MEINERS OAKS WATER DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Meeting Location: 202 W. El Roblar Drive, Ojai, CA 93023

Members of the public may attend and participate in person at the District Office or by using the remote access information listed below. The physical meeting location is open and accessible to the public.

HYBRID MEETING PARTICIPATION INFORMATION:

JOIN BY COMPUTER: https://meet.goto.com/632793941

DIAL-IN (US): +1 (872) 240-3412

ACCESS CODE: 632-793-941

In compliance with the Americans with Disabilities Act and the Ralph M. Brown Act, any person who requires a disability-related accommodation to attend or participate in this meeting should contact the District office at least 24 hours before the meeting at (805) 646-2114 ext. 3 or agenda@meinersoakswater.com to allow the District reasonable time to arrange accommodation. Gov. Code § 54954.2(a)(1)(C))

July 21, 2026, at 6:00 p.m.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVAL OF MINUTES**

   a) Regular Board Meeting & Prop 218 Public Hearing June 16, 2026.

   b) Special Board Meeting June 25, 2026.

   Recommended Action: Approve the minutes as presented or amended.

4. **FINANCIAL MATTERS**

   a) Approval of Payroll and Payables from June 16, 2026, to July 15, 2026, in the following amounts:

   Payables: $295,686.23

   Payroll: $ 58,638.89

   Total: $354,325.12

   Recommended Action: Approve payroll and payables as presented.

5. PUBLIC COMMENT ON NON-AGENDA ITEMS

Members of the public may address the Board on any matter within the subject matter jurisdiction of the District that is not listed on this agenda. The Board may briefly respond, ask clarifying questions, or refer the matter to staff, but may not discuss or take action on non-agenda items except as authorized by Government Code section 54954.2(b). Public comment on agenda items will be received before or during the Board's consideration of each item.

Members of the public wishing to speak should notify the Board Secretary if attending in person, or use the meeting chat or another platform function if attending remotely. The Board President will call on speakers at the appropriate time and may establish reasonable time limits for public comments consistent with applicable law. Written comments received before the meeting will be provided to the Board and, as appropriate, included in the meeting record.

Closed Session Agenda - Adjourn to Closed Session (**Estimated 6:10 p.m.**): *The Board may recess to closed session to consider the following item:*

6. CLOSED SESSION

- Conference with Legal Counsel—Existing Litigation

  (Paragraph (1) of subdivision (d) of Gov. Code § 54956.9) Name of case: *Santa Barbara Channelkeeper v. State Water Resources Control Board, et al.*, Los Angeles County Superior Court Case No. 19STCP01176 (formerly San Francisco County Superior Court Case No. CPF-14-513875) case update.

Regular Agenda (Reconvene Open Session, Estimated Time 6:30 p.m.)
Upon reconvening in open session, the Board will report any reportable action taken in Closed Session as required by the Brown Act.

7. ACTION AND DISCUSSION ITEMS

a) Approve the Oilfield Electric proposal for Tico electrical pole replacement and switch relocation in a not-to-exceed amount of $15,000. (Martinez) – Attachments

   - Recommended Action: Approve the Oilfield Electric proposal for Tico pole replacement and switch relocation for a not-to-exceed amount of $15,000.

b) Authorize the General Manager to execute the Cascade Well & Pump proposal to redevelop Well 1 and complete necessary repairs and replacement of damaged downhole equipment in a not-to-exceed amount of $125,000, within the approved budget of $150,000. (Martinez) – Attachments

- Recommended Action: Authorize the General Manager to execute the Cascade Well & Pump proposal to redevelop Well 1 and complete necessary repairs and replacement of damaged downhole equipment in a not-to-exceed amount of $125,000, within the approved budget of $150,000.

c) Approve Resolution 20260721-1: Authorizing the General Manager to apply for, accept, and execute a U.S. Bureau of Reclamation WaterSMART Drought Response Program Grant for the S.H.I.E.L.D. Project. (Ward) – Attachment

- Recommended Action: Approve Resolution 20260721-1.

d) Approve Resolution 20260721-2: Adopting the Reserve Fund Policy. (Ward) – Attachments

- Recommended Action: Approve Resolution 20260721-2.

e) Approve Resolution 20260721-3: Adopting the Purchasing Goods & Services Policy. (Ward) – Attachments

- Recommended Action: Approve Resolution 20260721-3: Adopting the Purchasing Goods & Services Policy.

8. GENERAL MANAGER'S DISTRICT OPERATIONS REPORT

The Board will receive an informational update from the General Manager on District operations and maintenance. No action will be taken except to provide direction to staff, if appropriate.

9. BOARD SECRETARY'S ADMINISTRATIVE REPORT

The Board will receive an informational update from the Board Secretary on District administrative and related matters. No action will be taken except to provide direction to staff, if appropriate.

10. BOARD COMMITTEE REPORTS

The Board may receive brief informational updates from standing and ad hoc committees. No action will be taken except to provide direction to staff, if appropriate.

- Upper Ventura River Groundwater Agency – 7/9 *canceled*
- Executive & Personnel Committee – *scheduled for 8/6 & 8/11*
- Allocation, New Meters & Expansion of Services Committee – *scheduled for 7/30*
- Budget & Rate Committee

- Grants Committee
- Emergency Management Committee
- Treatment Plant Design Ad Hoc Committee

11. OLD BUSINESS

- State Water Project update.
- Matilija Dam Removal Project update.

12. DIRECTOR ANNOUNCEMENTS/REPORTS

13. ADJOURNMENT

The next regular meeting of the Board is scheduled for August 18, 2026, at 6:00 p.m. at the District Office.

Minutes

1. **Call to Order**

   The Board President, Mike Etchart, called the meeting to order at 6:05 pm. The meeting was also available via teleconference.

2. **Roll Call**

   Present: Board President, Mike Etchart, Board Directors: James Kentosh, Christian Oakland, Joe Pangea, and Christine Cooper. Staff Present: General Manager, Justin Martinez, Board Secretary, Summer Ward, staff Brandi Malone, and Leslie McCleary. Attorney Present: Stuart Nielson.

   Absent: None.

3. **Approval of the Minutes**

   Approval of the May 19, 2026, Regular Board Meeting minutes.

   Director Oakland made the motion to approve the minutes from the May 19, 2026, meeting. Director Kentosh seconded the motion.

   No Public Comment.

   Oakland/Kentosh

   (5) Ayes – M/S/C

4. **Public Comments**

   Three members of the public were present at the meeting, with three additional members present online. Comments provided at the meeting included a statement regarding water allocations and the impact of the drought on local landscaping, recommending that more water be used to improve things like fire resilience through crops.

   A separate member of the public requested clarification on the size of their meter and whether this rate change was related to the Colorado River issue. Ms. Ward responded that the District can provide the meter size information at any point and offered to look up the customer's account information following the meeting. This rate change is not related to the Colorado River.

5. **Financial Matters**
   a) **Approval of Payroll and Payables from May 16, 2026, to June 15, 2026, in the amount of:**

Payables:	$ 125,689.59
Payroll:	$ 53,087.48
Total:	$ 178,777.07

Director Kentosh made the motion to approve the Payroll and Payables for May 16, 2026, to June 15, 2026. Director Oakland seconded the motion.

Director Cooper requested clarification on the expenditure amount in the contingency appropriations. Ms. Ward stated that it is related to the unbudgeted purchase of the Well 4a replacement equipment.

No Public Comment.

Kentosh/Oakland
(5) Ayes – M/S/C

6. **Public Hearing Pursuant to Prop 218 Regarding Possible Adoption of Proposed Water Rate Adjustments**
   a) **Presentation**
   Anthony Elowsky of Robert D. Neihaus (RDN) provided an introduction to RDN and the process for conducting the independent rate study for MOWD and other agencies throughout California. Mr. Elowsky began the presentation by providing an overview of the Proposition 218 process, how the comprehensive rate study was conducted, the calculations included in the cost-of-service analysis, and the recommended changes to the rate structure. Ms. Ward added clarification of the rate structure change by providing a specific example of a typical customer bill, which currently has line items for the MWAC ($36/month/meter), Casitas Standby ($3.37/month), some customers have additional zone charges for additional energy costs to pump to higher elevations and the additional Casitas Surcharge of $1/HCF when the District must purchase water. The new structure will combine and simplify the rates. Most customers will have only two line items on their bills if the new structure is adopted: a fixed monthly meter charge and a consumption-based charge. This rate change is not a new fee on top of the existing fees; it is a combination and replacement. Mr. Elowsky explained that, aside from the change in the rate structure, the District has several large capital improvement infrastructure projects that require funding. The proposed rates help address those projects.

Mr. Martinez presented an overview of several projects, including photographs of existing equipment that needs to be replaced. The projects presented included the Tank 2 water storage tank replacement, the rehabilitation of Wells 1 & 2, the relocation of the Tico Booster electrical, the replacement of the 2009 Ford Ranger, the purchase and installation of chlorine analyzers at Wells 4a & 7, District Office rehabilitation, Valve replacements, continued upgrade to AMI smart meters, and a replacement treatment plant. Director Cooper noted the importance of the water storage tanks for maintaining water pressure in a gravity system and for fire protection.

Mr. Martinez and Ms. Ward reviewed the grant applications already submitted to assist with the replacement of the treatment plant ($6 million) and AMI meters ($95,000). Ms. Ward is actively working on an additional $1.25-$1.5 million grant for the Tank 2 replacement project, which would effectively cut the cost to the District in half and reduce the impact on customer rates.

Mr. Elowsky presented an overview of the financial impacts on the District and comparative customer impacts by meter size and average monthly water consumption. The rate study covered a 10-year period, with a proposed rate schedule of 5-years. Mr. Martinez noted that the District is developing a process for customers who want to request a downsized meter, which will require verification that a smaller meter will meet the specific demand at the customer's property. Elowsky also provided a comparison chart showing how MOWD's average customer bills compare with those of other local agencies.

b) **Board Secretary's Preliminary Report of Protest Ballots**

Ms. Ward reported that the District has a total of 1,426 parcels within its District boundary. As of noon on Friday, June 12, 2026, a total of 87 protest ballots had been received. The 87 ballots represent a protest of 6.10% of parcels, which is below the 50% plus one (714) threshold. Ms. Ward stated that all written comments have been reviewed and summarized into categories. Of the 87 protest ballots, 48.28% had no written comment, 35.63% cited the financial impact of a rate increase, 9.2% cited the rate structure, 4.6% concerned District operational decisions, and 2.3% were placed in "other" as they were not related to MOWD or the proposed rates.

c) **Public Comments**

(1) Where does it show the calculation of the service fee and usage fee justification? Mr. Elowsky stated that the meter capacity charges are based on industry standards and that information, including all costs associated with the service and usage fees, can be found in the comprehensive rate study report.

(2) What is the cost for over-allocation with the new rates? Ms. Ward stated that the District discontinued the "Drought Surcharge" in June of 2023, when the drought was officially declared over, and shifted allocations back to 100%. In future years, if we enter into another Drought Stage 2 or higher, the District would conduct a new Prop 218 public process to consider adopting a new "over-allocation" fee. Ms. Ward added that, yes, allocations appear on each customer's bill for reference; they are not mandated. While the District recommends staying within the allocation, there are

no penalties for going over. Director Cooper added that the District still promotes water conservation.

(3) Why do we have a Casitas fee if the lake is full and we have our own water? Ms. Ward explained that the District has two connections to Casitas MWD and receives a monthly bill for those connections, whether or not the District uses them. Casitas MWD is the emergency backup supplier for MOWD. That monthly amount is divided evenly among all MOWD customers, which is the $3.37/month standby fee currently on the bills. If the District, for example, cannot pump enough to meet customer demand and has to purchase water from Casitas MWD, then an additional $1/HCF surcharge is added to every customer bill, on top of the current $3.95/HCF. The new rate structure combines the standby fee and surcharge into the fixed monthly meter fee and the per-HCF fee; no additional fees will be added to monthly bills. Mr. Martinez provided an example of the 2023 winter storms that caused the road slide on Hwy 33 that exposed MOWD's mainline, which took over a year to repair.

d) **Close Public Hearing & Final Tally of Protests**
Director Etchart, with no further public comments or questions, closed the public hearing at 7:00 pm. Director Etchart, the Board, and Staff thanked everyone for participating in the public hearing. Ms. Ward displayed the final protest count on the screen. Ms. Ward reported that the District has 1,426 parcels within its boundary and that a total of 90 protest ballots have been received, representing 6.31%, below the threshold of 714, or 50% plus one.

7. <u>**Board Discussion/Actions**</u>

a) **Approve Resolution 20260616-1: Adopting Water Service Rates for FY2026/27 – 2030/31.**

Director Etchart introduced Resolution 20260616-1, adopting water rates for FY2026/27 through 2030/31.

Director Kentosh made the motion to approve Resolution 20260616-1: Adopting Water Service Rates for Fiscal Years 2026/2027 through 2030/2031. Director Cooper seconded the motion.

<u>No Public Comment.</u>

Kentosh/Cooper

Roll Call Vote: (5) Ayes – M/S/C

b) **Approve and Adopt Resolution 20260616-2: Fiscal Year 2026-2027 Budget**

Director Etchart introduced Resolution 20260616-2, "Approve and Adopt the Fiscal Year 2026-2027 Budget." Ms. Ward explained that there are two budgets for consideration. Staff and the Budget/Rate Committee prepared two scenarios: a budget scenario with the new rates and a second budget scenario in which rates remained unchanged. Ms. Ward requested that the Board name the scenario being motioned and approved for a vote.

Director Oakland made the motion to approve Resolution 20260616-2: Approve and Adopt FY2026-2027 Budget Scenario 1: New Rates. Director Cooper seconded the motion.

<u>No Public Comment.</u>

Oakland/Cooper
Roll Call Vote: (5) Ayes – M/S/C

c) **Approve Resolution 20260616-3: Authorizing the General Manager to apply for, accept, and execute the Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Grant for the Advanced Metering Infrastructure (AMI) Project.**

Ms. Ward provided background on the grant application that the District submitted to the Bureau of Reclamation's WaterSMART program for the purchase and installation of 520 5/8" AMI smart meters. MOWD currently budgets $50,000 per fiscal year towards this project; the additional $95,000 requested in the grant application would help the District complete the remaining portion of the project. The benefits of the new AMI smart meters include integration with analytical software, which helps detect issues such as leaks. Customers will have access to an EyeOnWater App, which will provide real-time notifications. Ms. Ward stated that the application has been submitted and that the District has been issued an application tracking number. She will report back with an update on the award status.

Director Cooper made the motion to approve Resolution 20260616-3: Authorizing the General Manager to apply for, accept, and execute the Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Grant for the Advanced Metering Infrastructure (AMI) Project. Director Oakland seconded the motion.

<u>No Public Comment.</u>

Cooper/Oakland

Roll Call Vote: (5) Ayes – M/S/C

d) **Approve Reallocation of Funds for Emergency Water Main Repair of $60,000.**
Mr. Martinez reported that on May 25, 2026, Memorial Day, the District was notified of a significant water discharge from beneath the Cozy Dell Canyon Bridge on Maricopa Highway. District field staff determined that it was MOWD's primary 12" transmission main, conveying water from the Treatment Plant to the Tank Farm, that had failed. Immediate action was required to protect system reliability, preserve public infrastructure, and avoid interruption of water service. Staff isolated the damaged pipeline segment and temporarily transitioned the District's supply to water from Casitas MWD. Toro Enterprises was mobilized to assist District personnel, and the transmission main was restored to service after approximately 18 hours of repair work. The emergency main repair cost is $57,321.73. The District's "appropriations for contingencies" budget is not sufficient to cover the unanticipated expense; staff recommends redistributing budgeted funds from the Office Back-up Battery and Valve Replacement budgets to the System Maintenance budget to cover the cost of the emergency repair. This reallocation will fully fund the repair without requiring an additional appropriation.

Director Pangea made the motion to approve the reallocation of $60,000 from the Office Back-up Battery and Valve Replacement to System Maintenance to cover emergency repair costs. Director Kentosh seconded the motion.

No Public Comment.

Pangea/Kentosh
(5) Ayes – M/S/C

8. **General Manager's Report**

Mr. Martinez reported that the Casitas Lake level is at 98.9% as of June 10, 2026. Wells 2, 4a & 7 are running. Mr. Martinez stated that a meeting will be held with the OVLC, Ventura County, and other parties at the Riverview Trailhead to discuss the broken culvert. Director Pangea requested to attend the site meeting. Ms. Ward submitted the Smart Meter grant application for the AMI project funding. The last batch of AMI meters for the FY25/26 budget year has been ordered. Good progress is being made on the CalARP program compliance. Mr. Martinez reported on the Memorial Day 12" main line blowout under the bridge on Maricopa Highway. MOWD and Toro crews worked 18 hours to cut, remove, and replace the section of main line under the bridge. The District had to temporarily switch over to the Casitas connection during the repair. The Toro Enterprises invoice for the work totals $57,321.73.

No Public Comment.

9. **Board Secretary's Report**
Ms. Ward provided a summary of administrative activities. Ms. Ward reported that staff had been receiving and responding to questions regarding the Water Rate Study and Prop 218 Public Hearing, filing protest ballots, preparing the public hearing materials, presentations, and related reports. Ms. Ward submitted on June 1, 2026, the US Bureau of Reclamation WaterSMART grant application requesting $95,000 in federal funding to purchase 520 5/8" AMI meters, with a project period of 24 months from July 1, 2027, to June 30, 2029, with a District contribution of $125,000. The District contribution matches the current annual budgeted amount. Additionally, Ms. Ward is actively working on a US Bureau of Reclamation Water SMART Drought Response grant application requesting $1.25 million in federal funding to replace the deteriorating 500,000-gallon storage tank (Tank 2) with a 750,000-gallon storage tank. The District's capital improvement plan budgeted $2.5 million; if the District is awarded this grant, it would cut the required MOWD loan amount to approximately $1.5 million. Ms. Ward has a technical coordination meeting with the US Bureau of Reclamation on June 18. The grant application is due July 28, 2026. Ms. Ward reported that she completed the annual Payment Card Industry Data Security Standard (PCI DSS) business compliance assessment and quarterly control scans on May 6. The General Elections Consolidation forms and resolution were submitted to the County Elections Division on May 20. Ms. Ward completed the annual Elected Officials Salary Report and submitted the report to the County Elections Division on May 21. The annual bank signer and wire transfer forms are due and available for Director completion. Ms. Ward noted that the FY25/26 Financial Audit is in progress. Ms. Ward added the new SB827 required Fiscal and Financial Training to each Director's and Manager's Target Solutions platform. Email notices of training availability will be distributed next month.

No Public Comment.

10. **Board Committee Reports**
- Executive & Personnel Committee: No report.
- UVRGA: Met; routine meeting, with some discussion regarding the UVRGA considering the potential role of the Management Entity for the adjudication physical solution.
- Budget/Rate Committee: Already discussed FY26/27 Budget.
- Emergency Management Committee: No Report.
- Allocations, New Meters & Expansion of Services Committee: No report.
- Grants: No report.
- Treatment Plant Design Ad Hoc Committee: No report.

11. **<u>Old Business</u>**
- State Water: No report.
- Matilija Dam Removal Update: No report.

12. **<u>Director Announcements/Reports</u>**
- Director Kentosh: No report.
- Director Oakland: No report.
- Director Pangea: No report.
- Director Cooper: No report.
- Director Etchart: No report.

13. **<u>Meeting Adjournment</u>**

The next meeting will be held on July 21, 2026, at 6:00 pm, at the District Office. Since there was no further business to conduct, Board President Mike Etchart adjourned the meeting at 7:22 pm.

Board Secretary	**Board President**

Special Meeting
June 25, 2026
5:00 pm

Meiners Oaks Water District
202 W. El Roblar Drive
Ojai, CA 93023-2211

Minutes

1. **Call to Order**

   The Board President, Mike Etchart, called the meeting to order at 5:00 pm. The meeting was also available via teleconference.

2. **Roll Call**

   Present: Board President, Mike Etchart, Board Directors: James Kentosh, Christian Oakland, Joe Pangea, and Christine Cooper. Staff Present: General Manager, Justin Martinez, and Board Secretary, Summer Ward. Attorney Present: Stuart Nielson (by phone).

   Absent: None.

3. **Public Comments**

   No Comments.

4. **Board Discussion/Actions**

   a) **Approve Resolution 20260625: Request a Consolidated General Election.**

      Ms. Ward introduced Resolution 20260625, updating Resolution 20260519-1, previously approved on May 19, 2026. The County Elections Division notified the Board Secretary on June 24, 2026, that the resolution needed to include language regarding tie votes. Ms. Ward noted that previous MOWD resolutions for a consolidated election have not had the tie-vote language included. The updated resolution must be submitted by the Board Secretary to the County Elections Division by Monday, June 29, 2026.

      Director Cooper made the motion to approve Resolution 20260625: Request a Consolidated General Election. Director Pangea seconded the motion.

      No Public Comment.

      Cooper/Pangea

      (5) Ayes – M/S/C

5. **Meeting Adjournment**

The next meeting will be held on July 21, 2026, at 6:00 pm, at the District Office. Since there was no further business to conduct, Board President Mike Etchart adjourned the meeting at 5:03 pm.

Board Secretary

Board President

FY 2025-2026 Budget Year-End Review

RECOMMENDATION:

Receive and file the Fiscal Year 2025-2026 year-end budget analysis.

EXECUTIVE SUMMARY:

Fiscal Year 2025-2026 closed with revenues exceeding budget by $202,870.52; however, expenditure overruns exceeded the favorable revenue variance, resulting in a year-end deficit of $174,850.96. The primary drivers of the unfavorable variance were purchased water costs associated with delays in the Well 4A rehabilitation and capital costs related to Well 4A replacement equipment. Although reserves declined below the budgeted level, the District ended the year with approximately 7.5 months of operating reserve coverage. Staff incorporated the FY 2025-2026 actuals into the FY 2026-2027 budget assumptions and will continue monitoring purchased water, capital contingency spending, and other recurring cost categories.

BACKGROUND:

Staff have completed a year-end review of the District's Fiscal Year 2025-2026 budget based on actual revenues and expenditures through June 30, 2026. The analysis compares adjusted adopted budget amounts to year-end actuals, identifies significant variances, and evaluates the impact on the District's reserve position and key financial metrics.

DISCUSSION:

Total income for FY 2025-2026 was $2,406,542.52, exceeding the adopted budget of $2,203,672.00 by $202,870.52, or 9%. This favorable revenue performance helped offset a portion of the year-end expenditure overrun; however, it was not sufficient to fully absorb higher-than-budgeted operating and capital costs.

Operating expenditures totaled $2,262,254.44 compared to the adopted operating budget of $1,989,000.00, resulting in an unfavorable variance of $273,254.44, or 14%. Capital expenditures totaled $319,139.04 compared to the adopted capital budget of $155,000.00, resulting in an unfavorable variance of $164,139.04, or 106%. In total, combined expenditures were $2,581,393.48, exceeding the adopted expenditure budget of $2,144,000.00 by $437,393.48, or 20%.

The primary driver of the operating variance was Purchased Water, which exceeded budget by $351,586.16. This unbudgeted expense was directly related to delays in the Well 4A rehabilitation, which required the District to rely more heavily on purchased water during the fiscal year. The largest capital overrun was Appropriations for Contingencies (CIP), which was primarily associated with the purchase of Well 4A downhole equipment. Other notable expenditure overruns included CMWD Standby Pass-Through Fees, Computer Services, retirement contributions, group insurance, litigation-related costs, and office supplies.

These unfavorable variances were partially offset by savings in several categories, including Engineering and Technical Services, Backflow Program, System Maintenance, Salaries, Power and Pumping, Chlorine Alarms (CIP), Rental Equipment, Valve Replacements (CIP), Wells, and Liability Insurance. Total significant savings identified in the year-end review were $151,601.92. The District pulled reserve funds to cover unanticipated overruns, resulting in a lower-than-budgeted reserve year-end balance.

FISCAL IMPACT:

The District ended FY 2025-2026 with an actual net position of -$174,850.96 compared with a budgeted surplus of $59,672.00. Actual revenues covered 93% of total expenditures, resulting in deficit spending for the fiscal year. Total reserves ended the year at $1,405,351.00 compared with the budgeted reserve level of $1,750,000.00, a negative variance of $344,649.00. Although reserves declined below the budgeted level, the District retained approximately 7.5 months of operating reserve coverage based on actual operating costs.

ANALYSIS AND NEXT STEPS:

The year-end results indicate that the District's revenue base performed above budget, but expenditure pressures exceeded the favorable revenue variance. Purchased water costs during the Well 4A rehabilitation, capital contingency spending for Well 4A replacement equipment, pass-through fees, technology services, benefit costs, and litigation-related expenses were closely reviewed in preparation for the FY 2026-2027 budget. Staff used FY 2025-2026 actuals to refine budget assumptions, improve variance monitoring, and evaluate whether recurring cost categories should be adjusted to better reflect current operating conditions. Additionally, the District completed a Prop 218 rate study and adopted a new rate structure and schedule, starting with FY 2026-2027 through FY 2030-2031.

Staff will continue to monitor monthly water purchase costs, track completion and production impacts associated with the Well 4A rehabilitation, review the use of capital contingency appropriations, and continue to provide regular budget-to-actual reporting to support timely Board oversight.

The tables below provide the supporting detail for the year-end budget analysis, including the executive summary, reserve position, significant overruns and savings, and key financial metrics.

EXECUTIVE SUMMARY

Budget Category	Budget	Actual	Variance ($)	Variance (%)
Total Operating Expenditures	$1,989,000.00	$2,262,254.44	-$273,254.44	-14%
Total Capital Expenditures (CIP)	$155,000.00	$319,139.04	-$164,139.04	-106%
GRAND TOTAL Expenditures	$2,144,000.00	$2,581,393.48	-$437,393.48	-20%
Total Income	$2,203,672.00	$2,406,542.52	$202,870.52	9%
Net Position (Revenue - Expenses)	$59,672.00	-$174,850.96	-$115,178.96	-193%

RESERVES & FINANCIAL POSITION

Reserve Account	Budget	Actual	Variance
County Reserves	$1,500,000.00	$1,325,060.00	-$174,940.00
LAIF (Local Agency Investment Fund)	$250,000.00	$80,291.00	-$169,709.00
TOTAL RESERVES	**$1,750,000.00**	**$1,405,351.00**	**-$344,649.00**

SIGNIFICANT BUDGET OVERRUNS (Items Over Budget by >$5,000)

Expenditure Category	Budget	Actual	Over Budget ($)	Over Budget (%)
Purchased Water	$50,000.00	$401,586.16	$351,586.16	703%
Appropriations for Contingencies (CIP)	$100,000.00	$286,608.07	$186,608.07	187%
Office Supplies	$6,000.00	$11,054.11	$5,054.11	84%
CMWD Standby Passthrough Fees	$40,000.00	$55,731.70	$15,731.70	39%
Computer Services	$30,000.00	$39,249.51	$9,249.51	31%
VR/SBC/City of VTA Lawsuit	$30,000.00	$35,674.92	$5,674.92	19%
Retirement Contributions	$98,000.00	$105,796.76	$7,796.76	8%
Group Insurance	$110,000.00	$115,753.67	$5,753.67	5%
TOTAL SIGNIFICANT OVERRUNS			**$587,454.90**	

SIGNIFICANT BUDGET SAVINGS (Items Under Budget by >$5,000)				
Expenditure Category	**Budget**	**Actual**	**Under Budget ($)**	**Under Budget (%)**
Chlorine Alarms (CIP)	$10,000.00	$0.00	$10,000.00	100%
Backflow Program	$25,000.00	$910.00	$24,090.00	96%
Rental Equipment	$10,000.00	$1,307.19	$8,692.81	87%
Wells	$10,000.00	$4,585.87	$5,414.13	54%
Engineering & Technical Services	$60,000.00	$29,125.28	$30,874.72	52%
Valve Replacements (CIP)	$36,500.00	$28,530.97	$7,969.03	22%
System Maintenance	$120,000.00	$96,683.88	$23,316.12	19%
Power and Pumping	$97,000.00	$82,645.88	$14,354.12	15%
Liability Insurance	$88,000.00	$82,825.19	$5,174.81	6%
Salaries	$708,000.00	$686,283.82	$21,716.18	3%
TOTAL SIGNIFICANT SAVINGS			**$151,601.92**	

KEY METRICS & RATIOS		
Metric	**Value**	**Status/Notes**
Operating Budget	114%	Over Budget
Revenue Budget	109%	Exceeded Target
Revenue to Expense Ratio	93%	Deficit Spending
Reserve Coverage (Months of Operating)	7.5	Based on actual monthly operating costs
Purchased Water % of Operating Budget	18%	Major cost driver this fiscal year

ATTACHMENTS:

Income Report (as of June 30, 2026)

Expenditures (as of June 30, 2026)

Financial Graphs (as of June 30, 2026)

Report of Income as of 6/30/2026

Income	Month of June	Year To Date	Budget Appropriation	Appropriation Balance
Interest	6,907.33	73,124.46	60,000.00	(13,124.46)
Taxes	169.58	240,660.84	215,000.00	(25,660.84)
Pumping Charges	519.42	4,620.29	--	4,620.29
Fire Protection	109.08	1,316.36	--	1,316.36
Meter & Inst. Fees		--	--	0.00
Water Sales	97,977.92	1,091,600.87	1,027,000.00	(64,600.87)
[1] Casitas Water/Standby	4,119.79	157,973.71	--	157,973.71
MWAC Charges	57,437.37	687,319.09	765,936.00	78,616.91
MCC Chg.	7,024.45	82,302.17	89,736.00	7,433.83
[2] Misc. Income	3,212.69	40,060.66	--	40,060.66
Late & Delinquent Chgs.	1,389.65	17,771.85	40,000.00	22,228.15
Conservation Penalty		--	--	0.00
Capital Improvement		4,334.42	--	4,334.42
Drought Surcharge		--	--	0.00
Fire Flow/Will Serve Letters	800.00	5,457.80	6,000.00	542.20
		--	--	0.00
		--	--	0.00
TOTAL INCOME	**179,667.28**	**2,406,542.52**	**2,203,672.00**	**(202,870.52)**

Note:
[1] This line item is necessary because these sales are tracked in the expenditures
[2] Hartmann Allocation & County/Union Temp Hydrant
Meter Rentals, US Bank NASPO Payment, Refunds
from Grainger & Pollard

Meiners Oaks Water District

Report of Expenses and Budget Appropriations, Current Bills and Appropriations To Date

Expenditures	Month of June	Year To Date	Budget Approp	Approp Bal 06/30/26	Current July	Approp FY Bal To Date
Salaries	52,243.55	686,283.82	708,000.00	21,716.18		21,716.18
Payroll Taxes	4,300.99	54,795.45	56,500.00	1,704.55		1,704.55
Retirement Contributions	8,609.53	105,796.76	98,000.00	(7,796.76)		(7,796.76)
Group Insurance	9,671.44	115,753.67	110,000.00	(5,753.67)		(5,753.67)
Company Uniforms	-	1,427.61	3,500.00	2,072.39		2,072.39
Phone Office	237.11	2,845.32	3,500.00	654.68		654.68
Janitorial Service	557.16	7,597.63	7,500.00	(97.63)		(97.63)
Refuse Disposal	465.57	5,479.80	5,000.00	(479.80)		(479.80)
Liability Insurance	-	82,825.19	88,000.00	5,174.81		5,174.81
Workers Compensation	-	28,212.93	30,000.00	1,787.07		1,787.07
Wells	-	4,585.87	10,000.00	5,414.13		5,414.13
Truck Maintenance	335.90	8,904.47	5,000.00	(3,904.47)		(3,904.47)
Office Equipment Maintenance	212.00	5,086.37	5,500.00	413.63		413.63
Security System	-	1,236.27	2,000.00	763.73		763.73
Cell Phones	350.42	5,069.47	4,500.00	(569.47)		(569.47)
System Maintenance	70,080.71	96,683.88	120,000.00	23,316.12		23,316.12
Safety Equipment	6,179.72	13,810.70	15,000.00	1,189.30		1,189.30
Laboratory Services	3,205.00	18,425.15	14,500.00	(3,925.15)		(3,925.15)
Membership and Dues	-	10,274.00	10,000.00	(274.00)		(274.00)
Printing and Binding	-	367.46	1,000.00	632.54		632.54
Office Supplies	296.01	11,054.11	6,000.00	(5,054.11)		(5,054.11)
Postage and Express	2,055.21	15,419.08	13,000.00	(2,419.08)		(2,419.08)
B.O.D. Fees	4,250.00	24,750.00	25,000.00	250.00		250.00
Engineering & Technical Services	2,193.50	29,125.28	60,000.00	30,874.72		30,874.72
Computer Services	1,251.67	39,249.51	30,000.00	(9,249.51)		(9,249.51)
Other Prof. & Regulatory Fees	18,097.95	79,412.42	80,000.00	587.58		587.58
Public and Legal Notices	-	-	2,000.00	2,000.00		2,000.00
Attorney Fees	4,095.00	18,585.00	20,000.00	1,415.00		1,415.00
GSA Fees	-	82,992.00	80,000.00	(2,992.00)		(2,992.00)
VR/SBC/City of VTA Law Suit	7,958.50	35,674.92	30,000.00	(5,674.92)		(5,674.92)
Rental Equipment	-	1,307.19	10,000.00	8,692.81		8,692.81
Audit Fees	2,980.00	23,480.00	22,000.00	(1,480.00)		(1,480.00)
Small Tools	1,073.83	3,865.14	5,000.00	1,134.86		1,134.86
Election Supplies	-	-	1,000.00	1,000.00		1,000.00
Treatment Plant	5,164.21	14,741.84	12,000.00	(2,741.84)		(2,741.84)
Fuel	2,720.65	20,483.94	20,000.00	(483.94)		(483.94)
Travel Exp./Seminars	-	1,948.64	2,000.00	51.36		51.36
Utilities	252.06	3,393.04	3,500.00	106.96		106.96
Power and Pumping	11,285.38	82,645.88	97,000.00	14,354.12		14,354.12
Purchased Water	1,322.75	401,586.16	50,000.00	(351,586.16)		(351,586.16)
CMWD Standby Passthrough Fees	5,228.19	55,731.70	40,000.00	(15,731.70)		(15,731.70)
Meters	6,372.05	50,058.77	50,000.00	(58.77)		(58.77)
BackFlow Program	-	910.00	25,000.00	24,090.00		24,090.00
Online AutoPay Transactions Fees	2,687.50	10,378.00	8,000.00	(2,378.00)		(2,378.00)
Total Expenditures	**235,733.56**	**2,262,254.44**	**1,989,000.00**	**(273,254.44)**	-	**(273,254.44)**

Water Distribution System	-	-	-	-	-	-
	-	-	-	-	-	-
Valve Replacements	-	28,530.97	36,500.00	7,969.03	-	7,969.03
	-	-		-	-	-
	-	-		-	-	-
Structures and Improvements	-	-	-	-	-	-
	-	-	-	-	-	-
Office BackUp Battery Power	-	-	-	-	-	-
	-	-		-	-	-
	-	-		-	-	-
Field Equipment	-	-	-	-	-	-
	-	-	-	-	-	-
Chlorine Alarms	-	-	10,000.00	10,000.00	-	10,000.00
Storage Container - Yard	-	4,000.00	8,500.00	4,500.00	-	4,500.00
	-	-		-	-	-
	-	-		-	-	-
Appropriations for Contingencies	-	286,608.07	100,000.00	(186,608.07)		(186,608.07)
Total CIP Spending	-	**319,139.04**	**155,000.00**	**(164,139.04)**	-	**(164,139.04)**
GRAND TOTAL	**235,733.56**	**2,581,393.48**	**2,144,000.00**	**(437,393.48)**	-	**(437,393.48)**

Check Report

By Vendor Name

Meiner's Oaks County Water District, CA

Date Range: 06/16/2026 - 07/15/2026

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount	Payment Amount / Payable Amount	Number
Bank Code: AP Bank-AP Bank							
ARC	Actuarial Retirement Consulting		06/26/2026	Regular	0.00	2,980.00	12246
2403	Invoice	06/11/2026	GASB 75 2025-26		0.00	2,980.00	
AWWA	American Water Works Association		07/02/2026	Regular	0.00	-539.00	12260
AWWA	American Water Works Association		07/02/2026	Regular	0.00	539.00	12260
SO298950	Invoice	07/01/2026	2026-27 Membership		0.00	539.00	
AWWA	American Water Works Association		07/08/2026	Regular	0.00	539.00	12264
SO298950	Invoice	07/01/2026	2026-27 Membership		0.00	539.00	
AQUA-F	Aqua-Flo Supply		07/13/2026	Regular	0.00	167.86	12265
SI2762241	Invoice	06/04/2026	Stock & Sample Port Repair		0.00	126.85	
SI2771234	Invoice	06/17/2026	Inventory		0.00	41.01	
AUTOSU	Automotive Supply - Ojai		07/13/2026	Regular	0.00	178.78	12266
644841	Invoice	06/24/2026	Battery		0.00	196.78	
644888	Credit Memo	06/24/2026	Core Deposit		0.00	-18.00	
BADGER	Badger Meter		07/13/2026	Regular	0.00	404.26	12267
80242141	Invoice	06/26/2026	ORION Cellular Units/Beacon Hosting		0.00	404.26	
CALPERS	California Public Employees' Retirement		06/30/2026	Bank Draft	0.00	5,369.76	DFT0002681
INV0003205	Invoice	06/15/2026	Health		0.00	5,369.76	
CALPERS	California Public Employees' Retirement		06/22/2026	Bank Draft	0.00	8.59	DFT0002690
061526	Invoice	06/15/2026	Active Premium		0.00	8.59	
CALPERS	California Public Employees' Retirement		06/30/2026	Bank Draft	0.00	5,369.74	DFT0002692
INV0003217	Invoice	06/30/2026	Health		0.00	5,369.74	
CALPERS	California Public Employees' Retirement		07/08/2026	Bank Draft	0.00	4,616.17	DFT0002701
10000001834311	Invoice	07/01/2026	Unfunded Accrued Liability		0.00	4,616.17	
CASH	CASH		07/13/2026	Regular	0.00	15.00	12268
060226	Invoice	06/02/2026	Water for Office		0.00	6.00	
060426	Invoice	06/04/2026	Distilled Water for Calibration Test		0.00	3.00	
062926	Invoice	06/29/2026	Water for Office		0.00	6.00	
CMWD	Casitas Municipal Water District		07/13/2026	Regular	0.00	6,550.94	12269
261150626	Invoice	06/30/2026	Fairview Standby		0.00	2,448.05	
262000626	Invoice	06/30/2026	Hartmann Allocation		0.00	332.09	
300650626	Invoice	06/30/2026	Tico/La Luna Standby		0.00	2,448.05	
300650626-2	Invoice	06/30/2026	Tico/La Luna Purchased Water		0.00	1,322.75	
CLEANCO	Cleancoast Janitorial		06/26/2026	Regular	0.00	340.00	12247
18	Invoice	06/22/2026	June Janitorial		0.00	340.00	
DATAP	Dataprose LLC		07/13/2026	Regular	0.00	2,055.21	12270
DP2603035	Invoice	06/30/2026	Billing/Postage		0.00	2,055.21	
EJHAR	E. J. Harrison Rolloffs, Inc.		06/26/2026	Regular	0.00	465.57	12248
281300626	Invoice	06/15/2026	Office Trash		0.00	192.78	
994260626	Invoice	06/15/2026	2680 Maricopa Hwy.		0.00	272.79	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
FAMCON	Famcon Pipe and Supply, Inc		07/13/2026	Regular	0.00	10,717.00	12271
S100178527.001	Invoice	06/30/2026	Repair Clamp		0.00	91.16	
S100183398.001	Invoice	06/17/2026	Clamps		0.00	129.77	
S100183603.001	Invoice	06/17/2026	Stock		0.00	5,593.46	
S100183605.001	Invoice	06/17/2026	Stock		0.00	4,824.32	
S100183658.001	Invoice	06/17/2026	Gaskets		0.00	78.29	
FGLENV	FGL Environmental		06/26/2026	Regular	0.00	594.00	12249
610569A	Invoice	06/10/2026	Samples		0.00	86.00	
611103A	Invoice	06/12/2026	Samples		0.00	125.00	
611573A	Invoice	06/25/2026	Samples		0.00	125.00	
611789A	Invoice	06/17/2026	Samples		0.00	89.00	
612000A	Invoice	06/25/2026	Samples		0.00	125.00	
612001A	Invoice	06/25/2026	Samples		0.00	44.00	
FGLENV	FGL Environmental		07/13/2026	Regular	0.00	2,166.00	12272
611791A	Invoice	06/30/2026	Samples		0.00	1,061.00	
611793A	Invoice	06/30/2026	Samples		0.00	196.00	
611795A	Invoice	06/30/2026	Samples		0.00	578.00	
611998A	Invoice	06/29/2026	Samples		0.00	86.00	
612002A	Invoice	06/16/2026	Samples		0.00	120.00	
612475A	Invoice	06/30/2026	Samples		0.00	125.00	
HACHCO	Hach Company		07/13/2026	Regular	0.00	2,184.11	12273
15050039	Invoice	06/18/2026	Chlorine Reagents/Cell Cleaning Kits/etc.		0.00	2,184.11	
HLTHNE	Health Net Life Insurance Company		06/26/2026	Regular	0.00	67.20	12250
61790626	Invoice	06/05/2026	Life Insurance		0.00	67.20	
HCS	Herum/Crabtree/Suntag		07/13/2026	Regular	0.00	7,958.50	12274
118324	Invoice	06/25/2026	SBCK vs VTA		0.00	7,958.50	
JCI	JCI Jones Chemical, Inc.		06/26/2026	Regular	0.00	2,853.25	12251
999766	Invoice	06/23/2026	Chlorine		0.00	3,603.25	
999791	Credit Memo	06/23/2026	Container Return		0.00	-750.00	
LAFCO	Local Agency Formation Committee		07/02/2026	Regular	0.00	1,547.00	12261
20262027	Invoice	07/01/2026	2026-27 Apportionment Costs		0.00	1,547.00	
LYTWAVE	Lytwave		06/26/2026	Regular	0.00	237.11	12252
23124	Invoice	06/15/2026	VoIP/Elevate Communications		0.00	237.11	
MOHARD	Meiners Oaks Hardware		07/13/2026	Regular	0.00	261.65	12275
150890	Invoice	06/01/2026	Stock		0.00	25.74	
151363	Invoice	06/02/2026	Towels/Cleaner		0.00	21.43	
152275	Invoice	06/11/2026	Tools for Ranger		0.00	190.30	
152577	Invoice	06/15/2026	Stock		0.00	24.18	
MITEC	MiTec Solutions LLC		06/26/2026	Regular	0.00	517.22	12253
QB5025	Invoice	06/15/2026	SplashTop		0.00	20.00	
QB5072	Invoice	06/15/2026	O365 Business/X360Cloud		0.00	437.22	
QB5082	Invoice	06/15/2026	AntiVirus		0.00	60.00	
MITEC	MiTec Solutions LLC		07/13/2026	Regular	0.00	434.95	12276
1076212	Invoice	07/08/2026	Setting up Remote Access for Tyler Tech		0.00	60.00	
QB5136	Invoice	07/01/2026	Web Hosting/ShareSync		0.00	74.95	
QB5187	Invoice	07/01/2026	X360Recover		0.00	202.00	
QB5235	Invoice	07/01/2026	Off Site Back Up		0.00	98.00	
NCK&K	Nelson Comis Kettle & Kinney, LLP		07/13/2026	Regular	0.00	2,502.50	12277
18426	Invoice	06/30/2026	Attorney Fees		0.00	2,502.50	

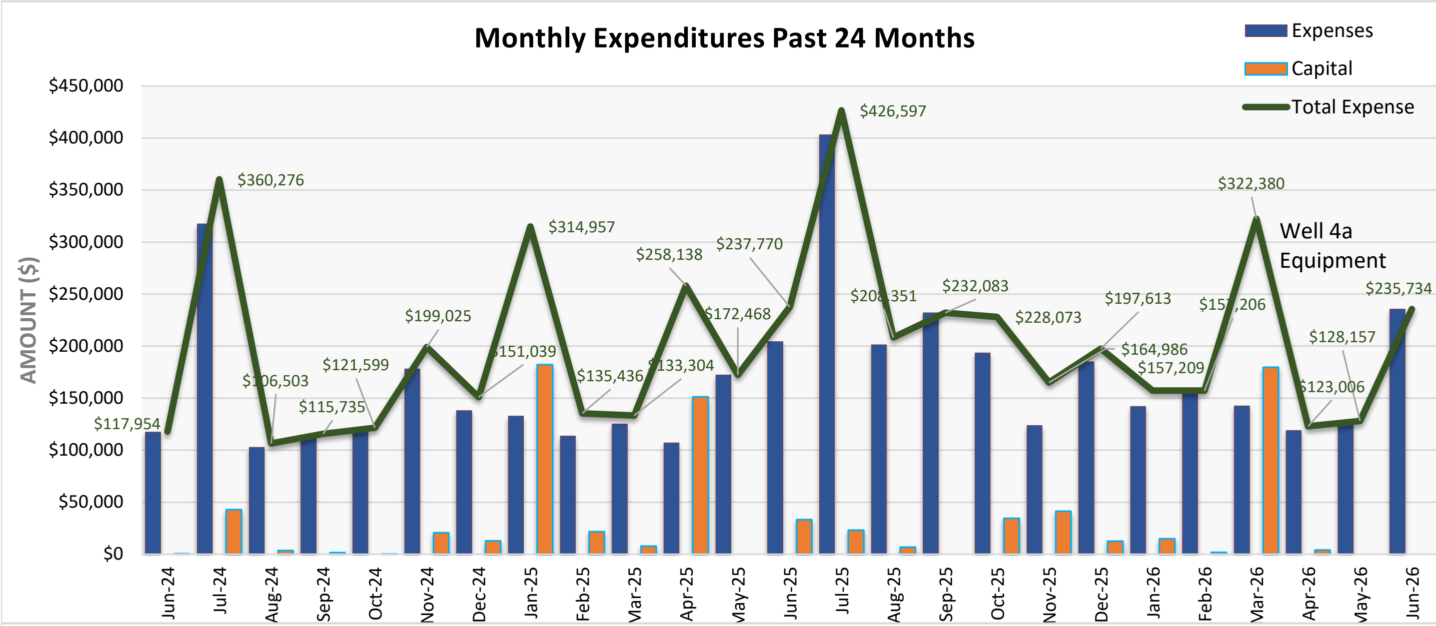
Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount	Payment Amount / Payable Amount	Number
OVLC	Ojai Valley Land Conservancy		06/26/2026	Regular	0.00	10,000.00	12254
1323-1454	Invoice	06/15/2026	Arundo MOU		0.00	10,000.00	
PACE	PACE Supply Corp.		06/26/2026	Regular	0.00	5,967.79	12255
3811506041	Invoice	06/15/2026	5/8" Meters/EndPoints/Subscription Fee		0.00	5,967.79	
PATHIAN	Pathian Administrators		06/26/2026	Regular	0.00	114.47	12244
INV0003208	Invoice	06/15/2026	HSBS		0.00	57.24	
INV0003220	Invoice	06/30/2026	HSBS		0.00	57.23	
POWER	Power Machinery Center		07/13/2026	Regular	0.00	157.12	12278
W05891	Invoice	06/30/2026	Golf Cart Maintenance		0.00	157.12	
PRINCIPAL	Principal		06/26/2026	Regular	0.00	358.15	12245
INV0003206	Invoice	06/15/2026	Dental		0.00	179.10	
INV0003218	Invoice	06/30/2026	Dental		0.00	179.05	
PRINCIPAL	Principal		06/26/2026	Regular	0.00	44.99	12256
9511671610626	Invoice	06/22/2026	Maxwell's Premium		0.00	44.99	
PERS	Public Employees' Retirement System		06/30/2026	Bank Draft	0.00	400.00	DFT0002680
INV0003204	Invoice	06/15/2026	457 Withholdings		0.00	400.00	
PERS	Public Employees' Retirement System		06/30/2026	Bank Draft	0.00	4,102.97	DFT0002682
INV0003207	Invoice	06/15/2026	PERS		0.00	4,102.97	
PERS	Public Employees' Retirement System		06/30/2026	Bank Draft	0.00	400.00	DFT0002691
INV0003216	Invoice	06/30/2026	457 Withholdings		0.00	400.00	
PERS	Public Employees' Retirement System		06/30/2026	Bank Draft	0.00	4,102.97	DFT0002693
INV0003219	Invoice	06/30/2026	PERS		0.00	4,102.97	
RESCOMP	Resource Compliance Inc.		07/13/2026	Regular	0.00	1,165.00	12279
INV7772	Invoice	07/01/2026	Chlorine Safety Agreement		0.00	1,165.00	
RDN	Robert D. Niehaus, Inc.		07/13/2026	Regular	0.00	6,895.00	12280
10063	Invoice	06/30/2026	Water Rate Study		0.00	6,895.00	
SECORP	Secorp Industries		06/26/2026	Regular	0.00	6,148.22	12257
I00100785	Invoice	06/24/2026	Cylinder Refill		0.00	21.55	
I0100784	Invoice	06/24/2026	Industrial SCBA		0.00	6,126.67	
SCE	Southern California Edison Co.		06/26/2026	Regular	0.00	11,521.34	12258
OFFELE-0626	Invoice	06/23/2026	Office Electricity		0.00	235.96	
TNKFRM0626	Invoice	06/23/2026	Tank Farm		0.00	46.33	
WELL1-0626	Invoice	06/23/2026	Well 1		0.00	213.87	
WELL2-0626	Invoice	06/23/2026	Well 2		0.00	1,820.66	
WELL4&70626	Invoice	06/23/2026	Wells 4&7		0.00	7,939.97	
WELL8-0626	Invoice	06/23/2026	Well 8		0.00	342.31	
Z-1-0626	Invoice	06/23/2026	Zone 1		0.00	151.93	
Z-2FIRE0626	Invoice	06/23/2026	Zone 2 Fire		0.00	157.75	
Z-2PWR0626	Invoice	06/23/2026	Zone 2 Power		0.00	568.79	
Z-3FIRE0626	Invoice	06/23/2026	Zone 3 Fire		0.00	43.77	
SCGAS	Southern California Gas Co.		07/13/2026	Regular	0.00	6.23	12281
1317	Invoice	06/30/2026	Office Heat		0.00	6.23	
SDRMA	Special District Risk Management Auth.		07/02/2026	Regular	0.00	83,666.46	12262
80004	Invoice	07/01/2026	2026-27 Property/Liability		0.00	83,666.46	
SDRMA	Special District Risk Management Auth.		07/02/2026	Regular	0.00	16,932.36	12263
80446	Invoice	07/01/2026	Workers' Comp. 2026-27		0.00	16,932.36	
TRI-COUNTY	Tri-County Transportation		07/13/2026	Regular	0.00	1,439.96	12282
44-381684	Invoice	06/30/2026	Fill Sand/Crushed Misc. Base		0.00	1,439.96	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount	Payment Amount / Payable Amount	Number
TYLER	Tyler Technologies, Inc.		07/13/2026	Regular	0.00	2,807.00	12283
025-558071	Invoice	06/30/2026	Insite Transaction Fees		0.00	2,687.50	
025-558578	Invoice	06/30/2026	Utility Billing Notification Calls		0.00	119.50	
UAOFSC	Underground Service Alert of So.Ca.		07/13/2026	Regular	0.00	48.70	12284
620260461	Invoice	07/01/2026	Digalerts		0.00	48.70	
UVRGA	Upper Ventura River Groundwater Agency		07/13/2026	Regular	0.00	73,080.00	12285
7052	Invoice	07/13/2026	2026-27 Annual Fee		0.00	73,080.00	
USBANK	US Bank Corporate Pmt. System		07/13/2026	Regular	0.00	2,779.22	12286
AMAZON061926	Invoice	07/19/2026	Pens		0.00	40.20	
ANDYS061526	Invoice	06/15/2026	Ice for Samples		0.00	9.70	
CK060926	Invoice	06/09/2026	Fuel		0.00	165.05	
CK061026	Invoice	06/09/2026	Fuel		0.00	175.00	
CK061126	Invoice	06/11/2026	Fuel		0.00	76.67	
HF062226	Invoice	06/22/2026	Cases for Chlorine Instrumentation		0.00	37.70	
JWENT052926	Invoice	06/01/2026	Portable Toilets		0.00	217.16	
NBF062226	Invoice	06/22/2026	Office Chair		0.00	451.96	
OSS061026	Invoice	06/10/2026	Storage Unit		0.00	212.00	
PRECISION06052	Invoice	06/05/2026	Down Payment Ear Muffs for Helmet		0.00	20.00	
PRECISION06152	Invoice	06/15/2026	Ear Muff Deposit for Weed Wacker Mask		0.00	11.50	
PRECISION06192	Invoice	06/19/2026	Weed Wacker		0.00	883.53	
PRIME061526	Invoice	06/15/2026	Membership		0.00	16.08	
SHELL061026	Invoice	06/10/2026	Fuel		0.00	136.21	
SHELL061226	Invoice	06/12/2026	Fuel		0.00	71.23	
SPECTRUM06162	Invoice	06/16/2026	Internet		0.00	121.25	
STARLINK060426	Invoice	06/04/2026	Internet		0.00	120.00	
VONS061826	Invoice	06/18/2026	Water for Prop 218 Meeting		0.00	13.98	
VERIZON	Verizon Wireless		07/13/2026	Regular	0.00	350.42	12288
6147141996	Invoice	06/26/2026	Cell Phones		0.00	350.42	
WEX	WEX BANK		06/26/2026	Regular	0.00	2,096.49	12259
113207729	Invoice	06/15/2026	Fuel		0.00	2,096.49	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	105	44	0.00	271,855.03
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-539.00
Bank Drafts	8	8	0.00	24,370.20
EFT's	0	0	0.00	0.00
	113	**53**	**0.00**	**295,686.23**

PR 58,638.89


Monthly Expenditures Past 24 Months
Expenses
Capital
Total Expense
AMOUNT ($)
Well 4a
Equipment
$360,276
$426,597
$322,380
$314,957
$258,138
$237,770
$235,734
$232,083
$228,073
$199,025
$197,613
$172,468
$164,986
$157,209
$151,039
$135,436
$133,304
$128,157
$123,006
$121,599
$117,954
$115,735
Jun-24
Jul-24
Aug-24
Sep-24
Oct-24
Nov-24
Dec-24
Jan-25
Feb-25
Mar-25
Apr-25
May-25
Jun-25
Jul-25
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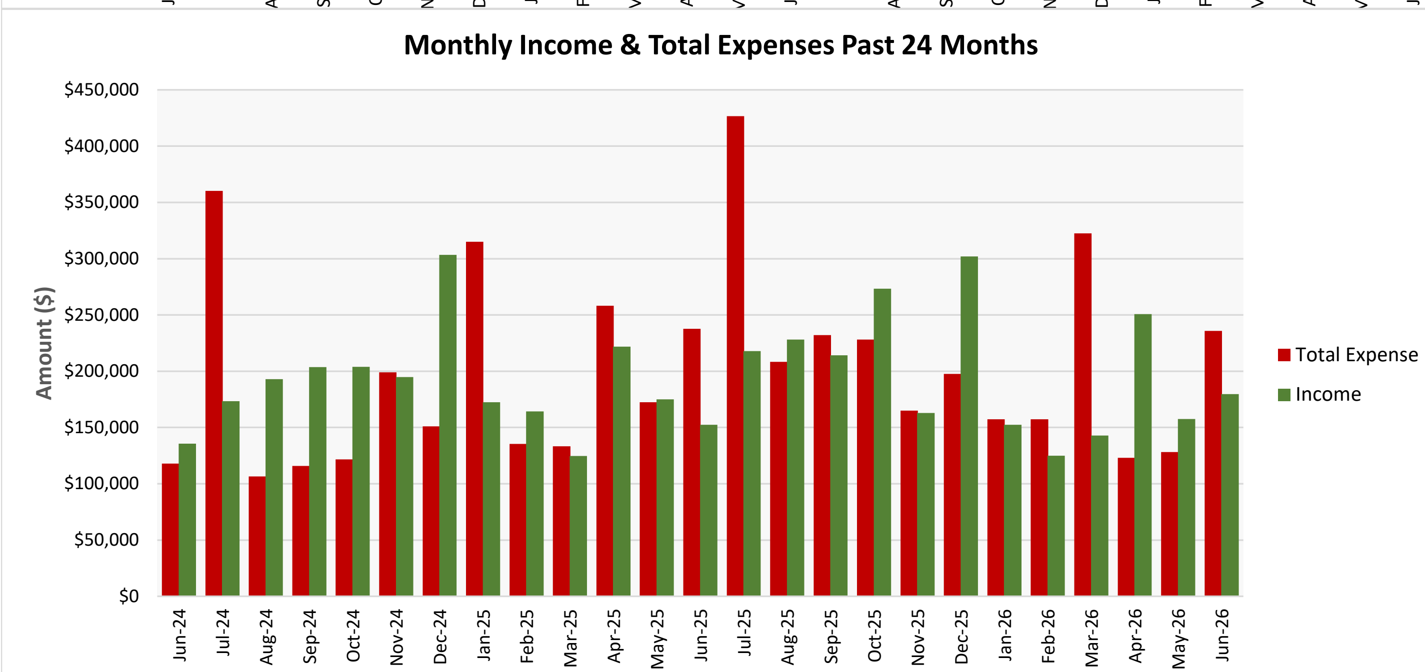
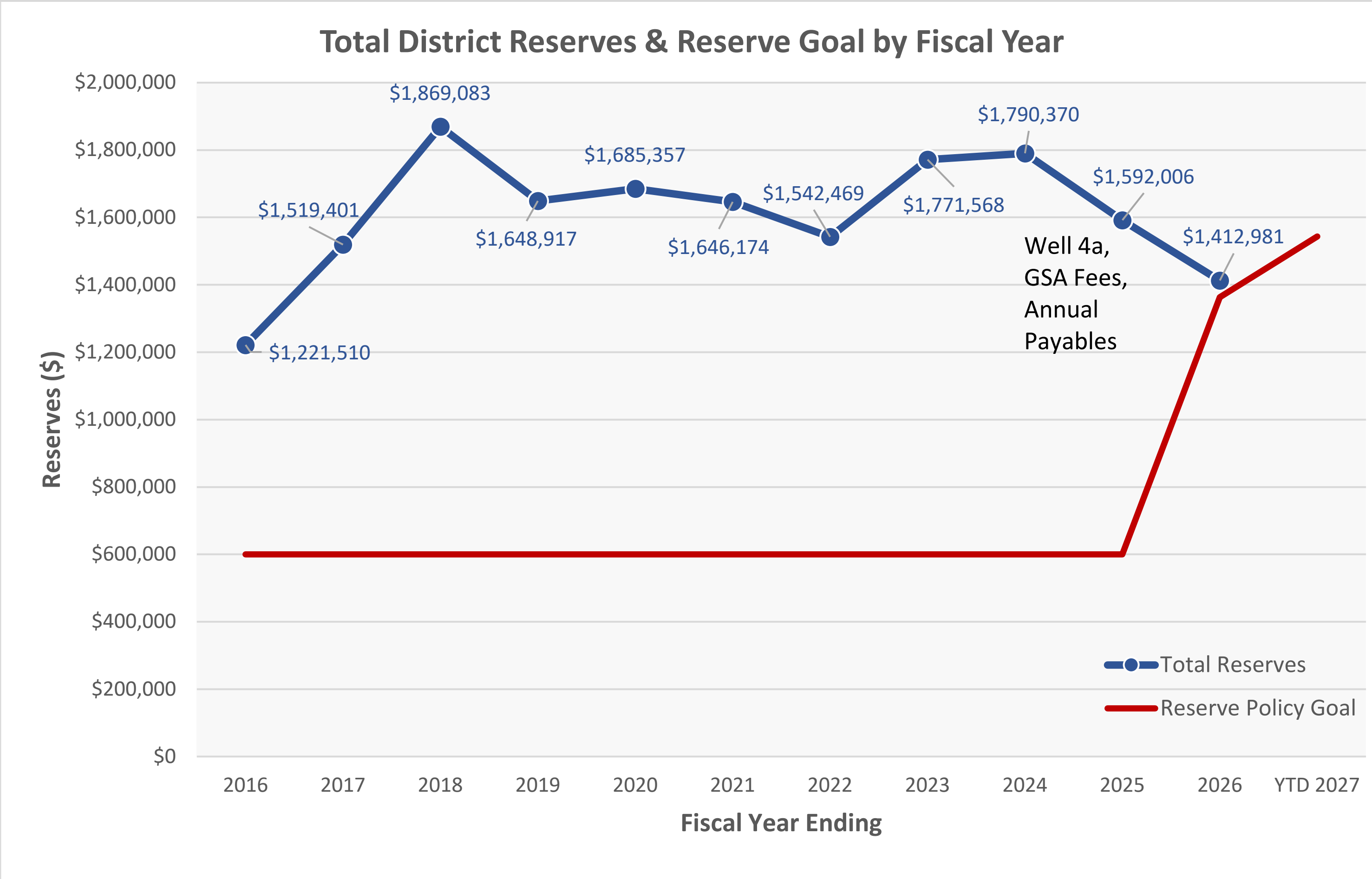
Apr-26
May-26
Jun-26


Monthly Income & Total Expenses Past 24 Months
Amount ($)
Total Expense
Income
$450,000
$400,000
$350,000
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$0


Total District Reserves & Reserve Goal by Fiscal Year
$2,000,000
$1,800,000
$1,600,000
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$0
Reserves ($)
$1,221,510
$1,519,401
$1,869,083
$1,648,917
$1,685,357
$1,646,174
$1,542,469
$1,771,568
$1,790,370
$1,592,006
$1,412,981
Well 4a, GSA Fees, Annual Payables
2016
2017
2018
2019
2020
2021
2022
2023
2024
2025
2026
YTD 2027
Fiscal Year Ending
Total Reserves
Reserve Policy Goal

7/21/2026

Tico Power Pole Replacement and Relocation of Fire Booster Controls

Background

Meiners Oaks Water District operates a fire booster station on Tico Road. The site is equipped with new electrical controls that allow the District to connect a backup generator during power outages, ensuring continued operation of the booster station during emergencies.

Due to a recent change in neighboring land use, access to the site with a portable generator has become significantly more difficult. This creates a potential risk during emergency events by delaying generator deployment and limiting access for emergency response vehicles.

Additionally, the existing utility pole supporting the electrical meter at the site has deteriorated significantly and requires replacement to maintain a safe and reliable electrical service.

Fiscal Impact

The adopted Fiscal Year 2026–2027 Budget includes **$15,000** for the Tico Road Electrical Relocation and Power Pole Replacement Project. Oilfield Electric has provided a lump sum quote in the amount of **$13,703.61**. The proposed expenditure is within the approved budget allocation and is **$1,296.39 below** the budgeted amount.

Recommendation

The General Manager recommends that the Board of Directors authorize the General Manager to approve the Oilfield Electric quote and proceed with the Tico Road Electrical Relocation and Power Pole Replacement Project, including replacement of the existing power pole supporting the electrical meter and relocation of the fire booster electrical/generator controls, for an amount not to exceed **$15,000**.

1801 North Ventura Avenue
Ventura, California 93001
Phone: (805) 648-3131
Fax: (805) 648-4806
www.oilfld.com

June 24, 2026

Justin Martinez
Meiners Oaks Water
202 W. El Roblar
Ojai, CA 93023

RE: **TRANSFER SWITCH RELOCATION & POLE REPLACEMENT**

Justin,

Thank you for the opportunity to provide this quote for the above noted services. Oilfield Electric & Motor will supply the test equipment, materials, and labor for the **LUMP SUM** amount of **$13,703.61**. This amount was based upon conditions presented by the customer or identified through a job walk and does not include unforeseen circumstances that could not previously be determined. Any unforeseen circumstance will be brought to the attention of the customer as soon as practical and may result in increased cost.

Scope of Work-Transfer Switch Relocation: ($5,803.75)

- Remove existing Transfer Switch and terminate wires accordingly.
- Relocate Transfer Switch to metered pole.
- Prepare a backboard for metered panel and Transfer Switch to attach.
- Review completed work with customer prior to leaving site.

Scope of Work-Pole Replacement: ($7,899.86)

- Secure and transport new pole. Remove damaged pole from site and dispose.
- Drop out quad wire from transformer to metered pole.
- Remove the meter and riser, reuse all materials if possible.
- To ensure there is a viable length of existing wire from the meter panel to the pump, dig and set new pole 2' closer toward generator location. Also, as the direct line from the SCE transformer pole to the metered pole would require a down-guy be placed within the private driveway, the metered pole will be moved closer to the fence, which would allow for the down-guy to be placed in the dirt shoulder and not within the driveway asphalt.
- Review completed work with customer prior to leaving site.

Exclusions:

- This quote does not include permitting or planning costs, if applicable.
- This quote also assumes the transfer switch and panel are in operable condition.
- It cannot be determined if the quad cable from the transformer to the meter pole has been damaged by tree limbs. If damage has occurred, a new quad cable will need to be installed. This may be the responsibility of SCE, however, there may be a delay in SCE replacing the cable.

General Conditions:

- Applicable taxes are included, but freight, if any, is **NOT** included in this submission.
- Pricing is based upon 8 hours per day, 5 days a week at regular rate, unless otherwise specified in this quote.
- Quote is valid for 30 days.
- Pricing assumes contract terms no less favorable than those in general contract.
- Any pricing breakdown in proposal for accounting purposes only.
- Oilfield Electric & Motor shall not be held liable for errors or omissions in designs by others, nor inadequacies of materials and equipment specified or supplied by others.
- Equipment and materials supplied by the contractor are warranted only to the extent that the same are warranted by the manufacturer.
- Oilfield Electric & Motor shall not be held liable for indirect loss or damage.

We look forward to talking with you soon and thank you for the privilege of serving you,

Derek Swezey
Dir. Sales & Service
Oilfield Electric & Motor
Office: 805-648-3131 x114
Cell: 661-993-6491
Email: dereks@oilfld.com

MEINERS OAKS WATER DISTRICT
VENTURA COUNTY SINCE 1949
(805) 646-2114
"WATER IS PRECIOUS"
202 WEST EL ROBLAR DRIVE

7/6/2025

Rehabilitation and Downhole Equipment Replacement – Well #1

Summary

Following several months of reduced production from Well #1, the Meiners Oaks Water District engaged Cascade Well and Pump in November 2025 to remove the pump assembly and conduct a comprehensive assessment of the well's condition.
The inspection found the stainless-steel well casing to be in excellent condition. However, mineral deposits and sediment had accumulated in the well screen louvers, restricting flow and reducing production capacity. In addition, due to electrolysis, a section of low-carbon steel column pipe installed as part of the downhole assembly exhibited severe corrosion. The corrosion caused the pipe to split and develop a hole, resulting in damage to both the pump and motor.
Based on the findings, both Hopkins Groundwater and Associates and Cascade Well and Pump recommend that Well #1 undergo redevelopment. The proposed work includes:

- Pretreatment of the well.
- High-pressure jetting and pumping to restore well efficiency.
- Downhole video inspection.
- Well disinfection.
- Replacement of the damaged pump, motor, and associated components.
- Replacement of the existing low-carbon steel column pipe with appropriate replacement materials.

These improvements are intended to restore the well's production capacity, improve reliability, and extend the service life of the facility.

Fiscal Impact

The adopted Fiscal Year 2026–2027 Budget includes **$150,000** for the rehabilitation of Wells #1 and #2. The proposed expenditure for the rehabilitation of Well #1 is within the approved budget allocation.

Recommendation

The General Manager recommends that the Board of Directors authorize Cascade Well and Pump to perform the redevelopment of Well #1 and complete the necessary repairs and replacement of the damaged downhole equipment, for an amount **not to exceed $125,000**.

Cascade Well & Pump Company
1200 Via Regina
Santa Barbara, CA 93111
water@cascadewell.com
(805) 965-7246
License No. 496704

QUOTE No. 5505

Valid for 10 days

Meiners Oaks Water District
202 West El Roblar Drive
Ojai, CA 93023

Site: Well #1

Date: 06/29/2026

QTY	DESCRIPTION	RATE	AMOUNT
	Well #1: Development & New Equipment Installation:		
1.00	Pre-treatment Disinfection	$12,500.00	$12,500.00
1.00	High Pressure Jetting using Cascade Unit	$22,000.00	$22,000.00
1.00	Pumping Concurrent with High Pressure Jetting	$30,000.00	$30,000.00
1.00	Video Survey	$2,500.00	$2,500.00
1.00	Disinfection	$5,800.00	$5,800.00
1.00	Goulds 320L30 Pump End 30 HP with 30 HP Motor 460 Volt, 3 Phase, Reusing Existing Stainless Steel Pipe, 65' 6/4 Submersible Wire, 4" Stainless Steel Check Valve, 60' 1 1/2" Sounding Tube, & Build New Stainless Steel Wellhead.	$38,549.00	$38,549.00
1.00	Any additional materials and labor will be an additional charge. If applicable, freight will be billed on the invoice.		
2.00	*Manufacturer estimates 5-6 weeks for delivery.		
1.00	*An additional charge will apply if bonding is required.		

Total: **$114,336.00**

Please contact our office if you have any questions regarding this quote.We look forward to working on your project.
This estimate is valid for the next 10 days, after which values may be subject to change. All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be an extra charge over and above the estimate. All labor and equipment is guaranteed to be free from defect for one year from installation. Equipment must be operated in accordance with acceptable specifications and guidelines per the manufacturer. Misuse, electrical power surges and any other conditions outside of Cascade's control causing malfunction are not included in this warranty.

Serving Santa Barbara for over 40 years!

Cascade Well & Pump Company
1200 Via Regina
Santa Barbara, CA 93111
water@cascadewell.com
(805) 965-7246
License No. 496704

QUOTE No. 5505
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Serving Santa Barbara for over 40 years!

Meiners Oaks Water District
WaterSMART Drought Response Program Grant Application
"SHIELD" Project

Meiners Oaks Water District is preparing a U.S. Bureau of Reclamation WaterSMART Drought Response Program application for the Storage Hub for Infrastructure Expansion and Drought-Resilience (SHIELD) Project. The project would replace Tank 2, the District's existing 500,000-gallon galvanized bolted-steel storage tank, with a new 750,000-gallon stainless-steel tank at the same District-owned site within the existing service area.

Constructed in 2003, Tank 2 now exhibits significant corrosion in its wall panels, floor, seams, and welds. Because it represents a substantial portion of District storage, continued deterioration increases risks to supply reliability, emergency reserves, drought-response capacity, and operational redundancy. The District also removed an 80,000-gallon hydropneumatic tank from service in 2021 due to corrosion and structural failure, reducing total storage from 1.83 million gallons to 1.75 million gallons.

The replacement tank would increase MOWD's total storage capacity from 1.75 million gallons to 2.00 million gallons, a net increase of 250,000 gallons. Added storage would improve resilience to drought, peak demand, emergency outages, and fire flow without expanding the service area or moving outside the existing developed utility site.

The estimated project cost is $3 million. The District intends to request $1.25 million in federal cost-share funding and provide approximately $1.75 million in non-federal cost-share, demonstrating a substantial local commitment and strengthening the application's competitiveness.

Based on Reclamation's current program schedule, award announcements are anticipated in early 2027.

The project is included in the District's capital planning and is consistent with the adopted Water Shortage Contingency Plan, which emphasizes reliable supplies and operational flexibility during droughts and emergencies. If awarded, grant funding would help advance final design, environmental compliance, procurement, construction, testing, and commissioning. Approval of the official resolution is required for the application package. The resolution would authorize submission of the WaterSMART application and, if awarded, allow the District to accept and execute the grant agreement and implement the project in accordance with program requirements.

Recommended Action: Staff recommends that the Board approve Resolution 20260721-1, authorizing submission of the WaterSMART Drought Response Program grant application for the Storage Hub for Infrastructure Expansion and Drought-Resilience (SHIELD) Project and authorizing acceptance and execution of the grant agreement if awarded.

Resolution No. 20260721-1

A Resolution of the Board of Directors of the Meiners Oaks Water District Authorizing the General Manager to Apply for, Accept, and Execute a US Bureau of Reclamation WaterSMART Drought Response Program Grant for the Storage Hub for Infrastructure Expansion and Drought-Resilience (SHIELD) Project

WHEREAS, the Meiners Oaks Water District ("District") is developing the Storage Hub for Infrastructure Expansion and Drought-Resilience (SHIELD) Project ("Project") to improve water supply reliability and enhance the District's ability to prepare for and respond to drought conditions; and

WHEREAS, the United States Bureau of Reclamation ("Reclamation") administers the WaterSMART Drought Response Program to support projects that improve drought resiliency, including projects that increase water storage and improve water supply reliability; and

WHEREAS, the District is authorized to apply for federal grant funding and, if awarded, to enter into and carry out grant agreements in accordance with applicable law; and

WHEREAS, the Board of Directors finds that obtaining grant funding for the Project is in the public interest and will further the District's water supply reliability and drought response objectives; and

WHEREAS, the total estimated cost of the Project is $3,000,000, consisting of a requested federal share of $1,250,000 through Reclamation's WaterSMART Drought Response Program and a non-federal cost share of $1,750,000 to be provided by the District from eligible District funds, reserves, in-kind contributions, or other non-federal sources; and

WHEREAS, the District acknowledges that implementation of the Project may be subject to review under the California Environmental Quality Act ("CEQA"), the National Environmental Policy Act ("NEPA"), and other applicable federal, state, and local environmental laws and regulations, and the District will comply with all such requirements prior to authorizing or undertaking any Project activities for which environmental review is required; and

WHEREAS, the Board of Directors desires to authorize the General Manager, or designee, to apply for, accept, and execute a grant agreement under the WaterSMART Drought Response Program on behalf of the District for the Project, and to take such additional actions as may be necessary to implement the grant if awarded; and

WHEREAS, the Board of Directors finds that the General Manager is the appropriate official to act on behalf of the District in connection with such grant application and any resulting grant agreement;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Meiners Oaks Water District as follows:

1. The General Manager, or designee, is hereby authorized and directed to prepare and submit, on behalf of the District, an application for funding under the Bureau of Reclamation WaterSMART Drought Response Program for the Project, including a federal funding request in an amount not to exceed $1,250,000.

2. The District hereby commits to providing the required non-federal cost share in the amount of $1,750,000 for the Project, resulting in a total estimated project cost of $3,000,000, from eligible District funds, reserves, in-kind contributions, or other non-federal sources.
3. If the application is approved, the General Manager, or designee, is hereby authorized and directed to accept the grant award and execute any grant agreement and related documents required by Reclamation on behalf of the District.
4. The General Manager, or designee, is authorized and directed to coordinate with Reclamation and any other applicable regulatory agencies regarding CEQA, NEPA, permitting, consultation, and other environmental compliance requirements for the Project, and to take all actions necessary or appropriate to support completion of such requirements prior to implementation of any Project activities requiring such review.
5. The General Manager, or designee, is further authorized to execute all certifications, assurances, claims for reimbursement, invoices, reports, amendments, and other documents, and to take all actions necessary or appropriate to administer the grant and implement the Project in accordance with the terms and conditions of the grant.
6. District staff are authorized and directed to provide such assistance as may be necessary to support the submission of the grant application and the administration of the grant if awarded.
7. All actions previously taken by District officers, employees, and agents consistent with the intent of this Resolution in connection with the Project and the WaterSMART Drought Response Program application are hereby ratified and affirmed.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 21st day of July 2026.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the Meiners Oaks Water District at a regular meeting held on July 21, 2026, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

ATTEST:

____________________________	____________________________
Michel Etchart	Summer Ward
Board President	Board Secretary

MEINERS OAKS WATER DISTRICT

Approval of Reserve Fund Policy 20260721-2

Recommendation

That the Board of Directors approve Reserve Fund Policy 20260721-2, adopting an updated and restated reserve fund policy for the Meiners Oaks Water District and superseding Resolution No. 21908-1 and any prior inconsistent reserve policy direction.

Background

The District's prior reserve policy was adopted by Resolution No. 21908-1 on February 19, 2008. That policy established reserve fund categories and five-year minimum reserve levels for operating, capital replacement and improvement, and emergency reserves. Since that time, the District's financial planning needs, capital replacement priorities, emergency preparedness considerations, and rate-setting assumptions have changed.

Reserve Fund Policy 20260721-2 updates and restates the District's reserve framework to reflect current financial planning practices, the 2026 Water Rate Study prepared by Robert D. Niehaus, Inc., and updated reserve targets through FY2031. The revised policy is intended to preserve District liquidity, reduce the need for short-term borrowing, support rate stability, fund timely infrastructure repair and replacement, and protect customers from avoidable service disruptions.

Discussion

- **Updated policy authority.** The proposed policy is presented as a new Board-approved reserve fund policy and expressly supersedes Resolution No. 21908-1 and any prior inconsistent reserve policy direction.
- **Modernized financial planning basis.** The policy ties reserve funding to current revenue requirements, cost-of-service analysis, capital planning, emergency preparedness, and long-term financial planning, as reflected in the 2026 Water Rate Study.
- **Clarified reserve categories.** The revised policy defines the District's reserve structure as the Operating Reserve, Capital Replacement Fund, and Emergency Reserve, with stated purposes and policy requirements for each category.
- **Updated reserve targets.** The prior 2008-09 through 2012-13 reserve schedule is replaced with a FY2026 through FY2031 reserve target schedule. The updated targets include an Operating Reserve equal to two months of operating expenses, a Capital Replacement Fund increasing by $200,000 annually, and an Emergency Reserve totaling approximately $2.4 million by the end of FY2031.
- **Implementation procedures.** The policy adds provisions for funding reserves, authorized uses, Board approval, replenishment of reserve shortfalls, annual

review and reporting, investment and accounting treatment, and periodic policy review.
- **Rate-setting and legal alignment.** The policy connects reserve funding to the District's rate-setting process, cost-of-service analysis, revenue requirements, and Proposition 218 compliance considerations.
- **Expanded emergency reserve purpose.** The Emergency Reserve language is broadened to address urgent repairs, natural disasters, water supply interruptions, regulatory response actions, cybersecurity or operational disruptions, and other conditions affecting public health, safety, service reliability, or District property.

Fiscal Impact

Approval of the policy does not, by itself, authorize any expenditure beyond the amounts appropriated in the District's adopted budget. The policy establishes reserve targets and annual review procedures to guide future budget development, rate-setting, capital planning, and reserve replenishment decisions. Reserve funding may be phased over time to balance financial prudence with customer affordability while maintaining progress toward the FY2031 total reserve target.

Staff Analysis

Staff recommends approval of Reserve Fund Policy 20260721-2 because it provides a clearer and more current framework for maintaining prudent reserves, managing financial risk, supporting capital replacement needs, and responding to emergencies. The updated policy aligns reserve planning with the District's budget process, rate study assumptions, and long-term financial planning, while preserving Board oversight for reserve use and replenishment.

Recommended Board Action

Approve Reserve Fund Policy 20260721-2 and authorize its implementation as the District's updated reserve fund policy, superseding Resolution No. 21908-1 and any prior inconsistent reserve policy direction.

Resolution No. 20260721-2
A Resolution of the Board of Directors of the Meiners Oaks Water District
Adopting a Reserve Fund Policy

Supersedes Resolution No. 21908-1 and any prior inconsistent reserve policy direction

Whereas, the Meiners Oaks Water District operates and maintains a public water system serving customers within its service area and is responsible for maintaining the financial resources necessary to provide safe, reliable, and cost-effective water service;

Whereas, the District's reserves are necessary to provide working capital, address seasonal and timing variations in cash flow, fund capital repair and replacement, respond to emergencies, support long-term infrastructure investment, and maintain financial stability;

Whereas, the District completed a 2026 Water Rate Study as set forth in that certain Final Report prepared by Robert D. Niehaus, Inc., dated April 22, 2026, which includes financial planning, revenue requirements, cost-of-service, and rate-setting analysis for the District's water service;

Whereas, the Board of Directors desires to update and restate the District's reserve policy to reflect current financial planning practices, capital improvement needs, emergency preparedness objectives, and the assumptions incorporated into the 2026 Water Rate Study;

Whereas, the Board finds that maintaining prudent reserves is necessary to preserve District liquidity, reduce the need for short-term borrowing, provide rate stability, support timely infrastructure repair and replacement, and protect customers from avoidable service disruptions;

Whereas, reserve balances and reserve targets should be reviewed annually as part of the District's budget process and periodically through comprehensive rate studies, capital improvement planning, and long-term financial planning;

Now, Therefore, Be It Resolved, by the Board of Directors of the Meiners Oaks Water District, that the following Reserve Fund Policy is hereby adopted and shall supersede prior inconsistent reserve policy provisions:

RESERVE FUND POLICY

1. Purpose. The purpose of this Reserve Fund Policy is to establish clear reserve categories, target levels, funding methods, authorized uses, replenishment requirements, and review procedures to support the District's financial stability, infrastructure stewardship, emergency preparedness, and cost-based rate setting.

2. Policy Objectives. The District shall maintain reserves sufficient to: (a) meet routine operating obligations; (b) address seasonal and other variations in cash flow, billing, and collection timing differences; (c) fund repair, replacement, and improvement of District infrastructure; (d) respond to emergencies and unplanned events; and (e) maintain rate stability and legally defensible revenue requirements.

3. Reserve Categories. The District shall allocate surplus revenues to the following reserve fund categories: Operating Reserve, Capital Replacement Fund, and Emergency Reserve. The reserve categories are intended to provide working capital for District operations, fund annual capital replacement needs, and build and maintain the District's total reserve target of $2.4 million by the end of FY2031. The purpose of and policy applicable to each reserve category is further described as follows:

Reserve Category	**Purpose**	**Policy**
Operating Reserve	Provides working capital for routine operating expenses and revenue timing fluctuations.	Two months of operating expenses, calculated annually from the adopted budget.
Capital Replacement Fund	Funds repair, rehabilitation, replacement, and improvement of District facilities and infrastructure.	Annual contribution of $200,000.
Emergency Reserve	Provides liquidity for emergencies, unplanned repairs, natural disasters, regulatory response, supply disruption, or other urgent events.	The Emergency Reserve Fund is the sum of the other reserve categories, with a total reserve target of approximately $2.4 million by the end of FY2031.

4. Reserve Targets. The District's reserve targets for FY2026 through FY2031 based on the above reserve policy and in accordance with the District's 2026 Water Rate Study are as follows:

Reserve Target Table, FY 2026 to FY 2031

Reserve Target	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
Operating Reserve	$363,401	$343,419	$360,138	$377,445	$428,129	$448,552
Capital Replacement Fund	$1,000,000	$1,200,000	$1,400,000	$1,600,000	$1,800,000	$2,000,000
Emergency Reserve	**$1,363,401**	**$1,543,419**	**$1,760,138**	**$1,977,445**	**$2,228,129**	**$2,448,552**

5. Operating Reserve. The Operating Reserve shall be used to provide working capital for routine District operations and to address timing differences between revenues and expenditures. The target shall be two months of annual operating expenses, recalculated annually using the adopted budget. Use of the Operating Reserve for routine purposes may be authorized through the adopted budget, subject to Board-approved appropriations.

6. Capital Replacement Fund. The Capital Replacement Fund shall be used to fund planned and unplanned repair, rehabilitation, replacement, and improvement of District infrastructure, including projects identified in the District's capital improvement plan, asset management records, engineering evaluations, depreciation analysis, or rate-study financial plan. The District shall make an annual contribution of $200,000 to the Capital Replacement Fund, subject to Board appropriation through the adopted budget.

7. Emergency Reserve. The Emergency Reserve shall be maintained for urgent, unexpected, or extraordinary events, including but not limited to emergency repairs, natural disasters, water supply interruptions, regulatory response actions, cybersecurity or operational disruptions, or other conditions requiring immediate expenditure to preserve public health, safety, water service reliability, or District property. The Emergency Reserve represents the total sum of all District reserve funds.

8. Funding of Reserves. Reserve funding shall be considered annually during preparation of the District's budget and shall be incorporated into rate studies, cost-of-service analyses, and long-term financial plans. Funding sources may include water rate revenues, non-rate revenues, grants, reimbursements, interest earnings, surplus revenues, or other legally available funds. The Board may phase reserve funding over time to balance financial prudence with customer affordability, provided that the reserve program remains structured to reach the total reserve target shown in the Reserve Target Table by the end of FY2031.

9. Authorized Use of Reserves. Reserve funds may be used only for purposes consistent with the reserve category and applicable law. Use of reserves outside the adopted budget shall require Board approval. If immediate action is necessary to protect public health, safety, water service reliability, or District property, the General Manager shall notify the Board as soon as practicable and present the action for Board review at the next regular meeting.

10. Replenishment of Reserves. If any reserve balance falls below its target level, staff shall identify the shortfall and present a replenishment plan to the Board as part of the next budget cycle. The replenishment plan shall identify the cause of the shortfall, the proposed funding sources, the projected restoration schedule, and any recommended rate, budget, capital plan, or expenditure adjustments necessary to maintain progress toward the total reserve target shown in the Reserve Target Table by the end of FY2031.

11. Annual Review and Reporting. Staff shall report reserve balances, reserve targets, and any recommended changes to the Board at least annually during the budget process. The annual review shall compare actual balances to the Operating Reserve target, the annual Capital Replacement Fund contribution, and the Emergency Reserve total reserve target schedule shown in the Reserve Target Table; identify anticipated uses of reserves; address replenishment needs; and evaluate consistency with the District's adopted budget, capital improvement plan, rate study, and long-term financial plan.

12. Rate-Setting and Proposition 218. Reserve funding shall be evaluated as part of the District's rate-setting process and cost-of-service analysis. Reserve contributions funded through water rates shall be reasonably related to the District's cost of providing water service, shall support the District's revenue requirements, and shall be considered in a manner consistent with Proposition 218 and other applicable legal requirements.

13. Investment and Accounting. Reserve funds shall be invested and accounted for in accordance with the District's investment policy, accounting practices, applicable law, and any restrictions imposed by grant agreements or other binding obligations. Interest earnings shall be credited to the applicable reserve category or otherwise allocated as approved by the Board and permitted by law.

14. Periodic Policy Review. This policy shall be reviewed at least every five years, or sooner if the District completes a new rate study, adopts a major capital improvement plan, receives material grant funding, experiences a declared emergency, materially changes its financial assumptions, or determines that reserve categories or target levels should be revised.

15. Effective Date. This Reserve Fund Policy shall become effective upon adoption by the Board of Directors and shall remain in effect until amended, restated, or repealed by subsequent Board action.

Passed, approved, and adopted by the Board of Directors of the Meiners Oaks Water District at a regular meeting held on July 21, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

______________________________ ______________________________

Michel Etchart, Board President　　　Summer Ward, Board Secretary

Resolution by the Meiners Oaks County Water District Board of Directors Establishing Reserve Fund Policies

February 19, 2008
Resolution No. (21908-1)

Whereas, the Meiners Oaks County Water District operates a potable water production and distribution system under the authority of the California Water Code and by permit of the California Department of Health Services and;

Whereas, the District's surplus revenues from operations are reserved for the planned repair and replacement of the District's infrastructure, emergency repairs, capital improvements, and a resource to meet the on-going financial responsibilities of the District regardless of seasonal variations in cash flow from operating revenues, and;

Whereas, the Board of Directors finds that an Operations Reserve Fund equal to one-sixth (1/6) of the annual operating expense budget is required to provide funds to assure that routine financial obligations of the District can be met without incurring late charges or other penalties as a result of variations in cash flow from receivables, and;

Whereas, the Board of Directors finds that a Capital Replacement Fund must be maintained by the District to fund on-going replacement of the District's aging infrastructure and that contributions to this fund must be made annually based upon a scheduled depreciation of the District's facilities, and;

Whereas, the Board of Directors received and accepted a Facilities Replacement Report in February 2007 provided by the District's Consulting Civil Engineer and the report the annual deprecation values of the District's major facilities along with a 30 year replacement schedule, and;

Whereas, the Board of Directors finds that the facilities replacement plan can be funded over many years and contributions to the fund can be increased incrementally to reduce the impact to the cost of service to the District's customers, and;

Whereas, the Board of Directors also finds that funding capital replacement is critical to maintaining service to the District's customers and;

Whereas, the Board of Directors finds that from time to time funds are also needed to make capital improvements to the infrastructure as new requirements are imposed by regulatory agencies and as new technology offers the means to reduce operating costs, and;

Whereas, the Board of Directors finds that in addition to reserving funds for capital replacement a minimum level of funds must be available for emergencies to assure timely repair of damaged facilities and to avoid unnecessary accrual of debt, and;

Whereas; the Board of Directors finds that in the event of an emergency all reserves shall be available to make necessary repairs and meet all on-going financial obligations and that a total minimum reserve level shall be maintained by the District at all times, and;

Whereas, all reserves are subject to ordinary inflation and must be adjusted annually, and;

Now, Therefore Be It Resolved by the Board of Directors of the Meiners Oaks County Water District on February 19, 2008, that for the purposes of financial planning, the District shall allocate surplus revenues annually to the following reserve funds and maintain those funds at the following minimum levels over the course of the next five years:

Reserve Funds	Current	2008-09	2009-10	2010-11	2011-12	2012-13
Operating	$ 130,000	$ 135,720	$ 141,692	$ 147,926	$ 154,435	$ 161,230
Annual Increase	4.40%	4.40%	4.40%	4.40%	4.40%	4.40%
Capital Replacement and Improvement	$ 1,160,000	$ 864,280	$ 718,308	$ 452,074	$ 645,565	$ 838,770
Annual Contribution to Reserve					$ 200,000	$ 200,000
Emergency (Emergency is the Total of All Reserves)	$ 1,290,000	$ 1,000,000	$ 860,000	$ 600,000	$ 800,000	$ 1,000,000

It Is Further Resolved that the Board of Directors shall make every effort to prevent the Emergency Reserve from falling below $600,000 and the Board shall make every effort to begin regular contributions to the Capital Replacement and Improvement Reserve beginning in 2011.

PASSED, APPROVED AND ADOPTED THIS 19TH DAY OF FEBRUARY 2008.

William Reynolds

William Reynolds, President of the Board

ATTEST:

Sherrie Russell

Sherrie Russell, Secretary

MEINERS OAKS WATER DISTRICT

Approval of Purchasing Goods & Services Policy

Recommendation

Staff recommends that the Board approve the updated Purchasing Goods and Services Policy to modernize procurement procedures, clarify approval authority, strengthen documentation requirements, and align District practices with applicable legal, grant, emergency, and public works procurement requirements.

Background

The District's purchasing policy establishes procedures and approval requirements for acquiring goods, services, equipment, construction, repairs, maintenance, and related District needs. Periodic updates help ensure the policy remains clear, practical, legally compliant, and consistent with current operations.

Discussion

The proposed revisions broaden the policy to address professional services, cooperative purchasing, grant-funded procurements, public works, emergency purchases, contract amendments, and recordkeeping. The policy also requires the District to follow the most restrictive applicable requirement when District policy, law, Board action, grant agreements, or funding agency rules differ.

The revised policy authorizes the General Manager to approve budgeted purchases, contracts, and task orders up to $25,000 per transaction and to delegate purchasing authority in writing up to $10,000 per transaction unless otherwise authorized by the Board. It also prohibits splitting purchases or contract actions to avoid approval limits, bidding requirements, or Board authorization.

Procurement thresholds are updated to require fair-and-reasonable price documentation for purchases of $10,000 or less; at least three written quotes, when practicable, for purchases between $10,000 and $25,000; and formal competitive procurement for purchases exceeding $25,000, unless an authorized exception applies.

The updates clarify the use of bids, proposals, and qualifications-based selection; allow appropriate exceptions such as sole source, standardization, compatibility, cooperative purchasing, emergencies, and grant-authorized noncompetitive procurement; and add cooperative purchasing authority for competitively awarded or leveraged procurement agreements.

For public works, construction, grant-funded procurements, and emergency purchases, the revised policy adds compliance and documentation requirements addressing applicable law, funding agency rules, prevailing wage, contractor qualifications, emergency justification, price reasonableness, approvals, and actions taken.

The policy also strengthens ethics, conflict-of-interest, vendor relations, amendment, change order, task order, recordkeeping, and audit file requirements, while replacing the prior purchase order requirement with written authorization and supporting procurement documentation.

Fiscal Impact

Approval of the policy updates does not authorize any new expenditure or create a direct fiscal impact. Future purchases and contracts will remain subject to the approved budget, applicable procurement requirements, and Board authorization where required.

Recommended Board Action

Approve the updated Purchasing Goods and Services Policy and authorize staff to implement the revised policy.

Resolution No. 20260721-3

A Resolution of the Board of Directors of the Meiners Oaks Water District

Adopting the Purchasing Goods & Services Policy

WHEREAS, the Meiners Oaks Water District ("District") is responsible for the prudent, transparent, and accountable expenditure of public funds in support of District operations, maintenance, administration, capital projects, and public services; and

WHEREAS, the Board of Directors desires to maintain purchasing procedures that promote competition, fairness, fiscal responsibility, documentation, and compliance with applicable legal, regulatory, contractual, and funding-agency requirements; and

WHEREAS, the District has prepared a Purchasing Goods & Services Policy establishing purchasing authority, competitive procurement requirements, documentation standards, approval procedures, and exceptions for District purchases, contracts, services, public works, emergency purchases, and grant-funded procurements; and

WHEREAS, the Board of Directors has reviewed the Purchasing Goods & Services Policy and finds that its adoption is in the best interest of the District and will support consistent, efficient, and accountable purchasing practices.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Meiners Oaks Water District as follows:

1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

2. Adoption of Policy. The Board of Directors hereby adopts the Purchasing Goods & Services Policy, attached hereto as Exhibit "A" and incorporated herein by this reference.

3. Authority to Implement. The General Manager, or designee, is authorized and directed to implement the Purchasing Goods & Services Policy and to take such administrative actions as may be necessary to carry out the policy, consistent with applicable law, approved budgets, grant requirements, and Board direction.

4. Supersession. Upon adoption, the Purchasing Goods & Services Policy shall supersede and replace all prior District policies, procedures, directives, and informal practices governing the same subject matter to the extent they conflict with the adopted policy.

5. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Directors of the Meiners Oaks Water District at a regular meeting held on July 21, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

____

Michel Etchart, Board President

____

Summer Ward, Board Secretary

Meiners Oaks Water District

Purchasing Goods & Services Policy

Purpose and Scope

This policy establishes purchasing authority, competitive procurement requirements, documentation standards, and approval procedures for the acquisition of goods, materials, supplies, equipment, general services, professional services, maintenance, repairs, construction, public works, emergency purchases, and grant-funded procurements by the District.

This policy applies to all District purchases unless a more restrictive requirement is imposed by another District policy or Board action, by state or federal law, by a funding agency requirement, or by other applicable legal, regulatory, or contractual requirement. When multiple requirements apply, the District shall follow the most restrictive applicable requirement.

Purchasing Authority

The General Manager is authorized to approve budgeted purchases, contracts, and task orders up to $25,000 per transaction without prior Board approval, provided that the purchase otherwise complies with this policy and sufficient appropriations are available in the approved budget. Board approval shall be required for unbudgeted purchases, purchases exceeding the General Manager's authority, and any contract, expenditure, commitment or obligation requiring Board approval by law or funding agreement.

The General Manager may delegate purchasing authority to District employees in writing. Such written authorization shall identify the employee delegated such authority, specify the maximum dollar limit of the delegated authority and the authorized types of purchases, applicable budget limitations, and any required documentation or approval conditions. Delegated authority shall not exceed $10,000 per transaction unless expressly authorized by the Board.

No purchase, contract, change order, amendment, or task order may be split or divided into smaller amounts to avoid approval limits, bidding requirements, or Board authorization.

Informal Bids

For purchases greater than $10,000 and up to $25,000, the District shall obtain and document at least three written quotes when practicable. Vendor quotes, emails, catalog pricing, cooperative contract pricing, online vendor records, or other reliable written evidence may document quotes. If three quotes are not practicable, the procurement file shall explain the reason and document the price reasonableness. The District shall award the purchase to the vendor providing the most responsible quote or the best value when documented factors other than price support the selection.

For purchases of $10,000 or less, District staff shall use reasonable efforts to obtain fair and reasonable pricing based on market knowledge, prior purchases, catalog pricing, vendor comparison, cooperative pricing, or other available information. Documentation shall be proportionate to the amount and risk of the purchase.

Formal Bids

Formal competitive procurement procedures shall be used for goods and services estimated to exceed $25,000 unless an authorized exception applies. The District may use an invitation for bids when the award will be based primarily on price and responsiveness, a request for proposals when qualifications, approach, experience, schedule, cost, and overall value will be evaluated, or a request for qualifications for professional or specialized services. Solicitations shall describe the scope of work, evaluation criteria, submittal requirements, contract requirements, insurance and licensing requirements, as applicable, and the basis for award.

Professional Services

Professional services, including engineering, legal, financial, auditing, planning, environmental, grant, technology, and other specialized services, may be procured through a qualifications-based or best-value process. Selection may consider demonstrated competence, qualifications, experience with similar agencies or projects, understanding of the scope, availability, proposed approach, references, and cost, where appropriate.

Exceptions to Competitive Procurement

Competitive procurement may be waived or modified when justified in writing and approved by the General Manager or Board, as applicable, for sole source purchases, purchases of goods or services involving standardization with existing District facilities, equipment or systems, proprietary parts or services, or compatibility with existing infrastructure, cooperative purchasing, emergency purchases, grantor-authorized noncompetitive procurement, or when competitive procurement is otherwise determined to be impracticable or not in the District's best interest.

The procurement file shall include the basis for the waiver or modification, documentation of price reasonableness, approval authority, and any contract or other written authorization issued under the exception.

Cooperative Purchasing

The District may use competitively awarded cooperative purchasing agreements, state or local agency contracts, statewide schedules, or other leveraged procurement agreements when the General Manager determines that use of the contract is legally permissible, cost-effective, and in the District's best interest. The procurement file shall identify the cooperative contract used and document the basis for use.

Public Works and Construction

Public works, construction, installation, repair, replacement, alteration, demolition, painting, maintenance, and related construction activities shall comply with applicable California Public Contract Code requirements, prevailing wage requirements, contractor licensing requirements, Department of Industrial Relations registration requirements, bonding and insurance requirements, and any District-adopted public works procedures.

If the District has adopted the California Uniform Public Construction Cost Accounting Act, as set forth in California Public Contract Code Section 22000 *et seq*. (the "Act"), public projects shall be procured in accordance with the Act, the District's implementing resolution or ordinance, and any current statutory thresholds. If the District has not adopted the Act, the District shall follow otherwise applicable public works bidding requirements.

Grant-Funded Purchases

Purchases funded in whole or in part by federal, state, or other grant funds shall comply with this policy, the grant agreement, applicable state and federal procurement standards, and any funding agency requirements. When requirements differ, the District shall follow the most restrictive applicable requirement. Procurement files for grant-funded purchases shall include documentation sufficient to support audit review, including procurement method, cost or price reasonableness, solicitation records, vendor selection, contract provisions, and required funding agency approvals.

Emergencies

In an emergency involving an immediate threat to public health, safety, welfare, property, essential public services, water system operations, or regulatory compliance, the General Manager may authorize purchases, contracts, services, equipment, repairs, or other actions necessary to respond to or mitigate the emergency without following ordinary competitive procurement procedures. Emergency authority shall be limited to actions necessary to address the emergency condition.

The General Manager shall notify the Board President as soon as practicable and shall report emergency purchases to the Board at the next regular meeting or, if required by law or warranted by the circumstances, at a special or emergency meeting of the Board. The procurement file shall document the nature of the emergency, why normal procurement procedures were impracticable, the vendors contacted (if practicable), price reasonableness, approvals, and actions taken.

Ethics, Conflicts, and Vendor Relations

District officials, employees, and representatives shall conduct purchasing activities in a manner that promotes fairness, transparency, accountability, and responsible stewardship of public funds. No person involved in a District procurement shall participate in a purchase or contract in which the person has a financial interest, conflict of interest, or other prohibited interest. District personnel shall not accept gifts, gratuities, favors, or preferential treatment from vendors in connection with District purchasing activities.

Contract Amendments and Change Orders

Contract amendments, change orders, task orders, scope changes, time extensions, and cumulative increases shall be approved by the same authority required for the resulting total contract amount, unless the Board has delegated specific amendment or change-order authority. Amendments and change orders shall be documented in writing before work proceeds, except when immediate action is required to protect District interests or respond to an emergency.

Records and Audit File

The District shall maintain procurement records sufficient to demonstrate compliance with this policy and applicable law. Records may include purchase requests, budget verifications, quotes, bids, proposals, evaluation records, sole-source or exception justifications, Board approvals, written authorizations, contracts, insurance and license documentation, invoices, proof of delivery or completion, grant compliance documentation, and correspondence supporting the purchase.

Reference: Board Bylaws; California Public Contract Code; applicable state and federal procurement requirements; grant agreement requirements.

Supersession

Upon approval by the Board of Directors, this policy supersedes and replaces all prior versions, amendments, procedures, directives, and informal practices governing the District's purchasing of goods and services. If any prior policy, procedure, practice, or direction conflicts with this policy, this policy shall control.

Revision History

Version	Date	Action	Approved By	Notes
1.0	5/2007	Adopted	Board of Directors	Initial policy adoption
1.1	2/2023	Revision	Board of Directors	Updated approval limits
1.2	7/2026	Revision		Update, Standardized Format

Board Policy F-002: Purchasing Goods & Services

Purchasing Authority

The purchasing authority of the District's General Manager is limited to no more than $10,000 without prior Board authorization.

General Manager may designate, in writing, a specific level of purchasing authority to appropriate District employees. However, it may not exceed $5,000.

Purchase Orders

Purchase orders are required for all purchases greater than $1,000.

Informal Bids

A minimum of three written informal bids are required for all purchases or services in any amount greater than $5,000 and below $10,000. The data received is to be documented on a standard spreadsheet form which states what is being bid on and shall list the company name, address, contact person, phone number, date, and bid price, including any taxes, shipping, etc. along with any other notes or pertinent information. The written informal bids shall be attached to the spreadsheet and maintained with the purchase order for the specific good or service.

Formal Bids

Formal competitive bidding procedures shall be used to procure all goods and services estimated to be over $10,000. The District will prepare an invitation for bid or request for proposal, publicize the invitation for bid or request for proposal, bids or proposals will be submitted by prospective contractors/vendors, and the District will evaluate the bids or proposals and then award the contract.

Emergencies

In case of an emergency, General Manager has the authority to make the purchases necessary to alleviate the emergency. As soon as practical, the Board President shall be notified of such action, and a determination shall be made as to whether or not an emergency Board meeting shall be convened to deal with the emergency or if the emergency is sufficiently under control to be able to wait for the next regular meeting to authorize further expenditures.

Approval

On File	On File
Board Secretary	Board President

Reference: Board Bylaws　　　　Last Edit: May 15, 2007

MEINERS OAKS WATER DISTRICT
VENTURA COUNTY SINCE 1949
(805) 646-2114
"WATER IS PRECIOUS"
202 WEST EL ROBLAR DRIVE

District Summary/Update

- **Lake Level:** Casitas Dam is at 97.9% 7/9/26
- **Wells**: Wells 2, 4A and 7 Back On-Line 1/14/2026
- **River View Trailhead:** Provide Update
- **Smart Water Grant Application:** AMI Funding, Summer Ward (Submitted)
- **Zone #2 Hydro Tank:** Pump Failure, Exploring VFD replacement
- **Safety/Resource Compliance:** Chlorine Safety and Program Compliance (In Progress)
- **Staff: Self-Assessments and Reviews** (In Progress)

- **Rainfall Totals (Season):**

7/9//26

Casitas Dam	29.90"
Matilija Dam	43.34"
Matilija Canyon	47.48"
M.O. Fire Station	27.53"
Stewart Canyon	27.28"
Nordhoff Ridge	53.11"

Type of Work	Cause	Date	Location	Contractor	Amount $
Meeting w/ OVLC and County of Ventura	Drain Line Failure	6/29/26	River View Trail Head		N/A
Pump Failure	Poor Design	6/29/26	Zone #2 Hydro Tank	FH Pumps	TBD

Current Well Levels and Specific Capacity

WELL #1	JAN 25’	FEB 25’	MAR 25’	APR 25’	MAY 25’	JUN 25’	JUL 25’	AUG 25’	SEP 25’	OCT 25’	NOV 25’	Dec 25’
STATIC (ft)	20.6’	20.9’	21.7’	23.7’	23.5’	24.3’						
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF	OFF						
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF	OFF						
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF	OFF						
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF	OFF						
WELL #2	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**
STATIC (ft)	21.1’	21.9’	22’	23.4’	23.5’	23.9’						
RUNNING (ft)	27.8’	28.2’	27.9’	27.7’	OFF	OFF						
DRAW DOWN (ft)	6.7’	6.3’	5.9’	4.3’	OFF	OFF						
Gallons Per Minute (GPM)	155	130	120	110	OFF	OFF						
Specific Capacity (gal/ft DD)	23.1	20.63	20.33	25.58	OFF	OFF						
WELL #4A	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**OCT**	**Nov**	**DEC**
STATIC (ft)	40.9’	25.3’	17.4’	22.9’	23.3’	24.6’						
RUNNING (ft)	52.9’	32.6’	43.7’	53.8’	55.4’	57.6’						
DRAW DOWN (ft)	11’	7.3’	26.3’	30.9’	32.1’	33’						
Gallons Per Minute (GPM)	495	480	655	630	622	630						
Specific Capacity (gal/ft DD)	45	65.73	24.9	19.14	19.37	19.09						
WELL #7	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**
STATIC (ft)	14.9’	17.9’	18.8’	24.2’	24.6’	25.9’						
RUNNING (ft)	16.4’	19.5’	22.5’	26.3’	27’	28.4’						
DRAW DOWN (ft)	2.5’	1.6’	3.7’	2.1’	2.4’	2.5’						
Gallons Per Minute (GPM)	262	245	215	204	195	206						
Specific Capacity (gal/ft DD)	104.8	153.12	58.1	97.14	81.25	82.4						
WELL #8	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**
STATIC (ft)	48.1’	45.8’	45.66’	54.5’	55.8	57.4						
RUNNING (ft)	OFF	OFF	OFF	OFF	OFF	OFF						
DRAW DOWN (ft)	OFF	OFF	OFF	OFF	OFF	OFF						
Gallons Per Minute (GPM)	OFF	OFF	OFF	OFF	OFF	OFF						
Specific Capacity (gal/ft DD)	OFF	OFF	OFF	OFF	OFF	OFF						

Non-Reportable Nitrate Levels 2025

	January	February	March	April	May	June	July	August	September	October	November	December
Well #8	2.1	2.1	2.0	2.4	3.5	4.9						

Water Pumped, Sold, Purchased & Water Loss (by MOWD Billing Period)

MONTH	PUMPED (AF)	PURCHASED (AF)	TOTAL SUPPLY (AF)	FLUSHED (AF)	SOLD (AF)	% DIFFERENCE	NOTES
2026 JAN	15.03	16.01	31.04	0.70	32.84	(5%)	Well 4a & 7, dead-end flushing, Wharf head
FEB	33.97	3.29	37.26	1.24	32.49	14%	Well 4a & 7, dead-end flushing, main leak
MAR	44.79	0.00	44.79	0.01	42.46	5%	
APR	49.84	0.00	49.84	0.01	47.21	5%	
MAY	57.45	0.00	57.45	0.01	54.98	4%	*5/25 Leak will reflect on June bill cycle data
JUN	68.81	0.93	69.74	0.82	67.71	3%	Bridge Leak
JUL							
AUG							
SEP							
OCT							
NOV							
DEC							
YTD 2026	269.89	20.23	290.12	2.79	277.69	4.5%	
TOTAL 2025	161.77	391.17	652.94	3.29	624.64	4%	*Well 4a Rehab
TOTAL 2024	589.17	48.58	637.76	0.78	584.54	8%	*Flushing Tracker started Sep 2024
TOTAL 2023	441.18	107.75	548.93		499.61	9%	
TOTAL 2022	451.43	216.43	667.86		615.38	9%	
TOTAL 2021	411.94	266.57	678.51		640.95	6%	
TOTAL 2020	485.71	197.26	682.97		635.47	7.5%	

Reserve Funds

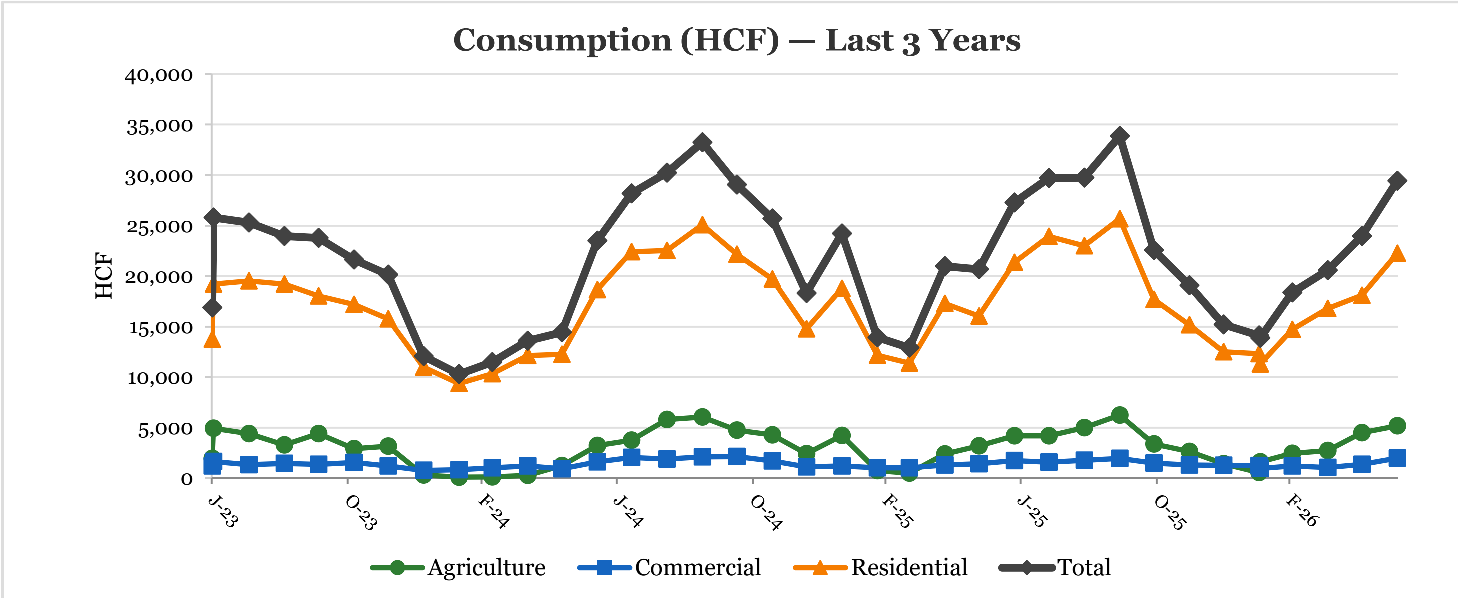
* Balance at the County of Ventura	**$ 1,325,060.42**
Total Taxes	$ 169.58
Total Interest from reserve account#	$ 6,906.97

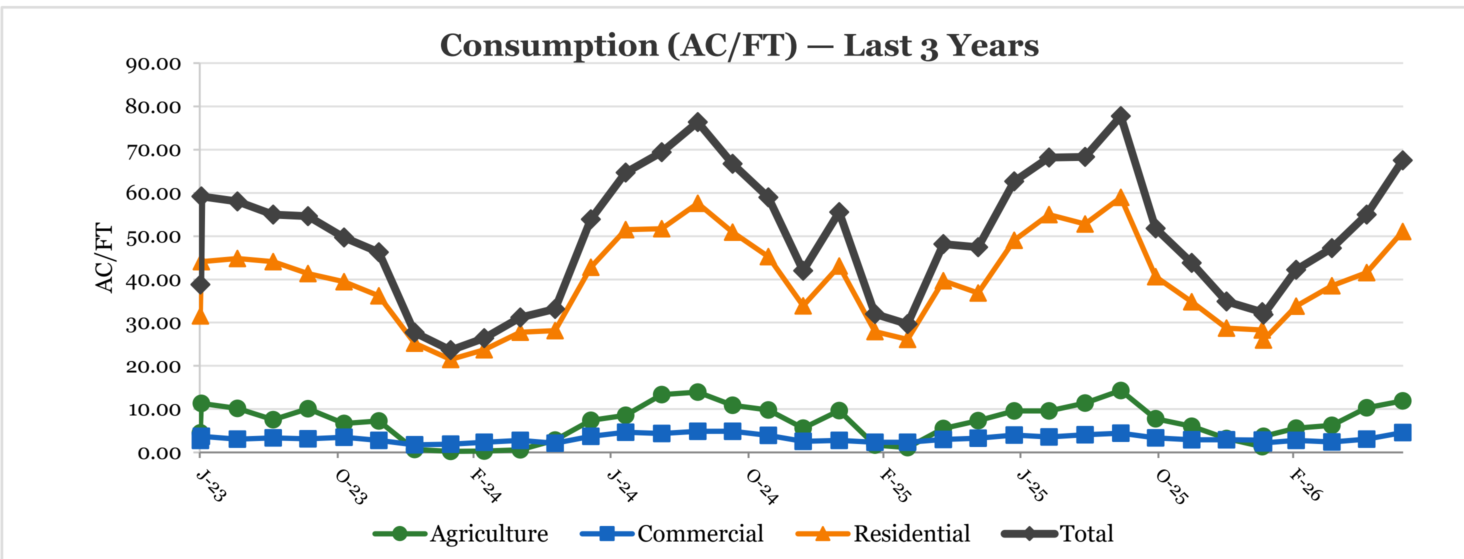
Fiscal Year Total Revenues

July 1st – June 30th	2025	$ 2,283,500.62
July 1st – June 30th	2026	$ 2,406,542.52

Bank Balances

* LAIF Balance	$ 80,290.60
Transferred from L.A.I.F. to General	$ 0.00
(#) Quarterly Interest from LAIF	$ 0.00
* Money Market (Mechanics Bank)	$ 7,629.76
Amount Transferred to Mechanics from County this month	$ 65,000.00
Amount Transferred to General Fund from Money Market	$ 0.00
Monthly Interest received from Money Market	$ 0.13
General Fund Balance	$ 63,944.80
Trust Fund Balance	$ 7,517.96
* Capital Improvement Fund	$ 26,163.86
(#) Quarterly Interest from Capital Account	$ 0.23
Total Interest accrued	$ 0.36


Consumption (HCF) — Last 3 Years
HCF
40,000
35,000
30,000
25,000
20,000
15,000
10,000
5,000
0
J-23
O-23
F-24
J-24
O-24
F-25
J-25
O-25
F-26
Agriculture
Commercial
Residential
Total


Consumption (AC/FT) — Last 3 Years
AC/FT
90.00
80.00
70.00
60.00
50.00
40.00
30.00
20.00
10.00
0.00
J-23
O-23
F-24
J-24
O-24
F-25
J-25
O-25
F-26
Agriculture
Commercial
Residential
Total

AG	CONSUMPTION HCF									AC/FT								
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
JUL	8,401	6,047	5,261	6,556	5,000	4,909	4,937	3,740	4,179	19.29	13.88	12.08	15.05	11.48	11.27	11.33	8.59	9.59
AUG	9,793	6,475	4,447	7,125	5,375	4,205	4,419	5,818	4,981	22.48	14.86	10.21	16.36	12.34	9.65	10.14	13.36	11.43
SEP	10,336	4,846	5,425	7,994	5,563	4,364	3,286	6,064	6,240	23.73	11.12	12.75	18.35	12.77	10.02	7.54	13.92	14.33
OCT	8,686	3,714	4,726	6,496	4,110	3,981	4,392	4,757	3,394	19.94	8.53	10.85	14.91	9.44	9.14	10.08	10.92	7.79
NOV	5,893	3,875	5,401	4,820	2,310	2,259	2,906	4,269	2,626	13.53	8.90	12.40	11.07	5.30	5.19	6.67	9.80	6.03
DEC	6,606	681	1,204	4,162	1,808	1,148	3,160	2,430	1,413	15.17	24.44	2.76	9.55	4.15	2.64	7.25	5.58	3.24
JAN	3,389	1,212	437	1,923	229	196	308	4,205	569	7.78	2.78	1.00	4.41	0.53	0.45	0.71	9.65	1.31
FEB	4,487	163	2,109	1,345	1,818	344	105	728	1,622	10.30	0.37	4.84	3.09	4.17	0.79	0.24	1.67	3.72
MAR	881	288	1,742	1,579	3,075	77	128	497	2,455	2.02	0.66	4.00	3.62	7.06	0.18	0.29	1.14	5.64
APR	3,025	2,415	253	3,476	1,633	215	273	2,401	2,716	6.94	5.54	0.58	8.03	3.75	0.49	0.63	5.51	6.24
MAY	5,511	2,541	3,802	4,114	3,730	1,278	1,243	3,194	4,491	12.65	5.83	8.73	9.44	8.56	2.93	2.85	7.33	10.31
JUN	4,677	2,470	5,904	5,371	3,448	1,954	3,219	4,178	5,174	10.74	5.67	13.55	12.33	7.92	4.49	7.39	9.59	11.88
TOTAL	**71,685**	**34,727**	**40,711**	**54,961**	**38,099**	**24,930**	**28,376**	**42,281**	**39,860**	**164.57**	**102.58**	**93.75**	**126.21**	**87.47**	**57.24**	**65.12**	**97.06**	**91.51**

COM	CONSUMPTION HCF									AC/FT								
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
JUL	2,409	2,384	2,384	1,683	2,154	1,420	1,634	2,036	1,572	5.53	5.47	5.47	3.86	4.94	3.26	3.75	4.67	3.61
AUG	2,590	2,513	2,165	2,103	2,147	2,300	1,347	1,894	1,764	5.95	5.77	4.97	4.83	4.93	5.28	3.09	4.35	4.05
SEP	2,202	2,183	2,324	2,386	2,166	1,509	1,449	2,112	1,952	5.06	5.01	5.34	5.48	4.97	3.46	3.33	4.85	4.48
OCT	2,221	2,114	2,326	2,057	2,205	1,460	1,366	2,132	1,475	5.10	4.85	5.34	4.72	5.06	3.35	3.14	4.89	3.39
NOV	2,484	2,167	2,098	2,157	2,005	1,373	1,535	1,711	1,287	5.70	4.97	4.82	4.95	4.60	3.15	3.52	3.93	2.95
DEC	2,159	1,788	1,624	2,340	1,052	1,050	1,213	1,106	1,284	4.96	4.10	3.73	5.37	2.42	2.41	2.78	2.54	2.95
JAN	2,179	1,582	1,686	1,669	683	702	762	1,223	1,238	5.00	4.25	3.87	3.83	1.57	1.61	1.75	2.81	2.84
FEB	1,750	1,417	1,636	1,620	945	766	822	1,020	950	4.02	3.25	3.76	3.72	2.17	1.76	1.89	2.34	2.18
MAR	1,433	1,447	1,551	1,706	1,010	800	1,027	1,034	1,220	3.29	3.32	3.56	3.92	2.32	1.84	2.36	2.37	2.80
APR	1,631	1,712	1,257	1,943	1,068	717	1,203	1,292	1,059	3.74	3.93	2.89	4.46	2.45	1.65	2.76	2.97	2.43
MAY	2,137	1,775	1,437	1,985	1,262	1,481	940	1,438	1,351	4.91	4.07	3.30	4.56	2.90	3.40	2.16	3.30	3.10
JUN	2,141	1,640	1,883	2,281	1,284	1,196	1,615	1,742	1,994	4.92	3.76	4.32	5.24	2.95	2.75	3.71	4.00	4.58
TOTAL	**25,336**	**22,722**	**22,371**	**23,930**	**17,981**	**14,774**	**14,913**	**18,740**	**17,146**	**58.18**	**52.75**	**51.37**	**54.94**	**41.28**	**33.92**	**34.24**	**43.02**	**39.36**

RES	CONSUMPTION HCF									AC/FT								
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
JUL	19,982	21,976	19,416	21,196	21,715	22,839	19,220	22,415	23,942	45.87	50.45	44.57	48.66	49.85	52.43	44.12	51.46	54.96
AUG	21,012	22,974	19,398	22,501	23,949	23,252	19,519	22,529	23,001	48.24	52.74	44.53	51.66	54.98	53.38	44.81	51.72	52.80
SEP	21,428	19,943	21,446	25,351	21,234	22,955	19,219	25,078	25,673	49.19	45.78	49.23	58.20	48.75	52.70	44.12	57.57	58.94
OCT	19,992	18,079	18,096	21,738	18,469	20,707	18,020	22,164	17,684	45.90	41.50	41.54	49.90	42.40	47.54	41.37	50.88	40.60
NOV	17,067	16,304	17,937	18,552	14,446	16,345	17,204	19,709	15,175	39.18	37.43	41.18	42.59	33.16	37.52	39.49	45.25	34.84
DEC	17,147	10,645	10,734	17,100	14,994	11,581	15,767	14,767	12,513	39.36	24.44	24.64	39.26	34.42	26.59	36.20	33.90	28.72
JAN	14,041	11,567	11,961	13,986	10,875	9,600	10,991	18,771	12,321	32.23	26.55	27.46	32.11	24.97	22.04	25.23	43.09	28.29
FEB	14,009	8,243	10,800	12,614	15,770	10,254	9,363	13,925	11,312	32.16	18.92	24.79	28.96	36.20	23.54	21.49	27.95	25.97
MAR	9,375	8,000	11,737	12,984	16,386	9,019	10,342	11,381	14,708	21.52	18.37	26.94	29.81	37.62	20.70	23.74	29.64	33.77
APR	12,018	13,199	10,119	17,235	15,279	9,798	12,120	17,290	16,791	27.59	30.30	23.23	39.57	35.08	22.49	27.82	39.69	38.55
MAY	16,387	13,427	17,132	17,320	18,701	15,122	12,259	16,048	18,107	37.62	30.82	39.33	39.76	42.93	34.72	28.14	36.84	41.57
JUN	19,252	12,470	21,274	22,071	20,749	13,745	18,647	21,367	22,255	44.20	28.63	48.84	50.67	47.63	31.55	42.81	49.05	51.09
TOTAL	**201,710**	**176,827**	**190,050**	**222,648**	**212,567**	**185,217**	**182,671**	**225,444**	**213,482**	**463.06**	**405.93**	**436.28**	**511.15**	**487.99**	**425.20**	**419.34**	**517.04**	**490.10**
ALL	**298,731**	**234,276**	**253,132**	**301,539**	**268,647**	**224,921**	**225,960**	**286,465**	**270,488**	**685.81**	**561.26**	**581.40**	**692.30**	**616.74**	**516.36**	**518.70**	**657.12**	**620.97**

Board Secretary & Assistant General Manager's Report – July 2026

Executive Summary

This report summarizes key administrative, financial, customer service, Board governance, and project activities completed or underway in July 2026. Major items include completion of required EPA and SWRCB filings, continued cybersecurity and records management improvements, grant application work with the U.S. Bureau of Reclamation, implementation of newly adopted water rates, progress on the FY 2025–2026 financial audit, election-related noticing and nomination period coordination, and continued development of a centralized District document repository.

Administrative

Compliance & Reporting:

- U.S. EPA Risk and Resiliency Assessment and Emergency Response Plan certifications were submitted on June 23, 2026.
- Quarterly SWRCB Drought Reporting for April through June 2026 was submitted on July 13, 2026.

Cybersecurity & Records Management:

- Cybersecurity control scan, policy review, and proactive network security planning work with Mitec began on July 2, 2026.
- AB1637 –requires migration of the MOWD web domain name and email extensions from the current .com to the official .ca.gov. Ms. Ward secured the meinersoakswaterdistrict.ca.gov domain in 2023. The District will begin the migration in September, ahead of the January 1, 2029, deadline. The legislation aims to enhance cybersecurity and help the public readily verify official government resources.

Grants & Funding:

- The Bureau of Reclamation WaterSMART Grant Application was filed on June 1, 2026, and is pending award decision.
- The U.S. Bureau of Reclamation Drought Resiliency Grant application for the proposed Tank 2 replacement project and potential additional storage capacity is approximately 85% complete. A technical coordination meeting with U.S. Bureau of Reclamation staff was held on June 18, 2026, and a pre-application meeting with local environmental compliance staff is scheduled for July 21, 2026. Supporting materials include letters of support, a construction cost estimate, site map, and related documentation. The application is due July 28, 2026.

- **Hazard Mitigation Planning:** The initial draft annex section of the Ventura County Multi-Jurisdictional Hazard Mitigation Plan was received on July 13, 2026. Staff review is due by July 30, 2026, with additional revisions expected by the end of August. The final annex will be brought to the Board of Directors for approval.
- **Director Compensation Ordinance:** Directors need to submit certificates or notice of completion for required training to the Board Secretary before stipend payments can be processed.
- **New Water Rate Implementation:** Tyler Technologies billing software, billing, and revenue codes have been updated to reflect the newly adopted rate structure and amounts. The new rates and billing statement template design will be effective with the August 30, 2026, billing statements.

Financial

- The FY 2025–2026 financial audit is in progress, with an estimated presentation to the Board in October 2026.

Billing/Customer Service

The table below summarizes monthly customer service activity, billed water use, and customer billing totals. June 2026 billing increased from May 2026, likely reflecting seasonal water use and customer activity. Note that in June 2025, the Casitas Surcharge was being applied to all billing accounts.

Month	Total Service Orders	# Account Owner Changes	Total HCF Billed	Monthly Customer Bill Total
June 25	137	34	26,425	$201,428.69
July 25	192	7	29,638	$218,697.61
August 25	163	12	29,725	$219,075.88
September 25	137	10	33,789	$238,778.08
October 25	72	7	23,552	$160,259.56
November 25	96	4	20,089	$147,343.47
December 25	134	15	15,756	$131,663.49
January 26	102	12	14,573	$127,309.38
February 26	44	4	14,430	$127,058.18
March 26	118	14	19,250	$145,178.63
April 26	82	12	20,491	$153,054.27
May 26	83	8	23,793	$166,522.20
June 26	136	14	29,332	$188,553.57

Board of Directors

Board Member	Position	Term Ends	Term Type
Michel Etchart	President	**2026**	Long Term (Re-elected 2022)
Christian Oakland	Vice President	**2026**	Short Term (Appointed 2024)
James Kentosh	Director	**2026**	Long Term (Re-elected 2022)
Christy Cooper	Director	2028	Long Term (Re-elected 2024)
Joe Pangea	Director	**2026**	Long Term (Elected 2022)

Notice of General Election: November 3, 2026. The General Election notice was posted on the District website and outside the District office on April 30, 2026.

Nomination Period: *July 13, 2026, through August 7, 2026*, with an extension period ending August 12, 2026.

The nomination period is now open, and District staff will continue coordinating public notice and election-related compliance with the Ventura County Elections Division.

Ventura County Elections Division: Hall of Administration, 800 S. Victoria Ave, Ventura, CA 93009. Phone: (805) 654-2664. Make an appointment online at https://recorder.countyofventura.org/elections/

Biennial Director Trainings – Vector (Target) Solutions Web-based Platform:

Certificates of completion (if completed using a different source) or an email notification of completion needs to be submitted to the Board Secretary before stipend payments can be processed.

- Anti-harassment training for supervisors and managers is due (2 remaining).
- California local agency ethics training is due (2 remaining).
- *New for 2026:* Fiscal and Financial Training (SB827)– added to training assignments, due before Oct 1, 2026.

Projects

A centralized networked repository is being created to organize MOWD policies, procedures, plans, resolutions, ordinances, deeds, and easements into a secure shared drive using existing District software. This project will improve access to records, consistency in retention, policy tracking, and operational continuity. The repository is approximately 80% complete.

<u>Items Requiring Board Direction</u>

No specific Board direction is requested at this time; staff will continue implementation and return with updates as needed.

<u>Recommended Action</u>: Receive and file the Board Secretary's report regarding general administrative matters and District correspondence; provide directions to staff as appropriate.

<u>Attachments</u>

None.