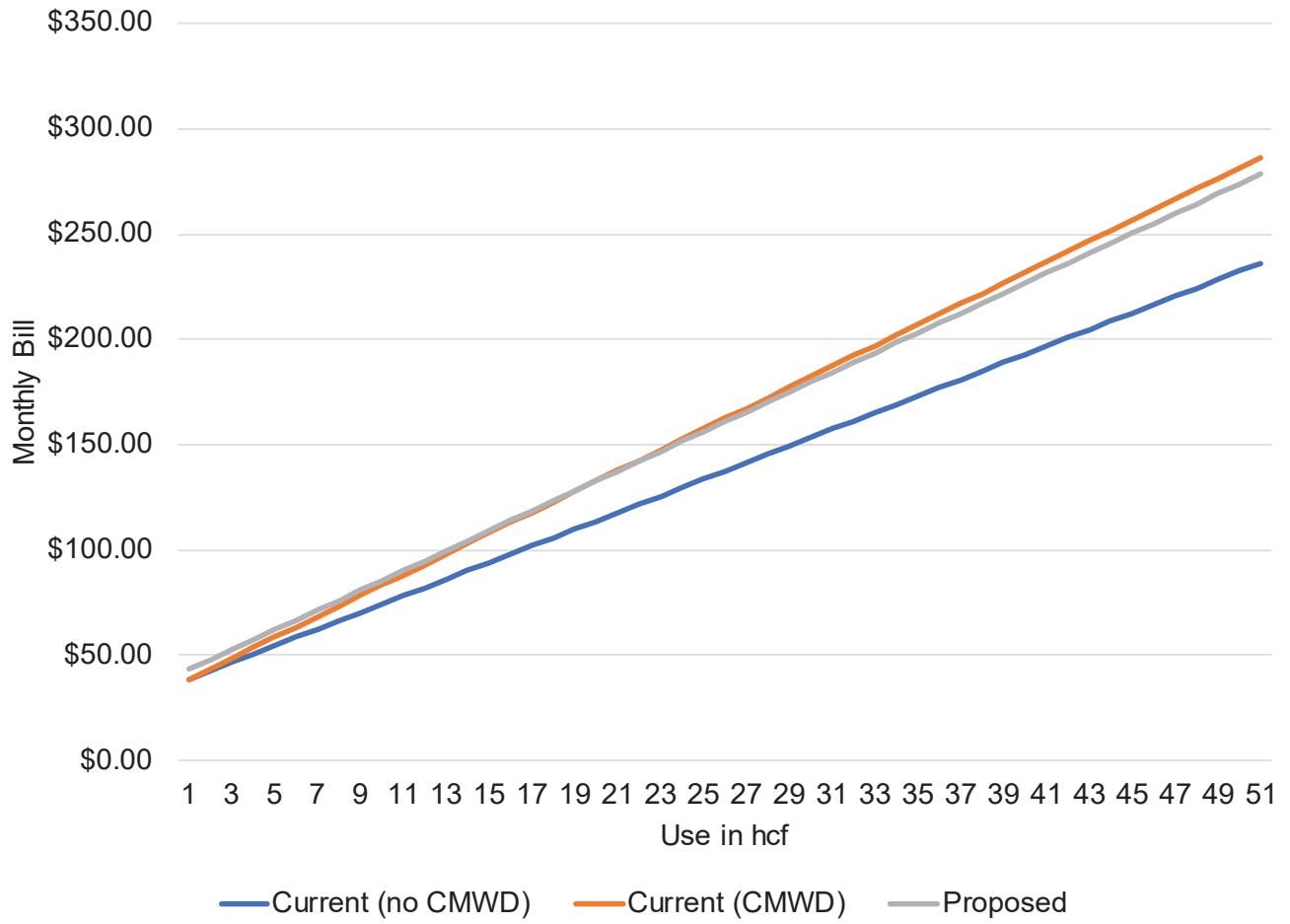
Variable Charge	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
1 hcf	\$4.70	\$5.17	\$5.69	\$6.26	\$6.57

## 5.2 Bill Impact Analysis

This analysis compares water customers’ bills under current and proposed rates.

**Figure 5** shows the dollar change in the bill based on 5/8” Residential customers use at selected usage points. The District’s average 5/8” Residential customer uses 14 hcf of water monthly. The impact at 14 hcf of water use is \$15.08.

Figure 5. Residential Water Customer Impact by Usage for 5/8"



# CONCLUSION

## 5.3 Summary of Recommendations and Financial Results

### Recommendations:

#### Water

- Adjust rates annually by the recommended revenue adjustments of 15.0 percent in Fiscal Year 2027, 10.0 percent in FY 2028, 10.0 percent in FY 2029, 10.0 percent in FY 2030, and 5.0 percent in FY 2031
- Simplify the rate structure by reducing the rate categories to only include a monthly fixed charge based on meter size and a variable charge for all water use
- Bill all meters based on AWWA ratios

The following figures summarize the recommendations of this report:

Figure 6 shows the status quo water financial plan used for this study.

**Figure 6. Rate Study Water Status Quo Financial Plan**

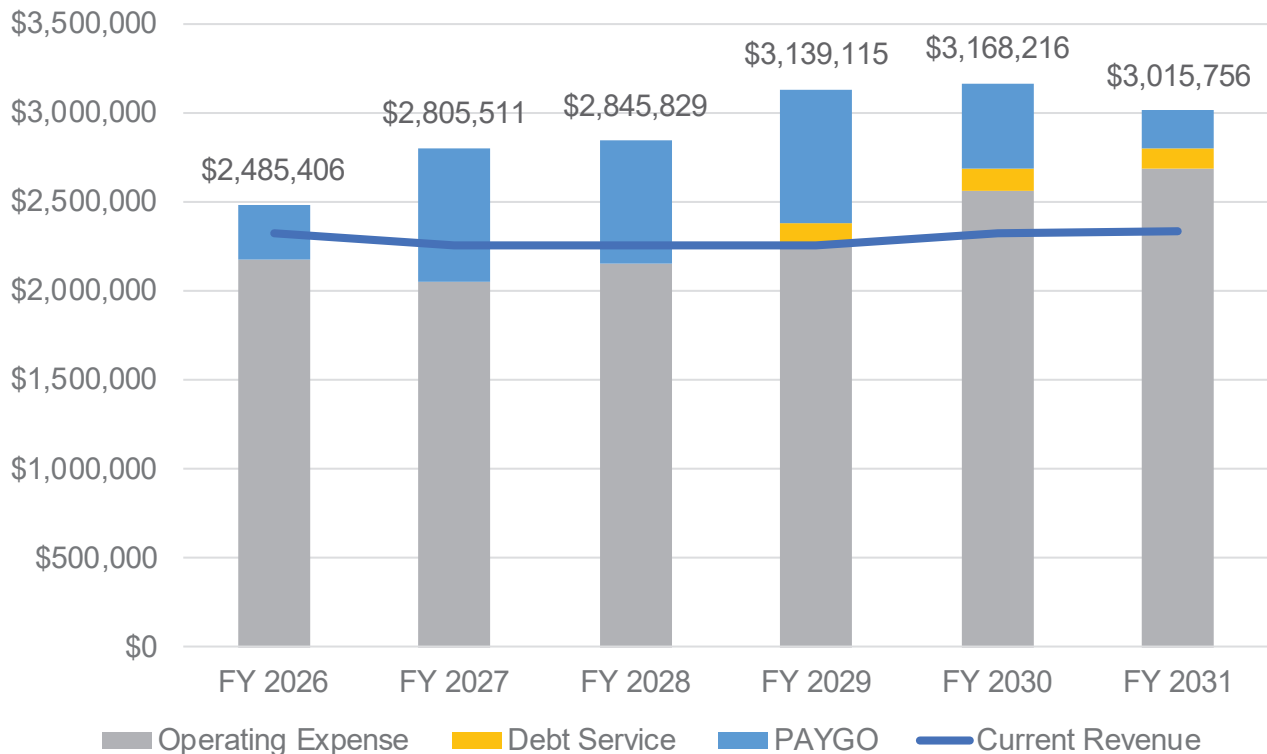


Figure 7 shows the recommended annual water revenue adjustments for each year of the rate setting period.

*Figure 7. Recommended Water Revenue Adjustment*

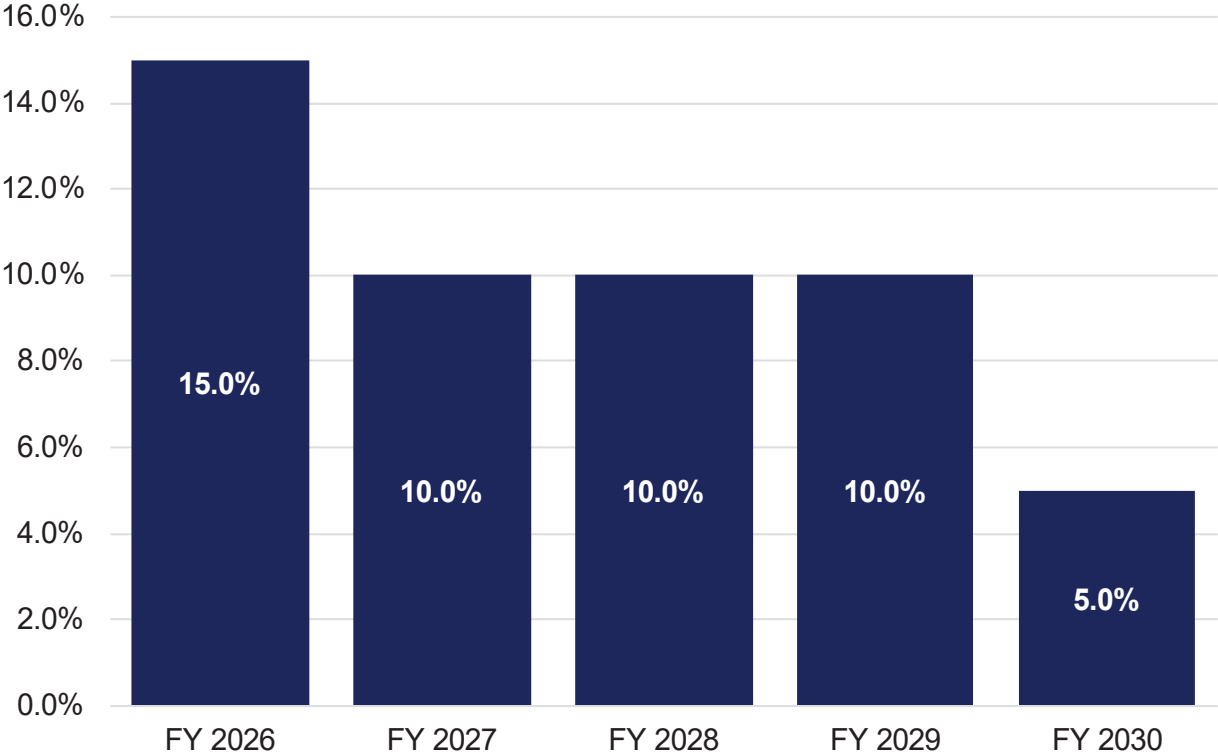
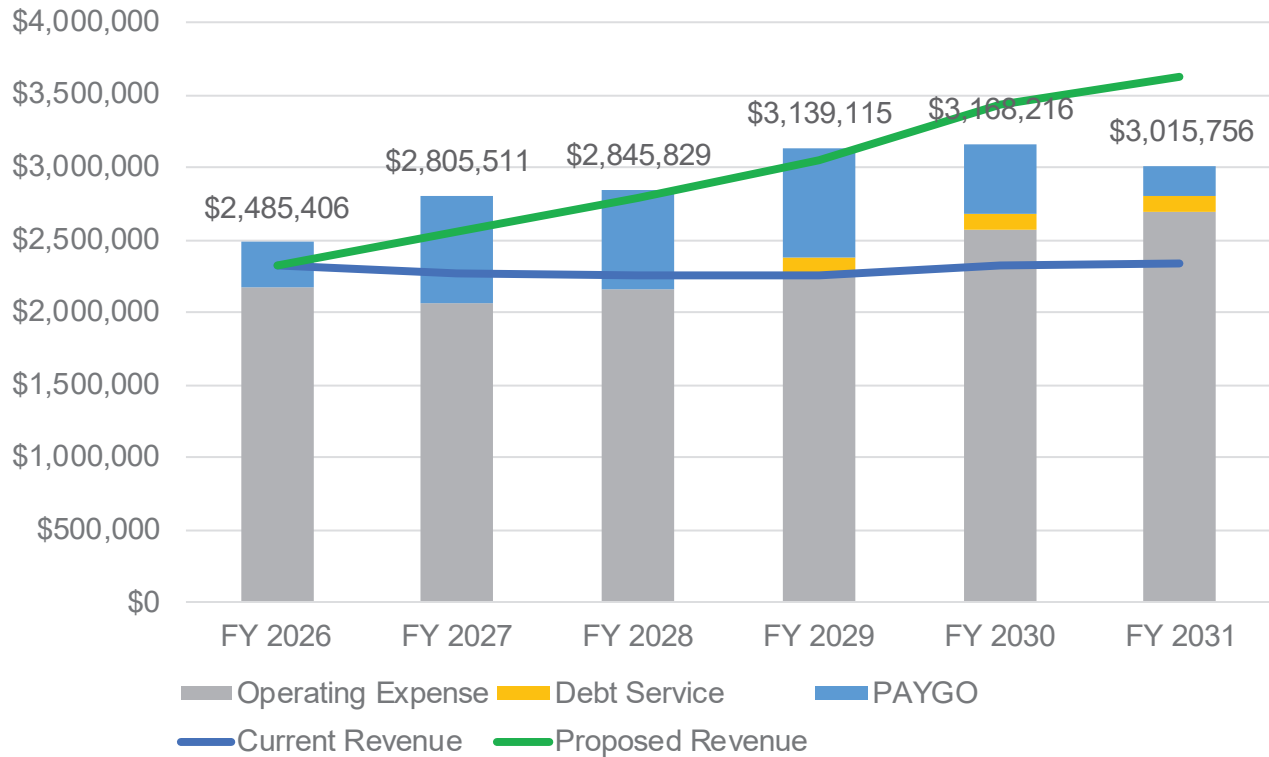


Figure 8 shows the proposed financial plan with revenue adjustments used for this study.

**Figure 8. Recommended Rate Study Adjusted Water Financial Plan**



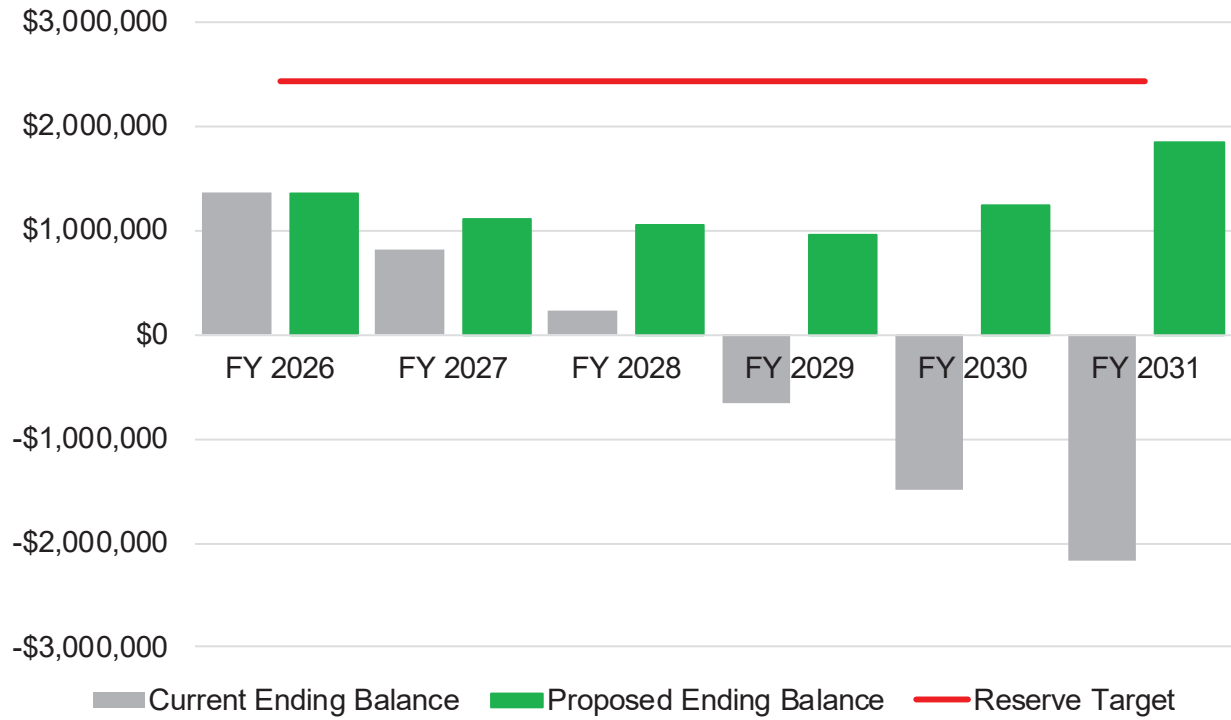
**Table 38** shows the proposed fixed rates and variable rates based on the proposed revenue adjustments and cost of service analysis for each year of the rate setting period, respectively.

**Table 38. Proposed Fixed Rates for FY 2027 to FY 2031**

Meter Charge					
Meter Size	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
5/8"	\$43.33	\$47.66	\$52.43	\$57.67	\$60.55
3/4"	\$64.39	\$70.83	\$77.91	\$85.70	\$89.99
1"	\$106.48	\$117.13	\$128.84	\$141.72	\$148.81
1 1/2"	\$211.72	\$232.89	\$256.18	\$281.80	\$295.89
2"	\$338.00	\$371.80	\$408.98	\$449.88	\$472.37
3"	\$737.87	\$811.66	\$892.83	\$982.11	\$1,031.22
4"	\$1,327.19	\$1,459.91	\$1,605.90	\$1,766.49	\$1,854.81
6"	\$2,737.32	\$3,011.05	\$3,312.16	\$3,643.38	\$3,825.55
Variable Charge	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
1 hcf	\$4.70	\$5.17	\$5.69	\$6.26	\$6.57

**Figure 9** shows the District's ending cash balances before and after revenue and rate adjustments are made.

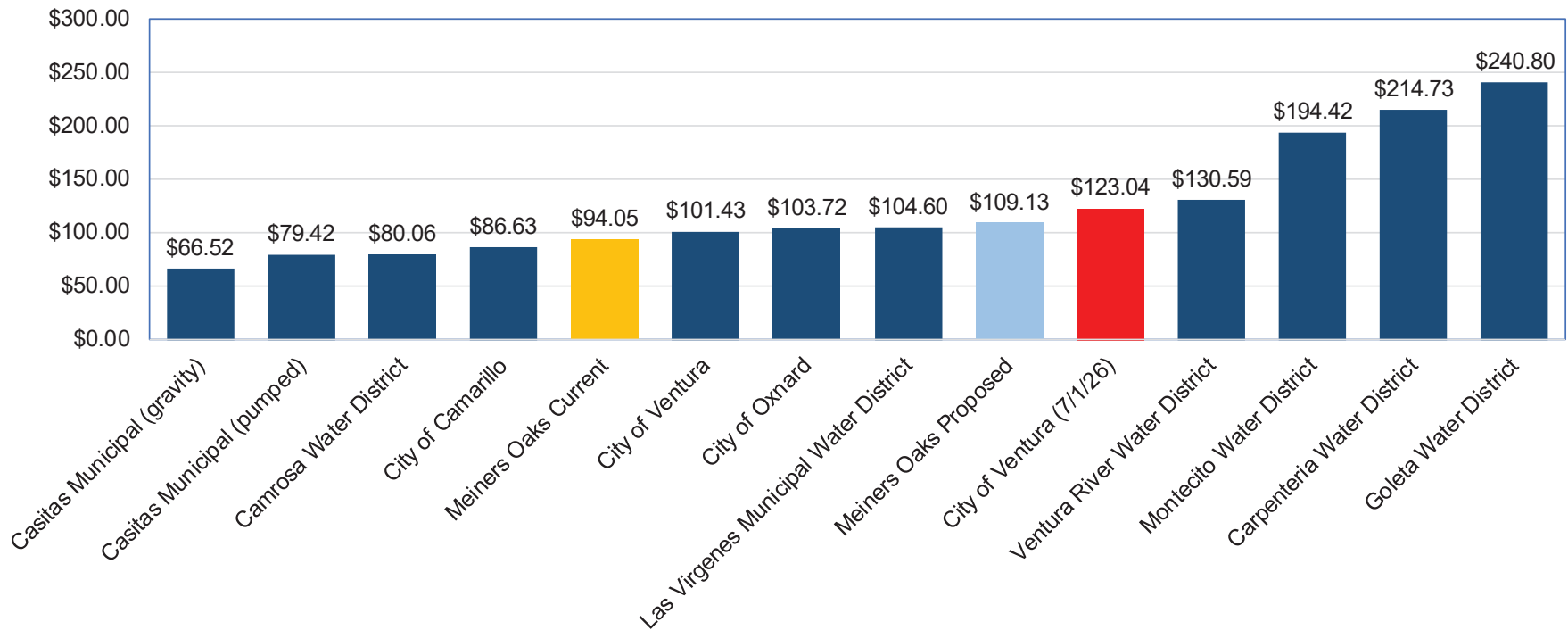
**Figure 9. Ending Water Cash Balances Before and After Recommended Revenue Adjustments**



## 5.4 Water Rate Comparison

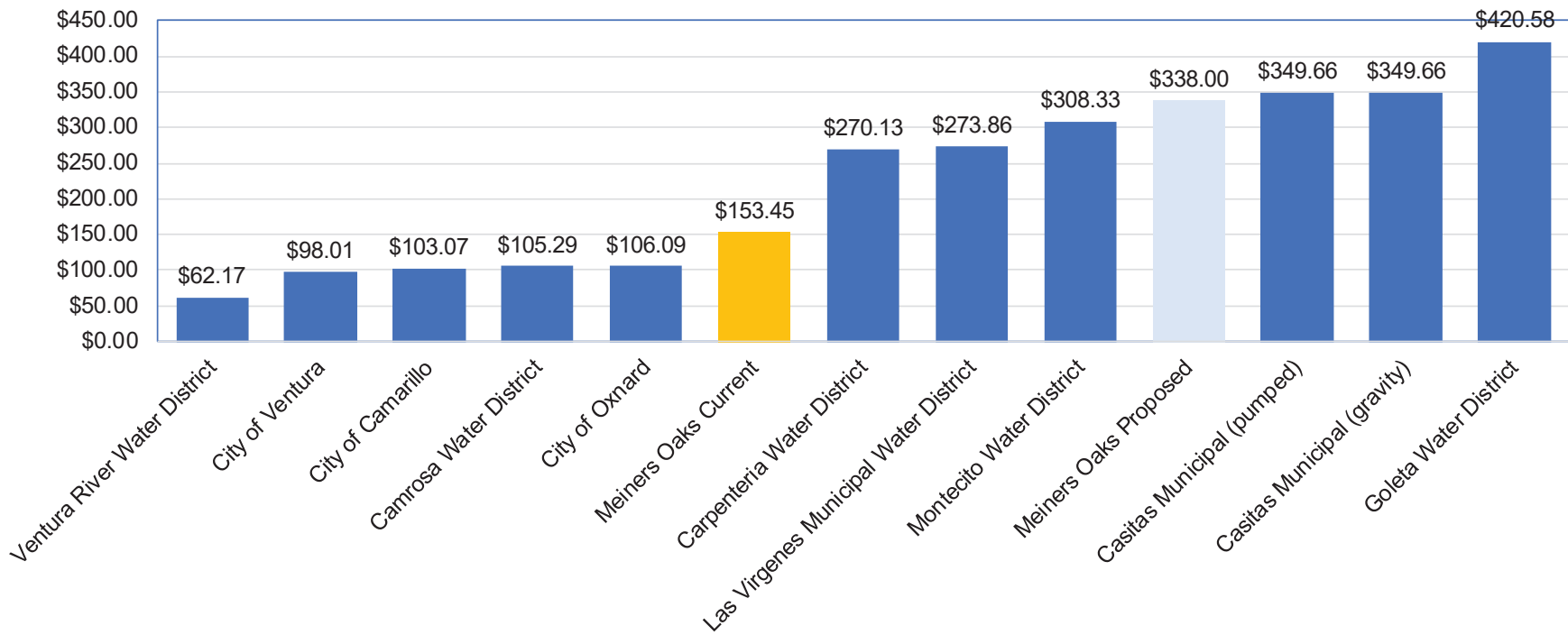
**Figure 10** shows current and proposed rates for an average residential customer compared to the rates of other utilities in the surrounding area.

**Figure 10. Single Family Residential 5/8" Water Rate Comparison at 14 hcf a Month**



**Figure 11** shows current and proposed rates for an average residential customer's fixed rate with a 2" meter compared to the rates of other utilities in the surrounding area.

**Figure 11. Single Family Residential 2" Monthly Fixed Rate**



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# APPENDIX

## Operating Allocation

	Test Year 2027	Water Supply	Pumping	Storage	Transmission and Distribution	Fire	Treatment	Customer Service	Meters	Administrative and General
O&M Expense										
Total	\$2,060,511	\$253,180	\$133,364	\$0	\$31,864	\$0	\$54,555	\$3,096	\$85,663	\$1,498,790
Percent		12%	6%	0%	2%	0%	3%	0%	4%	73%
Salaries	\$735,676									100%
Payroll Taxes	\$59,890									100%
Retirement Contributions	\$103,880									100%
Group Insurance	\$116,600									100%
Company Uniforms	\$3,612									100%
Phone Office	\$3,612									100%
Janitorial Service	\$7,741									100%
Refuse Disposal	\$5,232									100%
Liability Insurance	\$93,614									100%
Workers Compensation	\$31,800									100%
Wells	\$10,621	100%								
Truck Maintenance	\$5,165									100%
Office Equip. Maintenance	\$5,676									100%
Cell Phones	\$4,644									100%
System Maintenance	\$63,728		50%		50%					
Safety Equipment	\$15,481									100%
Security	\$2,064									100%
Laboratory Services	\$14,965						100%			
Membership and Dues	\$10,321									100%
Printing and Binding	\$1,032							100%		
Office Supplies	\$6,192									100%
Postage and Express	\$13,417									100%
B.O.D. Fees	\$26,750						100%			
Engineering & Technical Services	\$61,925									100%
Computer Services	\$30,962									100%
Other Prof. & Regulatory Fees	\$82,566									100%
Public and Legal Notices	\$2,064							100%		
Attorney Fees	\$20,642									100%
GSA Fees	\$82,566	100%								
VR/SBC/City of VTA Law Suit	\$30,000									100%
Rental Equipment	\$10,321									100%
Audit Fees	\$22,706									100%
Small Tools	\$5,160									100%
Election Supplies	\$1,032									100%
Treatment Plant	\$12,840						100%			
Fuel	\$20,659									100%
Travel Exp./Seminars	\$2,064									100%
Utilities	\$3,662									100%
Power and Pumping	\$101,500		100%							
CMWD Standby Passthrough Fees	\$50,932	100%								
Meters	\$51,604								100%	
Backflow Program	\$25,802								100%	
Online Bill AutoPay Transaction Fees	\$8,257								100%	
Casitas Water Purchase	\$109,060	100%								
Cost Savings From Casitas Water	-\$17,528									100%

## Asset Allocation

	Test Year 2027	Water Supply	Pumping	Storage	Transmission and Distribution	Fire	Treatment	Customer Service	Meters	Administrative and General
Non-Operating Expense										
Total	\$2,589,036	\$1,254,097	\$70,657	\$452,856	\$298,210	\$89,204	\$4,207	\$0	\$3,379	\$416,426
Percent		48%	3%	17%	12%	3%	0%	0%	0%	16%
Service on Kenton	\$174				100%					
Steel Tanks	\$528			100%						
500,000 Gallon Water Tank	\$15,685			100%						
500,000 Gallon Water Tank	\$18,320			100%						
BR2000 6 Turbo Series Meter Well"	\$0	100%								
Hydropneumatic System	\$0									100%
Line & Vault @ Meiners Road	\$7,755				100%					
Well #7 Pump	\$0		100%							
Booster Pump Station	\$0		100%							
Meter for Oak Grove	\$0								100%	
BSN Construction Project	\$5,773									100%
Replace 12 Fire Hydrants & 6 new	\$59,678					100%				
Pressure Sys Impr - Zone 2	\$55,394		100%							
Repair to Well #8	\$77,037	100%								
Construction for Well #8 repair	\$33,970	100%								
Remove & replace valves Lomita & El	\$8,301				100%					
Valve Replac for Arnaz & Mesa	\$19,027				100%					
Replace pump panel Zone 3 Fire boos	\$0		100%							
WREA-Water Compliance Report	\$0									100%
WREA-engineering services for tank	\$0									100%
Earth Systems Testing- 2 water tank	\$0									100%
Oilfield Site 4 Opt Pump Station	\$4,091		100%							
Tank Site Engineering & Structural D	\$23,366			100%						
Myer Bridge Water Main Replacement	\$9,455				100%					
Fairview Rd Engineering	\$2,295									100%
Lomita Ave Pipeline Replacement	\$9,740				100%					
Stockbridge Pipe Replacement	\$3,583				100%					
Fairview & Hwy 33 Pipe Replacement	\$12,299				100%					
N Alvarado Street Pipe Replacement	\$2,842				100%					
N Poli Street Pipe Replacement	\$2,796				100%					
.75M Gallon Water Tank	\$767,569	50%		50%						
CMWD Emergency Connection	\$5,273									100%
Fairview Pipe Replacement	\$6,607				100%					
Well #4	\$41,513	100%								
Well #4	\$212,160	100%								
2 Badger 6 Meters"	\$1,993								100%	
FY19 Well #4 Improvements	\$55,908	100%								
FY19 Well #2 Improvements	\$68,763	100%								
FY19 Well #1 Improvements	\$61,775	100%								
FY19 Well #7 Improvements	\$19,257	100%								
Valve @ El Sol & Pala	\$4,544				100%					
6 Valve LaLuna/Lomita"	\$13,017				100%					
12 Valve - Maricopa Hwy"	\$3,502				100%					
FY20 Well #4 Improvements	\$68,429	100%								
Pipe Relocations	\$4,770				100%					
Hwy 33 Meiners Rd Line Rep	\$132,758				100%					
Meiners Road Tank Line	\$2,268				100%					
Valve Upgrade - 578 El Sol	\$29,228				100%					
990 Fairview 6 valve/hydrant/lat"	\$29,526					100%				
Valve Replacement	\$25,545				100%					
300 Liner Feet of 8' Chainlink Fenc	\$0				100%					
Shed at Meiners Road	\$0									100%
Tank Railings & Pump House Extensio	\$22,344		50%	50%						
NuLine Fence around Well #8	\$0									100%
Shed at Wells #4 & #7	\$0									100%
Fence installed from NuLine	\$0									100%
Fence installed from Bob's Fence	\$0									100%
Easement road to well #8	\$5,392									100%
GN Concrete-Driveway to tanks	\$14,006									100%
Merriman paving for driveway to tan	\$12,043									100%
Fencing	\$24,148									100%
New Air Conditioner unit	\$15,829									100%
MOWD Back-up Generator	\$9,187									100%
Ford Ranger Truck	\$0									100%
Carson Trailer	\$0									100%
Dodge Truck Ram Pickup 2013	\$0									100%
Utility Truck Bed Installed	\$0									100%
Dodge Ram Truck & Bed	\$8,021									100%
Crane for Dodge Ram	\$9,186									100%
2022 Ford F-250 with Utility Bed Installed	\$43,263									100%
Diesell Generator	\$110,648									100%
Added Well 8 to SCADA system	\$0									100%
Telemetry Panel @ Fire Booster	\$0					100%				
Communication Equip on Tank	\$0									100%
Control System	\$677									100%
Radio Control System	\$36,886									100%
Antenna Tower Project - FY21	\$6,998									100%
Badger Meter Reading Program	\$1,386								100%	
Antenna Tower Project - FY22	\$25,276									100%
SCADA with no detail	\$0									100%
Typser Software Incode	\$0									100%
Treatment Computer & System	\$4,207						100%			
Treatment Plan Computer & Software	\$0						100%			
Scada Upgrade 2023	\$10,098									100%
Handheld Valve Excceriser w Telesco	\$0									100%
Cylinder Scales	\$4,106									100%
Server - Mitec	\$10,285									100%
Land	\$57,035									100%
Water Rights	\$231,500	100%								
Building	\$0									100%



## MEINERS OAKS WATER DISTRICT

### Board Secretary Report of Preliminary Protest Ballot Count

The final tally of written communications and protests will be counted at the close of the public hearing on June 16, 2026.

#### Preliminary Summary

##### Status as of June 12, 2026

Item	Value
Total Parcels within Meiners Oaks Water District Boundary	1,426
Total Protests Received as of June 12, 2026	87
Percent Protest as of June 12, 2026	6.10%

#### Preliminary Comment Category Counts

Category	Count	Percent
No Comment Provided	42	48.28%
Financial Impact	31	35.63%
Rate Structure	8	9.20%
Operational	4	4.60%
Procedural	0	0%
Quality/Infrastructure	0	0%
Other	2	2.3%
Total	87	100%

#### Preliminary Protest Count Note

*For a Proposition 218 majority protest, the calculation is based on parcels rather than customer accounts. A valid majority protest requires written objections from more than 50% of the affected parcels (50% plus one). Under the California Constitution, only one protest per parcel may be counted.*

*MOWD Majority protest threshold (50% + 1) is 714.*

**RESOLUTION NO. 20260616-1**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MEINERS OAKS WATER DISTRICT  
ADOPTING WATER SERVICE RATES FOR FISCAL YEARS 2026-2027 THROUGH 2030-2031**

WHEREAS, the Meiners Oaks Water District Board of Directors has developed and approved a five-year financial plan for the operation and maintenance of the District's facilities; and

WHEREAS, the District has projected the cost of operations over the next five years, identified and prioritized its capital replacement needs, allocated reserve funds, and established a minimum emergency reserve level; and

WHEREAS, the District has projected the revenue required to successfully operate and maintain the District during the five-year term of the financial plan; and

WHEREAS, the District's Board of Directors has reviewed the District's projected costs and revenues and determined that the District must adjust its water rates to provide fiscal stability and meet projected revenue requirements; and

WHEREAS, the District has developed a water rate structure that fairly allocates the cost of operating and maintaining the District among the properties served by the District; and

WHEREAS, the proposed changes to the District's water rates are subject to the majority protest provisions of Proposition 218, as set forth in the California Constitution at Article XIII D, Section 6; and

WHEREAS, the District, in accordance with the law, has given timely, proper notice of the proposed increases to the water rates, including providing notice of a public hearing on the proposed increases before the Board of Directors on June 16, 2026, at Meiners Oaks School located at 400 S. Lomita Avenue, Ojai, CA 93023, at 6:00 PM; and

WHEREAS, the Board of Directors has now held a public hearing to consider all written protests and oral comments or protests concerning the proposed rate increases; and

WHEREAS, the Board of Directors, having reviewed all written protests submitted to the District prior to the conclusion of the public hearing, has determined that written protests were not received from a majority of affected parcel owners to reject the rate change

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Meiners Oaks Water District that the rates and fees for water service for Fiscal Years 2026-2027 through 2030-2031, beginning July 1, 2026, and on each July 1 thereafter for a period of five years, are hereby adopted as set forth below:

	Monthly Fixed Charge				
Meter Size	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
5/8"	\$43.33	\$47.66	\$52.43	\$57.67	\$60.55
3/4"	\$64.39	\$70.83	\$77.91	\$85.70	\$89.99
1"	\$106.48	\$117.13	\$128.84	\$141.72	\$148.81
1 1/2"	\$211.72	\$232.89	\$256.18	\$281.80	\$295.89
2"	\$338.00	\$371.80	\$408.98	\$449.88	\$472.37
3"	\$737.87	\$811.66	\$892.83	\$982.11	\$1,031.22
4"	\$1,327.19	\$1,459.91	\$1,605.90	\$1,766.49	\$1,854.81
6"	\$2,737.32	\$3,011.05	\$3,312.16	\$3,643.38	\$3,825.55
Variable Charge per Unit	<b>FY 2026-27</b>	<b>FY 2027-28</b>	<b>FY 2028-29</b>	<b>FY 2029-30</b>	<b>FY 2030-31</b>
1 hundred cubic feet	\$4.70	\$5.17	\$5.69	\$6.26	\$6.57

FURTHER RESOLVED, that properties located in pressure zones requiring additional energy purchases by the District to deliver water shall be assessed an additional lift charge based on the cost of delivery.

PASSED AND ADOPTED by the Board of Directors of the Meiners Oaks Water District this 16th day of June, 2026, by the following vote:

AYES:  
 NOES:  
 ABSENT:  
 ABSTAIN:

ATTEST: \_\_\_\_\_  
 Michel Etchart  
 Board President

\_\_\_\_\_  
 Summer Ward  
 Board Secretary

## PROPOSED WATER RATES (FY2026/27-2030/31)

### Monthly Meter Charge (MC) – Consolidates MWAC + MCC+Standby+CMWDSurcharge

Meter Size	FY2026-27	FY2027-28	FY2028-29	FY2029-30	FY2030-31
5/8"	\$43.33	\$47.66	\$52.43	\$57.67	\$60.55
3/4"	\$64.39	\$70.83	\$77.91	\$85.70	\$89.99
1"	\$106.48	\$117.13	\$128.84	\$141.72	\$148.81
1.5"	\$211.72	\$232.89	\$256.18	\$281.80	\$295.89
2"	\$338.00	\$371.80	\$408.98	\$449.88	\$472.37
3"	\$737.87	\$811.66	\$892.83	\$982.11	\$1,031.22
4"	\$1,327.19	\$1,459.91	\$1,605.90	\$1,766.49	\$1,854.81
6"	\$2,737.32	\$3,011.05	\$3,312.16	\$3,643.38	\$3,825.55

### Unit Rate per HCF

Meter Size	FY2026-27	FY2027-28	FY2028-29	FY2029-30	FY2030-31
All	\$4.70	\$5.17	\$5.69	\$6.26	\$6.57

**NOTES:**

- 1 Unit = 100 cubic feet = 1 HCF = 748 gallons
- Proposed rates consolidate MWAC, MCC, standby and surcharge fees into a single Monthly Meter Charge (MC)
- Pressure zones requiring additional energy purchases to deliver water shall continue to be assessed the lift charge based on cost of delivery.
- Eliminated Drought Surcharge
- Other fees (Administrative, Fire Flow, etc) - attached

<b>NEW SERVICE CONNECTION FEES</b>			
<b>Meter Size</b>		<b>Multiplier</b>	<b>FY2026-27</b>
5/8" & 3/4"		1.00	\$4,117.00
1"		1.66	\$6,834.22
1.5"		2.50	\$10,292.50
2"		5.33	\$21,943.61
3"		11.66	\$48,004.22
4"		33.33	\$137,219.61

<b>FIRE FLOW NEW SERVICE CONNECTION FEES</b>			
<b>Meter Size</b>			<b>FY2026-27</b>
1"			\$4,200.00
2"			\$4,969.80
3"			\$8,198.00
4"			\$37,447.00

**NOTES:**

- Capital Fee = Total Net Assets / Total Service Connections
- Base Capital Fee: \$4,117.00 (from most recent Financial Audit Net Assets)
- Fire Flow Fee = (GPM × Multiplier) + Base Capital Fee
- GPM rates: 1" = 50 GPM, 2" = 160 GPM, 3" = 350 GPM, 4" = 1000 GPM

## Other Rates and Fees Schedule

### New Customer Account Refundable Deposits

Customer Type	Refundable Deposit
Residential	\$50
Commercial	\$75
Agriculture	\$150

### Penalties

Penalty	Amount
Delinquent Payment	10%
Returned Checks	\$12
Reconnect for Non-payment (normal hours)	\$50
Reconnect for Non-payment (after hours)	\$150
Failure to Test Backflow	\$150

**Note:** Backflow customers must submit test results within 14 days of the 3rd notice; otherwise, a fine may be applied, and water service will be disconnected.

### Administrative Fees

Administrative Service	Fee
Will-Serve Letter Requests, New Meters, or Expansion of Service Requests	\$100
Fire Flow Verification Fee (per hydrant)	\$300
Lock Cutting Fee	\$150
Meter Tampering Fee	\$150 & up

### Temporary Hydrant Meter

Charge Type	Amount
Deposit (Refundable when meter returned undamaged)	\$1,000
Administrative Fee (Installation & Removal)	\$100
Usage Charge (per unit)	\$4.70

	5/8" & 3/4"	1"	1.5"	2"	3"	4"	6"
Customer Valves	\$95	\$130	\$238	\$238			
Meter Testing	\$48	\$53	\$159	\$159	\$175	\$175	\$250

\*Standard shipping rates will be applied

**RESOLUTION NO. 20260616-2**  
**APPROVING AND ADOPTING THE FISCAL YEAR 2026-2027 BUDGET**

The following resolution was duly proposed and adopted by the Board of Directors of the Meiners Oaks Water District at a regular meeting held on June 16, 2026:

WHEREAS, the mission of the Meiners Oaks Water District is to provide a reliable and sustainable water supply to meet the needs of residents, properties, and the community within the District's boundaries; and

WHEREAS, the proposed Fiscal Year 2026–2027 budget was presented to the Board for consideration under two alternative scenarios: Scenario 1 (New Rates) and Scenario 2 (Current Rates).

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Meiners Oaks Water District hereby approves and adopts the Fiscal Year 2026–2027 budget identified as Scenario \_\_\_\_\_, attached hereto as Attachment A and incorporated herein by this reference.

PASSED, APPROVED, AND ADOPTED this 16th day of June, 2026, by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: \_\_\_\_\_  
Michel Etchart  
Board President

\_\_\_\_\_  
Summer Ward  
Board Secretary



## ATTACHMENT A: Fiscal Year 2026-2027 Budget Narrative

June 16, 2026

### Budget Summary (Table 1)

Table 1 summarizes the proposed Fiscal Year 2026-2027 budget for Board consideration under two scenarios: Scenario 1 (New Rates) and Scenario 2 (Current Rates). The budget presents projected operating and capital expenditures, anticipated revenues, and available reserves under each scenario. The District's prior three-year water rate schedule, adopted in FY 2022-2023, concluded in FY 2024-2025; rates remained unchanged during FY 2025-2026. During FY 2025-2026, the District completed a Water Rate Study and initiated the Proposition 218 process for proposed rates that could take effect in FY 2026-2027. Under the proposed new rate scenario, total revenues are projected to increase by 15.6% and total expenses by 17.8% compared with FY 2025-2026, reflecting planned capital investment and stable baseline operating conditions. After accounting for projected expenditures, the proposed rate scenario is projected to produce a modest surplus of \$21,800, while the current rate scenario would result in a deficit of \$258,628 and require a draw on reserves.

### Projected Expenses (Table 2)

Under both scenarios, operating expenses are budgeted at \$1,999,200. Capital expenditures are budgeted at \$526,000 under the proposed new rate scenario and \$466,000 under the current rate scenario, for total projected expenses of \$2,525,200 and \$2,465,200, respectively. Compared with FY 2025-2026, total expenses under the proposed new rate scenario are projected to increase by 17.8%, driven primarily by higher capital investment and moderate growth in selected operating cost categories. Under the current rate scenario, total projected expenses are lower because the \$60,000 District Office Rehabilitation project has been removed from the FY 2026-2027 budget.

### Notable Increases

- **Purchased CMWD Water:** up \$50,000, from \$50,000 to \$100,000. (FY25/26 purchased \$400,263)
- **Retirement Contributions:** up \$17,000, from \$98,000 to \$115,000.
- **CMWD Standby Passthrough Fees:** up \$12,000, from \$40,000 to \$52,000.
- **Group Insurance:** up \$6,000, from \$110,000 to \$116,000.

### Notable Decreases

- **Workers' Compensation:** down \$13,000, from \$30,000 to \$17,000.
- **Other Professional and Regulatory Fees:** down \$20,000, from \$80,000 to \$60,000.
- **Attorney Fees:** down \$5,000, from \$20,000 to \$15,000.
- **Safety Equipment:** down \$5,000, from \$15,000 to \$10,000.



## **New Projects in FY 2026-2027**

- Wells 1 and 2 rehabilitation: \$150,000.
- Valve replacements: \$75,000.
- District office rehabilitation: \$60,000.
- Replace 2009 Ford Ranger (CA CARB): \$60,000.
- Chlorine analyzers at Wells 4A and 7: \$36,000.
- Tank 2 engineering and soils work: \$30,000.
- Tico Booster electricity relocation: \$15,000.

The FY 2026-2027 budget includes a meaningful increase in capital investment to address priority infrastructure needs. Under the proposed rate scenario, those investments are supported by higher projected revenues, which keep the budget slightly positive. Under the current rate scenario, the District would need to defer selected projects or rely more heavily on reserves to maintain balance.

## **Projected Revenues (Table 3)**

Projected revenues are presented in two scenarios in Table 3 and assume minimal change in overall water consumption from FY 2025-2026. The District also continues to pursue grant funding for the replacement treatment plant, AMI meter replacement, and a replacement storage tank with increased capacity. Under the current rate scenario, total projected revenue from non-grant sources is \$2,206,572. Under the proposed new rate scenario, total projected revenue is \$2,546,634. Compared with FY 2025-2026, total revenue under the proposed new-rate scenario is projected to increase by \$343,000 (15.6%), while revenue under the current-rate scenario would remain nearly unchanged. After accounting for projected expenditures, the proposed rate scenario is projected to produce a modest surplus of \$21,800, while the current rate scenario would result in a deficit of \$258,628 and require a corresponding draw on reserves.

## **Rates & Rate Structure (Table 4)**

A Proposition 218 public hearing on proposed water rates is scheduled for June 16, 2026. If approved, the new rates would establish a five-year schedule through FY 2030-2031. The Water Rate Study Report was published on April 28, 2026. Prior to this proposal, the MCC and Unit per HCF rates had not been increased since FY 2024-2025, and the MWAC per dwelling rate had not increased since FY 2022-2023.



Key proposed FY 2026-2027 rate structure changes include the following:

- Consumption water rate increases from \$3.95 to \$4.70 per unit.
- The \$36.00 monthly Water Availability Charge per dwelling is eliminated.
- Meter Capacity Charges convert to a fixed Monthly Meter Charge based on meter size.
- Casitas standby charges and surcharges are consolidated into the Monthly Meter Charge.
- Pumping and zone charges will remain unchanged, only charged to properties located in pressure zones requiring additional energy to deliver water.
- Capital Improvement Fees remain as shown in Table 4.

**This narrative is intended to support Board review of the proposed FY 2026-2027 budget, revenue assumptions, and related rate adjustments.**



**Table 1: Budget Summary for Fiscal Year 2026-2027**

Attached for Board review are two budget scenarios for Fiscal Year 2026–2027: one reflecting the proposed new rates and one reflecting current rates.

**Scenario 1 – New Rates Assumption**

<b>Budget Category</b>	<b>Amount</b>
Total Operating Expenditures	\$1,999,200.00
Capital Expenses	<b>\$526,000.00</b>
<b>Total Operating &amp; Capital Expenses</b>	<b>\$2,525,200.00</b>
Projected Total Income	\$2,547,000.00
<b>Projected Surplus (Income Less Expenses)</b>	<b>\$21,800.00</b>
Reserves, Beginning Balance	\$1,375,000.00
Reserves, Estimated Ending Balance	\$1,500,000.00

**Scenario 2 – Current Rates Assumption**

<b>Budget Category</b>	<b>Amount</b>
Total Operating Expenditures	\$1,999,200.00
Capital Expenses	<b>\$466,000.00</b>
<b>Total Operating &amp; Capital Expenses</b>	<b>\$2,465,200.00</b>
Projected Total Income	\$2,206,572.00
<b>Projected Deficit (Income Less Expenses)</b>	<b>-\$258,628.00</b>
Reserves, Beginning Balance	\$1,375,000.00
Reserves, Estimated Ending Balance	\$1,350,000.00

## FY 2026-2027 BUDGET — FOR BOARD ADOPTION

TABLE 2: EXPENSES

OPERATING EXPENSES	Scenario 1: New Rates	Scenario 2: Current Rates
Salaries	\$740,000	\$740,000
Payroll Taxes	\$60,000	\$60,000
Retirement Contributions	\$115,000	\$115,000
Group Insurance	\$116,000	\$116,000
Company Uniforms	\$2,500	\$2,500
Phone Office	\$3,000	\$3,000
Janitorial Service	\$7,700	\$7,700
Refuse Disposal	\$5,000	\$5,000
Liability Insurance	\$85,000	\$85,000
Workers Compensation	\$17,000	\$17,000
Wells	\$10,000	\$10,000
Truck Maintenance	\$5,000	\$5,000
Office Equipment Maintenance	\$5,500	\$5,500
Security	\$1,500	\$1,500
Cell Phones	\$4,500	\$4,500
System Maintenance	\$60,000	\$60,000
Safety Equipment	\$10,000	\$10,000
Laboratory Services	\$14,500	\$14,500
Membership and Dues	\$11,000	\$11,000
Printing and Binding	\$500	\$500
Office Supplies	\$7,000	\$7,000
Postage and Express	\$15,500	\$15,500
B.O.D. Fees	\$20,000	\$20,000
Engineering & Technical Services	\$60,000	\$60,000
Computer Services	\$33,000	\$33,000
Other Prof. & Regulatory Fees	\$60,000	\$60,000
Public and Legal Notices	\$1,000	\$1,000
Attorney Fees	\$15,000	\$15,000
GSA Fees	\$80,000	\$80,000
VR/SBC/City of VTA Law Suit	\$35,000	\$35,000
Rental Equipment	\$10,000	\$10,000
Audit Fees	\$22,000	\$22,000
Small Tools	\$5,000	\$5,000
Election Supplies	\$1,500	\$1,500
Treatment Plant	\$8,000	\$8,000
Fuel	\$20,000	\$20,000
Travel Expenses/Seminars	\$2,000	\$2,000
Utilities	\$3,500	\$3,500
Power and Pumping	\$90,000	\$90,000
Purchased Water	\$100,000	\$100,000
CMWD Standby Passthrough Fees	\$52,000	\$52,000
Meters	\$50,000	\$50,000
Backflow Program	\$27,000	\$27,000
Online Bill/AutoPay Transaction Fees	\$8,000	\$8,000
<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,999,200</b>	<b>\$1,999,200</b>

## FY 2026-2027 BUDGET — FOR BOARD ADOPTION

TABLE 2: EXPENSES

OPERATING EXPENSES	Scenario 1: New Rates	Scenario 2: Current Rates
--------------------	--------------------------	------------------------------

TABLE 2: EXPENSES

CAPITAL EXPENDITURES	Scenario 1: New Rates	Scenario 2: Current Rates
<b><i>Water Distribution System</i></b>		
Tank 2 Engineering & Soils	\$30,000	\$30,000
Wells 1 & 2 Rehab	\$150,000	\$150,000
Chlorine Analyzers @ Wells 4a & 7	\$36,000	\$36,000
Valve Replacements	\$75,000	\$75,000
<b><i>Structures and Improvements</i></b>		
Tico Booster Electricity Relocation	\$15,000	\$15,000
District Office Rehab	\$60,000	\$0
<b><i>Field Equipment</i></b>		
Replace 2009 Ford Ranger (CA CARB Required)	\$60,000	\$60,000
Appropriations for Contingencies	\$100,000	\$100,000
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$526,000</b>	<b>\$466,000</b>

<b>GRAND TOTAL EXPENDITURES</b>	<b>\$2,525,200</b>	<b>\$2,465,200</b>
---------------------------------	--------------------	--------------------

REFERENCE TABLE 3: PROJECTED INCOME

Income Category	Scenario 1: New Rates	Scenario 2: Current Rates
Total Revenue	\$2,547,000	\$2,206,572
Grant Reimbursements	\$0	\$0
<b>TOTAL INCOME</b>	<b>\$2,547,000</b>	<b>\$2,206,572</b>

BUDGET SUMMARY

<b>Net Revenue (Income - Expenses)</b>	<b>\$21,800</b>	<b>-\$258,628</b>
County Reserves	\$1,500,000	\$1,350,000
LAIF	\$100,000	\$100,000

*Prepared for Board of Directors — FY 2026-2027 Budget Adoption*

### Table 3: FY 2026-2027 Revenue Budget Comparison

*Board of Directors - Budget Adoption*

Revenue Category	Scenario 1: New Rates	Scenario 2: Existing Rates	Difference (\$)	Change (%)
1) Meter Charges	\$994,234	\$855,672	\$138,562	16.2%
2) Water Sales	\$1,231,400	\$1,034,900	\$196,500	19.0%
3) Late Fees	\$25,000	\$20,000	\$5,000	25.0%
4) Property Taxes	\$230,000	\$230,000	\$0	0.0%
5) Interest Income	\$60,000	\$60,000	\$0	0.0%
6) Administrative Fees	\$6,000	\$6,000	\$0	0.0%
<b>TOTAL PROJECTED REVENUE</b>	<b>\$2,546,634</b>	<b>\$2,206,572</b>	<b>\$340,062</b>	<b>15.4%</b>

#### Key Highlights for Board Consideration

<b>Total Revenue Increase:</b>	<b>\$340,062</b>
<b>Percentage Increase:</b>	<b>15.4%</b>

*Note: Proposed rates consolidate WAC, MCC, Standby & Surcharges into a single monthly meter charge by size.*

*Prepared: June 2, 2026*

## PROPOSED WATER RATES (FY2026/27-2030/31)

### Monthly Meter Charge (MC) – Consolidates MWAC + MCC+Standby+CMWDSurcharge

Meter Size	FY2026-27	FY2027-28	FY2028-29	FY2029-30	FY2030-31
5/8"	\$43.33	\$47.66	\$52.43	\$57.67	\$60.55
3/4"	\$64.39	\$70.83	\$77.91	\$85.70	\$89.99
1"	\$106.48	\$117.13	\$128.84	\$141.72	\$148.81
1.5"	\$211.72	\$232.89	\$256.18	\$281.80	\$295.89
2"	\$338.00	\$371.80	\$408.98	\$449.88	\$472.37
3"	\$737.87	\$811.66	\$892.83	\$982.11	\$1,031.22
4"	\$1,327.19	\$1,459.91	\$1,605.90	\$1,766.49	\$1,854.81
6"	\$2,737.32	\$3,011.05	\$3,312.16	\$3,643.38	\$3,825.55

### Unit Rate per HCF

Meter Size	FY2026-27	FY2027-28	FY2028-29	FY2029-30	FY2030-31
All	\$4.70	\$5.17	\$5.69	\$6.26	\$6.57

**NOTES:**

- 1 Unit = 100 cubic feet = 1 HCF = 748 gallons
- Proposed rates consolidate MWAC, MCC, standby and surcharge fees into a single Monthly Meter Charge (MC)
- Pressure zones requiring additional energy purchases to deliver water shall continue to be assessed the lift charge based on cost of delivery.
- Eliminated Drought Surcharge
- Other fees (Administrative, Fire Flow, etc) - attached

### NEW SERVICE CONNECTION FEES FY2026/27

Meter Size		Multiplier	FY2026-27
5/8" & 3/4"		1.00	\$4,117.00
1"		1.66	\$6,834.22
1.5"		2.50	\$10,292.50
2"		5.33	\$21,943.61
3"		11.66	\$48,004.22
4"		33.33	\$137,219.61

### FIRE FLOW NEW SERVICE CONNECTION FEES FY2026/27

Meter Size			FY2026-27
1"			\$4,200.00
2"			\$4,969.80
3"			\$8,198.00
4"			\$37,447.00

**NOTES:**

- Capital Fee = Total Net Assets / Total Service Connections
- Base Capital Fee: \$4,117.00 (from most recent Financial Audit Net Assets)
- Fire Flow Fee = (GPM × Multiplier) + Base Capital Fee
- GPM rates: 1" = 50 GPM, 2" = 160 GPM, 3" = 350 GPM, 4" = 1000 GPM

## Other Rates and Fees Schedule FY2026/27

### New Customer Account Refundable Deposits

Customer Type	Refundable Deposit
Residential	\$50
Commercial	\$75
Agriculture	\$150

### Penalties

Penalty	Amount
Delinquent Payment	10%
Returned Checks	\$12
Reconnect for Non-payment (normal hours)	\$50
Reconnect for Non-payment (after hours)	\$150
Failure to Test Backflow	\$150

**Note:** Backflow customers must submit test results within 14 days of the 3rd notice; otherwise, a fine may be applied, and water service will be disconnected.

### Administrative Fees

Administrative Service	Fee
Will-Serve Letter Requests, New Meters, or Expansion of Service Requests	\$100
Fire Flow Verification Fee (per hydrant)	\$300
Lock Cutting Fee	\$150
Meter Tampering Fee	\$150 & up

### Temporary Hydrant Meter

Charge Type	Amount
Deposit (Refundable when meter returned undamaged)	\$1,000
Administrative Fee (Installation & Removal)	\$100
Usage Charge (per unit)	\$4.70

	5/8" & 3/4"	1"	1.5"	2"	3"	4"	6"
Customer Valves	\$95	\$130	\$238	\$238			
Meter Testing	\$48	\$53	\$159	\$159	\$175	\$175	\$250

\*Standard shipping rates will be applied



### RESOLUTION 20260616-3

#### RESOLUTION AUTHORIZING THE GENERAL MANAGER TO APPLY FOR, ACCEPT, AND EXECUTE THE BUREAU OF RECLAMATION WATERSMART SMALL-SCALE WATER EFFICIENCY GRANT FOR THE ADVANCED METERING INFRASTRUCTURE (AMI) PROJECT

**WHEREAS**, the Meiners Oaks Water District (District) proposes to convert its existing meter inventory to smart meters using Advanced Metering Infrastructure (AMI) technology, which will result in quantifiable and sustained water savings and support broader water reliability benefits; and

**WHEREAS**, the United States Bureau of Reclamation (USBR) is offering WaterSMART Small-Scale Water Efficiency Grants for Fiscal Year 2026/2027 to provide financial assistance to water districts and other eligible entities for projects that conserve water and promote water reliability; and

**WHEREAS**, the District has the legal authority to apply for the grant, accept the grant award, and execute the grant agreement with USBR if awarded; and

**WHEREAS**, the District has identified a need to implement projects that generate measurable water savings by improving its ability to detect leaks promptly, enabling customers to respond more quickly to abnormal water use, and improving the quality and timeliness of consumption data available for conservation outreach; and

**WHEREAS**, the Board of Directors of the District recognizes the importance of securing grant funding to support the District's water conservation and water management objectives; and

**WHEREAS**, the Board acknowledges that the General Manager is responsible for the day-to-day operations and management of the District and is therefore the appropriate official to apply for the grant, accept the grant award, execute the grant agreement, and administer the grant on behalf of the District;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Meiners Oaks Water District as follows:

1. The General Manager of the Meiners Oaks Water District is hereby authorized to act on behalf of the District to apply for the WaterSMART Small-Scale Water Efficiency Grant, accept the grant award, and execute the grant agreement with USBR for the Advanced Metering Infrastructure (AMI) Project.

2. The Board supports the District's efforts to apply for the WaterSMART Small-Scale Water Efficiency Grant, accept the grant award, and execute the grant agreement with USBR for the AMI Project.
3. The District shall provide such assistance and support as may be necessary to fulfill the requirements associated with applying for the grant and, if awarded, accepting the grant award, executing the grant agreement, and satisfying all applicable deadlines and agreement requirements.
4. The General Manager is further authorized to take all actions and execute all documents necessary to apply for the grant, accept the grant award, execute the grant agreement, and implement and administer the AMI Project in accordance with the terms and conditions established by USBR.
5. The General Manager, or designee, is hereby authorized and directed to submit any applications, agreements, documents, invoices, and reports required to apply for the grant, accept the grant award, execute the grant agreement, and administer the grant for the AMI Project.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of June 2026.

**CERTIFICATION** I hereby certify that the foregoing resolution was duly adopted by the Board of Directors of the Meiners Oaks Water District at a meeting held on June 16, 2026, upon motion by \_\_\_\_\_ and second by \_\_\_\_\_, and that the motion carried by the following vote:

Ayes:

Noes:

Abstentions:

Absent:

Attest:

\_\_\_\_\_

Michel Etchart

Board President

\_\_\_\_\_

Summer Ward

Board Secretary

## Reallocation of Funds for Emergency Water Main Repair

On May 25, 2026 (Memorial Day), the Meiners Oaks Water District (MOWD) was notified of a significant water discharge beneath the Cozy Dell Canyon Bridge on Maricopa Highway. District field staff determined that MOWD's primary transmission main, conveying treated water from the Treatment Plant to the Tank Farm, had failed.

Immediate action was required to protect system reliability, preserve public infrastructure, and avoid interruption of water service. Staff isolated the damaged pipeline segment and temporarily transitioned the District's supply to water supplied by Casitas Municipal Water District. Toro Enterprises was mobilized to assist District personnel, and the transmission main was restored to service after approximately 18 hours of repair work.

### Fiscal Impact

The emergency main repair cost is \$57,321.73. Because the District's Appropriations and Contingencies budget line item no longer has sufficient funds to cover this unanticipated expense, staff recommends redistributing budgeted funds from the Office Back-up Battery and Valve Replacement budgets to the System Maintenance budget to cover the cost of the emergency repair. This reallocation will fully fund the repair without requiring an additional appropriation.

### Recommendation

Staff recommends that the Board of Directors approve redistributing up to \$60,000 from the Office Back-up Battery and Valve Replacement project budgets to the System Maintenance budget to fund the \$57,321.73 emergency water main repair.

<b>Proposed Reallocation</b>	<b>Amount</b>
Office Back-up Battery	\$30,000
Valve Replacement	\$30,000
<b>Total Available for Reallocation</b>	<b>\$60,000</b>
Emergency Repair Cost	\$57,321.73
<b>Remaining Balance After Reallocation</b>	<b>\$2,678.27</b>

Approval of this reallocation will provide sufficient funding for the emergency repair while maintaining the District's operational obligations.



GENERAL ENGINEERING  
CONTRACTORS

# Time & Material Summary Report

Meiners Oaks Water District

06/09/2026

Job: 16714TMP - Emergency 12" Water Repair

0001-8000-12"Emergency Water Repair May & June  
2026

Bill #	Date	Total \$
16714-001	05/25/2026	\$40,533.93
16714-002	05/29/2026	\$673.75
16714-003	05/29/2026	\$9,320.72
16714-004	06/02/2026	\$6,793.33
<b>Total RFCO:</b>		<b>\$57,321.73</b>

Prepared By:

Reyna Huerta - T&M Manager  
NAME/TITLE

Accepted By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_



# Time and Material Report

16714-001  
 Emergency 12" Water Repair  
 Date Range: 5/25/2026 to 5/25/2026

GENERAL ENGINEERING  
 CONTRACTORS

16714-001

Notes - 0001-8000-12"Emergency Water Repair-See Attached Notes

Labor	Description	Class	Reg Hrs	Reg Rate	OT Hrs	OT Rate	2OT Hrs	2OT Rate	Markup	Total
483 M A	Alejandro Castaneda Marquez	SUPER	-	-	-	-	19.50	396.00	-	\$ 7,722.00
724 M H	Moises Ramirez-Hernandez	O-8	-	-	-	-	19.50	236.00	-	\$ 4,602.00
585 P R	Roberto Carlos Prado	L4	-	-	-	-	18.00	164.00	-	\$ 2,952.00
1293G J	Jose Manuel Manriquez-Garcia	L1	-	-	-	-	18.00	164.00	-	\$ 2,952.00
1328M A	Ariel Medina-Martinez	L4	-	-	-	-	19.00	164.00	-	\$ 3,116.00
909 J J	Julio Cesar Jimenez	L1-WT	-	-	-	-	4.00	185.00	-	\$ 740.00
1531S C	Carmin Stahlberg	L1	-	-	-	-	18.00	164.00	-	\$ 2,952.00
362 T N	Noe Torres	L4	-	-	-	-	2.00	396.00	-	\$ 792.00
										<b>\$ 25,828.00</b>

Equipment	Description	Class	Reg Hrs	Reg Rate	OT Hrs	OT Rate	2OT Hrs	2OT Rate	Markup	Total
6134	IR 185WDO Compressor (2018)		8.00	80.00	-	-	-	-	10.00	\$ 704.00
10751991	Sunbelt Light Tower		8.00	67.39	-	-	-	-	10.00	\$ 593.03
5231	Ford F-250 (2022)		19.00	50.00	-	-	-	-	10.00	\$ 1,045.00
4508	Ford F-550 Underground (2024)		18.00	65.00	-	-	-	-	10.00	\$ 1,287.00
6438	CAT 430 Backhoe (2025)		8.00	176.00	-	-	-	-	10.00	\$ 1,548.80
4320	Ford F-350 (2024)		17.50	50.00	-	-	-	-	10.00	\$ 962.50
5336	Water Truck - Ptrblt 337 (2016)		4.00	44.00	-	-	-	-	10.00	\$ 193.60
2081	TK40 TRAILER (2018)		4.00	65.00	-	-	-	-	10.00	\$ 286.00
4117	Ford F-150 (2025)		2.00	50.00	-	-	-	-	10.00	\$ 110.00
EQUIP	Trench Shoring-Inv#RC20255670		1.00	1,958.78	-	-	-	-	10.00	\$ 2,154.66
EQUIP	T/C-Cones		30.00	0.75	-	-	-	-	-	\$ 22.50
EQUIP	T/C-Quads&Vinyl		8.00	8.00	-	-	-	-	-	\$ 64.00
EQUIP	T/C-Type II		1.00	2.75	-	-	-	-	-	\$ 2.75
										<b>\$ 8,973.84</b>

Materials	Description	Qty	Reg Rate	Markup	Total
MATERIAL	Famcon-Inv#S100181862.001	1.00	3,585.99	10.00	\$ 3,944.59
					<b>\$ 3,944.59</b>

Sub	Description	Qty	Reg Rate	Markup	Total
SUB	Debbies Trucking-Inv#1209	1.00	1,625.00	10.00	\$ 1,787.50
					<b>\$ 1,787.50</b>



GENERAL ENGINEERING  
CONTRACTORS

16714-001

Notes - 0001-8000-12"Emergency Water Repair-See Attached Notes

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## Time and Material Report

16714-001  
Emergency 12" Water Repair  
Date Range: 5/25/2026 to 5/25/2026

**Grand Total**

Page 119 of 140 **\$ 40,533.93**

# Time and Material Report

Date: 05/25/2026  
 Foreman: Alejandro Castaneda Marquez  
 Shift: 1

Job Code: 16714TMP  
 Emergency 12" Water Repair

0001-8000 T&M Work 1.00

Labor	Pay Class	1st Rate Hrs	2nd Rate Hrs	3rd Rate Hrs	Total Hrs
Jose Manuel Manriquez-G	L1	0.00	0.00	17.50	17.50
Ariel Medina-Martinez	L4	0.00	0.00	18.50	18.50
Carmin Stahlberg	L1	0.00	0.00	17.50	17.50
Noe Torres	L4	0.00	0.00	2.00	2.00
Alejandro Castaneda Marq	SUPER	0.00	0.00	19.00	19.00
Roberto Carlos Prado	L4	0.00	0.00	17.50	17.50
Moises Ramirez-Hernande	O-8	0.00	0.00	19.00	19.00
Julio Cesar Jimenez	L1-WT	0.00	0.00	4.00	4.00
<b>Total:</b>					<b>115.00</b>

Equipment	1st Rate Hrs	2nd Rate Hrs	3rd Rate Hrs	Total Hrs
10751991-Sunbelt Light Tower	8.00	0.00	0.00	8.00
2081-TK40 TRAILER (2018)	4.00	0.00	0.00	4.00
4117-Ford F-150 (2025)	2.00	0.00	0.00	2.00
4320-Ford F-350 (2024)	17.50	0.00	0.00	17.50
4508-Ford F-550 Underground (2024)	18.00	0.00	0.00	18.00
5231-Ford F-250 (2022)	19.00	0.00	0.00	19.00
5336-Water Truck - Ptrblt 337 (2016)	4.00	0.00	0.00	4.00
6134-IR 185WDO Compressor (2018)	8.00	0.00	0.00	8.00
6438-CAT 430 Backhoe (2025)	8.00	0.00	0.00	8.00
<b>Total:</b>				<b>88.50</b>

**Inspector Note:** Today we got called out to a EMERGENCY JOB AT MINERS OAKS in OJAI. EMERGENCY consisted of a leaking 12" steel water line underneath a bridge on MARICOPA HWY. We investigated water leak got a game plan and went for it and achieved getting water line repaired and water back on for the people.  
 WE NEED TO ADD THE FOLLOWING TO THIS TAND M TICKET:  
 1) T/C set up one lane closure:  
 A) 8 quads and roll ups.  
 B) 30 cones  
 C) 1 type 2 barricades  
 Flagging set up.  
 2) DYNAMIC TRUCKING INVOICE # 18780.  
 3) FAMCON INVOICE # 08521.  
 4) TRENCH SHORING INVOICE # RC20255670.

Approved by 

Debbie's Transportation Services, Inc.

4212 E. Los Angeles Ave. #3003  
Simi Valley, CA 93063

# Invoice

Date	Invoice #
5/28/2026	1209

<b>Bill To</b>
Toro Enterprises, Inc. P.O. Box 6285 Oxnard, CA. 93031

Terms	Due Date	Job Number
	5/28/2026	Ojai 1234

Item	Description	Hours	Rate	Truck	Ticket	Amount
Super 10	5/25/26 2919 Maricopa - Ojai	13	125.00	Dynamic	18780 ✓	1,625.00
<b>Total</b>						\$1,625.00



Famcon Pipe & Supply, Inc  
 200 Lambert St  
 OXNARD, CA 93036  
 Phone 805-485-4350  
 Fax 805-485-3070



# Invoice

384273

RECEIVED

MAY 28 2026

ACCOUNTING

INVOICE DATE	INVOICE NUMBER	PAGE NO.
05/27/2026	S100181862.001	
REMIT TO: Famcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036		1 of 1

BILL TO:

SHIP TO:

TORO ENTERPRISES INC.  
 P O BOX 6285  
 OXNARD, CA 93031

12578 - Oxnard Emergency  
 Toro Yard  
 OXNARD, CA 93031

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
5006	12578	12578-16714	Brian Henry	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Omar Frias	OT OUR TRUCK	Net 30 Days	05/27/2026	05/26/2026
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	AFTER HOURS EMERGENCY CALL OUT CHARGE	350.000/ea	350.00
3ea	3ea	XR50112 12"ROMAC XR501-14.41X7 WIDE RANGE BLTED CPL. W/EPOXY+S.S. B+N (207-14411441851)	970.000/ea	2910.00
2ea	2ea	TAPE10 2" 10MIL X 100' (36)	7.000/ea	14.00
1ea	1ea	PS36100 36"X100' 8MIL POLY SHEETING	38.000/ea	38.00

M.O.W.D.

Entered by: KW  
 Date: 6/4  
 Job#: 12578-16714  
 Cost Code: 999-800 0001-8000  
 G/L Acct.: 5300  
 Approver: Bret  
 Approval: [Signature]  
 Approval Date: 6/4/



\*\* REPRINT \*\* REPRINT \*\* REPRINT \*\*

Invoice is due by 06/26/2026

Past Due invoices may be subject to 1.50% late charge.  
 Thank you for your business. If this invoice is paid by credit card, there will be a 3% fee.  
 PLEASE VISIT OUR WEBSITE FOR TERMS AND CONDITIONS AT  
 WWW.FAMCONPIPE.COM

Subtotal	3312.00
S&H Charges	0.00
Tax	273.99
Payments	0.00
Amount Due	3585.99

**TRENCH SHORING COMPANY**  
 206 N. CENTRAL AVENUE  
 COMPTON, CA 90220  
 www.trenchshoring.com

**\*NEW REMIT ADDRESS**  
 TRENCH SHORING COMPANY  
 P.O. BOX 2970  
 SEAL BEACH, CA 90740

# RENTAL INVOICE

NO. RI20622479  
 CONTRACT NO. RC20255670 ✓  
 SEQUENCE NO. 1  
 6/2/2026  
 PAGE 1 OF 1



TORO ENTERPRISES INC  
 P.O. BOX 6285  
 OXNARD, CA 93031

CUSTOMER NO. 10067  
 ON RENT DATE 05/25/26  
 PO NO.  
 JOB NO. 16189  
 JOBSITE 16189  
 Alex Marquez  
 3244 Maricopa Hwy  
 OJAI, CA 93023  
 ORDERED BY Alex Marquez

QTY	NO.	EQUIPMENT	FROM DATE	THRU DATE	AMOUNT
2	1103000810	TRENCH TOP 8'X10' WELDED TREATED <i>(MINIMUM RENTAL 5 DAY, DAY 7.80, WEEK 54.62, 4-WEEK 218.48)</i>	05/25/26	05/29/26	78.03
4	7100000048	PLYWOOD 1-1/8" X 4X8 <i>(MINIMUM RENTAL 4-WEEK, DAY 4.15, WEEK 16.62, 4-WEEK 49.85)</i>	05/25/26	06/21/26	199.40
4	S101900002	TEMP. ASPHALT (60 POUNDS)	-	-	60.00
1	9999000001	TABULATED DATA / NO CHARGE	-	-	0.00
4	900000013	DEL BOOM/TRLR EMERGENCY/AFTER HRS DELIVERY RECEIPT RDEL20330258 5/25 EMERGENCY HOURS DELIVERY <i>(RATE 308.00)</i>	-	-	1,232.00
2.5	902000001	PICKUP - BOOM TRUCK RETURN RECEIPT RCOL20473223 5/26 <i>(RATE 154.00)</i>	-	-	385.00

EQUIPMENT REMAINING ON RENT AS OF - 6/21/2026

QTY	NO.	EQUIPMENT
NO ITEMS REMAINING ON RENT		

RENTAL	277.43
SALES	1,677.00
TAX	4.35
<b>TOTAL</b>	<b>1,958.78</b> ✓

PAYMENT DUE DATE IS 30 DAYS FROM INVOICE DATE VIA CHECK OR EFT  
 1 ½ % PER MONTH LATE FEE WILL BE CHARGED ON BALANCES NOT RECEIVED BY DUE DATE  
 CREDIT CARDS ACCEPTED-A PROCESSING FEE WILL APPLY. CALL FOR DETAILS

COMPTON · 310-327-5554    CORONA · 951-734-4290    LAKE FOREST · 949-454-0858    MOORPARK · 805-529-4614    FULLERTON · 714-879-1005  
 SAN DIEGO · 858-530-2500    BANNING · 951-849-1611    LAS VEGAS · 702-651-0920    BAKERSFIELD · 661-396-9160    FRESNO · 559-691-4123  
 SAN LEANDRO · 510-900-0595    SACRAMENTO · 916-290-4020



GENERAL ENGINEERING  
CONTRACTORS

### Time and Material Report

16714-002  
Emergency 12" Water Repair  
Date Range: 5/29/2026 to 5/29/2026

16714-002

Notes - 0001-8000-12"Emergency Water Repair-See Attached Notes

Labor	Description	Class	Reg Hrs	Reg Rate	OT Hrs	OT Rate	2OT Hrs	2OT Rate	Markup	Total
LABOR	PtrBlt389/Trailer&Driver		2.50	245.00	-	-	-	-	10.00	\$ 673.75
										<b>\$ 673.75</b>

Grand Total

Page 124 of 140 **\$ 673.75**

# Time and Material Report

Date: 05/29/2026  
Foreman: Peter A Soto  
Shift: 1

Job Code: 16714TMP  
Emergency 12" Water Repair

0001-8000 T&M Work 2.50

Labor	Pay Class	1st Rate Hrs	2nd Rate Hrs	3rd Rate Hrs	Total Hrs
Peter A Soto	L1-WT	2.50	0.00	0.00	2.50
<b>Total:</b>					<b>2.50</b>

Equipment	1st Rate Hrs	2nd Rate Hrs	3rd Rate Hrs	Total Hrs
2110-Landoll Trailer (2026)	2.50	0.00	0.00	2.50
3891-Peterbilt 389 (2024)	2.50	0.00	0.00	2.50
<b>Total:</b>				<b>5.00</b>

Cost Code Note: Eq#7402- Backhoe. From job#14974-Auto center Dr./Ventura rd.- Ventura To job#16714- 3244 Maricopa Rd.-Ojai

  
Approved by \_\_\_\_\_



GENERAL ENGINEERING  
CONTRACTORS

### Time and Material Report

16714-003  
Emergency 12" Water Repair  
Date Range: 5/29/2026 to 5/29/2026

16714-003

Notes - 0001-8000-12"Emergency Water Repair-See Attached Notes

Labor	Description	Class	Reg Hrs	Reg Rate	OT Hrs	OT Rate	2OT Hrs	2OT Rate	Markup	Total
1257P V	Pedro T Avina	L4	8.00	104.00	-	-	-	-	-	\$ 832.00
1493B C	Carlos Jesus Barbosa	L1	8.00	104.00	-	-	-	-	-	\$ 832.00
1519R C	Cesar Alejandro Robles	L4	8.00	104.00	-	-	-	-	-	\$ 832.00
1520H T	Teodoro Garza Hernandez	O-8	8.00	140.00	-	-	-	-	-	\$ 1,120.00
409 A A	Adam Billy Adams	O-8	8.00	156.00	-	-	-	-	-	\$ 1,248.00
										<b>\$ 4,864.00</b>

Equipment	Description	Class	Reg Hrs	Reg Rate	OT Hrs	OT Rate	2OT Hrs	2OT Rate	Markup	Total
4306	Ford F-350 Traffic Cont (2024)		9.00	80.00	-	-	-	-	10.00	\$ 792.00
5225	Ford F-250 (2021)		8.00	50.00	-	-	-	-	10.00	\$ 440.00
7402	JD410L (2019)		8.00	169.00	-	-	-	-	10.00	\$ 1,487.20
10241486	Sunbelt Bobtail		8.00	71.34	-	-	-	-	10.00	\$ 627.79
EQUIP	T/C-Cones		30.00	0.75	-	-	-	-	-	\$ 22.50
EQUIP	T/C-Quads & Vinyl		8.00	8.00	-	-	-	-	-	\$ 64.00
EQUIP	T/C-Type II		1.00	2.75	-	-	-	-	-	\$ 2.75
										<b>\$ 3,436.24</b>

Materials	Description	Qty	Reg Rate	Markup	Total
MATERIAL	Holliday-Inv#1903502	5.00	185.54	10.00	\$ 1,020.48
					<b>\$ 1,020.48</b>

**Grand Total**

**\$ 9,320.72**

# Time and Material Report

Date: 05/29/2026  
 Foreman: Adam Billy Adams  
 Shift: 1


Job Code: 16714TMP  
 Emergency 12" Water Repair

0001-8000 T&M Work 1.00

Labor	Pay Class	1st Rate Hrs	2nd Rate Hrs	3rd Rate Hrs	Total Hrs
Pedro T Avina	L4	8.00	0.00	0.50	8.50
Carlos Jesus Barbosa	L1	8.00	0.00	0.50	8.50
Cesar Alejandro Robles	L4	8.00	0.00	0.00	8.00
Teodoro Garza Hernandez	O-8	8.00	0.00	0.00	8.00
Adam Billy Adams	O-8	8.00	0.00	0.00	8.00
<b>Total:</b>					<b>41.00</b>

Equipment	1st Rate Hrs	2nd Rate Hrs	3rd Rate Hrs	Total Hrs
10241486-Sunbelt Bobtail	8.00	0.00	0.00	8.00
4306-Ford F-350 Traffic Cont (2024)	9.00	0.00	0.00	9.00
5225-Ford F-250 (2021)	8.00	0.00	0.00	8.00
7402-JD410L (2019)	8.00	0.00	0.00	8.00
<b>Total:</b>				<b>33.00</b>

**Inspector Note:** Dig out loose backfill over 12 inch waterline, repair, compact 1 foot above pipe and then backfill with slurry slurry from Holiday rock ticket number 433-4248. 5 yards. Traffic control from total yard eight standup signs 25 cones.

Approved by 



# INVOICE

SEND ALL PAYMENTS TO:  
**SUNBELT RENTALS, INC**  
 PO BOX 409211  
 ATLANTA, GA 30384-9211

INVOICE NUMBER	184501105-0001
ACCOUNT NUMBER	87569
INVOICE DATE	6/05/26

PAGE 1

**INVOICE TO**  
**TORO ENTERPRISES**  
 PO BOX 6285  
 OXNARD, CA 93031

**JOB ADDRESS**  
 3244 MARICOPA HWY, OJAI  
 JOB # 16714  
 3244 MARICOPA HWY  
 OJAI, CA 93023 9506  
 C#: 805-483-4515 J#: 805-947-7433

**RECEIVED BY**  
 JOHNSON, DAVE

**CONTRACT NUMBER**  
 184501105

**PURCHASE ORDER NUMBER**  
 16714

**JOB NUMBER**  
 1 - JOB # 16714

**BRANCH**  
 0549 CITY OF INDUSTRY PC549  
 13628 VALLEY BLVD  
 CITY OF INDUSTRY, CA 91746 25  
 626-961-3511

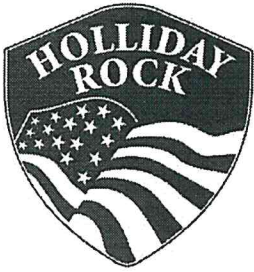
QTY	EQUIPMENT #	Min	Day	Week	4 Week	Amount
1.00	5-6 YARD DUMP TRUCK 10241486 Make: FORD Model: F650 Ser #: 1FDNF6AY1KDF08660 MI OUT: 23228.90 MI IN: 23252.300 TOTAL: 23.400 Billed from 5/29/26 thru 5/29/26	250.00	250.00	785.00	2350.00	250.00
Rental Sub-total:						250.00
<b>SALES ITEMS:</b>						
Qty	Item number	Unit	Price			
1	CAHERS1	EA	1.880	1.88		
CA .75% HEAVY EQUIP. RENTAL TAX						
DELIVERY CHARGE						145.00
PICKUP CHARGE						145.00
FINAL BILL: 5/29/26 07:00 AM THRU 5/29/26 03:56 PM.						
						541.88

<b>SUBTOTAL</b>	541.88
<b>TAX</b>	28.78
<b>INVOICE TOTAL</b>	570.66

**RENTAL RETURN**

**NET 30**

JULIE HOLMAN julie.holman@sunbeltrentals.com



1401 N. Benson Ave., Upland, CA 91786  
 Phone 909-982-1553 Fax 909-949-6315  
 www.HollidayRock.com

**INVOICE # 1903502**

Date 5/29/2026

**BILL TO**  
**TORO ENTERPRISES**  
 P.O. BOX 6285  
 OXNARD, CA 93030

**SHIP TO**  
**TORO ENTERPRISES**  
 3244 Maricopa Hwy  
 Ojai CA 93023

CUSTOMER ID		PURCHASE ORDER #		CUSTOMER JOB #		
TORO				16714		
TICKET	ITEM NUMBER	DESCRIPTION	SHIPPED	U OF M	UNIT PRICE	EXT. PRICE
127058734	4C01N200	100-E-100	5.00	CU Yards	\$125.00	\$625.00
127058734	POL002	NC Accelerator - C 1.0	5.00	Per Yard	\$1.00	\$5.00
127058734	ShortLoad	Short Load	1.00	Each	\$175.00	\$175.00

TOTAL STANDBY	1 TOTAL ENVIRONMENTAL FEE(S)	TOTAL YARDS/TONS
\$0.00	\$60.00	5.00

PAYMENT DUE AT THE END OF THE MONTH FOLLOWING DATE OF INVOICE. Should any litigation or other collection effort be necessary in order to collect sums due under this contract, purchaser agrees to pay and Holliday Rock Co., Inc. shall be entitled a reasonable sum as and for collection costs and attorneys' fees whether or not litigation is pursued. Payments due and unpaid shall bear interest from the date payment is due at the rate of one and one-half percent

SUBTOTAL	\$865.00
TAX	\$62.71
<b>TOTAL</b>	<b>\$927.71</b>



GENERAL ENGINEERING  
CONTRACTORS

### Time and Material Report

16714-004  
Emergency 12" Water Repair  
Date Range: 6/2/2026 to 6/2/2026

16714-004

Notes - 0001-8000-12"Emergency Water Repair-See Attached Notes

Labor	Description	Class	Reg Hrs	Reg Rate	OT Hrs	OT Rate	2OT Hrs	2OT Rate	Markup	Total
1259E G	Giovany Perez Elizarraraz	L4	8.00	104.00	-	-	-	-	-	\$ 832.00
1339MA	Adrian Servin De La Mora	L4	6.00	104.00	-	-	-	-	-	\$ 624.00
1483G A	Adran Gonzalez	L1-WT	6.00	113.00	-	-	0.50	185.00	-	\$ 770.50
1531S C	Carmin Stahlberg	L1	6.00	104.00	-	-	-	-	-	\$ 624.00
1567H M	Matthew Harold Helm	O-8	6.00	140.00	-	-	-	-	-	\$ 840.00
										<b>\$ 3,690.50</b>

Equipment	Description	Class	Reg Hrs	Reg Rate	OT Hrs	OT Rate	2OT Hrs	2OT Rate	Markup	Total
4320	Ford F-350 (2024)		8.00	50.00	-	-	-	-	10.00	\$ 440.00
1111-5	Calgrove 48" Roller		6.00	95.21	-	-	-	-	10.00	\$ 628.37
4373	Peterbilt 537 Bob Dump (2024)		6.50	44.00	-	-	-	-	10.00	\$ 314.60
EQUIP	Calgrove-Inv# 213702-1		1.00	1,100.12	-	-	-	-	10.00	\$ 1,210.13
EQUIP	T/C-Cones		30.00	0.75	-	-	-	-	-	\$ 22.50
EQUIP	T/C-Quads&Vinyl		8.00	8.00	-	-	-	-	-	\$ 64.00
EQUIP	T/C-Type II		1.00	2.75	-	-	-	-	-	\$ 2.75
										<b>\$ 2,682.35</b>

Materials	Description	Qty	Reg Rate	Markup	Total
MATERIAL	Vulcan-Inv#6635175	4.13	92.56	10.00	\$ 420.48
					<b>\$ 420.48</b>

**Grand Total**

**\$ 6,793.33**





456 Glenoaks Blvd.  
 San Fernando, CA 91340  
 www.calgroverentals.com  
 818-365-5800 Phone  
 818-365-5822 Fax



**Status: Closed**  
 Invoice #: 213702-1  
 Invoice Date: Wed 6/ 3/2026  
 Date Out: Tue 6/ 2/2026 7:00AM

Operator: Angela Harper  
 Terms: On Account

Customer #: 944

Toro Enterprises, Inc.

Phone 805-483-4515

P.O.Box 6285  
 Oxnard, CA 93031

Job Descr: 3244 Maricopa Hwy, Ojai, CA 93023

Job No: 16714

Sales Rep: Travis Buff 661-583-6148 Travis.Buff@calgroverents.com

Qty	Key	Items	Part#	Status	Returned Date	Price
1	RR	SKID STEER (PTR) 24Hrs 355.00 1day \$355.00 1week 1,250.00 4weeks 3,550.00 SSLH66-3		Returned	Tue 6/ 2/2026 5:30PM	355.00
1	RR	ASPHALT GRINDER (PTR) 24Hrs 355.00 1day \$355.00 1week 1,250.00 4weeks 3,550.00 SSP17-8		Returned	Tue 6/ 2/2026 5:30PM	355.00
1	4005#29	STANDARD SKID STEER BUCKET TAKE OUR OWN SMOOTH BUCKET		Returned	Tue 6/ 2/2026 5:30PM	0.00
1	DELIVERY	DELIVERY CHARGE		Sold		150.00
1	PICK UP	PICK UP CHARGE		Sold		150.00
2	DIESEL-1	DIESEL, PER GALLON		Pulled		27.00

**Delivery Tue 6/ 2/2026 7:00AM**

RUBEN 805-732-3871

3244 MARICOPA HWY  
 Ojai, CA 93023

MAKE SURE WE TAKE OUR OWN SMOOTH BUCKET  
 PORTER DOES NOT HAVE ANY

**Pickup Wed 6/ 3/2026 7:00AM**

RUBEN 805-732-3871

3244 MARICOPA HWY  
 Ojai, CA 93023

MAKE SURE WE TAKE OUR OWN SMOOTH BUCKET  
 PORTER DOES NOT HAVE ANY

**Please review your invoice; No credits will be issued after 30 days. Kindly remit payment directly from this invoice. Mail All Payments to: Calgrove Rentals Inc. 456 Glenoaks Blvd, San Fernando, CA 91340**

**Rental Contract**

This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM!

If equipment does not function properly notify lessor within 30 minutes of occurrence or no refund or allowance will be made. If this is a reservation, a reservation cancellation fee up to 1/2 of the total amount may be charged if reservation is cancelled within 24 hours of the scheduled "time and date out".

Reminder: 8HRS of use per day on units with time meters and machines must be returned full of fuel if applicable.  
 I certify that I have read and agree to all terms of this contract.

Rental:	710.00
Sales:	27.00
Delivery Charge:	300.00
<b>Subtotal:</b>	<b>1,037.00</b>
EnvHazFee:	60.35
Tax SF (21):	2.77
<b>Total:</b>	<b>\$1,100.12</b>
<b>Paid:</b>	<b>\$0.00</b>
<b>Amount Due:</b>	<b>\$1,100.12</b>

Signature:

Toro Enterprises, Inc.



SHIP TO:  
**OJAI UNIFIED SCHOOL DISTRICT /**  
**1401 MARICOPA HWY**  
**OJAI**  
**OJAI,CA,93023**

SOLD TO:  
**TORO ENTERPRISES INC**  
**PO BOX 6285**  
**Oxnard, CA 93031**

To ensure proper credit, please include remittance or list invoice numbers on your check remittance and send to:

**Calmat Co dba Vulcan Materials Co**  
**PO Box 55572**  
**Los Angeles, CA 90074-5572, US**  
**Phone: 1-800-777-8752 or**  
**help@vmcmail.com**

CUSTOMER NO: **99581-219610**  
 INVOICE NO: **6635175**  
 INVOICE DATE: **06/05/2026**  
 INVOICE AMT: **382.26**  
 ORDER: **2709146586**  
 DUE DATE: **07/15/2026**

# INVOICE

Invoices not paid according to our credit terms will be assessed a Finance Charge. Customer shall pay all cost of collection including but not limited to a reasonable attorney's fee for services rendered by suit or otherwise in collecting past due invoices.		TAXES: CALIFORNIA VENTURA	PERCENT: 6.00% 1.25%	AMOUNT: 21.39 4.45	SALES TAX: 25.84	TOTAL PRODUCT: 353.12	<b>Pay this AMOUNT:</b>  <b>\$382.26</b>
TOTAL QUANTITY: 4.13	TOTAL LOADS: 1.00			FEES: 0.00	TOTAL FREIGHT: 0.00	TOTAL OTHER: 3.30	

SALES REP Carlos Castellanos		PO NUMBER 16714		REF	CONTRACT NO.	TAX EXEMPT ID.	TERMS NET 15th PROX - Payable in full by the 15th of each month following month of shipment
INVOICE # 6635175	INVOICE DATE 06/05/2026	CUSTOMER NUMBER 99581-219610	LOCATION 4984-231	LOCATION SATICOY HMA	ORDER 2709146586	BILL OF LADING	FOB PICKUP

TICKET DETAIL						PRODUCT			FREIGHT			OTHER CHARGES			AMOUNT
SHIP DATE	TICKET	VEHICLE	CLASS	PROD CODE	DESCRIPTION	UOM	QTY	PRICE	UOM	QTY	PRICE	UOM	QTY	PRICE	AMOUNT
06/02/2026	16545432	64X3		300805 ENVFEETON	203 C2 PG64-10 Environmental Fee Ton -Agg & Asphalt	T	4.13	85.50				T	4.13	0.80	353.12 3.30

**SAVE TIME AND SAVE A TREE WITH EMAIL INVOICE DELIVERY!**

Receive your invoice faster and help save the environment by enrolling in our email invoicing service. With email, Invoices are sent in one easy to open file directly to your Inbox. To sign up, contact us at help@vmcmail.com or call us at 1-800-777-8752.



456 Glenoaks Blvd.  
 San Fernando, CA 91340  
 www.calgroverentals.com  
 818-365-5800 Phone  
 818-365-5822 Fax



**Status: Closed**  
 Invoice #: 213708-2  
 Invoice Date: Mon 6/ 8/2026  
 Date Out: Tue 6/ 2/2026 7:00AM

Operator: Angela Harper  
 Terms: On Account

Toro Enterprises, Inc.

Phone 805-483-4515

Customer #: 944

P.O.Box 6285  
 Oxnard, CA 93031

Job Descr: 3244 Maricopa Hwy, Ojai, CA 93023

Job No: 16714

Sales Rep: Travis Buff 661-583-6148 Travis.Buff@calgroverents.com

Qty	Key	Items	Part#	Status	Returned Date	Price
1	1111#5	ROLLER SMOOTH 3-5 TON RIDE ON*	BW 120 SL-5	Returned	Tue 6/ 2/2026 5:30PM	250.00
		Meter Out: 700.3 1day \$250.00 1week 900.00 4weeks 2,300.00	Meter In: 702.1	Total hours on meter: 1.8		
1	DELIVERY	DELIVERY CHARGE		Sold		150.00
1	PICK UP	PICK UP CHARGE		Sold		150.00

**Delivery Tue 6/ 2/2026 7:00AM**

RUBEN 805-732-3871

3244 MARICOPA HWY  
 Ojai, CA 93023

**Pickup Wed 6/ 3/2026 7:00AM**

RUBEN 805-732-3871

3244 MARICOPA HWY  
 Ojai, CA 93023

**Please review your invoice; No credits will be issued after 30 days. Kindly remit payment directly from this invoice. Mail All Payments to: Calgrove Rentals Inc. 456 Glenoaks Blvd, San Fernando, CA 91340**

**Rental Contract**

This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM!

If equipment does not function properly notify lessor within 30 minutes of occurrence or no refund or allowance will be made. If this is a reservation, a reservation cancellation fee up to 1/2 of the total amount may be charged if reservation is cancelled within 72 hours of the scheduled "time and date out".

I certify that I have read and agree to all terms of this contract.

Rental:	250.00
Delivery Charge:	300.00
Subtotal:	550.00
EnvHazFee:	21.25
Total:	\$571.25
Paid:	\$0.00
Amount Due:	\$571.25

Signature:

Toro Enterprises, Inc.



## District Summary/Update

- **Lake Level:** Casitas Dam is at 98.9% 6/10/26
- **Wells:** Wells 2, 4A and 7 Back On-Line 1/14/2026
- **River View Trailhead:** Provide Update
- **Smart Water Grant Application:** AMI Funding, Summer Ward (Submitted)
- **Meters:** Ordered last batch of meters for FY 25/26
- **Safety/Resource Compliance:** Chlorine Safety and Program Compliance (In Progress)

• <b>Rainfall Totals (Season):</b>	Casitas Dam	29.90"
	Matilija Dam	43.34"
	Matilija Canyon	47.46"
	M.O. Fire Station	27.53"
	Stewart Canyon	27.26"
	Nordhoff Ridge	53.11"
	6/10/26	

<u>Type of Work</u>	<u>Cause</u>	<u>Date</u>	<u>Location</u>	<u>Contractor</u>	<u>Amount \$</u>
12" Water Main Blowout	Corrosion	5/25/26	Maricopa Hwy	Toro	\$57,321.73

### Current Well Levels and Specific Capacity

<b>WELL #1</b>	<b>JAN 25'</b>	<b>FEB 25'</b>	<b>MAR 25'</b>	<b>APR 25'</b>	<b>MAY 25'</b>	<b>JUN 25'</b>	<b>JUL 25'</b>	<b>AUG 25'</b>	<b>SEP 25'</b>	<b>OCT 25'</b>	<b>NOV 25'</b>	<b>Dec 25'</b>
STATIC (ft)	20.6'	20.9'	21.7'	23.7'	23.5'	24.3'						
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF	OFF						
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF	OFF						
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF	OFF						
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF	OFF						
<b>WELL #2</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
STATIC (ft)	21.1'	21.9'	22'	23.4'	23.5'	23.9'						
RUNNING (ft)	27.8'	28.2'	27.9'	27.7'	OFF	OFF						
DRAW DOWN (ft)	6.7'	6.3'	5.9'	4.3'	OFF	OFF						
Gallons Per Minute (GPM)	155	130	120	110	OFF	OFF						
Specific Capacity (gal/ft DD)	23.1	20.63	20.33	25.58	OFF	OFF						
<b>WELL #4A</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>Nov</b>	<b>DEC</b>
STATIC (ft)	40.9'	25.3'	17.4'	22.9'	23.3'	24.6'						
RUNNING (ft)	52.9'	32.6'	43.7'	53.8'	55.4'	57.6'						
DRAW DOWN (ft)	11'	7.3'	26.3'	30.9'	32.1'	33'						
Gallons Per Minute (GPM)	495	480	655	630	622	630						
Specific Capacity (gal/ft DD)	45	65.73	24.9	19.14	19.37	19.09						
<b>WELL #7</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
STATIC (ft)	14.9'	17.9'	18.8'	24.2'	24.6'	25.9'						
RUNNING (ft)	16.4'	19.5'	22.5'	26.3'	27'	28.4'						
DRAW DOWN (ft)	2.5'	1.6'	3.7'	2.1'	2.4'	2.5'						
Gallons Per Minute (GPM)	262	245	215	204	195	206						
Specific Capacity (gal/ft DD)	104.8	153.12	58.1	97.14	81.25	82.4						
<b>WELL #8</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
STATIC (ft)	48.1'	45.8'	45.66'	54.5'	55.8	57.4						
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF	OFF						
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF	OFF						
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF	OFF						
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF	OFF						

## Non-Reportable Nitrate Levels 2025

	January	February	March	April	May	June	July	August	September	October	November	December
Well #8	2.1	2.1	2.0	2.4	3.5							

### Water Pumped, Sold, Purchased & Water Loss (by MOWD Billing Period)

MONTH	PUMPED (AF)	PURCHASED (AF)	TOTAL SUPPLY (AF)	FLUSHED (AF)	SOLD (AF)	% DIFFERENCE	NOTES
2026 JAN	15.03	16.01	31.04	0.70	32.84	(5%)	Well 4a & 7, dead-end flushing, Wharf head
FEB	33.97	3.29	37.26	1.24	32.49	14%	Well 4a & 7, dead-end flushing, main leak
MAR	44.79	0.00	44.79	0.01	42.46	5%	
APR	49.84	0.00	49.84	0.01	47.21	5%	
MAY	57.45	0.00	57.45	0.01	54.98	4%	*5/25 Leak will reflect on June bill cycle data
JUN							
JUL							
AUG							
SEP							
OCT							
NOV							
DEC							
<b>YTD 2026</b>	201.08	19.30	220.38	1.97	209.98	5%	
<b>TOTAL 2025</b>	161.77	391.17	652.94	3.29	624.64	4%	*Well 4a Rehab
<b>TOTAL 2024</b>	589.17	48.58	637.76	0.78	584.54	8%	*Flushing Tracker started Sep 2024
<b>TOTAL 2023</b>	441.18	107.75	548.93		499.61	9%	
<b>TOTAL 2022</b>	451.43	216.43	667.86		615.38	9%	
<b>TOTAL 2021</b>	411.94	266.57	678.51		640.95	6%	
<b>TOTAL 2020</b>	485.71	197.26	682.97		635.47	7.5%	

### Reserve Funds

* Balance at the County of Ventura	\$ 1,317,983.87
Total Taxes	\$ 1,201.10
Total Interest from reserve account#	\$ 6,807.61

### Fiscal Year Total Revenues

July 1 <sup>st</sup> – May 31st	2025	\$ 2,131,079.66
July 1st – May 31st	2026	\$ 2,226,875.24

### Bank Balances

* LAIF Balance	\$ 80,290.60
Transferred from L.A.I.F. to General	\$ 5,000.00
(#) Quarterly Interest from LAIF	\$ 0.00
* Money Market (Mechanics Bank)	\$ 7,629.63
Amount Transferred to Mechanics from County this month	\$ 65,000.00
Amount Transferred to General Fund from Money Market	\$ 0.00
Monthly Interest received from Money Market	\$ 0.12
General Fund Balance	\$ 73,890.72
Trust Fund Balance	\$ 7,546.47
* Capital Improvement Fund	\$ 26,179.24
(#) Quarterly Interest from Capital Account	\$ 0.13
Total Interest accrued	\$ 0.25



## Board Secretary Staff Report to the Board of Directors – June 2026

### Administrative

- Water Rate Study and Proposition 218 Public Hearing: Staff responded to questions regarding the proposed rate changes, received protest ballots, and prepared hearing materials, presentations, and related reports.
- Bureau of Reclamation WaterSMART Grant Application: Filed on June 1, 2026. The application requests \$95,000 to purchase smart meters over 24 months. The proposed project would purchase and install 520 5/8-inch smart meters between July 1, 2027, and June 30, 2029, with a total District contribution of \$125,000 over the project period.
- Bureau of Reclamation Drought Resiliency Grant Opportunity: A technical coordination meeting with staff is scheduled for June 18 regarding the proposed Tank 2 replacement project and possible additional storage capacity. The application is due July 28, 2026.
- Payment Card Industry Data Security Standard (PCI DSS) business compliance assessment and control scan completed May 6.
- General Elections Consolidation Forms & Resolutions submitted to the Ventura County Elections Division on May 20.
- Annual Elected Officials Salary Report completed and submitted to the Ventura County Elections Division on May 21.
- Annual bank signer forms are due and available for completion.

### Financial

- The FY 2025–2026 financial audit is in progress.

### Billing/Customer Service

Month	#Total Service Orders	# Account Owner Changes	Total HCF Billed	Monthly Customer Bill Total
May 25	78	10	21,291	\$151,505.06
June 25	137	34	26,425	\$201,428.69
July 25	192	7	29,638	\$218,697.61
August 25	163	12	29,725	\$219,075.88
September 25	137	10	33,789	\$238,778.08
October 25	72	7	23,552	\$160,259.56
November 25	96	4	20,089	\$147,343.47
December 25	134	15	15,756	\$131,663.49
January 26	102	12	14,573	\$127,309.38
February 26	44	4	14,430	\$127,058.18
March 26	118	14	19,250	\$145,178.63
April 26	82	12	20,491	\$153,054.27
May 26	83	8	23,793	\$166,522.20

## **Board of Directors**

<b>Board Member</b>	<b>Position</b>	<b>Term Ends</b>	<b>Term Type</b>
Michel Etchart	President	<b>2026</b>	Long Term (Re-elected 2022)
Christian Oakland	Vice President	<b>2026</b>	Short Term (Appointed 2024)
James Kentosh	Director	<b>2026</b>	Long Term (Re-elected 2022)
Christy Cooper	Director	2028	Long Term (Re-elected 2024)
Joe Pangea	Director	<b>2026</b>	Long Term (Elected 2022)

**Notice of General Election:** The November 3, 2026, General Election notice was posted on the District website and outside the District office on April 30, 2026.

**Nomination Period:** July 13, 2026, through August 7, 2026, with an extension period ending August 12, 2026.

**Ventura County Elections Division:** Hall of Administration, 800 S. Victoria Ave, Ventura, CA 93009. Phone: (805) 654-2664. Make an appointment online at <https://recorder.countyofventura.org/elections/>

### **Biennial Director Trainings – Vector (Target) Solutions Web-based Platform:**

- Anti-harassment training for supervisors and managers is due (2 remaining).
- California local agency ethics training is due (2 remaining).
- *New for 2026:* Fiscal and Financial Training (SB827)– added to training assignments, due before October 1, 2026.

## **Projects**

No updates.

**Recommended Action:** Receive and file the Board Secretary’s report regarding miscellaneous matters and District correspondence, and provide direction to staff as appropriate.

## **Attachments**

None.